

# 2015 Meeting Notices

Planning Board

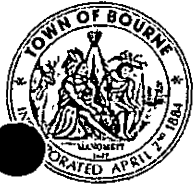
Police Facility Building Committee

Public Works Building Committee

Recreation Authority

Recreation Department

Registrars, Board of



# TOWN OF BOURNE



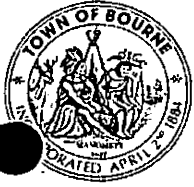
2015 JAN 5 AM 9 07  
Bourne Town Hall  
TOWN CLERK'S OFFICE 24 Perry Avenue  
Bourne, Mass Buzzards Bay, MA 02532  
Phone: (508) 759-0615 Fax: (508) 759-0611

## *AMENDED* MEETING AGENDA

**DATE:** Thursday, January 8, 2015  
**PLACE:** Veteran's Community Building, 239 Main St., Buzzards Bay  
**TIME:** 7:00 PM

**This meeting is being televised and recorded**

1. Minutes of 12/11/14
2. **Request for Release of Bond:** Tern Way. Continued from 12/11/14.
3. **Request for Temporary Occupancy Permit:** 435 Shore Rd. Cumberland Farms.
4. **Public Hearing for Amended Site Plan Review/Special Permit #08-2013B:** 1 & 11 Trowbridge Rd and 9 Sandwich Rd. Michienzi. Traffic flow changes.
5. **Public Hearing for a change in the Zoning Bylaws:** Amend Section 2842 Performance Standards for Residential Uses in the Downtown District. *(full text available at the Town Clerk's office or Planning Board office)*



# TOWN OF BOURNE

## *Planning Board*

Bourne Town Hall  
24 Perry Avenue  
Buzzards Bay, MA 02532  
Phone: (508) 759-0615 Fax: (508) 759-0611



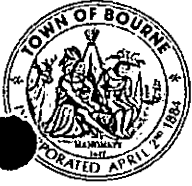
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TOWN CLERK'S OFFICE  
BOURNE, MASS



# TOWN OF BOURNE

## Planning Board

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24 Perry Avenue  
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### AMENDED MEETING AGENDA

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1. Minutes of 12/11/14
2. Request for Release of Bond: Tern Way. Continued from 12/11/14.
3. Request for Release of Covenant: Finch Lane. Alan Sanders. All lots.
4. Request for Temporary Occupancy Permit: 435 Shore Rd. Cumberland Farms.
5. Public Hearing for Amended Site Plan Review/Special Permit #08-2013B: 1 & 11 Trowbridge Rd and 9 Sandwich Rd. Michienzi. Traffic flow changes.
6. Public Hearing for a change in the Zoning Bylaws: Amend Section 2842 Performance Standards for Residential Uses in the Downtown District. *(full text available at the Town Clerk's office or Planning Board office)*

2015 JAN 6 PM 3 02  
TOWN CLERK'S OFFICE  
BOURNE, MASS



TOWN OF BOURNE  
PLANNING BOARD  
PUBLIC HEARING NOTICE

APPLICANT: Town of Bourne

PROPOSAL: Article \_\_\_\_: To see if the Town will vote to amend the Bourne Zoning Bylaw as follows, or take any other action in relation thereto.

Amend Section 2842 Performance Standards for Residential Uses in the Downtown District.

a) General Residential Use Performance Standards

- 1) The number of dwellings on each lot is limited by the required number of parking spaces for each dwelling under Section 2850 and the base density in Table DTD-2.
- 2) New residential uses are allowed by right above the ground floor in existing or new buildings with frontage and orientation on Main Street, St. Margaret's Street, Wallace Avenue, Washington Avenue, Cohasset Avenue and Academy Drive. All other allowable residential uses require a special permit from the Planning Board if dwelling units are located at ground level and accessed by these public streets.
- 3) Affordable Housing:
  - a. Residential developments whether new construction, alteration, or expansion that results in a net increase of 10 (ten) or more dwelling units shall include a minimum of 10% of the total number of units available to low and moderate-income residents in accordance with the Commonwealth of Massachusetts Department of Housing and Community Development standards for affordable housing.
  - b. As an alternative to providing affordable units on site, an applicant may develop, construct or otherwise provide affordable units equivalent to those required off-site.
  - c. The location of the off-site units shall be approved by the Planning Board after consultation with the Bourne Affordable Housing Partnership.
  - d. Where feasible, the affordable units shall be provided coincident to the development of market-rate units, but in no event shall the development of affordable units be delayed beyond the schedule set forth in the Permit.
  - e. Fees-in-Lieu-of and Affordable Housing Unit Provision:
    1. As an alternative to providing an affordable housing unit on site or off site, an applicant may contribute funds to the "Bourne Affordable Housing Trust Fund" (Housing Trust) to be used for the development of affordable housing in lieu of constructing and offering affordable units within the proposed development or at an off-site locus.
    2. For the purposes of this bylaw the calculation of the fee-in-lieu of the construction of affordable units will be determined as a per-unit cost as calculated from regional construction and sales reports. The Planning Board will make the final determination of acceptable value, after consultation with the Bourne Affordable Housing Partnership.
    3. Payment of the Fee-in-lieu-of-units shall be made according to the schedule set forth in the conditions of the Permit.
    4. Payment made to the Bourne Affordable Housing Trust Fund in accordance with Bylaw shall be used only for purposes of providing affordable housing for low or moderate income households, as defined by the Bylaw.
    5. The Housing Trust may use these funds through a variety of means, including but not limited to the provision of favorable financing terms, subsidized prices for purchase of sites, or affordable units within larger developments.

DATE & TIME: Thursday, January 8, 2015 at 7:00 P.M.

PLACE: Bourne Community Building  
239 Main Street, Buzzards Bay, MA 02532

Cape Cod Times Publishing Date:  
December 24, 2014

Bourne Courier Publishing Date:  
December 31, 2014

2014 DEC 22 AM 9 54  
TOWN CLERK'S OFFICE  
BOURNE, MASS

TOWN OF BOURNE  
PLANNING BOARD  
PUBLIC HEARING NOTICE

APPLICANT: One Trowbridge Rd., LLC

LOCATION: 1 & 11 Trowbridge Road, 9 Sandwich Rd.  
Assessors Map 24.3, Parcel 16, 21, 22, 23  
Zoning District: VB & R40

PROPOSAL: Application for Amended Site Plan Review/Special Permit  
for traffic flow improvements, parking spaces, egress  
alteration.

DATE & TIME: Thursday, January 8, 2015 at 7:00 P.M.

PLACE: Bourne Community Building  
239 Main Street  
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from  
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates  
Dec. 24, 2014  
Dec. 31, 2014

2014 DEC 22 PM 12 30  
TOWN CLERK'S OFFICE  
BOURNE, MASS

**DRAFT**

**PLANNING BOARD MEETING MINUTES**

**January 8, 2015**

**APPROVED**  
1/22/15

- PRESENT:** Christopher Farrell, Daniel Doucette, Vincent Michienzi, John Howarth, Louis Gallo, Elmer Clegg, Daniel Chauvin, Shaun Handy (alternate)
- ABSENT:** Elmer Clegg
- STAFF:** Coreen Moore, Town Planner, Tim Lydon, Engineering Tech
- PUBLIC:** Mike Rausch, Jim Mulvey, Jon Fitch, Noreen Michienzi, Raul Lizardi-Rivera, John Marth, Elizabeth Ellis, Bob Prohett, and other members of the public

2015 JAN 23 AM 10 50  
TOWN CLERK'S OFFICE  
BOURNE, MASS

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00pm.

This meeting was televised and recorded. Michael Rausch of the Bourne Enterprise is recording the meeting also.

Chairman Farrell read an announcement about the Canal Area Transportation study meeting set for 1/15/15 at 7pm at the MMA. If you live in Bourne, I encourage you to attend.

Minutes of 12/11/14: Mr. Howarth made a MOTION to approve. The MOTION was seconded by Mr. Michienzi with all in favor.

**Request for Release of Bond:** Tern Way. Continued from 12/11/14.

Chairman Farrell read the letter from George Sala stating all issues have been resolved.

Mr. Howarth made a MOTION to release the bond. The MOTION was seconded by Mr. Doucette with all in favor.

**Request for Release of Covenant:** Finch Lane. Alan Sanders. All lots.

Ann explained that these lots have both been built on. The road is the access for Bourne Oaks.

Mr. Howarth made a MOTION to release the lots. The MOTION was seconded by Mr. Michienzi with all in favor.

**Request for Temporary Occupancy Permit:** 435 Shore Rd. Cumberland Farms.

John Marth, project manager, stated the landscaping won't be finished until Spring. The canopy over the gas pumps needed replacing, it was found to be structurally unsafe. We had a survey company out there today for the sidewalks and ramps. There is an issue with the Beach St crosswalk and the wall across the street. The ramp would have to go out into the street. We met with George Sala to discuss. We have provided a bond for landscaping, paving and ramp improvements for \$41,988. Cumberland Farms will improve the whole area at their expense. We are looking to open on Wednesday.

Chairman Farrell: You've answered some of my questions. We would like engineered plans for the intersection and I suggest adding an additional \$25,000 to the bond to hold up to three years but will release as work is done.

John: We feel the bond we provided will cover it.

Mr. Doucette: So the bond you posted already covers the site plan and sidewalks?

John: Yes.

Mr. Doucette: Can we hold back \$25,000 for those improvements? Would Cumberland Farms be willing to do that?

**Request for Temporary Occupancy Permit: 435 Shore Rd. Cont'd**

John: Holding \$25,000 won't allow enough to cover the other work.

Chairman Farrell: The Town budget has already been set for the sidewalk on Beach St. We can't have ADA on one side and not the other. To make it work it will take time. You've done a great job. Why not round up the bond to \$50,000 and hold up to 3 years.

John: I can agree to that.

Mr. Doucette: Have your engineers work with George Sala to coordinate with what the Town is doing.

Chairman Farrell: the stop sign on Beach St. is scary at that intersection. They were talking about moving it out more to make the walk ADA compatible.

Mr. Doucette made a MOTION to give the temporary occupancy permit pending we receive a \$50,000 bond. The MOTION was seconded by Mr. Agrillo with all in favor.

Mr. Agrillo and Mr. Michienzi recused themselves from the public hearing for #08-2013B and left the room.

Mr. Handy, alternate member, sat in on the hearing.

**Public Hearing for Amended Site Plan Review/Special Permit #08-2013B: 1 & 11 Trowbridge Rd and 9**

**Sandwich Rd. Michienzi. Traffic flow changes.**

Raul Lizardi-Rivera presented the plan highlighting the changes. Revisions had to be done during construction. The eastward curb cut on Trowbridge Rd was eliminated, the retaining wall extended and the drive made one-way. Sandwich Rd: the layout changed, the green space for the house was increased, and the drive was made one-way. The pavement was made wider and the walkway striped instead of concrete. The random landscaping didn't make sense that's why the increase in landscaping for the house.

Mr. Howarth: The site lines are good. The end of the parking lot is gravel, what will this be?

Raul: the gravel area is left for overflow parking. We have added vegetation all around the property. There is no intention to put a walk thru to the ball field. Shrubs will be planted in front of the building onto Sandwich Rd. We have them set back from the road as the house meets the back edge of the sidewalk.

Mr. Howarth: the change in the retaining wall is good. I think people will be pleased, better for safety. Where does the easement with the Board of Selectmen for Trowbridge Rd. stand?

Raul: We need additional talks with them. It's still pending.

Coreen: If emergency vehicles were needed and the parking lot was at capacity, the turning radius works. The two-way drive was just an option.

Mr. Chauvin asked with the easement issue was.

Raul: The driveway and parking in front of the building on Trowbridge Rd is in the road layout. We have permission for the grading, utilities and driveway.

Mr. Gallo asked if the drive-thru was one-way now.

Raul: yes as we eliminated the curb cut by the wall. All traffic along the front is now one-way. It's still wide enough for the ladder truck.

Chairman Farrell: what is the status of the MassDOT permit on Sandwich Rd?

Raul: we are waiting for their approval which should be any day. The work doesn't affect the curb cuts. Loam and seed were their only concern and that has been addressed.

Coreen: What are the square things in front of the building on Trowbridge?

Raul: Moveable planters, better for plowing and in lieu of landscape islands.

Chairman Farrell: Similar to what we approved at Cumberland Farms on Shore Rd.

Raul: We want to provide separation for the lane and parking.

Coreen suggested painting by the arrow on the ground "one-way".

**Public Hearing for #08-2013B: 1 & 11 Trowbridge Rd and 9 Sandwich Rd. Cont'd.**

Dave Dimick: Moving the line for the property was good. Would it be possible to move the parking spaces back further, would make it better looking. People would have to walk further to get to work. The landscape plan shows a pincushion every 3'. What kind of hydrangeas, rhodys, locusts?

Mr. Howarth: We are held to the 350'. Parking if egress was both ways, would be a nightmare. Landscaping is mandated by our bylaws.

Noreen Michienzi: We ran out of time. Winter is here and we can't do everything now. The island on Trowbridge Rd. was just too big to go around.

Raul: There are 36 spaces on Sandwich Rd and 121 on Trowbridge Rd. We removed the 4 facing Sandwich Rd then added 4 to the Sandwich Rd. lot but they are more than 350' from the door.

Elizabeth Ellis: I want to thank Roger Laporte for staying on top of this project and commend the Planning Board for opening discussion. There have been many changes from the original site plan, they may be beneficial. I've never seen so many changes to a plan. Why weren't these problem recognized/remedied in the first place? Why didn't they get it right? I hope it's not rushed through to accommodate a fellow board member. Why have many of the changes been completed prior to board approval?

Mr. Chauvin: Construction is not perfection. It's difficult to see every obstacle. Changes to a site/building is standard practice.

Chairman Farrell: There have been other projects where the plans had to be changed mid-stream. Engineers can't see every nuance. The Sagamore flyover is a good example. It happens all the time.

Elizabeth: The original plan allotted a few spaces and a walk to the library, this was promised and approved. Did the library director/trustees request I be removed?

Noreen: In the beginning, we wanted to give 1/2 of the lot to the Town. One selectman said no thank you. We have offered parking for some events but there is the liability insurance. We can't do that now.

Jim Mulvey: So this is an after the fact filing? Most come to us before making changes.

Chairman Farrell: A bit of both. The landscaping needs to be completed and some work has been done.

Coreen: It's on my report. I looked at eth parking calculations and no waiver is needed.

Raul: This site is still under construction. Some site conditions have required changes. Those changes require amendments, that's why we're here.

Mr. Howarth: I had a project on Cranberry Hwy with a big retaining wall. The developer called and they needed to spray the gill with gunite before it fell down. Nothing is square or plumb.

Coreen: Mrs. Ellis stated "why we didn't catch this". I look at the plan to make sure it meets the bylaw. We make suggestions along the way but the plan may be better. We don't design their plans.

Mr. Howarth made a MOTION to approve. The MOTION was seconded by Mr. Chauvin.

Roll call vote as follows:

Mr. Doucette – yes

Mr. Handy – yes

Mr. Howarth – yes

Mr. Gallo – yes

Mr. Campos – yes

Mr. Chauvin - yes

Mr. Agrillo is back.

Public Hearing for a change in the Zoning Bylaws: Amend Section 2842 Performance Standards for Residential Uses in the Downtown District. (full text available at the Town Clerk's office or Planning Board office)

Coreen: Trying to help remedy issues for future developers, gives them options. When a development with residential aspect is over a certain threshold they need to provide 10% affordable units. This bylaw gives them the option to mitigate or provide the units off-site. Gives us choices too. WE can't take fees unless we have this on the books. Assisted living is a bit different. Enforcement in the future would be difficult to monitor. Every time a person left that unit, a new person would have to be certified.

Chairman Farrell: We used the Cape Cod Commission recommendation. Didn't they look at it as more service?

Coreen: The CCC doesn't review in the GIZ (Growth Incentive Zone). It got missed. There are 106 units. We could only do 126 for sewer, and the CCC deemed this type of development as commercial except the independent units.

Chairman Farrell: If we pass something, there is an appeal period. We missed this, but that appeal time went by many months ago. At what point in a timeline do we say enough is enough? The law says so many days, if not done in a timely fashion...we could go back years. I think this is wrong. We granted it, either we missed or decided not to do it, it's still a certain time period and that has elapsed.

Coreen: Anyone knows about the 20 day appeal period, that's how case law is made.

Chairman Farrell: Something like this bylaw is excellent for options.

Coreen: Good to have options. You'd have to provide those units otherwise. Opens for more people to use affordable housing. Kerry felt the applicant should ask for it from the Board if they want it. It would still need Board approval. We could add that, maybe do it on Town meeting floor.

Mr. Chauvin: I love this moving forward, our demographics show the vacancy rate is up.

Mr. Howarth made a MOTION to send to town meeting. The MOTION was seconded by Mr. Doucette with all in favor.

Mr. Howarth made a MOTION to adjourn. The MOTION was seconded by Mr. Doucette with all in favor.

With no further business before the Board, the meeting was adjourned at 8:25pm.

Respectfully submitted,  
Ann Gratis

TOWN OF BOURNE  
PLANNING BOARD  
PUBLIC HEARING NOTICE

APPLICANT: Town of Bourne

PROPOSAL: Article \_\_\_\_: To see if the Town will vote to amend the Bourne Zoning Bylaw as follows, or take any other action in relation thereto.  
To characterize a large scale Solar Photovoltaic Ground-Mounted System as an "institutional use" – municipal use; as proposed by the Bourne Water District; for the purpose of placing the system on lands owned by Bourne Water District outside the Town of Bourne's Solar Photovoltaic Ground-Mounted system overlay district; pursuant to Section 2220 "Use Regulation Schedule" of the Bourne Zoning Bylaw.

DATE & TIME: Thursday, January 22, 2015 at 7:00 P.M.

PLACE: Bourne Community Building  
239 Main Street, Buzzards Bay, MA 02532

Bourne Courier Publishing Dates:

Jan. 7, 2015

Jan. 14, 2015

2015 JAN 9 PM 4 08  
TOWN CLERK'S OFFICE  
BOURNE, MASS

PLANNING BOARD MEETING MINUTES  
January 22, 2015

3/12/15  
APPROVED

**PRESENT:** Christopher Farrell, Daniel Doucette, John Howarth, Louis Gallo, Elmer Clegg, Daniel Chauvin, Elmer Clegg, Rui Campos  
**ABSENT:** Vincent Michienzi  
**STAFF:** Coreen Moore, Town Planner, Tim Lydon, Engineering Technician  
**PUBLIC:** Bob Prophett, Ford O'Connor and other members of the public

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TOWN CLERK'S OFFICE  
BOURNE, MASS

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Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00pm.

This meeting was televised and recorded.

Minutes of 1/8/15: Mr. Howarth made a MOTION to approve. The MOTION was seconded by Mr. Doucette with all in favor.

**Public Hearing for a change in the Zoning Bylaws:** To amend the Bourne Zoning Bylaw as follows, or take any other action in relation thereto.

To characterize a large scale Solar Photovoltaic Ground-mounted System as an "institutional use" – municipal use; as proposed by the Bourne Water District; for the purpose of placing the system on lands owned by Bourne Water District outside the Town of Bourne's solar Photovoltaic Ground-Mounted system overlay district; pursuant to Section 2220 "Use Regulation Schedule" of the Bourne Zoning Bylaw.

Ford O'Connor represents the Bourne Water District. This will provide relief to the rate payers. We think it's related to municipal use.

Coreen: The solar farm will be located on property below the town forest. It's not in the overlay district we created. Bob Tory said it's not exempt from Sec. 2220. If voted at town meeting it can go in any district with Site Plan Review. This has been determined to be a declaration, not a zoning change, but will be handled at town meeting as a zoning change for voting.

Mr. Gallo: Is this going in the same place as the tower was?

Ford: The same general area. There shouldn't be any glare to the neighbors. It will cover the energy we use now, about \$26,000 to start.

Mr. Clegg: This was a preliminary presentation before us last year. Will it need Site Plan Review?

Chairman Farrell: yes.

Mr. Howarth made a MOTION to endorse this. The MOTION was seconded by Mr. Chauvin with all in favor.

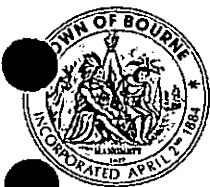
Chairman Farrell announced that Town Meeting is Monday, 1/26/15. The Planning Board will be in the front row, not on the stage. We can answer any questions from the floor.

Mr. Doucette made a MOTION to adjourn. The MOTION was seconded by Mr. Clegg with all in favor.

With no further business before the Board, the meeting was adjourned at 7:08pm.

Respectfully submitted,  
Ann Gratis





**TOWN OF BOURNE**  
***Planning Board***



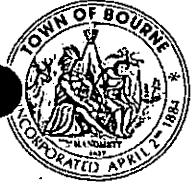
Bourne Town Hall  
24 Perry Avenue  
Buzzards Bay, MA 02532  
Phone: (508) 759-0615 Fax: (508) 759-0611

**MEETING AGENDA**

**DATE:** Monday, January 26, 2015  
**PLACE:** Bourne High School auditorium, 75 Waterhouse Rd., Bourne  
**TIME:** 7:00PM

For the purpose and duration of the Special Town Meeting.

2015 JAN 22 AM 10 21  
TOWN CLERK'S OFFICE  
BOURNE, MASS



**TOWN OF BOURNE**  
***Planning Board***

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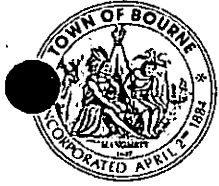


**MEETING AGENDA**

**DATE:** Monday, February 2, 2015  
**PLACE:** Bourne High School auditorium, 75 Waterhouse Rd., Bourne  
**TIME:** 7:00PM

For the purpose and duration of the Special Town Meeting.

2015 JAN 29 PM 3 18  
TOWN CLERK'S OFFICE  
BOURNE, MASS



**TOWN OF BOURNE**  
***Planning Board***

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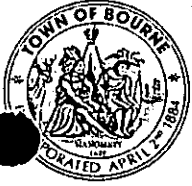


**MEETING AGENDA**

**DATE:** Tuesday, February 10, 2015  
**PLACE:** Bourne High School auditorium, 75 Waterhouse Rd., Bourne  
**TIME:** 7:00PM

For the purpose and duration of the Special Town Meeting.

2015 FEB 5 AM 10 12  
TOWN CLERK'S OFFICE  
BOURNE, MASS



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TOWN CLERK'S OFFICE  
BOURNE, MASS

## TOWN OF BOURNE

### *Planning Board*

Bourne Town Hall

24 Perry Avenue

Buzzards Bay, MA 02532

Phone: (508) 759-0615

Fax: (508) 759-0611



## MEETING AGENDA

**DATE:** Thursday, March 12, 2015

**PLACE:** Veteran's Community Building, 239 Main St., Buzzards Bay

**TIME:** 7:00 PM

**This meeting is being televised and recorded**

1. Minutes of 1/22/15
2. **Discussion:** Brookside. Review of special permit and subdivision conditions.
3. **Changes to Procedural Rules:**
  - 2.2.2 Applications
    - E 4) Existing: A filing fee payable to the Town of Bourne in the amount of \$400.00 plus \$50 for advertising and \$5 per abutter for mailing.
    - E 4) Proposed: See the most recent Fee Schedule
  - 2.3.2 Site Plan Reviews
    - Existing: See schedule of fees adopted 5/25/06
    - Proposed: See the most recent Fee Schedule

PLANNING BOARD MEETING MINUTES  
March 12, 2015

4.9.15  
APPROVED

**PRESENT:** Christopher Farrell, Daniel Doucette, John Howarth, Louis Gallo, Daniel Chauvin, Rui Campos  
**ABSENT:** Elmer Clegg, Vincent Michienzi  
**STAFF:** Coreen Moore, Town Clerk's Office  
**PUBLIC:** Michael Rauson, Patricia Ruggles, John Scanlan, Penny Davis, Dennis Sullivan, Bill & Betty Hoyer, Marie & Joe Voonan, Jerry & Todd Page, Ayres Souza, Pan Lanagan, Terry Ruggles, Ron Erickson, Kelley Pratt, Dick White, Joanne Finley, Judy Sullivan, Andrea McKnight, Gary Seidelman and other members of the public

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Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:05pm.

This meeting was televised and recorded.

Minutes of 1/22/15: Mr. Doucette made a MOTION to approve. The MOTION was seconded by Mr. Howarth with all in favor.

**Discussion:** Brookside. Review of special permit and subdivision conditions.

Chairman Farrell: To keep this moving smoothly, I ask for people not to repeat comments that have already been stated.

Coreen: I shared the concerns of the community with Jack Dawley. There are a number of conditions approved by this Board. Some of the concerns aren't under our review.

Andrea McKnight, Bello & Bello, attorney for the residents.

Chairman Farrell: Would like to discuss the issues Mr. Dawley is responsible for first.

- Court signs and lights are not in compliance with approved plans. He has agreed to meet with a Planning Board member and address them. He is not responsible for the repair or maintenance. This will be done prior to the last occupancy permit being issued or Dec. 1, 2015.  
Andrea: When they meet I ask that the Fire Dept and a member of the HOA to be involved and would like it done late spring/early summer.  
Chairman Farrell: We were thinking around May 1<sup>st</sup>.
- The emergency access road will be put on Springbrook Ct and Amberwood Ct. by 12/1/15.  
Chairman Farrell gave him hints on how the Fire Dept. likes it set up.  
Andrea: The Fire Dept. may want it installed prior to the first occupancy permit.
- 911 clarification: Needs to coordinate with Fire, Police, assessing and engineering by 12/1/15.  
Andrea would like done by 5/1/15.

Chairman Farrell: we used the 12/1/15 deadline for everything. He intends to do many things prior to that date. We'll be watching them to make sure they get it done. Discrepancy of the master plan, falls on Dawley.

- Pump station generators: Mr. Dawley told us the stand-by generators were in place, just not connected.  
Andrea: we would want this done in the next 15-30 days.  
Mr. Doucette: Need to get the emergency power there.  
Chairman Farrell: There are no generators on site for those, only at the main station.

Andrea: Would like this done ASAP. If power goes out for a couple of days, there will be a big mess.

- Paving of roads: From east of the gatehouse, Amberwood and Springbrook have the base coat only. Will put a 1" topcoat on these sections. The residents want 1.25" and state the main roads should be 4" thick. The section from the gate to Waterhouse Road has been damaged. The residents want the road "cored". Heavy trucks are constant.

Chairman Farrell: We have to go by the 1988 approval and what was required then. It was a 2" base with a 1" top. We have never modified the road requirements; we can't make him come up to today's standards. We'll go out with the DPW to look at the roads and point out any areas of concern.

Andrea: Maybe look at the road around 5/1/15 and paving by 6/30?

Chairman Farrell: The paving season varies.

Mr. Gallo: After the top coat goes on will there be no more heavy traffic?

Chairman Farrell: The majority of vehicles will be no heavier than a moving van. The heavy stuff has been done, it's been 8 years.

Andrea: Did Mr. Dawley turn in a certification by an expert?

Chairman Farrell: Not yet. He still owns the roads. Once they are turned over to the HOA, he'll submit the certification.

Andrea: We would like to have an expert come in and core the roads, a visual inspection isn't enough.

Chairman Farrell: Mr. Dawley owns the roads; he would need to agree to that.

Andrea: There is only a \$65,000 bond on file with the Town. We estimate \$215,000 to repave.

Chairman Farrell: He doesn't need to pave the entire subdivision, only the sections without a top coat.

- Open Space: Andrea: We are concerned with the stump dump area. They mitigated some of the area but there is still 2 acres of unmitigated space that shouldn't have an access road built over it. The permits he wants are on a former stump dump owned by Bayview Campground. I have a document from 1980 giving Brookside an easement to dump their stumps there. The unmitigated area can erode, collapse and emit methane gas. Who's responsible for when these things happen? Options: stop building, allow a buffer to reduce access to methane gas; mitigate the whole thing. Remove and restore so it can be driven on. The residents have looked into insurance and they can't find a company to insure them. There is no assurance Northland will put money aside just in case something happens. Not fair to the owners.

Gary S: In 2005, the plan was amended to add 11.1 acres and build 29 more units. 3.66 acres of open space and there are still 2 acres of dump which makes the open space reduced to 15%. It costs \$750,000 per acre to remediate. The DEP has a deed restriction. If it collapses or fire, gas leak that's \$3.5 million real estate value that people couldn't live in. This wasn't disclosed to us when we moved in and it wasn't disclosed to you as the Planning Board. The DEP said to fence the unmitigated area and monitor for erosion, sink holes. This is not eligible for open space.

Mr. Agrillo: Is it known that stump dumps create methane?

Andrea: There are gas vents. Natural materials will cause gas.

Mr. Gallo: You want to get this done before another closing?

Andrea: yes. He has asked for permits, they haven't been issued yet.

Chairman Farrell: When this started, there were a lot of conditions. If I bought in 1988 I would have rights over the golf course.

Andrea: We are talking about a great loss to the owners.

Chairman Farrell: a majority of the items seem to be agreed upon. We didn't talk about the dump, but construction may require vents.

Coreen: We should look further into it. The developer proposed a deed restriction for the fence. What is he committed to? Are things under DEP then the Board make a decision, the DEP could usurp. Should discuss with both the DEP and Board of Health.

Gary: the deed restriction was filed.

Mr. Doucette: The open space with a dump seems to be a large concern. The total open space required for all of Brookside, if the 2 acre dump site can't be counted, what does that make the percentage for complete buildout?

Andrea: that may throw a wrench into the access road. We want to get things done now, not after the developer leaves.

Chairman: You brought up other issues that concern me and will look further into.

Arnold Erickson, 7 Amberwood: I took pictures during the remediation, the fill was removed and replaced. The base coat on the road is coming apart now. Want someone to take a look at that. There are other areas that are bad too. The section by the golf course has a raised manhole cover that can do some damage. Things can get lost over time.

Chairman: During the remediation, I went through there many times and talked to DEP reps. They did a pretty good job and I'm not concerned with that area. Thank you for listening. We are all stuck in a tough position and will do the best we can to make everyone satisfied.

Consensus of the Board is to hold off on issuing the building permits for the six units on Springbrook Ct. until we dig into this further.

#### Changes to Procedural Rules:

##### **Applications**

E 4) Existing: A filing fee payable to the Town of Bourne in the amount of \$400.00 plus \$50 for advertising and \$5 per abutter for mailing.

E 4) Proposed: See the most recent Fee Schedule

##### **2.3.2 Site Plan Reviews**

Existing: See schedule of fees adopted 5/25/06

Proposed: See the most recent Fee Schedule

Ann stated this is being done to make the procedural rules uniform and to keep from updating every time the fees change.

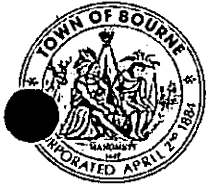
Mr. Howarth made a MOTION to approve. The MOTION was seconded by Mr. Doucette with all in favor.

Mr. Doucette made a MOTION to adjourn. The MOTION was seconded by Mr. Howarth with all in favor.

With no further business before the Board, the meeting was adjourned at 8:10pm.

Respectfully submitted,

Ann Gratis



# TOWN OF BOURNE

## Planning Board



2015 APR 8 AM 10 40 Bourne Town Hall  
24 Perry Avenue  
TOWN CLERK'S OFFICE Buzzards Bay, MA 02532  
Bourne, MA Phone: (508) 759-0615 Fax: (508) 759-0611

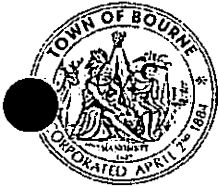
### AMENDED MEETING AGENDA

**DATE:** Thursday, April 9, 2015.  
**PLACE:** Veteran's Community Building, 239 Main St., Buzzards Bay  
**TIME:** 7:00 PM

**This meeting is being televised and recorded**

1. Minutes of 3/12/15
2. **Informal Discussion:** Change in SDD area requirements.
3. **Public Hearing for Special Permit #01-2015:** 7 Perry Ave. Ed Eacobacci. For an accessory apartment.





# TOWN OF BOURNE

## *Planning Board*



Bourne Town Hall  
24 Perry Avenue  
Buzzards Bay, MA 02532  
Phone: (508) 759-0615 Fax: (508) 759-0611

### MEETING AGENDA

**DATE:** Thursday, April 9, 2015  
**PLACE:** Veteran's Community Building, 239 Main St., Buzzards Bay  
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4. **Discussion:** Cont'd from 3/12/15. Brookside. Review of special permit and subdivision conditions.

2015 APR 3 PM 4 02  
TOWN CLERK'S OFFICE  
BOURNE, MASS

## PLANNING BOARD MEETING MINUTES

April 9, 2015

**PRESENT:** Christopher Farrell, Daniel Doucette, Louis Gallo, Elmer Clegg, Daniel Chauvin, Ruff Campos, Joseph Agrillo Jr.

**ABSENT:** John Howarth, Vincent Michienzi

**STAFF:** Coreen Moore, Town Planner, Tim Lydon, Engineering Tech.

**PUBLIC:** Michael Rausch, Jon Fitch, Jim Mulvey

2015 APR 27  
TOWN CLERK'S OFFICE  
BOURNE, MASS

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Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00pm.

This meeting was televised and recorded.

Minutes of 3/12/15: Remove Mr. Clegg from being present. Mr. Doucette made a MOTION to approve as amended seconded by Mr. Campos with all in favor.

### Informal Discussion: Change in SDD area requirements.

Atty. Jon Fitch on behalf of Joe Sorenti. How do you dispose of property owned for a long time. In 1968 there were 7 lots by the flyover, 4 others taken by the State. It looks residential. It's awful for housing at 5 acre minimum, these lots have just over 4 acres combined. It's better suited for commercial and would require special permit. If nothing is done it will lead to residential development. Take a ride out and see what you'd like to plan for the area.

Coreen: There are quite a few overlay districts there: traffic management, Bournedale Overlay and ACEC. We have a document of our goals for that area, greater frontage depending on curb cut and use. Reduce to 4 acres, very restricted; can't put retail, office, hotel. A single unit requires 40,000sf density. Need to look at the SDD comprehensively. There is protected land abutting this area. Does it meet the goals of the DCPC? Is it what the Town still wants? Look at the road network and how it impacts.

Chairman Farrell: the Bournedale overlay district was done way before the flyover. The DCPC was done in 1998. A lot has happened since the 90s.

Jon: There are a lot of factors to consider. What would you like to see at this site? Joe has the time to wait, we're interested in working with the Board.

Chairman Farrell: We will look at it. This is our first inquiry to change it. Would have to revise the district in general.

Mr. Doucette: I have been working with Coreen on a hotel/motel bylaw in the SDD on a Scenic Hwy location. There will need to be some changes made. Have been looking at this for a couple of years.

Coreen: Density, I'll have to look at why it's so high. I have been approached by three other people.

Mr. Agrillo: if a project is approved for that spot, could we grant a waiver on thresholds?

Mr. Chauvin: Eminent domain might be a hardship.

Coreen: It would require a variance.

Chairman Farrell: Give us some time to look at this.

Mr. Clegg: Does Mr. Sorenti own the abutting property?

Chairman Farrell: No. The Water District does.

**Public Hearing for Special Permit #01-2015:** 7 Perry Ave. Ed Eacobacci. For an accessory apartment.

Ed: I am taking the old Comcast office space of 600sf and turning it into an apartment for my 91 year old mother. I changed my building to all residential and from 2 to 1 sewer connections. The existing bath I'm just adding a shower to it for a one bedroom apartment.

Mr. Chauvin reviewed this project: There are no exterior or site changes. There is plenty of parking.

Chairman Farrell: It was 2 units, then 1, now back to 2. Most of the area is one bedroom apartments.

Coreen: This was Dan's first project and Tim's first review. He did a great job.

Mr. Chauvin made a MOTION to approve with the condition he gets sewer certification for the 2<sup>nd</sup> unit.

The Motion was seconded by Mr. Agrillo. Roll call vote as follows:

Mr. Chauvin – yes

Mr. Campos – yes

Mr. Gallo – yes

Mr. Agrillo – yes

Mr. Doucette – yes

Mr. Clegg – yes

Mr. Doucette made a MOTION to adjourn. The MOTION was seconded by Mr. Clegg with all in favor.

With no further business before the Board, the meeting was adjourned at 7:25pm.

Respectfully submitted,  
Ann Gratis

TOWN OF BOURNE  
PLANNING BOARD  
PUBLIC HEARING NOTICE

2015 MAR 30 PM 12 16

TOWN CLERK'S OFFICE  
BOURNE, MASS

APPLICANT: Ed Eacobacci

LOCATION: 7 Perry Ave  
Map: 20.3 Parcel: 105 Zoning District: DTC

PROPOSAL: Special permit for an accessory apartment within existing space.

DATE & TIME: Thursday, April 9, 2015 at 7:00 P.M.

PLACE: Bourne Community Building  
239 Main Street  
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from  
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Enterprise Publishing Dates:  
March 27, 2015  
April 3, 2015

emailed 3/20

TOWN OF BOURNE  
PLANNING BOARD  
PUBLIC HEARING NOTICE

APPLICANT: Town of Bourne

2015 MAR 20 PM 2 00

PROPOSAL: **Article \_\_\_\_\_**: To see if the town will vote to amend the Bourne Zoning Bylaw as follows, or take any other action relative thereto.  
**Sponsor – Board of Selectmen**

CLERK'S OFFICE  
BOURNE, MASS

*Amend the existing language of Section "1232. Authority" by adding the new paragraph shown below, underlined and in bold:*

*Existing:*

1232. Authority  
The Planning Board shall be the Special Permit Granting Authority for Site Plan-Special Permit Approval in accordance with the Use Regulation Schedule as set forth in Section 2220 and as described in Section 1233 herein.

*Add*

**Within fourteen days after the Planning Board issues a Special Permit or Site Plan Review Permit Approval, the Inspector of Buildings shall determine whether or not the actions of the Planning Board conform to the by-laws and Massachusetts General Laws. Within thirty days of his determination, any interested party may appeal his decision to the Board of Appeals.**

*In addition; amend Section "1233. C 4. Project Requiring Site Plan-Special Permit Approval" by adding the language shown below underlined and in bold:*

*Existing:*

4. The change, in whole or in part, of any residential use to a non-residential use,

*Add:*

**however, the Planning Board may not approve any plan that allows any use in a residential zone other than those allowed under section 2220.**

DATE & TIME: Thursday, April 23, 2015 at 7:00 P.M.

PLACE: Bourne Community Building  
239 Main Street, Buzzards Bay, MA 02532

Bourne Courier Publishing Dates:  
April 2, 2015  
April 9, 2015

DRAFT

**Article \_\_\_\_\_**: To see if the town will vote to amend the Bourne Zoning Bylaw as follows, or take any other action relative thereto.

**Sponsor – Board of Selectmen**

2015 MAR 20 PM 1:59  
TOWN CLERK'S OFFICE  
BOURNE, MASS

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DRAFT

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2015 MAR 20 PM 1:59

*Sponsor – Board of Selectmen*

TOWN CLERK'S OFFICE  
BOURNE, MASS

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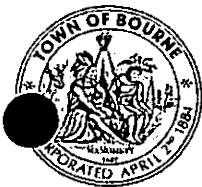
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*Add:*

**however, the Planning Board may not approve any plan that allows any use in a residential zone other than those allowed under section 2220.**



# TOWN OF BOURNE

## Planning Board

Bourne Town Hall  
2015 APR 15 PM 12 56  
27 Perry Avenue  
Bourne, MA 02532  
Phone: (508) 759-0615 Fax: (508) 759-0611  
TOWN CLERK'S OFFICE  
BOURNE, MASS

### MEETING AGENDA

**DATE:** Thursday, April 23, 2015  
**PLACE:** Veteran's Community Building, 239 Main St., Buzzards Bay  
**TIME:** 7:00 PM

**This meeting is being televised and recorded**

1. Minutes of 4/9/15
2. **Public Hearing for a change in the Zoning Bylaw:** To see if the town will vote to amend the Bourne Zoning Bylaw as follows, or take any other action relative thereto.  
*Sponsor – Board of Selectmen*

*Amend the existing language of Section "1232. Authority" by adding the new paragraph shown below, underlined and in bold:*

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1232. Authority

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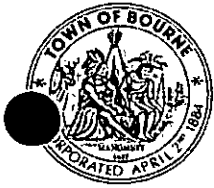
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**Within fourteen days after the Planning Board issues a Special Permit or Site Plan Review Permit Approval, the Inspector of Buildings shall determine whether or not the actions of the Planning Board conform to the by-laws and Massachusetts General Laws. Within thirty days of his determination, any interested party may appeal his decision to the Board of Appeals.**

**\*\*Full text available at the Town Clerk's office or Planning Board office\*\***

3. **Discussion:** Cont'd from 3/12/15. Brookside. Review of special permit and subdivision conditions.





