



TOWN OF BOURNE BOARD OF HEALTH

24 Perry Avenue
Buzzards Bay, MA 02532
www.townofbourne.com/health
Phone (508) 759-0600 ext. 1513
Fax (508) 759-0679



Potluck Event

Under Chapter 230 of the Acts of 2014, all the following conditions must be met for the event to be considered a “potluck event”:

- People must be gathered to share food at the event;
- no compensation may be provided for bringing food to the event;
- the event is sponsored by a group of individuals or by a religious, charitable or nonprofit organization;
- the event may not be conducted for commercial purposes, but money may be collected to support the religious, charitable or nonprofit organization; and
- the participants at the event must be informed that neither the food nor the facilities have been inspected by the state or by a local public health agency.

A business establishment dealing in the sale of food may not sponsor a potluck event. Additionally, food from a potluck event shall not be brought into the kitchen of a business establishment dealing in the sale of food. If all of these qualifications are met, the event constitutes a “potluck event” under Massachusetts law and food brought to the event for consumption is exempt from regulation by DPH or by an LBOH.

It is important to note that under the law, participants at the event must be informed that neither the food nor the facilities have been inspected by the state or by a local public health agency for the event to qualify as a “potluck event” and be exempt from regulation DPH or by any LBOH. Participants do not have to be members of the sponsoring organization for the event to be considered a “potluck event.”

DPH also notes that the most commonly-reported food preparation practices that contribute to food borne illness are improper holding temperatures, poor personal hygiene, inadequate cooking, contaminated equipment, and food from unsafe sources. For additional information on food safety, organizations looking to conduct potluck events may wish to consult the USDA’s publication ["Cooking for Groups: A Volunteer’s Guide to Food Safety"](#).

I _____ understand the above information on Chapter 230 of the Acts of 2014 and have received a copy of the publication “Cooking for Groups: A Volunteer’s Guide to Food Safety”. It is understood that our event follows all the conditions stated above, and will post a notification stating **“neither the food nor the facilities have been inspected by the state or by the Bourne Health Department”**. By signing this agreement I understand and take full responsibility for the event.

Signature: _____

Date: _____

Event: _____

Date of Event: _____