

# **PROJECT MINUTES**

Project No.: Project: New Peebles Elementary School 15041 Prepared by: Joel Seeley Meeting Date: 8/10/2017 Re: School Building Committee Meeting Meeting No: 45 Location: Veterans Memorial Community Center Time: 6:30pm

Distribution: School Building Committee Members, Attendees (MF)

#### Attendees:

| PRESENT | NAME                   | AFFILIATION  | VOTING MEMBER     |
|---------|------------------------|--|-------------------|
|         | James L. Potter        | Chairman, School Building Committee                      | Voting Member     |
|         | Peter J. Meier         | Board of Selectmen                                       | Voting Member     |
| ✓       | Christopher Hyldburg   | School Committee   | Voting Member     |
| ✓       | Natasha Scarpato       | Member at Large  | Voting Member     |
| ✓       | Donna Buckley          | Member at Large  | Voting Member     |
| ✓       | Richard A. Lavoie      | Finance Committee  | Voting Member     |
| ✓       | William Meier          | Building Trade Expert                                    | Voting Member     |
|         | Erika Fitzpatrick      | School Committee   | Voting Member     |
| ✓       | Frederick H. Howe      | Member at Large, Vice-Chairman School Building Committee | Voting Member     |
|         | Steven M. Lamarche     | Superintendent of Schools, BPS                           | Voting Member     |
| ✓       | Jordan Geist           | Director of Business Services, BPS                       | Non-Voting Member |
|         | Thomas M. Guerino      | Town Administrator                                       | Non-Voting Member |
| ✓       | Paul O'Keefe           | Local Official Responsible for Building Maintenance      | Non-Voting Member |
|         | Elizabeth A. Carpenito | Principal, BES   | Non-Voting Member |
| ✓       | Kathy Anderson         | Elementary/Special Education Secretary                   | Non-Voting Member |
| ✓       | Janey Norton           | Principal, PES   |                   |
|         | Kent Kovacs            | FAI, Architect   |                   |
| ✓       | Mike Cimorelli         | FAI, Architect   |                   |
| ✓       | Bill Beatrice          | FAI, Architect   |                   |
| ✓       | Joel Seeley            | SMMA, OPM  |                   |
|         |                        |  |                   |

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| Item # | Action                     | Discussion   |  |  |
|--------|----------------------------|--|--|--|
| 45.1   | Record                     | Call to Order, 6:30 PM, meeting opened.  |  |  |
| 45.2   | Record                     | A motion was made by R. Lavoie and seconded by W. Meier to approve the 7/27/2017 School Building Committee meeting minutes. No discussion, motion passed unanimous by those attending, one abstention.   |  |  |
| 45.3   | Record                     | J. Seeley provided an update on the General Contractor and Filed-Subcontractor Prequalification process. The Prequalification Subcommittee is in the process of reviewing the submitted proposals, met on 8/3/2017 to discuss their findings and will meet on 8/21/2017 to complete their review and make a recommendation to the Committee. |  |  |
| 45.4   | Record                     | K. Kovacs forwarded the 90% Construction Document Pricing Set to Cape Light Compact for their review.  |  |  |
| 45.5   | K. Kovacs                  | K. Kovacs to review the implications of including empty conduits from the building to the parking lot for future photovoltaic panels and provide direction to the Committee.   |  |  |
| 45.6   | M. Stafford<br>K. Galligan | M. Stafford and K. Galligan to forward literature to the Committee on the incentive program for training on existing systems.  |  |  |
| 45.7   | Record                     | J. Seeley forwarded the Response Package to the MSBA 60% Construction Document Comments to the Committee.  |  |  |
| 45.8   | K. Kovacs                  | K. Kovacs to review and provide direction on other mesh patterns and designs for the proposed mesh guardrail at Stair No. 2, the Green Roof and the Balcony.   |  |  |
| 45.9   | K. Kovacs                  | K. Kovacs to review a more beige floor tile for the first floor in lieu of the cranberry.  |  |  |
| 45.10  | J. Seeley                  | J. Seeley to include the Remote Participation Policy adopted by the Selectmen on the agenda for the next Committee meeting.  |  |  |
| 45.11  | K. Kovacs                  | K. Kovacs to check with the Fire Department on the details of lightning causing false alarms in the fire alarm systems of other Town buildings   |  |  |
| 45.12  | K. Kovacs                  | K. Kovacs to develop an area for Dedication Bricks for Committee review.   |  |  |
| 45.13  | Record                     | J. Seeley sent calendar invites to each Committee member with the Meeting Agenda. The Committee likes this procedure.  |  |  |
| 45.14  | District                   | The District to determine if local artists are to provide murals for the project.  |  |  |
| 45.15  | Record                     | M. Cimorelli distributed and reviewed the meeting minutes from the 7/17/2017 Educational Leadership Meeting (Interiors Working Group), attached.   |  |  |
| 45.16  | K. Kovacs<br>District      | M. Cimorelli distributed and reviewed the updated Educational Meetings Action Items Log, dated 8/10/2017 and attached, tracking open issues from the Educational Leadership Meetings, as of the 7/17/2017 meeting. The items resolved since the last update are in blue. K. Kovacs and the District to resolve and record the open items.    |  |  |
| 45.17  | Record                     | M. Cimorelli presented the Interiors Design update, attached.  |  |  |

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| Item # | Action       | Discussion   |
|--------|--------------|--|
|        |              | Committee Discussion:  |
|        |              | <ol> <li>C. Hyldburg asked what is the finish on the wood cap rail on the Stair and Balcony<br/>Guardrails?</li> <li>M. Cimorelli indicated a natural finish with a muted tone.</li> </ol>   |
|        |              | K. Anderson indicated she likes the bench located near Stair No. 2.  |
|        |              | 3. J. Norton asked how long was the accent wall near Stair No. 2?  M. Cimorelli indicated approximately nine feet.   |
|        |              | The Committee indicated the Interiors Design is going in the right direction.  |
| 45.18  | M. Cimorelli | M. Cimorelli presented the Memorial Items Design update, attached.   |
|        |              | Committee Discussion:  |
|        |              | <ol> <li>M. Cimorelli asked if re-dedicating the new gymnasium scoreboard in lieu of<br/>relocating the existing memorial scoreboard is acceptable to the Committee?<br/>The Committee approves re-dedicating the new gymnasium scoreboard in lieu of<br/>relocating the existing memorial scoreboard.</li> </ol>            |
|        |              | <ol> <li>J. Norton provided some background on the Don Morrissey Street Sign.</li> <li>M. Cimorelli to locate the sign on the site for the next Committee meeting.</li> </ol>  |
|        |              | <ol> <li>The Committee approves the locations of each Memorial Item. M. Cimorelli will provide interior elevations/renderings showing each at the next Committee meeting.</li> </ol>   |
| 45.19  | M. Cimorelli | M. Cimorelli presented a Wood Bollard Option at the front entry drop-off drive, attached. The wood bollards are in lieu of concrete bollards previously presented, that the Committee thought looked too institutional.  |
|        |              | Committee Discussion:  |
|        |              | <ol> <li>C. Hyldburg asked if the wood bollards will create wood splinters over time?</li> <li>M. Cimorelli will review and provide direction.</li> </ol>  |
|        |              | <ol> <li>W. Meier asked since there will be a flush curb along this drive, snow plows may<br/>damage the wood bollards and how will a damaged bollard be replaced?</li> <li>M. Cimorelli will review if the bollards can be set in sleeves or develop an alternate<br/>installation detail and provide direction.</li> </ol> |
|        |              | 3. N. Scarpato asked if FAI can look into a synthetic product that has the wood appearance but is more durable, less prone to splinters and does not have the chemicals that Pressure Treated wood has? M. Cimorelli will review and provide direction.  |
|        |              | J. Norton indicated that there may be alternate concrete bollard designs that the Committee may like.     M. Cimorelli will review and provide direction.  |

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| Item # | Action       | Discussion  |  |  |
|--------|--------------|---|--|--|
| 45.20  | M. Cimorelli | M. Cimorelli presented the listing of the typical readouts for the DAS Kiosk. A subscription is not required as the information is pulled directly from the BMS system.   |  |  |
|        |              | Committee Discussion:   |  |  |
|        |              | R. Lavoie asked why a DAS Kiosk and not a wall mounted flat screen monitor?      M. Cimorelli indicated the touch screen on a Kiosk provides for a much more interactive and engaging tool.   |  |  |
|        |              | 2. B. Meier asked what is the monitor size on the Kiosk?  M. Cimorelli will review and provide direction.   |  |  |
|        |              | <ol> <li>K. Anderson asked if the Kiosk monitor can also be used for school announcements?</li> <li>M. Cimorelli indicated no, just for the DAS information. There is a wall mounted monitor in the Lobby that is designed to be used for announcements.</li> </ol>   |  |  |
|        |              | The Committee indicated the Kiosk and its location is acceptable.   |  |  |
| 45.21  | Record       | B. Beatrice presented the updated Construction Phasing Contract Documents, attached.  |  |  |
| 45.22  | Record       | B. Beatrice presented the updated Entry Vestibule Plan, attached, reflecting the security window change adding a pass-thru device large enough for a lunch box and an intercom.   |  |  |
| 45.23  | B. Beatrice  | Comments from the Holbrook School visit.  |  |  |
|        |              | Committee Discussion:   |  |  |
|        |              | <ol> <li>B. Beatrice distributed samples of epoxy resinous flooring with a non-slip surface, to be located in the toilet rooms, kitchen and servery. K. Anderson asked how well can the flooring be cleaned with the non-slip surface?</li> <li>B. Beatrice explained the flooring is seamless with an integral cove base. He will review the cleaning with the manufacturer and provide direction to the Committee.</li> </ol> |  |  |
|        |              | 2. C. Hyldburg and K. Anderson indicated the LVT plank flooring looked really good.   |  |  |
|        |              | 3. N. Scarpato indicated the wood rail top cap on the stair and balcony guardrails was very nice.   |  |  |
|        |              | 4. F. Howe indicated the perforated stair risers were well done and created that open feel the Peebles project is striving for on Stair No. 2.  |  |  |
| 45.24  | Record       | B. Beatrice presented the updated LEED Scorecard, attached, reflecting 51 points in the yes column with an additional 25 points in the maybe column. FAI will be updating the Energy Model over the next few weeks, which will determine a majority of the maybe points.  |  |  |
|        |              | Committee Discussion:   |  |  |
|        |              | P. O'Keefe asked how many points are needed for Gold Certification?   |  |  |