# TOWN OF BOURNE Planning Board



Bourne Town Hall  
24 Perry Avenue  
Buzzards Bay, MA 02532  
Phone: (508) 759-0615 Fax: (508) 759-0611

## AMENDED MEETING AGENDA

DATE: Thursday, April 23, 2015  
PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay  
TIME: 7:00 PM

2015 APR 22 PM 1 05  
TOWN CLERK'S OFFICE  
BOURNE, MASS

This meeting is being televised and recorded

1. Minutes of 4/9/15,
2. **Public Hearing for a change in the Zoning Bylaw:** To see if the town will vote to amend the Bourne Zoning Bylaw as follows, or take any other action relative thereto.  
*Sponsor – Board of Selectmen*

*Amend the existing language of Section "1232. Authority" by adding the new paragraph shown below, underlined and in bold:*

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**\*\*Full text available at the Town Clerk's office or Planning Board office\*\***

3. **Discussion:** Cont'd from 3/12/15. Brookside. Review of special permit and subdivision conditions.
4. **EMERGENCY ADDITION due to timing issues. Settlement:** 218 Main St. Keystone Place. Looking to give \$250,000 for the affordable housing.

**DRAFT**

**PLANNING BOARD MEETING MINUTES  
April 23, 2015**

**APPROVED**

**PRESENT:** Christopher Farrell, Daniel Doucette, Louis Gallo, Elmer Clegg, Daniel Chauvin, Rui Campos, Joseph Agrillo Jr.  
**ABSENT:** John Howarth, Vincent Michienzi  
**STAFF:** Coreen Moore, Town Planner, Tim Lydon, Engineering Tech.  
**PUBLIC:** Michael Rausch, Jon Fitch, Jim Mulvey

Ann Gratis, Recording Secretary

2015 JUN 19 AM 11 58  
TOWN CLERK'S OFFICE  
BOURNE, MASS

Chairman Farrell called the meeting to order at 7:00pm.

This meeting was televised and recorded.

Minutes of 4/9/15: Mr. Doucette made a MOTION to approve, seconded by Mr. Campos with all in favor.

**Public Hearing for a Change to the Zoning Bylaw:** To see if the Town will vote to amend the Bourne Zoning Bylaws as follows or take any other action in relation thereto:

***Sponsor – The Board of Selectmen***

*Amend the existing language of Section "1232. Authority" by adding the new paragraph shown below, underlined and in bold:*

*Existing:*

1232. Authority

The Planning Board shall be the Special Permit Granting Authority for Site Plan-Special Permit Approval in accordance with the Use Regulation Schedule as set forth in Section 2220 and as described in Section 1233 herein.

*Add*

**Within fourteen days after the Planning Board issues a Special Permit or Site Plan Review Permit Approval, the Inspector of Buildings shall determine whether or not the actions of the Planning Board conform to the by-laws and Massachusetts General Laws. Within thirty days of his determination, any interested party may appeal his decision to the Board of Appeals.**

*In addition; amend Section "1233. C 4. Project Requiring Site Plan-Special Permit Approval" by adding the language shown below underlined and in bold:*

*Existing:*

4. The change, in whole or in part, of any residential use to a non-residential use,

*Add:*

**however, the Planning Board may not approve any plan that allows any use in a residential zone other than those allowed under section 2220.**

Chairman Farrell read Bob Troy's memo.

Mr. Gallo: The whole thing is a slap in the face. Roger has enough to do without looking at our approvals.

Mr. Howarth: Roger as Building Inspector is charged with checking everything. He's so overloaded now he doesn't have time to do that. All this stems from us going against the Board of Selectmen, they didn't like one of our decisions so they took it to the Cape Cod Commission, that didn't work so now they put this in. It delays every applicant.

Mr. Chauvin: The Planning Board is 9 elected people to represent the tax payers to do a job for you. This circumvents the process.

Mr. Chauvin made a MOTION to NOT recommend this article at Town Meeting, seconded by Mr. Howarth with all in favor.

**Discussion:** Cont'd from 3/12/15. Brookside. Review of special permit and subdivision conditions.

Atty. Doug Troyer represents Brookside Residential LLC. We have reviewed the tape from 3/12/15. Jack Dawley has identified things he's willing to do. The open space, we were not aware of this issue. I provided a detailed letter on 4/22/15. This project started in 1987 and pursuant to the site plans, 57.3% was open space, subtract the golf club 40%, and then added lot 50. In 2005 we met the open space requirement. There is 159.17 acres. We are well above the 30%. The whole development needs to be taken into consideration.

Mr. Doucette: The letter was submitted yesterday which didn't give us time to go through it deeply. Chairman Farrell: We haven't had time to review and it's tough for us to render a decision without looking at it. We prefer to have things in the Friday before a meeting.

Doug: I understand and apologize for the late submission, but the numbers speak for themselves. We are all willing to do an on-site visit, just need a date. MA DEP has issued a permit to issue the building permits. Currently this is under appeal. We are hopefully looking at a hearing later this year as it's being fast tracked. There is no cease and desist on us and we would like clarity so we can move forward with the permits to be issued.

Chairman Farrell: I don't think we'll be able to discuss it now as it's in litigation. WE haven't come up with a time to go out together. Mr. Doucette and I went out individually and I have three pages of notes. I do understand the residents' concerns, there was a lot of damage done this winter. Need to determine what is the developer's responsibility and the owner's responsibility.

Mr. Doucette: It's beneficial to do the walk-thru sooner than later, we can arrange through Ann. Everyone has their own opinion.

Chairman Farrell: Dec. 15<sup>th</sup> is the complete date that things need to be done by. We need clarity from the court, if we don't know what the open space is...

Doug: If we meet the open space requirements, even if we take out the two acres, we still meet it.

Coreen: I will work on the calculation for open space, it's the only thing tied to the DEP. The stump dump can be calculated, part of the wastewater system is part of the open space. Land that is not developed or has structures. Other issues will stand on their own.

Chairman Farrell: Need to know when the separation happened.

Coreen: As far as zoning goes, ownership doesn't have a play on the density. The restriction is still the same.

Doug: Outlined on the original plan. I look forward to your review.

Mr. Gallo: if the fire road is built, is that considered open space?

Chairman Farrell: We can still review roads and other conditions. The stump dump units at this point are off. Need to make sure the whole development is still in compliance.

Andrea: We would like the FD, PD, DPW to join on the walk-thru. We are very concerned with the auxiliary power for the pump stations. Want it connected now. The access road was addressed before and the DEP issued the permit for the road. Your rules say roads are not open space. My clients have hired someone to core the roads they own, results are not in yet. A copy will be given to Counsel. We contest the open space calculation. Exhibit A: 148 acres, not included are slopes greater than 25%, wetlands, cart paths. What doesn't qualify: dwelling acreage and the golf course. This comes to 25.6% overall. Methane gas is triggered and need to report back to the DEP. We are looking to protect the tax payers. Some of the roads were done in 2005 that should be looked at for those standards, not 1987.

Chairman Farrell: Please submit your math to Coreen. We will wait to see what the court has to say first. This has been the smoothest we've gone through in a long time with opposing counsel. This is a workable situation and it makes our lives easier. We try to do the best we can, and it's been amicable so far.

**Brookside discussion cont'd:**

Doug: To continue, we will email each other. We are waiting until the DEP and hope to work out the open space issue.

Chairman Farrell read a letter from a Brookside resident.

Mr. Howarth: If we square the open space are we all set?

Chairman Farrell: No. There are certain items to be released, there are other issues that can be addressed in the meantime.

Mr. Doucette: We will work together with the smaller issues and try to get resolved at the earliest convenience.

Doug: There are 241 units, 54 are serviced by the pump stations. It's been 8 plus years and no situation. We try to do things when we have the work crews there to get many things done at once. If it's in violation of the Board of Health, we'll do it soon. We want to do in conjunction with other things.

Mr. Michienzi: I think the generators should go in for these people now.

Mr. Chauvin suggested getting them installed by our next meeting.

Chairman Farrell thanked the residents for listening. We will meet on June 11<sup>th</sup> do discuss the open space and we want the generators installed by then too.

Doug: I'll let you know our position next week. I want to get the requirement for the pumps in front of me first.

**Settlement:** 218 Main St. Keystone Place. Looking to give \$250,000 for affordable housing.

We negotiated with Keystone on the affordable units, gave the option of on-site, off-site or cash in lieu of. They chose the money. It is based on a square footage basis. The developer's attorney didn't have the right to make the agreement so now we are working directly with Keystone. The money will be used by Bourne Housing Trust to help subsidize other projects hopefully downtown as they feel they can't build three units. They have people ready to move in and we are holding the occupancy permit. Used \$140 per square foot to get the cost. If they knew they had to provide affordable units, their funding would be different.

Mr. Howarth made a MOTION to accept their recommendation, seconded by Mr. Doucette.

Mr. Michienzi: they are asking \$4,000 a month rent per unit.

Chairman Farrell: I do think the \$250,000 is light as we can't build three units with that.

Mr. Doucette: Counsel on both sides agreed to this.

Coreen: Bourne Affordable Housing Trust is in negotiations to build a 3-bedroom house for \$220,000.

Mr. Gallo: This is a jump start to get residents in the building. I think we should let this happen, it will open the door for others.

Coreen: There were missteps from day 1 with this project. They went through the process of getting permits and this came up at the very end. It was overlooked and challenged much later so we created a bylaw to give options.

Chairman Farrell: It was never challenged in the 20 day appeal, not brought up until over a year later.

Mr. Chauvin: Affordable housing is in the bylaw, it's in print, why are we obligated to hold their hand?

Coreen: It is mentioned in the minutes.

Mr. Chauvin made a MOTION to ask for \$350,000, seconded by Mr. Howarth.

Mr. Howarth: If we bump up the price will the price be negotiated?

Mr. Howarth withdrew his second.

Mr. Doucette: The price was agreed upon by both sides prior to this in good faith.

Mr. Chauvin amended his MOTION to accept the \$250,000, seconded by Mr. Doucette.

VOTE: 3 in favor, 3 against.

We will meet prior to town meeting at 6:15 at the high school to revisit this.

Mr. Doucette asked: if it's a favorable motion and the vote is tied, does the motion carry?

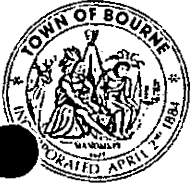
This will be checked at the office.

Mr. Chauvin made a MOTION to adjourn. The MOTION was seconded by Mr. Doucette with all in favor.

With no further business before the Board, the meeting was adjourned at 8:15pm.

Respectfully submitted,

Ann Gratis



# TOWN OF BOURNE

## *Planning Board*



Bourne Town Hall  
24 Perry Avenue  
Buzzards Bay, MA 02532  
Phone: (508) 759-0615 Fax: (508) 759-0611

### MEETING AGENDA

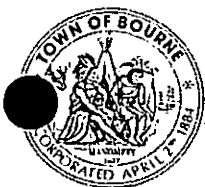
**DATE:** Monday, May 4, 2015

**PLACE:** Bourne High School, Student services conference room (across from the library), 75 Waterhouse Road, Bourne

**TIME:** 6:15 PM

1. **Settlement VOTE:** 218 Main St. Keystone Place. Looking to give \$250,000 in lieu of the affordable housing.

2015 APR 28 PM 3 13  
TOWN CLERK'S OFFICE  
BOURNE, MASS



**TOWN OF BOURNE**  
***Planning Board***

Bourne Town Hall  
24 Perry Avenue  
Buzzards Bay, MA 02532  
Phone: (508) 759-0615 Fax: (508) 759-0611



**MEETING AGENDA**

**DATE:** Monday, May 4, 2015  
**PLACE:** Bourne High School auditorium, 75 Waterhouse Rd., Bourne  
**TIME:** 7:00PM

For the purpose and duration of the Special and Annual Town Meeting.

2015 APR 28 PM 3 13  
TOWN CLERK'S OFFICE  
BOURNE, MASS



# TOWN OF BOURNE

## *Planning Board*



2015 MAY 1 PM 3 30  
Bourne Town Hall  
24 Perry Avenue  
Buzzards Bay, MA 02532  
TOWN CLERK'S OFFICE  
Phone: (508) 759-0615 Fax: (508) 759-0611  
BOURNE, MASS

### AMENDED MEETING AGENDA

**DATE:** Monday, May 4, 2015

**PLACE:** Bourne High School, Student services conference room (across from the library), 75 Waterhouse Road, Bourne

**TIME:** 6:15 PM

1. Settlement VOTE: 218 Main St. Keystone Place. Looking to give \$250,000 in lieu of the affordable housing.
2. Request for Release from Covenant: 14 Great Rock Rd.



**DRAFT**

**PLANNING BOARD MEETING MINUTES**  
May 4, 2015

**APPROVED**

- PRESENT:** Christopher Farrell, Daniel Doucette, Louis Gallo, Elmer Clegg, Rui Campos, Vincent Michienzi
- ABSENT:** John Howarth, Daniel Chauvin, Joseph Agrillo Jr.
- STAFF:** Coreen Moore, Town Planner,
- PUBLIC:** Marie Oliva, Beth Barb, Beth Herr, Scott Griffith, Phil Goddard, Joe Agrillo Sr, Kelly Marimo, Brenda Armstrong, and other members of the public

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 6:15pm.

**Settlement VOTE:** 218 Main St. Keystone Place. Looking to give \$250,000 in lieu of the affordable housing.

Chairman Farrell: We are here to reexamine the affordable housing aspect. At our last meeting it was a tie vote which according to Roberts Rules of Order is a no vote.

Coreen: Myself, the Town Administrator, the Affordable Housing Trust chairman and Bob Troy did the negotiating for the settlement. We looked at zoning and requirements for affordable housing. There are 106 units and only 31 are market rate so they needed 3 to be affordable. The special permit was granted with no appeal, the building permit was issued with no appeal. This issue was brought up three-quarters into the building state. It was agreed to hold the occupancy until this was resolved. The Town adopted options: onsite, offsite or cash in lieu of. They chose to do the cash. We did research on how much it should be as assisted living is different. Checked the DHCD website and figured out an average square footage for 3 units and assigned it a dollar figure per. We had a higher number, they had a lower, we met in the middle. The Trust doesn't think they can create three units with this money but it can subsidize other projects.

Brenda: Our analysis for offsite would have been a time delay and we have people waiting to move in. We prefer the cash in lieu of at this juncture.

Phil Goddard: I voted for this at town meeting not knowing I'd have to move my 90 year old mother here. They have good intentions on working with the community.

Marie Oliva: I respectfully ask that you accept the \$250,000. This project is great for the revitalization of Buzzards Bay efforts.

Joe Armstrong: I am a potential resident. My wife and I moved up from PA and are currently staying with our daughter. This is a wonderful town and this facility will meet our needs.

Mr. Doucette made a MOTION to reconsider and accept their offer of \$250,000 in lieu of 3 units. The MOTION was seconded by Mr. Campos.

Mr. Clegg: I was not present at the last meeting but heard Mr. Michienzi's concerns on construction costs and needed in agreement. We had three public hearings on this and I raised a question at the first one about affordable units. Everyone operated in good faith on this and I hope it gets approved.

Mr. Doucette: They made a nice connection to Main St. and the canal.

VOTE: Four in favor, one abstention.

**Request for Release from Covenant:** 14 Great Rock Rd.

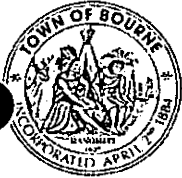
This was resolved in-house.

2015 JUN 19 AM 11 58  
TOWN CLERK'S OFFICE  
BOURNE, MASS

Mr. Doucette made a MOTION to adjourn. The MOTION was seconded by Mr. Campos with all in favor.

With no further business before the Board, the meeting was adjourned at 6:30pm.

Respectfully submitted,  
Ann Gratis



# TOWN OF BOURNE

## Planning Board

Bourne Town Hall  
24 Perry Avenue  
Buzzards Bay, MA 02532  
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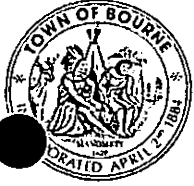
### AMENDED MEETING AGENDA

**DATE:** Thursday, May 21, 2015  
**PLACE:** Veteran's Community Building, 239 Main St., Buzzards Bay  
**TIME:** 7:00 PM

**This meeting is being televised and recorded**

1. Minutes of 4/23/15 and 5/4/15
2. **Request for Release from Covenant:** 14 Great Rock Rd. Lot 2G. The subdivision is complete.
3. **Public Hearing for Extension of Special Permit #0/-2009A:** 829 Scenic Hwy. Jaspers Realty LLC. Two-year extension for 2 buildings of mixed use.
4. **Public Hearing for Extension of Special Permit #05-06B:** 141 State Rd. Cidalia Allen. Two-year extension for 75.4% lot coverage in a Water Resource District and egress standards.
5. **Public Hearing for Modification of a Definitive Subdivision:** Red Brook Harbor Properties. To consolidate ownership of lands to one lot.

2015 MAY 15 PM 3 12  
TOWN CLERK'S OFFICE  
BOURNE, MASS



# TOWN OF BOURNE

## *Planning Board*



Bourne Town Hall  
24 Perry Avenue  
Buzzards Bay, MA 02532  
Phone: (508) 759-0615 Fax: (508) 759-0611

### MEETING AGENDA

**DATE:** Thursday, May 21, 2015  
**PLACE:** Veteran's Community Building, 239 Main St., Buzzards Bay  
**TIME:** 7:00 PM

**This meeting is being televised and recorded**

1. Minutes of 4/23/15 and 5/4/15
2. **Public Hearing for Extension of Special Permit #0/-2009A:** 829 Scenic Hwy. Jaspers Realty LLC. Two-year extension for 2 buildings of mixed use.
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4. **Public Hearing for Modification of a Definitive Subdivision:** Red Brook Harbor Properties. To consolidate ownership of lands to one lot.

2015 MAY 15 PM 12 42  
TOWN CLERK'S OFFICE  
BOURNE, MASS

TOWN OF BOURNE  
PLANNING BOARD  
PUBLIC HEARING NOTICE

2015 MAY 5 PM 1 12  
TOWN CLERK'S OFFICE  
BOURNE, MASS

APPLICANT: Jaspers Realty LLC

LOCATION: 829 Scenic Hwy  
Assessors Map 10, Parcel 34 Zoning District – VB

PROPOSAL: Application for Extension of Site Plan Review/Special  
Permit for two buildings of mixed use.

DATE & TIME: Thursday, May 21, 2015 at 7:00 P.M.

PLACE: Bourne Community Building  
239 Main Street  
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from  
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates:  
May 6, 2015  
May 13, 2015

TOWN OF BOURNE  
PLANNING BOARD  
PUBLIC HEARING NOTICE

2015 MAY 5 PM 1 12

TOWN CLERK'S OFFICE  
BOURNE, MASS

APPLICANT: Cidalia Allen

LOCATION: 141 State Road  
Assessors Map 3, Parcel 11 Zoning District – B2

PROPOSAL: Application for Extension of a Special Permit for Sec. 4722  
and 3344 in a Water Resource District.

DATE & TIME: Thursday, May 21, 2015 at 7:00 P.M.

PLACE: Bourne Community Building  
239 Main Street  
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from  
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates:  
May 6, 2015  
May 13, 2015

TOWN OF BOURNE  
PLANNING BOARD  
PUBLIC HEARING NOTICE

2015 MAY 5 PM 1 12  
TOWN CLERK'S OFFICE  
BOURNE, MASS

APPLICANT: Red Brook Harbor Properties, LLC

LOCATION: Property Southwest of Shore Road (Cal Path)  
Plan Book 28690 Pages 53, 57, 63

PROPOSAL: Application for Modification of a Definitive Subdivision  
for Cal Path. To consolidate ownership of lands to one lot.

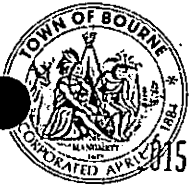
DATE & TIME: Thursday, May 21, 2015 at 7:00 P.M.

PLACE: Bourne Community Building  
239 Main Street  
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from  
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates:

May 6, 2015  
May 13, 2015



## TOWN OF BOURNE

### *Planning Board*

Bourne Town Hall

24 Perry Avenue

Buzzards Bay, MA 02532

Phone: (508) 759-0615

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15 JUN 5 AM 11 48  
TOWN CLERK'S OFFICE  
BOURNE, MASS

### MEETING AGENDA

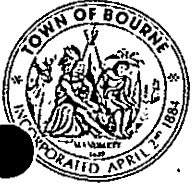
**DATE:** Tuesday, June 9, 2015

**PLACE:** Veteran's Community Building, 239 Main St., Buzzards Bay

**TIME:** 6:30 PM

Joint meeting with the Board of Selectmen and Conservation Commission to discuss the sale of surplus property, 25G Hideaway Village.





# TOWN OF BOURNE

## Planning Board



2015 JUN 5 AM 11 49

Bourne Town Hall

24 Perry Avenue

TOWN CLERK'S OFFICE Buzzards Bay, MA 02532

BOURNE, MASS

Phone: (508) 759-0615

Fax: (508) 759-0611

### MEETING AGENDA

**DATE:** Thursday, June 11, 2015

**PLACE:** Veteran's Community Building, 239 Main St., Buzzards Bay

**TIME:** 7:00 PM

**This meeting is being televised and recorded**

1. Minutes of 4/23/15 and 5/4/15
2. **Request for Release from Covenant:** 14 Great Rock Rd. Lot 2G. The subdivision is complete.
3. **Public Hearing for Extension of Special Permit #0/-2009A:** 829 Scenic Hwy. Jaspers Realty LLC. Two-year extension for 2 buildings of mixed use.
4. **Public Hearing for Extension of Special Permit #05-06B:** 141 State Rd. Cidalia Allen. Two-year extension for 75.4% lot coverage in a Water Resource District and egress standards.
5. **Public Hearing for Special Permit #02-2015:** 23 Main St. Bay Village Auto. For multiple food carts.
6. **Public Hearing for Modification of a Definitive Subdivision:** Red Brook Harbor Properties. To consolidate ownership of lands to one lot.

TOWN OF BOURNE  
PLANNING BOARD  
PUBLIC HEARING NOTICE 2015 MAY 14 PM 3 19

TOWN CLERK'S OFFICE  
BOURNE, MASS

APPLICANT: Bay Village Auto/John Mancuso  
LOCATION: 23 Main St  
Assessors Map 23.1, Parcel 40 Zoning District – DTC  
PROPOSAL: Application multiple food carts.  
DATE & TIME: Thursday, June 11, 2015 at 7:00 P.M.  
PLACE: Bourne Community Building  
239 Main Street  
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from  
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates:  
May 27, 2015  
June 3, 2015

**DRAFT**

**PLANNING BOARD MEETING MINUTES**  
June 11, 2015

6/23/15  
**APPROVED**

2015 JUN 26 AM 11 59  
**PRESENT:** Christopher Farrell, Louis Gallo, Elmer Clegg, Vincent Michienzi, John Howarth, Joseph Agrillo Jr., Robert Gendron, Steven Strojny  
**ABSENT:** Daniel Doucette  
**STAFF:** Coreen Moore, Town Planner, Tim Lydon Engineering Tech  
**PUBLIC:** Michael Rausch, Jack McElhinney, Gary Allen, Cidalia Allen, Michael Bean, Michael Joyce

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Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00pm.

Mr. Howarth made a MOTION, seconded by Mr. Clegg to approve the minutes of 4/23/15 and 5/4/15. 6 in favor, 2 abstentions.

Chairman Farrell welcomed the two new board members: Robert Gendron and Steven Strojny.

**Request for Release from Covenant:** 14 Great Rock Rd. Lot 2G. The subdivision is complete.

Michael Bean: This is a vacant lot we purchased two years ago. The title search showed very old covenants to be released.

Coreen: I couldn't find anything so whoever did the research was very thorough.

Mr. Howarth made a MOTION, seconded by Mr. Agrillo to release the lot with all in favor.

**Public Hearing for Extension of Special Permit #0/-2009A:** 829 Scenic Hwy. Jaspers Realty LLC. Two-year extension for 2 buildings of mixed use.

Michael Joyce, owner: The economy went south. We are requesting the extension for two years. Might make a couple of adjustments to the project. Had an offer by Cumberland Farms but it fell through when they thought the town didn't want them there.

Mr. Gallo made a MOTION to approve.

Mr. Howarth asked if anything was going to happen this time?

Michael: I'm meeting with an investor on 6/22. If it doesn't pan out, I'll build it out.

The MOTION was seconded by Mr. Michienzi. Roll call vote as follows:

Mr. Strojny – yes	Mr. Gendron – yes	Mr. Gallo – yes	
Mr. Howarth – yes	Mr. Michienzi – yes	Mr. Agrillo – yes	Mr. Clegg - yes

**Public Hearing for Extension of Special Permit #05-06B:** 141 State Rd. Cidalia Allen. Two-year extension for 75.4% lot coverage in a Water Resource District and egress standards.

Mr. Howarth had this originally. Passed it because the garage was part of the existing business. Why the extension?

Gary: I have an opportunity to sell to a local business man and he will build it exactly as approved. I thought the special permit was good until 2017, I was wrong. If this gets approved, we start the paperwork tomorrow. He does flooring, I'll rent one bay for personal use. Mostly just storage. A rubbish company works out of my site and they're thinking of renting a couple bays for truck storage.

Coreen: This should be subject to all the same conditions/laws.

Gary: I showed him the rules about repair, hazmat, etc.

Chairman Farrell: When originally approved, it was an extension of his business. Now with a new owner, if the parameters change, we can enforce.

**Public Hearing for Extension of Special Permit #05-06B: Cont'd**

Mr. Howarth made a MOTION, seconded by Mr. Michienzi to approve subject to the original conditions. Roll call vote as follows:

Mr. Strojny – yes	Mr. Gendron – yes	Mr. Gallo – yes	
Mr. Howarth – yes	Mr. Michienzi – yes	Mr. Agrillo – yes	Mr. Clegg - yes

**Public Hearing for Special Permit #02-2015: 23 Main St. Bay Village Auto. For multiple food carts.**

Chairman Farrell read a letter from the applicant requesting a continuance and signed a waiver of time constraints.

Mr. Howarth made a MOTION, seconded by Mr. Clegg to continue to a future date, with all in favor.

**Public Hearing for Modification of a Definitive Subdivision: Red Brook Harbor Properties. To consolidate ownership of lands to one lot.**

Jack MacElhinney represented the applicants: In 1989 the property was split into 5 lots and Cal Path was created. There are two structures on the site now. The site was re-permitted in 2013 for the condo project and the lots were consolidated into one 4.8 acre parcel eliminating Cal Path which helps with financing.

Coreen: the lot density stays the same, it's maxed out.

Mr. Howarth: 15 condo units, no changes.

Coreen: Tim Lydon noticed the abutters names are not on the plan, they need to show.

Mr. Agrillo made a MOTION to approve subject to the Special Permit conditions for the condos.

Mr. Clegg: is the law suit settled?

Jack: yes.

Coreen: with the combination of the lots, if the project doesn't go through, it becomes a single family with guest house.

Jack: the plan changes will be made prior to the end of the appeal period. The wastewater plant has to be built before the condo's, as part of the construction loan conditions.

The MOTION was seconded by Mr. Michienzi with all in favor.

Mr. Clegg made a MOTION, seconded by Mr. Agrillo to adjourn with all in favor.

With no further business before the Board, the meeting was adjourned at 7:25pm.

Respectfully submitted,  
Ann Gratis



# TOWN OF BOURNE

## *Planning Board*



Bourne Town Hall  
24 Perry Avenue  
Buzzards Bay, MA 02532  
Phone: (508) 759-0615 Fax: (508) 759-0611

### MEETING AGENDA

**DATE:** Thursday, June 25, 2015  
**PLACE:** Veteran's Community Building, 239 Main St., Buzzards Bay  
**TIME:** 7:00 PM

**This meeting is being televised and recorded**

1. Minutes of 6.11.15
2. **Discussion:** Brookside. Review of special permit and subdivision conditions.

2015 JUN 19 AM 11 14  
TOWN CLERK'S OFFICE  
BOURNE, MASS

PLANNING BOARD MEETING MINUTES  
June 25, 2015

8-13-15  
**APPROVED  
DRAFT**

**PRESENT:** Christopher Farrell, Daniel Doucette, Elmer Clegg, Vincent Michienzi, Robert Gendron, Steven Strojny  
**ABSENT:** John Howarth, Louis Gallo, Joseph Agrillo Jr.,  
**STAFF:** Coreen Moore, Town Planner, Tim Lydon Engineering Tech  
**PUBLIC:** Michael Rausch, Andrea McKnight, Doug Troyer, Gary Siedleman, Alan Lemieux, Ron/Barbara Chesebro, John Scanlan, Ayres Souza, Jean White, Terry Ruggles, Ronald Erickson, Ann/Bill Flynn, Jim Mulvey, J. Nickolson, P. Ivanoeki, B. Vendt, Dennis/Judy Sullivan, H. Brackett, Pat Sousa, Joe/Marie Noonan, John/Jane Rogovich, Paula Keefe and other members of the public

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00pm.

Mr. Clegg made a MOTION, seconded by Mr. Michienzi to approve the minutes of 6/11/15. Five in favor, 1 abstention.

**Discussion:** Brookside. Review of special permit and subdivision conditions.

Doug Troyer: The open space was an issue and a report was issued by the town. We met on 5/11/15 to discuss the roadways. Two units on Springbrook Court have been applied for and are subgrade status.

- Utilities for the first building have been installed, six additional are on hold.
- The MA DEP meeting is next Friday.
- Standby power for the pump stations: we have initiated the completion with contractors. The power equipment supply hasn't arrived yet, we have an outside date of 7/10 but hope before.
- Road paving: we met on 5/11 onsite with the trustees, Chris Farrell, Jack Dawley. The trustees have their own consultant which will coordinate with ours. Paving in the next month or so, some in September.
- Court signs/lights: agreed to install 8 signs, 13 lights. Installation by the end of July.
- Emergency access: Should be by Dec. 1<sup>st</sup>. Will coordinate with the fire dept and DPW. We have been in touch with Mike Leitzel for the 911. Trying to coordinate schedules.

Coreen: There are different types of open space in the development. All parties have to be part of the application. Encumbrance goes with the land. If a planning board in the future lets them develop the open space, Brookside will be out of compliance. Residential open space: pool, etc.; Permanent restriction: owned by the Town, this is why they could do the density. 43% residential, 57% open space. They only need 30% open space. The golf course is active, passive is restricted/protected. All allowable. They meet the regulations. All recorded at the Registry. Open space has been added and moved and with each modification the open space is confirmed. They have met the open space requirement.

Doug: We reviewed the numbers and they seem to be correct and we agree.

Andrea McKnight: Auxiliary power, signs not installed. Hypothetical dates of July, still nothing. Roads paved on Monday. The roads in question weren't addressed.

Stump dump, methane gas: since the last planning board meeting, 6 different pipes around the dump. TSG 4, 6, 8 close to the new building sites. The developer agreed to put a stop work for 90 days. I disagree with their findings. Sec. 4645 Community. What constitutes a community? They sold the golf course to a private party. 4645 - 3 ways: nonprofit, town residents, golf course. Wasn't done for any

of these. Doesn't say the golf course is exempt. Deed restriction paragraph 8: without the advanced written consent of Brookside residential, this can be developed if signed off by Brookside residential. Was it misrepresentation in 2005 when Jack Dawley didn't own the golf course? That amendment should be null and void. You can reopen the special permit. Go ask Town Counsel's opinion. Paving: 1998, 2005 or 2015 standards? You have the general gist of where the trustees stand at this point. Promises not fulfilled. Put some deadlines in place. What can we do about it if not down by the date specific?

Doug: Development rights and land are separate. They have nothing to back it up and I find it offensive. We have a trust. Over 230 units and good work. There are three lawsuits by the trust. DEP defending the permit. Soil monitors going off (mentioned at last meeting). One well was put on stumps, bad placement. Regular monitoring and to date only one well SG4 is the furthest away from the development. Going through testing, not denying it. May have to candy cane to vent the gasses. Winter is over, mitigating efforts will happen if it still keeps registering. We are fully complying with the DEP. Two years of mitigation/remediation. He could have walked away instead. Maintenance isn't doing what they need to keep with their building and now blaming us.

We are well above the 30% open space. The time spent by Coreen what she had to endure for these allegations is mind boggling. Andrea, you need town counsel to read sec. 4645 and tell you what it means? We have a deed restriction, they own the land. Declaration that runs with the land. The condo trust is the successor. They are party to that restriction. The golf course sold the land to us, my client has been sitting on building permits since January. The roads don't need to be replaced. Hope we can move on.

Chairman Farrell: not buying it, we listened.

Doug: apologize. There are some open issues, noting we can do when waiting for parts. We found the person that can do the job.

Chairman Farrell: When we met, times were given by your client and those dates have come and gone. Goes to who you hire a lot of times. Causes me concern when it's not done by a certain date, what are we to think? Construction is not perfection, we understand that.

Doug: We said December. Trying to move up as much as possible.

Chairman: This will not settle tonight. You guys have to live up to your commitments.

Mr. Clegg: We agree we had a contract on the generator, not a simple thing.

Doug: I thought it could be done in 30 days, my mistake.

Mr. Clegg: Who made the 7/10 contract? Jack Dawley.

Chairman: If any extensions, contact Ann with why. Backed by proof/documentation. Keep us in the loop. Many of us have been involved in construction.

Mr. Clegg: I was unable to attend the 5/11 walk but went after. Can you recap on the roads?

Chairman: The resident's consultant did a very extensive report on the road and courts. We walked some roads, most dealt with the courts. The developer agreed to certain conditions. Brookside Road top coat, some other areas. 1986 and changes over the years. Some roads are 20+ years old and have normal wear and tear. MacArthur Blvd. everyone uses it, what's expected and what happened in a certain time period. Owners had some other issues. The Board is trying to do a balancing act. We never modified the road construction guidelines. Shame on us.

Mr. Clegg: Portions have no topcoat.

Chairman: From Waterhouse Rd. in was pretty much resurfaceable. A few spots will be repaired to the base coat.

Mr. Clegg: What was paved?

Andrea: Springbrook Ct was the only section.

Doug: We all agreed on the sections.

Chairman: Done before the close of the plants or 12/1.

Mr. Michienzi: If we don't get a top coat on the binder and get it done. Haven't paved or the generators. We can't keep waiting.

Doug: We can wait. Were originally going to do at the end of the project. We're moving paving up to September if possible. Have to address the issues.

Chairman: Paving the east end of Brookside - Sept/Oct. Doug will confer with his client. The Board prefers Sept.

Andrea: Lawrence Lynch is under contract. If the standard is 1988 can the owner know 1" or 1.25", the trustees may pay for the price difference. End of Turnberry Rd and the east end of Brookside Rd.

Doug asked Andrea to please send an email with the request.

Pumps: July 10<sup>th</sup>. Ready for inspection. Doug: the wiring was installed and is working, will confirm with my client.

Signs/Lighting: July 30<sup>th</sup> installed and confirmed.

Chairman: Work with the HOA.

911: out of their hands. Waiting on engineering and Police Chief.

Access gate: By Dec. 1<sup>st</sup>.

Andrea: The permit for road across the stump dump. Ask that it's held by the end of the month.

Doug: Thought the access road was part of the post closure use permit.

Andrea: My understanding you have to apply to DEP for a road "special permit". If we could limit the personal attacks.

Chairman: Have to keep level Allow to speak and be heard.

Doug: What is the end game here? At some point the Board will release the permits.

Chairman: We have a couple small items aside from the DEP appeal. Like to see real good faith effort on the developer's part. We realize once done there's nothing left for us to hold against you. We can start to address the permits when we see good faith effort. I'm confident in Coreen and rely on her. She covered the open space issue.

Doug: Get frustrated sometimes. There are two very good attorneys and I apologize.

Chairman: I have lots of respect for both of you.

Mr. Doucette: The dump/methane is not for us, it's Board of Health and DEP inspector.

Chairman: We will rely on them to advise us. Thank you to both counsels for their documentation. The open space, is it done now? The Board members were not concerned.

Andrea: What constitutes a community?

Coreen: That special permit has been deemed valid. The golf course is part of it. Now you want an interpretation on something that you don't have an open point on. The CCC issued a letter at the time stating they are in compliance.

Mr. Clegg: There are conflicting stories from counsels. If we could agree what happened.

Coreen: The course is residential, I have the deeds, and the golf course was first.

Andrea: There has been lots of land swapping over the years.

Coreen: It was one then, broke off. At the time the Town considered buying it.

The Board supports Coreen on the Open Space.

Joe Lento: A lot of times research should be done. There are no ice/snow shields on the building. Many things not to code on the buildings.

John Scanlon: We pay a lot of taxes, plow our own roads, take care of our own trash and sewer at our expense. We are looking for town counsel to clarify.



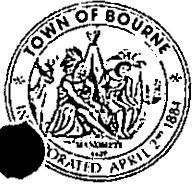
Dick Shock, chairman of the trustees: Thank the Planning Board for their time, appreciate your help. We pay \$4,000 each per year for property tax, we don't have many children in schools, Police, Fire and EMT services are used and we want you to help us solve a problem.

Chairman: That's what we've been trying to do. Make sure everything is in compliance. I will request Town Counsel to look at it, but it will be very limited: to confirm Coreen's finding on the open space. I'm not going to ask about other issues. Complicated issue, land swapped between entities. Definition: if in separate ownership does it still comply now. Read the letter from Mike Downey into the record.  
Mr. Michienzi: wasn't the stump dump purchased after? Yes.

Mr. Clegg made a MOTION, seconded by Mr. Doucette to adjourn with all in favor.

With no further business before the Board, the meeting was adjourned at 8:25pm.

