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2009

**School Committee
And
All Sub-Committees**

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BOURNE SCHOOL COMMITTEE MEETING

DATE: WEDNESDAY, JANUARY 7, 2009

**TIME: 6:45 P.M. EXECUTIVE SESSION
7:30 P.M. REGULAR MEETING**

PLACE: BOURNE HIGH SCHOOL LIBRARY

AGENDA

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

**6:45 EXECUTIVE SESSION FOR NEGOTIATIONS STRATEGIES
7:30 REGULAR SESSION MEETING**

1. REGARDING DISCUSSION OF THE FINANCIAL STATE OF THE TOWN OF BOURNE WITH TOM GUERINO, TOWN ADMINISTRATOR
2. REGARDING A PRESENTATION BY ELLEN VARNERIN ON CHARACTER EDUCATION
3. REGARDING MINUTES (December 3, 2008)
4. REGARDING STUDENT MEMBER'S REPORT
5. REGARDING REPORT FROM DAVID O'HARA REGARDING THE SAILING CLUB
6. REGARDING APPROVAL OF THE TECHNOLOGY PLAN FOR 2008-2014
7. REGARDING APPROVAL OF THE NAME OF THE NEW ELEMENTARY SCHOOL
8. REGARDING APPROVAL OF THE FIRST QUARTER FINANCIAL REPORT
9. REGARDING THE FY 2010 BUDGET
10. REPORTS FROM THE SUPERINTENDENT/ASSISTANT SUPERINTENDENT/DIRECTOR OF STUDENT AND SPECIAL EDUCATION SERVICES/DIRECTOR OF BUSINESS SERVICES/DIRECTOR OF TECHNOLOGY
11. REGARDING SUBCOMMITTEE REPORTS—READING OF THE AGENDA
Budget Mr. Lavoie will report
12. REGARDING SCHOOL COMMITTEE GOALS FOR 08-09

BOURNE SCHOOL COMMITTEE

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BOURNE SCHOOL COMMITTEE MEETING

January 7, 2009

The Bourne School Committee met in the Community Meeting Room at Bourne High School on Wednesday, January 7, 2009. *Present for the Committee were:* Richard Lavoie, Chairman, Joseph Gordon, Tammy Staiger, Allen Swain, Christine Crane, Jonathan O'Hara, Quimby Mahoney, and Student Member Bethany Ashworth.

Present for the Administration were: Edmond LaFleur, Dr. Joyce Harrington, Peter Simpson, Barbara Lavoine, and Ellen Varnerin.

Principals present: Jeanne Holland, Debra Howard, and Donald Morrissey.

Others present: Paul Gately, reporter from Upper Cape Codder, CDR Steve Torpey, Executive Officer, Coast Guard representative, Mary Jo Coggeshall, Chairman of the Bourne School Building Committee, and Tom Guerino, Town Administrator.

Richard Lavoie opened the public session meeting at 6:45 p.m. and immediately went into executive session for negotiation strategies, then at 7:30 p.m. went back into public session.

1. REGARDING DISCUSSION OF THE FINANCIAL STATE OF THE TOWN OF BOURNE WITH TOM GUERINO, TOWN ADMINISTRATOR

Tom Guerino spoke on this item.

2. REGARDING A PRESENTATION BY ELLEN VARNERIN ON CHARACTER EDUCATION

Ellen Varnerin, Annmarie Ridings, Gina Giambusso, and Jessica Sullivan gave this presentation.

VOTED: Richard Lavoie requested a motion to move agenda item #4 the Student Members Report to the next item on the agenda and move item #3 the Minutes to be discussed after agenda item #5.

4. REGARDING STUDENT MEMBER'S REPORT

Bethany Ashworth read her report.

5. REGARDING REPORT FROM DAVID O'HARA REGARDING THE SAILING CLUB

David O'Hara spoke on this item. David would like to continue the sailing club this year again as a self-funded program.

VOTED: On a motion made by Joseph Gordon and seconded by Allen Swain it was unanimously voted to approve the sailing club as it was presented last year and continue this year as a self-funded program at no cost to the school. Jonathan O'Hara abstained.

3. REGARDING MINUTES (December 3, 2008)

VOTED: On a motion made by Tammy Staiger and seconded by Quimby Mahoney it was unanimously voted to approve the Bourne School Committee meeting minutes from December 3, 2008 as edited. Jonathan O'Hara abstained.

BOURNE, MASS.
TOWN CLERK'S OFFICE

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6. REGARDING APPROVAL OF THE TECHNOLOGY PLAN FOR 2008-2014

Barbara Lavoine spoke on this item.

VOTED: On a motion made by Jonathan O'Hara and seconded by Allen Swain it was unanimously voted to approve the technology plan with the edit as submitted for 2008-2014.

7. REGARDING APPROVAL OF THE NAME OF THE NEW ELEMENTARY SCHOOL

Richard Lavoie spoke on this item.

The subcommittee, which consisted of Richard Lavoie, Allen Swain, Christine Crane, Mary Jo Coggeshall, representative from the Bourne School Building Committee, and Susan Baracchini, representative from the PTA, are recommending a name to the School Committee. Also present were Quimby Mahoney and David Fonseca, Bourne Enterprise reporter.

VOTED: On a motion made by Christine Crane and seconded by Joseph Gordon it was voted to approve the name the Bourndale Elementary School as the name of the new school.

Christine Crane	Yes	Tammy Staiger	Yes
Joseph Gordon	Yes	Jonathan O'Hara	Yes
Allen Swain	Yes	Quimby Mahoney	No
Richard Lavoie	Yes		

8. REGARDING APPROVAL OF THE FIRST QUARTER FINANCIAL REPORT

Edmond LaFleur/Peter Simpson spoke on this item.

VOTED: On a motion made by Tammy Staiger and seconded by Jonathan O'Hara it was unanimously voted to approve the transfers for the FY09 Q1 Financial Report as presented. Christine Crane abstained she was not present for the voting.

9. REGARDING THE FY 2010 BUDGET

Edmond LaFleur/Peter Simpson spoke on this item

VOTED: On a motion made by Tammy Staiger and seconded by Joseph Gordon it was unanimously voted to approve the bottom line number \$20,894,561 in the FY 2010 Level Funded Budget.

VOTED: On a motion made by Tammy Staiger and seconded by Allen Swain it was unanimously voted to add an item, Changes to the Capital Outlay Request, to the agenda.

10. CHANGES IN THE CAPITAL OUTLAY REQUEST

Edmond LaFleur spoke on this item.

VOTED: On a motion made by Tammy Staiger and seconded by Allen Swain it was unanimously voted to approve the Capital Outlay budget for FY 2010 as amended.

**11. REPORTS FROM THE SUPERINTENDENT/ASSISTANT
SUPERINTENDENT/DIRECTOR OF STUDENT AND SPECIAL EDUCATION
SERVICES/DIRECTOR OF BUSINESS SERVICES/DIRECTOR OF TECHNOLOGY**

- a. Superintendent* - Superintendent LaFleur gave his report.
- b. Assistant Superintendent* - Dr. Joyce Harrington gave her report.
- c. Director of Students and Special Education Services* - Ellen Varnerin gave her report.
- d. Director of Business Services* - Peter Simpson gave his report.
- e. Director of Technology* - Barbara Lavoine gave her report.

12. REGARDING SUBCOMMITTEE REPORTS—READING OF THE AGENDA

- a. Budget* - Mr. Lavoie gave this report.
- b. School Building* - Mr. LaFleur gave this report.

13. REGARDING SCHOOL COMMITTEE GOALS FOR 08-09

Richard Lavoie spoke on this item.

14. OTHER

Superintendent Edmond LaFleur informed everyone that the Adopt a Flag Program is doing well. A Flag has been provided to the following schools by the provider indicated:

Bourne High School	Bay Motor Inn, Buzzards Bay
Peebles School	United Insurance Agency, Buzzards Bay
Bourne Middle School	Charizma Hair Salon, Buzzards Bay
Otis Memorial School	CVS Pharmacy, Buzzards Bay
Administration Building	Franklin Flags

VOTED: On a motion made by Allen Swain and seconded by Joseph Gordon it was unanimously voted to adjourn at 9:38 p.m.

The next Bourne School Committee Meeting is on Wednesday, February 4, 2009.

Respectfully submitted,

Carole Ellis
Recording Secretary

BOURNE SCHOOL COMMITTEE MEETING**DATE: WEDNESDAY, FEBRUARY 4, 2009****TIME: 6:00 P.M. EXECUTIVE SESSION
7:30 P.M. REGULAR MEETING****PLACE: BOURNE HIGH SCHOOL COMMUNITY
MEETING ROOM****AGENDA****CALL TO ORDER AND PLEDGE OF ALLEGIANCE****6:00 EXECUTIVE SESSION WITH ATTORNEY JOSEPH EMERSON FOR
NEGOTIATIONS STRATEGIES
7:30 REGULAR SESSION MEETING**

1. REGARDING A PRESENTATION ON THE PEBBLES SCHOOL FEASIBILITY STUDY REQUEST BY THE CAPITAL OUTLAY COMMITTEE
2. REGARDING A DISCUSSION ON A PROPOSAL TO LOOK AT CONSOLIDATING TOWN/SCHOOL SERVICES
3. REGARDING A PRESENTATION BY RON MC CARTHY AND AMY CETNER ON THE LEAP PROGRAM
4. REGARDING MINUTES (January 7, 2009)
5. REGARDING STUDENT MEMBER'S REPORT
6. REGARDING THE PROPOSED SCHOOL CALENDAR FOR 2009-2010
7. REGARDING THE STONE SCHOOL
8. REGARDING THE SUPERINTENDENT'S EVALUATION
9. REGARDING THE FY 2009 AND 2010 BUDGET
10. REPORTS FROM THE SUPERINTENDENT/ASSISTANT SUPERINTENDENT/DIRECTOR OF STUDENT AND SPECIAL EDUCATION SERVICES/DIRECTOR OF BUSINESS SERVICES/DIRECTOR OF TECHNOLOGY
11. REGARDING SUBCOMMITTEE REPORTS—READING OF THE AGENDA
 - Budget Mr. Lavoie will report
 - Facilities Mrs. Staiger will report
12. REGARDING SCHOOL COMMITTEE GOALS FOR 08-09

TOWN CLERK'S OFFICE
BOURNE, MASS.

2009 JAN 30 AM 11 35

BOURNE SCHOOL COMMITTEE MEETING

February 4, 2009

The Bourne School Committee met in the Community Meeting Room at Bourne High School on Wednesday, February 4, 2009. *Present for the Committee were:* Richard Lavoie, Chairman, Tammy Staiger, Allen Swain, Christine Crane, Jonathan O'Hara, Quimby Mahoney, and Student Member Bethany Ashworth. Joseph Gordon was absent.

Present for the Administration were: Edmond LaFleur, Dr. Joyce Harrington, Barbara Lavoine, and Ellen Varnerin.

Principals present: Jeanne Holland, Debra Howard, Donald Morrissey, and Ronald McCarthy.

Others present: Paul Gately, reporter from Upper Cape Codder, David Fonseca, reporter from Bourne Enterprise. CDR Steve Torpey, Executive Officer, Coast Guard representative, Dan Tavares from Kaestle Boos Assoc., and Tom Guerino, Town Administrator.

Richard Lavoie opened the public session meeting at 6:40 p.m. and immediately went into executive session for negotiation strategies, then at 7:37 p.m. went back into public session.

1. REGARDING A PRESENTATION OF THE PEEBLES SCHOOL FEASIBILITY STUDY REQUEST BY THE CAPITAL OUTLAY COMMITTEE

Dan Tavares of Kaestle Boos gave this presentation.

2. REGARDING A DISCUSSION ON A PROPOSAL TO LOOK AT CONSOLIDATING TOWN/SCHOOL SERVICES

Mr. Prichard spoke on this item.

VOTED: On a motion made by Jonathan O'Hara and seconded by Tammy Staiger it was unanimously voted to move item #5 to the next item on the agenda.

5. REGARDING STUDENT MEMBER'S REPORT

Bethany Ashworth read her report.

3. REGARDING A PRESENTATION BY RONALD MCCARTHY AND AMY CETNER ON THE LEAP PROGRAM (LEADERSHIP EDUCATIONAL ADVISORY PROGRAM)

Ronald McCarthy and Amy Cetner gave this presentation.

4. REGARDING MINUTES (January 7, 2008)

VOTED: On a motion made by Christine Crane and seconded by Quimby Mahoney, it was unanimously voted to accept the Bourne School Committee meeting minutes from January 7, 2009 as modified.

2009 FEB 4 2 PM 1 49
TOWN CLERK'S OFFICE
BOURNE, MASS

6. REGARDING THE PROPOSED SCHOOL CALENDAR FOR 2009-2010

Edmond LaFleur is presenting the school calendar as a first draft. This will not be voted on until next month. A copy has been forwarded to Ms. Holden of the BEA.

7. REGARDING THE STONE SCHOOL

The Stone School has been vacant since 2001 and it has no use to the Bourne School Department. By policy, it must be declared surplus and turned over to the town Board of Selectmen.

VOTED: On a motion made by Christine Crane and seconded by Tammy Staiger it was unanimously voted to turn the Stone School over to the town of Bourne Board of Selectmen.

8. REGARDING THE SUPERINTENDENT'S EVALUATION

Richard Lavoie spoke on this item.

Edmond LaFleur will provide a self evaluation by February 11, 2009.

9. REGARDING THE FY 2009 AND 2010 BUDGET

Edmond LaFleur spoke on this item reporting the FY 09 budget is now showing a \$143,000 shortfall as a result of the Governor's 09 cuts and out of district tuition increases.

No motion required.

**10. REPORTS FROM THE SUPERINTENDENT/ASSISTANT
SUPERINTENDENT/DIRECTOR OF STUDENT AND SPECIAL EDUCATION
SERVICES/DIRECTOR OF BUSINESS SERVICES/DIRECTOR OF TECHNOLOGY**

- a. Superintendent* - Superintendent LaFleur gave his report.
- b. Assistant Superintendent* - Dr. Joyce Harrington gave her report.
- c. Director of Students and Special Education Services* - Ellen Varnerin gave her report.
- d. Director of Business Services* - Edmond LaFleur gave this report.
- e. Director of Technology* - Barbara Lavoine gave her report.

11. REGARDING SUBCOMMITTEE REPORTS—READING OF THE AGENDA

- a. Budget* - Richard Lavoie gave this report.
- b. Facilities* - Tammy Staiger gave this report.

13. REGARDING SCHOOL COMMITTEE GOALS FOR 08-09

Richard Lavoie spoke on this item.

VOTED: On a motion made by Allen Swain and seconded by Christine Crane it was unanimously voted to adjourn at 9:00 p.m.

The next Bourne School Committee Meeting is on Wednesday, March 4, 2009.

Respectfully submitted,

Carole Ellis
Recording Secretary

2009 MAR 2 PM 1 49
TOWN CLERK'S OFFICE
BOURNE, MASS

BOURNE SCHOOL COMMITTEE MEETING**DATE: WEDNESDAY, MARCH 4, 2009****TIME: 7:00 P.M. EXECUTIVE SESSION MEETING
7:30 P.M. REGULAR MEETING****PLACE: BOURNE HIGH SCHOOL COMMUNITY
MEETING ROOM****AGENDA****CALL TO ORDER AND PLEDGE OF ALLEGIANCE****7:00 EXECUTIVE SESSION MEETING FOR NEGOTIATION STRATEGIES AND
PERSONNEL ISSUE****7:30 REGULAR SESSION MEETING**

1. REGARDING A PRESENTATION BY THE ELEMENTARY PRINCIPALS
ON THE ELEMENTARY MUSIC APPRECIATION PROGRAM
2. REGARDING A DISCUSSION WITH THE CAPITAL OUTLAY COMMITTEE
RE USING SCHOOL LAND ON MAC ARTHUR BOULEVARD
3. REGARDING MINUTES (February 4, 2009)
4. REGARDING STUDENT MEMBER'S REPORT
5. REGARDING APPROVAL FOR THE MIDDLE SCHOOL NATURE'S CLASSROOM
TRIP SEPTEMBER 28 TO OCTOBER 2, 2009.
6. REGARDING APPROVAL OF THE PROPOSED SCHOOL CALENDAR FOR 2009-
2010
7. REGARDING AWARDDING OF THE BID FOR THE HIGH SCHOOL LOCK SETS
8. REGARDING THE SECOND QUARTER FINANCIAL REPORT
9. REGARDING THE REQUEST FOR PROPOSALS FOR THE MANAGEMENT
OF THE BOURNE PUBLIC SCHOOL'S FOOD SERVICES PROGRAM
10. REPORTS FROM THE SUPERINTENDENT/ASSISTANT
SUPERINTENDENT/DIRECTOR OF STUDENT AND SPECIAL EDUCATION
SERVICES/DIRECTOR OF BUSINESS SERVICES/DIRECTOR OF TECHNOLOGY
11. REGARDING SUBCOMMITTEE REPORTS—READING OF THE AGENDA
Facilities Mrs. Staiger will report
12. REGARDING SCHOOL COMMITTEE GOALS FOR 08-09

2009 FEB 27 AM 10 17
TOWN CLERK'S OFFICE
BOURNE, MASS

BOURNE SCHOOL COMMITTEE MEETING

March 4, 2009

The Bourne School Committee met in the Community Meeting Room at Bourne High School on Wednesday, March 4, 2009. *Present for the Committee were:* Richard Lavoie, Chairman, Tammy Staiger, Joseph Gordon, Christine Crane, Allen Swain, Jonathan O'Hara, Quimby Mahoney, and Student Member Bethany Ashworth.

Present for the Administration were: Edmond LaFleur, Dr. Joyce Harrington, Peter Simpson, Barbara Lavoine, and Ellen Varnerin.

Principals present: Donald Morrissey, Jeanne Holland, Debra Howard, and Mary Childress.

Others present: Mary Jo Coggeshall, Chairman of the Bourne School Building Committee, Tom Guerino, Town Administrator, Mary Jane Mastrangelo and Donald Pickard from the Capital Outlay Committee, and Michael Leitzel, Engineering Technician.

Richard Lavoie opened the public session meeting at 7:00 p.m. and immediately went into executive session for negotiations strategies, then at 7:40 p.m. went back into public session.

1. REGARDING A PRESENTATION BY THE ELEMENTARY PRINCIPALS ON THE ELEMENTARY MUSIC APPRECIATION PROGRAM

The elementary school principals gave this presentation.

2. REGARDING A DISCUSSION WITH THE CAPITAL OUTLAY COMMITTEE RE USING SCHOOL LAND ON MAC ARTHUR BOULEVARD

Mary Jane Mastrangelo spoke on this item. Michael Leitzel presented a layout plan to the committee.

VOTED: On a motion made by Jonathan O'Hara and seconded by Allen Swain, it was unanimously voted to conceptually approve the development of a police station on the parcel of land on MacArthur Blvd. that the school owns for a feasibility study.

VOTED: On a motion made by Joseph Gordon and seconded by Jonathan O'Hara, it was unanimously voted to move agenda item number four to the next item on the agenda.

4. REGARDING STUDENT MEMBER'S REPORT

Bethany Ashworth read her report.

3. REGARDING MINUTES (February 4, 2009)

VOTED: On a motion made by Christine Crane and seconded by Jonathan O'Hara, it was unanimously voted to approve the Bourne School Committee meeting minutes from February 4, 2009 as written. Joseph Gordon abstained.

2009 MAR 30 PM 1 03
TOWN CLERK'S OFFICE,
BOURNE, MASS.

**5. REGARDING APPROVAL FOR THE MIDDLE SCHOOL NATURE'S CLASSROOM TRIP
SEPTEMBER 28 TO OCTOBER 2, 2009**

Mrs. Childress spoke on this item.

VOTED: On a motion made by Christine Crane and seconded by Allen Swain it was unanimously voted to approve next school year's Nature's Classroom trip dated September 28th to October 2nd, to Silver Bay, New York as proposed.

6. REGARDING APPROVAL OF THE PROPOSED SCHOOL CALENDAR FOR 2009-2010

Edmond LaFleur spoke on this item.

A motion was made by Christine Crane and seconded by Tammy Staiger but then the motion was withdrawn.

It will be added to the agenda for the April meeting.

7. REGARDING AWARDING OF THE BID FOR THE HIGH SCHOOL LOCK SET

Peter Simpson spoke on this item.

VOTED: On a motion made by Tammy Staiger and seconded by Quimby Mahoney it was unanimously voted that in accordance with Massachusetts General Law, Chapter 149, the Bourne School Committee acting as the awarding authority accept the bid of KELKOR Incorporated in the amount of \$62,626 to remove and replace locksets in classrooms at Bourne High School. KELKOR Incorporated is the lowest responsible bidder.

8. REGARDING THE SECOND QUARTER FINANCIAL REPORT

Edmond LaFleur spoke on this item.

VOTED: On a motion made by Jonathan O'Hara and seconded by Allen Swain it was unanimously voted to accept the second quarter financial report as presented.

**9. REGARDING THE REQUEST FOR PROPOSALS FOR THE MANAGEMENT OF THE
BOURNE PUBLIC SCHOOL'S FOOD SERVICE PROGRAM**

Edmond LaFleur spoke on this item.

The subcommittee, which will consist of Dr. Joyce Harrington, Debra Howard, Ronald McCarthy, Peter Simpson, and Christine Crane, will review all the proposals and select two to present to the budget subcommittee and then to the full School Committee.

**10. REPORTS FROM THE SUPERINTENDENT/ASSISTANT
SUPERINTENDENT/DIRECTOR OF STUDENT AND SPECIAL EDUCATION
SERVICES/DIRECTOR OF BUSINESS SERVICES/DIRECTOR OF TECHNOLOGY**

- a. Superintendent* - Superintendent LaFleur gave his report and read his Disclosure of Appearance of Conflict of Interest. Mr. LaFleur informed the Committee that the disclosure would be filed with the Town Clerk as required.
- b. Assistant Superintendent* - Dr. Joyce Harrington gave her report.
- c. Director of Students and Special Education Services* - Ellen Varnerin gave her report.
- d. Director of Business Services* - Peter Simpson gave his report.
- e. Director of Technology* - Barbara Lavoine gave her report.

11. REGARDING SUBCOMMITTEE REPORTS—READING OF THE AGENDA

- a. Facilities* - Tammy Staiger gave her report.

12. REGARDING SCHOOL COMMITTEE GOALS FOR 08-09

VOTED: On a motion made by Christine Crane and seconded by Joseph Gordon it was unanimously voted adjourn at 9:27 p.m.

The next Bourne School Committee meeting is on Wednesday, April 1, 2009.

Respectfully submitted,

Carole Ellis
Recording Secretary

BOURNE SCHOOL COMMITTEE MEETING**DATE: WEDNESDAY, APRIL 1, 2009****TIME: 6:45 P.M. EXECUTIVE SESSION MEETING
7:30 P.M. REGULAR MEETING****PLACE: BOURNE HIGH SCHOOL COMMUNITY
MEETING ROOM****AGENDA****CALL TO ORDER AND PLEDGE OF ALLEGIANCE****7:00 EXECUTIVE SESSION MEETING FOR NEGOTIATION STRATEGIES AND
MINUTES (2/4/09 AND 3/4/09)****7:30 REGULAR SESSION MEETING**

1. REGARDING A PRESENTATION BY MRS. HOWARD ON THE 6+1 WRITING PROGRAM
2. REGARDING MINUTES (March 4, 2009)
3. REGARDING STUDENT MEMBER'S REPORT
4. 8:00 P.M. REGARDING PUBLIC HEARING FOR THE FY 10 SCHOOL BUDGET
5. REGARDING PRESENTATION AND APPROVAL OF SCHOOL COUNCIL PLANS
6. REGARDING REQUEST FOR APPROVAL FOR A FIRST GRADE FIELD TRIP TO ROGER WILLIAMS PARK ZOO IN PROVIDENCE, RHODE ISLAND IN MAY
7. REGARDING APPROVAL OF THE 2009-2010 SCHOOL CALENDAR
8. REGARDING REQUEST TO WAIVE ARTICLE XVI, SECTION 14, OF THE COLLECTIVE BARGAINING AGREEMENT WITH THE TEACHERS
9. REGARDING AWARDING OF THE BID FOR A THREE YEAR CONTRACT TO A FOOD SERVICES MANAGEMENT COMPANY
10. REGARDING THE SUPERINTENDENT'S EVALUATION
11. REGARDING DATE FOR THE MAY MEETING
12. REPORTS FROM THE SUPERINTENDENT/ASSISTANT SUPERINTENDENT/DIRECTOR OF STUDENT AND SPECIAL EDUCATION SERVICES/DIRECTOR OF BUSINESS SERVICES/DIRECTOR OF TECHNOLOGY
13. REGARDING SUBCOMMITTEE REPORTS—READING OF THE AGENDA
Facilities Mrs. Staiger will report Curriculum Mrs. Crane will report
Budget Mr. Lavoie will report
14. REGARDING SCHOOL COMMITTEE GOALS FOR 08-09

 2009 MAR 27 AM 10 12
 TOWN CLERK'S OFFICE
 BOURNE, MASS.

BOURNE SCHOOL COMMITTEE MEETING

April 1, 2009

The Bourne School Committee met in the Community Meeting Room at Bourne High School on Wednesday, April 1, 2009. *Present for the Committee were:* Richard Lavoie, Chairman, Tammy Staiger, Joseph Gordon, Allen Swain, Jonathan O'Hara, Quimby Mahoney, and Student Member Bethany Ashworth. Christine Crane left at 7:42.

Present for the Administration were: Edmond LaFleur, Dr. Joyce Harrington, Barbara Lavoine, and Ellen Varnerin.

Principals present: Ronald McCarthy, Donald Morrissey, Debra Howard, and Mary Childress.

Others present: Mary Jo Coggeshall, Chairman of the Bourne School Building Committee, Lauri Gilbert, Vice President of the Bourne Educators Association (BEA), Tina Canterbury, BEA Secretary, Susan Baracchini, president of the PTA, David Fonseca, reporter from the Bourne Enterprise, Paul Gately, reporter from the Upper Cape Codder, CDR Steve Torpey, Executive Officer, Coast Guard representative, Bill Gibbons, Kathy Moriarty, and Kathy Conway.

Richard Lavoie opened the public session meeting at 6:45 p.m. and immediately went into executive session for contract negotiations, then at 7:36 p.m. went back into public session.

1. REGARDING A PRESENTATION BY MRS. HOWARD ON THE 6+1 WRITING PROGRAM

Debra Howard gave this presentation.

Richard Lavoie recessed the regular meeting to go into the public hearing for the presentation of the FY 2010 School Budget.

4. 8:00 PM REGARDING PUBLIC HEARING FOR THE FY 2010 SCHOOL BUDGET

Edmond LaFleur gave this presentation.

VOTED: On a motion made by Tammy Staiger and seconded by Allen Swain it was unanimously voted to approve the FY 2010 budget as presented in the amount of \$20,814,561.00. Christine Crane abstained.

VOTED: On a motion made by Jonathan O'Hara and seconded by Joseph Gordon it was unanimously voted to move item #3 to the next item on the agenda.

3. REGARDING STUDENT MEMBER'S REPORT

Bethany Ashworth read her report.

2. REGARDING MINUTES (March 4, 2009)

VOTED: On a motion made by Tammy Staiger and seconded by Jonathan O'Hara, it was unanimously voted to approve the Bourne School Committee meeting minutes from March 4, 2009 as written.

BOURNE, MASS.
TOWN CLERK'S OFFICE
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5. REGARDING PRESENTATION AND APPROVAL OF SCHOOL COUNCIL PLANS

- Donald Morrissey spoke about the 2009-2010 School Improvement Plan for James F. Peebles School.
- Debra Howard spoke about the School Council Improvement Plan Final Report for Ella F. Hoxie Elementary School.
- Mary Childress spoke about the Bourne Middle School 2009-2010 School Improvement Plan.
- Ronald McCarthy spoke about the Bourne High School 2009-2010 School Improvement Plan.

VOTED: On a motion made by Joseph Gordon and seconded by Allen Swain it was unanimously voted to approve the Bourne High School 2009, Middle School 2009, Peebles School 2009, and the Hoxie 2009 Improvement Plans.

6. REGARDING REQUEST FOR APPROVAL FOR A FIRST GRADE FIELD TRIP TO ROGER WILLIAMS PARK ZOO IN PROVIDENCE, RHODE ISLAND IN MAY

Edmond LaFleur spoke on this item.

VOTED: A motion was made by Allen Swain and seconded by Joseph Gordon, it was unanimously voted to approve the first grade field trip to Roger Williams Park Zoo in Providence, Rhode Island in May as presented.

7. REGARDING APPROVAL OF THE 2009-2010 SCHOOL CALENDAR

Edmond LaFleur spoke on this item.

VOTED: On a motion made by Tammy Staiger and seconded by Allen Swain, it was voted to approve the student 2009-2010 school calendar as presented. Joseph Gordon and Quimby Mahoney opposed. Christine Crane was not present to vote.

8. REGARDING REQUEST TO WAIVE ARTICLE XVI, SECTION 14 OF THE COLLECTIVE BARGAINING AGREEMENT WITH THE TEACHERS

Edmond LaFleur spoke on this item. A teacher is requesting to retire in June 2009.

VOTED: On a motion made by Quimby Mahoney and seconded by Allen Swain it was unanimously voted to waive Article XVI, section 14 of the Collective Bargaining Agreement for this one time request.

9. REGARDING AWARDING OF THE BID FOR A THREE YEAR CONTRACT TO A FOOD SERVICES MANAGEMENT COMPANY

Edmond LaFleur spoke on this item.

VOTED: On a motion made by Tammy Staiger and seconded by Jonathan O'Hara it was unanimously voted in accordance with Massachusetts General Law Chapter 30b Section 6, the Bourne School Committee acting as the awarding authority, a motion is made to accept the recommendation of the Food Service Selection Committee and endorsement for the Budget Subcommittee of the Bourne School Committee to award a 3 year contract to Chartwells Educational Dining Services. Acceptance of the motion is contingent on successful negotiation of a contract. In addition to the Non-Price Proposal, the Price Proposal has been reviewed and deemed favorable for Bourne Public Schools. This motion is also contingent on approval of an unsigned contract by the Department of Elementary and Secondary Education after April 15, 2009 submittal deadline.

10. REGARDING THE SUPERINTENDENT'S EVALUATION

Richard Lavoie spoke on this item.

The Superintendent's evaluation should be available for presentation at the next Bourne School Committee meeting.

11. REGARDING DATE FOR THE MAY MEETING

Richard Lavoie spoke on this item.

Because of Town Meeting, the Bourne School Committee usually holds the May meeting the last week in April, which would be April 29, 2009.

**12. REPORTS FROM THE SUPERINTENDENT/ASSISTANT
SUPERINTENDENT/DIRECTOR OF STUDENT AND SPECIAL EDUCATION
SERVICES/DIRECTOR OF BUSINESS SERVICES/DIRECTOR OF TECHNOLOGY**

- a. Superintendent* - Superintendent LaFleur gave his report.
- b. Assistant Superintendent* - Dr. Joyce Harrington gave her report.
- c. Director of Students and Special Education Services* - Ellen Varnerin gave her report.
- d. Director of Business Services* - Peter Simpson was absent.
- e. Director of Technology* - Barbara Lavoine gave her report.

13. REGARDING SUBCOMMITTEE REPORTS—READING OF THE AGENDA

- a. Budget* - Richard Lavoie gave this report.
- b. School Building* - Richard Lavoie gave this report.
- c. Cape Cod Collaborative* - Quimby Mahoney gave this report.
- d. Curriculum* - Christine Crane left early.

12. REGARDING SCHOOL COMMITTEE GOALS FOR 08-09

VOTED: On a motion made by Allen Swain and seconded by Jonathan O'Hara it was unanimously voted adjourn at 10:11 p.m.

The next Bourne School Committee Meeting is on Wednesday, April 29, 2009 at 7:30.