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Item # Action Discussion B. Beatrice indicated the project goal is LEED Silver, which is what MSBA requires for the additional 2 reimbursement points, which is between 50 and 59. LEED Gold is 60-79. P. O'Keefe asked if the current 51 points includes the contractor related points for materials and waste management? B. Beatrice indicated yes. 3. R. Lavoie asked if the building demolition is figured into the LEED points? B. Beatrice indicated yes, under waste management. 4. R. Lavoie asked would the demolition waste be brought to the local Bourne landfill? B. Beatrice indicated that will be up to the contractor. 45.25 J. Seeley B. Beatrice presented the Bidding Alternates List, attached and explained the base bid scope, alternate scope and alternate cost for each. Each Committee member recorded Committee their preferences by numerical hierarchy, attached. Committee Discussion: 1. Some members of the Committee expressed a desire to keep the brick articulation and roof battens in the project and remove them from the Alternates list and add back in previously discarded Alternates of equivalent dollar value. 2. J. Seeley to forward the recorded preferences and the alternates cost list to the Committee. The Committee to review in preparation for voting the final prioritized alternates list at the next Committee meeting. 45.26 Record Old or New Business: None 45.27 Record Next SBC Meeting: August 24, 2017 at 6:30 pm at the Bourne Veteran's Memorial Community Center. 45.28 Record A Motion was made by W. Meier and seconded by N. Scarpato to adjourn the meeting. No discussion, motion passed unanimous.

Attachments: Agenda, 7/17/2017 Educational Leadership Meeting Minutes, Educational Meetings Action Items Log, Bidding Alternates List, Powerpoint

The information herein reflects the understanding reached. Please contact the author if you have any questions or are not in agreement with these Project Minutes

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# PROJECT MEETING SIGN-IN SHEET

Project:

Peebles Elementary School Feasibility Study

Prepared by:

Joel Seeley

Re:

Location:

School Building Committee Meeting

Veterans Memorial Community Center

Project No.:

15041

Meeting Date: Meeting No:

8/10/2017 45

Time:

6:30pm

Distribution:

Attendees, (MF)

| SIGNATURE      | ATTENDEES              | EMAIL  | AFFILIATION  |
|----------------|------------------------|--|--|
|                | James L. Potter        | onsetjp@juno.com   | Chairman, School Building Committee  |
| ANI            | Peter J. Meier         | pmeier@townofbourne.com  | Board of Selectmen   |
| Oyly           | Christopher Hyldburg   | chrish@alpha-1.com   | School Committee   |
| nalloss        | Natasha Scarpato       | scarpato4@comcast.net  | Member-At-Large  |
| Donna Buckley  | Donna Buckley          | d.j.buckley23@gmail.com  | Member-At-Large  |
| 1/1chay alarvi | Richard A. Lavoie      | Richl.Lavoie@gmail.com   | Finance Committee  |
| William Mere   | William Meier          | Dusty22752@aol.com   | Building Trade Expert  |
| 1              | Erika Fitzpatrick      | efitzpatrick@bourneps.org  | School Committee   |
| Mr. 1 12800    | Frederick H. Howe      | rickhowe9@gmail.com  | Member-At-Large  |
|                | Steven M. Lamarche     | slamarche@bourneps.org   | Superintendent of Schools, BPS, MCPPO  |
| J-L Goist      | Jordan Geist           | jgeist@bourneps.org  | Director of Business Services, BPS   |
|                | Thomas M. Guerino      | tguerino@townofbourne.com  | Town Administrator   |
| Fan O'kep      | Paul O'Keefe           | mmachief@gmail.com   | Local Official Resp. for Building Maintenance  |
| 1/11           | Elizabeth A. Carpenito | ecarpenito@bourneps.org  | Principal, BES   |
| Kally Inder    | Kathy Anderson         | kanderson@bourneps.org   | Elementary/Special Education Secretary   |
| Tole           | Janey Norton           | jnorton@bourneps.org   | Principal, PES   |
|                | Kent Kovacs            | kkovacs@flansburgh.com   | Flansburgh Architects  |
| AnTIM          | Betsy Farrell Garcia   | bgarcia@flansburgh.com   | Flansburgh Architects  |
|                | Bill Beatrice          | bbeatrice@flansburgh.com   | Flansburgh Architects  |
| Mu se          | Joel Seeley            | jseeley@smma.com   | SMMA   |
|                | MIKE CIMORECU          | The state of the s | IT FLANDBURGE AMERICA  |
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## Agenda

Project: New Peebles Elementary School Project No.: 15041
Re: School Building Committee Meeting Meeting Date: 8/10/2017

Meeting Location: Veterans Memorial Community Center

Prepared by: Joel Seeley Meeting Time: 6:30 PM

Distribution: Committee Members (MF) Meeting No.: 44

- 1. Call to Order
- Approval of Minutes
- 3. Approval of Invoices and Commitments
- 4. Review Prequalification Status
- 5. Interior Materials and Colors Update
- 6. Memorial Items Design Update
- 7. Review Updated Logistics Plans
- LEED Update
- 9. Discuss Ranking of Bidding Alternates
- 10. New or Old Business
- 11. Public Comments
- 12. Next Meeting: August 24, 2017
- 13. Adjourn

1000 Massachusetts Avenue Cambridge, MA 02138 617.547.5400

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#### **Meeting Notes**

DATE: July 17, 2017

PROJECT: Bourne Public Schools

PROJECT NO: Bourne Peebles School – 1514.00

PRESENT: Jane Norton – Principal Peebles Elementary Schools

Elizabeth Carpenito – Principal Bournedale Elementary Schools

Melissa Ryan – Principal, Bourne Middle School Jordan Geist – Director of Business Services Julia Thompson – Director of Curriculum

Kathy Anderson – SBC Member

Donna Buckley – SBC Member / 4th grade teacher

Natasha Scarpato – SBC Member Kent Kovacs – Flansburgh Architects

DISTRIBUTION: Interior Working Group

A series of discussions took place with the Interiors Working Group on Monday, July 17<sup>th</sup> regarding the development of interior design of the new Peebles Elementary School.

#### **Academic Neighborhoods**

• The group reviewed the full-size color and pattern floor mock-ups in the Bournedale Elementary School cafeteria. There were multiple shades of blues, greens and reds "cranberry" from two manufacturers, Johnsonite and Armstrong. The group preferred the Armstrong samples as follows:

3rd Grade (VCT):

- 1. Hot lips (Armstrong)
- 2. Maraschino (Armstrong)
- 3. Cherry Red (Armstrong)

#### 4th Grade (VCT):

- 1. Silver Green (Armstrong)
- 2. Granny Smith (Armstrong)
- 3. Willow Green (Armstrong)

#### 5th Grade (VCT):

- 1. Dutch Delft (Armstrong)
- 2. Serene Blue (Armstrong)
- 3. Shadow Blue (Armstrong)
- The group reviewed locker colors and decided Penco "Gray Ash" will serve as the basis of design color. The gray tone will be a neutral and the neighborhood paint color and tile color will be the "pop".
- The group reviewed solid surface samples in "granite-stone" for window sills and administration front desk and library desk











• The group reviewed each team room in detail. The focus was the study the floor mosaic pattern and wall colors. Flansburgh projected renderings of the 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> grade team rooms on the large format projection screen in the Bournedale cafeteria. Flansburgh heard comments and adjusted the rendering in real time using an editing software program to hone into appropriate paint colors. Refined colors are as follows:

#### 3rd Grade

Neutral wall color: "Passive White", Accent wall color: "Rhubarb",

Locker color: "Ash Gray"

#### 4th Grade

Wall accent -

Neutral wall color: "Passive White", Accent wall color: "Dill Weed", Locker color: "Ash Gray"

#### 5th Grade

Neutral wall color: "Passive White", Accent wall color: "Lazy Sunday", Locker color: "Ash Gray"

|        | Date           | Meeting Comment  | Party    | Resolution  |
|--------|----------------|--|----------|---|
| Decemi | ber 14, 2016 I | Educational Meeting  |          |   |
| 1      | 12/14/2016     | Nurse: The nurse requested a dedicated icemaker. This item will require a decision by the District.  | District | A refrigerator / freezer with ice maker will be provided. A stand alone dedicated ice maker is not required per district's response at the March 13,2017 Educational Design Meeting |
| 2      | 12/14/2016     | Music: It was requested after further review to change one practice room into a music office. FAI stated this request would need to be confirmed at the January 5th Academic Leadership team meeting.  | FAI      | This item was discussed at the January 5, 2017<br>Educational meeting and approved. FAI to update plans<br>and space template.  |
| 3      | 12/14/2016     | Art: It was requested that a minimum of three sinks to be provided with plaster traps.   | FAI      | This item has been incorporated into the art room layout  |
| 4      | 12/14/2016     | Art: A request was made to incorporate a singular peninsula configuration similar to the Bournedale art room for greater access to sinks. FAI to review.   | FAI      | This item has been incorporated into the art room layout  |
| 5      | 12/14/2016     | Art: Student work display areas should be studied both inside the art room and hallway areas. FAI to review.   | FAI      | A display case has been provided a node between MC and Art studio. Tackboards have been provided inside the room for pin-up.  |
| 6      | 12/14/2016     | Art: An office was requested beyond the already submitted MSBA space template. FAI explained the size of the art room and storage may reduce in size to accommodate this request would be discussed at the January 5th Academic Leadership team meeting.                               | FAI      | This item was discussed at the January 5, 2017<br>Educational meeting and approved. FAI to update plans<br>and space template.  |
| 7      | 12/14/2016     | Library: A workroom and office should be incorporated into the overall layout. The workroom will require a sink. The main circulation desk does not need to be adjacent to the workroom and office.  | FAI      | The workroom with sink and office has been incorporated into the plan.  |
| 8      | 12/14/2016     | Library: The main circulation desk should have high counter portion "check-out" with a lower section at standard desk height. A book return area should be incorporated into the desk. District to confirm if a book return slot is required between the hallway and the media center. | District | A book return slot is not required between the hallway<br>and media center. This item was discussed and<br>deemed unnecessary at the March 13,2017 Educational<br>Design Meeting    |
| 9      | 12/14/2016     | Library: Fixed bookcases along the perimeter walls with mobile bookcases in the open areas can optimize flexibility. The District should provide FAI with anticipated book volume count to assist in planning bookcases and any required media storage area.                           | District |   |