Respectfully submitted,  
Ann Gratis



# TOWN OF BOURNE

## Planning Board



Bourne Town Hall  
24 Perry Avenue  
Buzzards Bay, MA 02532  
Phone: (508) 759-0600 ex. 1335 Fax: (508) 759-0611

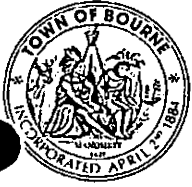
### AMENDED MEETING AGENDA

**DATE:** Thursday, August 13, 2015  
**PLACE:** Veteran's Community Building, 239 Main St., Buzzards Bay  
**TIME:** 7:00 PM

**This meeting is being televised and recorded**

1. Minutes of 6.25.15
2. **ANR:** 150 MacArthur Blvd. 3 lots  
43 Fieldwood Dr/64 State Rd. 4 lots
3. **Public Hearing for Site Plan Review/Special Permit #03-2015:** Bayview Campgrounds. 4 & 6 Dornick Rd. For storage of materials, lighting and fencing for the campground.
4. **Public Hearing for Amended Site Plan Review/Special Permit #05-2014A:** 124 Waterhouse Rd. Atlantic Subaru. For expansion of service/showroom and parking on adjacent lot.
5. **Public Hearing for a Modification to a Definitive Subdivision:** Lamborghini Heights. Vacant lot 6, to make buildable.
6. **Fee Schedule change:** Add: General Public Hearing \$50 + \$5.25 per abutter
7. **Election of Officers**

2015 AUG 12 AM 9 42  
TOWN CLERK'S OFFICE  
BOURNE, MASS



# TOWN OF BOURNE

## Planning Board



2015 AUG 6 AM 10:50 Bourne Town Hall

TOWN CLERK'S OFFICE  
24 Perry Avenue  
Bourne, MA 02532  
Phone: (508) 759-0600 ex. 1335 Fax: (508) 759-0611

### MEETING AGENDA

**DATE:** Thursday, August 13, 2015  
**PLACE:** Veteran's Community Building, 239 Main St., Buzzards Bay  
**TIME:** 7:00 PM

**This meeting is being televised and recorded**

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5. **Fee Schedule change:** Add: General Public Hearing \$50 + \$5.25 per abutter
6. **Election of Officers**

PLANNING BOARD MEETING MINUTES  
August 13, 2015

APPROVED 9/24/15  
~~DRAFT~~

**PRESENT:** Christopher Farrell, Daniel Doucette, Elmer Clegg, Vincent Michienzi, Robert Gendron, Steven Strojny, John Howarth, Louis Gallo  
**ABSENT:** Joseph Agrillo Jr.  
**STAFF:** Tim Lydon Engineering Tech  
**PUBLIC:** Michael Rausch,  
Ann Gratis, Recording Secretary

2015 OCT 15 AM 10 53

TOWN CLERK'S OFFICE  
BOURNE, MASS

Chairman Farrell called the meeting to order at 7:00pm.

Mr. Strojny made a MOTION, seconded by Mr. Howarth to approve the minutes of 6/25/15 with all in favor.

**ANR:** 150 MacArthur Blvd. 3 lots

Don Bracken represented the applicant. There is an old wood lot from MacArthur Blvd to Waterhouse Road and we'd like to create two residential lots with frontage on Waterhouse Rd. There is a guard rail across the frontage. There will be a shared driveway. We may be able to get state approval first. This property is not designated as no access. WE need MA DOT for a driveway and to bring in fill. No bylaw requires to take access from the frontage. Would like to try and get the endorsement tonight as we can't get a curbcut without a signed plan from the Planning Board. There are other options for this site, back lot subdivision, etc.

Tim: Echoed case law. Does it have adequate safe access?

Chairman Farrell: The State won't grant usually. Would a letter to the State help approve a curbcut? We can't conditionally approve an ANR.

Don: I can provide an engineered plan with the driveway, etc. Want endorsement first.

Chairman Farrell: want to stand legally.

Tim: a proposed easement plan or mitigate the area with DOT.

Don: I would like to withdraw the application without prejudice.

Mr. Howarth made a MOTION to accept the withdrawal. The MOTION was seconded by Mr. Michienzi with all in favor.

43 Fieldwood Dr/64 State Rd. 4 lots

Don Bracken: Reconfiguring lots. Both lots will conform, buildings will be shifted. This is a land court plan.

Tim: all set.

Mr. Doucette made a MOTION to approve. The MOTION was seconded by Mr. Clegg with all in favor.

**Public Hearing for Site Plan Review/Special Permit #03-2015:** Bayview Campgrounds. 4 & 6 Dornick Rd. For storage of materials, lighting and fencing for the campground.

Joel from Holmes and McGrath: There are two vacant lots, most of it is wooded. The project is to expand the existing maintenance area for equipment and materials. There will be a 50' wooded buffer to the Brookside property. The rest of the lot will be cleared and leveled. The gate on Dornick Road is to stay and the main access will be through the campground. Lighting will be similar to the rest of the campground.

## Bayview Campground Cont'd

Tim: Outstanding items: Stormwater certification, need a special permit for alternative surfacing, no filing with National Heritage yet, no dumpster noted on the plan, no lighting plan submitted, no dedicated storage areas shown on the plan.

Joel: We have filed with National Heritage, no response yet. Lighting (submitted at this meeting). It's an expansion of an existing use. It's not a priority to pave the entrance. Individual storage areas are accessed mainly through the south side.

Mr. Doucette: There is a road to the south shown on the land court plan.

David Richie, owner: That was an old road that ran through the campground to Valley Bars Rd. It was changed to Brookside Road and some as Dornick Road (formerly Herman Perry Road). Boats, trailers (transient), tables, leaves, etc. have squared off areas. Once filled, it's picked up. It's more of a holding area. The current area is getting tight.

Mr. Clegg: Dornick Road is private?

David: It belonged to Brookside originally, now I don't know. Lighting: we have been replacing with LEDs. We don't want to flood light everything, keep it low key just so people can see where they are going.

Mr. Clegg: Access to campers? Free?

David: Yes. People will leave their vehicles and they have 24/7 availability.

Chairman Farrell: I'm familiar with the site. There is a buffer provided. The LEDs are dimmer and only affect the campers. The buffer is more than what we require.

David: We are a registered tree farm.

Chairman Farrell: I suggest approval, it fits with what the campground has done in the past.

Maryann Freeman, abutter: We are dealing with the methane gas mess, what will we see from this?

Chairman Farrell: There is lots of scrub pine there.

Joe Dealy, representing the owners of Brookside Golf: What will be stored? Will it have a visual affect on the golf course?

Chairman Farrell: This seems to be a sufficient distance from the course with 50' of natural cover for a buffer. Not sure how it will visually impact the golf course but the storage was explained.

David: There will be no garbage at all. Wood chips that get used back in the campground, there is nothing changing in regards to storage.

Ann Pretti, abutter: Is Dornick Road involved at all?

There will be a gate for access on the northern portion, but the main access will be the existing entrance.

Mr. Doucette: his current storage s preexisting non-conforming and will extend onto these two new lots to cover the proposed area. Need to properly address the Dornick Road gate. If we continue until they file a special permit, look at to inspect Dornick Rd and Brookside Rd.

David: The gate on Dornick Rd has been used since it was put in.

Marie Noonan, abutter: I have experienced the fires, smoke, music, etc. Will we see from out back decks?

David: it's an open lot. The closest condo is on Brookside Rd.

Chairman Farrell: They are leaving at least a 50' buffer. I don't see any visual impact from this. The original permit was from 1966 and it was left carte blanche what they could do. The law at the time it was created carries forward. Not sure how much restriction we can put on this property. We've granted open storage in the past for other projects in town. I'll leave it up to the Board. We understand the neighbor's concerns. This was in existence prior to Brookside. I always say "buyer beware". It's your responsibility to see what abutting properties can become. Zoning allows certain things on

## Bayview Campground Cont'd

residential and commercial. Just because something isn't there doesn't mean someone can't utilize their rights. Example: water view lots. Doesn't mean that might not change in the future.

Mr. Michienzi: The golf course sold the property to Subaru, they sold it to the campground. The homeowners at Brookside didn't know this was going to happen. We should do a walk-through with the campground and golf course.

Mr. Doucette: We can take a fresh look at this property, if it needs a special permit, I concur we look at it. This should be continued so it's done right.

Mr. Gallo: The 50' buffer is more than generous and the gravel drive is a continuation of what's there now. This will help the area.

Joel: the 14<sup>th</sup> green only has 1 row of trees now, we want 50' buffer there.

Chairman Farrell: The Board should do a site visit, it will be beneficial to us.

Dave: You're welcome any time.

Tim: There is a 1'-8' retaining wall, can you provide a cross section? Ok.

Mr. Clegg: A new special permit will be applied for. Will this plan result in an increase in traffic on Brookside Road from Dornick Road?

David: The existing gate on the end of Dornick Road is the back entrance. I don't expect it to change. The new entrance will be for a secondary access but the majority will go through the existing gate.

Mr. Clegg: can the Brookside Rd. gate be limited to emergency access only.

David: I don't want people using it. It's safer for trucks to go down the back entrance they've always used.

Mr. Doucette made a MOTION to continue to 9/24/15 with the application of the special permit for alternative surfacing. The MOTION was seconded by Mr. Clegg with all in favor.

- *Update: This has been continued to 10/8/15 with the new application for the special permit.*

## Public Hearing for Amended Site Plan Review/Special Permit #05-2014A: 124 Waterhouse Rd. Atlantic Subaru. For expansion of service/showroom and parking on adjacent lot.

Levon, Brian from Horsley & Witten. We received approval last fall to expand the service department, expand parking and build a large wall. I had the opportunity to purchase abutting property. Subaru told us our facility is 15 years old and will no longer be considered an approved site over 14 years unless upgrades are made. Cost will be about \$3 million. We are one of the last dealers to do this, everything is controlled by them. It will improve our business, customer experience and ease of parking.

- Service area: 8 bays
- North side: drive-thru with 2 lanes. Service customers will be greeted by an advisor then go to the waiting room or a loaner car.
- Customer lounge: fire place, feature wall, internet
- Some showroom expansion
- Parking: is currently non-existent for a long time. One lot we will develop 21,000sf, grade it for parking. Due to constraints, we are only doing 75 spaces.
- New larger septic system
- Gravel overflow lot in the back is still on the table. Will come back prior to completion/occupancy with a special permit or re-vegetation.

Chairman Farrell: The town feels your pain. The unfunded mandate. Tells us how to do something with no monetary support.

Mr. Doucette reviewed this plan. It was a pleasure working with the applicant and the Planning Dept. and he meets just about everything.

Brian: the septic we are just relocating and reconstructing, not expanding the size.

Mr. Doucette made a MOTION to approve subject to the following conditions:

- One additional handicap parking space must be shown on the plan.
- Prior to the issuance of the occupancy permit the gravel parking lot at the rear of the building must be either permitted through a special permit for alternative surfacing or revegetated and restored to a grassy lawn area. . If a parking area is to remain either gravel or bituminous the portion that is encroaching onto the right of way of Dornick Way must be removed and restored.
- Display vehicles shall only be parked in approved marked areas.
- The Storm water plan must be signed and certified by a professional engineer stating that it was prepared in accordance with standard engineering practices and meets or exceeds all requirements of the Massachusetts Stormwater Handbook or the Subdivision Regulations of the Town of Bourne.

Mr. Gallo: will the lighting affect the campground?

Levon: No, it's on the opposite side.

Dave Ritchie, Bayview Campground: His LEDs have cut the glare to us, what he has said he'd do, he has done.

The MOTION was seconded by Mr. Gendron. Roll call vote as follows:

Mr. Clegg – yes

Mr. Doucette – yes

Mr. Michienzi – yes

Mr. Howarth – yes

Mr. Gallo – yes

Mr. Gendron – yes

Mr. Strojny - yes

**Public Hearing for a Modification to a Definitive Subdivision:** Lamborghini Heights. Vacant lot 6, to make buildable.

Atty. Ben Lasardo, Wayne Lamborghini, owner of lot 6.

In 1991 it was a gravel pit and has since ceased removing gravel. From lot 3 you can still see the sand cliff. Lot 6 is not used for anything. Lot 3 is used for boat storage. It is R40 zoning and no longer being used industrially. The road was approved at 20' wide for service up to 10 houses. The road was extended to service two houses at the end.

Mr. Gallo: Wasn't lot 6 a stump dump?

Wayne: Stumps were stored there during removal of gravel. Going to grind the stumps.

Mr. Howarth: Lot 6 is a complete stump dump.

Tim: I did a site visit on 8/6/15 (pictures were passed around) It appears to be still in use. It couldn't be developed as it was being mined at the time.

Mr. Gallo: Read notes from the Town Planner's office. It was a 4 lot subdivision, no further soil removed, slope stabilized. Need investigation on our part. Can it be cleaned or not?

Joe: We can research to see what needs to be done.

Chairman Farrell: My concern about revising something a previous Board approved that was never built upon. Now trying to change. Have to go back to what was originally approved for that lot. Still looks like its being mined, mitigated?

Joe: the road was built for 10 lots.

### **Lamborghini Heights: Cont'd.**

Wayne: Originally a road, then moved when it was a gravel operation. The last 10 years storing loam/leaves. Would like to make buildable so we can do something with it.

Mr. Gendron: Was this permitted through the DEP?

Mr. Gallo: This was started in the 1950's prior to zoning.

Mr. Howarth: Originally a sand pit, now a stump dump.

Joe: Will find out from Landry why it's not buildable.

Mr. Doucette: The pictures: is all the soils on the surface? Were stumps buried?

Wayne: Just the stumps on top.

Mr. Doucette made a MOTION to continue to 9/24/15. The MOTION was seconded by Mr. Gendron with all in favor.

### **Fee Schedule change:** Add: General Public Hearing \$50 + \$5.25 per abutter

Ann explained there are some things coming up that will require a general public hearing and we don't have it in our schedule.

Mr. Doucette made a MOTION to approve. The MOTION was seconded by Mr. Gendron with all in favor.

### **Election of Officers**

Mr. Howarth made a MOTION to approve the current slate of officers: Christopher Farrell, Chair; Daniel Doucette, Vice-Chair; Vincent Michienzi, Clerk. The MOTION was seconded by Mr. Strojny.

Mr. Clegg: Studies show continuation of serving leads to an abuse of power and often corruption.

Orderly transition of leadership. The Selectmen change their Chair's yearly. I will vote against.

Chairman Farrell: Would you like to offer an alternative?

Mr. Clegg: I have no desire to serve in that position.

VOTE: 7 in favor, 1 opposed.

Chairman Farrell: For discussion at a future meeting: Definitions of restaurants. This has come to light with the change from IHOP to Dunkin Donuts. Break it down: sit down, take out, etc. Modify our rules and regulations to look at that. Should be a good discussion. The Board is in favor of that.

If anyone notices anything else in the Bylaws you think need tweaking, let us know.

Mr. Doucette made a MOTION, seconded by Mr. Michienzi to adjourn with all in favor.

With no further business before the Board, the meeting was adjourned at 8:40pm.

Respectfully submitted,  
Ann Gratis



TOWN OF BOURNE  
PLANNING BOARD  
PUBLIC HEARING NOTICE 2015 JUL 22 AM 9 52

TOWN CLERK'S OFFICE  
BOURNE, MASS

APPLICANT: Bayview Campgrounds Inc

LOCATION: 4 and 6 Dornick Rd  
Assessors Map 27, Parcel 163, 164 Zoning District – B-4

PROPOSAL: Application for Site Plan Review/Special Permit 03-2015  
for storage of materials, fencing and lighting associated  
with the campground.

DATE & TIME: Thursday, Aug. 13, 2015 at 7:00 P.M.

PLACE: Bourne Community Building  
239 Main Street  
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from  
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates:  
July 29, 2015  
Aug. 5, 2015

TOWN OF BOURNE  
PLANNING BOARD  
PUBLIC HEARING NOTICE

2015 JUL 22 AM 9 52

TOWN CLERK'S OFFICE  
BOURNE, MASS

APPLICANT: Waterhouse Properties LLC

LOCATION: 124 Waterhouse Road  
Map: 27 Parcel: 152, 153 Zoning District: B-4

PROPOSAL: Amended Site Plan Review/Special Permit #05-2014  
construction of 8,500sf addition for service facilities, and  
additional lot for parking.

DATE & TIME: Thursday, August 13, 2015 at 7:00 P.M.

PLACE: Bourne Community Building  
239 Main Street  
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from  
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates:  
July 29, 2015  
Aug. 5, 2015

TOWN OF BOURNE  
PLANNING BOARD  
PUBLIC HEARING NOTICE

APPLICANT: Wayne and Virginia Lamborghini

LOCATION: Vacant Lot 6 on Wayne Road  
Book 483 Page 73

PROPOSAL: Application for modification of a definitive subdivision to  
make this lot buildable.

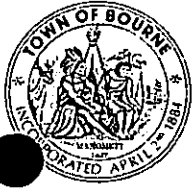
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239 Main Street  
Buzzards Bay, MA 02532

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8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Upper Cape Codder Publishing Dates:  
July 29, 2015  
August 5, 2015

2015 JUL 14 PM 10 28  
TOWN CLERK'S OFFICE  
BOURNE, MASS



## TOWN OF BOURNE

### Planning Board

24 Perry Avenue  
Buzzards Bay, MA 02532



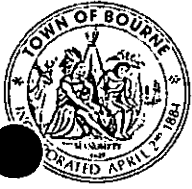
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TOWN CLERK'S OFFICE  
BOURNE, MASS

## FEE SCHEDULE

Amended 08/13/2015

Site Plan Review	\$600 + \$50 for advertising and \$5.25 per abutter for mailing
Amended SPR	\$250 within two years of original approval date + \$5.25 per abutter for mailing <b>**After 2 years is considered a new site plan**</b>
Special Permit	\$400 + \$50 for advertising and \$5.25 per abutter for mailing
Site Plan/Special Permit	\$1,000 + \$50 for advertising and \$5.25 per abutter for mailing
Site Plan or Special Permit Minor Modification <i>(as determined by the Town Planner on a case-by-case basis)</i>	\$150 + \$5.25 per abutter for mailing
Extension of Special Permit	\$50 + \$50 for advertising and \$5.25 per abutter for mailing
SP/SPR App. Waiver	\$250 – non-refundable
Special Permits for outdoor uses that do not have a building \$.02 per sq. ft. of impervious surface coverage or of outdoor commercial space (including golf courses and other recreational facilities, outdoor seating areas, outdoor storage areas and the like), minimum \$300 + \$50 for advertising and \$5.25 per abutter for mailing	
Supportive Finding	\$350 + \$5.25 per abutter for mailing
Wireless Telecommunication Towers/Facilities Wind Turbines	\$1,000 + \$50 for advertising and \$5.25 per abutter for mailing  \$1,000 each up to 3 + \$500 for each additional + \$50 for advertising and \$5.25 per abutter for mailing
Public Hearing Request	\$50 + \$5.25 per abutter for mailing
ANR	\$125 for 1st 3 lots + \$50 for each additional
Preliminary Subdiv.	\$200 for 2 lots - \$50 for each additional lot
Definite Subdiv.	\$850 for 2 lots - \$75 for each additional lot + \$5.25 per abutter for mailing
Subdivision Amendment	\$250 + \$5.25 per abutter for mailing
Lot Release	\$25 per lot
Duplicate Lot Release	\$50
Covenant Extension or Change	\$50
Bond Request/Release	\$75 payable at time of posting - non refundable
Access Determination	\$75
Final Site Inspection	\$50
Road Inspection	\$50 per inspection payable at time of request
Scanning Document Requests	\$20 per hour. Printed copies are subject to approved Town of Bourne fees



# TOWN OF BOURNE

## *Planning Board*



Bourne Town Hall  
24 Perry Avenue  
Buzzards Bay, MA 02532  
Phone: (508) 759-0615 Fax: (508) 759-0611

### *AMENDED* MEETING AGENDA

**DATE:** Thursday, August 27, 2015  
**PLACE:** Veteran's Community Building, 239 Main St., Buzzards Bay  
**TIME:** 7:00 PM

**This meeting is being televised and recorded**

1. **Discussion:** Cont'd from 6/25/15. Brookside. Review of special permit and subdivision conditions.
2. **Discussion:** 53 MacArthur Blvd. Solar project possible Open Space land swap.

2015 AUG 24 PM 3 36  
TOWN CLERK'S OFFICE  
BOURNE, MASS



# TOWN OF BOURNE

## *Planning Board*

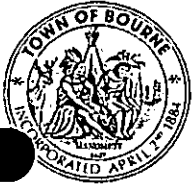
2015 AUG 24 AM 9 39 Bourne Town Hall  
24 Perry Avenue  
TOWN CLERK'S OFFICE Buzzards Bay, MA 02532  
BOURNE, MA Phone: (508) 759-0615 Fax: (508) 759-0611

### MEETING AGENDA

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**PLACE:** Veteran's Community Building, 239 Main St., Buzzards Bay  
**TIME:** 7:00 PM

**This meeting is being televised and recorded**

1. **Discussion:** Cont'd from 6/25/15. Brookside. Review of special permit and subdivision conditions.



**TOWN OF BOURNE**  
**Planning Board**



2015 AUG 25 AM 10 30  
Bourne Town Hall  
24 Perry Avenue  
Buzzards Bay, MA 02532  
TOWN CLERK'S OFFICE  
BOURNE, MASS  
Phone: (508) 759-0615 Fax: (508) 759-0611

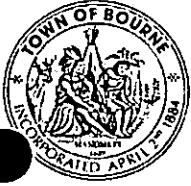
**AMENDED**  
**MEETING AGENDA**

**DATE:** Thursday, August 27, 2015  
**PLACE:** Veteran's Community Building, 239 Main St., Buzzards Bay  
**TIME:** 7:00 PM

**This meeting is being televised and recorded**

1. **Discussion:** Cont'd from 6/25/15. Brookside. Review of special permit and subdivision conditions.
2. **Discussion:** 53 MacArthur Blvd. Solar project possible Open Space land swap.

**THIS MEETING HAS BEEN  
CANCELED**



# TOWN OF BOURNE

## *Planning Board*



2015 SEP 4 PM 3 35

TOWN CLERK'S OFFICE  
BOURNE, MASS

Bourne Town Hall  
24 Perry Avenue  
Buzzards Bay, MA 02532  
Phone: (508) 759-0615 Fax: (508) 759-0611

### MEETING AGENDA

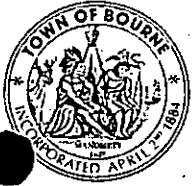
**DATE:** Thursday, September 10, 2015  
**PLACE:** Veteran's Community Building, 239 Main St., Buzzards Bay  
**TIME:** 7:00 PM

**This meeting is being televised and recorded**

Minutes of 8/13/15

1. **Discussion:** Cont'd from 6/25/15. Brookside.





**TOWN OF BOURNE**  
***Planning Board***



Bourne Town Hall  
24 Perry Avenue  
Buzzards Bay, MA 02532  
Phone: (508) 759-0615 Fax: (508) 759-0611

**MEETING AGENDA**

**DATE:** Thursday, September 10, 2015  
**PLACE:** Veteran's Community Building, 239 Main St., Buzzards Bay  
**TIME:** 7:00 PM

**This meeting is being televised and recorded**

2015 SEP 10 PM 1 03  
TOWN CLERK'S OFFICE  
BOURNE, MASS

Minutes of 8/13/15

1. **Discussion:** Cont'd from 6/25/15: Brookside.

**THIS MEETING IS CANCELED DUE TO QUORUM ISSUES AND  
WILL BE CONTINTUED TO Nov. 12, 2015**

TOWN OF BOURNE  
PLANNING BOARD  
PUBLIC HEARING NOTICE

APPLICANT: Town of Bourne

PROPOSAL: **Article:** To see if the town will vote to amend the Bourne Zoning Map as follows, or take any other action relative thereto.

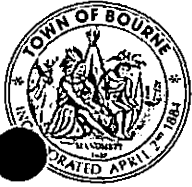
Amend the existing zoning map by removing from R-40 and placing in B-2 the land in the village of Cataumet identified as Parcels 67, 68, 69, 70, 71, 72 Bonnie Land and the easterly portion of Anastasia Lane on Map 52 owned by Woodland Realty Trust.

DATE & TIME: Thursday, September 24, 2015 at 7:00 P.M.

PLACE: Bourne Community Building  
239 Main Street, Buzzards Bay, MA 02532

Bourne Courier Publishing Dates:  
September 2, 2015  
September 9, 2015

2015 AUG 28 PM 1 50  
TOWN CLERK'S OFFICE  
BOURNE, MASS



# TOWN OF BOURNE

## Planning Board

Bourne Town Hall  
24 Perry Avenue  
Buzzards Bay, MA 02532  
Phone: (508) 759-0600 ex. 1335 Fax: (508) 759-0611

### MEETING AGENDA

**DATE:** Thursday, September 24, 2015  
**PLACE:** Veteran's Community Building, 239 Main St., Buzzards Bay  
**TIME:** 7:00 PM

This meeting is being televised and recorded

Minutes of 9.10.15

1. **Public Hearing for Site Plan Review/Special Permit #03-2015:** Cont'd from 8/13/15.  
Bayview Campgrounds. 4 & 6 Dornick Rd. For storage of materials, lighting and fencing for the campground. *This item is continued to the 10/8/15 meeting*
2. **Public Hearing for a Modification to a Definitive Subdivision:** Cont'd from 8/13/15:  
Lamborghini Heights. Vacant lot 6, to make buildable.  
Status update.
3. **Public Hearing for a Change to the Zoning Map: Article:** To see if the town will vote to amend the Bourne Zoning Map as follows, or take any other action relative thereto.  
Amend the existing zoning map by removing from R-40 and placing in B-2 the land in the village of Cataumet identified as Parcels 67, 68, 69, 70, 71, 72 Bonnie Land and the easterly portion of Anastasia Lane on Map 52 owned by Woodland Realty Trust.

2015 SEP 16 12 19 PM  
TOWN CLERK'S OFFICE  
BOURNE, MASS

TOWN OF BOURNE  
PLANNING BOARD  
PUBLIC HEARING NOTICE

APPLICANT: St. Vincent de Paul Society

LOCATION: 134 Main St  
Assessors Map 23.2, Parcel 176 Zoning District – DTC

PROPOSAL: Application for a thrift store.

DATE & TIME: Thursday, October 8, 2015 at 7:00 P.M.

PLACE: Bourne Community Building  
239 Main Street  
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from  
8:30-4:30, Monday - Friday. 508-759-0615 ex. 221

Bourne Courier Publishing Dates:  
Sept. 16, 2015  
Sept. 23, 2015

2015 SEP 16 PM 12 20  
TOWN CLERK'S OFFICE  
BOURNE, MASS

TOWN OF BOURNE  
PLANNING BOARD 2015 AUG 28 PM 1 50  
PUBLIC HEARING NOTICE  
TOWN CLERK'S OFFICE  
BOURNE, MASS

APPLICANT: Bayview Campgrounds Inc

LOCATION: 4 and 6 Dornick Rd  
Assessors Map 27, Parcel 163, 164 Zoning District – B-4

PROPOSAL: Application for Special Permit 04-2015 for alternative  
surface coverage.

DATE & TIME: Thursday, October 8, 2015 at 7:00 P.M.

PLACE: Bourne Community Building  
239 Main Street  
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from  
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates:  
Sept. 16, 2015  
Sept. 23, 2015



# TOWN OF BOURNE

## Planning Board



2015 SEP 16 PM 3 36  
Bourne Town Hall  
24 Perry Avenue  
Bourne, MA 02532  
TOWN CLERK'S OFFICE  
Phone: (508) 759-0600 ex. 1335 Fax: (508) 759-0611  
BOURNE, MASS

### AMENDED

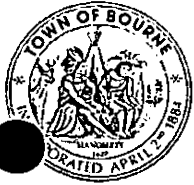
### MEETING AGENDA

**DATE:** Thursday, September 24, 2015  
**PLACE:** Veteran's Community Building, 239 Main St., Buzzards Bay  
**TIME:** 7:00 PM

**This meeting is being televised and recorded**

Minutes of 8.13.15

1. **81P:** 150 MacArthur Blvd. 3 lots
2. **Public Hearing for Site Plan Review/Special Permit #03-2015:** Cont'd from 8/13/15.  
Bayview Campgrounds. 4 & 6 Dornick Rd. For storage of materials, lighting and fencing for the campground. *This item is continued to the 10/8/15 meeting*
3. **Public Hearing for a Modification to a Definitive Subdivision:** Cont'd from 8/13/15:  
Lamborghini Heights. Vacant lot 6, to make buildable.  
Status update.
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Amend the existing zoning map by removing from R-40 and placing in B-2 the land in the village of Cataumet identified as Parcels 67, 68, 69, 70, 71, 72 Bonnie Land and the easterly portion of Anastasia Lane on Map 52 owned by Woodland Realty Trust.



# TOWN OF BOURNE

## Planning Board



2015 SEP 24 AM 9 54

TOWN CLERK'S OFFICE  
BOURNE, MASS

Bourne Town Hall  
24 Perry Avenue

Buzzards Bay, MA 02532

Phone: (508) 759-0600 ex. 1335 Fax: (508) 759-0611

## AMENDED

### MEETING AGENDA

**DATE:** Thursday, September 24, 2015

**PLACE:** Veteran's Community Building, 239 Main St., Buzzards Bay

**TIME:** 7:00 PM

**This meeting is being televised and recorded**

Minutes of 8.13.15

- Request for release from Covenant:** Lot 4, 7 Sallinger Way. *Lot never released, house built in 1998, with sale closing 9/25/15.*  
Due to time constraints, this item needs to be heard at this meeting.
- Public Hearing for a Change to the Zoning Map: Article:** To see if the town will vote to amend the Bourne Zoning Map as follows, or take any other action relative thereto.  
Amend the existing zoning map by removing from R-40 and placing in B-2 the land in the village of Cataumet identified as Parcels 67, 68, 69, 70, 71, 72 Bonnie Land and the easterly portion of Anastasia Lane on Map 52 owned by Woodland Realty Trust.
- Public Hearing for Site Plan Review/Special Permit #03-2015:** Cont'd from 8/13/15.  
Bayview Campgrounds. 4 & 6 Dornick Rd. For storage of materials, lighting and fencing for the campground. *This item is continued to the 10/8/15 meeting*
- Public Hearing for a Modification to a Definitive Subdivision:** Cont'd from 8/13/15:  
Lamborghini Heights. Vacant lot 6, to make buildable. -  
Status update. *This item is continued to the 10/8/15 meeting*

PLANNING BOARD MEETING MINUTES  
September 24, 2015

10/8/15  
**APPROVED**

**PRESENT:** Daniel Doucette, Vincent Michienzi, Robert Gendron, Steven Strojny, Joseph Agrillo Jr.  
**ABSENT:** Christopher Farrell, Elmer Clegg, John Howarth, Louis Gallo,  
**STAFF:** Coreen Moore, Town Planner  
**PUBLIC:** Michael Rausch, Jim Mulvey

2015 OCT 15 AM 10 03  
TOWN CLERK'S OFFICE  
BOURNE, MASS

Ann Gratis, Recording Secretary

Vice-Chairman Doucette called the meeting to order at 7:00pm.

Mr. Strojny made a MOTION, seconded by Mr. Howarth to approve the minutes of 6/25/15 with all in favor.

**Request for release from Covenant:** Lot 4, 7 Sallinger Way. Lot never released, house built in 1998, with sale closing 9/25/15. Due to time constraints, this item needs to be heard at this meeting.

Mr. Agrillo made a MOTION to release. The MOTION was seconded by Mr. Strojny with all in favor.

**Public Hearing for a Change to the Zoning Map: Article:** To see if the town will vote to amend the Bourne Zoning Map as follows, or take any other action relative thereto.

Amend the existing zoning map by removing from R-40 and placing in B-2 the land in the village of Cataumet identified as Parcels 67, 68, 69, 70, 71, 72 Bonnie Land and the easterly portion of Anastasia Lane on Map 52 owned by Woodland Realty Trust.

Coreen: This is the third zoning change in this area and probably the last B2 change. The water district is after that. It's all B2 and adjacent to Rt. 28.

Mr. Agrillo: If not approved, the only option is low income housing.

Coreen: There was a previous 40B approved but never developed. It's expired but could be revived.

V. Michienzi made a MOTION to support at the Special Town Meeting. The MOTION was seconded by Mr. Agrillo with all in favor.

**Public Hearing for Site Plan Review/Special Permit #03-2015:** Cont'd from 8/13/15. Bayview Campgrounds. 4 & 6 Dornick Rd. For storage of materials, lighting and fencing for the campground. *This item is continued to the 10/8/15 meeting*

**Public Hearing for a Modification to a Definitive Subdivision:** Cont'd from 8/13/15: Lamborghini Heights. Vacant lot 6, to make buildable.

Status update.

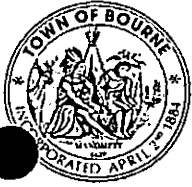
*This item is continued to the 10/8/15 meeting*

Mr. Agrillo made a MOTION, seconded by Mr. Michienzi to adjourn with all in favor.

With no further business before the Board, the meeting was adjourned at 7:05pm.

Respectfully submitted,  
Ann Gratis





2015 OCT 5 PM 3 47

TOWN CLERK'S OFFICE  
BOURNE, MASS

# TOWN OF BOURNE

## Planning Board

Bourne Town Hall

24 Perry Avenue

Buzzards Bay, MA 02532

Phone: (508) 759-0600 ex. 1335 Fax: (508) 759-0611



### AMENDED MEETING AGENDA

**DATE:** Thursday, October 8, 2015

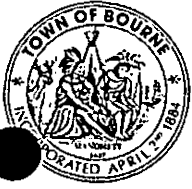
**PLACE:** Veteran's Community Building, 239 Main St., Buzzards Bay

**TIME:** 7:00 PM

**This meeting is being televised and recorded**

Minutes of 9.24.15

1. **ANR:** 150 MacArthur Blvd. 3 lots.  
39 & 43 Head of the Bay Rd. 3 lots.
2. **Access Determination:** Commonwealth Ave. Roadway improvement.
3. **Informal Discussion:** Applicability of use and shade tree regulations for Head of the Bay Rd, a scenic road, for moving of turbine components for the Future Generation Wind project in Plymouth.
4. **Public Hearing for Special Permit #05-2015:** 134 Main St. Society of St. Vincent de Paul.  
For a thrift store.
5. **Public Hearing for Site Plan Review/Special Permit #03-2015:** Cont'd from 8/13/15.  
Bayview Campgrounds. 4 & 6 Dornick Rd. For storage of materials, lighting and fencing for the campground.
6. **Public Hearing for Special Permit #04-2015:** Bayview Campgrounds. 4 & 6 Dornick Rd.  
For impervious surface coverage.
7. **Public Hearing for a Modification to a Definitive Subdivision:** Cont'd from 9/24/15:  
Lamborghini Heights. Vacant lot 6, to make buildable.  
Status update.



# TOWN OF BOURNE

## Planning Board



Bourne Town Hall  
24 Perry Avenue  
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Phone: (508) 759-0600 ex. 1335 Fax: (508) 759-0611

### MEETING AGENDA

**DATE:** Thursday, October 8, 2015  
**PLACE:** Veteran's Community Building, 239 Main St., Buzzards Bay  
**TIME:** 7:00 PM

2015 OCT 2 PM 12 47  
TOWN CLERK'S OFFICE  
BOURNE, MASS

**This meeting is being televised and recorded**

Minutes of 9.24.15

1. **ANR:** 150 MacArthur Blvd. 3 lots.
2. **Access Determination:** Commonwealth Ave. Roadway improvement.
3. **Informal Discussion:** Applicability of use and shade tree regulations for Head of the Bay Rd, a scenic road, for moving of turbine components for the Future Generation Wind project in Plymouth.
4. **Public Hearing for Special Permit #05-2015:** 134 Main St. Society of St. Vincent de Paul. For a thrift store.
5. **Public Hearing for Site Plan Review/Special Permit #03-2015:** Cont'd from 8/13/15. Bayview Campgrounds. 4 & 6 Dornick Rd. For storage of materials, lighting and fencing for the campground.
6. **Public Hearing for Special Permit #04-2015:** Bayview Campgrounds. 4 & 6 Dornick Rd. For impervious surface coverage.
7. **Public Hearing for a Modification to a Definitive Subdivision:** Cont'd from 9/24/15: Lamborghini Heights. Vacant lot 6, to make buildable.  
Status update.

PLANNING BOARD MEETING MINUTES

October 8, 2015

11/12/15  
APPROVED

**DRAFT**

- PRESENT:** Christopher Farrell, Daniel Doucette, Vincent Michienzi, Robert Gendron, Steven Strojny, Joseph Agrillo, Elmer Clegg, John Howarth, Louis Gallo
- STAFF:** Coreen Moore, Town Planner-Tim Lydon
- PUBLIC:** Michael Rausch, Jim Mulvey, Roxanne Dardenne, Don Bracken, Joel Kubick, Ray Farrow, Nancy Farrow, Gary Seidelman, Howard Bradwalt, Ayres South, Jon Fitch, Joseph Noonan, Mary Noonan, Rose Cavanaugh, Alan Lemieux, Dana & Pam Fournier and other members of the public

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00pm.

Mr. Doucette made a MOTION, seconded by Mr. Howarth to approve the minutes of 9/24/15 with five in favor, 4 abstentions.

ANR: 150 MacArthur Blvd. 3 lots.

Don Bracken presented the plan. There are 13 acres, some is R40, some is B4. We are creating two residential lots with frontage on Waterhouse Road. Lot 3 has a guardrail across it which we will need a state permit for. We are calling this lot unbuildable until we receive access granted by DOT. At that time, we will come back with a plan with that note removed.

Chairman Farrell asked about the depth of the land where the driveway would go.

Don: It's pretty level there.

Mr. Agrillo: If the State said ok with a common driveway, could you make it work?

Don: That's the plan, we need a plan signed and accepted by the Planning Board in order to proceed with the State. We meet the shape factor and frontage.

Mr. Doucette made a MOTION to approve seconded by Mr. Howarth with all in favor.

39 & 43 Head of the Bay Rd. 3 lots.

Pam Fournier, owner. We want to purchase some land from our neighbors to fix the shape of both lots. We already received a variance and will purchase the driveway and land behind us. Hell's Angels are trying to sell the clubhouse.

Mr. Howarth made a MOTION to approve seconded by Mr. Gallo with all in favor.

Access Determination: Commonwealth Ave. Roadway improvement.

Don Bracken: Westdale Park to Commonwealth Ave is a paper road. In 1986 an ANR was approved for 2 lots. We consulted with the Fire Dept. the road will be 20' wide with a cul-de-sac. It's more of a common driveway, as we try to minimize vegetation removal and the drainage system will be a swale to a rain garden based on a 25 year storm. There is an easement to be maintained by either owner. Running an 8" waterline with hydrant at the end. Lot 1 (Northern lot) is grandfathered; 20,000sf with 125' frontage in 1986. Lot 2 was in contiguous ownership with the lot to the south (Flynn's). Lot 2 could be buildable if we went affordable. Electric overhead from what's there.

Coreen: Would need a waiver. From the existing pole you'll need underground utilities.

Mr. Strojny asked about plowing?

Don: it's up to the Town's plowing policy.

Chairman Farrell: Usually they just plow and go around the circle. The Town hasn't accepted any roads in years.

APPROVED

DRAFT

**Access Determination: Commonwealth Ave. Cont'd**

Mr. Agrillo: a 16' cul-de-sac paved or layout?

Don: Paving, it's not a typical layout, there will be shoulders on both sides of the road.

Coreen: We have a letter from the Fire Dept. from 2008 stating it's ok.

Mr. Howarth made a MOTION to approve as laid out seconded by Mr. Gallo with all in favor.

**Informal Discussion:** Applicability of use and shade tree regulations for Head of the Bay Rd, a scenic road, for moving of turbine components for the Future Generation Wind project in Plymouth.

Jon Fitch, representing Future Generation Wind in Plymouth. They are putting up 4 turbines and will be transporting through the Town of Bourne roadways. Part of the route is Head of the Bay Rd., a scenic road. We received Board of Selectmen approval. My client measured with poles and there will be no harm or cutting of trees. The BOS conditioned use of the road with verification by the tree warden.

Chairman Farrell: if damage isn't intended and trees are damaged, what would your position be?

Jon: There are remedies and my client will have to do that.

Mr. Clegg: It's my opinion that trees are not applicable. I attended the BOS meeting and Mr. Sala already made a measurement and says no trees will be hurt. He is meeting with the client and an arborist at the client's cost.

Chairman Farrell: They are posting a bond for the traversing of the town roads.

Mr. Howarth recused himself from the next project (134 Main St).

**Public Hearing for Special Permit #05-2015:** 134 Main St. Society of St. Vincent de Paul. For a thrift store.

Jack Howarth, president of the St. Vincent de Paul Society. We make food boxes, have a prison ministry, provide fuel, housing and clothing assistance. Our current building is at 78 Main St and that building is now condemned. We finally reached an agreement with the owner of 134 Main St to move our location, I never realized we needed a permit. Have been hammered with regulations and we just want to open a thrift store. We are all volunteers.