Respectfully submitted,

Carole Ellis
Recording Secretary

BOURNE SCHOOL COMMITTEE MEETING

DATE: WEDNESDAY, APRIL 29, 2009

**TIME: 6:45 P.M. EXECUTIVE SESSION MEETING
7:30 P.M. REGULAR MEETING**

**PLACE: BOURNE HIGH SCHOOL COMMUNITY
MEETING ROOM**

AGENDA

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

***7:00 EXECUTIVE SESSION MEETING FOR NEGOTIATION STRATEGIES AND
MINUTES (4/1/09)***

7:30 REGULAR SESSION MEETING

1. REGARDING A PRESENTATION BY MR. MC CARTHY REGARDING THE COLLEGE CONNECTION PROGRAM
2. REGARDING MINUTES (April 1, 2009)
3. REGARDING STUDENT MEMBER'S REPORT
4. 8:00 P.M. REGARDING PUBLIC HEARING ON THE SCHOOL COMMITTEE'S DECISION TO PARTICIPATE IN SCHOOL CHOICE
5. REGARDING PRESENTATION AND APPROVAL OF SCHOOL COUNCIL PLAN FROM OTIS MEMORIAL SCHOOL/BOURNEDALE ELEMENTARY SCHOOL
6. REGARDING REQUEST FOR APPROVAL TO OFFER A TRIP TO FRANCE TO HIGH SCHOOL STUDENTS IN APRIL 2010.
7. REGARDING REQUEST FOR APPROVAL FOR THE VOLLEYBALL TEAM TO TRAVEL TO DARIEN, CONNECTICUT TO PLAY VOLLEYBALL GAMES IN SEPTEMBER 2009
8. REGARDING THE HIGH SCHOOL "HALL OF FAME"
9. REGARDING HIGH SCHOOL MISSION AND EXPECTATIONS REVISIONS
10. REGARDING NEW COURSE OFFERINGS AT BOURNE HIGH SCHOOL FOR THE 2009-2010 SCHOOL YEAR
11. REGARDING BOURNE HIGH SCHOOL STUDENT/ATHLETE HANDBOOK REVISIONS
12. REGARDING HIGH SCHOOL STUDENT HANDBOOK REVISIONS
13. REGARDING THE TWO YEAR PROGRESS REPORT FROM NEASC

2009 APR 29 PM 11 20
TOWN CLERK'S OFFICE
BOURNE, MASS

14. REGARDING THE FOURTH OF JULY PARADE
15. REGARDING THE SUPERINTENDENT'S EVALUATION
16. REPORTS FROM THE SUPERINTENDENT/ASSISTANT
SUPERINTENDENT/DIRECTOR OF STUDENT AND SPECIAL EDUCATION
SERVICES/DIRECTOR OF BUSINESS SERVICES/DIRECTOR OF TECHNOLOGY
17. REGARDING SUBCOMMITTEE REPORTS—READING OF THE AGENDA

Facilities	Mrs. Staiger will report	Curriculum	Mrs. Crane will report
Budget	Mr. Lavoie will report	School Building Comm.	Mr. Lavoie will report
18. REGARDING SCHOOL COMMITTEE GOALS FOR 08-09

BOURNE SCHOOL COMMITTEE MEETING

April 29, 2009

The Bourne School Committee met in the Community Meeting Room at Bourne High School on Wednesday, April 29, 2009. *Present for the Committee were:* Richard Lavoie, Chairman, Tammy Staiger, Joseph Gordon, Christine Crane, Allen Swain, and Jonathan O'Hara. Quimby Mahoney, and Student Member Bethany Ashworth were absent.

Present for the Administration were: Edmond LaFleur, Peter Simpson, Dr. Joyce Harrington, Barbara Lavoine, and Ellen Varnerin.

Principals present: Ronald McCarthy, Donald Morrissey, Debra Howard, Jeanne Holland, and Mary Childress.

Others present: Mary Jo Coggeshall, Chairman of the Bourne School Building Committee, Lauri Gilbert, Vice President of the Bourne Educators Association (BEA), Tina Canterbury, BEA Secretary, Kathy Moriarty and Jeffery Farrington, BEA Members, David Fonseca, reporter from the Bourne Enterprise, Paul Gately, reporter from the Upper Cape Codder, CDR Steve Torpey, Executive Officer, Coast Guard representative, and William Gibbons, unopposed candidate for School Committee.

Richard Lavoie opened the public session meeting at 6:45 p.m. and immediately went into executive session for contract negotiations, then at 7:34 p.m. went back into public session.

Mr. Lavoie and the Bourne School Committee wished Tammy Staiger a fond farewell as this is her last meeting and presented her with an apple in appreciation of her dedication and commitment.

1. REGARDING A PRESENTATION BY MR. MC CARTHY REGARDING THE COLLEGE CONNECTION PROGRAM

Mr. McCarthy spoke on this item.

2. REGARDING MINUTES (April 1, 2009)

VOTED: On a motion made by Tammy Staiger and seconded by Allen Swain it was unanimously voted to approve the Bourne School Committee meeting minutes from April 1, 2009 as revised.

3. REGARDING STUDENT MEMBER'S REPORT

Bethany Ashworth was absent.

VOTED: On a motion made by Allen Swain and seconded by Joseph Gordon it was unanimously voted to move item 15 to the next item on the agenda.

15. REGARDING THE SUPERINTENDENT'S EVALUATION

Richard Lavoie spoke on this item. (attached)

TOWN CLERK'S OFFICE

2009 MAY 32 PM 12 29

4. 8:00 PM REGARDING PUBLIC HEARING ON THE SCHOOL COMMITTEE'S DECISION TO PARTICIPATE IN SCHOOL CHOICE

Edmond LaFleur spoke on this item.

VOTED: On a motion made by Christine Crane and seconded by Allen Swain it was unanimously voted to recommend in recognition of Chapter 76 section 12B that the Bourne School System continue to participate in School Choice in grades 5-12 and not in grades K-4 because of limitations on space and class size.

5. REGARDING PRESENTATION AND APPROVAL OF SCHOOL COUNCIL PLAN FROM OTIS MEMORIAL SCHOOL/BOURNEDALE ELEMENTARY SCHOOL

Jeanne Holland spoke about the 2009-2010 School Council Plan for Otis/Bournedale School.

VOTED: On a motion made by Joseph Gordon and seconded by Christine Crane it was unanimously voted to approve the Otis Memorial/Bournedale Elementary School Improvement Plans for 2009-2010.

6. REGARDING REQUEST FOR APPROVAL TO OFFER A TRIP TO FRANCE TO HIGH SCHOOL STUDENTS IN APRIL 2010

Mrs. Angell spoke on this item. Students Claudia and Jerome spoke about their experiences on the trip and the home stay from last year.

VOTED: On a motion made by Allen Swain and seconded by Joseph Gordon it was unanimously voted to approve the organization and advertising of a Bourne High School spring of 2010 trip to France. If parents and students choose to participate in the trip, it is with understanding that the trip is not a Bourne Public School sponsored trip. All parents and students who wish participate in this trip are asked to acknowledge their understanding that the trip to France is not school sponsored.

7. REGARDING REQUEST FOR APPROVAL FOR THE VOLLEYBALL TEAM TO TRAVEL TO DARIEN, CONNECTICUT TO PLAY VOLLEYBALL GAMES IN SEPTEMBER 2009

Mr. Acton spoke on this item. Student Christie, a varsity volley ball player, spoke about last year's trip.

VOTED: On a motion made by Jonathan O'Hara and seconded by Tammy Staiger it was unanimous voted to approve the Bourne High School volleyball team trip to Darien, Connecticut on the 12th and 13th of September 2009 for preseason scrimmages.

VOTED: On a motion made by Jonathan O'Hara and seconded by Christine Crane it was unanimous voted to add an item to the agenda regarding School Bus Schedule.

8. REGARDING SCHOOL BUS SCHEDULE

Edmond LaFleur spoke about the concept of students in kindergarten and elementary schools riding the same bus. This only affects students on the north side of the canal only the morning route to school.

VOTED: On a motion made by Christine Crane and seconded by Allen Swain it was unanimously voted to approve the concept of kindergarten students riding with elementary kids with the need for a policy change.

9. REGARDING THE HIGH SCHOOL "HALL OF FAME"

Ms. Sullivan spoke on this item.

VOTED: On a motion made by Christine Crane and seconded by Allen Swain it was unanimously voted to accept the proposal of the high school "Hall of Fame" honoring Athletes, Coaches, and Student Members as presented. (attached)

10. REGARDING HIGH SCHOOL MISSION AND EXPECTATIONS REVISIONS

Mr. McCarthy spoke on this item.

VOTED: On a motion made by Jonathan O'Hara and seconded by Joseph Gordon it was unanimously voted to approve the revisions to the Bourne High School Mission and Expectations.

11. REGARDING NEW COURSE OFFERINGS AT BOURNE HIGH SCHOOL FOR THE 2009-2010 SCHOOL YEAR

Dr. Harrington spoke on this item.

VOTED: On a motion made by Joseph Gordon and seconded by Jonathan O'Hara it was unanimously voted to add an AP Spanish and a Print Journalism course at Bourne High School for the 2009-2010 school year.

12. REGARDING BOURNE HIGH SCHOOL STUDENT/ATHLETE HANDBOOK REVISIONS

Mr. McCarthy spoke on this item.

VOTED: On a motion made by Joseph Gordon and seconded by Tammy Staiger it was unanimously voted to approve the revisions and changes to the student/athlete handbook as presented this evening to the Committee.

13. REGARDING HIGH SCHOOL STUDENT HANDBOOK REVISIONS

Mr. McCarthy spoke on this item.

VOTED: On a motion made by Joseph Gordon and seconded by Jonathan O'Hara it was unanimously voted to approve the changes to the 2008-2009 Bourne High School student handbook as represented in the document presented to the Committee.

14. REGARDING THE TWO YEAR PROGRESS REPORT FROM NEASC

Mr. McCarthy presented the Committee with an up-date on the NEASC Accreditation.

16. REGARDING THE FOURTH OF JULY PARADE

Mr. LaFleur spoke on this item.

Mr. LaFleur needs to know who will be available to participate in the parade.

**17. REPORTS FROM THE SUPERINTENDENT/ASSISTANT
SUPERINTENDENT/DIRECTOR OF STUDENT AND SPECIAL EDUCATION
SERVICES/DIRECTOR OF BUSINESS SERVICES/DIRECTOR OF TECHNOLOGY**

- a. Superintendent* - Superintendent LaFleur gave his report.
- b. Assistant Superintendent* - Dr. Joyce Harrington gave her report.
- c. Director of Students and Special Education Services* - Ellen Varnerin gave her report.
- d. Director of Business Services* - Peter Simpson gave his report.

VOTED: On a motion made by Tammy Staiger and seconded by Allen Swain it was unanimously voted in accordance with the Bourne Public Schools Budget Transfer Authority Policy, revised August 4, 1999, I would like to entertain a motion to accept the 3rd quarter transfers as presented in the Functional Category Summary worksheet. These transfers have been reviewed and accepted by the Budget Subcommittee.

- e. Director of Technology* - Barbara Lavoine gave her report.

18. REGARDING SUBCOMMITTEE REPORTS—READING OF THE AGENDA

- a. Facilities* - Tammy Staiger gave this report.
- b. Budget* - Richard Lavoie gave this report.
- c. Curriculum* - Christine Crane gave this report.
- d. School Building* - Richard Lavoie gave this report.

19. REGARDING SCHOOL COMMITTEE GOALS FOR 08-09

The Bourne School Committee would like to extend their most sincere condolences to the family of Bill Cook for their loss.

VOTED: On a motion made by Tammy Staiger and seconded by Joseph Gordon it was unanimously voted adjourn at 9:55 p.m.

The next Bourne School Committee Meeting is on Wednesday, June 3, 2009 at 7:30.

Respectfully submitted,

Carole Ellis

Recording Secretary

BOURNE SCHOOL COMMITTEE MEETING

DATE: MONDAY, MAY 4, 2009

TIME: 7:00 P.M.

**PLACE: BOURNE HIGH SCHOOL CONFERENCE
ROOM**

AGENDA

- 1. REGARDING ANY BUSINESS MADE
NECESSARY BY ACTIONS RELATED TO TOWN
MEETING**
- 2. ADJOURN AT CONCLUSION OF TOWN
MEETING**

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TOWN CLERK'S OFFICE
BOURNE, MASS

**BOURNE SCHOOL COMMITTEE MEETING
(TOWN MEETING)
MAY 4 and 5, 2009**

Present for the Committee were: Rich Lavoie, Chairman, Tammy Staiger, Joe Gordon, Jay O'Hara, and Quimby Mahoney.

Present for the administration: Edmond LaFleur and Peter Simpson

Chairman Lavoie opened the public session at 7:00 p.m.

VOTED: Joe Gordon made the motion to allow the Bourne Fire Department the use of the Bourne Middle School athletic field to set up a trailer for the presentation of the July 4, 2009 fireworks display. Tammy Staiger seconded the motion. Vote was unanimous.

VOTED: Joe Gordon made a motion to recess public session until the following evening, May 5, 2009 at 7:30 p.m. Jay O'Hara seconded the motion. Vote was unanimous.

May 5, 2009

Present were: Allen Swain, Tammy Staiger, Quimby Mahoney, Jay O'Hara, Chris Crane, Edmond LaFleur and Joyce Harrington

Vice Chair Allen Swain called the meeting to order at 7:30 p.m.

Chris Crane asked for personal privilege to recognize Don Morrissey for 46 years of service to the town of Bourne.

VOTED: On a motion made by Jay O'Hara and seconded by Chris Crane, it was unanimously voted to adjourn the meeting at 10:00 p.m.

BOURNE SCHOOL COMMITTEE
TOWN CLERK'S OFFICE
2009 MAY 32 PM 12 30

BOURNE SCHOOL COMMITTEE MEETING**DATE: WEDNESDAY, JUNE 3, 2009****TIME: 6:45 P.M. EXECUTIVE SESSION MEETING
7:30 P.M. REGULAR MEETING****PLACE: BOURNE HIGH SCHOOL COMMUNITY
MEETING ROOM****AGENDA****CALL TO ORDER AND PLEDGE OF ALLEGIANCE****7:00 EXECUTIVE SESSION MEETING FOR NEGOTIATION STRATEGIES AND
MINUTES****7:30 REGULAR SESSION MEETING**

1. REGARDING A PRESENTATION BY BARBARA LAVOINE REGARDING SMART BOARDS
2. REGARDING MINUTES (April 29 and May 4, 2009)
3. REGARDING STUDENT MEMBER'S REPORT
4. REGARDING AMENDMENT TO POLICY EEAB-R—STUDENT BUS SCHEDULING AND ROUTING REGULATIONS
5. REGARDING REQUEST FOR APPROVAL FOR STUDENTS TO ATTEND A YEARBOOK WORKSHOP AT THE UNIVERSITY OF CONNECTICUT JUNE 24 AND 25, 2009
6. REGARDING THE ESTABLISHMENT OF A GIRLS' HOCKEY TEAM
7. REGARDING APPROVAL OF REVISIONS IN THE MIDDLE SCHOOL STUDENT HANDBOOK
8. REGARDING APPROVAL OF REVISIONS IN THE ELEMENTARY SCHOOLS' STUDENT HANDBOOK
9. REGARDING SCHOOL COMMITTEE MEETING TIME
10. REGARDING THE COADY SCHOOL GOING ON THE HISTORIC REGISTER
11. REGARDING THE JULY MEETING AND GOAL SETTING MEETING
12. REGARDING THE FOURTH OF JULY PARADE
13. REPORTS FROM THE SUPERINTENDENT/ASSISTANT SUPERINTENDENT/DIRECTOR OF STUDENT AND SPECIAL EDUCATION SERVICES/DIRECTOR OF BUSINESS SERVICES/DIRECTOR OF TECHNOLOGY

**2009 MAY 29 AM 10 39
TOWN CLERK'S OFFICE
BOURNE, MASS**

14. REGARDING SUBCOMMITTEE REPORTS—READING OF THE AGENDA

Facilities – Mrs. Mahoney will report

School Building Comm. - Mr. Lavoie will report

15. REGARDING SCHOOL COMMITTEE GOALS FOR 08-09

BOURNE SCHOOL COMMITTEE MEETING

June 3, 2009

The Bourne School Committee met in the Community Meeting Room at Bourne High School on Wednesday, June 3, 2009. *Present for the Committee were:* Richard Lavoie, Chairman, Christine Crane, Allen Swain, Jonathan O'Hara, Quimby Mahoney, William Gibbons, and Student Member Bethany Ashworth. Joseph Gordon was absent due to military duty.

Present for the Administration were: Edmond LaFleur, Peter Simpson, Dr. Joyce Harrington, Barbara Lavoine, and Ellen Varnerin.

Principals present: Ronald McCarthy, Donald Morrissey, Debra Howard, Jeanne Holland, and Mary Childress.

Others present: Mary Jo Coggeshall, Chairman of the Bourne School Building Committee, Lauri Gilbert, Vice President of the Bourne Educators Association (BEA), Kathy Moriarty, BEA Member, David Fonseca, reporter from the Bourne Enterprise, and Paul Gately, reporter from the Upper Cape Codder.

Richard Lavoie opened the public session meeting at 7:00 p.m. and immediately went into executive session for the purpose of contract discussions and related matters requiring executive; then at 7:41 p.m. went back into public session.

1. REGARDING A PRESENTATION BY BARBARA LAVOINE REGARDING SMART BOARDS

Ms. Lavoine gave this presentation.

Richard Lavoie introduced Mr. William Gibbons, the new member of the Bourne School Committee.

2. REGARDING MINUTES (April 29 and May 4, 2009)

VOTED: On a motion made by Allen Swain and seconded by Quimby Mahoney it was unanimously voted to approve the Bourne School Committee meeting minutes from April 29, 2009 as amended. William Gibbons abstained.

VOTED: On a motion made by Allen Swain and seconded by Christine Crane it was unanimously voted to approve the Bourne School Committee meeting minutes from May 4 and 5, 2009 as presented. Bill Gibbons abstained.

3. REGARDING STUDENT MEMBER'S REPORT

Bethany Ashworth read her report.

BOURNE SCHOOL COMMITTEE
TOWN CLERK'S OFFICE
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4. REGARDING AMENDMENT TO POLICY EEAB-R — STUDENT BUS SCHEDULING AND ROUTING REGULATIONS

Edmond LaFleur/ Ms. Alma spoke on this item.

VOTED: On a motion made by Allen Swain and seconded by Jonathan O'Hara it was unanimously voted to approve the policy EEAB-R Student Bus Scheduling and Routing Regulations as amended. Quimby Mahoney abstained.

VOTED: On a motion made by Jonathan O'Hara and seconded by Quimby Mahoney it was unanimously voted to add an item to the agenda entitled "Renaming the driveway at Peebles School".

5. REGARDING RENAMING THE DRIVEWAY AT PEEBLES SCHOOL

Mary Jo Coggeshall spoke on this item

VOTED: On a motion made by Christine Crane and seconded by Jonathan O'Hara it was unanimously voted to approve the naming of the Peebles School driveway the "Don Morrissey Drive" in honor of Mr. Morrissey.

6. REGARDING REQUEST FOR APPROVAL FOR STUDENTS TO ATTEND A YEARBOOK WORKSHOP AT THE UNIVERSITY OF CONNECTICUT JUNE 24 AND 25, 2009

Edmond LaFleur/Ronald McCarthy spoke on this item.

VOTED: On a motion made by Christine Crane and seconded by Allen Swain it was unanimously voted to approve the trip as presented.

7. REGARDING THE ESTABLISHMENT OF A GIRLS' HOCKEY TEAM

Mr. McCarthy spoke on this item. Rupert Gordon, Annette St. Germaine, and Brian St. Germaine were present for questions.

VOTED: On a motion made by Allen Swain and seconded by Christine Crane it was unanimously voted to approve this proposal, contingent upon raising the necessary funding, fulfilling of a players' roster, and fulfilling of a players' schedule.

8. REGARDING APPROVAL OF REVISIONS IN THE MIDDLE SCHOOL STUDENT HANDBOOK

Mrs. Childress spoke on this item.

VOTED: On a motion made by Jonathan O'Hara and seconded by Allen Swain it was unanimously voted to approve the changes to the Bourne Middle School Student Handbook as presented on the document dated May 28, 2009.

9. REGARDING APPROVAL OF REVISIONS IN THE ELEMENTARY SCHOOLS' STUDENT HAND BOOK

Mrs. Howard and Mrs. Holland spoke on this item.

VOTED: On a motion made by Jonathan O'Hara and seconded by Allen Swain it was unanimously voted to approve the proposed changes as recommended as long as these hand book changes align with School Committee policy.

VOTED: On a motion made by Christine Crane and seconded by Jonathan O'Hara it was unanimous voted to take item number 11 prior to item number 10.

11. REGARDING THE COADY SCHOOL GOING ON THE HISTORIC REGISTER

Mr. Gerry Ellis spoke on this item.

VOTED: On a motion made by Christine Crane and seconded by Quimby Mahoney it was unanimously voted to support the actions of the town Historic Committee to have the Coady School designated as a state and national historic site.

10. REGARDING SCHOOL COMMITTEE MEETING TIME

Edmond LaFleur spoke on this item.

VOTED: On a motion made by Christine Crane and seconded by Allen Swain it was unanimously voted to approve the Bourne School Committee meeting time change from 7:30 p.m. to 7:00 p.m.

12. REGARDING THE JULY MEETING AND GOAL SETTING MEETING

Edmond LaFleur spoke on this item.

It was suggested to have June 15th as the date for the goal setting meeting, and to keep July 1st as the regular scheduled meeting at 7:00 p.m.

13. REGARDING THE FOURTH OF JULY PARADE

Mr. LaFleur spoke on this item.

This will be an opportunity to honor Mr. Morrissey for his years of service to the town of Bourne Public Schools. Please let Mr. LaFleur know who will be available.

14. REPORTS FROM THE SUPERINTENDENT/ASSISTANT SUPERINTENDENT/DIRECTOR OF STUDENT AND SPECIAL EDUCATION SERVICES/DIRECTOR OF BUSINESS SERVICES/DIRECTOR OF TECHNOLOGY

a. Superintendent - Superintendent LaFleur gave his report.

b. Assistant Superintendent - Dr. Joyce Harrington gave her report.

Dr. Harrington described the district American Recovery and Reinvestment Act grant applications and stressed the importance of everyone understanding that we have requested the maximum amount allowable as recovery funding.

Absent this "recovery" provision, we would have had to eliminate five full time elementary positions: four classroom teachers and a social worker/adjustment counselors. With this funding, we are able to keep these positions in budget.

c. Director of Students and Special Education Services - Ellen Varnerin gave her report.

d. Director of Business Services - Peter Simpson gave his report.

e. Director of Technology - Barbara Lavoine gave her report.

15. REGARDING SUBCOMMITTEE REPORTS—READING OF THE AGENDA

a. Cape Cod Collaborative - Quimby Mahoney gave this report.

b. School Building - Richard Lavoie gave this report.

16. REGARDING SCHOOL COMMITTEE GOALS FOR 08-09

VOTED: On a motion made by Allen Swain and seconded by Christine Crane it was unanimously voted to adjourn at 10:04 p.m.

The next Bourne School Committee Meeting is June 15, 2009 at 6 p.m. for goal setting and then on Wednesday, July 1, 2009 at 7:00 p.m.

Respectfully submitted,

Carole Ellis
Recording Secretary

BOURNE SCHOOL COMMITTEE MEETING**DATE: MONDAY, JUNE 15, 2009****TIME: 7:00 P.M.****PLACE: BOURNE HIGH SCHOOL
COMMUNITY MEETING ROOM****AGENDA**

1. GOAL SETTING
2. EXECUTIVE SESSION TO FOLLOW GOAL SETTING
MEETING FOR THE PURPOSE OF DISCUSSING
NEGOTIATIONS STRATEGIES

2009 JUN 8 PM 2 16
TOWN CLERK'S OFFICE
BOURNE MASS

BOURNE SCHOOL COMMITTEE MEETING**DATE: WEDNESDAY, JUNE 24, 2009****TIME: 5:00 P.M.****PLACE: BOURNE HIGH SCHOOL
COMMUNITY MEETING ROOM****AGENDA**

1. EXECUTIVE SESSION FOR NEGOTIATION STRATEGIES

***PUBLIC SESSION TO IMMEDIATELY FOLLOW EXECUTIVE
SESSION***

1. REGARDING BEA CONTRACT FOR 2009 - 2012
2. REGARDING NON UNION PERSONNEL
3. OTHER

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TOWN CLERK'S OFFICE

2009 JUN 19 PM 11 53

BOURNE SCHOOL COMMITTEE
EXECUTIVE SESSION JUNE 24, 2009

Bourne High School Meeting Room

Present: Allen Swain, Chris Crane, Quimby Mahoney, Jay O'Hara

Present for the Administration: Ed LaFleur, Peter Simpson, Joe Emerson

Others Present: Tom Guerino, Town Administrator

The meeting was called to order by the Vice-Chairman, Mr. Swain, at 5:15pm.

MOVED: On a motion made by Jay O'Hara and seconded by Allen Swain, it was unanimously voted by roll call vote to enter executive session for the purposes of contract negotiations with the intention to immediately adjourn after re-entering public session.

Quimby: YES
Chris: YES
Jay: YES
Allen: YES

MOVED: On a motion made by Quimby Mahoney and seconded by Chris Crane, it was voted to table the ratification of the Memorandum of Agreement with the Bourne Educators Association until July 1, 2009.

Quimby: YES
Chris: YES
Allen: YES
Jay: YES

MOVED: On a motion made by Jay O'Hara and seconded by Quimby Mahoney, it was voted to exit executive session.

Quimby: YES
Chris: YES
Jay: YES
Allen: YES

MOVED: On a motion made by Quimby Mahoney and seconded by Chris Crane, it was voted by unanimous voice vote to adjourn.

The meeting adjourned at 6:45pm.

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TOWN CLERK'S OFFICE

BOURNE SCHOOL COMMITTEE MEETING**DATE: WEDNESDAY, JULY 1, 2009****TIME: 6:00 P.M. EXECUTIVE SESSION MEETING
7:00 P.M. REGULAR MEETING****PLACE: BOURNE HIGH SCHOOL COMMUNITY
MEETING ROOM****AGENDA****CALL TO ORDER AND PLEDGE OF ALLEGIANCE****6:00 EXECUTIVE SESSION MEETING FOR CONTRACT NEGOTIATIONS AND
MINUTES****7:00 REGULAR SESSION MEETING**

1. REGARDING SCHOOL COMMITTEE REORGANIZATION
2. REGARDING MINUTES (June 3, 2009)
3. REGARDING COADY SCHOOL LEASE
4. REGARDING THE LYLE SCHOOL LEASE AND THE
OTIS MEMORIAL SCHOOL LEASE
5. REGARDING COMMUNITY SERVICE AWARD
6. REGARDING MIDDLE SCHOOL STUDENT TRIPS
7. REGARDING THE BEA COLLECTIVE BARGAINING AGREEMENT
8. REGARDING NON UNION PERSONNEL
9. REPORTS FROM THE SUPERINTENDENT/ASSISTANT
SUPERINTENDENT/DIRECTOR OF STUDENT AND SPECIAL EDUCATION
SERVICES/DIRECTOR OF BUSINESS SERVICES/DIRECTOR OF TECHNOLOGY
10. REGARDING SUBCOMMITTEE REPORTS--READING OF THE AGENDA
Facilities - Mrs. Mahoney will report
School Building Comm. - Mr. Lavoie will report
11. REGARDING SCHOOL COMMITTEE GOALS FOR 09-10

2009 JUN 25 AM 9 30
TOWN CLERK'S OFFICE
BOURNE, MASS.



BOURNE SCHOOL COMMITTEE MEETING

July 1, 2009

The Bourne School Committee met in the Community Meeting Room at Bourne High School on Wednesday, July 1, 2009. ***Present for the Committee were:*** Richard Lavoie, Chairman, Christine Crane, Joseph Gordon, Allen Swain, Jonathan O'Hara, Quimby Mahoney, and William Gibbons. Student Member Bethany Ashworth was absent.

Present for the Administration were: Edmond LaFleur, Peter Simpson, Dr. Joyce Harrington.

Principals present: Mary Childress.

Others present: Lauri Gilbert, Vice President of the Bourne Educators Association (BEA), David Fonseca, reporter from the Bourne Enterprise, and Shannon McCullar, Executive Officer, Coast Guard representative.

Richard Lavoie opened the public session meeting at 6:00 p.m. and immediately went into executive session for the purpose of contract discussions; then at 7:02 p.m. went back into public session.

1. REGARDING SCHOOL COMMITTEE REORGANIZATION

Mr. LaFleur asked for nominations for chairman of the Bourne School Committee

VOTED: Joseph Gordon nominated Rich Lavoie for chairman and Christine Crane seconded the nomination. It was unanimously voted to nominate Richard Lavoie to be the Chairman of the Bourne School Committee. Richard Lavoie accepted the nomination. It was unanimously voted to appoint Richard Lavoie as the Chairman of the Bourne School Committee.

Mr. Lavoie asked for nominations for vice chairman of the Bourne School Committee.

VOTED: Christine Crane nominated Joseph Gordon for vice chairman and Allen Swain seconded the nomination. It was unanimously voted to nominate Joseph Gordon to be the Vice Chairman of the Bourne School Committee. Joseph Gordon accepted the nomination. It was unanimously voted to appoint Joseph Gordon as the Vice Chairman of the Bourne School Committee.

Mr. Lavoie asked for nominations for secretary of the Bourne School Committee.

VOTED: Christine Crane nominated Jonathan O'Hara for secretary and Joseph Gordon seconded the nomination. It was unanimously voted to nominate Jonathan O'Hara to be the Secretary of the Bourne School Committee. Jonathan O'Hara accepted the nomination. It was unanimously voted to appoint Jonathan O'Hara as the Secretary of the Bourne School Committee.

2. REGARDING MINUTES (June 3, 2009)

VOTED: On a motion made by Jonathan O'Hara and seconded by Allen Swain it was unanimously voted to accept the Bourne School Committee meeting minutes from June 3, 2009 as corrected. Joseph Gordon abstained.

BOURNE SCHOOL COMMITTEE
CLERK'S OFFICE
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3. REGARDING THE SOFTBALL FIELD RESTORATION

Mr. Donald DuBerger spoke on this item.

VOTED: On a motion made by Joseph Gordon and seconded by Quimby Mahoney it was unanimously voted to accept this gift as proposed, appending a submission of certificate of insurance that will only list employees. The school department will have direct oversight and final decision making for the project. There will be no cost to the school.

VOTED: On a motion made by Joseph Gordon and seconded by Allen Swain it was unanimously voted to move item number 7 to the next item on the agenda.

7. REGARDING THE BEA COLLECTIVE BARGAINING AGREEMENT

Richard Lavoie and William Gibbons recused themselves for this item on the agenda.

Joseph Gordon spoke on this item.

VOTED: On a motion made by Christine Crane and seconded by Allen Swain it was voted to ratify the contract as negotiated between the BEA and the Bourne School Committee negotiations team and as presented in the Draft Memorandum of Agreement of June 30, 2009. Quimby Mahoney opposed.

Allen Swain stated "I support this negotiation agreement and I am cautiously optimistic that the Bourne School Committee will be able to meet all the obligations in the agreement; if, however, in the event the economy does not improve but continues to show a decline we are hopeful the BEA would work with us in order to maintain the level of service offered in the Bourne Public Schools now.

4. REGARDING THE LYLE SCHOOL LEASE AND THE OTIS MEMORIAL SCHOOL LEASE

Edmond LaFleur spoke on this item.

VOTED: On a motion made by Allen Swain and seconded by Quimby Mahoney it was unanimously voted to approve the lease of the Lyle School to the Cape Cod Collaborative and the Otis Memorial School to the Cape Cod Collaborative.

5. REGARDING COMMUNITY SERVICE AWARD

Richard Lavoie spoke on this item.

VOTED: On a motion made by Jonathan O'Hara and seconded by Christine Crane it was unanimously voted to have nominees sent to the Chairman from the community for the Community Service Award for people who are worthy of the award.

6. REGARDING MIDDLE SCHOOL STUDENT TRIPS

Mary Childress spoke on this item.

