

Procedures for Board of Health Public Comment for Non-agenda Items

- Public comments may be brought before the Board of Health during the Public Comment portion of the meeting agenda.
- Each speaker is limited to 3 minutes for comment.
- No commenter may speak for longer than the time limit established by the Board unless the Chair grants additional time for that speaker based on the circumstances at-hand (such as representation by that speaker of a larger group of persons, complexity of the speaker's topic, or other factors). The Chair may also shorten a speaker's time limit based on repetition of comments or other circumstances including efficient conduct of the meeting.
- The Board members are unable to respond due to posting requirements of the Open Meeting Law.
- Please sign in on the sign-in sheet to be heard during the public comment session.
- Each speaker shall state and record on the sign-in list their name so it can be recorded in the minutes of the meeting. The speaker may also provide other identifying information about themselves.
- If a speaker is representing or speaking on behalf of other persons, groups or entities, then the speaker shall state the nature of that representation.
- Public comments shall relate to matters within the purview of the Board of Health.
- No person shall engage in disruptive, discourteous, belligerent, impertinent, threatening, disparaging, or otherwise uncivil behavior. The Chair may limit or end the comments of any person who engages in this conduct.
- Repetitive Comments: Speakers shall refrain from repeating their own comments and testimony and the comments and testimonies of others. The Chair may limit or end the speaker's time if the speaker is excessively repetitive.
- Members of the public shall refrain from interrupting the designated speaker. The Chair may interrupt a speaker at any time to enforce these rules.
- When appropriate, matters raised by the public may be referred, without further debate or discussion, by the Chair, to the appropriate committee, commission or other public body of the Town.