Tim: There are no site changes, it meets all the requirements.

Coreen: It's Downtown Core, not as of right. They are all set with the sign.

Mr. Strojny: I don't understand why a special permit is needed for retail business. Sec. 2021 looks like it's a by-right.

Coreen: One is retail, the other is second-hand. They need a junk license by the Selectmen. Tag sales/flea markets are a special permit with the Planning Board.

Chairman Farrell: When re-doing the zoning downtown we wanted to make sure we had more control over what goes in.

Jack: we have our junk dealers license.

Mr. Strojny: Why aren't you taking donations now?

Jack: Everyone is leaving lots of stuff and we are unable to open and have so much stuff now.

Mr. Strojny made a MOTION to approve. The MOTION was seconded by Mr. Gallo.

Roll call vote as follows:

Mr. Clegg - yes

Mr. Agrillo - yes

Mr. Doucette - yes

Mr. Michienzi - yes

Mr. Howarth - yes

Mr. Gallo - yes

Mr. Gendron - yes

Mr. Strojny - yes

Mr. Howarth returns to the Board.

Public Hearing for Site Plan Review/Special Permit #03-2015: Cont'd from 8/13/15. Bayview Campgrounds. 4 & 6 Dornick Rd. For storage of materials, lighting and fencing for the campground.

Public Hearing for Special Permit #04-2015: Bayview Campgrounds. 4 & 6 Dornick Rd. For impervious surface coverage.

Joel Kubic, Homes and McGrath: The Tbox near the area isn't used anymore. It was planned to let that area revegetate.

Mr. Strojny: There are no designated parking areas?

Joel: It's storage so no real parking, just an extension of the same use.

Mr. Michienzi: I went to the site with Brookside Golf and a couple residents. Their concern is seeing boats and what's being stored from their condos. The campground said they wouldn't put slats in the chain link fence.

Chairman Farrell: It's mostly scrub pines and oak in that area.

Mr. Doucette: I went to the site today. The existing facility is still visible from Dornick Road. If trees are cut down to open the space, the vistas of Brookside would be an eyesore.

Mr. Clegg: I'm concerned about the impervious coverage, and the gate location. Can it be moved further away from the Brookside property?

David: We are the only ones that use that road. Moving the gate 50-75' back won't make much difference. It's good for emergency access. We use the main gate.

Mr. Agrillo: Any reason for the reluctance of the fence?

David: We are planting trees, as we are a registered tree farm, all seedlings will go along the fence. They are easy to transplant and grow quickly, that is what people will see.

Chairman Farrell: if no fence, try to buffer the area right away.

David: We will do a fence in the future, not sure what type, probably stockade.

Chairman Farrell: You have more materials than just wood, you need a fence. Concerned about safety.

David: We have a 6' barb wire fence now and live in security. We are putting wood between the dealership and us.

Mr. Gallo made a MOTION to approve Special Permit 04-2015 for impervious surface coverage. The MOTION was seconded by Mr. Michienzi.

Nancy Farrow, 12 Turnberry Rd: Subaru parks cars on Dornick Road now is that a problem?

David: no.

Roll call vote as follows:

Mr. Clegg - yes

Mr. Agrillo - yes

Mr. Doucette - yes

Mr. Michienzi - yes

Mr. Howarth - yes

Mr. Gallo - yes

Mr. Gendron - yes

Mr. Strojny - yes

Mr. Howarth made a MOTION to approve Special Permit #03-2015. The MOTION was seconded by Mr. Gallo.

Mr. Doucette made a MOTION to amend to include a 12' bituminous apron where Dornick Rd meets Brookside Rd.

David: We don't own the road, Brookside does.

Jack Hardy, Brookside Rd: How big a foot print? Security lights come to our house, we ask to mitigate, they are not nice to look at.

David: there will be more woods than now.

Jack: Can you put a damper on the lights, they come straight down to us?

David: We use low profile LEDs now.

Joe Daity, Brookside Golf: Concern is major screening on our side, will it be screened on both sides?

David: that fence up before the golf course, more trees the better. I would prefer to do a wood fence.

Mr. Agrillo: What size trees to screen? Seedlings are small. I'd like to entertain adding substantial trees in some spots.

David: There is a 50' buffer with wood fence. Having me foot the cost for \$50-\$100 trees for a storage area, I'm not for it.

Mr. Howarth: Can we condition a stockade fence? Withdrew MOTION. Mr. Gallo withdrew his 2<sup>nd</sup>.

Mr. Howarth made a MOTION to approve subject to the following conditions:

- a) A six (6) foot stockade fence shall be installed along the eastern and northern boundaries of the storage area to aid in screening Brookside residents view.
- b) Per agreement of the applicant, existing seedlings within the proposed storage area shall be replanted along the outside of the fence for additional screening.

The MOTION was seconded by Mr. Clegg.

Mr. Doucette: I just want to encourage the use of more mature trees to get screening faster.

Roll call vote as follows:

Mr. Clegg - yes

Mr. Agrillo – yes

Mr. Doucette – yes

Mr. Michienzi – no

Mr. Howarth – yes

Mr. Gallo - yes

Mr. Gendron – yes

Mr. Strojny - yes

**Public Hearing for a Modification to a Definitive Subdivision:** Cont'd from 9/24/15: Lamborghini Heights.

Vacant lot 6, to make buildable.

Status update.

The attorney called, they will be unable to attend tonight.

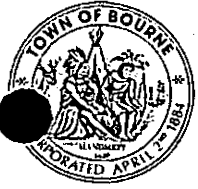
Mr. Doucette made a MOTION to continue to 10/22/15. The MOTION was seconded by Mr. Strojny with all in favor.

Mr. Doucette made a MOTION, seconded by Mr. Agrillo to adjourn with all in favor.

With no further business before the Board, the meeting was adjourned at 8:20pm.

Respectfully submitted,

Ann Gratis



2015 OCT 16 AM 10 48

TOWN CLERK'S OFFICE  
BOURNE, MASS **TOWN OF BOURNE**  
**Planning Board**



Bourne Town Hall  
24 Perry Avenue  
Buzzards Bay, MA 02532  
Phone: (508) 759-0600 ex. 1335 Fax: (508) 759-0611

## MEETING AGENDA

**DATE:** Thursday, October 22, 2015  
**PLACE:** Veteran's Community Building, 239 Main St., Buzzards Bay  
**TIME:** 7:00 PM

**This meeting is being televised and recorded**

1. **Public Hearing for Site Plan Review:** Bourne Water Dist. 0 Town Forest Rd. For a large scale solar photovoltaic system.
2. **Public Hearing for Special Permit #02-2015:** Cont'd from 6/11/15. 23 Main St. Bay Village Auto. For multiple food carts.



**PLANNING BOARD MEETING MINUTES**  
**October 22, 2015**

**PRESENT:** Christopher Farrell, Robert Gendron, Steven Strojny, Elmer Clegg  
**STAFF:** Coreen Moore, Town Planner  
**PUBLIC:** Michael Rausch, Jim Mulvey, Bob Prohett and other members of the public

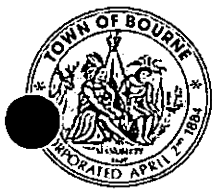
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Ann Gratis, Recording Secretary

No quorum present. Meeting canceled.

Respectfully submitted,  
Ann Gratis

2015 OCT 28 AM 10 59  
TOWN CLERK'S OFFICE  
BOURNE, MASS



# TOWN OF BOURNE

## *Planning Board*



2015 OCT 26 AM 8 54 Bourne Town Hall  
24 Perry Avenue  
TOWN CLERK'S OFFICE Buzzards Bay, MA 02532  
Phone: (508) 759-0600 ex. 1335 Fax: (508) 759-0611

### MEETING AGENDA

**DATE:** Thursday, October 29, 2015  
**PLACE:** Veteran's Community Building, 239 Main St., Buzzards Bay  
**TIME:** 7:00 PM

**This meeting is being televised and recorded**

1. **Public Hearing for Site Plan Review:** Cont'd from 10/22/15. Bourne Water Dist. 0 Town Forest Rd. For a large scale solar photovoltaic system.

**DRAFT**

**PLANNING BOARD MEETING MINUTES**

**October 29, 2015**

11/2/15  
**APPROVED**

**PRESENT:** Christopher Farrell, Daniel Doucette, Robert Gendron, Steven Strojny, Joseph Agrillo Jr., Elmer Clegg, John Howarth, Louis Gallo  
**ABSENT:** Vincent Michienzi  
**PUBLIC:** Michael Rausch, Jim Mulvey, Bob Proppett, Ford O'Connor, Mike Loin, hil Carvalo, Frank Cavabuto

TOWN CLERK'S OFFICE

BOURNE, MASS

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Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00pm.

**Public Hearing for Site Plan Review:** Cont'd from 10/22/15. Bourne Water Dist. 0 Town Forest Rd. For a large scale solar photovoltaic system.

Ford: The proposed conditions from the Town Planner's memo are acceptable to us.

Mike, Bertin Engineering: Located at the end of Valley Bars Rd. on the back portion of land. There is a gravel cart path on both sides and we're creating a T turnaround. There is a pre/post development plan. The project meets Stormwater policy and will run underground electrical to the pole, then overhead to the pump station.

Mr. Gendron: I reviewed with Tim Lydon and the applicant responded to all our questions. MOTION to approve subject to the following conditions:

1. Maintenance shall include, but not be limited to, painting, structural repairs, and integrity of security measures.
2. All material modifications made after site plan review approval or the issuance of the required building permit shall require an amended site plan review approval.
3. Abandonment or decommissioning.
  - a. Once the SPS has reached the end of its useful life or has been abandoned shall be removed.
  - b. The owner or operator shall physically remove the installation no more than 150 days after the date of discontinued operations.
  - c. The owner or operator shall notify the Inspector of Buildings by certified mail of the proposed date of discontinued operations and plans for removal.
  - d. Decommissioning shall consist of:
    - i. Physical removal of all components of the SPS, including but not limited to structures, equipment, security barriers and transmission lines from the site.
    - ii. Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations.
    - iii. Stabilization or revegetation of the site as necessary to minimize erosion.
    - iv. The Inspector of Buildings may allow the owner or operator to leave landscaping or designated below-grade foundations in order to minimize erosion and disruption to vegetation.

The MOTION was seconded by Mr. Doucette.

Mr. Clegg: This is a business transaction? Yes. The water district will lease and IGS Energy is the operator. Beaumont is the construction company.

Ford: the Town has no responsibility for this. If the lease is broken, Bourne Water goes after them. A

\$14,000 bond will be posted with the Town.

There is no risk to the water. The DEP issued a letter and the transformer uses vegetable oil.

Mr. Clegg: I didn't see a transformer on the plan.

Bob: There are a series of inverters. The pad will have a transformer but only one.

Mr. Clegg: What is the magnitude of this?

Bob: it's 50% smaller than the one on MacArthur Blvd.

Mr. Clegg: How are the proceeds from the net metering divided?

Ford: 70 Bourne Water, 30 Bourne Recreation Authority.

Phil: The Town already has contracts for net metering for all their services. The Water Dept can only use 70-70% production and we are already working with the Rec Authority.

Mr. Agrillo: what is the lifespan of the panels?

Frank: 20-25 years. Can do an extension agreement at that time. Technology keeps changing. Could be switched to a more efficient system.

Bob: There will be a chain link fence around the perimeter with two access gates.

Mike: I haven't heard of or experienced any vandalism on any solar sites yet. The project will cover about 350'x350'.

All in favor to approve.

Chairman Farrell: Have you looked at the water dept property East of 28?

Ford: Limited possibilities due to access.

Phil: We got the utility ok and are close to operational, maybe 2 weeks.

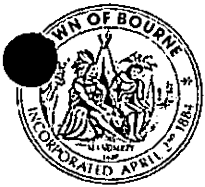
Mr. Howarth: I think it's time I resign. Love the work, the Town but there comes a point when it's just too much.

Chairman Farrell thanked him for his many years of service starting in 1996.

Mr. Doucette made a MOTION, seconded by Mr. Agrillo to adjourn with all in favor.

With no further business before the Board, the meeting was adjourned at 7:25pm.

Respectfully submitted,  
Ann Gratis



# TOWN OF BOURNE

## *Planning Board*

Bourne Town Hall  
24 Perry Avenue  
Buzzards Bay, MA 02532  
Phone: (508) 759-0600 ex. 1335 Fax: (508) 759-0611



### AMENDED MEETING AGENDA

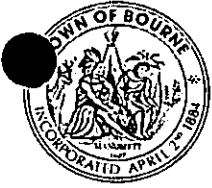
**DATE:** Thursday, November 12, 2015  
**PLACE:** Veteran's Community Building, 239 Main St., Buzzards Bay  
**TIME:** 7:00 PM

**This meeting is being televised and recorded**

Minutes of 10/22/15 and 10/29/15

1. **Request for Release from Covenant:** Cliffside Estates. Lots 29, 30, 31
2. **Public Hearing for Special Permit #02-2015:** Cont'd from 10/22/15. 23 Main St. Bay Village Auto. For multiple food carts.
3. **Public Hearing for a Modification to a Definitive Subdivision:** Cont'd from 10/8/15: Lamborghini Heights. Vacant lot 6, to make buildable.  
Request to withdraw without prejudice
4. **Discussion:** Cont'd from 6/25/15. Brookside.

2015 NOV 10 PM 3 12  
TOWN CLERK'S OFFICE  
BOURNE, MASS



**TOWN OF BOURNE**  
**Planning Board**



2015 NOV 6 PM 1 05

TOWN CLERK'S OFFICE

BOURNE, MASS

Bourne Town Hall

24 Perry Avenue

Buzzards Bay, MA 02532

Phone: (508) 759-0600 ex. 1335 Fax: (508) 759-0611

**MEETING AGENDA**

**DATE:** Thursday, November 12, 2015

**PLACE:** Veteran's Community Building, 239 Main St., Buzzards Bay

**TIME:** 7:00 PM

**This meeting is being televised and recorded**

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3. **Discussion:** Cont'd from 6/25/15. Brookside.

**DRAFT**

**PLANNING BOARD MEETING MINUTES  
November 12, 2015**

**APPROVED**

2-11-14

**PRESENT:** Daniel Doucette, Steven Strojny, Joseph Agrillo Jr., Elmer Clegg, Louis Gallo, Vincent Michienzi  
**ABSENT:** Christopher Farrell, John Howarth, Robert Gendron  
**PUBLIC:** Michael Rausch, Jim Mulvey, Joe/Marie Noonan, Inez Page, Pat Ruggles, Ayres Souza, Ed/Joan Simpson, Jane Heckler, Jeanne Finley, Douglas Troyer, Andrea McKnight, Gary Seidelman and other members of the public

2016 FEB 16 PM 3 13

TOWN CLERK'S OFFICE

ROUENNE, MASS

Ann Gratis, Recording Secretary

Vice-Chairman Doucette called the meeting to order at 7:00pm.

Mr. Strojny approved the minutes of 10/8/15 and 10/29/15 seconded by Mr. Gallo with all in favor.

**Request for Release from Covenant:** Cliffside Estates. Lots 29, 30, 31

Ed Simpson. I took over this development in the early 2000's and completed it. I kept three lots for long term investments. In 2007 they said there was an issue with a catch basin, we fixed it and others that needed repair. George Sala of the DPW said he wants the roads crack sealed, I'm arranging to have that done soon. I'd like to ask that the lots be released once the roads are crack sealed and approved by George Sala

Vice-Chairman Doucette read a letter from George Sala into the record.

Mr. Clegg made a MOTION to release upon final approval of the roads by G. Sala, seconded by Mr. Strojny with all in favor.

**Public Hearing for Special Permit #02-2015:** Cont'd from 10/22/15. 23 Main St. Bay Village Auto. For multiple food carts.

John M, owner. I need to concentrate on the sign issue. It should have been brought up when I first went around to the different departments. There are others on Main St that aren't compliant that have gone up after me. I already removed the sign at the rotary that they felt was a safety and visibility issue. Please excuse my lack of knowledge. I'm going to take down the top of the fuel sign and raise it off the ground for visibility. If I don't put a sign out front, I don't get the business. I have to prominently display prices; I want the village look.

Vice-Chairman Doucette: Thank you. Your current hurdle is the Design Review Committee. They make a recommendation to us so you need their approval first.

Coreen: The DRC made a recommendation for one truck, the signs were never addressed and this is the first time I'm seeing these plans for the signs. We have discussed this many times with the applicant and Roger Laporte. The signs were put up with no permits so we issued enforcement letters. The ZBA can do a variance. Signs were changed and added, we are not issuing anything until the signs are approved. He doesn't need Planning Board for the signs.

John: I never got a letter from the Town for the signs, it went to the previous owner and I only covered the existing signs because I wasn't allowed to have a different brand name displayed. I'm proposing new signs but they still aren't conforming the second meeting I had with the DRC they said I can't do that. The trucks are licensed and insured or I'm not leasing to them. I just want to get this done, I'm frustrated. These signs have been there since 1972.

Coreen: The DRC sent letters to all non-compliance owners on Main t. As soon as you touch the sign it's no longer grandfathered. We are still doing enforcement/permitting.

Mr. Clegg: The issue with us is the trucks.

Vice-Chairman Doucette: I recommend we continue this to a date certain that you think you can do to get through the DRC first.

Mr. Clegg made a MOTION to continue to 2/11/16 seconded by Mr. Michienzi with all in favor.

**Public Hearing for a Modification to a Definitive Subdivision:** Cont'd from 10/8/15: Lamborghini Heights.

Vacant lot 6, to make buildable.

Request to withdraw without prejudice

Mr. Strojny made a MOTION to accept the withdrawal without prejudice seconded by Mr. Clegg with all in favor.

**Discussion:** Cont'd from 6/25/15. Brookside.

Andrea McKnight: Discussions started in April, promises not done.

- The roads have no top coat. The condominium trust wants the bond increased to no less than \$94,000. It's in your power to take the bond and do the paving.
- Signs/lights: These are real estate type signs with solar lights, they think its ok. There is an order from this Board for wood with hard wired lights. One sign incorrectly calls a road a court. It's not compliant.
- Emergency access road: The gate is not in place. The DEP permit needs to be applied for.
- Generators: We requested receipts. The DEP is no involved with the wastewater plant. The pump houses need to be wired back to the main plant.

Delay isn't working for this developer. They are not substantially compliant with the special permit and we ask that you fully deny the pending building permits. The average unit sells for \$400,-\$500k. It's a smack in the face with those signs and lights. If the site is out of compliance, I don't know why you continue to issue permits.

Doug Troyer: Any request for a bond can't be done without a special permit hearing and this is only a discussion. The Planning Board looked to help after excessive and insistent requests by the condo association. This is a private dispute. My client purchased it in 2003. There are still two units sitting and ready to sell. There is no DEP correspondence regarding the wastewater plant and the trust owns the permit. They want us to trench across the completed development to hard wire back to the main plant. We have an alternative and it's in place. Your special permit says wastewater with standby power must be provided and we did that with the generators. If the DEP has an issue, we will deal with them, we met your conditions.

Signs: I'm not aware of any order or plan for the type of sign. Every road/court sign is there.

Amberwood isn't a court and doesn't need a sign. Bluemeadow they wanted a third sign, Holly Hill they wanted a fifth sign, Periwinkle already has a sign and Turnberry is a road not a court. My client is committed to finish. The access road is where the pending permits are. Why install an emergency access road if we can't built there.

We have two units built and not sold. Income is required to do the work. We had a buyer for the units but they walked away. The Trust is interfering with our sales. The DEP permit was upheld in court saying it's ok to continue. You're mixed up in a private dispute. What am I in violation of? Generators are in place, individuals are interfering with our progress. The developer still has bank loans.

911: We were hoping to have it resolved by now. Haven't heard back from the Town engineer yet. Holly Hill Court wants a Brookside address.



The residents have four attorneys, and lots of speculation. There is a long history of litigations. How is the developer supposed to pay for paving and signs when the income stream has been cut off? Will do the work but need to be able to build. Mr. Dawley has many years left on development rights.

Coreen: Need to sit with the Board, Bob Troy to see our purview. This is informal, the special permit is not open so no decisions can be made. The Board may open the special permit and review for compliance if that is something they wish to do.

Vice-chairman Doucette: We should bring in the Code Enforcement Officer on this as well.

Mr. Michienzi: Can we take the bond and do the paving?

Doug: Not willing to increase the bond.

Mr. Gallo: It's been 12 years already, why not pave?

Mr. Michienzi: pave/don't pave, it's recurrent. No permits until you do what needs to be done. If you paved it would resolve issues.

Mr. Clegg: This started on March 12, 2015 and there have been at least three other meetings. Mr. Troyer has agreed to do things with a date specific (Dec. 1, 2015) and it's not done. Saying no money to do it, why should we cooperate or have sympathy?

Doug: Was with the DEP and other things, we never thought people would be scaring our buyers away.

Mr. Strojny: Why not give up the bond? Show good faith. Legally I think you're right. You envisioned one way and it didn't go that way. This financial agreement doesn't sit well.

Doug: It's a 12 year phased project. Need to sell until to pave.

Andrea: 10/1/03 there was an agreement on the signs. Paving is part of the special permit, auxiliary power isn't there. It's not my client's problem, not fair to put it back on them. There are special permit violations. As to not having enough money, if you can't plan ahead, there is a problem. There are two pump houses and no auxiliary power. There are electrical connections on them and as far as we know, no generators.

Doug: The generators are on site and available when there is a power outage. They are located in the treatment facility and ready to be hauled out and plug in. We are still monitoring for the DEP. We will mitigate if needed. We are not constructing in that area at this point. Andrea, please send me the letter regarding the signs.

John Scanlon, Amberwood Ct: Sold 20 units, they should have money from that. Every year it costs \$1,500-\$2,000 to plow our non-complete roads. It's not important for the signs, but for safety issues. Gary Seidelman said the Court is fully sold out now.

Joe Noonan: May of last year I was retiring, I put a deposit on what would have been 3 Springbrook Ct, buying directly from the developer. June 3<sup>rd</sup> the DEP issued their report and I got my money back.

Ended up buying on Blue Meadow Ct. What expertise does it take to see what's going on here?

Ayre Souza: I'm taken back that we are inhibiting the sale of the units he decided to build on a dump. The 2013 report said there was 0.1% levels over there. The setback was reduced to 44' away from the remaining waste. The 2015 wells exceeded the lower explosive level and have significantly increased since 2013. Take a look at the figures. It started with 3 wells, 6 permanent, 8, and 11 measuring devices. The DEP wants to know if methane is spreading. There is no definitive place where the source is. What is a "hot site"? That dump has not been disturbed for 30+ years and the holes have been

collecting water. Lightship Engineering sent a document to the DEP, one of the pumping stations isn't that far away from that area.

Gary Seidelman: I do not think the stump dump is in the purview of the Planning Board. The court decision was not an affirmation of safety. We hired our own engineer and gave reports to the developer. The subslab decompression system has not been tested. We want it completed and him to leave. We are not trying to interfere. They have a contract with the Planning Board. This is a compliance issue. We do not have 5 lawsuits with the developer.

Vice-chairman Doucette: I suggest a creating a subcommittee with 2-3 Board members, the Town Planner, Roger Laporte, Bob Troy to find out if the developer has held up or violated the special permit and take into consideration to open it or not.

Mr. Agrillo made a MOTION to form a subcommittee with 3 members, Coreen, Roger and Town Counsel. This has gone on long enough with this, it's only fair to all parties. The MOTION was seconded by Mr. Michienzi.

Andrea: The special permit calls for certain things to be done, we want the building permits denied.

Coreen: We can also look at the D1 of the subdivision and the special permit as these are all enforceable.

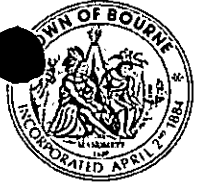
Jim Mulvey: If you form a subcommittee it's subject to notices, meetings, agendas, and minutes.

All in favor of the MOTION.

Mr. Clegg made a MOTION, seconded by Mr. Strojny to adjourn with all in favor.

With no further business before the Board, the meeting was adjourned at 8:40pm.

Respectfully submitted,  
Ann Gratis



# TOWN OF BOURNE

## *Planning Board*



Bourne Town Hall  
24 Perry Avenue  
Buzzards Bay, MA 02532  
Phone: (508) 759-0600 ex. 1335 Fax: (508) 759-0611

### MEETING AGENDA

**DATE:** Thursday, December 10, 2015  
**PLACE:** Veteran's Community Building, 239 Main St., Buzzards Bay  
**TIME:** 7:00 PM

**This meeting is being televised and recorded**

1. **Discussion:** 123 Waterhouse Rd. Paesano Way access road.
2. **Public Hearing for Site Plan Review/Special Permit #06-2015:** 24 Commerce Park Dr. Wenzels. For a \$2,350sf addition and impervious surface coverage.

2015 DEC 4 PM 3 57  
TOWN CLERK'S OFFICE  
BOURNE, MASS

**DRAFT**

**PLANNING BOARD MEETING MINUTES  
December 10, 2015**

**APPROVED**  
2-11-16

**PRESENT:** Christopher Farrell, Daniel Doucette, Robert Gendron, Steven Strojny, Joseph Agrillo Jr., Elmer Clegg

**ABSENT:** John Howarth, Louis Gallo, Vincent Michienzi

**PUBLIC:** Michael Rausch, Jim Mulvey, Don Bracken, Eliza Cox, James Wenzel, Franco Raponi, Dan Wenzel, Zac Basinski

Ann Gratis, Recording Secretary

2016 FEB 16 PM 3 11

TOWN CLERK'S OFFICE  
BOURNE, MASS

Chairman Farrell called the meeting to order at 7:00pm.

**Discussion:** 123 Waterhouse Rd. Paesano Way access road.

Atty. Eliza Cox representing the applicant. The building at 123 Waterhouse Rd. was permitted in 2007/08 with no access to the second floor as a condition. During construction, the Cape Cod Commission (CCC) took jurisdiction and he received a hardship exemption to occupy the first floor. That decision delayed mitigation until he wanted to occupy the second floor. The road, Paesano Way, cost \$105,000 to construct and they will put that toward mitigation. They are asking for input from the Town on if the connector road is a benefit to the traveling public.

Mr. Clegg: Is the building to the north accessible from this road?

Liza: Franco has offered a connection to them, but they have not taken him up on it.

Franco: The road is constructed to DOT standards. It's two lanes but both one way. 26'-28' wide.

Mr. Agrillo: I use Waterhouse Road a lot. This gives relief to the other intersection. The signage makes it look like a private road, should that be changed to look more like a public road?

Franco: It is a private road. The Town does not plow or maintain it.

Mr. Clegg: It can be beneficial. I wonder if we should put conditions on it.

Chairman Farrell: It will always be a private way. The Waterhouse Road intersection is a hairpin turn.

Franco, work with MA DOT on improving the signage.

Franco: I'll be getting a bigger Do Not Enter sign.

Mr. Doucette: IN the future, the road needs to be maintained to certain standards. Say 25 years from now will this be maintained in good condition?

Franco: We used better materials, it has been 8 years already and it still is in great conditions.

Mr. Doucette made a MOTION to send a letter to the Commission saying the road is a benefit to the traveling public and the applicant will maintain suitable standards in perpetuity. The MOTION was seconded by Mr. Clegg with all in favor.

**Public Hearing for Site Plan Review/Special Permit #06-2015:** 24 Commerce Park Dr. Wenzel's. For a \$2,350sf addition and impervious surface coverage.

Don Bracken presented the plan. The building is currently used as a warehouse and office. We are proposing to expand the warehouse by 47' up to 25% maximum allowed. It will be going over an existing gravel area. In 1980 when it was constructed, it had a 20.9' setback. The new setback will be 20.7'. Impervious coverage will increase by less than 10%. We are looking for a finding that the project is not more detrimental. He has an active recycling program behind the building. We will provide an easement reciprocal area for both buildings.

Mr. Doucette made a MOTION that the proposed project is not more detrimental seconded by Mr. Gendron with all in favor.

Mr. Doucette made a MOTION to approve subject to the following conditions:

- If a dumpster is to be added to the site it must be permitted, screened and placed on an impervious surface.
- The current owner must advise a potential buyer or tenant that the property is located within a Water resource District and is subject to the prohibitions of hazardous materials and is regulated under section 4700 of the town zoning bylaws for a Water Resource District.
- One additional planting must be added along frontage planting area.
- An easement is required for the parking spots located within the fenced area between Lot 176 and Lot 177 if parking is to be exclusive and independent of each other.

The MOTION was seconded by Mr. Agrillo.

Chairman Farrell: It's one of the best looking properties on Commerce Park Dr.

Roll Call vote as follows:

Mr. Clegg – yes

Mr. Agrillo – yes

Mr. Doucette – yes

Mr. Farrell – yes

Mr. Gendron – yes

Mr. Strojny - yes

Mr. Doucette made a MOTION, seconded by Mr. Gendron to adjourn with all in favor.

With no further business before the Board, the meeting was adjourned at 7:35pm.

Respectfully submitted,  
Ann Gratis

2015 NOV 17 AM 11 18

TOWN CLERK'S OFFICE  
BOURNE, MASS

TOWN OF BOURNE  
PLANNING BOARD  
PUBLIC HEARING NOTICE

APPLICANT: Wenzel Realty, LLC

LOCATION: 24 Commerce Park Rd  
Assessors Map 39, Parcel 176 Zoning District – B-4

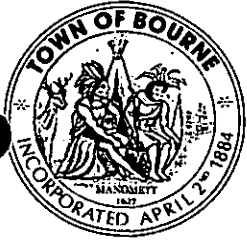
PROPOSAL: Application for Site Plan Review/Special Permit 06-2015  
for a 2,350sf addition and alternative surface coverage.

DATE & TIME: Thursday, December 10, 2015 at 7:00 P.M.

PLACE: Bourne Community Building  
239 Main Street  
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from  
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates:  
Nov. 25, 2015  
Dec. 2, 2015



**TOWN OF BOURNE**  
**Police Facility Building Committee**

24 Perry Avenue  
Buzzards Bay, MA 02532  
Phone 508-759-0600, ext. 1503  
Fax 508-759-0620

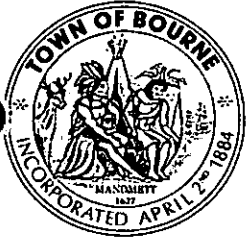


**POLICE FACILITY BUILDING COMMITTEE**  
**August 6, 2015**  
**Bourne Veterans Memorial Community Building**  
**6:30 p.m.**

**AGENDA**

1. Call Meeting to Order
2. Review Open Meeting Law
3. Review Conflict of Interest
4. Goals of Committee
5. Public Comment
6. Adjourn

2015 JUL 20 PM 3 47  
TOWN CLERK'S OFFICE  
BOURNE, MASS



**TOWN OF BOURNE**  
**Police Facility Building Committee**

24 Perry Avenue  
Buzzards Bay, MA 02532  
Phone 508-759-0600, ext. 1503  
Fax 508-759-0620



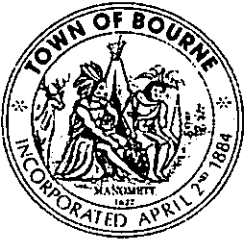
**POLICE FACILITY BUILDING COMMITTEE**  
**August 6, 2015**  
**Bourne Veterans Memorial Community Building**  
**6:30 p.m.**

**AMENDED AGENDA**

1. Call Meeting to Order
2. Read Charge/answer questions by committee members
3. Election of Officers
4. Review Open Meeting Law
5. Review Conflict of Interest
6. Goals of Committee
7. Public Comment
8. Adjourn

2015 JUL 27 AM 10 27  
TOWN CLERK'S OFFICE  
BOURNE, MASS





# Police Facility Building Committee



Date: Tuesday, November 3, 2015


Time: 6:30 p.m.

Location: Bourne Veterans' Memorial Community Building  
239 Main Street  
Buzzards Bay, MA 02532

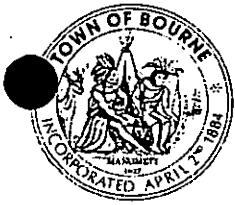
## AGENDA

1. Call meeting to order
2. Election of Officers
3. Scope of Committee
4. Funds available/Funds needed
5. Location Scoping – Private land v public, etc.
6. Next meeting date
7. Adjourn

2015 OCT 29 PM 3 27  
TOWN CLERK'S OFFICE  
BOURNE, MASS

  
\_\_\_\_\_  
Thomas M. Guerino  
Town Administrator

cc: Town Clerk  
Town Administrator  
Finance Director  
Committee Members



# Police Facility Building Committee



DATE: December 21, 2015  
TIME: 3:30 P.M.  
LOCATION: Bourne Town Hall  
Lower Conference Room

2015 DEC 11 AM 8 59  
TOWN CLERK'S OFFICE  
BOURNE, MASS

## AGENDA

1. Call meeting to order.
2. Election of Officers and committee organization
3. Discussion and vote to send out RFQ to designers for study and schematic design phase of project
4. Discussion and vote to approve designer selection panel (five member panel made up of facilities director and 4 others)
5. Discussion and maybe possible vote to focus on North or South side location
6. Adjourn

  
Thomas M. Guerino  
Town Administrator

# Police Facility Building Committee

Accepted  
2/11/16  
CSW

December 21, 2015 3:30pm

## Minutes

2016 FEB 12 AM 8 47  
TOWN CLERK'S OFFICE  
BOURNE, MASS

Meeting called to order by Tom Guerino. Tom explained the committee needed to elect officers (Chair, Vice-Chair and Clerk). He apologized for the delay in getting the committee back together.

Attendance: Members, Stanley Andrews, Donald Ellis, Martin Greene, William Meier, Charles Noyes, John O'Brien, Dennis Woodside, Tom Guerino, Jon Nelson, John Redman.

Nominations for Chairman – Ellis nominated Noyes. Seconded by Greene.

Redman nominated Andrews. Seconded by Meier. –

Ellis discusses why he believes Noyes would be a good chairman. Redman praises Andrews for his work on the DPW committee and believes he would follow through on this committee also.

A roll call vote was requested – Results = Meier, Redman, Andrews – Andrews

Ellis, O'Brien, Greene, Noyes – Noyes

Noyes Becomes Chairman.

Election of Vice Chair - Redman Nominates Andrews – Seconded By Noyes. Unanimous consent – Andrews is elected Vice Chair.

Election of Clerk – Some discussion on the Clerk's role. Guerino indicated he would attempt to bring in a recording secretary. Andrews Nominates Redman. Seconded by Noyes. Unanimous Consent – Redman is elected clerk.

Designer Selection – Nelson discussed the need to move forward with this. Andrews and Redman cited regulatory need and general law. Guerino concerned that Nelson has too much with other duties to undertake the OPM for this project. It was agreed that Nelson will Act as OPM for the Selection process and the issue will be revisited in a couple of months. It is hoped that this phase will be complete by end of February, 2016. Motion by Greene to move RFQ for Designer Selection. Seconded by Redman. Unanimously agreed.

Discussion regarding competing major capital projects (School, PD, Fire Station).

Subcommittee assignments – Designer Selection – Nelson, Woodside, Greene, Guerino, O'Brien, Noyes were nominated by Andrews and seconded by Redman. Unanimous.

Facility location (Bourne Village and BB preferred areas) Discussion regarding some of the work done to date and the need to be out of the flood plain areas. Subcommittee = Woodside, Ellis, Redman, Andrews. Motion by O'Brien for this make-up of the subcommittee, seconded by Meier. Unanimous vote.

Next meeting 1/13/16 at 3:30 Noyes will post.

O'Brien made motion to adjourn. Seconded by Greene. Unanimous. Meeting adjourned at 4:28 P.M.

Town of Bourne  
Public Works Building Committee

MEETING NOTICE

Location: Bourne Veteran's Memorial Community Center 239 Main St.

Date: Wednesday, February 25, 2015

Time: 5:30 P.M.

AGENDA TOPICS

1. Call Meeting to Order
2. Vote to enter Executive Session to Discuss Contract Management
3. Adjourn from Executive Session

2015 FEB 23 AM 9 19  
TOWN CLERK'S OFFICE  
BOURNE, MASS

Town of Bourne  
Public Works Building Committee

MEETING NOTICE

Location: Bourne Veteran's Memorial Community Center 239 Main St.

Date: Thursday, April 16th, 2015

Time: 5:00 P.M.

Agenda Topics

1. Call meeting to order
2. Project schedule update/discussion
3. Site work/town work update/discussion
4. Budget update/discussion
5. Fuel Island re-design discussion and possible vote
6. Committee Member comments
7. Adjourn

2015 APR 13 AM 10 27  
TOWN CLERK'S OFFICE  
BOURNE, MASS

MEETING NOTICE

Location: Bourne Veteran's Memorial Community Center 239 Main St.

Date: Thursday, May 14th, 2015

Time: 6:00 P.M.

Agenda Topics

1. Call meeting to order in open session
2. Possible vote to enter executive session to discuss potential litigation.
3. Possible vote to exit executive session, and reopen the meeting in open session.
4. Budget update and discussion
5. Schedule update and discussion
6. Weston and Sampson report and discussion
7. Committee Member comments
8. Adjourn

Town of Bourne  
Public Works Building Committee

MEETING NOTICE

2015 JUL 6 PM 2 37

Location: Bourne Veteran's Memorial Community Center 239 Main St. TOWN CLERK'S OFFICE  
BOURNE, MASS

Date: Wednesday, July 8th, 2015

Time: 7:00 P.M.

Agenda Topics

1. Call meeting to order
2. Project schedule update and discussion
3. Budget update and discussion
4. Town Schedule update and discussion
5. Adjourn

Town of Bourne  
Public Works Building Committee

MEETING NOTICE

Location: Bourne Veteran's Memorial Community Center 239 Main St.

Date: Wednesday, August 19th, 2015

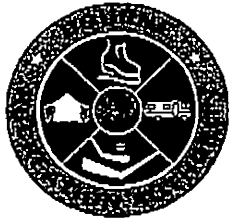
Time: 7:00 P.M.

2015 AUG 17 PM 3 29  
TOWN CLERK'S OFFICE  
BOURNE, MASS

Agenda Topics

1. Call meeting to order
2. Project schedule update and discussion.
  - a. Wes Punch List Completion Status
  - b. Final Closeout
3. Budget update and discussion
4. Town Schedule update and discussion
  - a. Site Work
  - b. Fuel Tank Bid
  - c. Fencing
  - d. Landscaping material bid
5. Adjourn





ESTABLISHED 1970

# BOURNE RECREATION AUTHORITY

231 SANDWICH ROAD, BOURNE, MASSACHUSETTS 02532-3696

TELEPHONE (508) 759-8904 / FAX (508) 759-4922

www.galloarena.com / www.bournescenicpark.com

GREGORY A. FOLINO  
*Chairman*

W. CURT DUANE  
*Vice Chairman*

JOHN A. COUGHLIN  
*Clerk*

PAUL R. FORSBERG

RICKIE J. TELLIER

## AGENDA

### Meeting Notice - Bourne Recreation Authority

Thursday, January 8, 2015 - John Gallo Ice Arena- 7:00pm

### Agenda Items:

1. Minutes of November 13, 2014.
2. Administrative Report.
  - a. Requests & Correspondence.
  - b. Cahir Accounts.
3. Treasurer Report.
  - a. Warrants.
  - b. Financial Statements for P/E 09/30/14.
  - c. Capital Outlay Projects.
4. Rink Report.
  - a. Ice Hour Comparison.
  - b. Message Board.
  - c. Snack Bar Lease Documents.
  - d. 2015 Ragnar Relay.
5. Park Report.
6. Maintenance Report.
  - a. C-Area Electrical Update.
7. "The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

2015 JAN 2 PM 1 01  
TOWN CLERK'S OFFICE  
BOURNE, MASS

Signed: *Gregory A. Folino*

Gregory A. Folino, Chairman

Date: January 2, 2015

Clerk

**Record of the Bourne Recreation Authority meeting held January 8, 2015**

**Present:**

Gregory A. Folino	W. Curt Duane	John A. Coughlin
Rickie J. Tellier	Paul R. Forsberg	Diane M. Woodside
John M. Morrill	John H. Hickey	Barry H. Johnson
Robert H. Howard	Brian Ferrari	

2015 JAN 29 PM 3 29  
 TOWN CLERK'S OFFICE  
 BOURNE, MASS

The Bourne Recreation Authority meeting was held on Thursday, January 8, 2015. Said meeting was audio-taped. Chairman called the meeting to order @ 7:00pm. Any member of the public has a right to make an audio or video recording of an open session of the Authority. Chairman asked if there was anyone in attendance that wishes to record this meeting. Hearing none, he continued onto the agenda items.