VOTED: On a motion made by Christine Crane and seconded by Allen Swain it was unanimously voted to approve the Nature's Classroom trip from September 28 to October 2, 2009 as presented.

VOTED: On a motion made by Christine Crane and seconded by William Gibbons it was unanimously voted to approve the New York City trip as presented for June 10 and June 11, 2010.

VOTED: On a motion made by Joseph Gordon and seconded by Christine Crane it was unanimously voted to approve the Washington DC trip as presented for May 16 – 19, 2010.

8. REGARDING NON UNION PERSONNEL

Edmond LaFleur spoke on this item.

The following non-union personnel are recommended to receive a 3% salary increase for the 2009-2010 fiscal year; Executive Administrative Assistant (current), Account Clerk (current), Grant Clerk, Special Education Administrative Assistant, and Volunteer Coordinator/Parent Coordinator.

VOTED: On a motion made by Allen Swain and seconded by Christine Crane it was unanimously voted to approve the salary of the people above for the stated increase.

The following non-union personnel are recommended to receive a 2% salary increase for the 2009-2010 fiscal year; Lunch Room Monitors, Van Aids, and Bus Drivers.

VOTED: On a motion made by Christine Crane and seconded by Allen Swain it was unanimously voted to approve the salary of the people above for the stated increase.

**9. REPORTS FROM THE SUPERINTENDENT/ASSISTANT
SUPERINTENDENT/DIRECTOR OF STUDENT AND SPECIAL EDUCATION
SERVICES/DIRECTOR OF BUSINESS SERVICES/DIRECTOR OF TECHNOLOGY**

- a. Superintendent* - Superintendent LaFleur gave his report.
- b. Assistant Superintendent* – Dr. Joyce Harrington gave her report.
- c. Director of Students and Special Education Services* - Ellen Varnerin was on vacation, Edmond LaFleur read this report.
- d. Director of Business Services* - Peter Simpson gave his report.
- e. Director of Technology* - Barbara Lavoine was absent.

10. REGARDING SUBCOMMITTEE REPORTS—READING OF THE AGENDA

- a. Facilities* – Quimby Mahoney gave this report.
- b. School Building* – Richard Lavoie gave this report.

16. REGARDING SCHOOL COMMITTEE GOALS FOR 09-10

VOTED: On a motion made by Allen Swain and seconded by Joseph Gordon it was unanimously voted to approve the school committee goals for 2010 as presented. Jonathan O'Hara abstained.

VOTED: On a motion made by Allen Swain and seconded by Jonathan O'Hara it was unanimously voted to adjourn at 8:35 p.m.

The next Bourne School Committee Meeting is on Wednesday, August 5, 2009 at 7:00 p.m.

Respectfully submitted,

Carole Ellis
Recording Secretary

BOURNE SCHOOL COMMITTEE MEETING

July 1, 2009

The Bourne School Committee met in the Community Meeting Room at Bourne High School on Wednesday, July 1, 2009. *Present for the Committee were:* Richard Lavoie, Chairman, Christine Crane, Joseph Gordon, Allen Swain, Jonathan O'Hara, Quimby Mahoney, and William Gibbons. Student Member Bethany Ashworth was absent. 2009 SEP 17 PM 12 27
TOWN CLERK'S OFFICE

Present for the Administration were: Edmond LaFleur, Peter Simpson, Dr. Joyce Harrington.

Principals present: Mary Childress.

Others present: Lauri Gilbert, Vice President of the Bourne Educators Association (BEA), David Fonseca, reporter from the Bourne Enterprise, and Shannon McCullar, Executive Officer, Coast Guard representative.

Richard Lavoie opened the public session meeting at 6:00 p.m. and immediately went into executive session for the purpose of contract discussions then at 7:02 p.m. went back into public session.

1. REGARDING SCHOOL COMMITTEE REORGANIZATION

Edmond LaFleur spoke on this item.

VOTED: On a motion made by Joseph Gordon and seconded by Christine Crane it was unanimously voted to nominate Richard Lavoie to be the Chairman of the Bourne School Committee. Richard Lavoie accepted the nomination. It was unanimously voted to appoint Richard Lavoie as the Chairman of the Bourne School Committee.

VOTED: On a motion made by Christine Crane and seconded by Allen Swain it was unanimously voted to nominate Joseph Gordon to be the Vice Chairman of the Bourne School Committee. Joseph Gordon accepted the nomination. It was unanimously voted to appoint Joseph Gordon as the Vice Chairman of the Bourne School Committee.

VOTED: On a motion made by Christine Crane and seconded by Joseph Gordon it was unanimously voted to nominate Jonathan O'Hara to be the Secretary of the Bourne School Committee. Jonathan O'Hara accepted the nomination. It was unanimously voted to appoint Jonathan O'Hara as the Secretary of the Bourne School Committee.

2. REGARDING MINUTES (June 3, 2009)

VOTED: On a motion made by Jonathan O'Hara and seconded by Allen Swain it was unanimously voted to accept the Bourne School Committee meeting minutes from June 3, 2009 as corrected. Joseph Gordon abstained.

VOTED: On a motion made by Joseph Gordon and seconded by Quimby Mahoney it was unanimously voted to add an item to the agenda regarding the Bourne High School softball field restoration.

VOTED: On a motion made by Joseph Gordon and seconded by Quimby Mahoney it was unanimously voted to add an item to the agenda regarding the Bourne High School softball field restoration.

Bourne School Committee

July 1, 2009

Page 2

3. REGARDING THE SOFTBALL FIELD RESTORATION

Mr. Donald Duberger spoke on this item.

VOTED: On a motion made by Joseph Gordon and seconded by Quimby Mahoney it was unanimously voted to accept this gift as proposed, and to submit a certificate of insurance that will only list employees. The school department will have direct oversight and final decision making for the project. There will be no cost to the school.

VOTED: On a motion made by Joseph Gordon and seconded by Allen Swain it was unanimously voted to move item number 7 to the next item on the agenda.

7. REGARDING THE BEA COLLECTIVE BARGAINING AGREEMENT

Richard Lavoie and William Gibbons recused themselves for this item on the agenda.

Joseph Gordon spoke in support of the agreement.

Allen Swain stated "I support this negotiation agreement and I am cautiously optimistic that the Bourne School Committee will be able to meet all the obligations in the agreement; if, however, in the event the economy does not improve but continues to show a decline, we are hopeful the BEA would work with us in order to maintain the level of service offered in the Bourne Public Schools now.

VOTED: On a motion made by Christine Crane and seconded by Allen Swain it was voted to ratify the contract as negotiated between the BEA and the Bourne School Committee negotiations team and as presented in the Draft Memorandum of Agreement of June 30, 2009. Quimby Mahoney opposed.

4. REGARDING THE LYLE SCHOOL LEASE AND THE OTIS MEMORIAL SCHOOL LEASE

Edmond LaFleur spoke on this item.

VOTED: On a motion made by Allen Swain and seconded by Quimby Mahoney it was unanimously voted to approve the lease of the Lyle School to the Cape Cod Collaborative and the Otis Memorial School to the Cape Cod Collaborative.

5. REGARDING COMMUNITY SERVICE AWARD

Richard Lavoie spoke on this item.

VOTED: On a motion made by Jonathan O'Hara and seconded by Christine Crane it was unanimously voted to have nominees sent to the Chairman from the community for the Community Service Award for people who are worthy of the award.

Bourne School Committee

July 3, 2009

Page 3

6. REGARDING MIDDLE SCHOOL STUDENT TRIPS

Mary Childress spoke on this item.

VOTED: On a motion made by Christine Crane and seconded by Allen Swain it was unanimously voted to approve the Nature's Classroom trip from September 28 to October 2, 2009 as presented.

VOTED: On a motion made by Christine Crane and seconded by William Gibbons it was unanimously voted to approve the New York City trip as presented for June 10 and June 11, 2010.

VOTED: On a motion made by Joseph Gordon and seconded by Christine Crane it was unanimously voted to approve the Washington DC trip as presented for May 16 – 19, 2010.

8. REGARDING NON UNION PERSONNEL

Edmond LaFleur spoke on this item.

The following non-union personnel are recommended to receive a 3% salary increase for the 2009-2010 fiscal year; Executive Administrative Assistant (current), Account Clerk Grant Clerk, Special Education Administrative Assistant (current), and Volunteer Coordinator/Parent Coordinator.

VOTED: On a motion made by Allen Swain and seconded by Christine Crane it was unanimously voted to approve the salary of the people above for the stated increase.

The following non-union personnel are recommended to receive a 2% salary increase for the 2009-2010 fiscal year; Lunch Room Monitors, Van Aides, and Bus Drivers.

VOTED: On a motion made by Christine Crane and seconded by Allen Swain it was unanimously voted to approve the salary of the people above for the stated increase.

**9. REPORTS FROM THE SUPERINTENDENT/ASSISTANT
SUPERINTENDENT/DIRECTOR OF STUDENT AND SPECIAL EDUCATION
SERVICES/DIRECTOR OF BUSINESS SERVICES/DIRECTOR OF TECHNOLOGY**

a. Superintendent - Superintendent LaFleur gave his report.

b. Assistant Superintendent – Dr. Joyce Harrington gave her report.

c. Director of Students and Special Education Services - Ellen Varnerin was on vacation, Edmond LaFleur read this report.

d. Director of Business Services - Peter Simpson gave his report.

e. Director of Technology - Barbara Lavoine was absent.

10. REGARDING SUBCOMMITTEE REPORTS—READING OF THE AGENDA

- a. *Facilities* – Quimby Mahoney gave this report.
- b. *School Building* – Richard Lavoie gave this report.

16. REGARDING SCHOOL COMMITTEE GOALS FOR 09-10

VOTED: On a motion made by Allen Swain and seconded by Joseph Gordon it was unanimously voted to approve the School Committee goals for 2010 as presented. Jonathan O'Hara abstained.

VOTED: On a motion made by Allen Swain and seconded by Jonathan O'Hara it was unanimously voted to adjourn at 8:35 p.m.

The next Bourne School Committee Meeting is on Wednesday, August 5, 2009 at 7:00 p.m.

Respectfully submitted,

Carole Ellis
Recording Secretary

BOURNE SCHOOL COMMITTEE MEETING**DATE: WEDNESDAY, AUGUST 5, 2009****TIME: 6:30 P.M. EXECUTIVE SESSION MEETING
7:00 P.M. REGULAR MEETING****PLACE: BOURNE HIGH SCHOOL COMMUNITY
MEETING ROOM****AGENDA*****CALL TO ORDER AND PLEDGE OF ALLEGIANCE******6:30 EXECUTIVE SESSION MEETING FOR CONTRACT NEGOTIATIONS AND
MINUTES******7:00 REGULAR SESSION MEETING***

1. REGARDING MINUTES (July 1, 2009)
2. REGARDING SUBCOMMITTEE APPOINTMENTS AND MEETING SCHEDULE
3. REGARDING STUDENT MEMBER'S REPORT
4. REGARDING RATIFICATION OF THE COLLECTIVE BARGAINING AGREEMENT
WITH THE DEANS/ASSISTANT PRINCIPALS
5. REGARDING NON UNION PERSONNEL
6. REGARDING THE SUPERINTENDENT'S GOALS FOR 09-10
7. REPORTS FROM THE SUPERINTENDENT/ASSISTANT
SUPERINTENDENT/DIRECTOR OF STUDENT AND SPECIAL EDUCATION
SERVICES/DIRECTOR OF BUSINESS SERVICES/DIRECTOR OF TECHNOLOGY
8. REGARDING A SECOND MEETING IN AUGUST
9. REGARDING SUBCOMMITTEE REPORTS—READING OF THE AGENDA
Budget Subcommittee Mr. Lavoie will report
School Building Comm. - Mr. Lavoie will report
10. REGARDING SCHOOL COMMITTEE GOALS FOR 09-10

2009 JUL 31 PM 11 06
TOWN CLERK'S OFFICE
BOURNE, MASS.

BOURNE SCHOOL COMMITTEE MEETING**DATE: WEDNESDAY, AUGUST 5, 2009****TIME: 6:30 P.M. EXECUTIVE SESSION MEETING
7:00 P.M. REGULAR MEETING****2009 AUG 5 PM 12 39
TOWN CLERK'S OFFICE
BOURNE, MASS****CHANGE OF VENUE****PLACE: Bourne Middle School Media Center****~~PLACE: BOURNE HIGH SCHOOL COMMUNITY MEETING ROOM~~****AGENDA****CALL TO ORDER AND PLEDGE OF ALLEGIANCE****6:30 EXECUTIVE SESSION MEETING FOR CONTRACT NEGOTIATIONS AND
MINUTES****7:00 REGULAR SESSION MEETING**

1. REGARDING MINUTES (July 1, 2009)
2. REGARDING SUBCOMMITTEE APPOINTMENTS AND MEETING SCHEDULE
3. REGARDING STUDENT MEMBER'S REPORT
4. REGARDING RATIFICATION OF THE COLLECTIVE BARGAINING AGREEMENT
WITH THE DEANS/ASSISTANT PRINCIPALS
5. REGARDING NON UNION PERSONNEL
6. REGARDING THE SUPERINTENDENT'S GOALS FOR 09-10
7. REPORTS FROM THE SUPERINTENDENT/ASSISTANT
SUPERINTENDENT/DIRECTOR OF STUDENT AND SPECIAL EDUCATION
SERVICES/DIRECTOR OF BUSINESS SERVICES/DIRECTOR OF TECHNOLOGY
8. REGARDING A SECOND MEETING IN AUGUST
9. REGARDING SUBCOMMITTEE REPORTS—READING OF THE AGENDA
Budget Subcommittee Mr. Lavoie will report
School Building Comm. - Mr. Lavoie will report
10. REGARDING SCHOOL COMMITTEE GOALS FOR 09-10

BOURNE SCHOOL COMMITTEE MEETING

August 5, 2009

The Bourne School Committee met in the Library at Bourne Middle School on Wednesday, August 5, 2009. *Present for the Committee were:* Richard Lavoie, Chairman, Christine Crane, Allen Swain, Jonathan O'Hara, Quimby Mahoney, William Gibbons, and Student Member Bethany Ashworth. Joseph Gordon was absent due to military responsibility.

Present for the Administration were: Edmond LaFleur, Dr. Joyce Harrington, Barbara Lavoine, and Ellen Varnerin.

Principals present: Ronald McCarthy, Debra Howard, Jeanne Holland, and Mary Childress.

Others present: Tom Guerino, Town Administrator, Mary Jo Coggeshall, Chairman of the Bourne School Building Committee, Lauri Gilbert, Vice President of the Bourne Educators Association (BEA), Paul Gately, reporter from the Upper Cape Codder, and Jack Newby, Executive Officer, Coast Guard representative.

Richard Lavoie opened the public session meeting at 6:30 p.m. and immediately went into executive session for the purpose of contract negotiations then at 7:05 p.m. went back into public session.

VOTED: On a motion made by Christine Crane and seconded by Allen Swain it was unanimously voted to add two items to the agenda; item number 4 the FY09 Budget and item number 9 the leases for the Lyle and Otis Memorial Schools.

VOTED: On a motion made by Christine Crane and seconded by Allen Swain it was unanimously voted to move item number 4 to be the first item on the agenda.

4. REGARDING THE FY09 BUDGET

Edmond Lafleur spoke on this item.

1. REGARDING MINUTES (July 1, 2009)

VOTED: On a motion made by Quimby Mahoney and seconded by Jonathan O'Hara it was unanimously voted to accept the Bourne School Committee meeting minutes from July 1, 2009 as corrected.

2. REGARDING SUBCOMMITTEE APPOINTMENTS AND MEETING SCHEDULE

Edmond LaFleur spoke on this item.

The subcommittees are:

2010 APR 16 PM 3 18
TOWN CLERK'S OFFICE

Policy Rich Lavoie, Chair Bill Gibbons Allen Swain	Budget Rich Lavoie, Chair Bill Gibbons Allen Swain	Curriculum Quimby Mahoney Christine Crane, Chair Jonathan O'Hara
Negotiations Christine Crane Allen Swain Rich Lavoie	Cape Cod Collaborative Quimby Mahoney	Technology Rich Lavoie, Chair Joe Gordon Bill Gibbons
Facilities Jonathan O'Hara Joe Gordon Quimby Mahoney	Building Liaisons BHS: Jonathan O'Hara BMS: Allen Swain Bournedale: Joe Gordon Peebles: Quimby Mahoney	School Building Rich Lavoie Christine Crane Jonathan O'Hara
Food Committee Christine Crane		Archives Christine Crane

3. REGARDING STUDENT MEMBERS REPORT

Bethany Ashworth gave her report.

5. REGARDING RATIFICATION OF THE COLLECTIVE BARGAINING AGREEMENT WITH THE DEANS/ASSISTANT PRINCIPALS

VOTED: On a motion made by Christine Crane and seconded William Gibbons it was unanimously voted to table this item until some future date.

6. REGARDING NON UNION PERSONNEL

VOTED: On a motion made by Jonathan O'Hara and seconded Quimby Mahoney it was unanimously voted to table this item until some future date.

7. REGARDING THE SUPERINTENDENT'S GOALS FOR 09-10

Edmond LaFleur spoke on this item.

8. REPORTS FROM THE SUPERINTENDENT/ASSISTANT SUPERINTENDENT/DIRECTOR OF STUDENT AND SPECIAL EDUCATION SERVICES/DIRECTOR OF BUSINESS SERVICES/DIRECTOR OF TECHNOLOGY

- a. *Superintendent* - Superintendent LaFleur gave his report.
- b. *Assistant Superintendent* - Dr. Joyce Harrington gave her report.
- c. *Director of Students and Special Education Services* - Ellen Varnerin gave her report
- d. *Director of Business Services* - Peter Simpson was on sick leave.
- e. *Director of Technology* - Barbara Lavoine gave her report.

2009 APR 16 PM 3 19
 TOWN CLERK'S OFFICE

9. REGARDING THE LEASES FOR THE LYLE AND OTIS MEMORIAL SCHOOLS

Edmond Lafleur spoke on this item.

VOTED: On a motion made by Allen Swain and seconded William Gibbons it was unanimously voted to approve the leases for the Lyle and the Otis Memorial Schools.

Allen Swain withdrew his motion and William Gibbons withdrew his second because the leases were already voted on during the July School Committee meeting.

10. REGARDING A SECOND MEETING IN AUGUST

Edmond Lafleur spoke on this item.

A second meeting in August will be held on Wednesday, August 19th, at 7:00 p.m. in the Bourne Middle School Library.

11. REGARDING SUBCOMMITTEE REPORTS—READING OF THE AGENDA

- a. *Budget* – Richard Lavoie spoke on this.
- b. *School Building Committee* – Richard Lavoie spoke on this.

12. REGARDING SCHOOL COMMITTEE GOALS FOR 09-10

Richard Lavoie spoke on this item.

The Bourne School Committee would like to extend their most sincere condolences to the family of Russell Burns for their loss.

VOTED: On a motion made by Allen Swain and seconded by Quimby Mahoney it was unanimously voted to adjourn at 7:55 p.m.

The next Bourne School Committee Meeting is on August 19, 2009 at 7:00 p.m. in the Bourne Middle School

Respectfully submitted,

Carole Ellis
Recording Secretary

2010 APR 16 PM 3 20
OWN CLERK'S OFFICE
EDMOND LAFLEUR

BOURNE SCHOOL COMMITTEE MEETING

DATE: AUGUST 13, 2009

TIME: 7:00 P.M.

**PLACE: BOURNE HIGH SCHOOL
COMMUNITY MEETING ROOM**

AGENDA

1. FY 2010 Budget
2. Other

2009 AUG 11 PM 2 39
TOWN CLERK'S OFFICE
BOURNE, MASS

BOURNE SCHOOL COMMITTEE MEETING

DATE: AUGUST 13, 2009

TIME: 7:00 P.M.

**CHANGE OF VENUE: BOURNE MIDDLE SCHOOL
MEDIA CENTER**

PLACE: ~~BOURNE HIGH SCHOOL~~
~~COMMUNITY MEETING ROOM~~

AGENDA

1. FY 2010 Budget
2. Other

2009 AUG 13 AM 11 58
TOWN CLERK'S OFFICE
BOURNE, MASS.

12:00 Noon. Notified MCOSS-shall change of venue
within 48 hrs. MS administrator

BOURNE SCHOOL COMMITTEE MEETING

August 13, 2009

The Bourne School Committee opened the meeting in the Community Room at Bourne High School on Thursday, August 13, 2009. *Present for the Committee:* Richard Lavoie, Chairman, Joseph Gordon, Christine Crane, Allen Swain, and Quimby Mahoney. William Gibbons. Jonathan O'Hara and Student Member Bethany Ashworth were absent.

Present for the Administration: Edmond LaFleur, Dr. Joyce Harrington, Barbara Lavoine, and Ellen Varnerin.

Principals present: Ronald McCarthy, Debra Howard, Jeanne Holland, and Mary Childress.

Others present: Maureen Holden and Laurianne Gilbert, BEA president and vice president.

Richard Lavoie opened the meeting at 7:00PM.

VOTED: On a motion made by Joseph Gordon and seconded by Allen Swain it was unanimously voted to recess the meeting to move to the Bourne Middle School media center.

The Committee and public moved to the Bourne Middle School.

The Bourne School Committee reconvened the meeting in the Media Center at Bourne Middle School on Thursday, August 13, 2009 at 7:10PM. *Present for the Committee:* Richard Lavoie, Chairman, Joseph Gordon, Christine Crane, Allen Swain, and Quimby Mahoney. William Gibbons. Jonathan O'Hara and Student Member Bethany Ashworth were absent.

Present for the Administration: Edmond LaFleur, Dr. Joyce Harrington, Barbara Lavoine, Ellen Varnerin and Robert Watmough, Acting Business Manager.

Principals present: Ronald McCarthy, Debra Howard, Jeanne Holland, and Mary Childress.

Others present: Maureen Holden and Laurianne Gilbert, representing the BEA president and approximately one hundred people in the audience, including two or three newspaper reporters.

VOTED: On a motion made by Allen Swain and seconded by Quimby Mahoney it was unanimously voted to reconvene the meeting at 7:10PM at the Bourne Middle School.

1. FY 2010 Budget

Mr. Lavoie began the meeting with information to the audience about procedures for the meeting; this was not a public hearing.

Mr. LaFleur and Mr. Lavoie, both made statements to the public describing the financial situation of the Bourne Public Schools.

Mr. LaFleur introduced Robert Watmough as the acting Business Manager for the Bourne Public Schools.

Mr. Watmough explained his role and the work that he had completed to date.

2010 APR 16 PM 20
TOWN CLERK'S OFFICE

At 7:40PM, Mr. Lavoie opened the meeting to questions from the public.

VOTED: On a motion made by Joseph Gordon and seconded by Christine Crane it was voted to have the Superintendent of Schools contact the President of the BEA and request that the BEA meet with the School Committee's negotiating team to discuss the current financial situation in the Bourne Public Schools. Motion passed. Richard Lavoie abstained.

VOTED: On a motion made by Quimby Mahoney and seconded by Allen Swain it was unanimously voted to address the budget deficit by making the cuts as listed on the handout identified as "Reductions to the FY2010 School Budget" dated August 13, 2009. (the information is attached to these minutes).

VOTED: On a motion made by Chris Crane and seconded by Joseph Gordon, by a roll call vote, it was unanimously voted to have the School Committee enter into Executive Session for contract negotiations and return to open session for the sole purpose of adjournment.

Richard Lavoie - yes
Joseph Gordon - yes
Christine Crane - yes
Allen Swain - yes
Quimby Mahoney - yes

Public Session ended at 8:15PM

At 8:59PM, the School Committee entered public session to adjourn.

VOTED: On a motion made by Quimby Mahoney and seconded by Allen Swain, it was unanimously voted to adjourn.

2010 APR 16 PM 3 20
TOWN CLERK'S OFFICE
FOUNDED 1780

BOURNE SCHOOL COMMITTEE MEETING

DATE: AUGUST 19, 2009

TIME: 7:00 P.M.

*** PLACE: BOURNE MIDDLE SCHOOL ***
MEDIA CENTER

AGENDA

1. Regarding the opening of school
2. Regarding the approval of bus bids
3. Regarding the FY 2010 Budget
4. Other

2009 AUG 19 PM 20 30
TOWN CLERK'S OFFICE
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2009 AUG 14 PM 2 30
TOWN CLERK'S OFFICE
1508-759-1187

BOURNE SCHOOL COMMITTEE MEETING

DATE: AUGUST 19, 2009

**TIME: 6:15 PM EXECUTIVE SESSION MEETING
7:00PM REGULAR MEETING**

***** PLACE: BOURNE MIDDLE SCHOOL ***
MEDIA CENTER**

AGENDA

**6:30PM EXECUTIVE SESSION MEETING FOR CONTRACT NEGOTIATIONS
7:00PM REGULAR SESSION MEETING**

1. Regarding the opening of school
2. Regarding the approval of bus bids
3. Regarding the FY 2010 Budget
4. Other

2009 AUG 14 PM 4 04
TOWN CLERK'S OFFICE
BOURNE, MASS.

BOURNE SCHOOL COMMITTEE MEETING

August 19, 2009

The Bourne School Committee met in the Library at Bourne Middle School on Wednesday, August 19, 2009. *Present for the Committee were:* Joseph Gordon, Vice Chairman, Christine Crane, Allen Swain, Quimby Mahoney, and William Gibbons. Richard Lavoie, Jonathan O'Hara, and Student Member Bethany Ashworth were absent.

Joe Gordon opened the meeting at 6:15PM

VOTED: On a motion made by Allen Swain and seconded by Chris Crane, by a roll call vote, it was unanimously voted to have the School Committee enter into Executive Session litigation for contract negotiations and return to open session.

Bill Gibbons - yes
Joseph Gordon - yes
Christine Crane - yes
Allen Swain - yes
Quimby Mahoney - yes

Present for the Administration were: Edmond LaFleur, Dr. Joyce Harrington, Barbara Lavoie, and Ellen Varnerin.

Principals present: Ronald McCarthy, Debra Howard, Jeanne Holland, and Mary Childress.

Others present: the public

Joseph Gordon opened the meeting at 7:05 p.m.

1. REGARDING THE OPENING OF SCHOOL

Edmond LaFleur spoke on this item.

The School is on schedule to open on time. The teachers go back on Monday, August 31st. The students go back on Tuesday, September 1st. School is closed on Friday, September 4, 2009.

2. REGARDING THE APPROVAL OF BUS BIDS

Edmond LaFleur spoke on this item.

VOTED: On a motion made by Christine Crane and seconded by Quimby Mahoney it was unanimously voted to approve the bus bids from JCR Transportation Inc., in the amount of \$210,240.00.

3. REGARDING THE FY 2010 BUDGET

2010 APR 16 PM 3 20
TOWN CLERK'S OFFICE
BOURNE, MASS.

Edmond LaFleur spoke on this item.

VOTED: On a motion made by Allen Swain and seconded by William Gibbons it was voted to accept the reductions to the budget dated 8-19-09.

4. OTHER

Bourne School Committee

August 19, 2009

Page 2

VOTED: On a motion made by Allen Swain and seconded by Christine Crane it was unanimously voted to adjourn at 7:40 p.m.

If updates need to be made there might be a meeting on Wednesday August 26, 2009 at 7:00 p.m. If no meeting is needed then the next Bourne School Committee meeting will be on September 2, 2009

Respectfully submitted,

Carole Ellis
Recording Secretary

2010 APR 16 PM 3 20
TOWN CLERK'S OFFICE
BOURNE, MA 01939

BOURNE SCHOOL COMMITTEE MEETING**DATE: WEDNESDAY, SEPTEMBER 2, 2009****TIME: 6:15PM EXECUTIVE SESSION MEETING
7:00PM REGULAR MEETING****PLACE: BOURNE HIGH SCHOOL COMMUNITY MEETING ROOM****AGENDA****CALL TO ORDER****6:15 EXECUTIVE SESSION MEETING REGARDING CONTRACT NEGOTIATIONS and
POSSIBLE LITIGATION and MINUTES****PLEDGE OF ALLEGIANCE****7:00 REGULAR SESSION MEETING**

1. Regarding Minutes (August meetings)
2. Regarding Student Member's Report
3. Regarding approval of Collective Bargaining Agreement with AFSME
4. Regarding Approval of Edmond W. LaFleur as the PL 874 Officer for the Bourne Public Schools
5. Regarding the FY10 Budget
6. Regarding the Superintendent's Goals for 2009-2010
7. Regarding the Coady School lease
8. Regarding the Hoxie School
9. Regarding Surplus Furniture and Equipment
10. Regarding a tour of Bourne Schools
11. Regarding Student Council meeting dates
12. Regarding Reports from the Superintendent; Assistant Superintendent; Director of Student and Special Education Services; Director of Business Services; and Director of Technology
13. Regarding Subcommittee Reports
 Budget Subcommittee - Mr. Lavoie will report
 School Building Committee - Mr. Lavoie will report
14. Regarding a schedule of School Committee presentations
15. Regarding School Committee Goals for 2009 - 2010
16. Other

2009 AUG 28 PM 4 31
TOWN CLERK'S OFFICE
BOURNE PUBLIC SCHOOLS

BOURNE SCHOOL COMMITTEE MEETING

September 2, 2009

The Bourne School Committee met in the Community Meeting Room at Bourne High School on Wednesday, September 2, 2009. *Present for the Committee were:* Richard Lavoie, Chairman, Joseph Gordon, Allen Swain, Jonathan O'Hara, Quimby Mahoney, William Gibbons, and Student Member Bethany Ashworth. Christine Crane was absent.

Present for the Administration were: Edmond LaFleur, Dr. Joyce Harrington, Barbara Lavoine, and Ellen Varnerin.

Principals present: Ronald McCarthy, Debra Howard, Jeanne Holland, and Mary Childress.

Others present: Lauri Gilbert, Vice President of the Bourne Educators Association (BEA), Paul Gately, reporter from the Upper Cape Codder, and David Fonseca, reporter from the Bourne Enterprise. Many people were in the audience, including Ann Marie Siroonian and Katherine Walton.

Richard Lavoie opened the public session meeting at 6:15PM and immediately went into executive session for the purpose of contract negotiations then at 7:00PM went back into public session.

1. REGARDING MINUTES (August meetings)

VOTED: On a motion made by Allen Swain and seconded by William Gibbons it was unanimously voted to approve the Bourne School Committee public meeting minutes from August 5, 2009 as written. Joseph Gordon abstained.

VOTED: On a motion made by Allen Swain and seconded by Joseph Gordon it was unanimously voted to approve the Bourne School Committee meeting minutes from August 13, 2009 as written. Jonathan O'Hara and William Gibbons abstained

VOTED: On a motion made by Joseph Gordon and seconded by Allen Swain it was unanimously voted to approve the Bourne School Committee meeting minutes from August 19, 2009 as written. Richard Lavoie and Jonathan O'Hara abstained.

2. REGARDING STUDENT MEMBERS REPORT

Bethany Ashworth gave her report.

3. REGARDING APPROVAL OF THE COLLECTIVE BARGAINING AGREEMENT WITH AFSCME

Edmond LaFleur spoke on this item

This is the contract for the school custodial and maintenance employees.

VOTED: On a motion made by Allen Swain and seconded by Quimby Mahoney it was unanimously voted to approve the Memorandum of Agreement between the Bourne School Committee and AFSCME, Council 93, Local #30, Bourne School Maintenance/Custodial Employees Union as presented.

2010 APR 16 PM 3 20
TOWN CLERK'S OFFICE

4. REGARDING APPROVAL OF EDMOND W. LAFLEUR AS THE PL 872 OFFICER FOR THE BOURNE PUBLIC SCHOOLS

Richard Lavoie spoke on this item. Ann Marie Siroonian and Catherine Walton questioned the Committee regarding the deficit. Mr. Lavoie answered that all information would be available upon completion of the audit. He also explained the budget subcommittee's oversight process.

VOTED: On a motion made by Jonathan O'Hara and seconded by Allen Swain it was unanimously voted to approve Edmond LaFleur as the PL 872 Officer for the Bourne Public Schools.

5. REGARDING THE FY10 BUDGET

Edmond LaFleur spoke on this item.