|        | Date           | Meeting Comment  | Party | Resolution  |
|--------|----------------|--|-------|---|
| 10     | 12/14/2016     | Grade 3: An exterior door was requested from the team room directly to the outdoor garden area. FAI stated this could be accommodated.   | FAI   | This item was discussed at the January 5, 2017<br>Educational meeting and approved. FAI to update plans.  |
| 11     | 12/14/2016     | Grade 3: It was requested that connecting doors located between classrooms. FAI stated connecting doors were part of the project in the last phase and removed due to cost. This request will be discussed at the January 5th Academic Leadership team meeting.  | FAI   | This item was discussed at the January 5, 2017 Educational meeting and discussed and approved at the February 2, 2017 SBC. FAI to update plans. |
| 12     |                | Grade 4: It was requested an additional teacher's toilets be located closer to the 4th grade. After review of the plan, one additional teacher's toilet can be incorporated on the second floor. This provides a total of 2 singular staff toilets on the first floor adjacent to the staff workroom, 2 singular staff toilets on the first floor within the administration suite, and 3 singular staff toilets on the second floor. | FAI   | One singular staff toilet room has been provided within the 4th grade academic wing.  |
| Decemb | per 15, 2016 E | Educational Meeting  |       |   |
| 1      | 12/15/2016     | Physical Education: A water fountain was requested within the gym space. FAI stated this item will be incorporated.  | FAI   | The sink has been incorporated into the gymnasium layout.   |
| 2      | 12/15/2016     | Physical Education: The gym instructor liked the idea of having moveable bleachers for flexibility. FAI to study further.  | FAI   | Bleachers will be fixed and justified to the southern wall only per district's response at the March 13, 2017 Educational Design Meeting        |
| 3      | 12/15/2016     | Physical Education: An office was requested beyond the already submitted MSBA space template. FAI explained the size of storage area will be reduced in size to accommodate and this request will be discussed at the January 5th Academic Leadership team meeting.  | FAI   | This item was discussed at the January 5, 2017 Educational meeting and discussed and approved at the February 2, 2017 SBC. FAI to update plans. |
| 4      | 12/15/2016     | Physical Education: A request for a toilet and shower may be accommodated in the nearby custodial/kitchen area for shared use. FAI stated this request would need to be confirmed at the January 5th Academic Leadership team meeting.   | FAI   | This item was discussed and approved at the January 5, 2017 Educational meeting. FAI to update plans.   |

|    | Date       | Meeting Comment   | Party    | Resolution  |
|----|------------|---|----------|---|
| 5  | 12/15/2016 | Physical Education: The gym instructor was concerned outdoor play area and lawn would be limited to the new construction of the school. FAI stated during construction, the area in front of the existing Peebles (grass area currently used for PE) would be utilized by the contractor. After the final site work phase, there will be lawn area adjacent to the new tennis court. The instructor asked if a stone dust walking/jogging path could be created. FAI to review. | FAI      | Outdoor lawn area with a walking / jogging path around the perimeter has been incorporated into the project   |
| 6  | 12/15/2016 | Administration: It was mentioned that an additional office would be required to support the administration team for a desired total of five offices. We discussed reducing the conference rooms to accommodate the request. FAI stated this request would need to be confirmed at the January 5th Academic Leadership team meeting.   | FAI      | This item was discussed and approved at the January 5, 2017 Educational meeting. FAI to update plans.   |
| 7  | 12/15/2016 | Administration: Storage strategies were discussed with options for both storage rooms for records and general hallway closets to accommodate office material. FAI to review.  | FAI      | Hallway closets will not be provided. The storage rooms will have shelving and tall storage cabinets. Individual office storage will be FFE. General office storage is accommodated in the Mail/Copy area with base and wall cabinets |
| 8  | 12/15/2016 | Administration: The mail/copy area was discussed with opportunities for a kitchenette as well as a work surface area for assembling documents. FAI to study this area further.  | FAI      | The office suite Mail/Copy area has a kitchenette counter w/sink and refrigerator on the north side and a continuous working surface on the south side.   |
| 9  | 12/15/2016 | Middle School (5th Grade): Connecting doors were requested. FAI stated this request would need to be confirmed at the January 5th Academic Leadership team meeting.   | FAI      | This item was discussed at the January 5, 2017 Educational meeting and discussed and approved at the February 2, 2017 SBC. FAI to update plans.   |
| 10 | 12/15/2016 | Middle School (5th Grade): Teachers asked if fixed desktop computers are planned for each classroom. FAI stated they are not and student use within the classrooms would be laptop or tablet based. District to confirm hardwired fixed desktops computers are not required within the classroom for student use.   | District | General classrooms will not have fixed desktop<br>computers for student use per district's response at the<br>March 13, 2017 Educational Design Meeting   |
| 11 | 12/15/2016 | Middle School (5th Grade): It was noted that a dedicated space to accommodate two small buses supporting students with needs should be provided. FAI to study location.   | FAI      | This item was discussed at the January 5, 2017 and January 27,2017 Educational meeting. The dedicated space will be located on the north-side of the building adjacent to the parent pick-up and drop-off.                            |
| 12 | 12/15/2016 | Computer: The floor plans were reviewed and designed computer areas discussed. There are limited fixed desktop machines in the iStudio (3-4 total) and in the Media Center (10-12 total). The classroom zone of the Media Center may be laptop or tablet based to accommodate 24 students. District to confirm hardwired fixed desktops computer locations.   | District | The iStudio will have 6 desktop computer and the Media<br>Center will have 12 desktop computers for student use<br>per district's response at the March 13, 2017<br>Educational Design Meeting  |

|    | Date       | Meeting Comment  | Party        | Resolution   |
|----|------------|--|--------------|--|
| 13 | 12/15/2016 | Innovation Studio: There was a request for an additional open shelving wall that could be concealed with sliding marker boards fixed to the front. FAI will review the request with the furniture consultant.  | FAI          | The istudio will have one storage and marker board assembly to maximize writing surfaces due to minimal wall surface.                                      |
| 14 | 12/15/2016 | Innovation Studio: The ceiling will remain open to provide the opportunity to hang objects/devices from structure above. The exposed deck and any ductwork will be painted a dark color. Color to be determined. FAI request the District decide if the adjoining art room shall have an exposed ceiling for consistency.  | FAI          | The Innovation Studio and Art room ceilings will be painted exposed deck and ductwork. This item was discussed at the February 16,2017 Educational meeting |
| 15 | 12/15/2016 | Innovation Studio: Anticipated equipment is as follows: 3D-printer, laser cutting, 3 to 4 fixed computer stations serving equipment. Computers required hard connection to equipment. FAI to review with Technology consultant. District to confirm list of equipment to assist in mechanical ventilation requirements of space.   | District/FAI | There will be two 3-D printers (Makerbot 3x) and one laser cutting on a stand. Laser cutter will require a vent.   |
| 16 | 12/15/2016 | Custodians & Cafeteria: Site Related Items - The existing Peebles does not have a dumpster or compactor. All trash is collected in 50 gallon barrels, stored then loaded into a pickup truck. There may be a garbage truck in the future with the capacity to empty a dumpster. The project will be designed with the loading dock. A dock lift was requested to bring barrels and other materials down to the driveway elevation. FAI stated this is costly and not in the budget. The custodians requested a walking path that would connect the loading dock with the driveway. A dock leveler was also requested that is not currently in to budget. the custodians stated a loading plate would satisfy this need in lieu of a dock leveler. The District should provide the desired dumpster or compactor specifications to assist in designing the loading dock and any power requirements for the compactor. | District     | A compactor is not required as discussed at the March 30, 2017 Facilities meeting. A dumpster will be provided.  |
| 17 | 12/15/2016 | Custodians & Cafeteria: Site Related Items - The custodians requested a stone dust drive connecting the middle school to the existing storage shed. FAI to evaluate if this connection is possible.  | FAI          | A crushed stone access road has been developed and incorporated into the project.  |
| 18 | 12/15/2016 | Custodians & Cafeteria: Building-Related Items - It was requested that a 4'-0" chase with a full man-door be provided in between the gang toilets. FAI stated this is not a possibility due to space limitations. Access panels will be provided along the chase wall. FAI to follow up with GGD on location and size.   | FAI          | Access panels are 12" x 12" and at valve connections in plumbing chase walls.  |
| 19 | 12/15/2016 | Custodians & Cafeteria: Building-Related Items - One larger continuous sink per gang toilet was requested in lieu of 2 individual sinks in each gang toilet. FAI to follow up with GGD on this item.   | FAI          | Confirmed. Current documents indicate this.  |
| 20 | 12/15/2016 | Custodians & Cafeteria: Building-Related Items - It was requested light fixtures in the egress stairs shall be wall mounted sconces for ease of access in lieu of "hard to reach" ceiling fixtures. FAI to follow up with GGD.   | FAI          | Light fixtures will be mounted to the wall for ease of maintenance   |