**Minutes of November 13, 2014:** Duane made motion to approve same. Coughlin seconded for discussion. Coughlin suggested approaching Beaumont Solar &/or IGS to take a dasher board ad. Johnson mentioned same, & Woodside will give Tellier paperwork regarding same. Chairman presented. Duane, Coughlin, Tellier, & Chairman vote in favor. Forsberg abstains. Motion carries.

**Administrative Report / Requests & Correspondence:** Coughlin made motion to sponsor Bourne Youth Girls Softball in the amount of \$250.00. Forsberg seconded. Vote was unanimous.

Tellier made motion to sponsor Bourne Board & Blade Club in the amount of \$175.00. Forsberg seconded. Vote was unanimous.

Duane made motion to sponsor Monument Beach Polar Club in the amount of \$200.00, 1-hour of ice time, & 2-nights camping. Coughlin seconded. Vote was unanimous.

Woodside stated that in addition to the Ethics Certification information she sent in the Board's packets, all members & employees will be given a Summary of the Conflict of Interest Law to be read, signed, & returned. Once collected, she'll submit to the Town Clerk's Office.

Woodside reported that @ the beginning of the year, Gallo began its' quest to be more social media savvy by posting to their facebook page during the week. Posts include: Monday Meet & Great (features staff & sponsors), Tuesday Trivia (generates correspondence), What's Happening Wednesday (schedule), Throwback Thursday (#tbt), & Foto-Friday (photographs). We'll also ask our "friends" & sk8ers to participate by sending in their favorites pictures featuring the Rink.

Duane congratulated the Chairman on a speech he gave @ the meeting run by the Mass DOT. Chairman appreciated the credit, & stated although he wasn't scheduled to speak @ same, he spoke on behalf of the Authority's original wish to be considered a station,

but understands the Mass DOT's need to be located elsewhere. For clarification, the MBTA will stop in Buzzards Bay, & the Cape Flyer will come over to the Cape side.

Also in Packet: thank you notes from Bourne Food Pantry, Bourne Braves, & Montessori Academy of Cape Cod; & Notice of Public Informational Meeting.

**Cahir Scholarship Fund:** Woodside reported that because the rink-run Conditioning Camp was not well attended this year (due to the unforeseen late-release time change for SHS), we did not raise a lot for the Cahir Scholarship Fund (\$495), so she inquired @ the Staff Meeting if the guys had any options. Hickey suggested hosting a Golf Tourney, Morrill suggested tying-in with the Stan Gibbs Fishing Derby, & Howie recommended taking \$2 for every hour sold (instead of the \$1 we get now). Discussion followed. Morrill was hoping to tie-in with the Derby & mentioned same to 1 of their hosts. Will investigate further. Members suggested lowering the cost & switching the hours to entice more participation. All concurred. Hickey will re-evaluate the Camp in hopes of getting back on track for next season, & will inform the Board of his plans. Woodside stated the rink sold 1,566 retail hours to contribute \$1 for each hour sold to same as done in years past. Woodside assured the Board that said account has enough in it for previous recipients that have not collected yet from same, as well as this coming year's recipients.

Coughlin made motion to pay Gallo in the amount of \$3,175.00 for ice time used for the Conditioning Camp. Tellier seconded. Chairman presented. Vote was unanimous.

Coughlin made motion to place \$1,566.00 into the Cahir Scholarship Fund. Tellier seconded. Chairman presented. Vote was unanimous.

**Treasurer Report:** Howard reminded all that every 2-years Actuarial Services GASB-45 for Other Post Employee Benefit (OPEB) re-do calculations on BCRA entities, & need a motion to authorize a signature to participate.

Duane made motion to authorize Johnson to sign the commitment letter for same in the amount of approximately \$1,732.00. Coughlin seconded. Chairman presented. Vote was unanimous.

Howard will investigate electric service options for the Park now that the Rink is locked into the Solar Farm. Board concurred.

**Warrants:** Howard presented 5 warrants for signature of the Board.

**Financial Statement for P/E 09/30/14:** Howard reviewed same item by item & answered questions of the Board. He also reviewed the Profit & Loss run for that same time frame to give a better overall picture. Forsberg highlighted the efforts by the Park

Store, & Morrill stated he's confident it will do even better this season. Discussion followed.

Duane made motion to approve Financial Statements for 07/01/14 – 09/30/14. Tellier seconded. Chairman presented. Vote was unanimous.

**Capital Outlay Projects:** Howard reviewed the projects identified by the Management to be tackled this fiscal year, & suggested each Sub-Committee meet to discuss same in detail. All concurred. Johnson stated that the Authority will submit an updated 5-year management plan to the Corps of Engineers that will also highlight our \$500,000.00 reserve fund should something happen @ 1 of our entities. All concurred.

Tellier made motion to endorse the 5-year management plan which includes our reserve fund. Duane seconded. Chairman presented. Vote was unanimous.

**Rink Report:** Discussion was held on the proposed upgrade to the front entrance & exit, as well as the middle of same on Sandwich Road. Hickey reminded all that he has had preliminary talks with Roger Laporte @ the Town Hall regarding same, & has to keep the signage by-laws in mind. All concurred. He'll present his ideas @ the next Rink Sub-Committee as it is one of his Capital Outlay items.

**Ice Hour Comparison:** Hickey is happy to report that November & December's totals are up & credits same to selling 5an hours to newbies UCT & Plymouth Girls.

**Message Board:** Hickey purchased a 27" monitor for the Rink Lobby, & is awaiting a cable ordered by the Computer Guru. We'll try a few different ideas on what to post to see what is better received. Tellier stated his appreciation to the installation of the Locker Room board on the lower level.

**Snack Bar Lease Documents:** Johnson informed all that Sam's Snack Bar is in their last year of their 5 & 5 contract, & he'd like the Board's permission to prepare the appropriate documents, & to advertise same per Chapter 30B. Board hopes Sam's returns as they are experienced & provide our customers well. Discussion was then help on when the Pro-Shop's lease was up. Hickey will double-check their timeframe, but reported their sk8 sharpening is better, & someone is always there.

Duane made motion to approve Johnson to prepare a 5-year with a 5-year option document, & to advertise same in accordance with the appropriate Procurement Laws. Tellier seconded same. Chairman presented same. Vote was unanimous.

**2015 Ragnar Relay:** Johnson reported that Ragnar Relay would like to return for their 3<sup>rd</sup> year this May 8<sup>th</sup> & 9<sup>th</sup>, & asked if it were possible to use the inside of the facility this year. All concurred.

Tellier made motion to allow Ragnar Relay to host their event @ Gallo Ice Arena for a \$1,000.00 fee as paid in the past. Duane seconded. Chairman presented. Vote was unanimous.

**Park Report:** Morrill reported that he & Woodside have been collecting the deposits for the 2015 season. He will once again offer Temporary spots to back-fill any slots not filled to 60% capacity. He has 2 camping shows coming up, & will dole out brochures & chip clips. All of the information needed for the GEM system has been returned, so a survey e-mail should be sent out shortly to all 1,602 guests that stayed with us last season (that have e-mails). Hopefully, we'll get a good response, & then a report will be generated for review.

He has brought up the POS system in order to keep track of what is sold in the newly added Office-Store which will include clothing, gear, coffee, novelty ice cream, etc. He likes the fact that no additional labor costs will be incurred, & that we can store any product right upstairs. He will meet with his staff soon, & will also hire a new Recreation Director.

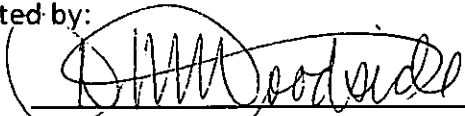
**Maintenance Report:** Ferrari reported that employee Brian Joska is taking a Patrolman's position with the Bourne Police Department effective in March. Ferrari will review that job description & will discuss posting same @ their next Park Sub-Committee meeting. He has his Crew cleaning up the Park, & he is expecting another truck in mid-month.

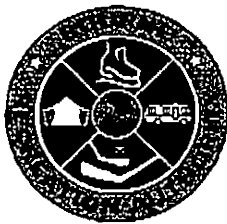
**C-Area Electrical Update:** Ferrari reported that while McKenna is recovering from surgery, this project is moving along with 90% of the wire pulled-thru, & 3 pedestals left to be installed. The 116 trees that were tagged by the Maintenance Crew will be cut down next week.

**Next Meeting:** The next meeting of the Authority is scheduled for Thursday, February 12<sup>th</sup> @ 7:00pm. The Rink Sub-Committee will meet next week, & the Park Sub-Committee will meet toward the end of the month.

There being no further business brought before this Board, Duane made motion to adjourn. Coughlin seconded. Chairman adjourned meeting @ 8:41pm.

Respectfully submitted by:

  
D.M. Woodside, Admin. Coordinator



# BOURNE RECREATION AUTHORITY

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*Chairman*

W. CURT DUANE  
*Vice Chairman*

JOHN A. COUGHLIN  
*Clerk*

PAUL R. FORSBERG

RICKIE J. TELLIER

## AGENDA

Meeting Notice - Town of Bourne - Bourne Recreation Authority's Rink Sub-Committee

Tuesday, January 20, 2014 - John Gallo Ice Area - 9:00am

### Agenda Items:

1. Pro-Shop Lease Update.
2. Capital Outlay Projects.

Signed: *Gregory A. Folino*

Gregory A. Folino, Chairman

Date: January 13, 2015

2015 JAN 13 PM 12 44  
TOWN CLERK'S OFFICE  
BOURNE, MASS



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*Vice Chairman*

JOHN A. COUGHLIN  
*Clerk*

PAUL R. FORSBERG

RICKIE J. TELLIER

## AMENDED AGENDA

Meeting Notice - Town of Bourne - Bourne Recreation Authority's Park Sub-Committee

Wednesday, January 28, 2015 - Bourne Scenic Park Office -9:00am

### Agenda Items:

1. Capital Outlay Projects.
2. Maintenance Mechanic Laborer Position.

Signed: \_\_\_\_\_

*Gregory A. Folino*  
Gregory A. Folino, Chairman

Date: January 26, 2014

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TOWN CLERK'S OFFICE  
BOURNE, MASS



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# BOURNE RECREATION AUTHORITY

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*Vice Chairman*

JOHN A. COUGHLIN  
*Clerk*

PAUL R. FORSBERG

RICKIE J. TELLER

## AGENDA

Meeting Notice - Town of Bourne - Bourne Recreation Authority's Park Sub-Committee

Wednesday, January 28, 2015. - Bourne Scenic Park Office - 9:00am

### Agenda Items:

- I. Capital Outlay Projects.

Signed: \_\_\_\_\_

Gregory A. Folino, Chairman

Date: January 26, 2014

2015 JAN 26 AM 8 27  
TOWN CLERK'S OFFICE  
BOURNE, MASS





**BOURNE RECREATION AUTHORITY**

2015 PRR 9 27 8 59  
231 SANDWICH ROAD, BOURNE, MASSACHUSETTS 02532-3696

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BOURNE, MASS

GREGORY A. FOLINO  
*Chairman*

W. CURT DUANE  
*Vice Chairman*

JOHN A. COUGHLIN  
*Clerk*

PAUL R. PORSBERG

RICKIE J. TELLER

**AGENDA**

Meeting Notice - Town of Bourne - Bourne Recreation Authority's Park Sub-Committee

Wednesday, March 11, 2015 - Bourne Scenic Park Office - 1:00pm

Agenda Items:

1. Capital Outlay Projects.
2. Maintenance Mechanic Laborer Position.

Signed:

*Gregory A. Folino*  
\_\_\_\_\_  
Gregory A. Folino, Chairman

Date: March 9, 2015



ESTABLISHED 1970

# BOURNE RECREATION AUTHORITY

231 SANDWICH ROAD, BOURNE, MASSACHUSETTS 02532-3696

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*Chairman*

W. CURT DUANE  
*Vice Chairman*

JOHN A. COUGHLIN  
*Clerk*

PAUL R. FORSBERG

RICKIE J. TELLIER

## AMENDED AGENDA

### Meeting Notice - Bourne Recreation Authority

Thursday, March 19, 2015 - John Gallo Ice Arena - 7:00pm

### Agenda Items:

1. Mr. Philip W. Tura - Review & Discuss the 2015 MIAA Hockey Tournament.
2. Minutes of January 8, 2015.
3. Administrative Report.
  - a. Requests & Correspondence.
  - b. Advertising.
4. Treasurer Report.
  - a. Warrants.
  - b. Additional Health Insurance.
  - c. Electrical Supplier for the Park.
  - d. Financial Statements for P/E 12/31/14.
  - e. Capital Outlay Projects.
5. Park Report.
6. Maintenance Report.
  - a. C-Area Electrical Update.
  - b. Grounds Supervisor Position.
7. Rink Report.
  - a. Ice Hour Comparison.
  - b. Lobby Monitor.
  - c. 2015-2016 Rates.
  - d. MIAA Update.
8. "The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

2015 MAR 19 AM 9 28  
TOWN CLERK'S OFFICE  
BOURNE, MASS

Signed: *Gregory A. Folino*  
Gregory A. Folino, Chairman  
Date: March 19, 2015



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PAUL R. FORSBERG

RICKIE J. TELLIER

## AGENDA

2015 MAR 11 PM 12 16

Meeting Notice - Bourne Recreation Authority

TOWN CLERK'S OFFICE

Thursday, March 19, 2015 - John Gallo Ice Arena - 7:00pm  
BOURNE, MASS

### Agenda Items:

1. Minutes of January 8, 2015.
2. Administrative Report.
  - a. Requests & Correspondence.
  - b. Advertising.
3. Treasurer Report.
  - a. Warrants.
  - b. Additional Health Insurance.
  - c. Electrical Supplier for the Park.
  - d. Financial Statements for P/E 12/31/14.
  - e. Capital Outlay Projects.
4. Park Report.
5. Maintenance Report.
  - a. C-Area Electrical Update.
  - b. Grounds Supervisor Position.
6. Rink Report.
  - a. Ice Hour Comparison.
  - b. Lobby Monitor.
  - c. 2015-2016 Rates.
  - d. MIAA Update.
7. "The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

Signed: \_\_\_\_\_

*Gregory A. Folino*  
Gregory A. Folino, Chairman

Date: March 11, 2015

Record of the Bourne Recreation Authority meeting held March 19, 2015

Present: Gregory A. Folino      W. Curt Duane      Rickie J. Tellier  
Paul R. Forsberg      Diane M. Woodside      John M. Morrill  
John H. Hickey      Barry H. Johnson      Robert H. Howard  
Brian Ferrari      Philip Tura

2015 APR 31 AM 10 10  
TOWN CLERK'S OFFICE  
BOURNE, MASS

The Bourne Recreation Authority meeting was held on Thursday, March 19, 2015. Said meeting was audio-taped. Chairman called the meeting to order @ 7:00pm. Any member of the public has a right to make an audio or video recording of an open session of the Authority. Chairman asked if there was anyone in attendance that wishes to record this meeting. Hearing none, he continued onto the agenda items.

Mr. Philip W. Tura – Review & Discuss the MIAA Hockey Tournament: As a citizen of the Town of Bourne, a member of the Bourne Fire Department, & a Canal Youth Hockey Board Member, Tura wanted to clarify that his actions during the MIAA's Bourne vs Norwell game when he called into his Station regarding a safety concern @ Gallo were obligated. The Board understood his actions, but would have liked for him to have spoken with John Hickey about same first to see if he could have rectified the situation @ that moment. Tura stated he did try to get Hickey's attention, but the Rink was very busy that game, so his Deputy Chief came in & dealt with the concerns @ hand. Hickey stated that as the Manager, he's always concerned for our patron's safety & would have liked to have had the opportunity to rectify the egress issue immediately... as it was, an employee parked in the wrong spot, & Hickey had him remove same directly.

It was discussed that there was another evening during the MIAA's where the BFD was called by the Rink for EMS services while 1 game was ending & another was to start, resulting in a lot of traffic on Sandwich Road & in the parking lots. Because of that problem, @ 10:30pm Hickey was told to contact the Fire Chief. In doing so, he turned over the conversation to both the Authority Chairman Folino & the MIAA Site Director Gormley when the Chief wanted to assign 2 of his personnel to the games (the MIAA would have to move future games to another Rink should that happen, & Gallo can't afford that to happen). In the end, Hickey, Folino, & Tellier met with the Chief the very next day & walked him through both traffic plans regarding the parking lots & building, & he was satisfied. Tura explained that the Chief's expertise is "public safety" & all buildings in Town will be viewed to ensure safety for all.

Chairman informed Tura that we'd notify the BFD of games, do a better job in monitoring the lots, & perhaps spacing out the games to see if that helps. Hickey stated that he's appreciative that BPD sends a cruiser to assist with emptying the lots when available as they are notified of the games & have the details through the MIAA. Chairman suggested letting the BFD know as well. All concurred. Forsberg stated that he thinks Maintenance did a great job clearing the lots considering all of the snow we

got. All concurred. The Board thanked Tura for both his concern, & his continued relationship with Gallo. Tura appreciated the Board's time, & left the meeting.

**Minutes of January 8, 2015:** Duane made motion to approve same. Forsberg seconded. Chairman presented. Vote was unanimous.

**Administrative Report / Requests & Correspondence:** Duane made motion to sponsor Saint Margaret Regional School in the amount of 1-hour of ice time & 2-nights camping. Tellier seconded. Chairman presented. Vote was unanimous.

Forsberg made motion to sponsor 5<sup>th</sup> Annual Bay Chili Cook-Off in the amount of 1-hour of ice time & 2-nights camping. Tellier seconded. Chairman presented. Vote was unanimous.

Duane made motion to sponsor Pope John Paul II Auction in the amount of 1-hour of ice time & 2-nights camping. Forsberg seconded. Chairman presented. Vote was unanimous.

Tellier made motion to sponsor Ed Chicoine Memorial Golf Tournament in the amount of \$100.00, 1-hour of ice time, & 2-nights camping. Duane seconded. Chairman presented. Vote was unanimous.

Tellier made motion to sponsor Buzzards Bay Coalition in the amount of \$150.00. Duane seconded. Chairman presented. Vote was unanimous.

Tellier made motion to sponsor LM5K in the amount of \$500.00. Duane seconded. Chairman presented. Vote was unanimous.

Tellier made motion to sponsor Officer Jared MacDonald Fund in the amount of \$500.00. Forsberg seconded. Chairman presented. Vote was unanimous.  
Tellier made motion to sponsor UCT Scholarship Fund in the amount of \$500.00. Duane seconded. Chairman presented. Vote was unanimous.

Tellier made motion to sponsor Bourne Braves in the amount of \$500.00. Duane seconded. Chairman presented. Vote was unanimous.

Also in Packet: thank you notes from Wareham-Onset Fireworks; latest Staff Meeting Minutes; & Notice of Public Informational Meeting.

**Advertising:** Woodside reported that both Clover Paving & Cape & Island Kitchens are interested in a 3-year dasher board advertising deal, & IGS has inquired about the 2<sup>nd</sup> Zamboni, &/or in-ice advertising.

**Treasurer Report / Warrants:** Howard presented 5 warrants for signature of the Board.

**Additional Health Insurance:** Afflack approached the Authority to talk to our full-timers regarding same (@ no additional cost to the BRA). If Howard can get 3 of the 7 interested, he'll set-up a meeting. All concurred.

**Electrical Supplier for the Park:** Howard will look for same for 6 months of coverage.

Duane made motion for the Treasurer to investigate & enter into contract for same per his findings. Forsberg seconded. Chairman presented. Vote was unanimous.

**Financial Statement for P/E 12/31/14:** Howard reviewed same item by item & answered questions of the Board. Discussion followed.

Duane made motion to approve Financial Statements for 07/01/14 – 12/31/14. Forsberg seconded. Chairman presented. Vote was unanimous.

**Capital Outlay Projects:** Morrill reviewed same with the Park Sub-Committee previously, & noted his priorities have a "return on investment" (i.e. 3 additional Rustic Cabins). He'd also like to invest in a splash pad that has proven to be popular @ other facilities. Forsberg would like an observation deck to be considered as well with roofed-pavilions to rent with picnic tables. Other considerations include a multi-use field, tetherball, exercise stations, a playground, a dog-walking path, & a refreshment stand.

**Park Report:** Morrill recommended opening 1-week later than usual due to the amount of snow, & to extend the camping season by 1-week into November. Board concurred. Campers & Transportation Companies will be notified via calls, emails, website, & social media. Morrill reported that he's had a few problems with credit cards, & may shop around for a new processor. He may also charge (or build in) a nominal fee to cover the cost of using credit cards to make a payment. He may even offer a reduced rate to those who'd pay-in-full. The Park Office Store area is ready to go.

**Maintenance Report / C-Area Electrical Update:** Ferrari stated that McKenna will meet with Eversource early next week to turn on everything. Thus far, he is pleased with how everything has gone.

**Grounds Supervisor Position:** Morrill & Ferrari have developed a new job description for same to delineate the position from "regular" Maintenance Staff, & would like to hold off on posting same to see how the Grounds Crew operates this season without this position. If things don't go according to their satisfaction, they're review same, & revisit this item in the near future.

**Rink Report / Ice Hour Comparison:** Hickey reported that the ice hours are down for the month of February, but considering how much snow we've gotten, he doesn't feel it's too bad. He informed all that the SSC is holding their play-off games here with the finals on April 4<sup>th</sup>.

**Lobby Monitor:** Discussion was held on purchasing a larger television / monitor for the Lobby, & rearranging same. Hickey is looking into what Woods Hole Golf Club has as he feels it would be beneficial @ this location. He will investigate further.

**2015-2016 Rates:** Hickey notified all of area rink rates, & recommended keeping our rates as-is for FY 2016.

Duane made motion to keep our rates as they are now for FY 2016. Tellier seconded. Chairman presented. Vote was unanimous.

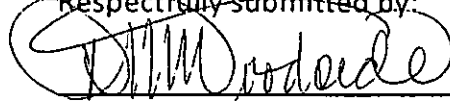
**MIAA Update:** Hickey reported 41 MIAA games were held @ Gallo this year, & he received numerous compliments on our handling of same from the MIAA, spectators, players, & coaches alike. He stated that Jim Gormley is retiring from MIAA, & that he'll be missed. There are discussions to host a Tourney in his name this December here @ Gallo. Johnson will post a letter to all of our employees, & will send a letter of appreciation to both the Police & Fire Departments for their assistance.

Duane made motion to invite the Police & Fire Departments & their families to sk8 by sending a certificate to each Chief. Tellier seconded. Chairman presented. Vote was unanimous.

**Next Meeting:** The next meeting of the Authority is scheduled for Tuesday, April 28<sup>th</sup> @ 7:00pm.

There being no further business brought before this Board, Duane made motion to adjourn. Tellier seconded. Chairman adjourned meeting @ 8:37pm.

Respectfully submitted by:



D.M. Woodside, Admin. Coordinator



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*Clerk*

PAUL R. FORSBERG

RICKIE J. TELLIER

2015 APR 23 PM 3 16

TOWN CLERK'S OFFICE  
BOURNE, MASS

## AGENDA

### Meeting Notice - Bourne Recreation Authority

Tuesday, April 28, 2015 - John Gallo Ice Arena - 7:00pm

### Agenda Items:

1. Chief Norman Sylvester, BFD - Review & Discuss Safety Practices.
2. Minutes of March 19, 2015.
3. Administrative Report.
  - a. Requests & Correspondence.
  - b. Advertising Update.
  - c. Declare Surplus Equipment.
  - d. 2015 Cahir Scholarships.
4. Treasurer Report.
  - a. Warrants.
  - b. Electric Supplier Update.
5. Rink Report.
  - a. Ice-Hour Comparison.
6. Park Report.
  - a. Opening Day.
7. Maintenance Report.
  - a. C-Area Electrical Update.
8. "The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

Signed: *Gregory A. Folino*

Gregory A. Folino, Chairman.

Date: April 23, 2015



Clerk

**Record of the Bourne Recreation Authority meeting held April 28, 2015**

**Present:** Gregory A. Folino      W. Curt Duane      John A. Coughlin  
Paul R. Forsberg      Diane M. Woodside      John M. Morrill  
Barry H. Johnson      Robert H. Howard      Brian Ferrari  
Spanky Sylvester

The Bourne Recreation Authority meeting was held on Tuesday, April 28, 2015. Said meeting was audio-taped. Chairman called the meeting to order @ 7:00pm. Any member of the public has a right to make an audio or video recording of an open session of the Authority. Chairman asked if there was anyone in attendance that wishes to record this meeting. Hearing none, he continued onto the agenda items.

**Chief Norman "Spanky" Sylvester – Review & Discuss Safety Practices:** Discussion was held on the safety concerns the Bourne Fire Department had during a couple of MIAA hockey games. In the end, both Chief Sylvester & the Authority were happy to come to a resolution on the matter, & both appreciated the conversation that took place. Since he was new to the position @ that time, he appreciated the tour given by Hickey, Folino, & Tellier to alleviate his original concerns. Sylvester will be additionally prepared for any future largely attended events @ this location as he will be notified of same. Chairman stated the Authority's overall support, & asked if the staff should investigate an on-line course on Crowd Management in order to be pro-active & educated ourselves. Sylvester stated some examples of large crowd situations, & feels it would be a good idea, @ the very least, to have a plan in place where every employee knows what his/her role is should anything happen (i.e. – lights on, music off, exit coverage, outside parking, etc.). Sylvester would also like to tour the plant with Hickey to get a look @ the ammonia system in place, & he will contact Hickey regarding same.

He plans on visiting all Bourne businesses to inform the owners of any safety concerns his department has, so they can be aware of same, & start to make any necessary changes. His background is safety & he will train his Deputies & Officers on same. The Bourne Scenic Park will be visited during its busy season to get to know that facility.

He asked the Board if our additional parking lot could be a possible location for a heli-pad area as he'd like to get a few locations on each side of the bridge. The Board informed him that that area is usually maintained, so they had no objections to his request. Sylvester also informed the Board that there are sometimes radio broadcast problems within the Rink, & perhaps a booster or amplifier could be installed @ this location. The Board would be open to same. The Chief would be happy to assist any staff member in their AED/CPR training as well. He then inquired if the Rink would be in need of a generator as the Fire Station is installing a newer one. Members of our Maintenance Department will investigate same & get back to him. The Chief thanked the Board for their time & exited the meeting.

2015 MAY 32 AM 10 35  
TOWN CLERK'S OFFICE  
BOURNE, MASS

**Minutes of March 19, 2015:** Duane made motion to approve same with corrections noted. Forsberg seconded. Chairman presented. Duane, Forsberg, & Folino vote in favor. Coughlin abstains. Motion carries.

**Administrative Report / Requests & Correspondence:** Duane made motion to sponsor Bourne on the Fourth of July Parade in the amount of \$500.00, 1-hour of ice time, & 2-nights camping. Coughlin seconded. Chairman presented. Vote was unanimous.

Coughlin made motion to sponsor Cape Cod Canal Region Chamber of Commerce's Concerts in the Park in the amount of \$250.00. Forsberg seconded. Chairman presented. Vote was unanimous.

Forsberg made motion to sponsor Hope Dementia & Alzheimer's Services in the amount of \$150.00. Duane seconded. Chairman presented. Vote was unanimous.

Coughlin made motion to sponsor Relay for Life in the amount of \$100.00. Duane seconded. Chairman presented. Vote was unanimous.

Duane made motion to sponsor 2<sup>nd</sup> Annual Courtyard Gives Back in the amount of 1-hour of ice time & 2-nights camping. Coughlin seconded. Chairman presented. Vote was unanimous.

Coughlin made motion to sponsor 7<sup>th</sup> Annual Weary Travelers Memorial Golf Tournament in the amount of 1-hour of ice time & 2-nights camping. Forsberg seconded. Chairman presented. Vote was unanimous.

Also in Packet: thank you notes from St. Margaret Regional School & Buzzards Bay Coalition; latest Staff Meeting Minutes; & notices regarding the Commonwealth vs Wilson B. Wadlow III.

**Advertising Update:** Woodside received Cape & Island Kitchens 3-year dasher board advertising contract with payment, & is awaiting the same from Clover Painting. IGS Solar has also confirmed their interest in a 3-year in-ice ad, but will discuss further with Johnson on same.

**Declare Surplus Equipment:** Woodside stated various offices & storage areas will be edited over the shut-down & certain items will be listed for the Board to declare as surplus @ the next meeting.

**2015 Cahir Scholarships:** Coughlin informed all that Woodside attended the Central Scholarship Meeting @ the high school last week, then he presented the list of possible 2015 recipients & their respective awards based on their allotted employment time. Discussion followed. Woodside will notify the appropriate Guidance Departments.

Coughlin made motion to award Dan Baracchini, Abigail Neff, & Elliott Hough \$700.00 scholarships, & Andrew Forsberg & Ben Fretschi \$1,500.00 scholarships. Duane seconded. Chairman presented. Coughlin, Duane, & Folino vote in favor. Forsberg abstained. Motion carries.

**Treasurer Report / Warrants:** Howard presented 2 warrants for signature of the Board.

**Electrical Supplier for the Park:** Howard informed all that the Authority entered into a 6-month contract with Glacial @ \$.07 per kwh (as compared to Eversource's \$.145).

He, Johnson, & Sia Karplus met-up with IGS' Hugh Scott to be updated on the proposed Fiddler's Green Solar Farm project that is slated to start in September (not July as originally planned). They also discussed the Park's hope to be included on the Buzzards Bay Water District's solar farm project that would cover about 25% of the campground. Scott offered a Letter of Intent for same to enter into another PPA. Karplus is reviewing same.

Duane made motion for the General Manager to sign the proposed Letter of Intent should Karplus comes back with favorable findings. Forsberg seconded. Chairman presented. Vote was unanimous.

**Rink Report:** Hickey was @ the NEISMA Conference, so Morrill reported on same. The Lobby monitor project will be completed during shut-down, & the signage matter will be accomplished by the end of summer. Clover Paving will patch up areas in the parking lot. Duane would like to see the area where the Zamboni sometimes drives out to be re-paved, & would like Hickey to investigate the cost regarding same. Shut-down is underway & the Maintenance Department will be completing projects discussed with Hickey. On the Patriot's Day holiday, Hickey & Ferrari assisted with the installation of the new Minter's Wheel, & the 2<sup>nd</sup> weekend in May, the Rink will, once again, be a check-point for the Ragnar Relay, only this year, the runners will be using our facility. Morrill also reported that McKenna will be back soon from time off due to surgery.

**Ice-Hour Comparison:** April's numbers are down, but over all this fiscal year is up.

**Park Report:** The Park Office Store has already sold \$2,800.00 in merchandise, including, clothing, camping gear, novelty ice cream, coffee, & convenience items. He replaced 1 of the cash registers with the POS system from the Store to keep track of everything. The Board was happy to hear this. Morrill offered the Park as the 3<sup>rd</sup> stop for Neil M. Davis's walk across America to benefit PTSD & the Wounded Warriors Project.

**Opening Day:** Morrill opened 2-weeks later than usual & extended the camping season by 2-weeks until November 8<sup>th</sup>. Discussion was held on the possibility of providing refunds should campers have other obligations past the original November 1<sup>st</sup> closing

date, but all were concerned bad weather would play a role in requests same. Morrill has only heard from 1 camper that told him they're leaving early to go to FL, but stated there are several that leave after Columbus Day for the same reason. He further stated that seasonals are responsible for paying for the full season. Board concurred.

Morrill commended the Maintenance Staff for their efforts with the snow & with the clean-up. Duane tanked Ferrari for his efforts @ the Rink as well. Morrill is pleased with the tree removal & trimmings that occurred, & will have that company back to trim every year. He also has 5 MMA students on work-study @ the Park, & they're working out great. He has also had the Trial Court's Community Service group in a few times to assist as well. He has been sending loom & wood chips down to sites who request same to help with the ground coverage. Duane inquired about the 3 new Rustic Lodges. Prep for same will begin in the fall.


**Maintenance Report:** Ferrari stated he & his Crew are reviewing the Rink shut-down items to be completed. He stated the Cook has a plumbing background which is entirely different from working on HVAC equipment, but he'll look @ same. Both Ferrari & Cook visited other rinks to take a look @ their snow-melt pits for ideas for Gallo's. They'll also use Russ Neary as a point of reference for those 2 projects.

**C-Area Electrical Update:** Ferrari reported that the entire Park is now @ 50-amp service. He stated that McKenna was essential in keeping Eversource on track on this project.

**Next Meeting:** The next meeting of the Authority is scheduled for Thursday, May 28<sup>th</sup> @ 7:00pm.

There being no further business brought before this Board, Duane made motion to adjourn. Folino seconded. Chairman adjourned meeting @ 8:45pm.

Respectfully submitted by:

  
D.M. Woodside, Admin. Coordinator



# BOURNE RECREATION AUTHORITY

231 SANDWICH ROAD, BOURNE, MASSACHUSETTS 02532-3696

TELEPHONE (508) 759-8904 / FAX (508) 759-4922

www.galloarena.com / www.bournescenicpark.com

GREGORY A. FOLINO  
*Chairman*

W. CURT DUANE  
*Vice Chairman*

JOHN A. COUGHLIN  
*Clerk*

PAUL R. FORSBERG

RICKIE J. TELLIER

2015 MAY 8 PM 2 09

## AGENDA

TOWN CLERK'S OFFICE

Meeting Notice - Town of Bourne - Bourne Recreation Authority's Park Sub-Committee

Thursday, May 14, 2015 - Bourne Scenic Park Office - 9:00am

### Agenda Items:

1. Operational Budget.
2. Capital Outlay Projects.

Signed:

*Gregory A. Folino*  
Gregory A. Folino, Chairman

Date:

May 8, 2015



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*Vice Chairman*

JOHN A. COUGHLIN  
*Clerk*

PAUL R. FORSBERG

RICKIE J. TELLIER

<sup>2015 FROM</sup>  
**AGENDA 8 PM 2 03**

Meeting Notice - Town of Bourne - Bourne Recreation Authority's Rink Sub-Committee  
TOWN CLERK'S OFFICE  
BOURNE, MASS

Thursday, May 14, 2015 - John Gallo Ice Area - 8:00am

Agenda Items:

1. Operational Budget.
2. Capital Outlay Projects.
- 3.

Signed:

Gregory A. Folino, Chairman

Date: May 8, 2015



ESTABLISHED 1970

# BOURNE RECREATION AUTHORITY

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GREGORY A. FOLINO  
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W. CURT DUANE  
*Vice Chairman*

JOHN A. COUGHLIN  
*Clerk*

PAUL R. FORSBERG

RICKIE J. TELLIER

## AGENDA

### Meeting Notice - Bourne Recreation Authority

Thursday, May 28, 2015 - John Gallo Ice Arena - 7:00pm

### Agenda Items:

1. Reorganization.
2. Fred Carbone, Jim Gormley Tournament.
3. Tom Welch, CCCYH Golf Tournament.
4. Minutes of April 28, 2015.
5. Administrative Report.
  - a. Requests & Correspondence.
  - b. Advertising Update.
6. Treasurer Report.
  - a. Warrants.
  - b. Financial Statements for P/E 03/31/15.
  - c. Operational Budget for FY'16.
  - d. Capital Outlay Projects for FY'16.
7. Rink Report - Update.
8. Park Report - Update.
9. Maintenance Report - Update.
10. "The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

2015 MAY 21 PM 4 23  
TOWN CLERK'S OFFICE  
BOURNE, MASS

Signed: *Gregory A. Folino*  
Gregory A. Folino, Chairman  
Date: May 21, 2015

Clerk

Record of the Bourne Recreation Authority meeting held May 28, 2015

<b><u>Present:</u></b>	Gregory A. Folino	W. Curt Duane	John A. Coughlin
	Paul R. Forsberg	Rickie J. Tellier	Diane M. Woods
	John M. Morrill	Barry H. Johnson	Robert H. Howarth
	Michael Cook	John H. Hickey	Tom Welch
	Fred Carbone		

2015 JUN 22 PM 1:20  
 TOWN CLERK'S OFFICE  
 BOURNE, MASS.

The Bourne Recreation Authority meeting was held on Thursday, May 28, 2015. Said meeting was audio-taped. Vice Chairman called the meeting to order @ 7:00pm. Any member of the public has a right to make an audio or video recording of an open session of the Authority. Vice Chairman asked if there was anyone in attendance that wishes to record this meeting. Hearing none, he continued onto the agenda items.

**Tom Welch, CCCYH Golf Tournament:** Welch thanked the Board for their support over the years for Canal's growing program. He informed all of Canal's Golf Tourney on July 27<sup>th</sup>, & asked for the Board's consideration to sponsor same in some way as done in the past. Board will discuss same later in the meeting under "Requests". Welch thanked the Board & left the meeting.

**Fred Carbone, The Jim Gormley Cup:** Carbone discussed with Hickey the possibility of hosting a D2 High School Hockey Tournament honoring Jim Gormley & his 45-year association with the MIAA & would like the Board's consideration to donate 8-hours of ice time for same. Gormley is an "Ambassador of the Game", & has always championed for Gallo to get many MIAA games over the years. Carbone met with Hickey & has booked ice on December 19<sup>th</sup> & 20<sup>th</sup> for the Martha's Vineyard vs Plymouth North & Sandwich vs Canton games. He suggested Gallo "get the gate" to help toward the ice donation, & he'd like the Board to consider donating @ least 1 \$500 scholarship given in Gormley's name to a deserving senior student-athlete. The 4-teams have agreed to each pay a \$250 entry fee to help with any other scholarship(s), a trophy "Cup", & to offset the possible referées & scorekeeper costs. In the future, he hopes to expand this Tourney to include D1 & D3 teams as well.

Duane made motion to sponsor The Jim Gormley Cup in the amount of 8-hours of ice time, & a \$500 scholarship out of the "gate" monies collected. Coughlin seconded. Chairman presented. Vote was unanimous.

**Reorganization:** Tellier made motion to keep Folino as Chairman, Duane as Vice Chairman, & Coughlin as Clerk. Coughlin seconded for discussion. Coughlin inquired if anyone was interested in the Clerk position. Hearing none, Vice Chairman presented. Vote was unanimous.



**Minutes of April 28, 2015:** Forsberg made motion to approve same. Coughlin seconded. Vice Chairman presented. Duane, Forsberg, & Coughlin vote in favor. Tellier abstains. Motion carries.

**Administrative Report / Requests & Correspondence:** Coughlin made motion to sponsor Rob Oberg / Andrea Sweeney Memorial Golf Tournament in the amount of \$200.00, 1-hour of ice time, & 2-nights camping. Duane seconded. Vice Chairman presented. Vote was unanimous.

Duane made motion to sponsor CCCYH Golf Tournament in the amount of \$500.00, 1-hour of ice time, & 2-nights camping. Coughlin seconded. Vice Chairman presented. Vote was unanimous.

Also in Packet / @ Place: thank you note from PJII; & latest Staff Meeting Minutes.

**Advertising Update:** Woodside sent out letters to gage the current advertiser's interest in renewing same. @ this time, The Lobster Trap is extending their ad for a 3-year deal, not just 1 as done in the past. She is awaiting word from both Clover Painting & the South Shore Conference regarding their interest, & she informed all that IGS Solar's in-ice ad arrived, & will be put in next week.