6. REGARDING THE SUPERINTENDENT'S GOALS FOR 2009-2010

Edmond LaFleur spoke on this item.

VOTED: On a motion made by Jonathan O'Hara and seconded by Allen Swain it was unanimously voted to approve the superintendent's goals as stated this evening.

7. REGARDING COADY SCHOOL LEASE

Edmond LaFleur spoke on this item.

VOTED: On a motion made by Jonathan O'Hara and seconded by Quimby Mahoney it was unanimously voted to approve the lease as presented.

8. REGARDING HOXIE SCHOOL

Edmond LaFleur spoke on this item.

VOTED: On a motion made by Allen Swain and seconded by Quimby Mahoney it was unanimously voted to notify the selectman that we no longer have a need for the Hoxie School and we turn the building over to the Board of Selectman for use by the community; for sale or lease; for raising; or, for whatever use the Selectman may determine.

9. REGARDING SURPLUS FURNITURE AND EQUIPMENT

Edmond LaFleur spoke on this item.

VOTED: On a motion made by Jonathan O'Hara and seconded by Quimby Mahoney it was unanimously voted to refer item #9 Regarding Surplus Furniture and Equipment to the Facilities Sub Committee.

2010 APR 16 PM 3 20
TOWN CLERK'S OFFICE
EDMOND LAFLEUR

10. REGARDING A TOUR OF BOURNE SCHOOLS

Edmond LaFleur spoke on this item.

The tour will be on Tuesday, September 22. Everyone will meet in Edmond LaFleur's office at 7:00AM. The tentative schedule is 7:10AM at the High School, 8:10AM at the Middle School, 9:10AM at Peebles School, and 10:30AM at the Bournedale Elementary School.

11. REGARDING STUDENT COUNCIL MEETING DATES

Edmond LaFleur spoke on this item.

The dates for the Student Council Meetings are: December 7, 2009 at 7:30AM, February 8, 2010 at 7:30AM, and April 5, 2010 at 7:30AM in the Community Meeting room at Bourne High School.

12. REPORTS FROM THE SUPERINTENDENT/ASSISTANT SUPERINTENDENT/DIRECTOR OF STUDENT AND SPECIAL EDUCATION SERVICES/DIRECTOR OF BUSINESS SERVICES/DIRECTOR OF TECHNOLOGY

- a. Superintendent* - Superintendent LaFleur gave his report.
- b. Assistant Superintendent* - Dr. Joyce Harrington gave her report.

Dr. Joyce Harrington will get an estimate of what it will cost to send out the Community Response Survey and present it to the Committee for their input to decide weather to send the Community Response Survey out.

- c. Director of Students and Special Education Services* - Ellen Varnerin gave her report
- d. Director of Business Services* - Presently without one.
- e. Director of Technology* - Barbara Lavoine gave her report.

13. REGARDING SUBCOMMITTEE REPORTS

- a. Budget* - Richard Lavoie spoke on this.
- b. School Building Committee* - Richard Lavoie spoke on this.

14. REGARDING A SCHEDULE OF SCHOOL COMMITTEE PRESENTATIONS

Edmond LaFleur spoke on this item.

Email Edmond LaFleur your suggestions for the School Committee presentations.

15. REGARDING THE SCHOOL COMMITTEE GOALS FOR 2009-2010

2010 APR 16 PM 3 20
TOWN CLERK'S OFFICE
100 STATE ST.
BOSTON, MA 02109

16. OTHER

VOTED: On a motion made by Allen Swain and seconded by William Gibbons it was unanimously voted to adjourn at 8:34 p.m.

The next Bourne School Committee Meeting is on October 7, 2009 at 7:00PM. in the Community Meeting Room at Bourne High School.

Respectfully submitted,

Carole Ellis
Recording Secretary

2010 APR 16 PM 3 20
TOWN CLERK'S OFFICE
Bourne, MA 01939

BOURNE SCHOOL COMMITTEE

POLICY SUBCOMMITTEE MEETING

DATE: MONDAY, SEPTEMBER 21, 2009

TIME: 6:00PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. REGARDING MINUTES
2. REGARDING POLICIES NEEDING REVIEW
3. OTHER

Members:

Rich Lavoie
William Gibbons
Allen Swain

2010 SEP 17 PM 12 36
TOWN CLERK'S OFFICE
Framingham, MA

BOURNE SCHOOL COMMITTEE

BUDGET SUBCOMMITTEE MEETING

DATE: THURSDAY, SEPTEMBER 21, 2009

**TIME: 6:30PM (OR AT THE CONCLUSION OF THE
POLICY SUBCOMMITTEE MEETING)**

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. REGARDING MINUTES
2. REVIEW OF FY10 BUDGET
3. REGARDING MIDDLE SCHOOL ACTIVITY FEES
4. OTHER

Members:

Rich Lavoie
William Gibbons
Allen Swain

2009 SEP 18 PM 3 46
TOWN CLERK'S OFFICE
BOURNE, MASS.

BOURNE SCHOOL COMMITTEE
POLICY SUBCOMMITTEE
September 21st 2009

Sub-Committee Members:	School Committee Members:	Administration	Others:
Richard A. Lavoie – Chair	N/A	Supt. Lafleur	None
Alan Swain			
Bill Gibbons			

The meeting commenced at 6:00pm

The sub-committee reviewed the following policies:

Discussion of the ongoing traffic problems with the Sagamore Bridge and the traffic tie-ups and bus delays caused by the traffic. Some students were delayed up to 1.5 hours on Friday; as late as 5:20pm before getting home.

We discussed several options including the “no action” option.

According to Supt. LaFleur, the Police Chief has recommended a half-day of school on Friday. We discussed whether to do it system wide or just elementary. In the end, it was the consensus of the sub-committee to support Mr. LaFleur’s recommendation that all students have a half day & that staff will stay for the full day & use the 2nd half of the day for planning & staff meetings, etc.

Meeting adjourned @ 6:25pm

2010 APR 16 PM 3 21
TOWN CLERK'S OFFICE
BOURNE, MASS

BOURNE SCHOOL COMMITTEE MEETING

DATE: WEDNESDAY, OCTOBER 7, 2009

**TIME: 6:00PM EXECUTIVE SESSION MEETING
7:00PM REGULAR MEETING**

PLACE: BOURNE HIGH SCHOOL COMMUNITY MEETING ROOM

AGENDA

CALL TO ORDER

**6:00 EXECUTIVE SESSION MEETING REGARDING NON UNION CONTRACTS and UNION CONTRACTS
and MINUTES**

PLEDGE OF ALLEGIANCE

7:00 REGULAR SESSION MEETING

1. Regarding an Update by the nurses on H1N1
2. Minutes
3. Regarding Student Member's Report
4. Regarding Solar panels at Bourne Middle School
5. Regarding the Collective Bargaining Agreement with Unit B, Vice Principals and Deans
6. Regarding the Superintendent's raise
7. Regarding the FY10 Budget (including audit information)
8. Regarding the October 26, 2009 Town Meeting
9. Regarding the Standards Based Report Cards
10. Regarding the position of Director of Business Services
11. Regarding the appointment of a voting delegate to the annual MASS/MASC Convention
12. Regarding a report of the School Committee building tour
13. Regarding the School lunch prices
14. Regarding the School Crisis Plans
15. Regarding Reports from the Superintendent; Assistant Superintendent; Director of Student and Special Education Services; Director of Business Services; and Director of Technology
16. Regarding Subcommittee Reports
 - Budget & Policy Subcommittees & Building Committee - Mr. Lavoie will report
 - Facilities Subcommittee – Mrs. Mahoney will report
 - Curriculum – Mrs. Crane will report
17. Regarding School Committee Goals for 2009 – 2010
18. Other

2010 SEP 17 PM 12 24
TOWN CLERK'S OFFICE
BOURNE, MASS.

BOURNE SCHOOL COMMITTEE MEETING

October 7, 2009

The Bourne School Committee met in the Library at Bourne High School on Wednesday, October 7, 2009. *Present for the Committee were:* Christine Crane, William Gibbons, Joseph Gordon, Richard Lavoie, Chairman, and Allen Swain. Jonathan O'Hara was present at 6:11PM and Quimby Mahoney arrived at 6:20PM

Present for the Administration were: Edmond LaFleur, Dr. Joyce Harrington, Barbara Lavoine, and Ellen Varnerin.

Principals present: Amy Cetner, BHS Dean of Students, Mary Childress, BMS Headmaster, Jeanne Holland, Bournedale principal and Debra Howard, Peebles School principal.

Others present: Thomas Guerino, Town Administrator, All Bourne Public School nurses, Beverly Lane, Nurse Leader, Donna Beers, Susan Harrington and Julie Johnson. Paul Gately, reporter from the Upper Cape Codder, and David Fonseca, reporter from the Bourne Enterprise Maureen Holden, President and Lauri Gilbert, Vice President of the Bourne Educators Association (BEA), Jennifer Randlat, Intern at the Administration Building and many staff members and other community members.

Richard Lavoie opened the public session meeting at 6:00PM. MOVED: On a motion by Allen Swain and seconded by William Gibbons, it was voted by roll call vote to enter into executive session for the purposes of non union and union contract negotiations and approval of executive session minutes.

Christine Crane: YES
William Gibbons: YES
Joseph Gordon: YES
Richard Lavoie: YES
Allen Swain: YES

The Committee returned to Public Session and took a five minute recess. The Chairman reopened the meeting at 7:09PM.

1. Regarding an Update by the nurses on H1N1

Ellen Varnerin., Director of Special Education and Student Services, Beverly Lane, Bourne Public School nurses, Beverly Lane, Nurse Leader, Donna Beers, Susan Harrington and Julie Johnson gave a brief overview of what Bourne Public Schools will do to inform the community about H1N1.

2. Minutes

VOTED: On a motion made by Joseph Gordon and seconded by William Gibbons it was unanimously voted to approve the minutes of September 2, 2009 as presented. Christine Crane abstained.

3. Regarding Student Member's Report

Student Member Bethany Ashworth was playing in a volleyball game at the time of this agenda item.

VOTED: On a motion made by Joseph Gordon and seconded by Christine Crane, it was unanimously voted to move 'Regarding the FY10 Budget' forward in the agenda.

2010 APR 16 PM 3 20
TOWN CLERK'S OFFICE
L. Gordon

4. Regarding the FY10 Budget

2010 APR 16 PM 3 20

VOTED: On a motion made by Christine Crane and seconded by Allen Swain, it was unanimously voted to recommend to Town Meeting a revised School Committee budget of \$20,373,561.

Student Member Bethany Ashworth arrived after the volleyball game and gave her monthly report.

VOTED: On a motion made by Joseph Gordon and seconded by Jonathan O'Hara, it was unanimously voted to move 'Regarding the Standards Based Report Card' forward in the agenda.

5. Regarding the Standards Based Report Cards

Mrs. Crane read into the record the minutes from the Curriculum Subcommittee meetings of September 23, 2009 and September 30, 2009.

It was moved by Jonathan O'Hara and seconded by Allen Swain, to adopt the recommendation of the Curriculum subcommittee which was to recommend approval of Standards Based Report Cards at Bourne Middle School beginning with the fourth grading period of the 2009-2010 school year, excepting grade eight, and that the Climate Committee, with the input of parents, develop an appropriate system of student recognition.

A lengthy discussion ensued.

VOTED: An amendment was moved by Quimby Mahoney and seconded by Christine Crane that a report card be approved with percentages or letter grades in addition to the Standards Based Report Card to be in effective in the fall of 2010 for grades 5, 6, 7 and 8 and that the Middle School Climate Committee, with the input of parents, develop an appropriate system of student recognition. Yes - Christine Crane, William Gibbons, Joseph Gordon, Richard Lavoie, and Quimby Mahoney. No - Jonathan O'Hara and Allen Swain. **Amendment passes.**

VOTED: It was unanimously voted on a motion made by Allen Swain and seconded by Joseph Gordon, to move the question.

VOTED: On a motion by Quimby Mahoney and seconded by Christine Crane, it was voted that a report card be approved with percentages or letter grades in addition to the Standards Based Report Card to become effective in the fall of 2010 for grades 5, 6, 7 and 8 and that the Climate Committee, with the input of parents, develop an appropriate system of student recognition. Yes - Christine Crane, William Gibbons, Joseph Gordon, Richard Lavoie, and Quimby Mahoney. No - Jonathan O'Hara and Allen Swain. **Motion passes.**

6. Regarding Solar panels at Bourne Middle School

Mr. Robert Schofield of Cape Light Compact and Maggie Downey of Barnstable County presented options for Solar panels at the Bourne Middle School.

VOTED: On a motion made by Jonathan O'Hara and seconded by Allen Swain it was unanimously voted to approve the proposed project presented to the Committee.

Richard Lavoie recused himself because of a possible conflict.

7. Regarding the Collective Bargaining Agreement with Unit B, Vice Principals and Deans

VOTED: On a motion made by Christine Crane and seconded by Allen Swain it was voted to accept Memorandum of Agreement with Unit B as presented to the Committee representing a 2% raise.

Yes – Christine Crane and Allen Swain No – William Gibbons, Joseph Gordon, Richard Lavoie, Quimby Mahoney and Jonathan O'Hara. **Motion fails.**

8. Regarding the Superintendent's raise

Mr. LaFleur explained to the Committee the options that were legally available to him and the Committee to have him voluntarily return his raise for the current fiscal year. That will be done by furlough days.

9. Regarding the October 26, 2009 Town Meeting

Town meeting will be held on Monday, October 26, 2009 at the Bourne High School auditorium. If the Committee is to meet before that, an agenda will be posted and emailed to everyone.

10. Regarding the position of Director of Business Services

Different timelines were discussed as options for hiring a new Director of Business Services. Mr. LaFleur will appoint a committee including SC members, a principal, BEA reps, Linda Marzelli, Mr. Watmough, community representatives and maybe a few additional people.

11. Regarding the appointment of a voting delegate to the annual MASS/MASC Convention

VOTED: On a motion made by Joseph Gordon and seconded by Allen Swain it was unanimously voted to have William Gibbons attend the MASC as a voting delegate for the Bourne School Committee. This will help fulfill Mr. Gibbons hours of training which is required for a new member.

12. Regarding a report of the School Committee building tour

Mrs. Mahoney thanked John Dobbins and the custodial and maintenance staff for their efforts in

13. Regarding the School lunch prices

VOTED: On a motion made by Joseph Gordon and seconded by Christine Crane, it was unanimously voted to raise school lunch prices as presented effective November 1, 2009.

14. Regarding the School Crisis Plans

2009 APR 11 PM 3 20
TOWN CLERK'S OFFICE

All School Committee members have copies of the School Crisis plans in their packets.

15. Regarding Reports from the Superintendent; Assistant Superintendent; Director of Student and Special Education Services; Director of Business Services; and Director of Technology

Mr. LaFleur, Dr. Harrington, Ms. Varnerin and Ms. Lavoine all gave their reports.

16. Regarding Subcommittee Reports

Budget & Policy Subcommittees & Building Committee – Mr. Lavoie reported
Facilities Subcommittee – Mrs. Mahoney reported on their last meeting and will schedule the next meeting on Thursday, October 22 at 10AM.

Curriculum – Mrs. Crane noted that her report was included in the item on the agenda discussing the Standards Based Report Cards.

17. Regarding School Committee Goals for 2009 – 2010

Noting that the hour was late, this item was not discussed.

18. Other

VOTED: On a motion made by Allen Swain and seconded by Joseph Gordon, it was unanimously voted to have the Policy subcommittee review all communication policies including those policies which include communication among staff, parents and the community.

VOTED: On a motion made by Joe Gordon and seconded by Allen Swain it was unanimously voted to adjourn at 10:27PM

BOURNE SCHOOL COMMITTEE MEETING

DATE: MONDAY, OCTOBER 26, 2009

TIME: 6:00PM REGULAR MEETING

PLACE: BOURNE HIGH SCHOOL SPECIAL NEEDS
CONFERENCE ROOM

AGENDA

*Meeting will open in the Special Needs Conference Room and
reconvene in the auditorium when Town Meeting begins.*

1. Regarding the FY10 Budget
2. Regarding any matter needing discussion at Town Meeting
3. Other

2010 SEP 17 PM 12 24
TOWN CLERK'S OFFICE
BOURNE, MASS

**Bourne School Committee
Town Meeting, October 26, 2009
Bourne High School
Minutes**

Present: Joe Gordon, Quimby Mahoney, Richard Lavoie, Christine Crane, Jay O'Hara, Allen Swain

The chair opened the meeting at 6:09pm

Discussion: Mr. LaFleur presented a letter from the auditor, Sullivan Rogers and Company.

Discussion: Mr. LaFleur reported on impacts to the budget. Cuts in state aid are imminent, revenue from other sources including Medicaid will likely be down, and the heat at Bournedale Elementary appears to be under-budgeted.

The committee recessed at 6:28pm

The committee reconvened at 7:00pm when the Moderator called Town Meeting to order.

The committee adjourned at 10:40pm at the conclusion of Town Meeting.

2010 SEP 17 PM 12 24
TOWN CLERK'S OFFICE
BOURNE, MASS.

BOURNE SCHOOL COMMITTEE MEETING

DATE: WEDNESDAY, NOVEMBER 4, 2009

TIME: 6:15PM EXECUTIVE SESSION MEETING
7:00PM REGULAR MEETING

PLACE: BOURNE HIGH SCHOOL COMMUNITY MEETING ROOM

AGENDA

CALL TO ORDER

6:15 Executive session to discuss Collective Bargaining Agreements

PLEDGE OF ALLEGIANCE

7:00 REGULAR SESSION MEETING

*Superintendent LaFleur will present the
Certificate of Academic Excellence
to Rebecca Faria*

1. Regarding a presentation of Quality Middle Level Practices by Mary Childress, Bourne Middle School Principal
2. Regarding Minutes
3. Regarding Student Member's Report
4. Regarding H1N1 update by Director of Student and Special Education Services
5. Regarding Bourne Public Schools student performance
6. Regarding an update of the FY10 Budget
7. Regarding the town's audit of School Finances
8. Regarding the waiving of the early retirement time line.
9. Regarding the position of Director of Business Services (job description)
10. Regarding the disposition of the surplus furniture at closed school buildings
11. Regarding the appointment of a voting delegate to the annual MASS/MASC Convention
12. Regarding Reports from the Superintendent; Assistant Superintendent; Director of Student and Special Education Services; Director of Business Services; and Director of Technology
13. Regarding Subcommittee Reports
 - Budget Subcommittees & Building Committee - Mr. Lavoie will report
 - Facilities Subcommittee - Mrs. Mahoney will report
14. Regarding the monthly update of Superintendent's Goals and School Committee Goals for 2009 - 2010
15. Other

TOWN CLERK'S OFFICE
BOURNE, MASS.

2010 SEP 17 PM 12 24

BOURNE SCHOOL COMMITTEE MEETING
November 4, 2009

The Bourne School Committee met in the Library at Bourne High School on Wednesday, November 4, 2009. ***Present for the Committee were:*** Christine Crane, William Gibbons, Richard Lavoie, Chairman, Quimby Mahoney and Allen Swain. Joseph Gordon and Jonathan O'Hara were absent. Student Member Bethany Ashworth was present.

Present for the Administration were: Edmond LaFleur, Superintendent, Dr. Joyce Harrington, Assistant Superintendent and Ellen Varnerin, Director of Student and Special Services

Principals present: Ron McCarthy, BHS principal, Mary Childress, BMS Headmaster, Debra Howard, Peebles School principal and Jeanne Holland, Bournedale principal and Wayne Francis, Dean of Students at BMS.

Others present: Paul Gately, reporter from the Upper Cape Codder, and David Fonseca, reporter from the Bourne Enterprise, Tina Canterbury, Secretary and Lauri Gilbert, Vice President of the Bourne Educators Association (BEA), Liz Brown, Leanne Avakian, Susan Baracchini, and Annemarie Siroonian, PTA members; George Slade, Finance Committee member and other staff members and community members.

Richard Lavoie opened the public session meeting at 6:22PM.

MOVED: On a motion by William Gibbons and seconded by Christine Crane, it was voted by roll call vote to enter into executive session to discuss Collective Bargaining Agreements.

Christine Crane: YES
William Gibbons: YES
Richard Lavoie: YES
Quimby Mahoney: YES
Allen Swain: YES

The Committee returned to Public Session and took a five minute recess. The Chairman reopened the meeting at 7:00PM.

Superintendent LaFleur presented the Certificate of Academic Excellence to Rebecca Faria

- 1. Regarding a presentation of Quality Middle Level Practices by Mary Childress, Bourne Middle School Principal**

Ms. Childress gave a brief presentation explaining Middle school level practices at Bourne Middle School.

2. Minutes

VOTED: On a motion made by Allen Swain and seconded by Christine Crane it was unanimously voted to approve the minutes of October 7, 2009 as presented.

TOWN CLERK'S OFFICE
2010 APR 16 PM 3:20

3. Regarding Student Member's Report

Student Member Bethany Ashworth reported about the athletic teams in competition, the volleyball team's academic achievement award,

.....

VOTED: On a motion made by Allen Swain and seconded by Christine Crane, it was unanimously voted to add an item to the Agenda entitled "Regarding Fundraising Opportunities for the Bourne Public Schools.

4. Regarding Fundraising Opportunities for the Bourne Public Schools

Liz Brown and Leanne Avakian presented to the School Committee opportunities for the Bourne Public Schools, including asking the community and parents to register at this website: www.sosbourne.ning.com.

VOTED: On a motion made by Christine Crane and seconded by Allen Swain it was unanimously voted to refer this fundraising opportunity to the Policy Subcommittee to discuss guidelines and any need to have a legal opinion with regard to incoming money.

5. Regarding H1N1 update by Director of Student and Special Education Services

Ellen Varnerin reported on the local Board of Health H1N1 clinics. She reminded everyone to check the Bourne Board of Health website for information regarding the clinic schedules.

6. Regarding Bourne Public Schools Student Performance

Dr. Harrington presented to the Committee statistical data regarding MCAS scores, SAT scores, and Growth Potential information.

7. Regarding an update of the FY10 Budget

Mr. LaFleur reminded everyone about the fragility of the budget. Mr. Lavoie gave a presentation to the Committee and public regarding the Bourne Public Schools budget situation.

8. Regarding the town's audit of School Finances

Mr. Lavoie mentioned to the Committee different aspects of the draft letter from Rogers and Sullivan, the company preparing the audit for the Town.

9. Regarding the waiving of the early retirement time line.

VOTED: On a motion made by Allen Swain and seconded by Christine Crane it was unanimously voted waive Article XVI, Section 15 of the Collective Bargaining Agreement with the Teachers without precedent for these one time requests.

10.Regarding the position of Director of Business Services (job description)

Mr. LaFleur gave information regarding the applicants for the position of Director of Business Services.

11.Regarding the disposition of the surplus furniture at closed school buildings

VOTED: On a motion made by Christine Crane and seconded by Quimby Mahoney it was unanimously voted that certain school furniture housed at Hoxie School and identified by the school is surplus.

12.Regarding the appointment of a voting delegate to the annual MASS/MASC Convention

At this time, no member's schedule will allow them to attend the conference. All members will again review their schedules to see if they are available to attend the MASC conference on November 18, 2009.

13.Regarding Reports from the Superintendent; Assistant Superintendent; Director of Student and Special Education Services; ~~Director of Business Services~~; and Director of Technology

Mr. LaFleur, Dr. Harrington, and Ms. Varnerin gave reports.

14.Regarding Subcommittee Reports

**Budget Subcommittees & Building Committee - Mr. Lavoie will report
Facilities Subcommittee – Mrs. Mahoney will report**

Mr. Lavoie reported that the next Budget and Policy subcommittee meetings are November 23, 2009. The agendas will be posted. At the Policy subcommittee meeting, fundraising policies will be reviewed.

The next meeting of the Facilities Subcommittee will be December 2, 2009 at 10AM at the Administration building.

15.Regarding the monthly update of Superintendent's Goals and School Committee Goals for 2009 – 2010

16.Other

VOTED: On a motion made by Allen Swain and seconded by Christine Crane it was unanimously voted to adjourn at 8:56PM.

BOURNE SCHOOL COMMITTEE MEETING

DATE: MONDAY, NOVEMBER 30, 2009

TIME: 6:00PM REGULAR MEETING

PLACE: BOURNE HIGH SCHOOL SPECIAL NEEDS
CONFERENCE ROOM

AGENDA

*Meeting will open in the Special Needs Conference Room and
reconvene in the auditorium when Town Meeting begins.*

1. Regarding the FY10 Budget
2. Regarding any matter needing discussion at Town Meeting
3. Other

*No
minutes*

2010 SEP 17 PM 12 24
TOWN CLERK'S OFFICE
BOURNE, MA 02532

BOURNE SCHOOL COMMITTEE MEETING**DATE: WEDNESDAY, DECEMBER 2, 2009****TIME: 6:15PM EXECUTIVE SESSION MEETING
7:00PM REGULAR MEETING****PLACE: BOURNE HIGH SCHOOL COMMUNITY MEETING ROOM****AGENDA****CALL TO ORDER****6:15** Executive session to discuss Collective Bargaining Agreements**PLEDGE OF ALLEGIANCE****7:00 REGULAR SESSION MEETING**

1. Regarding Minutes
2. Regarding Student Member's Report
3. Regarding an update on the trip to France
4. Regarding an update of the FY10 Budget
5. Regarding the FY11 Budget
6. Regarding the town's audit of School Finances
7. Regarding an update of the Director of Business Services status
8. Regarding Christmas Break
9. Regarding Reports from the Superintendent; Assistant Superintendent; Director of Student and Special Education Services; Director of Business Services; and Director of Technology
10. Regarding Subcommittee Reports
 - Budget & Policy Subcommittees & Building Committee - Mr. Lavoie will report
 - Facilities Subcommittee - Mrs. Mahoney will report
 - Curriculum Subcommittee - Mrs. Crane will report
11. Regarding the monthly update of Superintendent's Goals and School Committee Goals for 2009 - 2010
12. Other

2009 NOV 24 PM 2 54
TOWN CLERK'S OFFICE
BOURNE, MASS

BOURNE SCHOOL COMMITTEE MEETING

December 2, 2009

The Bourne School Committee met in the Library at Bourne High School on Wednesday, December 2, 2009. **Present for the Committee were:** Christine Crane, William Gibbons, Joseph Gordon, Richard Lavoie, Chairman, Quimby Mahoney, Jonathan O'Hara and Allen Swain. Student Member Bethany Ashworth was present.

Administrators present:: Edmond LaFleur, Superintendent, Dr. Joyce Harrington, Assistant Superintendent and Ellen Varnerin, Director of Student and Special Services, Sue Alma, Transportation Coordinator, Ron McCarthy, BHS principal, Amy Cetner, BHS Dean of Students, Mary Childress, BMS Headmaster, Gina Giambusso and Wayne Francis, BMS Deans, Debra Howard, Peebles School principal and Jeanne Holland, Bournedale principal

Others present: Many staff members, Paul Gately, reporter from the Upper Cape Codder, and David Fonseca, reporter from the Bourne Enterprise, Maureen Holden, President, Tina Canterbury, Secretary and Lauri Gilbert, Vice President of the Bourne Educators Association (BEA), Silene Gordon, PTA co-president, and community members.

Richard Lavoie opened the public session meeting at 6:28PM.

MOVED: On a motion by Allen Swain and seconded by Christine Crane, it was voted by roll call vote to enter into executive session to discuss negotiation strategies.

Christine Crane: YES
William Gibbons: YES
Joseph Gordon: YES
Richard Lavoie: YES
Quimby Mahoney: YES
Jonathan O'Hara: YES
Allen Swain: YES

2010 APR 16 PM 3 21
TOWN CLERK'S OFFICE
EDMUND LAFLEUR

The Committee returned to Public Session.

VOTED: On a motion made by Joseph Gordon and seconded by Jonathan O' Hara it was unanimously voted to recess the public meeting until 7PM.

The Chairman reopened the meeting at 7:02PM.

Regarding a presentation by the Fine Arts Director and music staff and students

Mrs. Lisa Fournier Donley and the Bourne High School Holiday Band played some holiday selections for the Committee and audience.

1. Minutes

VOTED: On a motion made by Christine Crane and seconded by Allen Swain it was unanimously voted to approve the minutes of November 4, 2009 with a correction of the spelling of the name Slade.

2. Regarding Student Member's Report

Student Member Bethany Ashworth reported about the athletic teams in competition, the music department activities and showed a video about Samantha Para that was aired on Channel 5.

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The School Committee and Superintendent welcomed to Bourne, Mr. Edward Donoghue, the new Director of Business Services.

Mr. LaFleur announced his retirement effective June 30, 2010 and the retirement of Dr. Joyce Harrington effective August 31, 2010.

3. Regarding an update on the trip to France

Mr. McCarthy gave an update about the trip to France that was approved in May 2009. There are thirteen students traveling to Paris and Nice for ten days during April vacation.

4. Regarding an update of the FY10 Budget

A motion was made by Allen Swain and seconded by Jonathan O'Hara to approve the \$248,202.40 recommendations presented December 2, 2009, that include the items and positions: Athletic Reductions.....\$39,102; BMS After school activities and buses...\$15,000; One elementary library assistant\$23,244; One elementary library assistant.....\$9112 School security.....\$45,000; Supplies, equipment and materials.....\$20,000; One full year secretary.....\$17,376.40; One teacher's assistant.....\$9112; Cap Math program (teacher).....\$26,560; One librarian.....\$43,696
Total recommendations.....\$248,202.40

An amendment to the motion was made by Quimby Mahoney and seconded by Joseph Gordon to vote on the recommendations by each line item..... YES- Joseph Gordon and Quimby Mahoney; NO-William Gibbons, Richard Lavoie, Jonathan O'Hara and Allen Swain. Christine Crane - abstain

VOTED: On a motion made by Allen Swain and seconded by Jonathan O'Hara it was voted to approve the \$248,202.40 recommendations presented December 2, 2009, that includes the items and positions listed: Athletic Reductions.....\$39,102; BMS After school activities and buses...\$15,000; One elementary library assistant\$23,244; One elementary library assistant.....\$9112; School security.....\$45,000; Supplies, equipment and materials.....\$20,000; One full year secretary.....\$17,376.40; One teacher's assistant...\$9112; Cap Math program (teacher).....\$26,560; One librarian.....\$43,696

YES: Christine Crane, William Gibbons, Joseph Gordon, Richard Lavoie, Chairman, Quimby Mahoney, Jonathan O'Hara and Allen Swain. Abstain-Quimby Mahoney

VOTED: On the amended motion made by Allen Swain and seconded by Jonathan O'Hara, it was unanimously voted to approve the recommendations regarding the budget.

5. Regarding the FY11 Budget

Mr. Lavoie gave the Committee an overview of the process for the FY11 budget

6. Regarding the town's audit of School Finances

The Selectmen's meeting is scheduled for December 15 at 7PM at the Community Building. Mr. Lavoie mentioned to the Committee different aspects of the draft letter from Rogers and Sullivan, the company preparing the audit for the Town.

7. Regarding an update of the Director of Business Services status

The Chairman introduced the new Director of Business Services, Mr. Edward Donoghue.

8. Regarding Christmas break

VOTED: On a motion made by Allen Swain and seconded by Christine Crane it was unanimously voted to waive Article XVI, Section 15 of the Collective Bargaining Agreement with the Teachers without precedent for these one time requests.

9. Regarding Reports from the Superintendent; Assistant Superintendent; Director of Student and Special Education Services; Director of Business Services; and Director of Technology

Mr. LaFleur, Ms. Varnerin and Ms. Lavoie gave reports.

10. Regarding Subcommittee Reports

Budget & Policy Subcommittees & Building Committee - Mr. Lavoie will report
Facilities Subcommittee - Mrs. Mahoney will report
Curriculum Subcommittee - Mrs. Crane will report

The next meeting of the Facilities Subcommittee will be December 2, 2009 at 10AM at the Administration building.

11. Regarding the monthly update of Superintendent's Goals and School Committee Goals for 2009 - 2010

12. Other

VOTED: On a motion made by Allen Swain and seconded by Christine Crane it was unanimously voted to adjourn at 8:56PM.