|         | Date        | Meeting Comment   | Party    | Resolution  |
|---------|-------------|---|----------|---|
| 21      | 12/15/2016  | Custodians & Cafeteria: Building-Related Items - FAI asked if the Boston Food Bank space, currently in the existing Peebles, should be accommodated into the new layout. The District should confirm if this space is required.   | District | Special space accommodations for the Food Bank are not required in the new kitchen design. The kitchen design, as documented in the Design Development Set, satisfies the kitchen requirements per district's response at the March 13, 2017 Educational Design Meeting   |
| 22      | 12/15/2016  | Custodians & Cafeteria: Building-Related Items - A student tray and dish window was requested from the main cafeteria. The District should confirm if trays and dishware will continue to be used by students or if disposable type is planned for the future. A future meeting with the kitchen director is required.  | District | These items are required per January 25, 2017 Food service meeting. The tray window and dishwasher has been accommodated in the new kitchen design.   |
| 23      | 12/15/2016  | Custodians & Cafeteria: Building-Related Items - There was a request for a singular shower, toilets, and washer/dryer to be shared between custodial, kitchen and gym instructor. FAI stated this request would need to be confirmed at the January 5th Academic Leadership team meeting.   | FAI      | These items have been incorporated into the project   |
| 24      | 12/15/2016  | Custodians & Cafeteria: Building-Related Items - A request for electric hand dryers in the gang toilets was requested. This would be total of 8 electric hand dryers. Paper towels can be used in the singular staff and SPED toilets. District to confirm this request.  | District | Electric hand dryers are required at the community-use toilets adjacent to the gymnasium and cafeteria only. This is a total of 2 electric hand dryers. Paper towels will be used at singular staff, SPED toilets and gang toilets serving grades 3, 4 and 5 per district's response at the March 13, 2017 Educational Design Meeting |
| 25      | 12/15/2016  | Custodians & Cafeteria: Building-Related Items - There was a request to incorporate floor drains at all gang toilets. FAI to review the request.  | FAI      | Floor drains will be provided at gang toilets only  |
| January | 5, 2017 Edu | cational Meeting  |          |   |
| 1       | 1/5/2017    | Gymnasium: The gym instructor like the idea of having moveable bleachers for flexibility. The District stated the target bleacher seat count should be 200. Students can be seated on the floor surface during an all student assembly. The group asked if the bleachers could be justified to one side only to maximize useable space on the opposing side. FAI to study bleacher configurations, both fixed and moveable. | FAI      | Bleachers will be fixed and justified to the southern wall only per district's response at the March 13, 2017 Educational Design Meeting  |
| 2       | 1/5/2017    | Cafeteria: A requested student tray and dish window from the 12/15/2016 meeting was discussed. The District should confirm if trays and dishware will continue to be used by students or if disposable type is planned for the future. A future meeting with the kitchen director is required.  | District | These items are required per January 25, 2017 Food service meeting. The tray window and dishwasher has been accommodated in the new kitchen design.   |
| 3       | 1/5/2017    | Cafeteria: The requested shower, toilets, and washer/dryer from the 12/15/2016 meeting were discussed. This was acceptable by the group. FAI to study arrangement.  | FAI      | These items have been incorporated into the project   |

|         | Date         | Meeting Comment   | Party   | Resolution  |
|---------|--------------|---|---------|---|
| 4       | 1/5/2017     | Academic Wings: The group discussed the connecting doors requested at 12/14/2016 and 12/15/2017 meetings. The leadership team decided the doors should be incorporated into the project. FAI stated this item to be discussed at the January 5th SBC meeting.   | FAI     | Connecting doors have been incorporated into the project  |
| January | 26, 2016 Sit | e Design Meeting  |         |   |
| 1       | 1/26/2017    | Site Design: Vehicular circulation for both cars and buses remains largely unchanged from the SD submission. The 24' wide, one-way circulation has been maintained. A crushed stone vehicular access from the Middle School to the maintenance shed has been added for pricing purposes. Cost will determine if the access drive remains in the project.  | FAI/WDA | The crushed stone access drive has been incorporated into the project and is within the project budget.   |
| 2       | 1/26/2017    | Site Design: Pedestrian circulation from Trowbridge Road and around the perimeter of the building also remains largely unchanged. The width of the sidewalk from Trowbridge Road to the main entrance has been widened to 8' minimum to accommodate shared pedestrian and bike use to allow us to meet the criteria for the LEED Location and Transportation credit for Bicycle Facilities. Additional pedestrian paths to connect the new school to the larger campus have been introduced for pricing purposes. Cost will determine if the paths remain in the project. | FAI/WDA | A stone dust pathway connecting to the middle school has been incorporated into the project and is within the project budget.   |
| 3       | 1/26/2017    | Playground Area: Program elements will include at least one play structure for age 5-12 children, the size of which will be determined based on the total square foot area of the designated structure area; a paved free play area with painted pavement striping for games (foursquare, hopscotch, etc.); a student garden area with raised timber planters; and four benches and two trash/recycling receptacles.  | FAI/WDA | The playground, hardscape and garden as designed in the 60% Construction Document Set satisfies the school's requirement for outdoor use. Refer to the Educational Leadership Team meeting notes May 5, 2017. |
| January | 27, 2017 Fo  | od Service Meeting  |         |   |
| 1       | 1/27/2017    | Change the 5 well hot wells to 4 well hot wells   | FAI/TDA | This has been updated on latest plan.   |
| 2       | 1/27/2017    | Change two of the hot cabinets to cold cabinets. A total of 2 hot and 2 cold cabinets to be provided.   | FAI/TDA | This has been updated on latest plan.   |
| 3       | 1/27/2017    | Add a microwave oven  | FAI/TDA | This has been updated on latest plan.   |
| 4       | 1/27/2017    | Add a Robo coup, food processor   | FAI/TDA | This has been updated on latest plan.   |

|    | Date      | Meeting Comment   | Party   | Resolution   |
|----|-----------|---|---------|--|
| 5  | 1/27/2017 | Range to have storage base, not oven base   | FAI/TDA | This has been updated on latest plan.                                      |
| 6  | 1/27/2017 | Two flat top condiment carts to be added to the cafeteria space with enclosed base. | FAI/TDA | This has been updated on latest plan.                                      |
| 7  | 1/27/2017 | Remove one section of storage shelving and add two can racks in place.              | FAI/TDA | This has been updated on latest plan.                                      |
| 8  | 1/27/2017 | Worktables to have casters  | FAI/TDA | This has been updated on latest plan.                                      |
| 9  | 1/27/2017 | Convection ovens to have casters and flexible gas connection.                       | FAI/TDA | This has been updated on latest plan.                                      |
| 10 | 1/27/2017 | Steamer to be boiler less unit.   | FAI/TDA | This has been updated on latest plan.                                      |
| 11 | 1/27/2017 | Add kettles (two trunnion)  | FAI/TDA | This has been updated on latest plan.                                      |
| 12 | 1/27/2017 | Remove one double convection oven   | FAI/TDA | This has been updated on latest plan.                                      |
| 13 | 1/27/2017 | Add pot rack over item FS-21  | FAI/TDA | This has been updated on latest plan.                                      |
| 14 | 1/27/2017 | Add over shelves to items FS-14, FS-15 and FS-20                                    | FAI/TDA | FS-15 is a cold cabinet. FS-14 and FS-20 have overshelves per latest plan. |
| 15 | 1/27/2017 | Relocate door into office to kitchen side   | FAI/TDA | This has been updated on latest plan.                                      |
| 16 | 1/27/2017 | TDA to update layout and provide cut sheets.  | FAI/TDA | This has been updated within the Design Development submission             |

# PEEBLES ELEMENTARY SCHOOL Educational Meeting Action Items



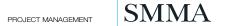
|         | Date                             | Meeting Comment  | Party   | Resolution  |  |  |  |  |  |
|---------|----------------------------------|--|---------|---|--|--|--|--|--|
| Februar | February 15, 2017 MEP/FP Meeting |  |         |   |  |  |  |  |  |
| 1       | 2/15/2017                        | 150kw natural gas generator originally proposed to back up life safety/basic systems. 250kw diesel generator carried in estimate set for inclusion of the kitchen load in "shelter" scenario. Natural gas generators 200kw and above triggers a significant increase in cost, therefore diesel was proposed for the 250kw. Generator calculation to be provided. | FAI/GGD | The 250 kw diesel generator has been incorporated into the cost of the project. This item was discussed at the March 30, 2017 School Facilities meeting. Generator load calculations and a list of items supported by the generator are included. |  |  |  |  |  |
| 2       | 2/15/2017                        | Addressable fire alarm system to be provided. Fire alarm control panel to be located in the Main Electrical Room and the annunciator panel located in the Main Vestibule. System requirements to be confirmed with fire department.  | FAI/GGD | Meeting with Fire Department took place 3/2/17 where system requirements were confirmed.  |  |  |  |  |  |
| 3       | 2/15/2017                        | Fire Department Connection was pointed out. This location and other Fire Department related questions will be confirmed at the meeting with Fire Department, scheduled for 2/13/2017.  | FAI/GGD | Locations of fire department connections have been coordination with Bourne FD. Two connections will be provided for the building.  |  |  |  |  |  |
| 4       | 2/15/2017                        | A plumbing fixture cut package will be provided at 60%CD for review.   | FAI/GGD |   |  |  |  |  |  |