**Treasurer Report / Warrants:** Howard presented 4 warrants for signature of the Board.

**Financial Statements for P/E 03/31/15:** Folino arrived. Howard reviewed same, & discussion was held on percentage charges for credit card use. Morrill may consider charging an on-line booking fee in the future. Board concurred, & suggested that topic be discussed further on a management level.

Tellier made motion to accept the financial statement for period ending March 31, 2015. Duane seconded. Chairman presented. Vote was unanimous.

**Salary & Wage Scale / Operational / Capital Outlay Budgets for FY'16:** Discussion was held on same after reviewing all. Coughlin inquired if the Managers were comfortable with same. Morrill & Hickey responded in the affirmative as same has been reviewed with their Sub-Committees. Chairman stated that once the Capital is approved for the next 5-years, we'll respond to the Corps of Engineers inquiry.

Tellier made motion to approve a 3% cost of living increase for those employees @ Step 10 or +, OR a step increase for all others. Coughlin seconded. Chairman presented. Vote was unanimous.

Tellier made motion to approve the Operational Budget as presented. Coughlin seconded. Chairman presented. Vote was unanimous.

Coughlin made motion to support the Capital Outlay Projects 5-year plan. Forsberg seconded for discussion. Duane inquired about the priority project @ the Park. Morrill stated 2 Rustic Lodges will be built, & a Splash Pad will be sourced. He also mentioned realizing a plan to tie that area together (possibly including pavilions, concessions, etc.). Forsberg would like an Observation Deck in those plans. Coughlin suggested looking into Settler's Green & their musical instruments. Chairman presented. Vote was unanimous.

**Rink Report:** Hickey reported that shut-down is going well, & he'll turn on the compressors soon as they'll paint the ice on Monday, & be open on Friday. The Lobby tv has been installed, & he will get someone to set-up same. He has obtained 2 of 3 quotes for paving the back corner of the parking lot. The locker room doors for 1, 2, 5, & 6 are back-ordered, but hope to be installed soon. The flooring for same matching the rest of the building may or may not be available, but he's hoping it will come through. He is sourcing an alarm upgrade as our annunciator may be failing, & is not made anymore. He'll research further, & reminded all that same is 13 years old. He booked a Bruin's Alumni Game on October 3<sup>rd</sup> to benefit Officer Jared MacDonald. He met with ice buyers for the SSC as he did last year in order to sell more ice on both ends of the fall & winter seasons. Tellier stated the play-offs went well this year by doing that. Hickey reported that both Ferrari & Cook visited other rinks to look @ their snow melt pits. Their findings were discussed with Russ Neary of Northstar Mechanical, & he is designing a cost effective system that he will be able to maintain.

Chairman inquired if the new Fire Chief has toured the Rink & Park yet. Both Managers responded in the negative. Chairman suggested sending him an email regarding same, & to address the other issues discussed (alarm system, heli-pad, booster installation, CPR / defibrillator certifications). Both Morrill & Hickey will accomplish same. Johnson suggested having the Managers meet with Charlie Noyes to review their current crowd control plans. Board concurred. Hickey stated the generator that the Fire Chief offered will not meet our needs.

Johnson stated that the Snack Bar bids are due tomorrow @ noon.

**Park Report:** Morrill reported on a very successful Memorial Day weekend, & he reminded all that that is a good gage in judging the season. Morrill will open the pools on June 19<sup>th</sup>. He commended the Maintenance Staff for their continuing efforts, & their plans to work on the infrastructure of the Park (buildings, roads, etc.) in addition to the Capital items. He attended the latest 20Group conference, & picked up a few ideas he may implement in the future. He & Hickey will attend Charlie Noyes' Emergency Preparedness Plan seminar on June 5<sup>th</sup>.

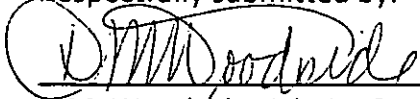
Johnson is continuing pursuing the solar project to benefit the Park through the Buzzard Bay Water Department & IGS.

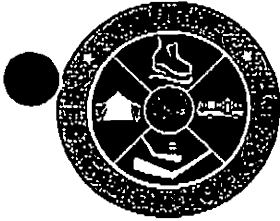
**Maintenance Report:** Ferrari is on vacation, so Cook presented same. Cook stated that Maintenance is happy with the way the electrical upgrade went, & that he has heard several compliments on same from the campers. Their other projects are moving along, & they hope to button-up the shut-down projects shortly. Forsberg inquired if Morrill & Ferrari are considering filling the recently left position. Morrill is thrilled with the Grounds staff this season, so feels there is no need @ this time to fill same. Coughlin mentioned his beliefs that the Park looks great. All concurred.

**Next Meeting:** The next meeting of the Authority is scheduled for Thursday, June 18<sup>th</sup> @ 5:00pm.

There being no further business brought before this Board, Tellier made motion to adjourn. Duane seconded. Chairman adjourned meeting @ 8:47pm.

Respectfully submitted by:

  
\_\_\_\_\_  
D.M. Woodside, Admin. Coordinator



ESTABLISHED 1970

# BOURNE RECREATION AUTHORITY

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GREGORY A. FOLINO  
*Chairman*

W. CURT DUANE  
*Vice Chairman*

JOHN A. COUGHLIN  
*Clerk*

PAUL R. FORSBERG

RICKIE J. TELLIER

## AGENDA

Meeting Notice - Bourne Recreation Authority

Thursday, June 18, 2015 - John Gallo Ice Arena - 5:00pm

### Agenda Items:

1. Minutes of May 28, 2015.
2. Administrative Report.
  - a. Requests & Correspondence.
  - b. Advertising Update.
3. Treasurer Report.
  - a. Warrants.
  - b. Capital Improvement Update.
4. Rink Report:
  - a. Awarding of Snack Bar Lease.
5. Park Report.
  - a. Update.
6. Maintenance Report:
  - a. Xmark Mower.
  - b. Kubota Tractor.
7. "The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

2015 JUN 12 AM 10 52  
TOWN CLERK'S OFFICE  
BOURNE, MASS

Signed: \_\_\_\_\_

*Gregory A. Folino*  
Gregory A. Folino, Chairman

Date: June 12, 2015

Clerk

**Record of the Bourne Recreation Authority meeting held June 18, 2015**

<b><u>Present:</u></b>	Gregory A. Folino	W. Curt Duane	John A. Coughlin
	Rickie J. Tellier	Diane M. Woodside	Barry H. Johnson
	Robert H. Howard	Michael Cook	Brian Ferrari
	John M. Morrill		

2015 AUG 10 AM 9 38  
 TOWN CLERK'S OFFICE  
 BOURNE, MASS

The Bourne Recreation Authority meeting was held on Thursday, June 18, 2015. Said meeting was audio-taped. Chairman called the meeting to order @ 5:00pm. Any member of the public has a right to make an audio or video recording of an open session of the Authority. Chairman asked if there was anyone in attendance that wishes to record this meeting. Hearing none, he continued onto the agenda items.

**Minutes of May 28, 2015:** Coughlin made motion to approve same. Duane seconded. Chairman presented. Vote was unanimous.

**Administrative Report / Requests & Correspondence:** Thank you notes from Hope Dementia & Alzheimer's Services, UCT, & Andrew Forsberg.

Also in Packet / @ Place: article on Net Metering; & camper concern.

**Advertising Update:** Woodside reported that Cape Cod Aggregates went to a 3-year ad, 1 new company is coming aboard, & 3 companies are possibly interested. She stated she is awaiting answers from 4 current advertisers on if they'll return, & will report back @ the next meeting.

**Treasurer Report / Warrants:** Howard presented 8 warrants for signature of the Board.

**Capital Improvement Update:** Johnson is working with the Managers to develop a long range plan to submit to the Corps of Engineers. The Managers will prioritize same as well. The Corps has asked the Authority in the past to submit same, & now, as there have been changes in the Concord Office, they are suggesting amending our Lease to include remitting excess funds to them, or, as done in the past, for the Authority to develop, operate, & maintain both facilities with the monies generated. Johnson will hold a conference call with the Corps Pamela Bradstreet to discuss what capital improvement items have been allocated once the Managers discuss same with our local Corps. It will then be sent up to the Concord Office. Howard wants to maintain an emergency fund in case of a hurricane, or plant malfunction, & wants the Corps to be reminded that the Authority saves up for projects & pays in full. All concur.

**Rink Report:** Hickey did not attend this meeting, so Morrill reported on his behalf. The Corps does not want the portion of the back parking lot work paved as previously discussed, but was open to upgrade that area using reground asphalt. Maintenance will accomplish same.

Northstar Mechanical is working on a fix for the snow-melt pit @ a cost of \$7,500.00. Discussion was held on the process of this & other endeavors. Chairman is appreciative that this issue is being rectified, & thanked the Maintenance Department for their efforts as the Authority relies a lot on that Crew. He further stated his concern that the snow-melt pit, HVAC, & plumbing issues were presented prior to shut-down, but are getting completed now. Ferrari acknowledged the time frame, & stated that certain projects were placed lower on the always present to-do list, but feels the communication is good between this Crew & the Park & Rink regarding those items. Morrill concurred. Coughlin stated he's never heard the Maintenance Department say "no" to any project put forth by the Board. All concurred. Morrill reported that Hickey is finalizing pricing on the HVAC to be completed in the next couple of weeks, & Ferrari stated the plumping has been rectified. Chairman asked Morrill to keep an eye on all of the projects & those responsible for same in order to not run into poor timing again. Morrill agreed, & stated that a few things overlapped this year due to the weather, but the Maintenance Crew opened the Park without incident then transitioned to the Rink to do their yearly shut-down projects, in addition to the daily things that come up. Tellier also suggested considering contracting out some of the projects in the future. All concurred. Chairman also stated his understanding that the Maintenance Crew is smaller than last year. Ferrari is evaluating the need for a possible addition to the Crew, but wants to make sure it's the right fit as to not run into past personality differences. Ferrari further stated now that the electrical upgrades are done, his Crew will have more time to devote to special projects that come up. Board concurred.

**Awarding of Snack Bar Lease:** Tom Welch of Sam's Snack Bar was the only submission received in regard to the Snack Bar. His bid was \$40,200.00 over a 5-year period, & all required documentation was submitted properly. Should the Board approve same, Johnson will notify the Division of Capital Assets & Management per Chapter 30B.

Tellier made motion to award Tom Welch the Snack Bar Lease in the amount of \$40,200.00 for the period of August 1, 2015 – July 31, 2020 as directed in the RFP dated May 29, 2015 as submitted, & have the Chairman & General Manager sign contracts where warranted. Duane seconded. Chairman presented. Vote was unanimous.

**Park Report:** Morrill reported that he & Hickey attended the Town's Emergency Preparedness meeting which was informative. The pools are ready to go as the kids will be out of school soon.

**Maintenance Report:** Ferrari reported that the GMC dump truck is currently @ \$13,200.00 on the auction website, & will report back on the final price.

**Xmark Mower:** Discussion was held on the current mower & its poor condition.

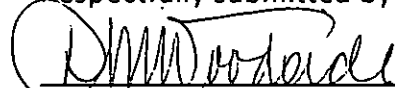
Duane made motion to purchase an Xmark mower in the amount of \$7,200.00. Tellier seconded. Chairman presented. Vote was unanimous.

**Kabota Tractor:** Discussion was held on the possible purchase of a Kabota Tractor. Tellier recommended that Ferrari update his quotes, & source who holds the State Contract regarding same. All concurred.

**Next Meeting:** The next meeting of the Authority is scheduled for Wednesday, August 5<sup>th</sup> @ 5:00pm.

There being no further business brought before this Board, Tellier made motion to adjourn. Coughlin seconded. Chairman adjourned meeting @ 6:10pm.

Respectfully submitted by:

  
\_\_\_\_\_  
D.M. Woodside, Admin. Coordinator



ESTABLISHED 1970

# BOURNE RECREATION AUTHORITY

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GREGORY A. FOLINO  
*Chairman*

W. CURT DUANE  
*Vice Chairman*

JOHN A. COUGHLIN  
*Clerk*

PAUL R. FORSBERG

RICKIE J. TELLIER

AGENDA 2015 JUN 26 AM 9 52

Meeting Notice - Bourne Recreation Authority TOWN CLERK'S OFFICE

BOURNE, MASS

Wednesday, July 1, 2015 - John Gallo Ice Arena - 3:00pm

Agenda Items:

1. Administrative Report.
  - a. Requests & Correspondence.
2. Treasurer Report.
  - a. Warrants.
3. Maintenance Report:
  - a. Kubota Tractor.
4. "The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

Signed: \_\_\_\_\_

Gregory A. Folino, Chairman

Date: June 26, 2015





ESTABLISHED 1970

# BOURNE RECREATION AUTHORITY

231 SANDWICH ROAD, BOURNE, MASSACHUSETTS 02532-3696

TELEPHONE (508) 759-8904 / FAX (508) 759-4922

www.galloarena.com / www.bournescenicpark.com

GREGORY A. FOLINO  
*Chairman*

W. CURT DUANE  
*Vice Chairman*

JOHN A. COUGHLIN  
*Clerk*

PAUL R. FORSBERG

RICKIE J. TELLIER

**AGENDA** 015 JUN 26 AM 9 52

Meeting Notice - Bourne Recreation Authority TOWN CLERK'S OFFICE

BOURNE, MASS

Wednesday, July 1, 2015 - John Gallo Ice Arena - 3:00pm

Agenda Items:

1. Administrative Report.
  - a. Requests & Correspondence.
2. Treasurer Report.
  - a. Warrants.
3. Maintenance Report:
  - a. Kubota Tractor.
4. "The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

Signed: *Gregory A. Folino*

Gregory A. Folino, Chairman

Date: June 26, 2015

*Cancelled*  
*BS*



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*Vice Chairman*

JOHN A. COUGHLIN  
*Clerk*

PAUL R. FORSBERG

RICKIE J. TELLIER

## AGENDA

### Meeting Notice - Bourne Recreation Authority

Monday, July 6, 2015 - John Gallo Ice Arena - 3:00pm

### Agenda Items:

1. Administrative Report.
  - a. Requests & Correspondence.
  - b. Cahir Scholarship Fund Donation.
  - c. Dasher Board Update.
2. Treasurer Report.
  - a. Warrants.
3. Maintenance Report:
  - a. Kubota Tractor.
4. "The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

Signed: *Gregory A. Folino*  
Gregory A. Folino, Chairman

Date: June 30, 2015

2015 JUN 30 PM 3 08  
TOWN CLERK'S OFFICE  
BOURNE, MASS

Clerk

**Record of the Bourne Recreation Authority meeting held July 6, 2015**

**Present:** W. Curt Duane          John A. Coughlin          Paul R. Forsberg  
Diane M. Woodside      Robert H. Howard          Brian Ferrari

The Bourne Recreation Authority meeting was held on Monday, May 6, 2015. Vice Chairman called the meeting to order @ 3:30pm. Any member of the public has a right to make an audio or video recording of an open session of the Authority. Vice Chairman asked if there was anyone in attendance that wishes to record this meeting. Hearing none, he continued onto the agenda items.

**Administrative Report / Requests & Correspondence:** Duane made motion to sponsor MMA Athletics in the amount of \$500.00. Coughlin seconded. Vice Chairman presented. Vote was unanimous.

Duane made motion to sponsor Richard Pierce Memorial Golf Tournament in the amount of 1-hour of ice time & 2-nights camping. Coughlin seconded. Vice Chairman presented. Vote was unanimous.

**Also in packet:** Thank you note from the Lee Mannillo 5K; notification from the Bourne Fire Department to review for next meeting; & status updates of various Authority projects.

**Cahir Scholarship Fund Donation:** Woodside reported that there is \$685.00 remaining in the Advertising & Sponsorship line item of the FY'15 budget, & that the rink sold 1,031.5 hours @ the retail rate. Said monies are earmarked for the Cahir Scholarship Fund.

Coughlin made motion to deposit \$685.00 from said line item into the Cahir Scholarship Fund. Duane seconded. Vice Chairman presented. Vote was unanimous.

Coughlin made motion to deposit \$1,031.50 from each hour sold @ the retail rate January 1 – June 30, 2015. Forsberg seconded. Vice Chairman presented. Vote was unanimous.

**Advertising Update:** Woodside reported that all advertisers are returning for @ least FY'16.

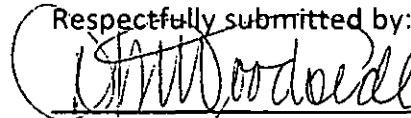
**Treasurer Report / Warrants:** Howard presented 5 warrants for signature of the Board.

**Maintenance Report / Kubota Tractor:** Ferrari presented the updated price quote for same, & Barry had authenticated that Norfolk Power Equipment hold the Mass State Bid Price.

Forsberg made motion to purchase a Kubota Diesel Tractor (Model #L4060) with attachments in the amount of \$47,917.05. Coughlin seconded. Vice Chairman presented. Motion was unanimous.

There being no further business brought before this Board, Vice Chairman made motion to adjourn. Coughlin seconded. Chairman adjourned meeting @ 3:40pm.

Respectfully submitted by:

A handwritten signature in cursive script, appearing to read "D.M. Woodside", written over a horizontal line.

D.M. Woodside, Admin. Coordinator



# BOURNE RECREATION AUTHORITY

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GREGORY A. FOLINO  
*Chairman*

W. CURT DUANE  
*Vice Chairman*

JOHN A. COUGHLIN  
*Clerk*

PAUL R. FORSBERG

RICKIE J. TELLIER

2015 JUL 31 PM 3 20  
TOWN CLERK'S OFFICE  
BOURNE, MASS

## AMENDED AGENDA

### Meeting Notice - Bourne Recreation Authority

Wednesday, August 5, 2015 - John Gallo Ice Arena- 5:00pm

### Agenda Items:

1. Minutes of June 18, 2015.
2. Minutes of July 6, 2015
3. Administrative Report.
  - a. Requests & Correspondence.
  - b. Power Purchase Agreement Related to Bourne Water District Solar Array Project.
4. Treasurer Report.
  - a. Warrants.
5. Park Report:
  - a. 2016 Seasonal Rate.
  - b. Capital Project / Equipment Update.
6. Maintenance Report.
7. Rink Report.
  - a. Capital Project / Equipment Update.
8. General Manager Report.
  - a. Supplemental Agreement #3 to the Lease Agreement between the Authority & the US Army Corps of Engineers.
9. "The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

Signed: \_\_\_\_\_

*Gregory A. Folino*  
Gregory A. Folino, Chairman

Date: July 31, 2015



# BOURNE RECREATION AUTHORITY

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GREGORY A. FOLINO  
*Chairman*

W. CURT DUANE  
*Vice Chairman*

JOHN A. COUGHLIN  
*Clerk*

PAUL R. FORSBERG

RICKIE J. TELLIER

## AGENDA

### Meeting Notice - Bourne Recreation Authority

Wednesday, August 5, 2015 - John Gallo Ice Arena - 5:00pm

### Agenda Items:

1. Minutes of June 18, 2015.
2. Minutes of July 6, 2015
3. Administrative Report.
  - a. Requests & Correspondence.
  - b. Solar Park PPA (IGS Solar / Bourne Water Department).
4. Treasurer Report.
  - a. Warrants.
5. Park Report:
  - a. 2016 Seasonal Rate.
  - b. Capital Project / Equipment Update.
6. Maintenance Report.
7. Rink Report.
  - a. Capital Project / Equipment Update.
8. "The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

2015 JUL 31 PM 12 09  
TOWN CLERK'S OFFICE  
BOURNE, MASS

Signed: \_\_\_\_\_

*Gregory A. Folino*  
Gregory A. Folino, Chairman

Date: July 31, 2015

**Record of the Bourne Recreation Authority meeting held August 5, 2015**

**Present:**

Gregory A. Folino	W. Curt Duane	John A. Coughlin
Rickie J. Tellier	Paul R. Forsberg	Diane M. Woodside
Barry H. Johnson	Robert H. Howard	Michael Cook
Brian Ferrari	John M. Morrill	John Hickey

2015 OCT 26 AM 11 34  
TOWN CLERK'S OFFICE  
BOURNE, MASS

The Bourne Recreation Authority meeting was held on Wednesday, August 5, 2015. Said meeting was audio-taped. Chairman called the meeting to order @ 5:04pm. Any member of the public has a right to make an audio or video recording of an open session of the Authority. Chairman asked if there was anyone in attendance that wishes to record this meeting. Hearing none, he continued onto the agenda items.

**Minutes of June 18, 2015:** Duane made motion to approve same. Tellier seconded. Chairman presented. Vote was unanimous. Forsberg arrived.

**Minutes of July 6, 2015:** Duane made motion to approve same. Coughlin seconded. Chairman presented. Duane, Coughlin, & Forsberg vote in favor. Folino & Tellier abstain. Motion carries.

**Administrative Report:** Woodside reminded all that the State Auditor's Office began their review for the period of January 1, 2014 – June 30, 2015. Coughlin was happy to hear that the Senior Hockey players were reimbursed through the Court, & inquired if any new safety measures have been implemented. Hickey stated that that group leaves their door unlocked as the players arrive staggered, but that they are not bringing in anything but essential items.

Woodside had the Board sign the Lease Agreement between the Authority & Play Like A Pro Hockey.

**Requests & Correspondence:** Forsberg made motion to sponsor Knights of Columbus' 10<sup>th</sup> Annual Charity Golf Tournament in the amount of 1-hour of ice time & 2-nights camping. Coughlin seconded. Chairman presented. Vote was unanimous.

Duane made motion to sponsor OCAC's Annual Golf Fundraiser in the amount of \$75.00, 1-hour of ice time to be distributed by the Chaplin, & 2-nights camping. Coughlin seconded. Chairman presented. Vote was unanimous.

Coughlin made motion to sponsor Canalside Printing's 12<sup>th</sup> Annual Fall Classic in the amount of \$100.00, 1-hour of ice time, & 2-nights camping. Duane seconded. Chairman presented. Vote was unanimous.

Duane made motion to sponsor BMW-ORR Girls Ice Hockey Golf Tournament in the amount of \$100.00, 1-hour of ice time, & 2-nights camping. Coughlin seconded. Chairman presented. Vote was unanimous.

Duane made motion to sponsor Bournedale Elementary School's Outdoor Classroom in the amount of \$600.00. Coughlin seconded. Chairman presented. Vote was unanimous.

Also in packet: Thank you note from Cape Cod Canal Region Chamber of Commerce; letter from the Auditor of the Commonwealth; newspaper article on Gallo being a possible stop for the Cape Flyer train; letter from the Bourne Public Schools' Toni Nurse which Morrill will discuss; & letter from the Cape Cod Municipal Health Group to be discussed @ a future meeting.

**Power Purchase Agreement Related to Bourne Water District Solar Array Project:**

Johnson stated that Sia Karplus has reviewed same & Attorney Troy has approved same as to form. It will now go back to IGS Solar for execution, & will then will be sent back to us for signatures. Once the executed document is approved by the Board @ the next meeting, same will then be filed with various state agencies. @ this stage, Johnson would like the Board's approval to continue with this process.

Tellier made motion to accept same as presented, & to revisit this issue once the executed documents prepared by IGS Solar are presented to the Authority for signature. Duane seconded for discussion. For clarification, said savings would be credited to the Park. Chairman presented. Tellier, Duane, Forsberg, & Folino vote in favor. Coughlin abstains. Motion carries.

**Treasurer Report / Warrants:** Howard presented 5 warrants for signature of the Board.

**Park Report:** Morrill reported that every Tuesday a selection of kids from the Bourne Public Schools would come to the Park, punch in, water the plants, help out with the recreation activities, etc. They were appreciative of this experience, & Morrill would have them back again is asked.

**2016 Seasonal Rate:** Morrill recommended continuing his proposed \$100 rate increase regarding the Seasonal campers @ the Park, & he will present the other rates @ a future meeting.

Duane made motion to support the Seasonal camper rate of \$4,400.00 for the 2016 season. Tellier seconded for discussion. Coughlin inquired about providing the \$100.00 discount to those paying in full by December 1<sup>st</sup>. In the past this was offered with regard to all forms of payment (cash, check, & credit cards). Because credit card processing fees are significant, it was agreed the Authority will no longer offer that discount to Seasonals that pay by credit card from now on, but will honor those who pay



by cash or check. Morrill stated he is considering building in a \$5 charge to the reservation system for credit card users in order to make up for some of those fees. All concurred. Chairman presented. Vote was unanimous.

**Capital Projects / Equipment Update:** Managers discussed projects that have been completed this far. Discussions were held on prevailing wages, cost comparisons, & cost effective ways to complete projects in the future. Both Morrill & Hickey will meet with their Sub-Committees to prioritize their remaining projects for this fiscal year in addition to the next 4 as most are on different pages @ this juncture. @ said meetings the Board would also like to review concrete numbers associated with same, & clarify plans to get same accomplished. All concurred.

**General Manager Report / Supplemental Agreement #3 to the Lease Agreement between the Authority & the US Army Corps of Engineers:** Johnson stated that once the Sub-Committees have discussed same, he will gather said information to forward to the Corps, & discussion will be held on their proposed Supplemental Agreement. In addition, the Board will come to terms with what they'd be comfortable with amount-wise for emergencies to our facilities, storms, etc.

**Maintenance Report:** Ferrari reported the Kubota tractor arrived. He & his crew are working on updating the signage @ the entrance of the Rink (enhancing existing signs for possible upgrades to same by roughing in electric, etc.), & are working on some projects @ the Park.

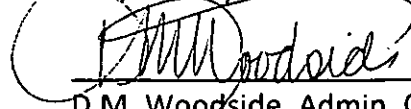
**Rink Report:** Chairman proposed the possibility of sponsoring the Canalmen Classic this year by waiving the ice fees in memory of Ryan Kent & to use funds raised @ that event toward a scholarship in his name. All concurred. Coughlin suggested asking for the Kent's & O'Leary's input on same as developing criteria for same is a process. All concurred. Kent grew up in this facility, & was a 2004 State Champion Canalmen that lost his battle with a brain tumor @ 29 years old. He leaves behind, his wife, 2 small daughters, family, friends, teammates, coaches, etc.

Duane made motion to sponsor said tourney, by waiving said ice fees, & to donate \$1,000.00 toward said scholarship. Coughlin seconded. Chairman presented. Vote was unanimous.

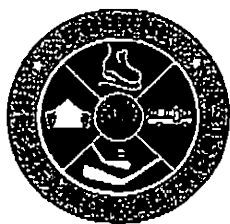
**Next Meeting:** The next meetings of the Authority & Sub-Committees are tentatively scheduled for: Monday, August 24<sup>th</sup> @ 4pm (Park), Tuesday, September 8<sup>th</sup> @ 4pm (Rink), & Monday, September 14<sup>th</sup> @ 7:00pm (Board).

There being no further business brought before this Board, Duane made motion to adjourn. Forsberg seconded. Chairman adjourned meeting @ 6:43pm.

Respectfully submitted by:



D.M. Woodside, Admin. Coordinator



ESTABLISHED 1970

# BOURNE RECREATION AUTHORITY

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www.galloarena.com / www.bournesoenicpark.com

GREGORY A. FOLINO  
*Chairman*

W. CURT DUANE  
*Vice Chairman*

JOHN A. COUGHLIN  
*Clerk*

PAUL R. FORSBERG

RICKIE J. TELLIER

## AGENDA

### Meeting Notice - Bourne Recreation Authority

Tuesday, August 18, 2015 - John Gallo Ice Arena- 4:00pm

### Agenda Items:

1. To review and vote to execute a Solar Net Metering Credits Purchase and Sale Agreement between the Authority and IGS Solar, LLC.
2. Warrants.
3. Requests & Correspondence.
4. Review and discussion of updating the Authority's five (5) year Capital Outlay Project Program.

Signed: *Gregory A. Folino*  
 Gregory A. Folino, Chairman  
 Date: August 13, 2015

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 TOWN CLERK'S OFFICE  
 BOURNE, MASS

2015 OCT 26 AM 11 34  
TOWN CLERK'S OFFICE  
BOURNE, MASS

**Record of the Bourne Recreation Authority meeting held August 18, 2015**

**Present:** Gregory A. Folino      W. Curt Duane      Paul R. Forsberg  
Diane M. Woodside      Barry H. Johnson      Robert H. Howard  
John M. Morrill

The Bourne Recreation Authority meeting was held on Tuesday, August 18, 2015. Said meeting was audio-taped. Chairman called the meeting to order @ 4:30pm. Any member of the public has a right to make an audio or video recording of an open session of the Authority. Chairman asked if there was anyone in attendance that wishes to record this meeting. Hearing none, he continued onto the agenda items.

**To Review & Vote to Execute a Solar Net Metering Credits Purchase & Sale Agreement between the Authority & IGS Solar, LLC:** Johnson presented 4 document copies to be signed. The content has been reviewed by Sia Karplus & Attorney Troy has approved to form. Howard outlined both solar projects for a better understanding.

Duane made motion to accept same as presented on the recommendation of Johnson & Karplus. Forsberg seconded. Chairman presented. Vote was unanimous.

**Warrants:** Howard presented 4 warrants for signature of the Board.

**Requests & Correspondence:** Duane made motion to sponsor Bourne State Police Golf Tourney in the amount of 1-hour of camping & 2-nights camping. Folino seconded. Chairman presented. Vote was unanimous.

Duane made motion to sponsor Bourne Food Pantry in the amount of \$500.00. Folino seconded. Chairman presented. Vote was unanimous.

Duane made motion to sponsor Girly Girl P.A.R.T.S. in the amount of 1-hour of camping & 2-nights camping. Folino seconded. Chairman presented. Vote was unanimous.

Duane made motion to purchase hockey jerseys for the Bourne All-Stars playing the Bruins Alumni. The All-Stars are made of Ryan Kent's coaches, teammates, family, & friends. Folino seconded. Chairman presented. Vote was unanimous.

Duane made motion to table 12 Annual Cranberry Harvest Celebration request. Folino seconded. Chairman presented. Vote was unanimous.

Woodside had the Board sign the Lease Agreement between the Authority & Play Like A Pro Hockey.

**Also in Packets:** Thank you from the Kent Family.

**Review & Discussion of Updating the Authority's 5-Year Capital Outlay Project**

**Program:** Johnson has been in contact with Ms. Pamela Bradstreet of the Concord office of the Corps of Engineers regarding this project. He has also meet with the local office of same, & will provide them with the same materials once complete. Johnson stated the Sub-Committees will meet with the Managers to identify all items, & prioritize same. It was also suggested touring the facilities to ensure nothing is left off of the discussion. All concurred. Once that happens, the Board will vote on same, & a comprehensive report including a narrative of said projects will be sent to both Corps locations.

Discussions were held on holding a sizeable reserve (\$300,000.00 - \$600,000.00) for emergencies that may occur (i.e. weather, mechanical, etc.), the Authority's past practice of saving to complete projects as we do not take out loans for same, & comprising a cost analysis comparing doing some projects in house vs. subbing-out. Forsberg reiterated his hope to complete an Observation Deck @ the Recreation Area. Same will be discussed @ the park Sub-Committee. Morrill also stressed the importance of continuing the keep-up of our infrastructure (buildings & roads). All concurred. Discussion was also held on completing projects. It was also mentioned that since the electrical upgrade project is now complete, it would free-up some of the Maintenance Department.

**Next Meeting:** The next meeting of the Authority is tentatively scheduled for Monday, September 14<sup>th</sup> @ 7pm.

There being no further business brought before this Board, Folino made motion to adjourn. Forsberg seconded. Chairman adjourned meeting @ 5:45pm.

Respectfully submitted by:



D.M. Woodside, Admin. Coordinator

Document Reviewed: Solar Net Metering PPA between the BRA & IGS (i.e. Bourne Water District Solar Array Project)



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GREGORY A. FOLINO  
*Chairman*

W. CURT DUANE  
*Vice Chairman*

JOHN A. COUGHLIN  
*Clerk*

PAUL R. FORSBERG

RICKIE J. TELLIER

## AGENDA

### Meeting Notice - Town of Bourne - Bourne Recreation Authority's Park Sub-Committee

Monday, August 24, 2015 - Bourne Scenic Park Office - 4:00pm

#### Agenda Items:

- I. Park / Maintenance Capital Outlay Projects.

Signed: \_\_\_\_\_

*Gregory A. Folino*  
Gregory A. Folino, Chairman

Date: August 19, 2015

2015 AUG 19 PM 12 49  
TOWN CLERK'S OFFICE  
BOURNE, MASS



# BOURNE RECREATION AUTHORITY

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*Chairman*

W. CURT DUANE  
*Vice Chairman*

JOHN A. COUGHLIN  
*Clerk*

PAUL R. FORSBERG

RICKIE J. TELIER

## AGENDA

Meeting Notice - Town of Bourne - Bourne Recreation Authority's Rink Sub-Committee

Tuesday, September 8, 2015 - John Gallo Ice Area - 7:00pm

### Agenda Items:

1. Rink Ice User Contracts.
2. Staffing @ the Rink.
3. Rink Capital Outlay Projects.

Signed: \_\_\_\_\_

Gregory A. Folino, Chairman

Date: September 1, 2015

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TOWN CLERK'S OFFICE  
BOURNE, MASS



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## BOURNE RECREATION AUTHORITY

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*Chairman*W. CURT DUANE  
*Vice Chairman*JOHN A. COUGHLIN  
*Clerk*

PAUL R. FORSBERG

RICKIE J. TELLER

### AGENDA

#### Meeting Notice - Bourne Recreation Authority

Monday, September 14, 2015 - John Gallo Ice Arena - 7:00pm

#### Agenda Items:

1. Minutes of August 5, 2015.
2. Minutes of August 18, 2015.
3. Treasurer Report.
  - a. Warrants.
  - b. Financial Statements for P/E June 30, 2015.
4. Administrative Report.
  - a. Requests & Correspondence.
  - b. Advertising Update.
5. Rink Report.
  - a. Monthly Hour Comparison.
  - b. Ice User Contracts.
  - c. Staffing.
6. Maintenance Report.
7. Park Report.
  - a. 2016 Rates.
8. Capital Outlay / Equipment Projects Update.
9. Supplemental Agreement #3 to the Lease Agreement between the Authority & the US Army Corps of Engineers.
10. "The listings of matters are those reasonably anticipated by the Chair which may be discussed @ the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

2015 SEP 9 PM 12 34  
 TOWN CLERK'S OFFICE  
 BOURNE, MASS

Signed: \_\_\_\_\_

Gregory A. Folino, Chairman

Date: September 9, 2015

Clerk

**Record of the Bourne Recreation Authority meeting held September 14, 2015**

**Present:**

W. Curt Duane  
Paul R. Forsberg  
Michael Cook  
John Hickey

John A. Coughlin  
Barry H. Johnson  
Brian Ferrari  
Gregory A. Folino

2015 OCT 29 AM 10 14  
Rickie Bellie  
Robert H. Howard  
John M. Morrill  
TOWN CLERK'S OFFICE  
BOURNE, MASS

The Bourne Recreation Authority meeting was held on Monday, September 14, 2015. Said meeting was audio-taped. Vice-Chairman called the meeting to order @ 7:00pm. Any member of the public has a right to make an audio or video recording of an open session of the Authority. Vice-Chairman asked if there was anyone in attendance that wishes to record this meeting. Hearing none, he continued onto the agenda items.

**Minutes of August 5, 2015:** Tellier made motion to approve same with correction noted. Coughlin seconded. Vice-Chairman presented. Vote was unanimous.

**Treasurer Report / Warrants:** Howard presented 4 warrants for signature of the Board.

**Financial Statements for P/E 06/30/15:** Howard reviewed same & answered questions of the Board. Board was pleased with the overall of same, & mutually agreed to continue to work for the good of all who use our facilities.

Coughlin made motion to accept same. Forsberg seconded. Chairman presented. Vote was unanimous.

**Administrative Report:** Woodside was excused from this meeting, so Howard presented same.

**Requests & Correspondence:** Forsberg made motion to table the Heritage Theater / Ryan Family Amusement request to advertise @ those locations. Coughlin seconded this motion. Vice-Chairman presented. Vote was unanimous.

Also in packet: Thank you note from the Chamber of Commerce; Minutes of August 24<sup>th</sup>'s Park Sub-Committee; proposed various contracts to be discussed under the Rink Report; & proposed contract from the Corps.

**Advertising Update:** Hickey stated Nissan is overdue, & he will visit that location to discuss.

**Rink Report / Monthly Hour Comparison:** Hickey presented same for August, & is up by a ½ hour @ this time compared to last year.

**Ice User Contracts:** Hickey stated that these contracts were generated by our insurance company a few years ago, & they brought it up again this year. They highlight liability,



assumption of risk, etc. for not only our major ice buyers, but for drop-in sk8ers, & high schools as well. He gave same to Johnson who presented them to Attorney Troy to review. Troy approved same, & Woodside will put same on our letterhead for Hickey to present to the various groups. Discussion was held on how the individuals would be corralled to sign same. Hickey stated Rink Staff would all be in on acquiring same. He also has signage posted throughout the rink.

**Staffing:** Previously, discussion was held on having an additional staff member on duty during the day to assist our Rink Attendant for safety reasons for our ice users should the Manager leave the Rink. Hickey will determine what coverage the Rink needs, & will report back to the Board @ a future meeting if 1 or 2 part-timers will be needed. Morrill would also like to utilize Hathaway @ Park as well. A part-timer or 2 during the week to see how it works out. They will also talk to the Rink Attendant regarding this issue.

In other Rink news Hickey sourced an addition to the newest scoreboard to include the penalty times (like the other one) @ an approximate cost of \$4,600.

Tellier made motion to approve said purchase. Duane seconded. Vice-Chairman presented. Vote was unanimous.

Hickey presented sealcoating & striping quotes. Discussion followed. Tellier would like to see arrows delineating left & right out of the rink's driveway, & Duane would like Hickey to ask about possibly adding additional spaces for our busier events. All concurred.

Tellier made motion to approve \$8,500 to sealcoat & \$1,300 to stripe the parking lot. Coughlin seconded for discussion. Forsberg inquired if we should sealcoat or pave same. Tellier suggested sealcoating same @ a huge cost savings. All concurred. Vice-Chairman presented. Vote was unanimous. Folino arrived.

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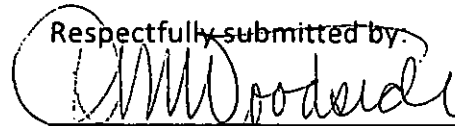
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There being no further business brought before this Board, Duane made motion to adjourn. Forsberg seconded. Chairman adjourned meeting @ 8:30pm.

Respectfully submitted by:



D.M. Woodside, Admin. Coordinator



ESTABLISHED 1970

# BOURNE RECREATION AUTHORITY

231 SANDWICH ROAD, BOURNE, MASSACHUSETTS 02532-3696

TELEPHONE (508) 759-8904 / FAX (508) 759-4922

www.galloarena.com / www.bournescenicpark.com

GREGORY A. FOLINO  
*Chairman*

W. CURT DUANE  
*Vice Chairman*

JOHN A. COUGHLIN  
*Clerk*

PAUL R. FORSBERG

RICKIE J. TELLIER

2015 OCT 21 PM 2 58  
TOWN CLERK'S OFFICE  
BOURNE, MASS

## AGENDA

### Meeting Notice - Bourne Recreation Authority

Monday, October 26, 2015 - John Gallo Ice Arena - 7:00pm

### Agenda Items:

1. Minutes of September 14, 2015.
2. Administrative Report.
  - a. Warrants.
  - b. Requests & Correspondence.
  - c. Advertising Update.
  - d. Equipment to be Declared Surplus.
  - e. Executive Order Document 13658 regarding Supplemental Agreement #3 between the Corps & Authority.
  - f. Capital Outlay / Equipment Projects Update.
3. Park Report.
4. Maintenance Report.
5. Rink Report.
  - a. Monthly Hour Comparison.
  - b. Glycol Reading.
6. "The listings of matters are those reasonably anticipated by the Chair which may be discussed @ the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Signed:

Gregory A. Folino, Chairman

Date:

October 21, 2015

Clerk

**Record of the Bourne Recreation Authority meeting held September 14, 2015**

**Present:** W. Curt Duane                      John A. Coughlin                      Rickie J. Tellier  
Paul R. Forsberg                      Barry H. Johnson                      Robert H. Howard  
Michael Cook                      Brian Ferrari                      John M. Morrill  
John Hickey                      Gregory A. Folino

2015 NOV 23 AM 11 44  
TOWN CLERK'S OFFICE  
BOURNE, MASS

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**Minutes of August 5, 2015:** Tellier made motion to approve same with correction noted. Coughlin seconded. Vice-Chairman presented. Vote was unanimous.