BOURNE SCHOOL COMMITTEE MEETING

DATE: December 15, 2009

TIME: 7:00 P.M.

**PLACE: BOURNE VETERANS MEMORIAL
COMMUNITY CENTER**

AGENDA

1. Regarding a joint meeting with the Bourne Board of
Selectmen to review School Distract audit

2. Other

BOURNE, MASS
TOWN CLERK'S OFFICE
2009 DEC 11 AM 9 01

BOURNE SCHOOL COMMITTEE MEETING

December 15, 2009

Minutes

The meeting was opened by the Selectmen at the Bourne Veterans Memorial Community Center. Present: Christine Crane, William Gibbons, Richard Lavoie, Chairman, Quimby Mahoney, Jonathan O'Hara and Allen Swain.

Present for the School Administration: Ed LaFleur, Superintendent, Dr. Joyce Harrington, Assistant Superintendent and Edward Donoghue, Director of Business Services.

1. Regarding a joint meeting with the Bourne Board of Selectmen to review School District audit

Mr. Christian Rogers of Sullivan and Rogers presented a summary of the audit.

Primary reason of deficit is due to the business manager's revised budget detail used to monitor budget activity - multiple categories were over spent.

Recommendations outlined in audit report.

The Board of Selectmen suggested that the School Committee, et al, meet monthly to discuss the financial health of the school department.

The School Committee left the Selectmen's meeting at 8PM.

2010 APR 16 PM 3 21
TOWN CLERK'S OFFICE
BOURNE, MASS.

BOURNE SCHOOL COMMITTEE MEETING

DATE: December 21, 2009

TIME: 6:00 P.M.

PLACE: BOURNE HIGH SCHOOL
COMMUNITY ROOM

AGENDA

1. Regarding the selection of an organization to conduct the search for a successor superintendent.
2. Other

BOURNE, MASS.
TOWN CLERK'S OFFICE
2009 DEC 11 AM 9 01

**BOURNE SCHOOL COMMITTEE MEETING
December 21, 2009**

The Bourne School Committee met in the Community Room at Bourne High School on Monday, December 21, 2009. ***Present for the Committee were:*** Christine Crane, William Gibbons, Richard Lavoie, Chairman, Quimby Mahoney, Jonathan O'Hara and Allen Swain. Absent was Joseph Gordon

Administrators present: Edmond LaFleur, Superintendent and Dr. Joyce Harrington, Assistant Superintendent.

Others present: Diana Barth, reporter from the Bourne Enterprise

Richard Lavoie opened the public session meeting at 6:05PM.

1. Regarding the selection of an organization to conduct the search for a successor superintendent.

Cape Cod Collaborative Center for Executive Search – Joseph Gilbert and Peter Cannone gave a presentation to the Committee regarding their services

Massachusetts Association for School Committees – James Hardy presented to the Committee the MASC proposal to the Committee.

New England School Development Council – Arthur Bettencourt and Bruce Willard informed the Committee of the NESDEC search team of Florence Seldin and Bruce Willard, if NESDEC was chosen as the agency to represent Bourne.

2. Other

VOTED: On a motion by Quimby Mahoney and seconded by Christine Crane, it was voted by roll call vote to enter into executive session to discuss contract negotiation regarding the Superintendent search and to return to public session for the purposes of adjourning. 8:05PM

Christine Crane: YES
William Gibbons: YES
Richard Lavoie: YES
Quimby Mahoney: YES
Jonathan O'Hara: YES
Allen Swain: YES

Return to public session 8:37PM public session

VOTED: On a motion made by Allen Swain and seconded by Jonathan O'Hara it was unanimously voted to adjourn at 8:38PM.

TOWN CLERK'S OFFICE
2010 APR 16 PM 3 21

Bowen School

BOURNE SCHOOL COMMITTEE FY 10 BUDGET MEETINGS

**DATES: JANUARY 12, 2009
JANUARY 26, 2009**

**FEBRUARY 2 - IF NEEDED
FEBRUARY 9 - IF NEEDED**

TIME: 6:30 P.M. (REVISED TIME)

PLACE: SCHOOL ADMINISTRATION BUILDING

AGENDA

JANUARY 12

**DISCUSSION OF FY 10 BUDGET FOR
BOURNEDALE ELEMENTARY SCHOOL
PEEBLES SCHOOL
SPECIAL EDUCATION
CURRICULUM**

JANUARY 26

**DISCUSSION OF FY 10 BUDGET FOR
BOURNE HIGH SCHOOL
MIDDLE SCHOOL
ATHLETICS
TECHNOLOGY
MAINTENANCE/TRANSPORTATION**

FEBRUARY 2 - IF NEEDED

FEBRUARY 9 - IF NEEDED

2009 JAN 5 AM 11 47
TOWN CLERK'S OFFICE
BOURNE, MASS

BOURNE SCHOOL COMMITTEE
BUDGET SUBCOMMITTEE

January 12, 2009

Subcommittee Members

Richard A. Lavoie – Chair
Allen Swain
Tammy Staiger

School Committee Members

J. O'Hara

Administration

Supt. Ed LaFleur
Peter Simpson,
School Business Manager
B. Lavoine
D. Morrissey
J. Holland
D. Howard

Others: J. Norton, L. Gilbert, G. Embrasia-Dobbins

Press: None

The meeting commenced at 6:40pm

The proposed line item budgets for FY2010 were reviewed with the subcommittee as follows:

- ✓ D. Morrissey reviewed the Peebles pro-forma budget.
- ✓ B. Lavoine reviewed the Technology pro-forma budget.
- ✓ Mrs. Howard & Mrs. Holland participated in the review of the proposed pro-forma budget for the Bournedale Elementary School.
- ✓ Supt. LaFleur & P. Simpson reviewed the pro-forma SPED budget.

Meeting adjourned @ 8:35pm

2010 APR 16 PM 3 21
TOWN CLERK'S OFFICE
BOURNE, MA 01939

BOURNE SCHOOL COMMITTEE FY 10 BUDGET MEETINGS

**DATES: JANUARY 12, 2009
JANUARY 26, 2009**

**FEBRUARY 2 - IF NEEDED
FEBRUARY 9 - IF NEEDED**

TIME: 6:30 P.M. (REVISED TIME)

PLACE: SCHOOL ADMINISTRATION BUILDING

AGENDA**JANUARY 12**

**DISCUSSION OF FY 10 BUDGET FOR
BOURNEDALE ELEMENTARY SCHOOL
PEEBLES SCHOOL
SPECIAL EDUCATION
CURRICULUM**

JANUARY 26

**DISCUSSION OF FY 10 BUDGET FOR
BOURNE HIGH SCHOOL
MIDDLE SCHOOL
ATHLETICS
TECHNOLOGY
MAINTENANCE/TRANSPORTATION**

FEBRUARY 2 - IF NEEDED

FEBRUARY 9 - IF NEEDED

2009 JAN 5 AM 11 47
TOWN CLERK'S OFFICE
BOURNE, MASS

BOURNE SCHOOL COMMITTEE
BUDGET SUBCOMMITTEE
January 26, 2009

Sub-Committee Members School Committee Members Administration

Richard A. Lavoie – Chair N/A
Allen Swain
Tammy Staiger

Supt. Ed LaFleur
Peter Simpson,
School Business Manager
Dr. Joyce Harrington
BHS Prin. McCarthy
J. Sullivan

Others: J. Norton, L. Gilbert, T. Bushey

Press: Bourne Enterprise

The meeting commenced at 6:35pm

- ✓ Review of FY2010 Budget proposals for Curriculum, Instruction & Assessment by Dr. Harrington.
- ✓ Review of BHS proposed budget by line item by R. McCarthy.
- ✓ Review of proposed Athletic Budget by J. Sullivan
- ✓ Review of BMS proposed budget by Supt. LaFleur & P. Simpson.
- ✓ Review of overall FY2010 budget numbers by Supt. LaFleur & P. Simpson.
- ✓ Review of Transportation line item proposed budget for FY2010
- ✓ Review of FY2009 expenses through 2nd Quarter by Supt. LaFleur & P. Simpson.

Meeting adjourned @ 8:20pm

2010 APR 16 PM 3 21
TOWN CLERK'S OFFICE
BOURNE, MA 01939

BOURNE SCHOOL COMMITTEE
BUDGET SUBCOMMITTEE
February 23, 2009

Sub-Committee Members	School Committee Members	Administration	Others
Richard A. Lavoie – Chair Allen Swain	N/A	Supt. Ed Lafleur Peter Simpson, School Business Manager	M. Mastrangelo (Finance Com.)

Others: None

Press: None

The meeting commenced at 6:16pm

- ✓ Review of FY2010 Budget status and proposals.
- ✓ Review and update of FY2009 Budget progress & status. Will consider need for line item transfers, if necessary in March.
- ✓ Discussion regarding School Lunch Program. Expenses have shown a decline and lunch income has seen an increase.

2010 APR 16 PM 3 21
TOWN CLERK'S OFFICE
BOURNE, MASS.

**BOURNE SCHOOL COMMITTEE
BUDGET COMMITTEE MEETING**

DATE: WEDNESDAY, MAR^SH 4, 2009

TIME: 6:00 PM

**PLACE: ADMINISTRATION
BUILDING**

AGENDA

- 1. Regarding update on the FY 2010 Budget**
- 2. Regarding food service update**
- 3. Regarding discussion of line item transfers to be approved a the March 4th School Committee meeting**
- 4. Other**

2009 FEB 27 AM 10 17
TOWN CLERK'S OFFICE
BOURNE, MASS.

Members:

Rich Lavoie, Chairman

Tammy Staiger

Allen Swain

BOURNE SCHOOL COMMITTEE
BUDGET SUBCOMMITTEE
March 4th 2009

Sub-Committee Members	School Committee Members	Administration	Others
Richard A. Lavoie – Chair Allen Swain Tammy Staiger	J. Gordon	Supt. Ed Lafleur Peter Simpson, School Business Manager	T. Fedge

Others: None

Press: None

The meeting commenced at 6:16pm

- ✓ Review of FY2010 Budget status and proposals. \$10,000.00 has been reduced by the Selectmen. Will be offset by efficiencies @ H/S due to boiler replacement & refueling.
- ✓ Food Service Update. Income & expenses tracking as planned.
- ✓ Review and update of FY2009 Budget progress & status. Line item transfers are not needed for the end of the 2nd quarter. Will consider the need for transfers again @ the end of the 3rd quarter.
- ✓ Lockset Project bid issues: Discussion of possible protest due to the # of bidders that were disqualified due to failure to meet bid specifications.
- ✓ Discussion of school lunch contractor bidding process which is ongoing.

2010 APR 16 PM 3 21
TOWN CLERK'S OFFICE
BOURNE, MASS.

**BOURNE SCHOOL COMMITTEE
BUDGET COMMITTEE MEETING**

DATE: MONDAY, MARCH 23, 2009

TIME: 6:00 PM

**PLACE: ADMINISTRATION
BUILDING**

AGENDA

- 1. Regarding update on the FY 2010 Budget**
- 2. Regarding food service proposals**
- 3. Other**

Members:

Rich Lavoie, Chairman

Tammy Staiger

Allen Swain

2009 MAR 11 AM 10 06
TOWN CLERK'S OFFICE
BOURNE, MASS

BOURNE SCHOOL COMMITTEE
BUDGET SUBCOMMITTEE
March 23rd 2009

Sub-Committee Members	School Committee Members	Administration	Others
Richard A. Lavoie – Chair Allen Swain Tammy Staiger	None	Supt. Ed Lafleur Peter Simpson, School Business Manager	None

Press: None

The meeting commenced at 6:10pm

- ✓ Review of FY2010 Budget status and proposals.
- ✓ 06:15pm we went to Executive Session for the purpose of contract negotiations with the Food Service Venders. The major focus will be how each of the “venders” will improve performance of the Food Service Program.
- ✓ Aramark presentation
- ✓ Chartwell presentation
- ✓ Sodexo presentation
- ✓ Initial scoring of the three venders was very close for all 3 finalists. The draft contract must be submitted to MA DOE by 04/15/2009.

2010 APR 16 PM 3 21
TOWN CLERK'S OFFICE
TOWN OF BOURNE

**BOURNE SCHOOL COMMITTEE
BUDGET SUBCOMMITTEE MEETING**

DATE: MONDAY, APRIL 27, 2009

TIME: 6:00 PM

**PLACE: ADMINISTRATION
BUILDING**

AGENDA

- 1. Regarding update on the FY 2010 Budget**
- 2. Regarding kindergarten buses**
- 3. Regarding the cafeteria program**
- 4. Other**

Members:

Rich Lavoie, Chairman

Tammy Staiger

Allen Swain

2009 APR 16 AM 9 41
TOWN CLERK'S OFFICE
BOURNE, MASS

BOURNE SCHOOL COMMITTEE

BUDGET SUBCOMMITTEE

April 27th 2009

Sub-Committee Members	School Committee Members	Administration	Others
Richard A. Lavoie – Chair Allen Swain Tammy Staiger	None	Supt. Ed Lafleur Peter Simpson, School Business Manager	S. Alymer

Press: None

The meeting commenced at

- ✓ Discussion of Kindergarten Bus issue: By rescheduling we can meet need with fewer runs. Financial savings of 4125,000 - \$160,000.00 can be achieved by making this change. There may be a need to adjust "bus stop distance" in a few cases.
- ✓ Review of FY2010 Budget status and proposals. Projected increase now @ 3.49%. This will result in a total budget of \$20,814,561.00.
- ✓ Portable Classrooms: Knockdown and removal will cost \$4,637.00 per unit. We will need to provide 2 weeks notice. Portables to be removed between 06/15 & 06/30. Not having the portables will save \$60,000.00 per year from the rental account.
- ✓ Discussion Re: copier expenses & Leases. New contract from State Bid List. We can generate savings of \$1,788.81 per month or \$21,465.00 per year. WE will have upgraded machines throughout the district.
- ✓ RFP: Coady Lease proposal to be posted. It is assumed that present tenant will submit a proposal.
- ✓ 3rd Quarter Review of FY-2009 Budget: Some line items are showing a deficit. "Pothole" funding of \$300,000.00 anticipated. No problems expressed with overall budget progress at this time.
- ✓ Year end audit complete. Draft report provided of audit of state mandated report. Errors and omissions to be corrected. No major problems anticipated.
- ✓ Cafeteria Contract Issues: Issues with potential profit due to discrepancy in the school population numbers that were provided to the "venders". Projected profits in the proposals may not be achievable.

Adjourned at: 08:00pm

2010 APR 16 PM 3 21
TOWN CLERK'S OFFICE

**BOURNE SCHOOL COMMITTEE
BUDGET SUBCOMMITTEE MEETING**

DATE: MONDAY, JULY 27, 2009

TIME: 6:00 PM

**PLACE: ADMINISTRATION
BUILDING**

AGENDA

- 1. Regarding update on the FY 2009 Budget**
- 2. Regarding update on the FY 2010 Budget**
- 3. Regarding financial audit**
- 4. Other**

Members:

**Rich Lavoie, Chairman
Allen Swain**

2009 JUL 20 PM 12 36
TOWN CLERK'S OFFICE
BOURNE, MASS.

**BOURNE SCHOOL COMMITTEE
BUDGET SUBCOMMITTEE MEETING**

DATE: MONDAY, JULY 27, 2009

TIME: 6:00 PM

**PLACE: ADMINISTRATION
BUILDING**

AGENDA

1. Regarding update on the FY 2009 Budget
2. Regarding update on the FY 2010 Budget
3. Regarding financial audit
4. Other

Members:
Rich Lavoie, Chairman
Allen Swain

2009 JUL 27 AM 11 58

BOURNE PUBLIC SCHOOL
CLERK'S OFFICE

BOURNE SCHOOL COMMITTEE**BUDGET SUBCOMMITTEE MEETING****DATE: MONDAY, AUGUST 10, 2009****TIME: 6:00PM****PLACE: BOURNE ADMINISTRATION BUILDING****AGENDA**

1. REGARDING MINUTES
2. REGARDING FY 2009 BUDGET
3. REGARDING FY 2010 BUDGET
4. OTHER

2009 AUG 6 PM 2 10
TOWN CLERK'S OFFICE
BOURNE, MASS

BOURNE SCHOOL COMMITTEE

BUDGET SUBCOMMITTEE MEETING

DATE: MONDAY, AUGUST 31, 2009

TIME: 6:00PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. REGARDING MINUTES
2. REGARDING FY 2009 BUDGET
3. REGARDING FY 2010 BUDGET
4. OTHER

Members:

Rich Lavoie
Allen Swain
Bill Gibbons

TOWN CLERK'S OFFICE
BROOKLYN, MA
2009 AUG 26 AM 10 16

BOURNE SCHOOL COMMITTEE
BUDGET SUBCOMMITTEE
August 31st 2009

Sub-Committee Members	School Committee Members	Administration	Others
Richard A. Lavoie – Chair Allen Swain Bill Gibbons	None	Supt. Ed Lafleur	None

Press: D. Fonseca

The meeting commenced at 06:00pm

- ✓ Review of the FY2010 Budget revisions and proposed changes that will be submitted to the full committee at the October meeting so that all numbers can be double checked. The final number will then be submitted to the October Special Town Meeting for approval. This is a very lean budget with no room to absorb unexpected costs or unanticipated Special Ed expenses. Mr. Watmough still verifying budget numbers.
- ✓ It appears Mr. Simpson has resigned. He will be paid accrued vacation and sick time.

Adjourned at: 06:35pm

Next meeting: 09/21/2009 @ 7:00pm

2010 APR 16 PM 3 21
TOWN CLERK'S OFFICE
BOURNE, MA

BOURNE SCHOOL COMMITTEE

BUDGET SUBCOMMITTEE MEETING

DATE: MONDAY, SEPTEMBER 21, 2009

TIME: 6:30PM (OR AT THE CONCLUSION OF THE
POLICY SUBCOMMITTEE MEETING)

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. REGARDING MINUTES
2. REVIEW OF FY10 BUDGET
3. REGARDING MIDDLE SCHOOL ACTIVITY FEES
4. OTHER

Members:

Rich Lavoie
William Gibbons
Allen Swain

2009 SEP 21 AM 8 59
TOWN CLERK'S OFFICE
BOURNE, MASS.

BOURNE SCHOOL COMMITTEE
BUDGET SUBCOMMITTEE
September 21st 2009

Sub-Committee Members	School Committee Members	Administration	Others
Richard A. Lavoie – Chair Allen Swain Bill Gibbons	None	Supt. Ed Lafleur Robt. Watmough Dr. J. Harrington	M. J. Mastrangelo

Press: None

The meeting commenced at 06:25pm

- ✓ Review of the FY2010 Budget revisions and proposed changes that will be submitted to the full committee at the October meeting. This included a detailed description by Mr. Watmough of where we are & how we got there. We discussed information that should be provided for the October School Committee meeting so that a budget recommendation can be made for acceptance at the October Special Town Meeting.
- ✓ We discussed issue with the BMS activity fee and the error by the staff to charge the correct amount per activity. Mr. LaFleur will gather more data on this issue for presentation to the October school committee meeting.
- ✓ We discussed potential cost of an updated survey to update the results of the Strategic Plan. Cost is estimated at \$2,000.00 to \$3,000.00 and consensus of the sub-committee that due to extreme constraints regarding the budget, that this expense is not justified at this time. The issue will be revisited in the Spring.

Adjourned at: 08:24pm

2010 APR 16 PM 3 21
TOWN CLERK'S OFFICE

BOURNE SCHOOL COMMITTEE

BUDGET SUBCOMMITTEE MEETING

DATE: MONDAY, OCTOBER 5, 2009

TIME: 6:00PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. REGARDING MINUTES
2. REVIEW OF FY10 BUDGET
3. OTHER

Members:

Rich Lavoie
William Gibbons
Allen Swain

BOURNE MASS
TOWN CLERK'S OFFICE

2009 OCT 2 AM 9 21

BOURNE SCHOOL COMMITTEE
BUDGET SUBCOMMITTEE
October 5th 2009

Sub-Committee Members	School Committee Members	Administration	Others
Richard A. Lavoie – Chair Allen Swain	None	Supt. Ed Lafleur Robt. Watmough	M. J. Mastrangelo G. Slade (both Finance Comm)

Press: None

The meeting commenced at 06:03pm

- ✓ Review of the FY2010 Budget revisions and proposed issues that will be addressed as part of the Budget presentation @ the upcoming Town Meeting. The revisions will reduce the budget by a total of \$471,000.00. This reflects \$330,000.00 deficit from FY-2009 as well as the \$141,000.00 from State local aid reductions.
- ✓ Projected budget for FY2009 will be \$20,373,561.00 after Town Meeting adjustments.
- ✓ Discussed status of expenses to date for the FY2010 budget. Mr. Watmough to provide detailed update when he returns from vacation in November.

Adjourned at: 07:22pm

2010 APR 16 PM 3 21
TOWN CLERK'S OFFICE
LAURENCE, MASS

BOURNE SCHOOL COMMITTEE**BUDGET SUBCOMMITTEE MEETING****DATE: MONDAY, OCTOBER 19, 2009****TIME: 6:00PM****PLACE: BOURNE ADMINISTRATION BUILDING****AGENDA**

1. REGARDING MINUTES
2. REGARDING FY 2010 BUDGET
3. OTHER

TOWN CLERK'S OFFICE
OCT 15 2009

2009 OCT 15 PM 3 37

BOURNE SCHOOL COMMITTEE
BUDGET SUBCOMMITTEE
October 19th 2009

Sub-Committee Members	School Committee Members	Administration	Others
Richard A. Lavoie – Chair Allen Swain	None	Supt. Ed Lafleur Dr. J. Harrington	G. DeLoucher G. Slade (both Finance Comm)

Press: D. Fonseca (Enterprise)

The meeting commenced at 06:00pm

- ✓ Review of the FY2008 Bourne town-wide audit and issues raised & their impact on the FY2009 budget issues. No determinations can be made until the on-going school department audit by the Selectmen is completed.
- ✓ Review of the FY-2010 Budget and the impact of potential future state “C-9” cuts.
- ✓ Discussed of the School Lunch budget and the FY2010 budget.
- ✓ Discussion of the PowerPoint presentation that R. Lavoie will present at Town Meeting. R. Lavoie will continue to work with Dr. Harrington to revise and simplify the presentation so that it is more visual and the actual “numbers” are easier to follow.

Adjourned at: 07:14pm

2010 APR 16 PM 3 21
TOWN CLERK'S OFFICE
LOU ANN MCGEE

BOURNE SCHOOL COMMITTEE

BUDGET SUBCOMMITTEE MEETING

DATE: MONDAY, NOVEMBER 23, 2009

TIME: 6:00PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. REGARDING MINUTES
2. REGARDING FY 2010 BUDGET
3. REGARDING FUNDRAISING OPPORTUNITIES
4. OTHER

Members:

Rich Lavoie
William Gibbons
Allen Swain

2010 SEP 17 PM 12 30
TOWN CLERK'S OFFICE
BOURNE MA 02532

BOURNE SCHOOL COMMITTEE
BUDGET SUBCOMMITTEE
November 23rd 2009

Sub-Committee Members	School Committee Members	Administration	Others
Richard A. Lavoie – Chair Allen Swain Wm. Gibbons	None	Supt. Ed Lafleur Robt. Watmough J. Harrington W. Francis E. Varnerin M. Childress R. McCarthy	L. Gilbert (BEA)

Press: None

The meeting commenced at 06:10pm

Review of the 11/23/2009 Financial FY-2010 Budget update & possible reduction scenarios:

- Possible Athletic Department cuts - \$40,000.00
- Light & Power line item adjustments -
- Possible district wide adjustments
- Possible other cuts/adjustments

Middle School Activities - \$15,000.00
Elem. Library Assistant - \$23,000.00
Supplies/equipment - \$20,000.00
Custodian - \$20,000.00
2nd Lib. Assistant - \$13,500.00
Secretary - \$11,500.00
H/S FT Librarian - \$44,500.00
School Security - \$45,000.00

A number of district wide cuts were discussed. The School Business Manager & Supt. will monitor budget and make recommendations at the December School Committee Meeting.

Adjourned at: 08:20pm

2010 APR 16 PM 3 21
TOWN CLERK'S OFFICE
1007 E. 10th ST.
BOURNE, MA 01939

BOURNE SCHOOL COMMITTEE

POLICY SUBCOMMITTEE MEETING

DATE: MONDAY, NOVEMBER 23, 2009

TIME: 7:00PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. REGARDING MINUTES
2. REGARDING COMMUNICATION POLICIES
3. REGARDING FUNDRAISING OPPORTUNITIES
4. OTHER

Members:

Rich Lavoie
William Gibbons
Allen Swain

2009 NOV 19 PM 4 22
TOWN CLERK'S OFFICE
BOURNE, MASS

BOURNE SCHOOL COMMITTEE

BUDGET SUBCOMMITTEE MEETING

DATE: MONDAY, DECEMBER 7, 2009

TIME: 6:00PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. REGARDING MINUTES
2. REGARDING FY 2010 BUDGET
3. REGARDING FY 2011 BUDGET
4. REGARDING AN UPDATE OF CHARTWELLS FINANCIAL INFORMATION
5. OTHER

Members:

Rich Lavoie
William Gibbons
Allen Swain

2010 SEP 17 PM 12 29
TOWN CLERK'S OFFICE

NO

min.

Proposed
BOURNE SCHOOL COMMITTEE

BUDGET SUBCOMMITTEE MEETING

DATE: MONDAY, DECEMBER 21, 2009

TIME: ~~6:00PM~~

PLACE: BOURNE ADMINISTRATION BUILDING

Cancelled

AGENDA

Committee

1. REGARDING MINUTES
2. REGARDING FY 2010 BUDGET
3. REGARDING AN UPDATE OF CHARTWELLS FINANCIAL INFORMATION
4. OTHER

Members:

Rich Lavoie
William Gibbons
Allen Swain

2010 SEP 17 PM 12 29
TOWN CLERK'S OFFICE
BOURNE, MA 01939

Bowme School Buildings Comm.

BOURNE SCHOOL BUILDING COMMITTEE MEETING**DATE: THURSDAY, JANUARY 15, 2009****TIME: 7:00 PM****PLACE: BOURNE HIGH SCHOOL LIBRARY****AGENDA**

1. Minutes
2. Warrants
3. Regarding any report from the Superintendent and/or Building Committee Chairman
4. Regarding report of the project architect
5. Regarding report of the project manager
6. Regarding Bob Watmough facilitating move into the new school
7. Regarding discussion of artifacts from Hoxie and Otis
8. Regarding the plaque
9. Regarding the brick project
10. Other

REMINDER: IF YOU ARE NOT ABLE TO ATTEND A MEETING, PLEASE NOTIFY THE SUPERINTENDENT'S OFFICE SO THAT A QUORUM CAN BE DETERMINED PRIOR TO THE MEETING.

BOURNE, MASS
TOWN CLERK'S OFFICE

2009 JAN 8 AM 10 09

BOURNE SCHOOL BUILDING COMMITTEE MEETING
January 15, 2009

The Bourne School Building Committee met at the Bourne High School Community room on Thursday, January 15, 2009.

Present for the School Building Committee were: Mary Jo Coggeshall, Richard Lavoie, Christine Crane, Katherine Jones, and Peter Meier. Christopher Farrell arrived at 7:21PM. Gregory Siroonian, Jonathan O'Hara and John Harrington were absent.

Present for the Administration were: Edmond LaFleur, Superintendent and Peter Simpson, Director of Business Services.

Present for the Project Manager was: Jim Liddick from Turner Construction.

Present for the Architect were: Dan Tavares and Kristen Smith from Kaestle Boos Associates.

Others Present: Paul Gately, reporter from the Bourne Courier

Mary Jo Coggeshall, chairman, called the meeting to order at 7:12 P.M.

1. Regarding minutes

VOTED: On a motion made by Christine Crane and seconded by Richard Lavoie it was unanimously voted to approve the minutes of December 11, 2008 as written. Peter Meier abstained.

2. Warrants

The amount of the warrant is \$678,202.24.

3. Regarding any report from the Superintendent and/or Building Committee Chairman

4. Regarding report from the project architect

Dan Tavares gave this report.

UPDATES

1. School Project:

2010 FEB 26 PM 4:55
TOWN CLERK'S OFFICE
BORNE, MASS.

- a. Telephone System Procurement: GGD is ready to bid the telephone equipment and data network switches. They are finalizing and coordinating the dates with KBA/TCCO and School Administration.

VOTED: On a motion made by Richard Lavoie and seconded by Peter Meier it was unanimously voted to move from the contingency fund to FF&E, an amount of money, not to exceed \$300,000 for the purpose of awarding the telephone bid.

- b. FF&E Procurement: Kristen Smith is present to discuss the status of FF&E procurement.
- c. Front Canopy: KBA prepared a sketch for Committee's review and consideration to improve the front canopy design. The proposed design would use metal panels similar to what is currently designed for the other building canopy entrances. KBA requests direction.

VOTED: On a motion made by Peter Meier and seconded by Christopher Farrell it was unanimously voted to have the architect and project manager look into the feasibility of tying in the front canopy with the building.

- d. Construction Administration Status:
 - i. Number of RFI's Issued: 233 (up 6 from last meeting)
 - ii. Number of PR's Issued: 68 (up 4 from last meeting)
 - iii. Number of ASI's Issued: 36 (up 4 from last meeting)
 - iv. Number PCO's Issued: 85 (up 1 from last meeting)
- e. Open Proposal Requests:
 - i. PR-66: Modifications to Ansul Gas Valve Assembly
 - ii. PR-67: Modifications to grades and additional pipe behind fire hydrant
 - iii. PR-68: Additional granite curbing (3 pieces) in front of monument sign

ACTION ITEMS

- a. Proposed Change Order's (PCO's):
 - i. PCO-86: Cost to change as-bid wired glass to fire-rated glazing: \$12,223.49

VOTED: On a motion made by Peter Meier and seconded by Richard Lavoie it was unanimously voted to approve the PCO-86 not to exceed \$12,223.49.

5. Regarding report of the project manager

Jim Liddick gave this report.

Overview:

The interior finishes, particularly in Area A, and Mechanical/Electrical/Plumbing (M/E/P) systems represent the bulk of the remaining work. Due to the onset of winter most of the remaining sitework will be held off until March 09. At this point we do have concerns that the contractual completion date of February 28, 2009 may not be achieved. These concerns are discussed further in the Project Progress & Schedule sections. The financial health of the project remains strong.

Project Progress & Schedule

Sitework:

The sitework is substantially complete including the reinstallation of water lines in the loading dock area which were found to be installed incorrectly. Installation of the additional parking has been postponed due winter weather conditions and will restart in March 09 weather permitting. Brait has been directed to hold off on the installation of the final paving coat until just prior to Substantial Completion.

Building Structure and Envelope:

Area B- Installation of the skylight and the aluminum entrances is nearly complete. Installation of the metal roof cap and canopy panels continues to be delayed by material delivery.

Area A- The roof is complete except for the metal cap. We are still waiting for material delivery. Metal panel at the Loading Dock has been completed.

Interior Work:

Area B, Level 2- Finish work is nearly complete. Touch-up painting and installation of wall base remain. The drywall subcontractor has completed the remedial work at the tops of the walls. Sealing of wall penetration is nearly complete at which time the remaining ceiling tiles will be installed.

Area B, level 1- Finish work is nearly complete in the level 1 classrooms. The Active Chilled Beams (ACB) were finally delivered and are being installed. This has prevented completion of the high ceiling in the middle of the area. In the Administration Area ductwork in the main area is being raised to allow installation of the ceiling at the proper height. Installation of the elevator is nearly complete.

Area A- Millwork is being installed in the Cafetorium. Most work in the Stage area has been completed. All Mechanical equipment has been installed in the Mechanical Rooms. All Food Service Equipment has been delivered and installed. Miscellaneous trim work remains on the Walk-in Freezers and Pass-through refrigerators. Start-up of this equipment has not yet started. Ceiling work in the kitchen area is not complete.