|          | Date       | Meeting Comment   | Party                         | Resolution   |
|----------|------------|---|-------------------------------|--|
| March 2, | 2017 Bourn | ne Police and Fire Department Meetings  |                               |  |
| 1        | 3/2/2017   | Fire Department connection is 4" Storz type. Provide two connections on building. One connection to be located on north side of building near Classroom wing. Second connection to be located on south side of building adjacent to receiving area. Signage to be provided on the building above each fire department connection. | FAI<br>Veri/Waterman/<br>GGD  |  |
| 2        | 3/2/2017   | BDA to be used to amplify Fire Department radio only.   | FAI<br>Veri/Waterman/<br>GGD  | A BDA is carried in the estimate.  |
| 3        | 3/2/2017   | Automatic sprinkler system will be wet type. Three sprinkler zones to be provided - 1) First Floor Classroom Wing, 2) First Floor Assembly areas and 3) Second Floor Classroom wing. All sprinkler zones will have dedicated supervised shutoff valve and flow switch.  | FAI<br>Veri/Waterman<br>/GGD  | Confirmed. Current documents indicate this.  |
| 4        | 3/2/2017   | New addressable fire alarm system will be provided. Alarm transmission is through central station.  | FAI<br>Veri/Waterman /<br>GGD | Confirmed with fire department on 3/2/17   |
| 5        | 3/2/2017   | Main Electric Room and Main Emergency Electric Room will not be protected with automatic sprinklers. Room will be 2-hour rated. These rooms will have smoke detectors.  | FAI<br>Veri/Waterman/<br>GGD  | Confirmed. Current documents indicate this   |
| 6        | 3/2/2017   | CO detectors provided in kitchen at cooking island. CO to be provided outside of rooms where natural gas heating equipment is provided. CO detection shall put building into alarm.   | FAI<br>Veri/Waterman<br>/GGD  | Confirmed with fire department on 3/2/17   |
| 7        | 3/2/2017   | Standpipe connects to be provided in Classroom wing. Standpipe to be provided in each stair with a third located near elevator.   | FAI<br>Veri/Waterman/<br>GGD  | Confirmed. Current documents indicate this.  |
| 8        | 3/2/2017   | Reviewed site entry points, parking, bus queues and parent drop-off routes. Nine (9) buses are typically used - in (2) shifts, buses will not be "doubled up." No additional changes were requested. FAI to follow up with District on "Event" parking.   | FAI<br>Veri/Waterman          | There is a total of 130 new parking spaces: 100 @ main lot, 21 @ tennis court, and 9 @ service area. Additional event parking will be supported by the existing High School and Middle School lots |
| 9        | 3/2/2017   | Width of entry has been increased to 20'-0" as previously requested.  | FAI<br>Veri/Waterman          | The 20'-0" entry drive width has been incorporated.  |
| 10       | 3/2/2017   | Precast curbs will be used at the straight runs, granite curbs for the curved sections.  Mountable granite curb has been provided for firetrucks to access the rear play area (west elevation.)   | FAI<br>Veri/Waterman          | This item has been incorporated  |
| 11       | 3/2/2017   | BFD requested gate providing access for firetrucks at rear play area be electrified and tied into the fire alarms system. District to evaluate this request.  | District                      | A manually operated gate will satisfy the Fire Department an electrified gate is not necessary   |

|         | Date   | Meeting Comment   | Party                | Resolution  |  |  |  |  |  |
|---------|--|---|----------------------|---|--|--|--|--|--|
| 12      | 3/2/2017                                       | Lettering on building shall be 12" tall (building number/school name). All exterior doors shall be numbered (6" tall) located above doors. Pairs of doors are considered one number.  | FAI<br>Veri/Waterman | These item has been incorporated  |  |  |  |  |  |
| 13      | 3/2/2017                                       | BFD has requested an 18" border of crushed stone around the base of the building. Veri/Waterman to review and include in base design.   | FAI<br>Veri/Waterman | This item has been incorporated   |  |  |  |  |  |
| March 1 | March 13, 2017 Technology and Security Meeting |   |                      |   |  |  |  |  |  |
| 1       | 3/13/2017                                      | District Fiber will need to be extended/relocated to the new school. The fiber is owned by the District. The Owner's vendor is Comm-tract. Contact is Bryan Hopkins. D. Faria recommended that the Owner continue with Comm-tract for this work and suggested that they be contacted sooner rather than later for a quote for budgeting purposes. | District             |   |  |  |  |  |  |
| 2       | 3/13/2017                                      | Existing Smartboards will be re-purposed where possible and practical. One will be located in the library, near the entrance. District to evaluate, select, and store existing Smartboards for re-use.  | District             |   |  |  |  |  |  |
| 3       | 3/13/2017                                      | A fixed computer station is required in adjacent to Lobby 101 and the Administration suite. Flansburgh to coordinate location.  | FAI                  | This item has been incorporated   |  |  |  |  |  |
| 4       | 3/13/2017                                      | Surveillance camera will be added in the iStudio.   | FAI                  | This item has been incorporated into the project for security and safety purposes |  |  |  |  |  |
| 5       | 3/13/2017                                      | Surveillance camera will be added at the Loading Dock/Emergency Access Area.  | FAI                  | This item has been incorporated into the project for security and safety purposes |  |  |  |  |  |
| 6       | 3/13/2017                                      | Ai Phone will be added outside the library stairs exterior, Office 153, and Office 107  | FAI                  | This item has been incorporated into the project for security and safety purposes |  |  |  |  |  |
| 7       | 3/13/2017                                      | Surveillance camera will be added to Corridor 135.  | FAI                  | This item has been incorporated into the project for security and safety purposes |  |  |  |  |  |
| 8       | 3/13/2017                                      | Surveillance camera will be added in the corridor adjoining the 2nd floor bathrooms   | FAI                  | This item has been incorporated into the project for security and safety purposes |  |  |  |  |  |
| 9       | 3/13/2017                                      | Surveillance camera will be added to cover the tennis courts.   | FAI                  | This item has been incorporated into the project for security and safety purposes |  |  |  |  |  |

|            | Date  | Meeting Comment  | Party           | Resolution  |  |  |  |  |  |
|------------|---|--|-----------------|---|--|--|--|--|--|
| March 30   | March 30, 2017 Site Design and Planning Meeting |  |                 |   |  |  |  |  |  |
| 1          | 3/30/2017                                       | Site: It was discussed that main parking area will have no islands as suggested in the previous meeting by the facilities group. FAI noted that light posts with concrete bases are within the open parking area and should use caution when plowing. FAI to provide a detail on the concrete light pole base.   | FAI             | The concrete pole light base detail has been incorporated into the 60% pricing set.   |  |  |  |  |  |
| 2          | 3/30/2017                                       | Site: The district discussed relocating the existing portable trailer from the gravel lot to the south of the annex to the south side of the maintenance building. A second storage structure in the gravel area will be relocated by the district - new located TBD. The district to confirm final location and moving date with the Architect. FAI noted both structures must be removed from the gravel lot area by September 2017. | FAI<br>District | The concrete pole light base detail has been incorporated into the 60% pricing set.   |  |  |  |  |  |
| 3          | 3/30/2017                                       | Site: The facilities group asked if the stone dust path, located north to south, along the western edge of the softball field be asphalt in lieu of stone dust for snow maintenance purposes. The circular jogging path adjacent to this walk to remain stone dust. FAI will review potential cost increase and discuss with SBC.  | FAI             | Changing the stone dust path to asphalt is approx. \$6000. The path will remain stone dust as discussed in the July 13th SBC meeting.   |  |  |  |  |  |
| April 6, 2 | 017 Site De                                     | sign and Planning Meeting  |                 |   |  |  |  |  |  |
| 1          | 4/6/2017  | Playground Layout: It was discussed that the school would like a singular basketball hoop supported by a paved surface with a free throw line. The area best suited for the basketball area is between the exterior wall of the kitchen and the soft surface play equipment area to the west.  |                 | There will be two basketball hoops and the free throw line is unnecessary. Refer to the Educational Leadership Team meeting notes May 5, 2017.  |  |  |  |  |  |
| 2          | 4/6/2017  | Site Design - Entry Plaza: A perspective drawing of the entry plaza was shown to the group. The District commented that the concrete bollards were not attractive and asked Flansburgh to look into other options. The group studied other examples via a webbased search and expressed that wood bollards would be a better fit with the school aesthetic.  |                 | A wood bollard detail has been incorporated into the 90% pricing set  |  |  |  |  |  |
| 3          | 4/6/2017  | Site Design - Entry Plaza: The District was favorable to an accent color applied to the media center soffit. Shades of the school color to be evaluated.   |                 |   |  |  |  |  |  |
| April 14,  | 2017 Site D                                     | esign and Planning Meeting   |                 |   |  |  |  |  |  |
| 1          | 4/14/2017                                       | Building Design: The group review the interior materials proposed for the project. It was discussed to change the proposed 1" x 2" wood batten in the gymnasium to 1" x 2" PVC composite batten for durability at the gym only.  |                 | This item has been incorporated into the 60% Construction Document Set  |  |  |  |  |  |
| 2          | 4/14/2017                                       | Building Design: The mock-up 12" x 30" locker sample was discussed. The proposed 12" wide x 12" depth locker is acceptable by the District. Students will test the height of the double-tiered locker unit. District to provide findings.  |                 | Student lockers will be 12" (width) x 12" (depth). Locker height varies by grade. This is acceptable by the district. Refer to the Educational Leadership Team meeting notes May 5, 2017. |  |  |  |  |  |

# PEEBLES ELEMENTARY SCHOOL Educational Meeting Action Items



|          | Date          | Meeting Comment   | Party | Resolution   |
|----------|---------------|---|-------|--|
| 3        | 4/14/2017     | Site Design: The group expressed a "timber" style bollard would be more appropriate than the proposed precast concrete bollard the bus drop off and parent drop-off locations. FAI to study options.  |       | A wood bollard detail has been incorporated into the 90% pricing set   |
| April 26 | , 2017 Hardv  | vare Design Meeting   |       |  |
| 1        | 4/26/2017     | The Superintendent wanted to make sure there is a way to close off access to the second floor from Stair 2. The design team proposes a concealed accordion-style partition ease of the elevator and stair.                                    |       | This item has been incorporated into the 60% Construction Document Set   |
| May 5, 2 | 2017 Site and | d Building Design Meeting   |       |  |
| 1        | 5/5/2017      | Site Design: Playground Layout - The group reviewed two options for playground equipment type and layout. Option 1 is preferred without the swing set. Final selection of play equipment will be discussed after the 60% CD set is submitted. |       | The playground layout as presented has been incorporated into the 60% Construction Document Set.   |
| 2        | 5/5/2017      | Building Design: Guidance Suite - A window is requested on the north wall of guidance office #114 to view the parent pickup area to the north. FAI will review.   |       | A window has been incorporated into the guidance room  |
| 3        | 5/5/2017      | Building Design: Typical Classroom Storage - The design accommodates an 8'-0" counter with base cabinet, one general and one teachers wardrobe. This setup will be observed at the upcoming West Bridgewater tour.                            |       | This arrangement has been incorporated into the 60% Construction Document Set. School Building Committee members toured the West Bridgewater School and felt this accommodated their classroom storage needs. Additional classroom storage can be purchase through the FFE budget. |