**Treasurer Report / Warrants:** Howard presented 4 warrants for signature of the Board.

**Financial Statements for P/E 06/30/15:** Howard reviewed same & answered questions of the Board. Board was pleased with the overall of same, & mutually agreed to continue to work for the good of all who use our facilities.

Coughlin made motion to accept same. Forsberg seconded. Chairman presented. Vote was unanimous.

**Administrative Report:** Woodside was excused from this meeting, so Howard presented same.

**Requests & Correspondence:** Forsberg made motion to table the Heritage Theater / Ryan Family Amusement request to advertise @ those locations. Coughlin seconded this motion. Vice-Chairman presented. Vote was unanimous.

Also in packet: Thank you note from the Chamber of Commerce; Minutes of August 24<sup>th</sup>'s Park Sub-Committee; proposed various contracts to be discussed under the Rink Report; & proposed contract from the Corps.

**Advertising Update:** Hickey stated Nissan is overdue, & he will visit that location to discuss.

**Rink Report / Monthly Hour Comparison:** Hickey presented same for August, & is up by a ½ hour @ this time compared to last year.

**Ice User Contracts:** Hickey stated that these contracts were generated by our insurance company a few years ago, & they brought it up again this year. They highlight liability,

assumption of risk, etc. for not only our major ice buyers, but for drop-in sk8ers, & high schools as well. He gave same to Johnson who presented them to Attorney Troy to review. Troy approved same, & Woodside will put same on our letterhead for Hickey to present to the various groups. Discussion was held on how the individuals would be corralled to sign same. Hickey stated Rink Staff would all be in on acquiring same. He also has signage posted throughout the rink.

**Staffing:** Previously, discussion was held on having an additional staff member on duty during the day to assist our Rink Attendant for safety reasons for our ice users should the Manager leave the Rink. Hickey will determine what coverage the Rink needs, & will report back to the Board @ a future meeting if 1 or 2 part-timers will be needed. Morrill would also like to utilize Hathaway @ Park as well. A part-timer or 2 during the week to see how it works out. They will also talk to the Rink Attendant regarding this issue.

In other Rink news Hickey sourced an addition to the newest scoreboard to include the penalty times (like the other one) @ an approximate cost of \$4,600.

Tellier made motion to approve said purchase. Duane seconded. Vice-Chairman presented. Vote was unanimous.

Hickey presented sealcoating & striping quotes. Discussion followed. Tellier would like to see arrows delineating left & right out of the rink's driveway, & Duane would like Hickey to ask about possibly adding additional spaces for our busier events. All concurred.

Tellier made motion to approve \$8,500 to sealcoat & \$1,300 to stripe the parking lot. Coughlin seconded for discussion. Forsberg inquired if we should sealcoat or pave same. Tellier suggested sealcoating same @ a huge cost savings. All concurred. Vice-Chairman presented. Vote was unanimous. Folino arrived.

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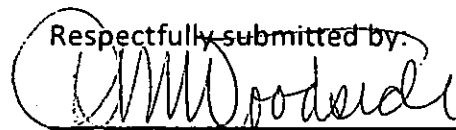
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Clerk

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Diane Woodside

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**Minutes of September 14, 2015:** Coughlin made motion to approve same. Duane seconded for discussion. Duane would like to see the Sub-Committees meet & discuss their priorities of the Capital Outlay Items / Equipment, & make recommendations regarding same @ the next Board meeting. All concurred. Chairman presented. Vote was unanimous.

**Administrative Report / Warrants:** Howard was excused from this meeting, so Woodside presented 2 warrants for signature of the Board on his behalf.

**Requests & Correspondence:** Duane made motion to sponsor KBC in the amount of 1-hour of ice time & 2-nights camping. Tellier seconded. Chairman presented. Vote was unanimous.

Duane made motion to sponsor Pope John Paul II in the amount of 1.5-hours of ice time & 2-nights camping. Coughlin seconded. Chairman presented. Duane, Coughlin, Tellier, & Forsberg vote in favor. Folino abstains. Motion carries.

Coughlin made motion to sponsor Indian Brook Elementary School in the amount of 1-hour of ice time & 2-nights camping. Duane seconded. Chairman presented. Vote was unanimous.

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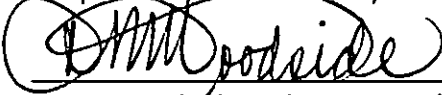
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D.M. Woodside, Admin. Coordinator





ESTABLISHED 1970

# BOURNE RECREATION AUTHORITY

231 SANDWICH ROAD, BOURNE, MASSACHUSETTS 02532-3696

TELEPHONE (508) 759-8904 / FAX (508) 759-4922

www.galloarena.com / www.bournescenicpark.com

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## AGENDA

Meeting Notice - Town of Bourne - Bourne Recreation Authority's Rink Sub-Committee

Friday, November 13, 2015 - John Gallo Ice Area - 8:30am

### Agenda Items:

- I. Discussion & Vote Recommendations on Capital Outlay Items.

Signed: \_\_\_\_\_

*Gregory A. Folino*  
Gregory A. Folino, Chairman

Date: November 9, 2015

2015 NOV 9 PM 2 36  
TOWN CLERK'S OFFICE  
BOURNE, MASS



# BOURNE RECREATION AUTHORITY

231 SANDWICH ROAD, BOURNE, MASSACHUSETTS 02532-3696

TELEPHONE (508) 759-8904 / Fax (508) 759-4922

www.galloarena.com / www.bournescenicpark.com

GREGORY A. FOLINO  
*Chairman*

W. CURT DUANE  
*Vice Chairman*

JOHN A. COUGHLIN  
*Clerk*

PAUL R. FORSBERG

RICKIE J. TELLIER

## AGENDA

### Meeting Notice - Bourne Recreation Authority

Wednesday, November 18, 2015 - John Gallo Ice Arena - 7:00pm

### Agenda Items:

1. Minutes of October 26, 2015.
2. Administrative Report.
  - a. Requests & Correspondence.
  - b. Advertising Update.
3. Treasurer Report.
  - a. Warrants.
  - b. Capital Outlay / Equipment Projects Update.
4. Park Report.
5. Maintenance Report.
6. Rink Report.
  - a. Monthly Hour Comparison.
7. "The listings of matters are those reasonably anticipated by the Chair which may be discussed @ the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

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Signed: \_\_\_\_\_

*Gregory A. Folino*

Gregory A. Folino, Chairman

Date: November 12, 2015

Clerk

**Record of the Bourne Recreation Authority meeting held November 18, 2015**

**Present:** W. Curt Duane John A. Coughlin  
Paul R. Forsberg Barry H. Johnson  
Robert Howard John Morrill  
John Hickey

2016, Jan 23 AM 10 23  
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BOURNE, MASS

The Bourne Recreation Authority meeting was held on Wednesday, November 18, 2015. Said meeting was audio-taped. Vice-Chairman called the meeting to order @ 7:00pm. Any member of the public has a right to make an audio or video recording of an open session of the Authority. Chairman asked if there was anyone in attendance that wishes to record this meeting. Hearing none, he continued onto the agenda items.

**Minutes of October 26, 2015:** Forsberg made motion to approve same with correction noted. Coughlin seconded. Vice-Chairman presented. Vote was unanimous.

**Administrative Report / Requests & Correspondence:** Tellier made motion to sponsor Home for Little Wanderers Southeast Campus in the amount of 30-Public Sk8 Passes. Forsberg seconded. Vice-Chairman presented. Vote was unanimous.

Tellier made motion to sponsor BHS' Class of 2018 in the amount of 4-hours of ice time to use as Sk8 Nights. Coughlin seconded. Vice-Chairman presented. Vote was unanimous.

Duane made motion to sponsor Bourne PTA key in the amount of 1-hour of ice time. Coughlin seconded. Vice-Chairman presented. Vote was unanimous.

Also in packet: Thank you note from the Kent Family; & a draft copy of the latest Rink Sub-Committee minutes.

**Advertising Update:** Woodside stated we're expecting Nissan of Bourne's first half-payment for the 2<sup>nd</sup> of 3-years for their Zamboni advertising, & will follow-up on same.

**Treasurer Report / Warrants:** Howard presented 8 warrants for signature of the Board.

**Capital Outlay / Equipment Projects Update:** Discussion was held on the status of all projects & equipment purchases. The 3-Rustic Lodges @ the Park are coming along nicely with the Sheriff Department's help. Morrill is looking forward to seeing the metal roofing detail on same. The CX-Area restroom project is still being evaluated as far as the septic plans, & Morrill & Ferrari are working with Brackett Engineering on same. Both of these projects are expected to be ready-to-go for the 2016 season. Morrill is also researching wi-fi options within the Park, & will report back. @ the Rink the digital signs are due by mid-December, & new bleachers & possible addition are being investigated.

**Rink Report / Monthly Hour Comparison:** Hickey presented same for October, & the hours are up @ this time compared to last year. Discussion was held on the Rink losing an adult group, but MMA is now sk8ing in their place. Hickey feels he may have to reduce the late-night fee to assist those other groups to continue sk8ing. Talk was also held on Bourne's JV program, & the possibility of them not sk8ing, but AD Ashworth has not mentioned anything to Hickey about same. The Board also discussed the user fees high school athletes pay.

**Next Meeting:** The next meeting of the Authority is tentatively scheduled for Wednesday, December 16<sup>th</sup> @ 7:00pm.

There being no further business brought before this Board, Coughlin made motion to adjourn. Tellier seconded. Vice-Chairman adjourned meeting @ 8:00 pm.

Respectfully submitted by:



D.M. Woodside, Admin. Coordinator

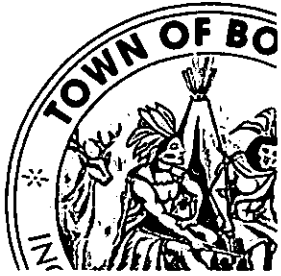
## 2016 Capital Improvements

<b>2016 Gallo Capital Projects</b>	<b>Cost</b>	<b>Status</b>	<b>Rank</b>
Gallo Entrance Sign	\$ 18,000.00	IP	1
Entrance/Lobby Expansion	\$ 1,000,000.00	Research	
New Bleachers	\$ 250,000.00	Research	
Locker Room Flooring	\$ 30,000.00	Hold	
Lobby Doors	\$ 20,000.00	Hold	
Runway Flooring	\$ 20,000.00	Spring	
Transparent Panels	\$ 50,000.00	Hold	
Surge Protector	\$ 4,000.00	IP	
<b>Total</b>	<b>\$ 1,392,000.00</b>		

<b>2016 Gallo Capital Equipment</b>	<b>Cost</b>	<b>Status</b>	<b>Rank</b>
Floor Scrubber	\$ 10,000.00	IP	
Bill Changer	\$ 2,500.00	IP	
<b>Total</b>	<b>\$ 12,500.00</b>		

<b>2016 BSP Capital Projects</b>	<b>Cost</b>	<b>Status</b>	<b>Rank</b>
Rustic Lodges (3)	\$ 93,000.00	IP	1
Recreation Feature (Splash Pad)	\$ 200,000.00	Hold	
Maintenance Barn	\$ 250,000.00	Hold	
CX - Bathroom	\$ 200,000.00	IP	2
Wi-Fi	\$ 15,000.00	IP	3
Rustic Cabin Updates	\$ 15,000.00	Planning	
Drainage Updates	\$ 15,000.00	Hold	
Landscaping	\$ 5,000.00	Hold	
<b>Total</b>	<b>\$ 793,000.00</b>		

<b>2016 BSP Capital Equipment</b>	<b>Cost</b>	<b>Status</b>	<b>Rank</b>
Turbine Blower	\$ 8,000.00	Research	
Equipment Trailer	\$ 6,000.00	Done	
<b>Total</b>	<b>\$ 14,000.00</b>		



Bourne Recreation Department  
239 Main Street  
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Phone: (508) 743-3003  
Fax: (508) 759-0655  
Website: [www.townofbourne.com](http://www.townofbourne.com)

Krissanne Caron, Recreation Director  
Email: [Kcaron@townofbourne.com](mailto:Kcaron@townofbourne.com)

## Meeting Agenda Bourne Recreation Committee

Tuesday, June 16, 2015  
5:00pm

Bourne Veteran's Memorial Community Building

1. Review and Approve Meeting Minutes
2. Summer Activities Updates
3. Open Gym Summer Schedule/Outdoor Basketball Court
4. Field Usage Update
5. Building Updates
6. Old Business
7. New Business
8. Schedule next meeting

2015 JUN 12 AM 11 40  
TOWN CLERK'S OFFICE  
BOURNE, MASS

**Johnson, Barry**

---

**From:** Caron, Krissanne  
**Sent:** Tuesday, June 16, 2015 1:41 PM  
**To:** Andi and Brian Tellier; basketballwaves@aol.com; Kelli Orava; Maiolinir@amerigas.com; Mehrman, Kathryn; Priscilla Koleshis; Sala, George; Steve McCarthy  
**Cc:** Johnson, Barry; Chapman, Wendy  
**Subject:** Rec Committee Meeting Cancelled

Good Afternoon,

Tonight's Rec Committee meeting has been cancelled. We did not meet the quorum.

Sorry for the inconvenience.

Have a great day,

*Krissanne Caron, Director  
Bourne Recreation Department  
(508) 743-3003*



*Bourne Recreation is a proud member of the Massachusetts Recreation and Park Association*

2015 JUN 16 PM 2 29  
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**Johnson, Barry**

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**From:** Caron, Krissanne  
**Sent:** Tuesday, January 13, 2015 2:49 PM  
**To:** Johnson, Barry; Meier, Marie; Chapman, Wendy  
**Subject:** Recreation Committee Meeting

Good Afternoon,

Please be advised that the Recreation Committee Meeting scheduled for this evening has been canceled.

Thank you,

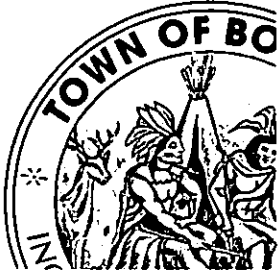
*Krissanne Caron  
Recreation Director  
Town of Bourne  
(508) 743-3003*



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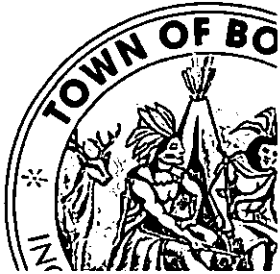
## Meeting Agenda Bourne Recreation Committee

Tuesday, January 13, 2015  
5:00pm

Bourne Veteran's Memorial Community Building

1. Review and approval of minutes from November 19<sup>th</sup>
2. Swish Update
3. CPC Applications: Rec., DPW, MSSC
4. Update on new fee structure
5. Spring/Summer Programs
6. New Business
7. Old Business
8. Schedule Next Meeting

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Bourne Recreation Department

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2015 JAN 16 PM 1 28

TOWN CLERK'S OFFICE

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Krissanne Caron, Recreation Director

Email: [Kcaron@townofbourne.com](mailto:Kcaron@townofbourne.com)

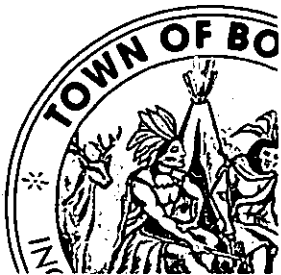
## Meeting Agenda Bourne Recreation Committee

Tuesday, January 20, 2015

5:00pm

Bourne Veteran's Memorial Community Building

1. Review and approval of minutes from November 19<sup>th</sup>
2. Swish Update
3. CPC Applications: Rec., DPW, MSSC
4. Update on new fee structure
5. Spring/Summer Programs
6. New Business
7. Old Business
8. Schedule Next Meeting



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2015 JAN 16 PM 4 41  
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Krissanne Caron, Recreation Director  
Email: [Kcaron@townofbourne.com](mailto:Kcaron@townofbourne.com)

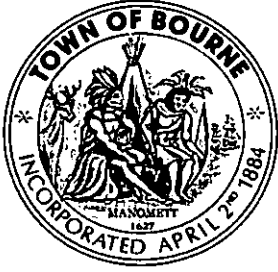
Meeting Agenda  
Bourne Recreation Committee

Wednesday, January 21, 2015  
5:00pm

Bourne Veteran's Memorial Community Building

1. Review and approval of minutes from November 19<sup>th</sup>
2. Swish Update
3. CPC Applications: Rec., DPW, MSSC
4. Update on new fee structure
5. Spring/Summer Programs
6. New Business
7. Old Business
8. Schedule Next Meeting

*Cancelled*



Bourne Recreation Department

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Fax: (508) 759-0655

Website: [www.townofbourne.com](http://www.townofbourne.com)

2015 JAN 26 AM 11 59

TOWN CLERK'S OFFICE  
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Krissanne Caron, Recreation Director

Email: [Kcaron@townofbourne.com](mailto:Kcaron@townofbourne.com)

## Meeting Agenda

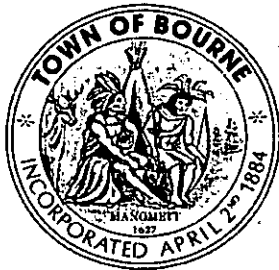
### Bourne Recreation Committee

Wednesday January 28, 2015

5:00pm

Bourne Veteran's Memorial Community Building

1. Review and approval of minutes from November 19<sup>th</sup>
2. Review and vote on CPC Applications
3. Schedule Next Meeting



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Email: [Kcaron@townofbourne.com](mailto:Kcaron@townofbourne.com)

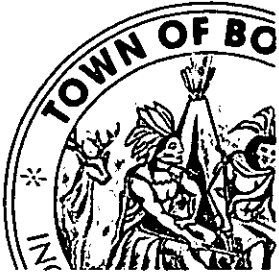
Meeting Agenda  
Bourne Recreation Committee

Wednesday February 11, 2015  
5:00pm

Bourne Veteran's Memorial Community Building

1. Review and approval of minutes from November 19<sup>th</sup>
2. Review and vote on CPC Applications
3. Schedule Next Meeting

2015 FEB 5 PM 3 00  
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Krissanne Caron, Recreation Director  
Email: [Kcaron@townofbourne.com](mailto:Kcaron@townofbourne.com)

## Meeting Agenda Bourne Recreation Committee

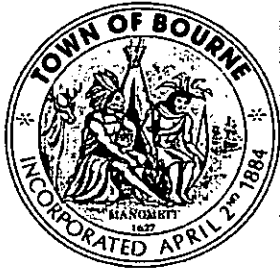
Thursday, March 5, 2015  
6:00pm

Bourne Veteran's Memorial Community Building

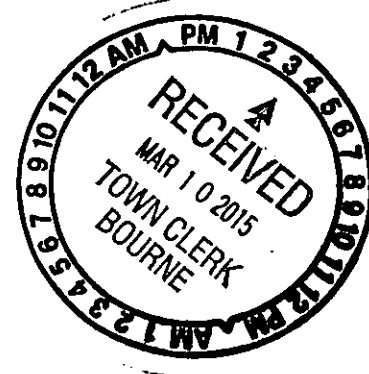
1. Review CPC Recreation Applications and hear presentations from the applicants:
  - a. School Department: Resurfacing of the outdoor track @ Jackson Field
  - b. DNR: Monument Beach Boat Launch
  - c. MSSC: Upgrade of Buzzards Bay Park
2. Final vote on CPC Recreation Applications

2015 MAR 2 AM 10 54  
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~~2015 FEB 30 AM 9 59  
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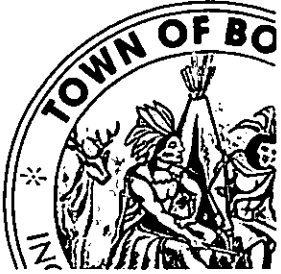
Meeting Agenda  
Bourne Recreation Committee

Thursday, March 12, 2015  
5:30pm

Bourne Veteran's Memorial Community Building

1. Review CPC Recreation Applications and hear presentations from the applicants:
  - a. School Department: Resurfacing of the outdoor track @ Jackson Field
  - b. MSSC: Upgrade of Buzzards Bay Park
2. Final vote on CPC Recreation Applications





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Krissanne Caron, Recreation Director  
Email: [Kcaron@townofbourne.com](mailto:Kcaron@townofbourne.com)

Meeting Agenda  
Bourne Recreation Committee

Wednesday, April 15, 2015  
5:00pm

Bourne Veteran's Memorial Community Building

1. Review and Approve Meeting Minutes
2. FY16 Budget
3. Program Updates
4. Open Gym
5. Field Usage
6. Old Business
7. New Business
8. Schedule Next Meeting

2015 APR 13 AM 10 41  
TOWN CLERK'S OFFICE  
BOURNE, MASS

**Johnson, Barry**

---

**From:** Caron, Krissanne  
**Sent:** Wednesday, April 15, 2015 3:09 PM  
**To:** Johnson, Barry; Chapman, Wendy; Meier, Marie; Andi and Brian Tellier; Kelli Orava; Maiolinir@americas.com; Mehrman, Kathryn; mjbji@aol.com; Priscilla Koleshis; Sala, George; Steve McCarthy  
**Cc:** Mehrman, Kathryn  
**Subject:** Meeting Tonight

Due to the lack of a quorum, tonight's Recreation Committee Meeting has been cancelled.

I am hoping to re-schedule for next week.

Enjoy the nice weather,

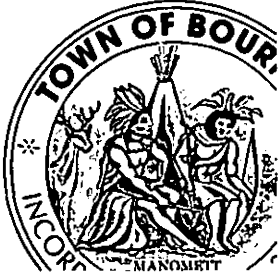
*Krissanne Caron, Director  
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(508) 743-3003*



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Krissanne Caron, Recreation Director  
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## Meeting Agenda Bourne Recreation Committee

Wednesday, May 26, 2015  
5:00pm

Bourne Veteran's Memorial Community Building

1. Review and Approve Meeting Minutes
2. FY16 Budget Update
3. Program Updates
4. Open Gym
5. Field Usage
6. Meeting Attendance
7. Old Business
8. New Business
9. Set Consistent Schedule for Meetings

2015 MAY 20 AM 9 58  
TOWN CLERK'S OFFICE  
BOURNE, MASS

**Chapman, Wendy**

---

**From:** Caron, Krissanne  
**Sent:** Tuesday, June 16, 2015 1:41 PM  
**To:** Andi and Brian Tellier; basketballwaves@aol.com; Kelli Orava; Maiolinir@amerigas.com; Mehrman, Kathryn; Priscilla Koleshis; Sala, George; Steve McCarthy  
**Cc:** Johnson, Barry; Chapman, Wendy  
**Subject:** Rec Committee Meeting Cancelled

Good Afternoon,

Tonight's Rec Committee meeting has been cancelled. We did not meet the quorum.

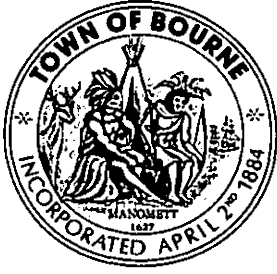
Sorry for the inconvenience.

Have a great day,

*Krissanne Caron, Director  
Bourne Recreation Department  
(508) 743-3003*



*Bourne Recreation is a proud member of the Massachusetts Recreation and Park Association*



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Email: [Kcaron@townofbourne.com](mailto:Kcaron@townofbourne.com)

Meeting Agenda  
Bourne Recreation Committee

Wednesday December 2, 2015  
5:00pm

Bourne Veteran's Memorial Community Building

1. Review and Approve Meeting Minutes
2. Review and Vote CPA Proposals
3. Budget Update
4. Program Update
5. Set 2016 Schedule

2015 NOV 30 AM 8 58  
TOWN CLERK'S OFFICE  
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Town of Bourne Recycling Committee Meeting

January 13, 2015

3:15 at ISWM Office

2015 JAN 8 PM 2 05

TOWN CLERK'S OFFICE  
BOURNE, MASS

Agenda

Approval of minutes December 9, 2014

Happy and Healthy New Year to all

Reducing Waste in Schools

News Article

Green Team/ K-Kids

Bay State Textiles collection report for 9/14 to 12/14

ISWM projects

Next meeting date

TOWN OF BOURNE RECYCLING MEETING MINUTES  
JANUARY 13, 2015

MEETING OPENED AT 3:20 WITH MEMBERS BETTY STEUDEL, HEATHER DI PAOLO AND MEREDITH CHASE ATTENDING. JIMMY BOYLE WAS ABSENT. 2015 JAN 26 AM 8 58 TOWN CLERK'S OFFICE BOURNE, MASS

THE MINUTES FROM JANUARY 9, 2015 WERE APPROVED BY BETTY STEUDEL AND MEREDITH CHASE. HEATHER DI PAOLO ABSTAINED.

MEREDITH SAID SHE'D GO TO THE BOURNDALE MIDDLE SCHOOL WITH A SURVEY TO SPEAK WITH THE PRINCIPAL ON REDUCING WASTE IN THE CAFETERIA.

BETTY, WROTE AN ARTICLE ON SORTING RECYCABLES IN THE BINS AT THE RESIDENTAL RECYCLING CENTER TO BE PUBLISHED IN THE ENTERPRISE.

HEATHER AND PHIL GODDARD, MANAGER OF FACILITY COMPLIANCE AND TECHNOLOGY DEVELOPMENT ISWM THEY WILL PRESENT A PROGRAM ON THE HARVEST POWER ANAEROBIC DIGESTER. WINTER.

K/KIDS WILL HAVE AN END OF THE YEAR TOUR OF THE RRC AND WILL BE SHOWN WHERE THE DIGESTER WILL BE LOCATED.

BAY STATE TEXTILES HAS COLLECTED FROM THE 5 SCHOOLS IN THE TOWN OF BOURNE HAS COLLECTED FROM THE BINS LOCATED AT THESE SCHOOLS 10,480 POUNDS OF CLOTHING.

MILESTONE FOR THE TOWN IN REGARDS TO THE ASH CONTRACT WITH COVANTA 189,000 TONS OF ASH FOR DISPOSAL AND 43,800 FOR COVER MATERIAL. NEXT MEETING MORE DISCUSSION ON THIS SUBJECT.

THE UPPER CAPE REGIONAL TRANSFER STATION HAS BEEN CLOSED FOR NOW.

TWO NEW TRUCKS ARE BEING PURCHASED FOR SINGLE STREAM RECYCLING AND SOME OLDER TRUCKS CAN BE MODIFIED FOR USE.

BETTY STEUDEL MADE A MOTION TO ADJOURN THE MEETING AT 4:20 SECONDED AND ALL IN FAVOR. NEXT MEETING DATE MARCH 10, 2015.

TOWN OF BOURNE RECYCLING COMMITTEE MEETING  
FEBRUARY 24, 2015 3:15 ISWM OFFICE

AGENDA

APPROVAL OF MINUTES JANUARY 13, 2015

REPORT ON SURVEY TAKEN TO THE BOURNDALE  
MIDDLE SCHOOL

BETTY STEUDEL ARTICLE IN THE BOURNE ENTERPRISE

PROGRAM AT THE BOURNDALE MIDDLE SCHOOL GIVEN  
BY HEATHER DIPAOLO AND PHIL GODDARD

RECYCLING BINS FOR SINGLE-STREAM RECYCLING

PLASTIC BAGS DISCUSSION - STEPHEN MEALY ,  
TOWN OF BOURNE SELECTMAN

ISWM PROJECTS

PHIL GODDARDS' ARTICLE ON SINGLE-STREAM COLLECTION

MOTION TO ADJOURN MEETING

NEXT MEETING DATE

2015 FEB 12 PM 2 28  
TOWN CLERK'S OFFICE  
BOURNE, MASS



TOWN OF BOURNE RECYCLING MINUTES

FEBRUARY 24, 2015

THE RECYCLING MEETING OPENED AT 3:30 WITH HEATHER DIPAULO, BETTY STEUDEL AND MEREDITH CHASE ATTENDING. JIMMY BOYLE WAS ABSENT. 2015 MAR 12 PM 2 07

STEPEHN MEALY, SELECTMAN, ATTENDING OUR MEETING TOWN CLERK'S OFFICE  
PRIMARILY TO PROMOTE THE BANNING OF SINGLE-USE BOURNE, MASS  
PLASTIC BAGS IN BOURNE. HE WILL LOOK AT THE DIFFERENT  
PLANS ADOPTED BY OTHER TOWNS AFTER WHICH HE AND  
PHIL GODDARD WILL PREPARE A SPREADSHEET COMPARING THE  
DIFFERENT MODELS. THE PLAN IS GET A GROUP TOGETHER TO  
PRESENT BOURNE'S PLAN TO THE LEGISLATORS FOR APPROVAL IN TIME  
TO GO BEFORE THE MAY TOWN MEETING.

TOWN OF BOURNE SPENDS \$30,000. EACH YEAR TO REMOVE  
BAGS FROM THE TREES ON MACARTHUR BOULEVARD AND AROUND THE  
LANDFILL. A BUCKET TRUCK IS USED TO DO THE JOB.

IN REGARDS TO THE APPROVAL OF THE JANUARY 13, 2015  
MEETING MINUTES, AN AMENDMENT TO MAKE THE MINUTES  
TO REFLECT THAT A SURVEY WAS TO BE TAKEN TO BOURNE MIDDLE  
SCHOOL INSTEAD OF BOURNDALE.

HEATHER AND PHIL ON WEDNESDAY JANUARY 21, 2015  
WENT TO THE BOURNE MIDDLE SCHOOL WITH GREEN TIPS ON  
THE DO'S AND DON'T'S ON RECYCLING. ALSO GIVING  
INFORMATION ON SINGLE STREAM RECYCLING  
AND HARVEST POWER.

DAN BARRETT , GENERAL MANAGER SPOKE FOR SINGLE STREAM  
COLLECTION. TWO NEW TRUCKS ARE BEING CONSIDERED BY THE DPW TO  
DO THE JOB. A TEST MARKET VILLAGE MIGHT BE IN SAGAMORE BEACH.

MOTION TO ADJOURN BY HEATHER AND ALL MEMBERS AGREED AT 4:30.  
NEXT MEETING WILL BE MARCH 16, 2015 AT 1:15 AT THE ISWM OFFICE.

AMMENDENT BOURNE RECYCLING COMMITTEE

2015 MAR 12 PM 2 07

AGENDA FOR FEBRUARY 24, 2015

TOWN CLERK'S OFFICE  
BOURNE, MASS

CLERICAL ERROR SHOULD READ BOURNE NOT BOURNDALE.

TOWN OF BOURNE RECYCLING COMMITTEE

MONDAY MARCH 16, 2015

1:00 PM  
ISWM OFFICE

2015 MAR 12 PM 2 08

TOWN CLERK'S OFFICE  
BOURNE, MASS

AGENDA.

APPROVAL OF MINUTES - FEBRUARY 24, 2015

EARTH DAY- SATURDAY APRIL 25, 2015

PLASTIC BAGS DISCUSSION

SINGLE STREAM COLLECTION

EDUCATIONAL PROGRAMS IN LOCAL SCHOOLS

MOTION TO ADJOURN

NEXT MEETING DATE

TOWN OF BOURNE RECYCLING COMMITTEE MINUTES  
MARCH 18, 2015 1: 15 PM  
ISWM OFFICE

2015 APR 8 PM 12 15  
TOWN CLERK'S OFFICE  
BOURNE, MASS

APPROVAL OF MINUTES

MEMBERS ATTENDING: HEATHER DIPAOLO, BETTY STEUDEL AND MEREDITH CHASE. JIMMY BOYLE WAS ABSENT.

STAFF ATTENDING MEETING: PHIL GODDARD ISWM, GEORGE SALA, DAN BARRETT, ISWM.

EARTH DAY IS BEING CELEBRATED ON APRIL 25, 2015 FROM 9-1 AT RESIDENTIAL RECYCLING CENTER.

- \* INFORMATION FOR ORDERING RAIN BARRELS WILL BE AVAILABLE DELIVERY IN JUNE . COST \$70.
- \* TOURS OF THE FACILITY WILL BE AVAILABLE GIVEN BY PHIL GODDARD DRIVING THE COA BUS.
- \* LIGHT REFRESHMENTS WILL BE SERVED

BETTY STEUDEL WILL HAVE HER GAMES AVAILABLE TO QUESTION VISITORS ABOUT RECYCLING.

THE RECYCLING COMMITTEE VOTED TO SPONSOR A PLASTIC GROCERY BAG BAN, PERHAPS SIMILAR TO SURROUNDING TOWNS WHO HAVE ADOPTED THIS BAN AND TO PRESENT A BI-LAW CHANGE AT THE FALL SPECIAL TOWN MEETING. STEPHEN MEALY, SELECTMAN WILL HAVE MORE INFORMATION AT THE APRIL MEETING.

SINGLE STREAM COLLECTION IS FOR SINGLE RESIDENCES ONLY. GEORGE SALA HIGHLIGHTED THREE MAIN REASONS TO HAVE THE TOWN GO TO SINGLE STREAM RECYCLING:

1. TO AVOID INJURIES WITH THE WORKERS ON THE TRUCK
2. CUT DOWN THE NUMBER OF WORKERS ON THE TRUCK TO MAKE THE COLLECTION MORE EFFICIENT.
3. INCREASE THE RECYCLING RATE IN THE TOWN THEREBY BRINGING MORE REVENUE INTO ISWM. GEORGE SALA AND JONATHAN NELSON, BOURNE FACILITIES DIRECTOR, ASKED THE SELECTMEN FOR SIDE-LOADING PACKER TRUCKS IN THEIR NEW BUDGET AND PENDING MEETING APPROVAL SHOULD BE RECEIVING THE TWO TRUCKS IN NOVEMBER 2015.

EDUCATIONAL PROGRAMS IN THE LOCAL SCHOOLS: THE K-KIDS WILL HOST PHIL GODDARD AND HEATHER DIPAULO AT THEIR NEXT MEETING ON APRIL 7TH AT THE BOURNDALE ELEMENTARY SCHOOL. GREEN AWARENESS AND THE LATEST HAPPENINGS AT THE TOWN RRC WILL BE THE MAIN TOPICS FOR THE 4<sup>TH</sup> GRADERS. ON MAY 5<sup>TH</sup> THE SAME GROUP OF STUDENTS WILL COME TO THE RRC TO HAVE A WALKING TOUR OF THE FACILITY.

MEREDITH CHASE MADE A MOTION TO ADJOURN AND SECONDED BY BETTY STUDEL AND ALL IN FAVOR AT 2:30.

NEXT MEETING WILL BE APRIL 14<sup>TH</sup> AT 1:15

RESPECTIVELY SUBMITTED,

MEREDITH CHASE, CHAIRMAN

Recycling Committee had posted a meeting to be held on April 14, 2015 at 1:15 PM but due to not having a quorum, this meeting was not held.

2015 APR 16 PM 12 06  
TOWN CLERK'S OFFICE  
BOURNE, MASS

TOWN OF BOURNE RECYCLING COMMITTEE MEETING  
TUESDAY APRIL 14, 2015  
ISWM OFFICE 1:15 PM

AGENDA

WELCOME

APPROVAL OF MINUTES

EARTH DAY

PLASTIC BAG INFORMATION

BOURNE SPRING CLOSET CONTEST

APRIL 7, 2015 REPORT OF K-KIDS - BOURNE DALE ELEMENTARY

ISWM - PROVIDING TRASH RECEPTALS AND RECYCLING BINS FOR  
HOXIE CENTER ARTS AND CREATIVITY EVENT MAY 31, 2015

CHART FOR THE CLOTHING BINS AT THE SCHOOLS IN BOURNE

ADJOURN

NEXT MEETING DATE

2015 APR 8 PM 12 16  
TOWN CLERK'S OFFICE  
BOURNE, MASS

TOWN OF BOURNE RECYCLING COMMITTEE MEETING

TUESDAY MAY 12 2015  
ISWM OFFICE 1:15 PM

AGENDA

WELCOME

APPROVAL OF MINUTES

EARTH DAY

PLASTIC BAG INFORMATION

BOURNE SPRING CLOSET CONTEST

APRIL 7, 2015 REPORT OF K-KIDS - BOURNE DALE ELEMENTARY

ISWM - PROVIDING TRASH RECEPTIALS AND RECYCLING BINS FOR  
HOXIE CENTER ARTS AND CREATIVITY EVENT MAY 31,2015

CHART FOR THE CLOTHING BINS AT THE SCHOOLS IN BOURNE

ADJOURN

NEXT MEETING DATE

2015 APR 16 PM 1 07  
TOWN CLERK'S OFFICE  
BOURNE, MASS.



TOWN OF BOURNE RECYCLING COMMITTEE

AGENDA

JUNE 16, 2015 ISWM OFFICE 1:15 P.M.

WELCOME

APPROVAL OF MINUTES MAY 12, 2015

SINGLE STREAM RECYCLING

PROPOSED BI-WEEKLY COLLECTION

PLASTIC BAG BAN

NEWS ARTICLE

RECYCLING GRANT - HARVEST POWER

ISWM - OTHER PROJECTS

NEXT MEETING DATE

ADJOURN

2015 MAY 22 PM 8 38  
TOWN CLERK'S OFFICE  
BOURNE, MASS

**Chapman, Wendy**

---

**From:** Sundman, Nancy  
**Sent:** Thursday, June 25, 2015 8:16 AM  
**To:** Johnson, Barry; Meier, Marie; Chapman, Wendy  
**Cc:** Lomeland, Hans  
**Subject:** FW: Reschedule

2015 JUN 25 AM 9 32  
TOWN CLERK'S OFFICE  
BOURNE, MASS

Can you cancel please..

-----Original Message-----

**From:** Meredith Chase [mailto:meredithchase@comcast.net]  
**Sent:** Wednesday, June 24, 2015 4:05 PM  
**To:** Sundman, Nancy  
**Subject:** Reschedule

Nancy,

The Recycling Committee won't be able to meet til middle of July as we won't have a quorum.

Will be in touch.

Meredith

**MEETING NOTICE**

2015 JUN 22 PM 3 29

**TOWN OF BOURNE**

TOWN CLERK'S OFFICE  
BOURNE, MASS

**RECYCLING COMMITTEE**

**AGENDA**

**WELCOME**

Date: June 30, 2015

Time: 1:15 p.m.

Place: ISWM Office  
Landfill  
Off MacArthur Blvd  
Bourne, MA 02532

**Agenda topics**

- 1) Approval of Minutes May 12, 2015
- 2) Single Stream Recycling
- 3) Proposed By-Weekly Collection
- 4) Plastic Bag Ban
- 5) News Article
- 6) Recycling Grant – Harvest Power
- 7) ISWM – Other Projects
- 8) Next Meeting Date
- 9) Adjourn

## MEETING NOTICE

2015 JUL 16 AM 9 01 TOWN OF BOURNE

TOWN CLERK'S OFFICE  
BOURNE, MASS **RECYCLING COMMITTEE**

### AGENDA

Date: July 21, 2015

Time: 10:00 a.m.

Place: ISWM Office  
201 MacArthur Blvd  
Bourne, MA 02532

#### Agenda topics

- 1) Approval of Minutes: Defer to next meeting
- 2) Welcome to new Committee member
- 3) Single Stream Recycling
- 4) Plastic Bag Issue
- 5) News Articles
- 6) ISWM Updates
- 7) Proposed Bi-weekly collection
- 8) Next Meeting date
- 9) Adjourn

**Bourne Recycling Committee**  
Integrated Solid Waste Management Offices  
201 Mac Arthur Boulevard  
Bourne, Massachusetts 02532

RECEIVED  
2016 MAY 10 AM 8:07  
TOWN CLERK BOURNE

Minutes of the July 21st 2015 Bourne Recycling Committee Meeting at the RRC Offices.