Mechanical Systems:

As we have stated before, the start-up and commissioning is the biggest hurdle left to clear for the project. Late arriving equipment and materials have impacted the schedule. However, start-up of equipment is commencing and we anticipate significant progress on completing the MEP systems will be made. Roof top Units (RTU) #1, #2, and #3 are still being used to provide temporary heating to most of the building. The Active Chilled Beams in the Media Center were delivered and are being installed. This has delayed completion of the Hot Water piping and ceiling in the Media Center. It also impacted our ability to start-up, test, and commission these systems.

Commissioning:

Turner Commissioning is actively engaged in the project and has assigned an additional engineer to assist and coordinate the start-up and commissioning process. He will be on-site 3-4 days per

week. A meeting was recently held with our HVAC, ATC (Automatic Temperature Controls), and Electrical subcontractors as well as Louie Vieira from GGD to discuss the path forward.

Utilities:

Verizon and NStar have made their final connections inside the building. We are utilizing permanent power. We will require an active telephone line in order to complete the elevator. The last utility to coordinate is Comcast's cable.

Furniture, Furnishings, and Equipment (FF&E)/Information Technology (IT):

KBA is finalizing the FFE cost information. Please refer to KBA's report for further details.

Overall Project Schedule Status:

Although the project schedule updated by Brait still appears to be on target for Substantial Completion in early March 2009 we believe that it is likely that the contractual date of February 28, 2009 will not be achieved due to the lack of progress made to date on the MEP installation. We currently estimate that substantial completion will occur in late March. Turner continues to work with Brait, their subcontractors, KBA, and Turner Commissioning to finalize a clear and detailed schedule to get us to the end.

Quality Control:

KBA, Turner, and Turner Commissioning continue to perform frequent inspections of installed material and issue Deficiency Reports as required. Deficiencies are being addressed by Brait and their subcontractors. We are also assigning monetized values to these items and withholding payment until they are correct.

Budget Status:

The project is still in very good financial health. To date, the Committee has approved (or approved not to exceed) changes totaling \$1,968,581. There are currently \$4,195 worth of potential change orders either under review by Turner and the Design Team or ready to submit to the Committee for approval. Contingency status remains very good with \$3,935,119 in uncommitted funds available. The contingency details describe funds utilized since the last report.

6. Regarding Bob Watmough facilitating move into the new school

Mr. LaFleur requested the committee subcontract with Robert Watmough for the coordination of the move to Bournedale Elementary School from Hoxie School and Otis Memorial School.

VOTED: On a motion made by Peter Meier and seconded by Richard Lavoie it was unanimously voted to have Mr. LaFleur negotiate with Mr. Watmough a contract for the coordination of the move from the Hoxie and Otis Memorial schools to the new school; said contract not to exceed \$7500.

7. Regarding discussion of artifacts from Hoxie and Otis

After a discussion, the committee suggested that Christine Crane and Mary Jo Coggeshall take another tour of the new school keeping in mind what things have significant historical value which may be brought from the older buildings.

8. Regarding the plaque

Dan Tavares circulated a copy of a plaque template. Members will let Mrs. Coggeshall know if they would like to have their middle initial included. The Committee discussed the options of names to be included on the plaque of the new school. All building committee members and all school committee members who served on the Committees from beginning to end will be included.

9. Regarding the brick project

Forms were circulated to members for the purchase of brick to be included in the brick walkway. Susan Barachini of the PTA has received several orders to date.

10. Other

There was a short discussion about the road projects; the intersection, the access road and the emergency access road. The intersection is moving along as weather permits. The access road has not yet been named by the selectmen; and the DPW has been very helpful in identifying raised man hole covers so that the road may be plowed during snow storms.

VOTED: On a motion made by Christine Crane and seconded by Richard Lavoie it was unanimously voted to adjourn at 9:05P.M.

**THE NEXT BOURNE SCHOOL BUILDING COMMITTEE
MEETING IS FEBRUARY 26ND AT 7:00 P.M.**

BOURNE SCHOOL BUILDING COMMITTEE MEETING**DATE: THURSDAY, FEBRUARY 26, 2009****TIME: 7:00 PM****PLACE: BOURNE HIGH SCHOOL LIBRARY****AGENDA**

1. Minutes
2. Warrants
3. Regarding any report on the Bournedale Elementary School from the Superintendent and/or School Building Committee Chairman
4. Regarding report of the project architect
5. Regarding report of the project manager
6. Other

REMINDER: IF YOU ARE NOT ABLE TO ATTEND A MEETING, PLEASE NOTIFY THE SUPERINTENDENT'S OFFICE SO THAT A QUORUM CAN BE DETERMINED PRIOR TO THE MEETING.

2009 FEB 19 PM 10 06
TOWN CLERK'S OFFICE
BOURNE, MASS.

BOURNE SCHOOL BUILDING COMMITTEE MEETING

DATE: THURSDAY, FEBRUARY 26, 2009

TIME: 7:00 PM

PLACE: BOURNE HIGH SCHOOL LIBRARY

AGENDA

1. Minutes
2. Warrants
3. Regarding any report on the Bourne Elementary School from the Superintendent and/or School Building Committee Chairman
4. Regarding report of the project architect
5. Regarding report of the project manager
6. Other

REMINDER: IF YOU ARE NOT ABLE TO ATTEND A MEETING, PLEASE NOTIFY THE SUPERINTENDENT'S OFFICE SO THAT A QUORUM CAN BE DETERMINED PRIOR TO THE MEETING.

TOWN CLERK'S OFFICE
BOURNE, MASS.

2009 FEB 25 PM 12:16

BOURNE SCHOOL BUILDING COMMITTEE MEETING

DATE: THURSDAY, MARCH 19, 2009

TIME: 7:00 PM

PLACE: BOURNE HIGH SCHOOL LIBRARY

AGENDA

1. Minutes
2. Warrants
3. Regarding any report on the Bournedale Elementary School from the Superintendent and/or School Building Committee Chairman
4. Regarding report of the project architect
5. Regarding report of the project manager
6. Other

REMINDER: IF YOU ARE NOT ABLE TO ATTEND A MEETING, PLEASE NOTIFY THE SUPERINTENDENT'S OFFICE SO THAT A QUORUM CAN BE DETERMINED PRIOR TO THE MEETING.

2009 MAR 12 PM 9 07
TOWN CLERK'S OFFICE
BOURNE, MASS

BOURNE SCHOOL BUILDING COMMITTEE MEETING
March 19, 2009

The Bourne School Building Committee met at the Bourne High School Community room on Thursday, March 19, 2009.

Present for the School Building Committee were: Mary Jo Coggeshall, Richard Lavoie, Gregory Siroonian, John Harrington, Christine Crane, Katharine Jones, and Peter Meier. Jonathan O'Hara left at 8:45. Christopher Farrell was absent.

Present for the Administration were: Edmond LaFleur, Superintendent and Jeanne Holland, principal of Otis Memorial School.

Present for the Project Manager was: Jim Liddick from Turner Construction.

Present for the Architect were: Dan Tavares Kaestle Boos Associates.

Others Present: Quimby Mahoney, Bourne School committee member and Kathy Timmins, Fine Arts Director and Fine Arts Council member.

Mary Jo Coggeshall, chairman, called the meeting to order at 7:05 P.M.

Kathy Timmins of the Bourne Cultural Council is requesting help from the Bourne School Building Committee to purchase a piece of artwork/sculpture from a local artist made out of artifacts from Hoxie and Otis Schools to be displayed at the new Bournedale Elementary School.

VOTED: On a motion made by Peter Meier and seconded by Jonathan O'Hara it was voted that the committee may use funds not to exceed \$3,500 for the purchase of an art sculpture created by a local artist. Supplemental funds for this purchase will be sought for by the council and other local sources. John Harrington voted no.

1. Regarding minutes

VOTED: On a motion made Peter Meier and seconded by John Harrington it was unanimously voted to approve the minutes of January 15, 2009 as written. Gregory Siroonian, Jonathan O'Hara, and John Harrington abstained.

2. Warrants

The amount of the warrant is \$424,778.65.

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TOWN CLERK'S OFFICE
BORNE, MASS

3. Regarding any report from the Superintendent and/or Building Committee Chairman

VOTED: On a motion made Richard Lavoie and seconded by Peter Meier it was unanimously voted to approve the solar panel proposal as presented in an amount not to exceed \$300,000, and to pursue any possible grant opportunities or rebates.

Friendship Garden: Peter Meier updated the committee with the info about the friendship garden.

Brickway: Mary Jo Coggeshall suggested the front section be saved for engraved bricks for specific people the Bourne School Building Committee would like to honor and/or thank. The committee members were asked to think of names that should be engraved on bricks as a thank you.

Principals' Plaque: Mary Jo Coggeshall will contact Conference Trophy to inquire about a plaque with names of the elementary principals from BPS.

Grand Opening: Mary Jo Coggeshall, Edmond LaFleur, and Richard Lavoie will get together to decide on a grand opening date and/or a date for the plaque.

4. Regarding report from the project architect

Dan Tavares gave this report.

Updates:

1. School Project:

a. Telephone System Procurement: Bids from certified vendors off the Statewide Contract List were received on 2/26/09. GGD made their recommendation to award the Contract. Procurement is in the works.

b. FF&E Procurement: KBA has finalized the furniture procurement packages and are ready for purchase. KBA is meeting with the School Administration to finalize the equipment purchases for the school and is coordinating the maintenance equipment purchases with Turner and the School Administration.

c. Construction Administration Status:

- i. Number of RFI's Issued: 255 (up 22 from last meeting)
- ii. Number of PR's Issued: 80 (up 12 from last meeting)
- iii. Number of ASI's Issued: 39 (up 3 from last meeting)
- iv. Number PCO's Issued: 113 (up 28 from last meeting)

d. Open Proposal Requests:

- i. PR-62R-2-01: Cost to revise PCO-82 to delete asphalt walk to playground (covered in playground bid)
- ii. PR-77: Cost to provide interface with fire alarm control panel from security panic button.

ACTION ITEMS

a. Front Canopy: KBA prepared three (3) options to modify the front entrance canopy and received costs from Brait. These options are outlined in the attached document for Building Committee's review, consideration and direction.

VOTED: On a motion made by Richard Lavoie and seconded by Jonathan O'Hara it was unanimously voted approve option A.

b. Proposed Change Order's (PCO's): See attached list of pending PCO's requiring action.

VOTED: On a motion made by Peter Meier and seconded by Richard Lavoie it was unanimously voted to approve Project's CChange Order No. 09 Not-to-Exceed Monetary Amount of \$ 51,038.01.

Propose Change Order No. 9

PCO	Additional Scope of Work Description	Proposed Price
1. PCO No. 087R-1	Add gas valve to Ansul Hood System	\$ 8,671.95
2. PCO No. 088	Add HDPE Pipe in Swale behind hydrant	\$ 3,288.89
4. PCO No. 93R-1	Add wood filler at metal shelves in classrooms	\$ 5,328.49
5. PCO No. 96	Add Humidity Sensor in Media Center for ACB	\$ 488.28
6. PCO No. 101	Change electrical ground box due to expanded parking	\$ 449.65
7. PCO No. 104	Change rubber base to maple at Media Center columns	\$ 1,690.32
8. PCO No. 110	Add signage at Servery Sinks per BOH	\$ 319.29
9. PCO No. 113	Credit to remove/modify exterior signage letters	(\$ 1,650.00)
10. PCO No 94	Provide a cap on the low wall in the work room	\$ 303.32
11. PCO No. 107	Security Panic Button	\$ 1813.32
12. PCO No. 108	Add Lights over Skylight at entrance (optional)	\$ 3,899.57
13. PCO No.115	Change out threshold at doorways	\$ 1,434.68
14. PCO No. 112	Gym Divider Curtin	\$ 25,000.00
(not to exceed)		

The subcommittee consisting of Mary Jo Coggeshall, Edmond LaFleur, and Richard Lavoie, will come up with a date to be put on the Bournedale Elementary School plaque as the dedication date.

VOTED: On a motion made by Jonathan O'Hara and seconded by Gregory Siroonian it was unanimously voted to approve the plaque as presented subject to the subcommittee's decision for a dedication date.

5. Regarding report of the project manager

Jim Liddick Jim gave this report.

Overview:

Since the March Building Committee meeting is occurring close to the middle of the month we are providing a summary level update to our February Project Manager's Report in lieu of a full report. The March report will be issued at the end of the month.

Project Progress & Schedule:

The process of Certificate of Occupancy and Substantial Completion is proceeding very well and we anticipate achieving both by the end of March. Inspections by the Board of Health (septic field only), Electrical, Plumbing, and Elevator Inspectors have occurred. The completion of the Kitchen area should occur by March 27 and relevant inspections will follow soon after.

Completion of the expanded parking lot, final asphalt coat, and playground will be occurring in April.

Mechanical Systems:

The start-up, testing, and commissioning of the MEP systems is fully underway. We anticipate that completion of this process will be pushed into April. Turner Commissioning has identified several potential issues and is working with GGD, Brait, and the subcontractors to resolve them. We have been notified that the domestic hot water boiler has been approved by the State Plumbing Board.

Furniture, Furnishings, and Equipment (FF&E)/Information Technology (IT):

Please refer to KBA's update.

Punchlist:

KBA and their consultants have started their punchlist and anticipate completing it by March 25.

Budget Status:

The project's financial health remains very strong. We are currently working with KBA and the Town to ensure that all costs incurred on this project to date are accounted for in our budget. We are also finalizing anticipated costs required to complete the project in order to issue a budget report showing a true projected final cost. That report will be issued in early April.

VOTED: On a motion made by Peter Meier and seconded by Greg Siroonian it was unanimously voted to fund Bill Fryer in the amount of \$7,100, and to continue to have him on site through the month of April.

VOTED: On a motion made by Christine Crane and seconded by Peter Meier it was unanimously voted to adjourn at 9:05 P.M.

The next Bourne School Building Committee meeting is April 15th at 7:00 P.M.

Respectfully submitted,

Carole Ellis
Recording Secretary

BOURNE SCHOOL BUILDING COMMITTEE MEETING**DATE: WEDNESDAY, APRIL 15, 2009****TIME: 7:00 PM****PLACE: BOURNE HIGH SCHOOL LIBRARY****AGENDA**

1. Minutes
2. Warrants
3. Regarding any report on the Bournedale Elementary School from the Superintendent and/or School Building Committee Chairman
4. Regarding report of the project architect
5. Regarding report of the project manager
6. Other

REMINDER: IF YOU ARE NOT ABLE TO ATTEND A MEETING, PLEASE NOTIFY THE SUPERINTENDENT'S OFFICE SO THAT A QUORUM CAN BE DETERMINED PRIOR TO THE MEETING.

2009 APR 8 PM 4 09
TOWN CLERK'S OFFICE
BOURNE, MASS

BOURNE SCHOOL BUILDING COMMITTEE MEETING
April 15, 2009

The Bourne School Building Committee met at the Bourne High School Community room on Thursday, April 15, 2009.

Present for the School Building Committee were: Mary Jo Coggeshall, Richard Lavoie, Christine Crane, Jonathan O'Hara, and Christopher Farrell. Gregory Siroonian, John Harrington, Katharine Jones, and Peter Meier were absent.

Present for the Administration were: Edmond LaFleur, Superintendent and Jeanne Holland, principal of Otis Memorial School.

Present for the Project Manager was: Jim Liddick from Turner Construction.

Present for the Architect was: Dan Tavares from Kaestle Boos Associates.

Others Present: Quimby Mahoney, Bourne School committee member.

Mary Jo Coggeshall, chairman, called the meeting to order 7:23 P.M.

2010 FEB 26 PM 1 56
TOWN CLERK'S OFFICE
BOURNE, MASS

1. Regarding minutes

VOTED: On a motion made by Richard Lavoie and seconded by Jonathan O'Hara it was unanimously voted to approve the minutes of March 19, 2009 as written. Christopher Farrell abstained.

2. Warrants

The amount of the warrant is \$388,602.79.

3. Regarding any report on the Bournedale Elementary School from the Superintendent and/or Building Committee Chairman

Mary Jo Coggeshall will discuss items under agenda item 6... Other.

4. Regarding report from the project architect

Dan Tavares gave this report.

Updates
School Project:

- A. FF&E Procurement: Furniture has been ordered. Anticipated delivery/installation dates range from mid-May to early-June. KBA still finalizing equipment procurements with School Administration.

B. Punch List Inspections: KBA and their consultants have completed the building punch inspections, which identifies incomplete work or work requiring corrective action prior to acceptance. The Contractor and sub-contractors have been working on the list. KBA will return to re-inspect all items for acceptance. The site will be inspected in the near future once the work is completed.

C. Construction Administration Status:

- i. Number of RFI's Issued: 257 (up 2 from last meeting)
- ii. Number of PR's Issued: 82 (up 2 from last meeting)
- iii. Number of ASI's Issued: 40 (up 1 from last meeting)
- iv. Number PCO's Issued: 119 (up 6 from last meeting)

D. Open Proposal Requests:

- i. PR-81 to provide electrified gym curtain.
- ii. PR-82 to provide 4' high chain link fence along path to playground

Action Items:

A. Proposed Change Order's (PCO's): See below the list of pending PCO's requiring action.

Proposed Change Order	Additional Scope of Work Description	Approvable Price
1. PCO No. 051R-2 =	T Plates Installation =	\$ 10,643.00
2. PCO No. 066 =	Miscellaneous Sitework T&M =	\$ 4,699.42
3. PCO No. 069 =	Additional Asphalt Berm Along Drive =	\$ 5,049.38
4. PCO No. 070 =	PCO-044: Additional 6" Swale Modifications =	\$ 7,815.97
5. PCO No. 082R-1 =	PR 062R-2: Additional Work at Parking Expansion =	\$ 9,216.74
6. PCO No. 103 =	Remove 4" Gate Valve to Irrigation per BBWD =	\$ 4,573.84
7. PCO No. 118 =	Grading Adjustments at Expansion Parking =	\$ 13,680.33
8. PCO No. 119 =	Additional Labor for installing Pre-K Play Surface =	\$ 2,809.75
Total Monetary Amount for Project's Change Order No. 11 =		\$ 58,488.43

VOTED: On a motion made by Christine Crane and seconded by Richard Lavoie it was unanimously voted to approve the Proposed Change Order No. 11 in the amount not to exceed \$58,488.43. Christopher Farrell abstained.

5. Regarding report of the project manager

Jim Liddick gave this report.

Overview:

The new building achieved a temporary Certificate of Occupancy on April 7, 2009. Upon completion of the parking lot expansion and final paving a Full Certificate of Occupancy will be issued. We anticipate this work to be complete by the end of April. The start-up and commissioning of the HVAC systems is still in progress and has been hindered by equipment issues. Installation of the playgrounds has started and should be complete by the end of April. Additional work on the front canopy has also started and should be complete in May. The financial health of the project remains strong.

Project Progress & Schedule:

Site work:

Work to complete the remaining site work and parking expansion has restarted. On April 9 Brait Builders determined that their subcontractor, D&D Enterprises was in default of their subcontract and exercised their rights under the performance bond to have D&D's bonding company assume responsibility to complete the work. We anticipate that this work, including the parking expansion, will be completed by the end of April. Installation of the new playground and equipment has started.

Building Structure and Envelope:

Area B- All structural and envelope work has been completed and a roof and exterior punchlist has been issued by KBA.

Area A- (see note above).

Front Canopy- Per direction of the Building Committee work on cladding the front canopy has started. This work should be completed in May and will not prevent us from obtaining our CofO and Substantial Completion.

Interior Work:

All interior work has been completed and final punch list has been issued. Progress on completing the punch list work is very good.

Mechanical Systems:

The start-up, testing, and commissioning of the MEP systems is nearing completion. See the Commissioning section below for more details. In our February Report we reported that the lack of approval of our Domestic Hot Water heater by the State Plumbing Board was preventing us from completing the domestic hot water system that feeds the lavatories and the kitchen. That issue was resolved and these systems have been completed.

Commissioning:

Turner Commissioning has been working very closely with GGD, Brait, and subcontractors to resolve issues regarding controls, operation sequences, and equipment. The Commissioning Deficiency log is updated daily and issued to all parties. We are concerned that issues involving our Roof top units and Hot Water boilers are preventing Turner Commissioning from completing their work. Meetings have been held with manufacturer representatives.

Utilities:

Verizon is moving forward with installation of phone service into the school. Comcast has issued a proposal for cable service that is being evaluated by the Town.

Furniture, Furnishings, and Equipment (FF&E)/Information Technology (IT):

Purchase Orders for furniture and furnishings have been issued by KBA and executed by the School Department. We anticipated deliveries to start in mid- May. See KBA's report for additional information.

Additionally, purchase orders for the telephone system and networking equipment have been issued and we expect installation to start by the end of April.

Overall Project Schedule Status:

We anticipate discussing with the Committee the process of approving the Certificates of Substantial Completion for the building and the exterior work at our April 15 Building Committee meeting. The completion of the parking expansion, playground equipment, and front canopy will extend onto May when a separate Certificate of Substantial Completion will be issued for the site work.

Quality Control:

KBA, GGD, Turner, and Turner Commissioning continue to perform frequent inspections of installed material and issue Deficiency Reports as required. Deficiencies have been added to the Final Punch lists and payment for these items continues to be withheld.

Budget Status:

The project is still in very good financial health. We are projecting a final project cost of \$24,654,516 which is \$2,195,483 under the project budget.

The two possible meeting dates for the next Bourne School Building Committee meeting are Tuesday, May 5th or Monday May 11th at 6:30 prior to Town meeting.

VOTED: On a motion made by Richard Lavoie and seconded by Christopher Farrell it was unanimously voted to approve change order No.10 as presented.

VOTED: On a motion made by Richard Lavoie and seconded by Christopher Farrell it was unanimously voted to keep Bill Friar on site in the employ of Turner Construction through the month of May.

VOTED: On a motion made by Richard Lavoie and seconded by Christopher Farrell it was unanimously voted to direct the architect to work with the builder to precede with the scope and design of an equipment storage facility in an amount not to exceed \$250,000.

6. Other

Mary Jo Coggeshall informed the members the possible dates for the Grand Opening & Tour, the information on the Principals' plaque, the size of the plaque for Sam Lorusso, the glass etching, and the bricks for the brick walkway.

VOTED: On a motion made by Christopher Farrell and seconded by Christine Crane it was unanimously voted to direct the committee chair and the superintendent to work out the details of the Grand opening tour day, the plaques, the etching and the bricks and let the committee know their decisions.

VOTED: On a motion made by Jonathan O'Hara and seconded by Christine Crane it was unanimously voted to adjourn at 9:02 P.M.

The next Bourne School Building Committee meeting may be on Tuesday, May 5, 2009 or Monday, May 11, 2009 at 6:30 P.M. prior to Town meeting.

Respectfully submitted,

Carole Ellis
Recording Secretary

BOURNE SCHOOL BUILDING COMMITTEE MEETING**DATE: THURSDAY, MAY 21, 2009****TIME: 7:00 PM****PLACE: BOURNE HIGH SCHOOL LIBRARY****AGENDA**

1. Minutes
2. Warrants
3. Regarding any report on the Bournedale Elementary School from the Superintendent and/or School Building Committee Chairman
4. Regarding report of the project architect
5. Regarding report of the project manager
6. Other

REMINDER: IF YOU ARE NOT ABLE TO ATTEND A MEETING, PLEASE NOTIFY THE SUPERINTENDENT'S OFFICE SO THAT A QUORUM CAN BE DETERMINED PRIOR TO THE MEETING.

2009 MAY 14 AM 11 20
TOWN CLERK'S OFFICE,
BOURNE, MASS

BOURNE SCHOOL BUILDING COMMITTEE MEETING

May 21, 2009

The Bourne School Building Committee met at the Bourne High School Community Meeting Room on Thursday, May 21, 2009.

Present for the School Building Committee were: Mary Jo Coggeshall, Richard Lavoie, Christine Crane, Jonathan O'Hara, Christopher Farrell, Gregory Siroonian, and John Harrington. Katharine Jones and Peter Meier were absent.

Present for the Administration were: Edmond LaFleur, Superintendent.

Present for the Project Manager was: Jim Liddick from Turner Construction.

Present for the Architect was: Dan Tavares from Kaestle Boos Associates.

Mary Jo Coggeshall, chairman, called the meeting to order 7:05 P.M.

1. Regarding minutes

VOTED: On a motion made by Jonathan O'Hara and seconded by Christine Crane, it was unanimously voted to approve the minutes of April 15, 2009 as written. Gregory Siroonian and John Harrington abstained.

2. Warrants

The amount of the warrant is \$908,172.82.

3. Regarding any report on the Bournedale Elementary School from the Superintendent and/or Building Committee Chairman

- In the Project Manager's report you'll see there is pavement on the road and the gate is gone so now there are people visiting the site; please be careful if you visit the site.
- The plaques for Senator Murray and Sam Lorusso are here and installed. The plaques for the Committee and the Principals are here.
- The first batch of engraved bricks has arrived.
- On June 12th at 11:00 will be the dedication ceremony for the new Bournedale Elementary School. Senator Murray will be there along with the School Building Assistance Authority and Mass Highway.

GRAND OPENING – JUNE 14, 2009 1PM

2010 FEB 26 PM 1 51
TOWN CLERK'S OFFICE
BOURNE, MASS

4. Regarding report from the project architect

Dan Tavares gave this report.

1. School Project:

- a. FF&E Procurement: Furniture deliveries and installation have started and should be complete by June 5th. KBA still finalizing equipment procurements with School Administration.
- b. Punch List Inspections: KBA and their consultants have completed the re-inspection of the building punch list and have performed our initial inspection of the site. These lists identify the work to be completed or corrected and have been monetized for the purpose of establishing a value to complete or correct the work should the contractor or sub-contractors not return to perform the work. In addition to these lists, there are commissioning deficiencies, project closeout requirements, and approved incomplete change order work being tracked all with a monetized value to hold-back from the contractor. These lists are used as the basis of payment to the contractor as we progress through the closeout stage of the project. Original punch lists have been worked on by the contractors over the last several weeks reducing the amount of items that need to be addressed. These lists and the value will be attached to the Certificate of Substantial Completion, when issued, requiring the contractor to complete all work within a specified timeline per MGL. (See Summary Worksheet and Closeout Payment Sheet for additional information).
- c. Construction Administration Status:
 - Number of RFI's Issued: 264 (up 7 from last meeting)
 - Number of PR's Issued: 86 (up 4 from last meeting)
 - Number of ASI's Issued: 42 (up 2 from last meeting)
 - Number PCO's Issued: 129 (up 9 from last meeting; pending PCO-123)
- d. Open Proposal Requests:
 - No open PR's at this time.

Action Items:

- a. Proposed Change Order's (PCO's): See attached list of pending PCO's requiring action.

Proposed Change Order Additional Scope of Work Description Approvable Price

1. PCO No. 121 =	Chain link fence at ES Playground/Detention Area =	\$ 10,296.59
2. PCO No. 122 =	Limit Stops for Double-Hung Windows =	\$ 4,722.19
3. PCO No. 124 =	Additional Seeding at Expanded Parking Area =	\$ 4,390.24
4. PCO No. 125 =	Additional Asphalt Berm and Retaining Wall at tank =	\$ 20,000.00
5. PCO No. 126 =	Request to Exit at Doors 138A =	\$ 641.81
6. PCO No. 127 =	Install A101D HW Set =	\$ 724.69
7. PCO No. 129R1 =	Drainage Piping and related Site Work at Field =	\$ 40,931.78
8. PCO No. 130 =	Misc. Site work changes =	\$ 26,323.73
Total Monetary Amount for Project's Change Order No. 13 =		\$ 108,031.03

VOTED: On a motion made by Richard Lavoie and seconded by Christine Crane it was unanimously voted to approve the Proposed Change Order No. 13 in the amount not to exceed \$108,031.03.

- Chris Farrell asked Jim Liddick to check to see where berms are needed in the parking areas.

5. Regarding report of the project manager

~~Error! Bookmark not defined.~~ Jim Liddick gave this report.

Overview:

The construction of our new school is nearly finished and, therefore, we are recommending that the Building Committee approve and accept the building as "Substantially Complete". Completion of the final paving in the loading dock area will occur just after the storage facility is finished. We anticipate the front canopy work to be completed during the first week in June. Our commissioning activities are ongoing but we feel that the issues that we encountered during the last several weeks have been or will shortly be resolved. The financial health of the project remains strong.

Project Progress & Schedule:**Site work:**

The parking expansion is nearly complete; installation of guard rail and stripping are all that remain. The majority of the final paving has been completed. The remaining paving in the loading dock area will be finished after the storage facility. Most of the site work punch list and deficiency items have been corrected; we are withholding payment on all unfinished items. We anticipate that the new playground will be completed by the end of May.

Building Structure and Envelope:

Area B- Most of the exterior wall and roofing punch list items and deficiency issues have been corrected; we are withholding payment on all unfinished items. The roofing manufacturer has reviewed and approved the installation.

Area A- (see note above).

Front Canopy- The cladding of the front canopy should be completed during the first week in June.

Interior Work:

Most of the interior punch list items and deficiency issues have been corrected; we are withholding payment on all unfinished items.

Mechanical Systems:

The last major portion of work to be tested is the security system. Testing results so far have been very good. We are working closely with Bourne Police and Fire and the School Department to make certain that the system meets everyone's expectations. We will be performing full acceptance demonstrations by the end of May. We will be moving forward with installation of solar (photo voltaic) panels. Our structural engineer has determined that we must reduce the number of panels due to the design of the Cafetorium roof.

Commissioning:

Turner Commissioning continues to work very closely with GGD, Brait, and subcontractors to resolve issues regarding controls, operation sequences, and equipment. The Commissioning Deficiency log is still updated daily and issued to all parties. We have had very successful meetings with GGD Engineers and manufacturer's representatives regarding the Roof Top Units. Some of the testing has been contingent on warmer weather and that testing has started.

Utilities:

Both Comcast and Verizon have installed their services in the building. Service should be activated within a week and tied into our systems at that time.

Furniture, Furnishings, and Equipment (FF&E)/Information Technology (IT):

Furniture and furnishings deliveries have started in earnest. We expect most, if not all, items to be on site within the next 2 weeks. Network and IT equipment is being delivered and installed. Installation of the telephone system is also underway.

Overall Project Schedule Status:

We are recommending that the Building Committee accept the building as substantially complete. The completion of the parking expansion, playground equipment, storage facility, and front canopy should be complete within 2-3 weeks. A permanent Certificate of Occupancy will be issued when the final paving is completed.

Quality Control:

KBA, GGD, Turner, and Turner Commissioning continue to perform frequent inspections of installed material and issue Deficiency Reports as required. Deficiencies have been added to the Final Punch lists and payment for these items continues to be withheld.

Budget Status:

The project is still in very good financial health. We predict a final project cost of \$24,654,516 which is \$2,195,483 under the project budget.

- Jim Liddick recommends the Building Committee approve and accept the building as substantially complete.

VOTED: On a motion made by Richard Lavoie and seconded by Christine Crane it was unanimously voted to accept the building as substantially completed.

6. Other

At the last meeting Richard Lavoie asked the Project Manager and the Project Architect if there are or will be any additional costs that the Building Committee owes or will owe to Turner Construction and KBA for their services.

Turner Construction is going to request from the Committee additional money. Jim Liddick explained why he feels Turner has gone above and beyond what was originally expected from them and they are requesting the Committee to consider approving a change order to pay them an additional \$130,000.

VOTED: On a motion made by John Harrington and seconded by Christine Crane it was unanimously voted to pay Turner Construction an additional \$130,000 for the work that has been done, that has not previously been billed for.

At the next meeting Dan Tavares will present to the Committee an amount for additional money that he feels should be owed to KBA for the work they have done.

VOTED: On a motion made by Christine Crane and seconded by Jonathan O'Hara it was unanimously voted to adjourn at 8:21 P.M.

The next Bourne School Building Committee meeting may be on Thursday, June 18 at 7:00

Respectfully submitted,

Carole Ellis
Recording Secretary

BOURNE SCHOOL BUILDING COMMITTEE MEETING**DATE: TUESDAY, JUNE 23, 2009****TIME: 7:00 PM****PLACE: BOURNE HIGH SCHOOL LIBRARY****AGENDA**

1. Minutes
2. Warrants
3. Regarding any report on the Bournedale Elementary School from the Superintendent and/or School Building Committee Chairman
4. Regarding report of the project architect
5. Regarding report of the project manager
6. Other

REMINDER: IF YOU ARE NOT ABLE TO ATTEND A MEETING, PLEASE NOTIFY THE SUPERINTENDENT'S OFFICE SO THAT A QUORUM CAN BE DETERMINED PRIOR TO THE MEETING.