|         | Date                                | Meeting Comment  | Party | Resolution  |  |  |  |  |  |  |
|---------|-------------------------------------|--|-------|---|--|--|--|--|--|--|
| June 28 | une 28, 2017 Interior Working Group |  |       |   |  |  |  |  |  |  |
| 1       | 6/28/2017                           | Community Common Spaces: The floor surface would be the "wood like" Luxury Vinyl Tile (LVT) tile in a driftwood/weathered wood tone. The group was favorable to this. FAI to study a two blend or three blend of different tones.  |       | A blend of three tones is acceptable by the Interiors<br>Group  |  |  |  |  |  |  |
| 2       | 6/28/2017                           | Community Common Spaces: FAI described the window sills, counters and the lobby bench seat top to be a solid surface material in a granite tone. The group was favorable to this approach and FAI to provide samples.  |       | Samples were provided at the July 17th Interiors meeting. Mid-gray granite color and tone was acceptable by the group.  |  |  |  |  |  |  |
| 3       | 6/20/2017                           | Academic Neighborhoods - Grade Identity: The group was not favorable toward the orange/yellow grouping and felt an alternative should be presented. Members of the group thought "cranberry" could be a nice option – FAI to study and provide samples to the group.   |       |   |  |  |  |  |  |  |
| 4       | 6/28/2017                           | Academic Neighborhoods - Grade Identity: The mosaic is a combination of three colors. Members thought three may be too many. FAI clarified the mosaic is a field color in the corridor and the third color is to soften the look. FAI to provide full size tile samples to clarify.  |       | Full size mock-ups of color and patterns were provided at the July 17th interiors meeting   |  |  |  |  |  |  |
| 5       | 6/28/2017                           | Academic Neighborhoods - Grade Identity: There was discussion that re-grouping of classrooms at a later date is a possibility, i.e. fifth grade using fourth grade classrooms or vice versa due to population swing, identifying the fourth and fifth by color may be restrictive and potentially intimidating by students. FAI to study three concepts: one color concept between 4th and 5th grade, two "similar" color concept between 4th and 5th grade, and one unifying color between 4th and 5th with distinct neighborhood colors. |       | Full size mock-ups of color and pattern was provided a the July 17th interiors meeting. The 4th will have the color green as the primary and the 5th grade will have blue as the primary. |  |  |  |  |  |  |

|            | Date         | Meeting Comment  | Party | Resolution  |
|------------|--------------|--|-------|---|
| July 6, 20 | 017 Interior | Working Group  |       |   |
| 1          | 7/6/2017     | Academic Neighborhoods: The group reviewed potential blends of Blues, Greens, and Cranberry colors that will from the "mosaic" corridor color field from two manufacturers, Johnsonite and Armstrong. The group selected the following for review with larger samples:  Johnsonite: Azrock V-2618 (Platinum) V-276 (Berry Red) V-2617 (Amethyst) V-2604 (Morning Glory) V-250 (Hydrangea) V-271 (Nautical) V-258 (Riptide) V-238 (Cool Down) V-2616 (Lagoon) V-2614 (Granny Smith) V-241 (Springtime) V-247 (Ryegrass) |       | Full size mock-ups of larger samples were provided at the July 17th interiors meeting |
|            |              | Armstrong: Premium Execelon 55135 (Sea Spray) 55130 (Wedge Wood) 55220 (Horizon) 55170 (Duchess Blue) 55110 (Colony)  Armstrong: Imperial, RAVE 51946 (Gentian Blue) - RAVE 51882 (Serene Blue) - RAVE 51916 (Dutch Delft) - Imperial 51807 (Shadow Blue) - Imperial 51814 (Pomegranate Red) - Imperial) 51943 (Cayenne Red - Imperial) 57505 (Rose Hip) - Imperial 51861 (Soft Warm Gray) - Imperial 51802 (Silver Green) - RAVE 51938 (Willow Green) - Imperial 51881 (BlueBerry) - RAVE                             |       |   |
| July 17    | 2017 Interio | r Working Group  |       |   |
| 1          |              | No action items.   |       |   |

#### PROJECT MANAGEMENT



# Town of Bourne Peebles Elementary School PRELIMINARY

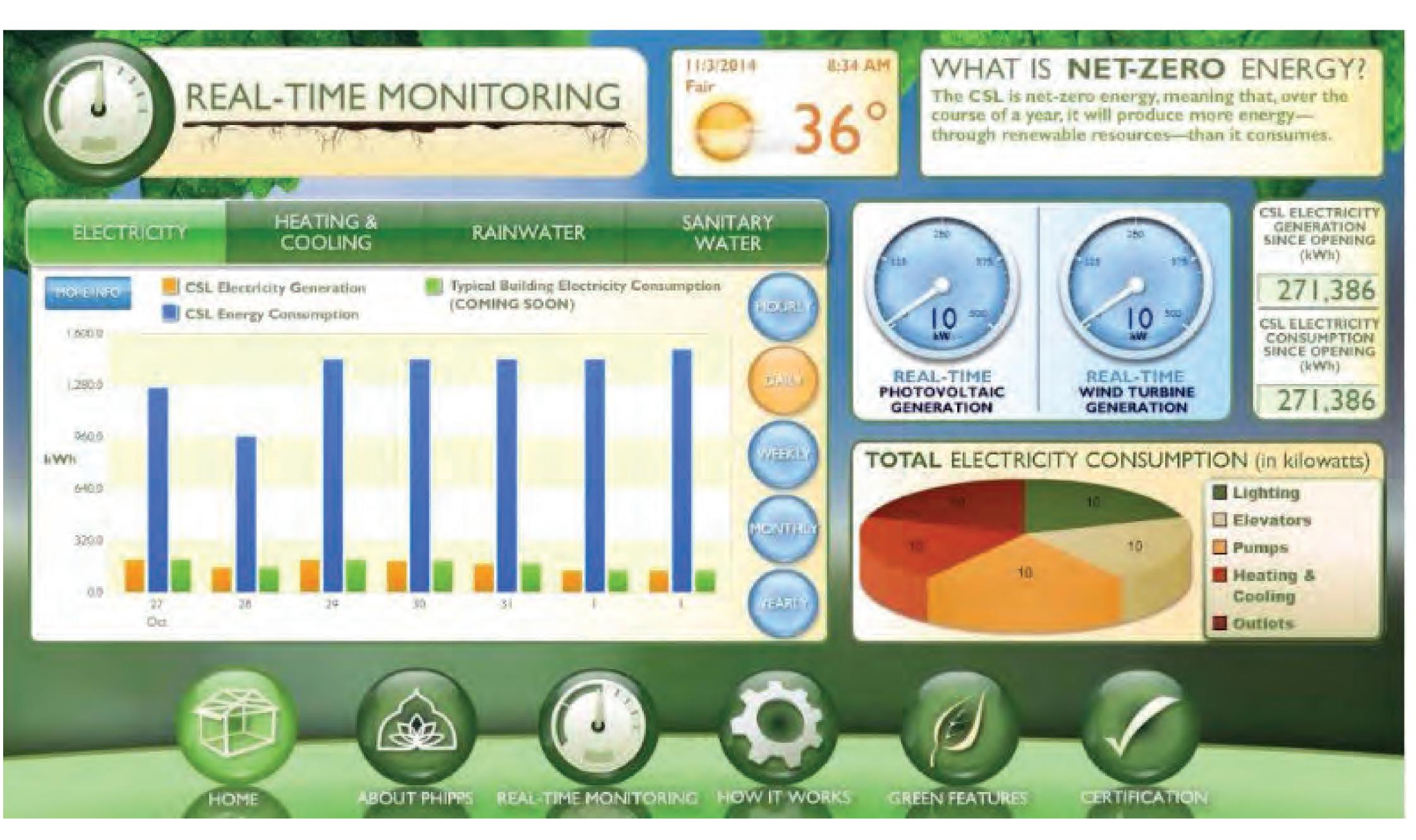
#### Bid Alternate Ranking by School Building Committee August 10, 2017

| Bid Alternate Ranking | Trees and Plantings | Parking Lot | Planters | Bench/Planters (Outdoor Classroom) | Brick Articulation | Academic Roof and Gym/Café Roof |
|-----------------------|---------------------|-------------|----------|------------------------------------|--------------------|---------------------------------|
| James Potter          |                     |             |          |                                    |                    |                                 |
| Peter Meier           |                     |             |          |                                    |                    |                                 |
| Christopher Hyldburg  | 3                   | 6           | 5        | 4                                  | 1                  | 2                               |
| Natasha Scarpato      | 6                   | 4           | 3        | 5                                  | 1                  | 2                               |
| Donna Buckley         | 3                   | 4           | 6        | 5                                  | 1                  | 2                               |
| Richard Lavoie        | 6                   | 3           | 4        | 5                                  | 2                  | 1                               |
| William Meier         | 3                   | 4           | 6        | 5                                  | 1                  | 2                               |
| Erika Fitzpatrick     |                     |             |          |                                    |                    |                                 |
| Frederick Howe        | 6                   | 3           | 4        | 5                                  | 1                  | 2                               |
| Steven Lamarche       | 5                   | 3           | 6        | 4                                  | 1                  | 2                               |
| Jordan Geist          | 4                   | 3           | 5        | 6                                  | 1                  | 2                               |
| Thomas Guerino        |                     |             |          |                                    |                    |                                 |
| Paul O'Keefe          | 5                   | 1           | 3        | 2                                  | 6                  | 4                               |
| Elizabeth Carpenito   |                     |             |          |                                    |                    |                                 |
| Kathy Anderson        | 6                   | 3           | 5        | 4                                  | 1                  | 2                               |
| Janey Norton          | 5                   | 3           | 6        | 4                                  | 1                  | 2                               |
| Total                 | 52                  | 37          | 53       | 49                                 | 17                 | 23                              |