**Members Present:**

Meredith Chase, Chair  
Heather DiPaolo  
Amy Sharpe  
Betty Steudel

**Staff Present:**

Phil Goddard  
Dan Barrett, ISWM Manager

**Trustees Absent:**

Jimmy Boyle

**Guests**

Roseanne Bottaro  
Jack Mulkeen  
Steve Mealy

M. Chase called the meeting to order at 10:05am.

**Minutes:** This agenda item was tabled until the next meeting.

**Welcome to New Member:** M. Chase welcomed our new committee member, Amy Sharpe to the group.

**Single Stream Recycling:** D. Barrett explained that Single Stream recycling will make the recycling operations in town more efficient, safer, and cost effective. Beginning July 1<sup>st</sup>, 2015 the Residential Recycling Center will have a small-scale version of single stream recycling for five other Cape towns to help 'test the waters' for a town-wide process next year. In the beginning of June 2015 five Cape towns (Wellfleet, Truro, Chatham, Falmouth, and Eastham) were having issues with recycling logistics. Also, the reduced commodities market for recyclables was making it less attractive for these towns to recycle from a business standpoint. This new opportunity paved the way for ISWM to dismantle the old and failing bailer operation on site and turn it into a mini single stream transfer station. There was a quick turn-around in town with the permitting process and approvals granted from the Business Model Working Group, the Selectman, and the Board of Health within a month's time. This new system will help pave the way for town-wide initiative giving the operation a trial period before becoming fully operationally with the town recyclables. (H. DiPaolo left the meeting at 10:35am)

ISWM receives a per ton fee for transferring loads rather than a share of the revenue from the sale of recyclables that are sent to E.L. Harvey in Westboro, MA. It is estimated it will cost \$700,000 for wheeled carts and literature for a transition to single stream collection at the

curbside. There will be a big push to educate the public and the recycling committee will play a large role in getting the word out village by village. The proposal to institute single stream recycling will go to the selectmen and then to town meeting perhaps in the fall and the program is slated to be implemented with the carts in the spring of 2016. Bi-weekly recycling collection using 95-gallon carts will be considered by DPW, ISWM and the selectmen. Betty will write an article on single stream.

**Plastic Bag Issue:** Steve Mealy is still interested in banning single use plastic bags and will continue research on what other towns are doing and note what boards are involved in issuing the final edict, the Selectmen or Board of Health. Phil and Amy will assist him this fall in gathering information on a course of action in 2016. Since it is not practical to recycle Styrofoam, it was suggested that we could ban the use of Styrofoam coffee cups in town.

**News Articles:** Betty will write an article on the recycling of plastic peanuts at various stores. It was also suggested that Betty write an article on landfill financial operations clarifying host fee, general fund and enterprise fund.

**ISWM Updates:** The Town, through the Board of Selectmen, has signed a site development agreement and lease with Harvest Power, Inc. of Waltham, MA that is for 15 years with two five-year extensions for a total of up to 25 years. Harvest will purchase landfill gas from ISWM and combine it with biogas generated from their anaerobic digester that will process food waste and biosolids. Harvest is preparing a response for a request for proposals from Eversource for renewable energy projects that will result in an award of a long-term power purchase agreement. That process should be concluded by the end of the calendar year. Permitting from the Board of Health, etc. Harvest Power to build their plant will occur in 2016. Construction and final permitting to operate is estimated to be done in 2017. Harvest Power recently received a \$400,000 grant from the MA Clean Energy Center to help with permitting. Additionally, ISWM has applied to MA DEP for a \$500,000 grant to help with infrastructure development that will be used to process water generated by Harvest. Phil gave a good overview of ISWM's plans to the new members.

**Proposed Bi-weekly collection:** This will be discussed further when the data numbers for Single Stream recycling are available to compare the need for more pickups.

**Next meeting date:** There will be no meeting in August.

**Adjourn:** The motion to adjourn was made at 11:45am by M. Chase and seconded by A. Sharpe and was carried by a unanimous vote.

Respectfully submitted by,

Heather A.M. DiPaolo (with help from B. Steudel and P. Goddard)

TOWN OF BOURNE RECYCLING COMMITTEE MEETING

SEPTEMBER 15, 2015 ISWM OFFICE 3:15 PM

AGENDA

CALL TO ORDER

NEW MEMBERS: AMY SMART AND ROSANNE BOTTARO

APPROVAL OF MINUTES

SINGLE STREAM RECYCLING

PLASTIC BAG INITIATIVE

NEWS ARTICLES

HARVEST POWER UPDATE

BAY STATE TEXTILES

FUTURE AGENDA ITEMS

NEXT MEETING DATE

ADJOURN

2015 SEP 10 PM 12 51  
TOWN CLERK'S OFFICE  
BOURNE, MASS

TOWN OF BOURNE RECYCLE MEETING

WEDNESDAY OCTOBER 21, 2015 4 PM

ISWM OFFICE

AGENDA

CALL TO ORDER

APPROVAL OF APRIL MINUTES

APPROVAL OF SEPTEMBER MINUTES

SINGLE STREAM

ARTICLE ON ENERGY USE

E L HARVEY ROAD TRIP OCTOBER 20, 2015

BARNSTABLE COUNTY EVENT OCTOBER 27, 2015

TRUNK OR TREAT OCTOBER 28, 2015

AMERICAS RECYCLES DAY NOVEMBER 14, 2015

NEXT MEETING DATE

ADJOURN

2015 OCT 16 PM 12 08  
TOWN CLERK'S OFFICE  
BOURNE, MASS



**Bourne Recycling Committee**  
Integrated Solid Waste Management Offices  
201 Mac Arthur Boulevard  
Bourne, Massachusetts 02532

RECEIVED  
2016 MAY 18 2016 MAY 18 AM 8: 0  
TOWN CLERK BOURNE BOURNE

Minutes of the October 21st, 2015 Bourne Recycling Committee Meeting at the RRC Offices.

**Members Present:**

Roseanne Bottaro  
Heather DiPaolo  
Amy Sharpe  
Betty Steudel

**Staff Present:**

Phil Goddard  
Dan Barrett, ISWM Manager

**Members Absent:**

Jimmy Boyle  
Meredith Chase

**Guests:**

Steve Mealy, Selectman Chair

H. DiPaolo called the meeting to order at 4:10pm.

**Approval of April Minutes:** B. Steudel moved to accept the April 14<sup>th</sup>, 2015 minutes. H. DiPaolo seconded the motion and it carried with a 3-0-1 vote.

**Approval of September Minutes:** H. DiPaolo moved to accept the September 15th, 2015 minutes. A. Sharpe seconded the motion and it carried with a 4-0-0 vote.

**Single Stream Recycling:** A draft policy has been written by DPW Manager George Sala on curbside process as compared to other towns. Town Facilities Manager, Jonathan Nelson, has told ISWM staff that he prefers a February 2016 town meeting article as opposed to anything earlier. There will be five total trucks used for single stream recycling collection in town; two new and three retrofitted with a lift arm to pick up the new barrels. If approved at town meeting, two 96 gallon barrels will be delivered to each registered household in town; one for trash and one for recycling. If needed, the barrels can be switched out for a smaller 45 gallon barrel after the initial town wide delivery. Recycling options for private businesses in town were also discussed by the town administrators, but nothing was finalized at this meeting.

**Article on Energy Use:** Betty will draft an article for our review.

**E.L. Harvey Road Trip:** Findings from our recent field trip to EL Harvey in Westborough, MA were discussed. As a whole the recycling committee members were delighted to see the next step in the single stream recycling process.

**Barnstable County Event:** The Recycling Committee Regional Workshop will be held on Tuesday, October 27<sup>th</sup> 2015 from 9am-12pm in Barnstable. This Cape-wide event is free of

charge and a great resource to committee members to hear what other towns are doing to promote recycling.

**Trunk or Treat:** The annual event for young trick-o-treaters is sponsored by the Recreation department and hosted by many other town departments and committees. A. Sharpe volunteered to help give out candy at the event on October 28<sup>th</sup>.

**America Recycles Day:** P.Goddard will have various handouts available to those who come out to the Residential Recycling Center next month on November 14<sup>th</sup>, 2015. The Recycling Committee has been asked to volunteer and be available to talk to the public from 9am-12pm. P.Goddard is hoping to have sample sizes of the new recycling bins available at the event.

**Next meeting date:** No date was set.

**Adjourn:** The motion to adjourn was made at 5:20pm by A. Sharpe and seconded by R. Bottaro and was carried by a unanimous vote.

Respectfully submitted by,

Heather A.M. DiPaolo

TOWN OF BOURNE RECYCLING COMMITTEE

DECEMBER 15, 2015 ISWM OFFICE 11 A.M. 2015 DEC 11 AM 8 50

AGENDA

TOWN CLERK'S OFFICE  
BOURNE, MASS

CALL TO ORDER

APPROVAL OF MINUTES

SINGLE STREAM RECYCLING UPDATE

SCHEDULE FOR APPROVAL AND ROLLOUT  
CART SIZE AND DESIGN  
EDUCATION AND OUTREACH

SCHOOL PROGRAM ( IF ANY)

NEXT MEETING DATE

**Bourne Recycling Committee**  
Integrated Solid Waste Management Offices  
201 Mac Arthur Boulevard  
Bourne, Massachusetts 02532

RECEIVED

2016 MAY 10 AM 8:07

TOWN CLERK BOURNE

Minutes of the December 15th, 2015 Bourne Recycling Committee Meeting at the RRC Offices.

**Members Present:**

Roseanne Bottaro  
Meredith Chase  
Heather DiPaolo  
Amy Sharpe  
Betty Steudel

**Staff Present:**

Phil Goddard

**Members Absent:** Jimmy Boyle

**Guests:**

Jack Mulkeen  
Jonathan Nelson, Facilities Manager  
Asa Mintz, ISWM Operations Mngr  
George Sala, DPW Superintendent

M. Chase called the meeting to order at 11:06am.

**Approval of Minutes:** H. DiPaolo moved to postpone the vote of the minutes. A. Sharpe seconded the motion and it carried with a unanimous vote.

**Single Stream Recycling Update:** A great discussion of all the logistics was had with many of the town SSR players in the room. The recycling committee was briefed on the look of the containers and how they will be distributed to each registered household in town. Ideas such as a separate cardboard collection day at the curbside and an additional rigid plastic drive at the RRC were proposed by committee members. G. Sala added that the biggest curbside issue is the abundance of cardboard and he is concerned that it won't all fit into the barrels-especially the 45 gallon barrels. R. Bottaro suggested that a policy be written into the town bylaws regarding the amount of time that barrels can be left at the curbside. J. Nelson is going to research that item with town counsel.

At this time the DPW is co-mingling all recyclables and sending them to the single stream facility in Westborough, MA through our on-site SSR transfer station. To avoid any confusion magnetic signage will be placed on the trucks during this interim time period to let residents know when the packer trucks are collecting trash or recyclables. A. Mintz will look into changing the separate recycling containers at the RRC to one drop-off off all acceptable recyclables. Understanding that this may cause some confusion, the recycling committee is committed to helping with the public outreach of the process through meetings and community events.

**Schedule for Approval and Rollout:** On January 5<sup>th</sup>, 2016 the Single Stream Recycling program will be presented at the Selectman meeting. Upon Selectmen approval of the program, the article will be put on the February 8<sup>th</sup>, 2016 town meeting warrant. P. Goddard asked that the recycling committee help to promote the idea at a table on the night of the vote. Various recycling committee members mentioned that it might be best to give townspeople more information before the vote at neighborhood meetings. Without a positive town vote at the February town meeting Single Stream Recycling will not begin in the town of Bourne.

**Cart Size and Design:** Provided there is a positive vote, there will be one distribution of the barrels during the summer of 2016. The 96 gallon barrels will be the property of the town and have an imprinted town seal on one side, recycling do's/don'ts on the lid, and an RFID tag and barcode specific to each barrel. Each resident will receive two barrels; one trash (blue with a black lid), and one recycling (blue with a blue imprinted lid). One hundred 45 gallon barrels will be ordered and available if a smaller family resident wants to apply for a different size barrel. All agreed that more tweaking is necessary to finalize the lid details with the recyclables that can and cannot be accepted at the curb.

**Education and Outreach:** A FAQ sheet will be available before the vote and the DPW staff will be handing it out at the gate when residents renew their RRC stickers.

**School Program:** During the winter 2016 BMS speaking event the committee will highlight all the changes anticipated in the town recycling program-including the pickup at the schools.

**Next meeting date:** December 29<sup>th</sup>, 2015 at 11am.

**Adjourn:** The motion to adjourn was made at 12:20pm by A. Sharpe and seconded by R. Bottaro and was carried by a unanimous vote.

Respectfully submitted by,

Heather A.M. DiPaolo

TOWN OF BOURNE RECYCLING COMMITTEE MEETING  
DECEMBER 29, 2015 ISWM OFFICE 11 A.M.

AGENDA

2015 DEC 18 AM 11 28

TOWN CLERK'S OFFICE  
BOURNE, MASS

CALL TO ORDER

APPROVAL OF MINUTES - JULY, NOVEMBER AND DECEMBER

EDUCATION AND OUTREACH DISCUSSION ON SINGLE  
STREAM RECYCLING

NEXT MEETING DATE

RECEIVED

**Bourne Recycling Committee**  
Integrated Solid Waste Management Offices  
201 Mac Arthur Boulevard  
Bourne, Massachusetts 02532

2016 AUG 12 AM 10:14

TOWN CLERK BOURNE

Minutes of the December 29th, 2015 Bourne Recycling Committee Meeting at the RRC Offices.

**Members Present:**

Roseanne Bottaro  
Meredith Chase  
Heather DiPaolo  
Amy Sharpe  
Betty Steudel

**Staff Present:** Phil Goddard

**Members Absent:** Jimmy Boyle

**Guests:**  
Dan Barrett, ISWM General Mngr  
Asa Mintz, ISWM Operations Mngr

M. Chase called the meeting to order at 11:10am.

**Approval of Minutes - July, November, December:**

A. Sharpe moved to accept the July 21st 2015 minutes. H. DiPaolo seconded the motion and it carried with a unanimous vote.

A. Sharpe moved to accept the December 15<sup>th</sup>, 2015 minutes. H. DiPaolo seconded the motion and it carried with a unanimous vote.

H. DiPaolo moved to postpone the vote of the October 21<sup>st</sup> minutes. A. Sharpe seconded the motion and it carried with a unanimous vote.

**Education and Outreach Discussion on Single Stream Recycling:**

On January 5<sup>th</sup>, 2016 at the Selectman meeting a Powerpoint presentation on the Single Stream Recycling program will be presented by Jonathan Nelson. The funding, cart design and distribution, and other specifics will be explained in detail. Upon Selectmen approval of the program, the article will be put on the February 8<sup>th</sup>, 2016 town meeting warrant. Members of the recycling committee were asked to show support at the Selectman meeting if available. Chairwoman M. Chase agreed to speak on our behalf. The use of municipal funds has to be approved by a Town meeting vote.

In the meantime, continued PR and press coverage will continue in the local papers informing the public about this vote. Also, it was announced that the DPW is co-mingling the recyclables at the curb starting now and there may be trash trucks picking up recycling to bring to the SSR transfer station at the Residential Recycling Center. The group is anticipating Selectmen approval, but there is always doubt when a significant cost is involved in the project.

At this point a lengthy discussion ensued regarding the Enterprise Fund and the state approved specific rules for spending. D. Barrett was very informative and directed us to the ISWM website to research the Joyce Engineering report with any further ISWM specifics.

The members decided that we need to organize community meetings to help inform the public about the importance of this yes vote. M. Chase will contact the Bourne Women's Club and the Aptuxcet Garden Club. H. DiPaolo will contact the PTA. And B. Steudel will contact the PVA group. A. Sharpe is going to work with P. Goddard on the website content. She is also posting this information on the Believe in Bourne Facebook page. In the end, P. Goddard encouraged us all to have a small pitch that we use to relay the issue in our own words.

**Next meeting date:** January 12<sup>th</sup>, 2016 at 11 am.

**Adjourn:** The motion to adjourn was made at 12:08pm by A. Sharpe and seconded by R. Bottaro and was carried by a unanimous vote.

Respectfully submitted by,

Heather A.M. DiPaolo



**Bourne Recycling Committee**  
Integrated Solid Waste Management Offices  
201 Mac Arthur Boulevard  
Bourne, Massachusetts 02532

Minutes of the December 29th, 2015 Bourne Recycling Committee Meeting at the RRC Offices.

**Members Present:**

Roseanne Bottaro  
Meredith Chase  
Heather DiPaolo  
Amy Sharpe  
Betty Steudel

**Staff Present:** Phil Goddard

**Members Absent:** Jimmy Boyle

**Guests:**

Dan Barrett, ISWM General Mngr  
Asa Mintz, ISWM Operations Mngr

RECEIVED  
2016 AUG 11 PM 3:32  
TOWN CLERK BOURNE

M. Chase called the meeting to order at 11:10am.

**Approval of Minutes - July, November, December:**

A. Sharpe moved to accept the July 21st 2015 minutes. H. DiPaolo seconded the motion and it carried with a unanimous vote.

A. Sharpe moved to accept the December 15<sup>th</sup>, 2015 minutes. H. DiPaolo seconded the motion and it carried with a unanimous vote.

H. DiPaolo moved to postpone the vote of the October 21<sup>st</sup> minutes. A. Sharpe seconded the motion and it carried with a unanimous vote.

**Education and Outreach Discussion on Single Stream Recycling:**

On January 5<sup>th</sup>, 2016 at the Selectman meeting a Powerpoint presentation on the Single Stream Recycling program will be presented by Jonathan Nelson. The funding, cart design and distribution, and other specifics will be explained in detail. Upon Selectmen approval of the program, the article will be put on the February 8<sup>th</sup>, 2016 town meeting warrant. Members of the recycling committee were asked to show support at the Selectman meeting if available. Chairwoman M. Chase agreed to speak on our behalf. The use of municipal funds has to be approved by a Town meeting vote.

In the meantime, continued PR and press coverage will continue in the local papers informing the public about this vote. Also, it was announced that the DPW is co-mingling the recyclables at the curb starting now and there may be trash trucks picking up recycling to bring to the SSR transfer station at the Residential Recycling Center. The group is anticipating Selectmen approval, but there is always doubt when a significant cost is involved in the project.

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The members decided that we need to organize community meetings to help inform the public about the importance of this yes vote. M. Chase will contact the Bourne Women's Club and the Aptuxcet Garden Club. H. DiPaolo will contact the PTA. And B. Steudel will contact the PVA group. A. Sharpe is going to work with P. Goddard on the website content. She is also posting this information on the Believe in Bourne Facebook page. In the end, P. Goddard encouraged us all to have a small pitch that we use to relay the issue in our own words.

**Next meeting date:** January 12<sup>th</sup>, 2016 at 11am.

**Adjourn:** The motion to adjourn was made at 12:08pm by A. Sharpe and seconded by R. Bottaro and was carried by a unanimous vote.

Respectfully submitted by,

Heather A.M. DiPaolo

**Bourne Recycling Committee**  
Integrated Solid Waste Management Offices  
201 Mac Arthur Boulevard  
Bourne, Massachusetts 02532

RECEIVED  
2016 MAY 10 AM 8:07  
TOWN CLERK BOURNE

Minutes of the December 29th, 2015 Bourne Recycling Committee Meeting at the RRC Offices.

**Members Present:**

Roseanne Bottaro  
Meredith Chase  
Heather DiPaolo  
Amy Sharpe  
Betty Steudel

**Staff Present:** Phil Goddard

**Members Absent:** Jimmy Boyle

**Guests:**

Dan Barrett, ISWM General Mngr  
Asa Mintz, ISWM Operations Mngr

M. Chase called the meeting to order at 11:10am.

**Approval of Minutes - July, November, December:**

A. Sharpe moved to accept the July 21<sup>st</sup> 2015 minutes. H. DiPaolo seconded the motion and it carried with a unanimous vote.

A. Sharpe moved to accept the December 15<sup>th</sup> 2015 minutes. H. DiPaolo seconded the motion and it carried with a unanimous vote.

H. DiPaolo moved to postpone the vote of the October 21<sup>st</sup> minutes. A. Sharpe seconded the motion and it carried with a unanimous vote.

**Education and Outreach Discussion on Single Stream Recycling:**

On January 5<sup>th</sup>, 2016 at the Selectman meeting a Powerpoint presentation on the Single Stream Recycling program will be presented by Jonathan Nelson. The funding, cart design and distribution, and other specifics will be explained in detail. Upon Selectmen approval of the program, the article will be put on the February 8<sup>th</sup>, 2016 town meeting warrant. Members of the recycling committee were asked to show support at the Selectman meeting if available. Chairwoman M. Chase agreed to speak on our behalf. The use of municipal funds has to be approved by a Town meeting vote.

In the meantime, continued PR and press coverage will continue in the local papers informing the public about this vote. Also, it was announced that the DPW is co-mingling the recyclables at the curb starting now and there may be trash trucks picking up recycling to bring to the SSR transfer station at the Residential Recycling Center. The group is anticipating Selectmen approval, but there is always doubt when a significant cost is involved in the project.

At this point a lengthy discussion ensued regarding the Enterprise Fund and the state approved specific rules for spending. D. Barrett was very informative and directed us to the ISWM website to research the Joyce Engineering report with any further ISWM specifics.

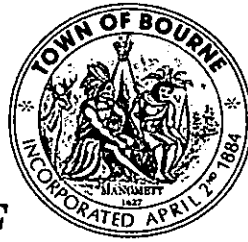
The members decided that we need to organize community meetings to help inform the public about the importance of this yes vote. M. Chase will contact the Bourne Women's Club and the Aptuxcet Garden Club. H. DiPaolo will contact the PTA. And B. Steudel will contact the PVA group. A. Sharpe is going to work with P. Goddard on the website content. She is also posting this information on the Believe in Bourne Facebook page. In the end, P. Goddard encouraged us all to have a small pitch that we use to relay the issue in our own words.

**Next meeting date:** January 12<sup>th</sup>, 2016 at 11am.

**Adjourn:** The motion to adjourn was made at 12:08pm by A. Sharpe and seconded by R. Bottaro and was carried by a unanimous vote.

Respectfully submitted by,

Heather A.M. DiPaolo



# TOWN OF BOURNE

Office of the Town Clerk

## MEETING NOTICE

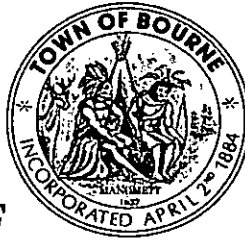
The Board of Registrars will be holding a **VOTER REGISTRATION SESSION** for those who want to register to vote to be able to participate in the **JANUARY 26, 2015 SPECIAL TOWN MEETING** on:

FRIDAY, JANUARY 16, 2015 FROM 4:30pm UNTIL 8:00PM IN THE TOWN CLERKS OFFICE.

FOR THE BOARD OF REGISTRARS:

  
BARRY H. JOHNSON, MEMBER OF THE BOARD

2015 DEC 16 PM 12 07  
TOWN CLERK'S OFFICE  
BOURNE, MASS



**TOWN OF BOURNE**  
Office of the Town Clerk

**MEETING NOTICE**

Agency: **BOARD OF REGISTRARS**

When: **Monday, April 6, 2015**

Time: **4:30pm.**

Where: **Town Clerks Office**

2015 APR 2 PM 05:05  
TOWN CLERK'S OFFICE  
BOURNE, MASS

**AGENDA**

- 1). For the purpose of reviewing the Nomination Papers of a Joseph M. Soares... who filed to be a member of the Planning Board for a three (3) year term: to determine if there are enough valid signatures and addresses of Registered Voters on his Nomination Papers to be able to place his name on the May 19, 2015 Annual Town Election ballot.

For the Board of Registrars: Barry H. Johnson, Member of the Board

2015 MAY 19 PM 7 08

TOWN CLERK'S OFFICE  
BOURNE, MASS

**MINUTES OF THE BOARD of REGISTRARS MEETING HELD ON APRIL 6,  
2015: TO REVIEW THE NOMINATION PAPERS OF JOSEPH SOARES---  
A CANDIDATE FOR A 3-YEAR TERM ON THE PLANNING BOARD.**

Present: Registrars B. Jacobs; A. Carrara; and B. Johnson

Ass't Town Clerk Wendy Chapman

- 1). The meeting was held in the Clerk's office in Bourne Town Hall starting at 4:30pm. Everyone reviewed the provisions of 950 CMR 55.00: Checklist for Certifying Names on Nomination Papers & Petitions.
- 2). Particularly looked at names that would an "S" or an "N" next to them:
  - a). Paul Copenrath; Unanimous vote to ACCEPT him as a signatory on the papers.
  - b). Paul Bushueff: no person with that name is registered voter at that address.
  - c). Gerri Hall: registered at 52 Cliff Road and not at 38 Sandwich Road. It was determined that she was not registered at 38 Sandwich Road....Dis-Qualified as a voter at that address..Unanimous Vote.
  - d). Kara Dodds: dis-qualified at 29 Scraggy Neck Road; no registered voter at that address. Unanimous vote.
  - e). Alan litweech: 20 Seabreeze Drive...not a registered voter at that address....owns property only...dis-qualified. Unanimous vote.
  - f). Charles Fountain: 211 Wings Neck Road: accepted him as qualified to sign the Nomination Papers after matched signatures were reviewed. Unanimous vote.
  - g). James Simski; 24 Trowbridge Road....he is a Registered Voter; his signature has him at 24 Trowbridge; reviewed his voter-history and his signed voter card. The 2015 Census Form we received was signed by his mother and SHE listed him at a different address. It was determined that he still is a Registered Voter at 24 Trowbridge at the time he signed the Nomination Papers: accepted. Unanimous vote.

PAGE TWO

h). Jeffrey Ciampa: it was agreed that he lives at this address; Accepted. Unanimous vote.

After finishing the review of these names....Jacobs moved and Johnson seconded....UNANIMOUS VOTE.....that Mr. Joseph Soares name is to be placed on the 2015 Annual Town Election Ballot as a Candidate for a term of three(3) years on the Planning Board.

Meeting adjourned at 5:07pm.

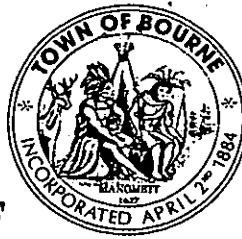
Submitted by:

A handwritten signature in black ink, appearing to read "Barry H. Johnson", written over a horizontal line.

Barry H. Johnson, Member, Board of Registrars.

NOTE: B.Johnson at 5:10pm called Mr. Soares and told him of the Board's determination and that he would be on the 2015 Annual Town Election Ballot.





# TOWN OF BOURNE

Office of the Town Clerk

2015 MAR 23 PM 2 34

TOWN CLERK'S OFFICE  
BOURNE, MASS

## MEETING NOTICE

### BOARD OF REGISTRARS

The Board of Registrars will be meeting on the following dates and times in the  
**TOWN CLERK'S OFFICE IN TOWN HALL:**

a). **APRIL 14, 2015 from 4:30pm to 8:00pm: to register persons who want to vote in the May 4, 2015 Annual Town Meeting.**

b). **APRIL 24, 2015 from 4:30pm to 8:00pm.: to register persons who want to vote in the May 4, 2015 Special Town Meeting.**

c). **April 29, 2015 from 4:30pm. to 8:00pm.: to register persons who want to vote in the May 4, 2015 Annual Town Election. AND TO APPOINT AN ASSISTANT REGISTRAR OF VOTERS.**

**Barry H. Johnson, Member of the Board**

4/29/15

Commenced @ 4:33

Bd of Registrars meeting

Present: Johnson, Jacobs, Benjamin & Hanna

Purpose = To vote on Asst. Registrar

Pursuant to Chapter 51; Section 20

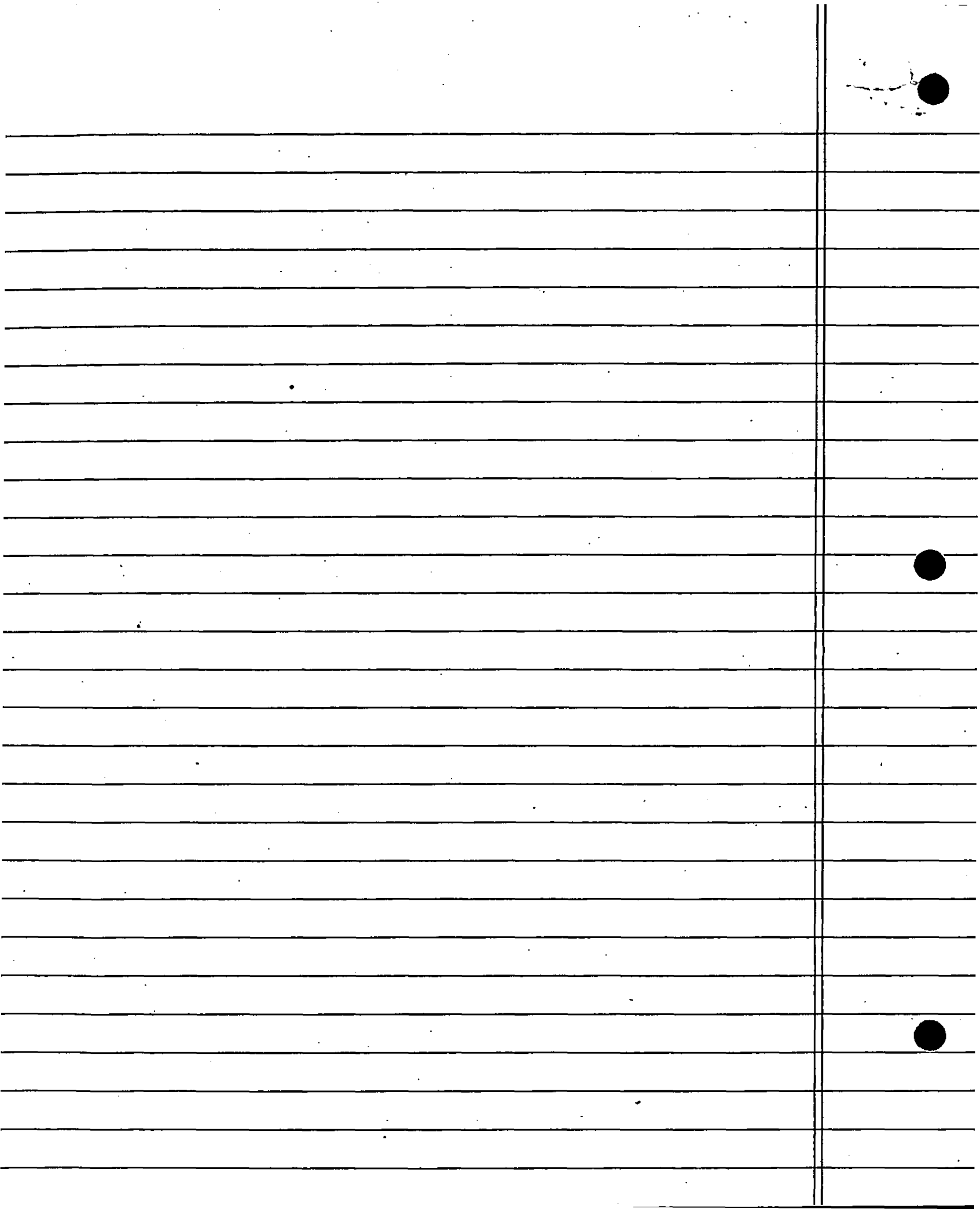
= apt of a Temporary Registrar

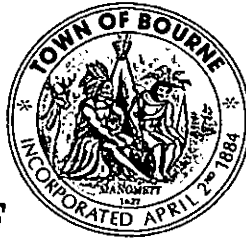
MOTION = BS moved, Ballou  
seconded that Arlene Cardigan  
of 28 Hall - BBAI be apt'd as  
a Temp Registrar. #

NO Discussion!

There was vote

Adjourned @ 4:40





**TOWN OF BOURNE**  
Office of the Town Clerk

**MEETING NOTICE**

The Board of Registrars will be holding a meeting in the Town Clerk's office on **WEDNESDAY, APRIL 29, 2015 at 4:30pm** for the following purposes:

a). Pursuant to MGL Chapter 51, Section 22, to appoint an Assistant Registrar for the term of one (1) year; and

b). to hold a **VOTER REGISTRATION SESSION** for persons who want to vote in the May 19, 2015 Annual Town Election.

For the Board of Registrars:

*Barry H. Johnson*  
Barry H. Johnson, Member of the Board of Registrars

*4/23/15*

2015 APR 23 AM 10 40  
TOWN CLERK'S OFFICE  
BOURNE, MASS

2015 MAY 19 PM 7 08

TOWN CLERK'S OFFICE  
BOURNE, MASS

**MINUTES OF THE BOARD of REGISTRARS MEETING HELD ON APRIL 6,  
2015: TO REVIEW THE NOMINATION PAPERS OF JOSEPH SOARES---  
A CANDIDATE FOR A 3-YEAR TERM ON THE PLANNING BOARD.**

Present: Registrars B. Jacobs; A. Carrara; and B. Johnson

Ass't Town Clerk Wendy Chapman

- 1). The meeting was held in the Clerk's office in Bourne Town Hall starting at 4:30pm. Everyone reviewed the provisions of 950 CMR 55.00: Checklist for Certifying Names on Nomination Papers & Petitions.
- 2). Particularly looked at names that would an "S" or an "N" next to them:
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  - d). Kara Dodds: dis-qualified at 29 Scraggy Neck Road; no registered voter at that address. Unanimous vote.
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h). Jeffrey Ciampa: it was agreed that he lives at this address; Accepted. Unanimous vote.

After finishing the review of these names....Jacobs moved and Johnson seconded....UNANIMOUS VOTE.....that Mr. Joseph Soares name is to be placed on the 2015 Annual Town Election Ballot as a Candidate for a term of three(3) years on the Planning Board.

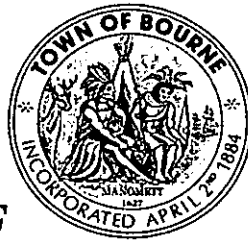
Meeting adjourned at 5:07pm.

Submitted by:

A handwritten signature in black ink, appearing to read "Barry H. Johnson", written over a horizontal line.

Barry H. Johnson, Member, Board of Registrars.

NOTE: B.Johnson at 5:10pm called Mr. Soares and told him of the Board's determination and that he would be on the 2015 Annual Town Election Ballot.



# TOWN OF BOURNE

Office of the Town Clerk

Minutes of the Board of Registrars Held on April 29, 2015

Members Present: B.Jacobs,Chm,; P.Bergeron; A.Carrara; and B.Johnson

Where: Town Clerk's Office

Time Started at 4:33pm

PURPOSE: pursuant to MGL Ch: 51, Section 20... to vote on appointing an Assistant Registrar that can act if and when a regular member of the Board is unable to attend a meeting and certain items need to be resolved.

MOTION: B.Johnson moved...B.Jacobs seconded to appoint Arlene Cardoza of 28 Wall Street...Buzzards Bay to this temporary position. Ms. Cardoza was a previous member of the Board for many years and is very familiar with its operation.

VOTED UNANIMOUS VOTE TO APPOINT Ms. Arlene Cardoza as an Temporary Registrar.

Meeting adjourned at 4:43pm

Submitted by: Barry H. Johnson, Member of the Board of Registrars

2015 JUN 11 AM 9 58  
TOWN CLERK'S OFFICE  
BOURNE, MASS



Town Clerk  
24 Perry Avenue  
Buzzards Bay, MA 02532  
(508) 759-0600 Ext 1505



Barry H. Johnson

Town Clerk  
15 AUG 27 PM 1 49

Wendy J. Chapman

Asst. Town Clerk

TOWN CLERK'S OFFICE  
BOURNE, MASS  
**August 27, 2015**

***The Board of Registrars will hold a meeting on September 16, 2015 for the purpose of registering voters for the upcoming Special Election of October 6, 2015.***

***The Board of Registrars will hold a meeting on October 9, 2015 for the purpose of registering voters for the upcoming Special Town Meeting of October 19, 2015.***

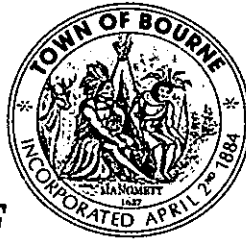
***The Registrar of Voters will be in session both dates from 4:30 PM to 8:00 PM at the Bourne Town Hall located at 24 Perry Avenue, Buzzards Bay, MA 02532.***

*Sincerely,*

*Barbara P. Jacobs*  
*Adelaide M. Carrara*  
*Perry A. Burgeson*  
*Barry H. Johnson*

***Town of Bourne  
Registrars of Voters***





# TOWN OF BOURNE

2015 SEP 30 AM 10 12

Office of the Town Clerk

TOWN CLERK'S OFFICE  
BOURNE, MASS

## MEETING NOTICE

Agency: The Board of Registrars

- When: October 6, 2015

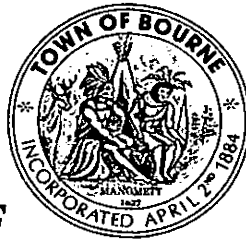
Where: Town Clerk's Office

Time: 6am until the Close of the October 6, 2015 Special Election

The purpose(s) of this session is that Registrars need to be in session throughout this day to deal with any problems that might arise during this Special Election.

For the Board,

  
Barry H. Johnson, Member



# TOWN OF BOURNE

Office of the Town Clerk

## MEETING NOTICE

AGENCY: Board of Registrars

WHEN: Friday, October 9, 2015

TIME: 5pm.

WHERE: Clerk's Office in Town Hall

2015 OCT 7 PM 2 35  
TOWN CLERK'S OFFICE  
BOURNE MASS

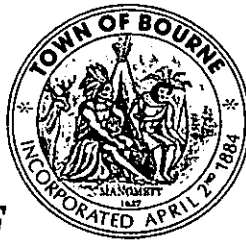
### AGENDA

The purpose of the meeting is to review and vote whether or not the Provisional Ballots cast in the October 6, 2015 Proposition 2 1/2 Override Election shall be included in the total ballot(s) count for said election.

For the Board of Registrars:



Barry H. Johnson, Member of the Board



# TOWN OF BOURNE

## Office of the Town Clerk

### MINUTES OF THE BOARD OF REGISTRARS MEETING HELD ON FRIDAY, OCTOBER 9, 2015

Present: Registrars Barbara Jacobs, Adelaide Carrara, and Penny Bergeson, Ass't. Town Clerk  
Wendy Chapman

Absent and excused: Registrar Barry Johnson


PURPOSE OF THE MEETING: to determine whether or not the Provisional Ballots that were cast by the following persons in the October 6, 2015 Override Election should be included in the overall vote totals of said election. By unanimous vote...the following votes WILL BE INCLUDED IN THE TOTAL VOTE COUNT:

- 1) Richard R. McManus...946 Shore Road...Pocasset
- 2) Christine A. McManus...946 Shore Road...Pocasset

By unanimous vote...the following votes WILL NOT BE INCLUDED IN THE TOTAL VOTE COUNT:

- 1). Wendy Noyes...10 Carl Gardner Road...Monument Beach: a registered voter in Falmouth, Mass.
- 2). Ashley R. Halstead...79A Waterhouse Road: a registered voter in Ware, Mass.
- 3). Joseph K. Halstead...79A Waterhouse Road: a registered voter in Ware, Mass.

These minutes were created after reviewing the Registrars comments in the Application

  
Barry H. Johnson, Town Clerk

OCT 15 PM 12 19  
TOWN CLERK'S OFFICE  
BOURNE, MASS