2009 JUN 16 PM 2 32
OWN CLERKS OFFICE
BOURNE PUBLIC SCHOOLS

BOURNE SCHOOL BUILDING COMMITTEE MEETING

June 23, 2009

The Bourne School Building Committee met at the Bourne High School Community room on Tuesday, June 23, 2009.

Present for the School Building Committee were: Mary Jo Coggeshall, Christine Crane, Christopher Farrell, Katharine Jones, and John Harrington arrived at 7:18PM; Peter Meier arrived at 7:27PM. Richard Lavoie, Jonathan O'Hara, Gregory Siroonian were absent.

Present for the Administration were: Edmond LaFleur, Superintendent and Peter Smipson, Director of Business Services.

Present for the Project Manager was: Jim Liddick from Turner Construction.

Present for the Architect was: Dan Tavares from Kaestle Boos Associates.

Others Present: Jeanne Holland, Principal of Bournedale Elementary School and Dave Fonseca, a reporter with the Bourne Enterprise.

Mary Jo Coggeshall, chairman, called the meeting to order at 7:18PM

1. Regarding minutes

VOTED: On a motion made by Christopher Farrell and seconded by Christine Crane, it was unanimously voted to approve the minutes of May 21, 2009 as written. Katharine Jones and Peter Meier abstained.

2. Warrants

The amount of the warrant is \$735,547.80.

3. Regarding any report on the Bournedale Elementary School from the Superintendent and/or Building Committee Chairman

Mr. LaFleur gave a report about the move from Otis Memorial, Hoxie Elementary and Peebles Schools. Everything has been moved and by all reports, the transition was smooth.

Mrs. Coggeshall thanked Mrs. Holland for her work at both the state dedication program and the open house.

2009 JUN 26 PM 1 56
TOWN CLERK'S OFFICE
BOURNE, MASS.

4. Regarding report from the project architect

Dan Tavares gave this report.

1. School Project:

- a. FF&E Procurement: Furniture installation is complete. KBA issued furniture punch lists to vendors. KBA is finalizing equipment procurements with School Administration for food service equipment. Gym, Music, Art and Classroom equipment should be finalized this week. Outdoor equipment list was given to the School Administration for processing; indoor maintenance equipment is pending final product information from School Administration.
- b. Punch List Inspections: KBA performed another round of punch re-inspections last week. In addition to the Punch Lists, there are Commissioning Deficiency Lists, project closeout requirements, and approved incomplete change order work being tracked all with a monetized value to hold-back from the Contractor until the work is completed. These lists are used as the basis of payment to the Contractor as we progress through the closeout stage of the project. Original Punch Lists have been worked on by the contractors over the last several weeks reducing the amount of items that need to be addressed. (See attached Summary Worksheet and Closeout Payment Sheet for additional information).
- c. Construction Administration Status:
 - i. Number of ASI's Issued: 42 (no change from last meeting)
 - ii. Number of PR's Issued: 87 (up 1 from last meeting)
 - iii. Number PCO's Submitted: 132 (up 3 from last meeting; pending PCO-123)
 - iv. Number of RFI's Submitted: 266 (up 2 from last meeting)
- d. Open Proposal Requests:
 - i. No open PR's at this time.

ACTION ITEMS

- a. Proposed Change Order's (PCO's):
 - i. PCO-132: Additional Final Cleaning for Open House \$12,159.33

VOTED: On a motion made by Peter Meier and seconded by Christine Crane it was unanimously voted to approve the Proposed Change Order No. 123 in the amount not to exceed \$12,159.33.

5. Regarding report of the project manager

Jim Liddick gave this report.

Overview-

Our project is nearly complete with only the storage facility and miscellaneous punchlist work remaining to complete. We anticipate receiving a complete Certificate of Occupancy by the end of this week. Remedial work on the roof top units is nearly complete and we have been operating all units. The financial health of the project remains strong.

Project Progress & Schedule

Sitework-

The balance of final paving will occur during the week of 6/29 along with the rest of the line stripping. There is also some punchlist work to complete.

Building Structure and Envelope

All work associated with the building structure and envelope has been completed with the exception of a few punchlist items.

Front Canopy- The canopy has been completed except for some caulking. This work should be complete by the end of June.

Interior Work-

Only miscellaneous punchlist work remains; we are withholding payment on all unfinished items.

Mechanical Systems-

All mechanical systems, including the security system, are up and running. We are completing some remedial work on the rooftop units which will improve system performance. The security system was reviewed with the School Administration and Bourne Fire and Police on June 18. This was a successful meeting which generated some minor revisions.

With regards to the solar (photo voltaic) panels, we will be meeting with Cape & Vineyard Electric Cooperative, Inc. and ConEd on June 24. There is a possibility that ConEd could install the solar panels at no cost to the project or the Town. We will wait for their decision before we move forward with our previous plan.

Commissioning:

Turner Commissioning continues to work to close out the commissioning phase of the project. We are still experiencing some trouble with the roof top units and their controls but feel that the remedial work currently being performed will resolve these issues.

Utilities-

Both Comcast and Verizon services have been installed and are operational.

Furniture, Furnishings, and Equipment (FF&E)/Information Technology (IT)-

All furniture and furnishings, except for the maintenance equipment, have been delivered. Network and IT equipment has been installed. The telephone system has been installed.

Overall Project Schedule Status:

We anticipate completion of the Storage Facility during the first week of July. Remaining final paving will be completed next week.

Quality Control:

Any remaining deficiency items have been included in the monetized punchlist.

Budget Status:

The project is still in very good financial health. We are projecting a final project cost of \$24,684,076 which is \$2,165,923 under the project budget.

VOTED: On a motion made by Christine Crane and seconded by Peter Meier it was unanimously voted to adjourn at 7:42 P.M.

After noticing that the Chair recognized that the Committee had not discussed "Other"; it was moved by Peter Meier and seconded by Christine Crane to reconvene the meeting and it was unanimously voted.

6. Other

- On behalf of KBA, Dan Tavares explained why KBA requesting the committee consider a change order in the amount of \$85,000. This is for services included in change orders to date.

VOTED: On a motion made by Peter Meier and seconded by Christine Crane it was unanimously voted to pay KBA \$85,000 for work done with relation to change orders and not yet billed.

VOTED: On a motion made by Christopher Farrell and seconded by Peter Meier it was unanimously voted to adjourn at 7:59PM.

**The next Bourne School Building Committee meeting is at the
Bournedale Elementary School on Thursday, July 16 at 7:00PM.**

BOURNE SCHOOL BUILDING COMMITTEE MEETING**DATE: JULY 16, 2009****TIME: 7:00 PM****PLACE: BOURNE DALE ELEMENTARY
SCHOOL****TOWN CLERK'S OFFICE
BOURNE, MASS.
2009 JUL 9 AM 9 39****AGENDA**

1. Minutes
2. Warrants
3. Regarding any report on the Bournedale Elementary School from the Superintendent and/or School Building Committee Chairman
4. Regarding report of the project architect
5. Regarding report of the project manager
6. Other

**REMINDER: IF YOU ARE NOT ABLE TO ATTEND A MEETING, PLEASE
NOTIFY THE SUPERINTENDENT'S OFFICE SO THAT A QUORUM CAN BE
DETERMINED PRIOR TO THE MEETING.**

BOURNE SCHOOL BUILDING COMMITTEE MEETING

July 16, 2009

The Bourne School Building Committee met at the Bournedale Elementary School on Thursday, July 16, 2009.

Present for the School Building Committee were: Mary Jo Coggeshall, Christine Crane, Christopher Farrell, Katharine Jones, John Harrington, Peter Meier, and Jonathan O'Hara. Richard Lavoie and Gregory Siroonian were absent.

Present for the Administration were: Edmond LaFleur, Superintendent and Peter Simpson, Director of Business Services.

Present for the Project Manager was: Jim Liddick from Turner Construction.

Present for the Architect was: Dan Tavares from Kaestle Boos Associates.

Others Present: Jeanne Holland, Principal of Bournedale Elementary School and Dave Fonseca, a reporter with the Bourne Enterprise.

Mary Jo Coggeshall, chairman, called the meeting to order at 7:00 PM

Mr. Glover discussed with the committee the location of his sculpture. The consensus of the committee was to use the 1st display case outside the administration office.

1. Regarding minutes

VOTED: On a motion made by Peter Meier and seconded by Katharine Jones it was unanimously voted to approve the minutes of June 23, 2009 as written.

2. Warrants

The amount of the warrant is \$777,709.82.

3. Regarding any report on the Bournedale Elementary School from the Superintendent and/or Building Committee Chairman

There is a meeting next Tuesday with Robert S Troy and Tom Guerino to discuss emergency access road.

4. Regarding report from the project architect

Dan Tavares gave this report.

1. School Project:

- a. FF&E Procurement: Furniture installation is complete. KBA is finalizing equipment with School Administration.

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TOWN CLERK'S OFFICE
BOURNE, MASS.

- b. Punch List Inspections: KBA and consultants performed another round of punch re-inspections last week. In addition to the Punch Lists, there are Commissioning Deficiency Lists, project closeout requirements, and approved incomplete change order work being tracked all with a monetized value to hold-back from the Contractor until the work is completed. These lists are used as the basis of payment to the Contractor as we progress through the closeout stage of the project. Original Punch Lists have been worked on by the contractors over the last several weeks reducing the amount of items that need to be addressed. See Summary Worksheet and Closeout Payment Sheet for additional information.
- c. Construction Administration Status:
 - i. Number of ASI's Issued: 42 (no change from last meeting)
 - ii. Number of PR's Issued: 89 (up 2 from last meeting)
 - iii. Number PCO's Submitted: 133 (up 1 from last meeting; pending PCO-123)
 - iv. Number of RFI's Submitted: 266 (no change from last meeting)
- d. Open Proposal Requests:
 - i. PR-89 to modify door hardware to accept a thumb latch in a "code blue" situation not included when classroom doors were done.

ACTION ITEMS

VOTED: On a motion made by Peter Meier and seconded by Katharine Jones it was unanimously voted to approve the PCO #134 not to exceed \$7649.66 to modify door hardware to accept a thumb latch not originally included.

5. Regarding report of the project manager

Jim Liddick gave this report.

Overview:

On July 1, a full certificate of occupancy was issued by, the Building Inspector, which was the last major hurdle of the construction phase of our project. This has allowed the Town to utilize the building for their Summer School program. Remedial work on the roof top units has been completed and we are monitoring the system performance. The storage facility is nearly complete. The financial health of the project remains strong.

Project Progress & Schedule:

Sitework:

We have held off the completion of the final paving and line striping pending completion of the storage facility.

Building Structure and Envelope:

All work associated with the building structure and envelope has been completed.

Interior Work:

Only a very small amount of punchlist work remains; we are withholding payment on all unfinished items.

Mechanical Systems:

We have completed the remedial work on the rooftop units and they appear to be operating very well. Their performance has been monitored for the past week so that the Design Engineer (Ed Galuska of GGD) can approve the system.

With regards to the solar (photo voltaic) panels, we have been told that a decision will be made on July 17 on whether Con Ed will install the system at no cost to the project. We will wait for their decision before we move forward with our previous plan.

Commissioning:

Turner Commissioning is wrapping up performance testing of the HVAC systems and we anticipate that a draft of their Final Commissioning Report will be issued at the end of August.

Utilities:

Both Comcast and Verizon services have been installed and are operational.

Furniture, Furnishings, and Equipment (FF&E)/Information Technology (IT):

Please refer to KBA's monthly report for an update on FFE deliveries.

Network and IT equipment has been installed. The telephone system has been installed and training and acceptance demonstrations have commenced.

Overall Project Schedule Status:

Administrative staff, summer school teachers, and some great kids have moved into the building and are making themselves right at home. The completion of the Storage Facility has taken longer than anticipated. We expect all work to be completed by July 24. The only remaining items are the completion of the roof trim and then final paving and line striping.

Quality Control:

Any remaining deficiency items have been included in the monetized punchlist.

Budget Status:

The project is still in very good financial health. We are projecting a final project cost of \$24,696,984 which is \$2,153,015 under the project budget.

6. Other

Peter Meier asked the committee to consider the addition of a softball field at the new school.

VOTED: On a motion made by Christine Crane and seconded by Jonathan O'Hara it was unanimously voted to adjourn at 8:20 PM.

The next Bourne School Building Committee meeting is
on Thursday, August 20 at 7:00PM.

BOURNE SCHOOL BUILDING COMMITTEE MEETING

DATE: August 20, 2009

TIME: 7:00 PM

****PLACE: BOURNE DALE ELEMENTARY SCHOOL****

AGENDA

1. Minutes
2. Warrants
3. Regarding any report on the Bournedale Elementary School from the Superintendent and/or School Building Committee Chairman
4. Regarding report of the project architect
5. Regarding report of the project manager
6. Other

REMINDER: IF YOU ARE NOT ABLE TO ATTEND A MEETING, PLEASE NOTIFY THE SUPERINTENDENT'S OFFICE SO THAT A QUORUM CAN BE DETERMINED PRIOR TO THE MEETING.

2009 AUG 17 PM 4 49
TOWN CLERK'S OFFICE
BORNE DALE

BOURNE SCHOOL BUILDING COMMITTEE MEETING
August 20, 2009

The Bourne School Building Committee met at the Bournedale Elementary School on Thursday, August 20, 2009.

Present for the School Building Committee were: Mary Jo Coggeshall, Christopher Farrell, Katharine Jones, John Harrington, and Gregory Siroonian. Richard Lavoie, Christine Crane, Peter Meier, and Jonathan O'Hara were absent.

Present for the Administration were: Edmond LaFleur, Superintendent.

Present for the Project Manager was: Jim Liddick from Turner Construction.

Present for the Architect was: Dan Tavares from Kaestle Boos Associates.

Others Present: Jeanne Holland, Principal of Bournedale Elementary School.

Mary Jo Coggeshall, chairman, called the meeting to order at 7:04 PM

1. Regarding minutes

2. Warrants

The amount of the warrant is \$35,654.56.

3. Regarding any report on the Bournedale Elementary School from the Superintendent and/or Building Committee Chairman

- The traffic lights on Scenic Highway are working.
- Jim Liddick will look into getting guardrails for along a section of the access road.

4. Regarding report from the project architect

Dan Tavares gave this report.

Updates

1. School Project:

- a. FF&E Procurement: Furniture installation is complete, with the exception of some minor punch list work. All equipment has been ordered and delivered with the exception of the remaining indoor maintenance equipment items.
 - Jim will call Brian and see if he can come back and stretch the legs on the 30 desks.

b. Punch List Inspections: KBA and consultants recently performed another round of punch list re-inspections. In addition to the Punch Lists, there are Commissioning Deficiency Lists, project closeout requirements, and approved incomplete change order work being tracked all with a monetized value to hold-back from the Contractor until the work is completed. These lists are used as the basis of payment to the Contractor as we progress through the closeout stage of the project. Original Punch Lists have been worked on by the contractors over the last several weeks reducing the amount of items that need to be addressed. (See Summary Worksheet and Closeout Payment Sheet for additional information).

c. Construction Administration Status:

- i. Number of ASI's Issued: 42 (no change from last meeting)
- ii. Number of PR's Issued: 89 (no change from last meeting-*no open PR's*)
- iii. Number PCO's Submitted: 136 (up 3 from last meeting-*no open PCO's*)
- iv. Number of RFI's Submitted: 266 (no change from last meeting)

Action Items

1. No Action items at this time

5. Regarding report of the project manager

Jim Liddick gave this report.

Overview:

Our project is now nearly complete with only a handful of punchlist and commissioning issued remaining to be completed. The storage facility is complete. The repair of underground drainage piping has also been completed. The financial health of the project remains strong and we are currently projecting a savings of over \$2,300,000.

Project Progress & Schedule:

Sitework:

In June we discovered several problems with underground drainage piping that was installed earlier in the project. These issues have been uncovered and corrected. Final paving and striping is nearly complete.

- Jim Liddick will ask to have the camera run through some spots in the piping again to make sure the piping was put in correct.

Building Structure and Envelope:

All work associated with the building structure and envelope has been completed.

Interior Work:

Only a few punchlist work remains.

Mechanical Systems:

All mechanical system work has been completed with the exception of 5 open commissioning items.

With regards to the solar (photo voltaic) panels, we have notified Brait Builders to move forward with the installation of the solar panels in accordance with our previous discussions. Work should be completed by early October.

Commissioning:

Turner Commissioning is wrapping up performance testing of the HVAC systems and we anticipate that a draft of their Final Commissioning Report will be issued at the beginning of September.

Utilities:

Both Comcast and Verizon services have been installed and are operational.

Furniture, Furnishings, and Equipment (FF&E)/Information Technology (IT):

Please refer to KBA's monthly report for an update on FFE deliveries.

We are still experiencing some performance issues with our telephone system that are being addressed by the vendor and Verizon.

Budget Status:

The project is still in very good financial health. We are projecting a final project cost of \$24,498,287 which is \$2,351,712 under the project budget.

- Since Jim Liddick's contract finished at the end of July, he will put together a formal contract to offer his services to the town from August 1st through mid September at a reduced rate.

6. Other

Contact Hoxie School to see if they will take care of the friendship garden.

Margaret Gordon would like to donate a water pump to the school for the friendship garden.

VOTED: On a motion made by John Harington and seconded by Christopher Farrell it was unanimously voted to adjourn at 7:50 PM.

**The next Bourne School Building Committee meeting
is to be determined at a later date.**

Respectfully submitted,

Carole Ellis
Recording Secretary

BOURNE SCHOOL COMMITTEE MEETING

DATE: WEDNESDAY, DECEMBER 2, 2009

**TIME: 6:15PM EXECUTIVE SESSION MEETING
7:00PM REGULAR MEETING**

PLACE: BOURNE HIGH SCHOOL COMMUNITY MEETING ROOM

AGENDA

CALL TO ORDER

6:15 Executive session to discuss Collective Bargaining Agreements

PLEDGE OF ALLEGIANCE

7:00 ***REGULAR SESSION MEETING***

Regarding a presentation by the Fine Arts Director and Music staff and students

1. Regarding Minutes
2. Regarding Student Member's Report
3. Regarding an update on the trip to France
4. Regarding an update of the FY10 Budget
5. Regarding the FY11 Budget
6. Regarding the town's audit of School Finances
7. Regarding an update of the Director of Business Services status
8. Regarding Christmas Break
9. Regarding Reports from the Superintendent; Assistant Superintendent; Director of Student and Special Education Services; Director of Business Services; and Director of Technology
10. Regarding Subcommittee Reports
 - Budget & Policy Subcommittees & Building Committee - Mr. Lavoie will report
 - Facilities Subcommittee – Mrs. Mahoney will report
 - Curriculum Subcommittee – Mrs. Crane will report
11. Regarding the monthly update of Superintendent's Goals and School Committee Goals for 2009 – 2010
12. Other

2010 SEP 17 PM 12 23
TOWN CLERK'S OFFICE
BOURNE, MASS.

BOURNE SCHOOL COMMITTEE MEETING

December 2, 2009

The Bourne School Committee met in the Library at Bourne High School on Wednesday, December 2, 2009. **Present for the Committee were:** Christine Crane, William Gibbons, Joseph Gordon, Richard Lavoie, Chairman, Quimby Mahoney, Jonathan O'Hara and Allen Swain. Student Member Bethany Ashworth was present.

Administrators present: Edmond LaFleur, Superintendent, Dr. Joyce Harrington, Assistant Superintendent and Ellen Varnerin, Director of Student and Special Services, Sue Alma, Transportation Coordinator, Ron McCarthy, BHS principal, Amy Cetner, BHS Dean of Students, Mary Childress, BMS Headmaster, Gina Giambusso and Wayne Francis, BMS Deans, Debra Howard, Peebles School principal and Jeanne Holland, Bournedale principal

Others present: Many staff members, Paul Gately, reporter from the Upper Cape Codder, and David Fonseca, reporter from the Bourne Enterprise, Maureen Holden, President, Tina Canterbury, Secretary and Lauri Gilbert, Vice President of the Bourne Educators Association (BEA), Silene Gordon, PTA co-president, and community members.

Richard Lavoie opened the public session meeting at 6:28PM.

MOVED: On a motion by Allen Swain and seconded by Christine Crane, it was voted by roll call vote to enter into executive session to discuss negotiation strategies.

Christine Crane: YES
William Gibbons: YES
Joseph Gordon: YES
Richard Lavoie: YES
Quimby Mahoney: YES
Jonathan O'Hara: YES
Allen Swain: YES

The Committee returned to Public Session.

VOTED: On a motion made by Joseph Gordon and seconded by Jonathan O'Hara, it was unanimously voted to recess the public meeting until 7PM.

The Chairman reopened the meeting at 7:02PM.

Regarding a presentation by the Fine Arts Director and music staff and students

Mrs. Lisa Fournier Donley and the Bourne High School Holiday Band played some holiday selections for the Committee and audience.

1. Minutes

VOTED: On a motion made by Christine Crane and seconded by Allen Swain it was unanimously voted to approve the minutes of November 4, 2009 with a correction of the spelling of the name Slade.

2010 SEP 17 PM 12:33
TOWN CLERK'S OFFICE
BORNE, MASS

2. Regarding Student Member's Report

Student Member Bethany Ashworth reported about the athletic teams in competition, the music department activities and showed a video about Samantha Para that was aired on Channel 5.

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The School Committee and Superintendent welcomed to Bourne, Mr. Edward Donoghue, the new Director of Business Services.

Mr. LaFleur announced his retirement effective June 30, 2010 and the retirement of Dr. Joyce Harrington effective August 31, 2010.

3. Regarding an update on the trip to France

Mr. McCarthy gave an update about the trip to France that was approved in May 2009. There are thirteen students traveling to Paris and Nice for ten days during April vacation.

4. Regarding an update of the FY10 Budget

A motion was made by Allen Swain and seconded by Jonathan O'Hara to approve the \$248,202.40 recommendations presented December 2, 2009, that include the items and positions: Athletic Reductions.....\$39,102; BMS After school activities and buses...\$15,000; One elementary library assistant\$23,244; One elementary library assistant.....\$9112 School security.....\$45,000; Supplies, equipment and materials.....\$20,000; One full year secretary.....\$17,376.40; One teacher's assistant.....\$9112; Cap Math program (teacher).....\$26,560; One librarian.....\$43,696
Total recommendations.....\$248,202.40

An amendment to the motion was made by Quimby Mahoney and seconded by Joseph Gordon to vote on the recommendations by each line item..... YES- Joseph Gordon and Quimby Mahoney; NO-William Gibbons, Richard Lavoie, Jonathan O'Hara and Allen Swain. Christine Crane - abstain

VOTED: On a motion made by Allen Swain and seconded by Jonathan O'Hara it was voted to approve the \$248,202.40 recommendations presented December 2, 2009, that includes the items and positions listed: Athletic Reductions.....\$39,102; BMS After school activities and buses...\$15,000; One elementary library assistant\$23,244; One elementary library assistant.....\$9112; School security.....\$45,000; Supplies, equipment and materials.....\$20,000; One full year secretary.....\$17,376.40; One teacher's assistant...\$9112; Cap Math program (teacher).....\$26,560; One librarian.....\$43,696

YES: Christine Crane, William Gibbons, Joseph Gordon, Richard Lavoie, Chairman, Quimby Mahoney, Jonathan O'Hara and Allen Swain. Abstain-Quimby Mahoney

VOTED: On the amended motion made by Allen Swain and seconded by Jonathan O'Hara, it was unanimously voted to approve the recommendations regarding the budget.

5. Regarding the FY11 Budget

Mr. Lavoie gave the Committee an overview of the process for the FY11 budget

6. Regarding the town's audit of School Finances

The Selectmen's meeting is scheduled for December 15 at 7PM at the Community Building. Mr. Lavoie mentioned to the Committee different aspects of the draft letter from Rogers and Sullivan, the company preparing the audit for the Town.

7. Regarding an update of the Director of Business Services status

The Chairman introduced the new Director of Business Services, Mr. Edward Donoghue.

8. Regarding Christmas break

VOTED: On a motion made by Allen Swain and seconded by Christine Crane it was unanimously voted waive Article XVI, Section 15 of the Collective Bargaining Agreement with the Teachers without precedent for these one time requests.

9. Regarding Reports from the Superintendent; Assistant Superintendent; Director of Student and Special Education Services; Director of Business Services; and Director of Technology

Mr. LaFleur, Ms. Varnerin and Ms Lavoine gave reports.

10. Regarding Subcommittee Reports

Budget & Policy Subcommittees & Building Committee - Mr. Lavoie will report

Facilities Subcommittee – Mrs. Mahoney will report

Curriculum Subcommittee – Mrs. Crane will report

The next meeting of the Facilities Subcommittee will be **December 2, 2009 at 10AM** at the Administration building.

11. Regarding the monthly update of Superintendent's Goals and School Committee Goals for 2009 – 2010

12. Other

VOTED: On a motion made by Allen Swain and seconded by Christine Crane it was unanimously voted to adjourn at 8:56PM.

BOURNE SCHOOL BUILDING COMMITTEE MEETING

DATE: THURSDAY, DECEMBER 10, 2009

TIME: 7:00 PM

**PLACE: BOURNE DALE ELEMENTARY
SCHOOL**

AGENDA

1. Minutes
2. Warrants
3. Regarding any report on the Bournedale Elementary School from the Superintendent and/or School Building Committee Chairman
4. Regarding report of the project architect
5. Regarding report of the project manager
6. Regarding principals' work
6. Other

REMINDER: IF YOU ARE NOT ABLE TO ATTEND A MEETING, PLEASE NOTIFY THE SUPERINTENDENT'S OFFICE SO THAT A QUORUM CAN BE DETERMINED PRIOR TO THE MEETING.

BOURNE, MASS
TOWN CLERK'S OFFICE
2009 DEC 8 AM 8 39

CANCELLED !

BOURNE SCHOOL BUILDING COMMITTEE MEETING

DATE: THURSDAY, DECEMBER 10, 2009

TIME: 7:00 PM

**PLACE: BOURNE DALE ELEMENTARY
SCHOOL**

AGENDA

1. Minutes
2. Warrants
3. Regarding any report on the Bournedale Elementary School from the Superintendent and/or School Building Committee Chairman
4. Regarding report of the project architect
5. Regarding report of the project manager
6. Regarding principals' work
6. Other

REMINDER: IF YOU ARE NOT ABLE TO ATTEND A MEETING, PLEASE NOTIFY THE SUPERINTENDENT'S OFFICE SO THAT A QUORUM CAN BE DETERMINED PRIOR TO THE MEETING.

BOURNE, MASS.
TOWN-CLERK'S OFFICE
2009 DEC 9 AM 9 23

BOURNE SCHOOL COMMITTEE MEETING

DATE: December 15, 2009

TIME: 7:00 P.M.

PLACE: BOURNE VETERANS MEMORIAL
COMMUNITY CENTER

AGENDA

1. Regarding a joint meeting with the Bourne Board of Selectmen to review School District audit
2. Other

2010 SEP 17 PM 12 23
TOWNCLERK'S OFFICE
BOURNE, MA

BOURNE SCHOOL COMMITTEE MEETING

December 15, 2009

Minutes

The meeting was opened by the Selectmen at the Bourne Veterans Memorial Community Center. Present: Christine Crane, William Gibbons, Richard Lavoie, Chairman, Quimby Mahoney, Jonathan O'Hara and Allen Swain.

Present for the School Administration: Ed LaFleur, Superintendent, Dr. Joyce Harrington, Assistant Superintendent and Edward Donoghue, Director of Business Services.

1. Regarding a joint meeting with the Bourne Board of Selectmen to review School District audit

Mr. Christian Rogers of Sullivan and Rogers presented a summary of the audit.

Primary reason of deficit is due to the business manager's revised budget detail used to monitor budget activity - multiple categories were over spent.

Recommendations outlined in audit report.

The Board of Selectmen suggested that the School Committee, et al, meet monthly to discuss the financial health of the school department.

The School Committee left the Selectmen's meeting at 8PM.

2010 SEP 17 PM 12 23
TOWN CLERK'S OFFICE
BOURNE, MASS.

BOURNE SCHOOL COMMITTEE MEETING

DATE: December 21, 2009

TIME: 6:00 P.M.

PLACE: BOURNE HIGH SCHOOL
COMMUNITY ROOM

AGENDA

1. Regarding the selection of an organization to conduct the search for a successor superintendent.
2. Other

2010 SEP 17 PM 12 23
TOWN CLERK'S OFFICE
BOURNE, MASS.

BOURNE SCHOOL COMMITTEE MEETING
December 21, 2009

The Bourne School Committee met in the Community Room at Bourne High School on Monday, December 21, 2009. **Present for the Committee were:** Christine Crane, William Gibbons, Richard Lavoie, Chairman, Quimby Mahoney, Jonathan O'Hara and Allen Swain. Absent was Joseph Gordon. 2010 SEP 17 PM 12 23
CLERK'S OFFICE

Administrators present: Edmond LaFleur, Superintendent and Dr. Joyce Harrington, Assistant Superintendent.

Others present: Diana Barth, reporter from the Bourne Enterprise

Richard Lavoie opened the public session meeting at 6:05PM.

1. Regarding the selection of an organization to conduct the search for a successor superintendent.

Cape Cod Collaborative Center for Executive Search – Joseph Gilbert and Peter Cannone gave a presentation to the Committee regarding their services

Massachusetts Association for School Committees – James Hardy presented to the Committee the MASC proposal to the Committee.

New England School Development Council – Arthur Bettencourt and Bruce Willard informed the Committee of the NESDEC search team of Florence Seldin and Bruce Willard, if NESDEC was chosen as the agency to represent Bourne.

2. Other

VOTED: On a motion by Quimby Mahoney and seconded by Christine Crane, it was voted by roll call vote to enter into executive session to discuss contract negotiation regarding the Superintendent search and to return to public session for the purposes of adjourning. 8:05PM

Christine Crane: YES
William Gibbons: YES
Richard Lavoie: YES
Quimby Mahoney: YES
Jonathan O'Hara: YES
Allen Swain: YES

Return to public session 8:37PM public session

VOTED: On a motion made by Allen Swain and seconded by Jonathan O'Hara it was unanimously voted to adjourn at 8:38PM.

Bournedale Elementary School Building Committee

February 26, 2010

To: Wendy J. Chapman, Assistant Town Clerk

From: Mary Jo Coggeshall, Chairman, School Building Committee



RE: Minutes of meetings

In accordance with the attached memos from you dated January 28, 2010, I have attached minutes from all meetings listed. Because there was no meeting on July 27, 2009, there are no minutes.

If there is any additional information you need, I will be happy to provide it.

Thank you.

Curriculum Sub Committee

**BOURNE SCHOOL COMMITTEE
CURRICULUM SUBCOMMITTEE MEETING**

DATE: WEDNESDAY, MARCH 18, 2009

TIME: 6:30 P.M.

PLACE: ADMINISTRATION BUILDING

AGENDA

1. Regarding the "Hall of Fame"
2. Regarding High School AP
3. Other

2009 MAR 11 AM 10 06
TOWN CLERK'S OFFICE
BOURNE, MASS

Committee Members:

**Christine Crane, Chairman
Quimby Mahoney
Jay O'Hara**

**BOURNE SCHOOL COMMITTEE
CURRICULUM SUBCOMMITTEE MEETING
MARCH 18, 2009**

The Curriculum Subcommittee met on March 18, 2009, at 6:30 pm at the Administration Building.

Present were: Christine Crane, Quimby Mahoney, Jay O'Hara, Joyce Harrington, Ron McCarthy, and Jessica Sullivan

Meeting opened at 6:30 p.m.

1. Regarding the "Hall of Fame"

Ms. Sullivan presented the proposal and it was accepted by the committee.