# SCREEN DISPLAY:

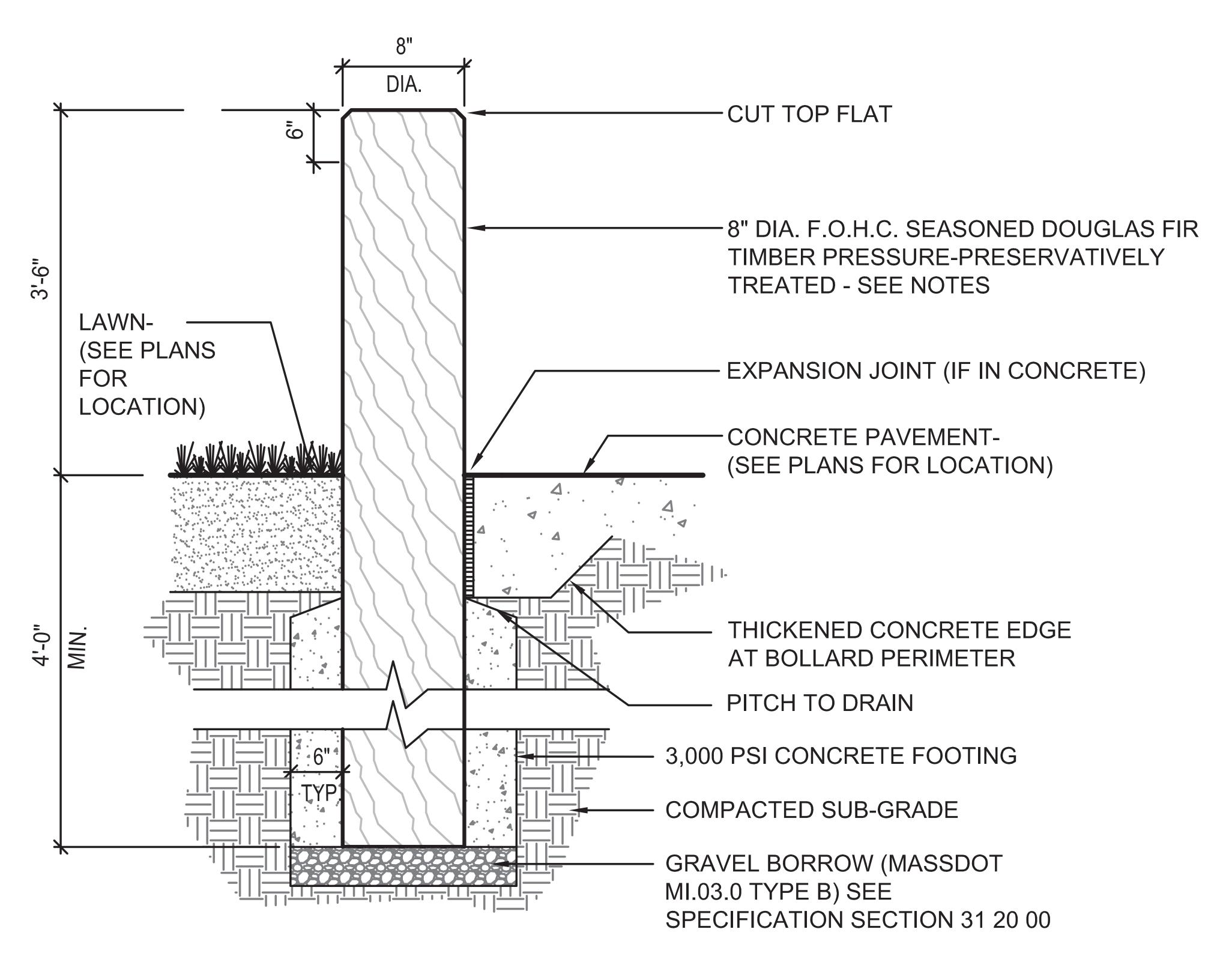
- 1. The Building Kiosk will display Building energy consumption data from Natural gas sub-meters, The heating hot water and Chilled water system BTU/H meters, Building domestic cold water flow meter, Energy Consumption from the Domestic Water heater(s), Building electrical usage from KYZ pulse consumption meter, and it will display the outdoor conditions from the building Weather station.
- 2. No subscription required; all data comes from the building management system.





WOOD BOLLARD SECTION DETAIL

WOOD BOLLARD EXAMPLE





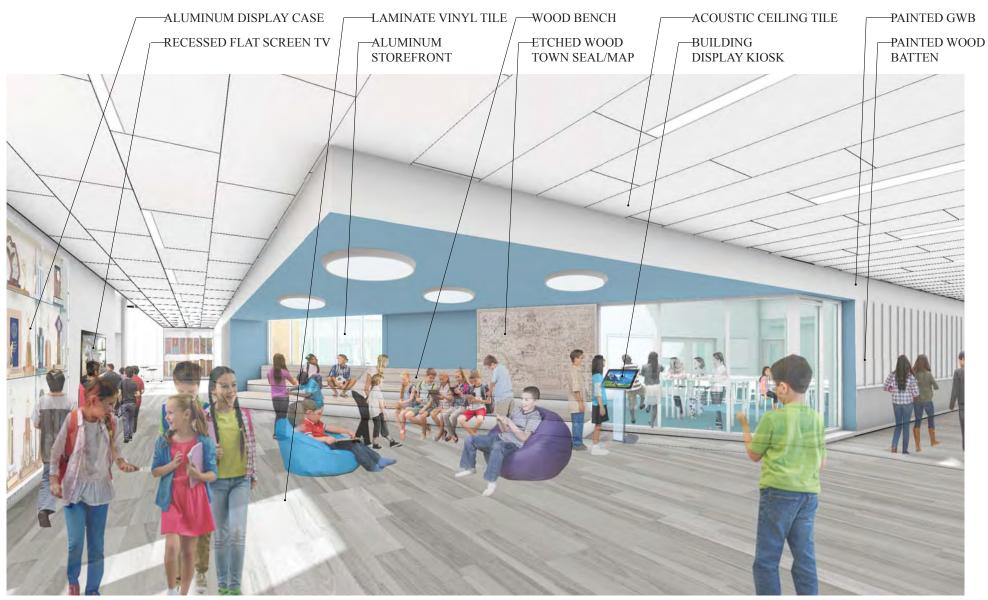


**School Building Committee August 10, 2017** 

# Peebles Elementary School Construction Document Phase

# Interior Updates

# Entry Lobby



PROJECT MANAGEMENT SMMA

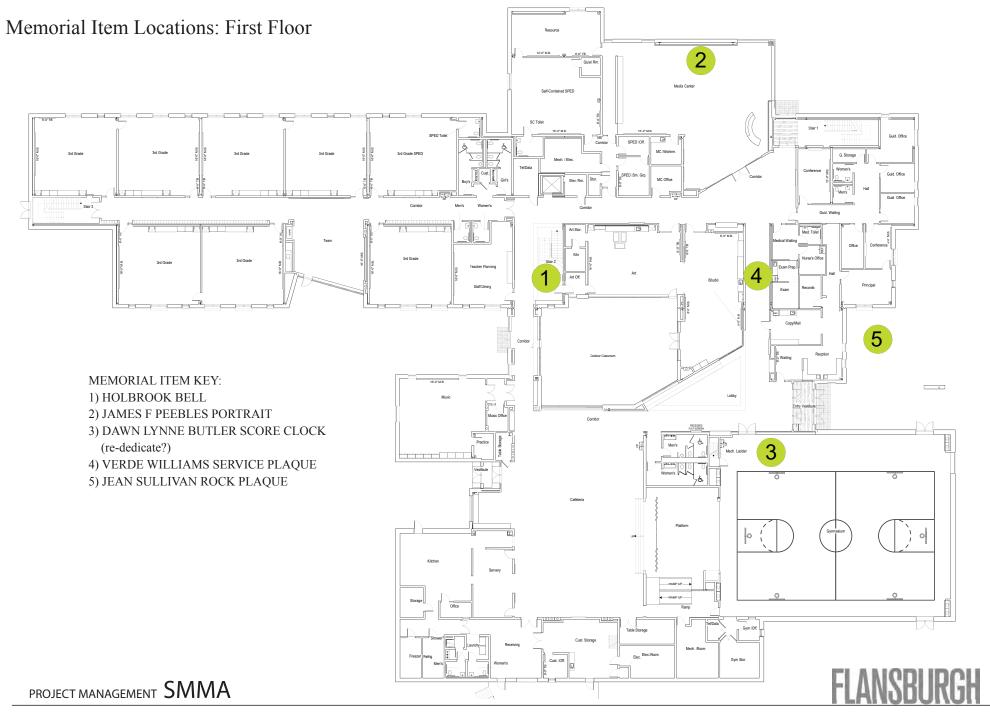
**FLANSBURGH** 

## Central Stair



PROJECT MANAGEMENT SMMA

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#### Handout 1: Wood Bollard Detail



Handout 2: Building Display Kiosk

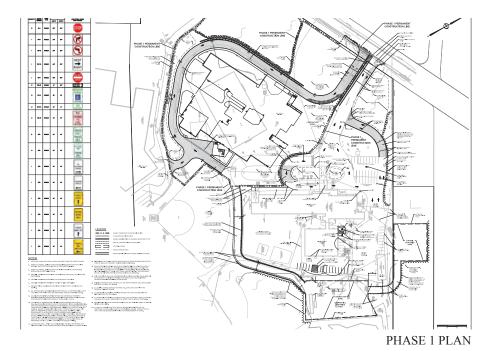


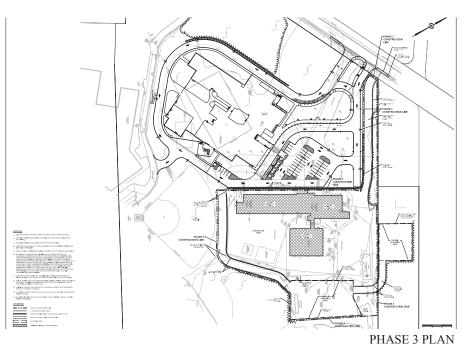
PROJECT MANAGEMENT SMMA

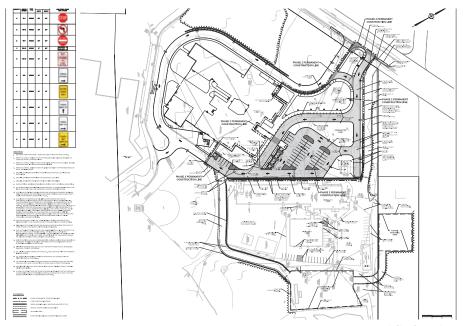
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# Updated Logistics Plan







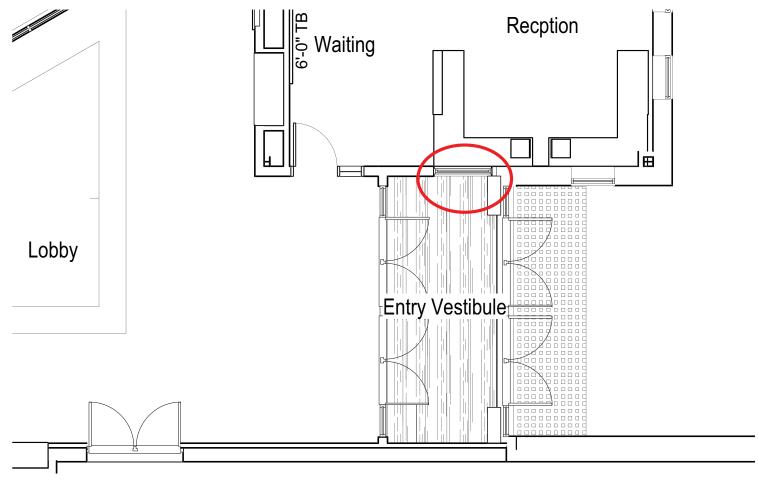
PHASE 2 PLAN

<u>FLANSBURGH</u>

# Entry Vestibule: communication

SOUND: small holes in glass or local mic by edvace

WINDOW: wide enough sliding door for lunch box



ENTRY VESTIBULE PLAN

## LEED Scorecard

#### LEED v4 for BD+C: Schools

Project Checklist

Integrative Process 1

| 9 | 4 | 2 | Location and Transportation                       | 15 |
|---|---|---|---|----|
|   |   | 0 | Credit LEED for Neighborhood Development Location | 15 |
| 1 |   |   | Credit Sensitive Land Protection                  | 1  |
| 2 |   |   | Credit High Priority Site                         | 2  |
| 2 | 3 |   | Credit Surrounding Density and Diverse Uses       | 5  |
| 2 |   | 2 | Credit Access to Quality Transit                  | 4  |
| 1 |   |   | Credit Bicycle Facilities                         | 1  |
| 1 |   |   | Credit Reduced Parking Footprint                  | 1  |
|   | 1 |   | Credit Green Vehicles                             | 1  |

| 7 | 2 | 3 | Susta  | ainable Sites                                 | 12       |
|---|---|---|--------|---|----------|
| Υ |   |   | Prereq | Construction Activity Pollution Prevention    | Required |
| Υ |   |   | Prereq | Environmental Site Assessment                 | Required |
| 1 |   |   | Credit | Site Assessment                               | 1        |
|   |   | 2 | Credit | Site Development - Protect or Restore Habitat | 2        |
| 1 |   |   | Credit | Open Space                                    | 1        |
| 1 | 1 | 1 | Credit | Rainwater Management                          | 3        |
| 2 |   |   | Credit | Heat Island Reduction                         | 2        |
| 1 |   |   | Credit | Light Pollution Reduction                     | 1        |
|   | 1 |   | Credit | Site Master Plan                              | 1        |
| 1 |   |   | Credit | Joint Use of Facilities                       | 1        |

| 5 | 1 | 6 | Water  | r Efficiency                  | 12       |
|---|---|---|--------|-------------------------------|----------|
| Υ |   |   | Prereq | Outdoor Water Use Reduction   | Required |
| Y |   |   | Prereq | Indoor Water Use Reduction    | Required |
| Υ |   |   | Prereq | Building-Level Water Metering | Required |
| 2 |   |   | Credit | Outdoor Water Use Reduction   | 2        |
| 2 | 1 | 4 | Credit | Indoor Water Use Reduction    | 7        |
|   |   | 2 | Credit | Cooling Tower Water Use       | 2        |
| 1 |   |   | Credit | Water Metering                | 1        |
|   |   |   | •      |                               |          |

| 14 | 6 | 13 | Ener   | gy and Atmosphere                          | 31       |
|----|---|----|--------|--|----------|
| Υ  |   |    | Prereq | Fundamental Commissioning and Verification | Required |
| Υ  |   |    | Prereq | Minimum Energy Performance                 | Required |
| Υ  |   |    | Prereq | Building-Level Energy Metering             | Required |
| Υ  |   |    | Prereq | Fundamental Refrigerant Management         | Required |
| 5  |   | 1  | Credit | Enhanced Commissioning                     | 6        |
| 7  | 3 | 8  | Credit | Optimize Energy Performance                | 16       |
|    |   | 1  | Credit | Advanced Energy Metering                   | 1        |
| 1  | 1 |    | Credit | Demand Response                            | 2        |
|    |   | 3  | Credit | Renewable Energy Production                | 3        |
|    | 1 |    | Credit | Enhanced Refrigerant Management            | 1        |
| 1  | 1 |    | Credit | Green Power and Carbon Offsets             | 2        |
|    |   |    |        |  |          |

Project Name: Peebles Elementary Date: August 9, 2017

4 1 1 Innovation

| ວ | 3 | ן ס | water  | eriais and Resources  |          |  |
|---|---|-----|--------|---|----------|--|
| Υ |   |     | Prereq | Storage and Collection of Recyclables   | Required |  |
| Υ |   |     | Prereq | Construction and Demolition Waste Management Planning                             | Required |  |
|   | 3 | 2   | Credit | Building Life-Cycle Impact Reduction  | 5        |  |
| 1 |   | 1   | Credit | Building Product Disclosure and Optimization - Environmental Product Declarations | 2        |  |
| 1 |   | 1   | Credit | Building Product Disclosure and Optimization - Sourcing of Raw Materials          | 2        |  |
| 1 |   | 1   | Credit | Building Product Disclosure and Optimization - Material Ingredients               | 2        |  |
| 2 |   |     | Credit | Construction and Demolition Waste Management                                      | 2        |  |

| 6 | 5 | 5 | Indoor | Environmental Quality                           | 16       |
|---|---|---|--------|---|----------|
| Υ |   |   | Prereq | Minimum Indoor Air Quality Performance          | Required |
| Υ |   |   | Prereq | Environmental Tobacco Smoke Control             | Required |
| Υ |   |   | Prereq | Minimum Acoustic Performance                    | Required |
| 1 |   | 1 | Credit | Enhanced Indoor Air Quality Strategies          | 2        |
| 3 |   |   | Credit | Low-Emitting Materials                          | 3        |
| 1 |   |   | Credit | Construction Indoor Air Quality Management Plan | 1        |
|   | 1 | 1 | Credit | Indoor Air Quality Assessment                   | 2        |
|   |   | 1 | Credit | Thermal Comfort                                 | 1        |
| 1 | 1 |   | Credit | Interior Lighting                               | 2        |
|   | 1 | 2 | Credit | Daylight  | 3        |
|   | 1 |   | Credit | Quality Views                                   | 1        |
|   | 1 |   | Credit | Acoustic Performance                            | 1        |

| 3 | 1 1 Credit Innovation ("exemplary performance" in other credits - needs verification)  Credit LEED Accredited Professional |   |        |   |   |  |
|---|--|---|--------|---|---|--|
| 1 |  |   |        |   |   |  |
|   |  |   | •      |   |   |  |
| 1 | 2 1 Regional Priority  |   |        |   | 4 |  |
| 1 |  |   | Credit | Regional Priority: Outdoor Water Use (2 points in credit)           | 1 |  |
|   | 1  |   | Credit | Regional Priority: Rainwater Management (2 points in credit)        | 1 |  |
|   |  | 1 | Credit | Regional Priority: Indoor Water Use (4 points in credit)            | 1 |  |
|   | 1  |   | Credit | Regional Priority: Optimize Energy Performance (8 points in credit) | 1 |  |

| 51 25 36 TOTALS          |                             | Possible Points                           | s: <b>110</b> |
|--------------------------|-----------------------------|---|---------------|
| Certified: 40 to 49 poin | s, Silver: 50 to 59 points, | Gold: 60 to 79 points, Platinum: 80 to 11 | 10            |

PROJECT MANAGEMENT SMMA

| Bidding Alternative Rankings |                     | 1           |          |                                    |                    |                                 |
|------------------------------|---------------------|-------------|----------|------------------------------------|--------------------|---------------------------------|
| Diganis / monative Rankings  | Trees and Plantings | Parking Lot | Planters | Bench/Planters (Outdoor Classroom) | Brick Articulation | Academic Roof and Gym/Café Roof |
| Bid Alternate Ranking        | Tr                  | Pal         | Pla      | Be                                 | Bri                | AÇ                              |
| James Potter                 |                     |             |          |                                    |                    |                                 |
| Peter Meier                  |                     |             |          |                                    |                    |                                 |
| Christopher Hyldburg         |                     |             |          |                                    |                    |                                 |
| Natasha Scarpato             |                     |             |          |                                    |                    |                                 |
| Donna Buckley                |                     |             |          |                                    |                    |                                 |
| Richard Lavoie               |                     |             |          |                                    |                    |                                 |
| William Meier                |                     |             |          |                                    |                    |                                 |
| Erika Fitzpatrick            |                     |             |          |                                    |                    |                                 |
| Frederick Howe               |                     |             |          |                                    |                    |                                 |
| Steven Lamarche              | 5                   | 3           | 6        | 4                                  | 1                  | 2                               |
| Jordan Geist                 |                     |             |          |                                    |                    |                                 |
| Thomas Guerino               |                     |             |          |                                    |                    |                                 |
| Paul O'Keefe                 | 5                   | 1           | 3        | 2                                  | 6                  | 4                               |
| Elizabeth Carpenito          |                     |             |          |                                    |                    |                                 |
| Kathy Anderson               |                     |             |          |                                    |                    |                                 |
| Janey Norton                 |                     |             |          |                                    |                    |                                 |
| То                           | tal 10              | 4           | 9        | 6                                  | 7                  | 6                               |