2. Regarding High School AP

Ron McCarthy indicated that two new courses will be offered next year: (1) AP Spanish. No staffing needed or funds for materials. The Nye grant will pay for training. (2) Print Journalism—Year of the Writer makes this appropriate. These were both approved by the curriculum subcommittee.

Meeting adjourned at 7:12 p.m.

2009 MAR 30 PM 1 03
TOWN CLERK'S OFFICE
BOURNE, MASS

**BOURNE SCHOOL COMMITTEE
CURRICULUM SUBCOMMITTEE MEETING**

DATE: WEDNESDAY, APRIL 15, 2009

TIME: 6:30 P.M.

PLACE: ADMINISTRATION BUILDING

AGENDA

1. Regarding the community survey
2. Regarding clarification of ELA at Bourne High School
3. Other

Committee Members:

Christine Crane, Chairman

Quimby Mahoney

Jay O'Hara

2009 APR 8 PM 4 09
TOWN CLERK'S OFFICE
BOURNE, MASS

**BOURNE SCHOOL COMMITTEE
CURRICULUM SUBCOMMITTEE MEETING
APRIL 15, 2009**

The Curriculum Subcommittee met on April 15, 2009, at 6:30 pm at the Administration Building.

Present were: Christine Crane, Quimby Mahoney, Jay O'Hara, and Joyce Harrington

Meeting opened at 6:30 p.m.

Regarding the community survey, the committee moved favorably to support the timeline and proposed protocol.

Regarding clarification of ELA at Bourne High School: Dr. Harrington noted that more books will be ordered.

Other: ARRA guidelines will be posted April 30. The grant proposals will be due on June 1st. When it is known precisely how these funds may be used, this information will be shared with the School Committee.

BOURNE MASS
TOWN CLERK'S OFFICE
2009 APR 24 AM 11 20

BOURNE SCHOOL COMMITTEE

CURRICULUM SUBCOMMITTEE MEETING

DATE: THURSDAY, SEPTEMBER 23, 2009

TIME: 6:30PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. REGARDING MINUTES
2. REGARDING REPORT CARDS
3. OTHER

Members:

Chris Crane
Quimby Mahoney
Jonathan O'Hara

2009 SEP 18 PM 3 46
TOWN CLERK'S OFFICE
BOURNE, MASS.

Bourne School Committee
Curriculum Subcommittee
Meeting Minutes
September 23, 2009

2010 SEP 17 PM 12 33

Present: Chris Crane, Chair, Quimby Mahoney, Jay O'Hara TOWN CLERK'S OFFICE
Present for the Administration: Dr. Harrington, Mary Childress, Gina Giambusso, Wayne Francis
Others Present: Approximately 40 members of the public, and David Fonseca of the Bourne Enterprise

The Chair called the meeting to order at 6:07pm.

Discussion: Mrs. Childress addressed the implementation of standards based reporting at Bourne Middle School. Questions and statements were taken from the public.

Moved: Chris Crane moved to recommend the adoption of standards based reporting at Bourne Middle School as presented.

Amended: Quimby Mahoney offered an amendment to the original motion, which was deemed a friendly amendment, to postpone the adoption of standards based reporting at Bourne Middle School by one year.

Voted: It was voted to accept the amendment.

Chris – YES

Quimby – YES

Jay – NO

Discussion: Dr. Harrington presented recent MCAS and AYP data.

The Committee agreed to reconvene at 5pm Wednesday, September 30 to further discuss standards based assessment.

The Chair closed the meeting at 8:20pm.

BOURNE SCHOOL COMMITTEE

CURRICULUM SUBCOMMITTEE MEETING

DATE: WEDNESDAY, SEPTEMBER 30, 2009

TIME: 5:00PM

PLACE: COMMUNITY ROOM @ BOURNE HIGH SCHOOL

AGENDA

1. REGARDING MINUTES
2. REGARDING REPORT CARDS
3. OTHER

Members:

Chris Crane
Quimby Mahoney
Jonathan O'Hara

2009 SEP 25 PM 3 53
TOWN CLERK'S OFFICE
BOURNE, MASS

BOURNE SCHOOL COMMITTEE

CURRICULUM SUBCOMMITTEE MEETING

DATE: WEDNESDAY, SEPTEMBER 30, 2009

TIME: 5:00PM

PLACE: COMMUNITY ROOM @ BOURNE HIGH SCHOOL

AGENDA

1. REGARDING MINUTES
2. REGARDING REPORT CARDS
3. OTHER

Members:

Chris Crane
Quimby Mahoney
Jonathan O'Hara

2010 SEP 17 PM 12 32
TOWN CLERK'S OFFICE
PO BOX 1000
BOURNE MA 01939

Bourne School Committee
Curriculum Subcommittee
September 30, 2009
Bourne High School Community Room

2010 SEP 17 PM 12 32
TOWN CLERK'S OFFICE
BORNE

Minutes

Present for the Committee: Chris Crane, Chair, Quimby Mahoney, Jay O'Hara

Present for the Administration: Joyce Harrington, Mary Childress, Gina Giambusso

Others present: Seven members of the Middle School faculty, approximately 40 members of the public, Laurie Gilbert, BEA, Alan Swain, Joe Gordon, Paul Gately, Dave Fonseca.

The chair called the meeting to order at 5:02pm.

The chair welcomed the public's participation in the process.

Discussion: Dr. Harrington presented an updated implementation plan for Standards Based Report Cards (SBRC) at Bourne Middle School. Dr. Harrington recommended that: the timeline for SBRC implementation be delayed, the "roll out" be moved to the fourth marking period of the current school year, regular meetings be scheduled to discuss process and implementation, Ms. Childress schedule Coffee with the Headmaster to facilitate communication with parents regarding report cards and other issues, a sub-committee of the Climate Committee be created to research, evaluate and propose a mutually satisfactory student recognition program, and professional staff continue professional development in differentiated instruction, development and use of rubrics and standards based assessment.

Members of the public engaged in question and answer with Middle School staff, administration and the committee.

Primary concerns included: communication about the system and implementation at all levels, the abolishment of National Junior Honor Society, lack of clarity regarding student achievement under the new system, lack of preparation for teachers, and student placement at the High School and college level.

Moved: On a motion by Jay O'Hara seconded by Chris Crane the committee voted 2 to recommend the School Committee approve of Standards Based Report Cards at Bourne Middle School beginning in the 4th grading period of the 2009-2010 school year, excepting grade 8, and that the Climate Committee develop an appropriate system of student recognition.

YES - 2
NO - 1

Moved: On a motion by Jay O'Hara, the committee voted to adjourn at 7: 50pm.

BOURNE SCHOOL COMMITTEE

CURRICULUM SUBCOMMITTEE MEETING

DATE: MONDAY, DECEMBER 21, 2009

TIME: 5:00PM

PLACE: COMMUNITY ROOM @ BOURNE HIGH SCHOOL

AGENDA

1. Regarding Minutes
2. Regarding Bourne High School drama department
3. Regarding MOU/RTTT
4. Regarding Standards Based Report Cards
5. Other

Members:

Chris Crane
Quimby Mahoney
Jonathan O'Hara

2010 SEP 17 PM 12 32
TOWN CLERK'S OFFICE
ED. P.

**Bourne School Committee
Curriculum Subcommittee meeting
December 21, 2009
5PM
BHS Community Room**

Present: Jay O'Hara, Quimby Mahoney and Chair Christine Crane
Admin-Dr. Joyce Harrington

Minutes to approve-none

Regarding BHS Drama- discussed upcoming production of Peter Pan and flying
Voted-send to BSC, Bob Troy and Supt

Regarding MOU/RTTT-Dr Harrington went over this and committee discussed the
pos/neg
Voted (2-1) to send to BSC,Supt,BEA

Regarding SBRC-draft ready soon, discussed trimester grading, and on going software
issues

Christine Crane

2010 SEP 17 PM 12 32
TOWN CLERK'S OFFICE
PAGE 1 OF 1

Bourse School
facilities Mt. Lij.



Barry H. Johnson
Town Clerk

Town Clerk
24 Perry Avenue
Buzzards Bay, MA 02532
(508) 759-0600 Ext 505



Wendy J. Chapman
Asst. Town Clerk

June 2010

Bourne School Facilities Mtg

Pursuant to the Town Charter of 2001, the Town By-laws and the Mass. General Laws, minutes or all meetings should be filed with the Town Clerk's Office. We have enclosed except from the various laws for your reference. If your Board or Committee posted a meeting and the meeting was cancelled, please file with our office a notice to that effect stating that the meeting was not held and no minutes will be filed.

The following minutes have not been filed with our office:

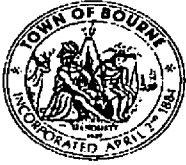
2010 *Feb 3, April 7, May 5, June 2*

2009 *Feb 11, May 13, June 2^{CT}*

If you should have any questions, please contact our office.

Sincerely,

Town Clerk's Office



Barry H. Johnson
Town Clerk

Town Clerk
24 Perry Avenue
Buzzards Bay, MA 02532
(508) 759-0600 Ext 505



Wendy J. Chapman
Asst. Town Clerk

January 28, 2010

School - Facilities Subcommittee Meetings

To : All Boards and Committees

Pursuant to the Town Charter of 2001, the Town By-laws and the Mass. General Laws, the minutes for all meetings should be filed with the Town Clerk's Office. We have enclosed excerpt from the various laws for your reference. If your Board or Committee posted a meeting and the meeting was cancelled, please file with our office a notice to that effect stating that the meeting was not held and no minutes will be filed.

Minutes missing 2009 02/11, 04/08, 05/13, 06/09, 06/23 ^{NO mtg}

09/17, 10/22, 12/02

Your attention to this matter would be appreciated.

Sincerely,

Wendy J. Chapman
Asst. Town Clerk

2010 APR 16 PM 3 22
TOWN CLERK'S OFFICE

**BOURNE SCHOOL COMMITTEE
FACILITIES SUBCOMMITTEE MEETING**

DATE: TUESDAY, JANUARY 13, 2009

TIME: 11:00 A.M.

PLACE: ADMINISTRATION BUILDING

AGENDA

1. Regarding report from John Dobbins
2. Regarding report from Peter Simpson
3. Regarding update on the energy audit of the schools
4. Regarding update on letters for the front of the High School
5. Regarding update on renovation of the High School nurse's office
6. Regarding update on the Peebles boiler and the Middle School boiler
7. Other

2009 JAN 5 AM 11 47
TOWN CLERK'S OFFICE
BOURNE, MASS

Committee Members:

Tammy Staiger, Chairman
Joe Gordon
Quimby Mahoney

**BOURNE SCHOOL COMMITTEE
FACILITIES SUBCOMMITTEE MEETING**

DATE: TUESDAY, JANUARY 13, 2009

TIME: 11:00 A.M.

PLACE: ADMINISTRATION BUILDING

AGENDA

1. Regarding report from John Dobbins
2. Regarding report from Peter Simpson
3. Regarding update on the energy audit of the schools
4. Regarding update on letters for the front of the High School
5. Regarding update on renovation of the High School nurse's office
6. Regarding update on the Peebles boiler and the Middle School boiler
7. Regarding FY 10 capital improvement requests
8. Other

2009 JAN 5 AM 11 48
TOWN CLERK'S OFFICE
BOURNE, MASS

Committee Members:

Tammy Staiger, Chairman
Joe Gordon
Quimby Mahoney

**BOURNE SCHOOL COMMITTEE
FACILITIES SUBCOMMITTEE MEETING
JANUARY 13, 2009 – 11:30 AM**

Present for the Committee: Chairman Tammy Staiger, Quimby Mahoney and Joe Gordon

Administration: Superintendent Ed LaFleur, Business Manager Peter Simpson, and John Dobbins

Meeting opened at 11:05 a.m. with a report from John Dobbins reporting that all work is ongoing at all the schools and work cards are up to date.

Peter Simpson reported on the smoke detectors at the High School. They need to be replaced and a cost estimate will be forthcoming.

The energy audit for the High School is still ongoing as the Town Energy Commission needs more information regarding the gas bills for the High School and Middle School.

Peter reported that the letters for the High School entrance have not been put in place as of yet but he will expedite that project.

Peter also gave an update on the nurse's office renovation at the High School. He reported that work is finished and there will be a final check on that project.

The committee was updated on the Peebles boiler and the Middle School boiler. Both have been up and running with some minor improvement repairs.

The FY10 capital improvement requests were discussed for the upcoming town meeting in May.

Superintendent LaFleur reported that there is a crack on an inside wall at the Bourne Middle School as a result of an expansion joint not originally put in. The building has settled and the Superintendent called for a structural engineer to check for safety issues. The crack is not a safety issue but will need to be addressed in the summer when school has let out.

Meeting adjourned at 11:40 a.m.

Respectfully submitted,

Tammy Staiger, Chairman

BOURNE, MASS
TOWN CLERK'S OFFICE
2009 FEB 4 AM 10 25

**BOURNE SCHOOL COMMITTEE
FACILITIES SUBCOMMITTEE MEETING**

DATE: WEDNESDAY, FEBRUARY 11, 2009

TIME: 10:30A.M.

PLACE: ADMINISTRATION BUILDING

AGENDA

1. Regarding report from John Dobbins
2. Regarding report from Peter Simpson
3. Regarding school property on MacArthur Boulevard
4. Regarding energy conservation measures
5. Other

Committee Members:

Tammy Staiger, Chairman

Joe Gordon

Quimby Mahoney

2009 FEB 3 PM 1 43
TOWN CLERKS OFFICE
BOURNE, MASS.

**BOURNE SCHOOL COMMITTEE
FACILITIES SUBCOMMITTEE MEETING**

DATE: WEDNESDAY, APRIL 8, 2009

TIME: 10:30 A.M.

PLACE: ADMINISTRATION BUILDING

AGENDA

1. Regarding report from John Dobbins
2. Regarding report from Peter Simpson
3. Other

Committee Members:
Tammy Staiger, Chairman
Joe Gordon
Quimby Mahoney

2009 APR 2 AM 10 31
TOWN CLERK'S OFFICE
BOURNE, MASS

**BOURNE SCHOOL COMMITTEE
FACILITIES SUBCOMMITTEE MEETING
APRIL 8, 2009**

Present: Tammy Staiger, Chairman, Quimby Mahoney, Edmond LaFleur,
Peter Simpson, John Dobbins.

Mrs. Staiger opened the meeting at 10:30 a.m.

John Dobbins reported work cards are ongoing. During April vacation work will be done on the bathroom petitions at Bourne Middle School as well other ongoing improvement issues.

Discussion was held regarding Chartwells make overs at all schools during the summer recess.

Pete Simpson reported on the Coady School lease and mandatory RFP's being sent out.

Discussion was also held on the transition move to the new Bournedale School from the Hoxie and Otis Memorial Schools.

Ron McCarthy stopped in to the meeting to discuss various Bourne High School improvements resulting from the School Council meeting recently held with students.

Meeting adjourned 11:45 a.m.

2010 APR 16 PM 3 22
TOWN CLERK'S OFFICE

**BOURNE SCHOOL COMMITTEE
FACILITIES SUBCOMMITTEE MEETING**

DATE: WEDNESDAY, MAY 13, 2009

TIME: 10:30A.M.

PLACE: ADMINISTRATION BUILDING

AGENDA

1. Regarding report from John Dobbins
2. Regarding report from Peter Simpson
3. Regarding meeting with Waldorf School
Administrator
4. Regarding improvements to be done at Peebles
School over the summer
4. Other

Committee Members:

Tammy Staiger, Chairman
Joe Gordon
Quimby Mahoney

2009 MAY 5 PM 12 37
TOWN CLERK'S OFFICE
BOURNE, MASS

**BOURNE SCHOOL COMMITTEE
FACILITIES SUBCOMMITTEE MEETING**

DATE: WEDNESDAY, JUNE 9, 2009

TIME: 11:00 A.M.

PLACE: ADMINISTRATION BUILDING

AGENDA

1. Regarding report from John Dobbins
2. Regarding report from Peter Simpson
3. Smoke Detector Replacement Bourne High School
4. Smoke Detector Installation Peebles Elementary School
5. Security System at Bourne Middle School
6. Asbestos (AHERA) Testing and Plan
7. SPED Bus Camera System
8. Portable Classroom Removal
9. Other

Committee Members:

Joe Gordon
Quimby Mahoney

2009 MAY 32 PM 12 49
TOWN CLERK'S OFFICE
BURLINGTON, MASS

**BOURNE SCHOOL COMMITTEE
FACILITIES SUBCOMMITTEE MEETING**

NOTE REVISED DATE AND TIME

DATE: WEDNESDAY, JUNE 17, 2009

TIME: 10:00 A.M.

PLACE: ADMINISTRATION BUILDING

AGENDA

1. Regarding report from John Dobbins
2. Regarding report from Peter Simpson
3. Smoke Detector Replacement Bourne High School
4. Smoke Detector Installation Peebles Elementary School
5. Security System at Bourne Middle School
6. Asbestos (AHERA) Testing and Plan
7. SPED Bus Camera System
8. Portable Classroom Removal
9. Other

Committee Members:

Joe Gordon
Quimby Mahoney

2009 JUN 3 AM 11 42
TOWN CLERK'S OFFICE
EDUCATION DEPT

2009 MAY 33 PM 2 14
TOWN CLERK'S OFFICE
EDUCATION DEPT

AS

Cancelled

**BOURNE SCHOOL COMMITTEE
FACILITIES SUBCOMMITTEE MEETING**

NOTE REVISED DATE AND TIME

DATE: WEDNESDAY, JUNE 17, 2009

TIME: 10:00 A.M.

PLACE: ADMINISTRATION BUILDING

AGENDA

1. Regarding report from John Dobbins
 2. Regarding report from Peter Simpson
 3. Smoke Detector Replacement Bourne High School
 4. Smoke Detector Installation Peebles Elementary School
 5. Security System at Bourne Middle School
 6. Asbestos (AHERA) Testing and Plan
 7. SPED Bus Camera System
 8. Portable Classroom Removal
 9. Other
- Cancelled*

Committee Members:

Joe Gordon
Quimby Mahoney

BOURNE PUBLIC SCHOOL
TOWN CLERK'S OFFICE
2009 JUN 15 PM 1 15

**BOURNE SCHOOL COMMITTEE
FACILITIES SUBCOMMITTEE MEETING**

DATE: TUESDAY, JUNE 23, 2009
TIME: 4:00 P.M.
PLACE: ADMINISTRATION BUILDING

AGENDA

1. Regarding report from John Dobbins
2. Regarding report from Peter Simpson
3. Regarding projects for 2009-2010
 - a. Smoke detector installation Peebles
(\$25,000 extraordinary expenses)
 - b. Asbestos (AHERA) testing and plan (\$20,000
contracted services)
 - c. Security system at Bourne Middle School
(\$5,000 security)
 - d. Smoke detector replacement Bourne High School
(\$23,000 extraordinary expenses)
 - e. Boiler at Peebles School (\$85,000
capital outlay article)
 - f. SPED bus camera system (\$4,500 transportation
revolving fund)
 - g. Portable classroom removal (\$9,000 rental)
 - h. New lighting at High School auditorium
(\$3,000 HS contracted services)
4. Regarding Coady School lease
5. Other

Committee Members:
Joe Gordon
Quimby Mahoney

BOURNE PUBLIC SCHOOL
TOWN CLERK'S OFFICE
2009 JUN 19 AM 11 53

Facilities

Minutes

Tuesday, June 23rd, 2009 4pm

In attendance:

2010 APR 16 PM 3 28

Mr. La Fleur, Mr. Peter Simpson, John Dobbin
Mrs. Howard, Mrs. Carpenter, Mr. Gordon
Mrs. Mahoney

The following items on the agenda were discussed and explained in detail.

In addition under other business, the check list for Peebles projects was reviewed and timelines are in place hopefully for summer completion.

The committee agrees this summer mammoth projects are in place to make sure all our buildings are ready for students September 1st. We as a sub committee appreciate the extra time, patience and planning administrators, teachers, custodial staff and volunteers have put forth and we will continue to support their efforts.

The subcommittee would like to thank Mr. Watnough for his help organizing and orchestrating all the school moves.

Summer Registration for Bourne Dale and Peebles ~~schools~~
will be on July 21st from 10-2 at each ~~school~~ school.

BOURNE SCHOOL COMMITTEE

FACILITIES SUBCOMMITTEE MEETING

DATE: THURSDAY, SEPTEMBER 17, 2009

TIME: 11:00AM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. REGARDING MINUTES
2. GENERAL DISCUSSION OF THE FACILITIES
3. REGARDING PEEBLES SCHOOL
4. UPDATE OF SUMMER ACTIVITIES
5. OTHER

Members:
Quimby Mahoney
Joe Gordon
Jay O'Hara

TOWN CLERK'S OFFICE
BOURNE, MASS.

2009 SEP 15 AM 11 14

Bourne School Committee
Facilities Subcommittee
Meeting Minutes
September 17, 2009

2010 APR 16 PM 3 22
TOWN CLERK'S OFFICE

Present: Quimby Mahoney, Chair, Joe Gordon, Jay O'Hara

Present for the Administration: Superintendent Lafleur, Mr. Dobbins, Mrs. Howard

The Chair opened the meeting at 11:05am.

Discussion: Mrs. Howard gave a report regarding work done at Peebles School over the summer to bring some level of parity to elementary facilities.

Discussion: Mr. Dobbins gave an update of work completed during the summer and projects.

Discussion: School Committee goals, as relate to the subcommittee were reviewed, and members agreed to look more closely at facilities related goals at a subsequent meeting.

Next Facilities Subcommittee meeting will be October 22 at 11am at the School Administration Building.

The Chair closed the meeting at 11:55am.

BOURNE SCHOOL COMMITTEE

FACILITIES SUBCOMMITTEE MEETING

DATE: THURSDAY, OCTOBER 22, 2009

TIME: 10:00AM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. REGARDING MINUTES
2. GENERAL DISCUSSION OF THE FACILITIES
3. REGARDING LIST OF SURPLUS EQUIPMENT
4. OTHER

Members:
Quimby Mahoney
Joe Gordon
Jay O'Hara

2009 OCT 20 AM 10 32
TOWN CLERK'S OFFICE
BOURNE, MASS.

Bourne School Committee
Facilities Subcommittee
October 22, 2009
Minutes

2010 APR 16 PM 3 22

TOWN CLERK'S OFFICE
LOCAL 1234

Present: Quimby Mahoney, Joe Gordon, Jay O'Hara

Present for the Administration: Ed Lafleur, John Dobbins

The chair opened the meeting at 10:06am.

DISCUSSION: Mr. Dobbins and Supt. Lafleur reported on ongoing facilities work, noting that maintenance is understaffed and there is no money for substantial projects.

There are two leaks in the High School roof, replaced in 2006, which will be dealt with before rains come this weekend.

Mr. Lafleur will send a letter to staff reiterating that it is illegal to smoke on school ground, and will take actions to identify infractions by custodial staff.

DISCUSSION: The committee discussed surplus equipment stored at Stone and Hoxie Schools. Mr. Dobbins identified several items which should be retained by the school department, including music risers. There is currently no inventory of the items to be deemed surplus.

The chair closed the meeting at 10:50am.

BOURNE SCHOOL COMMITTEE

FACILITIES SUBCOMMITTEE MEETING

DATE: THURSDAY, DECEMBER 2, 2009

TIME: 10:00AM

PLACE: BOURNE ADMINISTRATION BUILDING

2009 NOV 24 PM 2 54
TOWN CLERK'S OFFICE
BOURNE, MASS

AGENDA

1. REGARDING MINUTES
2. REGARDING THE WALDORF SCHOOL LEASE OF COADY SCHOOL
3. REGARDING SOLAR PANEL INSTALLATION AT BMS
4. GENERAL DISCUSSION OF THE FACILITIES
5. REGARDING LIST AND REQUESTS OF SURPLUS EQUIPMENT
6. OTHER

Members:

Quimby Mahoney

Joe Gordon

Jay O'Hara

approved
2-3-10

Bourne School Committee
Facilities Subcommittee
December 2, 2009
Minutes

2010 SEP 17 PM 12 34

TOWN CLERK'S OFFICE

Present: Quimby Mahoney, Joe Gordon, Jay O'Hara

Present for the Administration: Ed LaFleur, John Dobbins

The meeting opened at 10AM

DISCUSSION

1. Mr. Gary Cannon, administrator of the Waldorf school confirmed that they will be vacating the Coady School during February vacation. The Committee reviewed procedures and legal considerations regarding leaving the building. Items they would like to take with them will be reviewed by Mr. LaFleur. Mr. Jerry Ellis will be contacted regarding historic aspect of the building.
2. Solar panels have been installed at Bournedale and will be installed at BMS in January.
3. Mr. Dobbins reported work orders are being managed in a timely manner.
4. Mr. LaFleur presented a list of four persons/organizations requesting surplus materials. These groups include Barry Johnson, town of Bourne, Recreation Authority, Bourne Beautification group and Taylors' Point Association. These requests will be managed through Mr. LaFleur and Mr. Dobbins and the Business manager, Mr. Donoghue.
5. Administration and Mr. Dobbins spoke to the issue of the understaffed maintenance department and there is no money for substantial projects or overtime.

Meeting closed at 11AM.

BOURNE SCHOOL COMMITTEE**FACILITIES SUBCOMMITTEE MEETING****DATE: WEDNESDAY, DECEMBER 2, 2009****TIME: 10:00AM****PLACE: BOURNE ADMINISTRATION BUILDING****AGENDA**

1. REGARDING MINUTES
2. REGARDING THE WALDORF SCHOOL LEASE OF COADY SCHOOL
3. REGARDING SOLAR PANEL INSTALLATION AT BMS
4. GENERAL DISCUSSION OF THE FACILITIES
5. REGARDING LIST AND REQUESTS OF SURPLUS EQUIPMENT
6. OTHER

Members:

Quimby Mahoney

Joe Gordon

Jay O'Hara

2009 NOV 24 PM 3 32
TOWN CLERK'S OFFICE
BOURNE, MASS

Bourne School Committee
Facilities Subcommittee
December 2, 2009
Minutes

2010 APR 16 PM 3 22
TOWN CLERK'S OFFICE
BORNE MA

Present: Quimby Mahoney, Joe Gordon, Jay O'Hara

Present for the Administration: Ed LaFleur, John Dobbins

The meeting opened at 10AM

DISCUSSION

1. Mr. Gary Cannon, administrator of the Waldorf school confirmed that they will be vacating the Coady School during February vacation. The Committee reviewed procedures and legal considerations regarding leaving the building. Items they would like to take with them will be reviewed by Mr. LaFleur. Mr. Jerry Ellis will be contacted regarding historic aspect of the building.
2. Solar panels have been installed at Bournedale and will be installed at BMS in January.
3. Mr. Dobbins reported work orders are being managed in a timely manner.
4. Mr. LaFleur presented a list of four persons/organizations requesting surplus materials. These groups include Barry Johnson, town of Bourne, Recreation Authority, Bourne Beautification group and Taylors' Point Association. These requests will be managed through Mr. LaFleur and Mr. Dobbins and the Business manager, Mr. Donoghue.
5. Administration and Mr. Dobbins spoke to the issue of the understaffed maintenance department and there is no money for substantial projects or overtime.

Meeting closed at 11AM.

Bowen School Council Mtg

PUBLIC NOTICE

THERE WILL BE A SCHOOL COUNCIL MEETING ON
MONDAY, JANUARY 5, 2009, AT THE ELLA F.
HOXIE ELEMENTARY SCHOOL AT 3:30 P.M.

2008 DEC 11 PM 4 29
TOWN CLERK'S OFFICE
BOURNE, MASS

2009 JAN 26 AM 11 42
TOWN CLERK'S OFFICE
BOURNE, MASS

PUBLIC NOTICE

THERE WILL BE A SCHOOL COUNCIL MEETING ON
THURSDAY, FEBRUARY 5, 2009, AT THE ELLA F.
HOXIE ELEMENTARY SCHOOL AT 3:30 P.M.

PUBLIC NOTICE

THERE WILL BE A SCHOOL COUNCIL MEETING ON
TUESDAY, MARCH 24, 2009, AT THE ELLA F.
HOXIE ELEMENTARY SCHOOL AT 3:15 P.M.

2009 MAR 10 PM 1 03
TOWN CLERK'S OFFICE
BOURNE, MASS

Agenda**School Council Meeting**

02/25/2009

4:15 PM to 5:15 PM

Peebles School Conference Room

Meeting called by:

Type of meeting:

Note taker:

Agenda topics

5

Public Comment

5

Minutes

Liz Howarth

40

2008-2009 School Improvement Plan

DMM

10

Other

2009 FEB 20 PM 12 02
DWM CLERK'S OFFICE
BOURNE, MASS

Agenda

School Council Meeting

2009 MAR 10 AM 11 49

TOWN CLERK'S OFFICE
2009 MAR 10

2/25/2009

4:15 PM to 5:15 PM

Peebles School Conference Room

Meeting called by: DMM

Type of meeting: School Council

Note taker: Liz Carpenito

Attendees: Joe Gordon, Deb Campbell, Catherine Walton, Nicole Diesso, & Liz Carpenito
Guests: Otis and Hoxie Councils

Agenda topics

5 Public Comment

Discussion:

Introductions were made of those in attendance. A discussion was in place regarding why all three councils were meeting together. We discussed the various changes ahead of us for next year and where staff members would be.

Conclusions:

Action items:

Person responsible:

Deadline:

5 Minutes

Liz Carpenito

Discussion:

A more collective discussion from previous minutes to bring everyone onto the same page.

Conclusions:

Action items:

Person responsible:

Deadline:

Liz Carpenito

Discussion:

Any amendments to the improvement plan will be made at each building's next meeting. Ideas for transitions for students, parents, and staff members were made: Have an end of the year "Open House" to welcome those who will be attending Peebles or Bournedale Elementary next year. Information can be handed out and questions answered.

Conclusions: Think of ways to help alleviate parent's fears about the transition.

Action items:**Person responsible:****Deadline:**

Council Members

Discussion:

Those in attendance reviewed the handbook. The following comments and ideas were presented:

1. Language regarding homework is too vague. Needs to be more specific and consistent.
2. Bus conduct section is necessary, but is there a way to create a more student friendly version?
3. Attendance policy in the handbook needs to be updated to match the most recent changes.
4. Have a picture of each building on the cover. Possibly a drawing contest for the students.
5. Create a 'scavenger hunt' for students and/or parents to complete on the information in the handbook. Use as an incentive for parents to discuss with their children the rules and expectations in the building.

Conclusions: Liz will collect information from members regarding what changes they may want to make to the handbook.

Action items: Members will look over handbook to see what recommendations they might make for changes.

Person responsible:**Deadline:**

Council Members/Liz

March 6, 09

Special notes:

Meeting adjourned at 5:15 p.m.
Next meeting will be March 18th at 4:15.



School Council Meeting

03/18/2009**4:15 - 5:15****Peebles School Conference Room****Meeting called by:****Type of meeting:****Note taker:****Attendees:****Please bring:**

----- Agenda Topics -----

Public Comment

Minutes

School Improvement Plan 2009-10

Handbook Revisions

Other

Liz Howarth

DMM

ALL

2009 MAR 9 AM 10 17
TOWN CLERK'S OFFICE
BOURNE, MASS.
25
15
10

Other Information

Special notes:



School Council Meeting

03/18/2009 (Postponed to 03/25/2009)

4:15 – 5:15

Peebles School Conference Room

2009 MAR 17 PM 12 41
TOWN CLERK'S OFFICE
BOURNE, MASS

Meeting called by:

Type of meeting:

Note taker:

Attendees:

Please bring:

----- Agenda Topics -----

Public Comment		5
Minutes	Liz Carpenito	5
School Improvement Plan 2009-10	DMM	25
Handbook Revisions	ALL	15
Other		10

Other Information

Special notes:

PUBLIC NOTICE

RE: PEEBLES SCHOOL COUNCIL MEETINGS

The School Council meetings for James F. Peebles will be held at 3:30 p.m. in the Peebles' School Conference Room on the following dates:

✓ November 19, 2009

✓ December 17, 2009

January 21, 2010

March 18, 2010

April 15, 2010

May 20, 2010

2009 NOV 17 PM 12 57
TOWN CLERK'S OFFICE
BOYRNE, MASS