

PROJECT MINUTES

Project:	New Bourne Intermediate School	Project No.:	15041
Prepared by:	Tony Dias	Meeting Date:	7/18/19
Re:	School Building Committee Meeting	Meeting No:	72
Location:	Veterans Memorial Community Center	Time:	6:30pm
Distribution:	School Building Committee Members, Attendees (MF)		

Attendees:

PRESENT	NAME	AFFILIATION	VOTING MEMBER
✓	James L. Potter	Chairman, School Building Committee	Voting Member
✓	Peter J. Meier	Board of Selectmen	Voting Member
✓	Christopher Hyldburg	School Committee	Voting Member
✓	Natasha Scarpato	Member at Large	Voting Member
✓	Donna Buckley	Member at Large	Voting Member
✓	Richard A. Lavoie	Finance Committee	Voting Member
✓	William Meier	Building Trade Expert	Voting Member
	Erika Fitzpatrick	School Committee	Voting Member
✓	Frederick H. Howe	Member at Large, Vice-Chairman School Building Committee	Voting Member
	Steven M. Lamarche	Superintendent of Schools, BPS	Voting Member
✓	Jordan Geist	Director of Business Services, BPS	Non-Voting Member
	Thomas M. Guerino	Town Administrator	Non-Voting Member
✓	Paul O'Keefe	Local Official Responsible for Building Maintenance	Non-Voting Member
	Elizabeth A. Carpenito	Principal, BES	Non-Voting Member
	Kathy Anderson	Elementary/Special Education Secretary	Non-Voting Member
	Janey Norton	Principal, PES	
	Kent Kovacs	FAI, Architect	
✓	Bill Beatrice	FAI, Architect	
	Robert Brait	Brait Builders (BBC) General Contractor	
	Joel Seeley	SMMA, OPM	
✓	Tony Dias	SMMA, OPM	

Item #	Action	Discussion
72.1	Record	Call to Order, 6:30 PM.
72.2	Record	A motion was made by P. Meier and seconded by F. Howe to approve the 6/25/19 School Building Committee meeting minutes. No discussion, motion passed unanimous.
72.3	Record	A. Dias distributed and reviewed the Budget Tracking Form thru 6/30/19, attached, for the Total Project Budget.
72.4	Record	Warrant No. 45 was reviewed. A motion was made by P. Meier and seconded by F. Howe to approve Warrant No. 45. No discussion, motion passed unanimous.
72.5	Record	A. Dias distributed and reviewed the FF&E Working Group Award Recommendation for additional FFE Purchase, in the amount of \$1,249.89, attached. A motion was made by P. Meier and seconded by F. Howe to approve the FF&E Awards as presented and recommend approval by T. Guerino. No discussion, motion passed unanimous.
72.6	Record	A. Dias distributed and reviewed the Technology Working Group Award Recommendation for additional Technology Purchase, in the amount of \$2,838.70, attached. A motion was made by P. Meier and seconded by F. Howe to approve the Technology Awards as presented and recommend PO issuances by T. Guerino. No discussion, motion passed unanimous.
72.7	Record	B. Beatrice distributed and reviewed Change Order No. 13, dated 7/11/19 in the amount of \$4,565.68, Change Order Description Form and Change Order Contingency Summary Form, all attached. A motion was made by F. Howe and seconded by P. Meier to approve Change Order No. 13, dated 7/11/19 in the amount of \$4,565.68 and recommend signature by T. Guerino. No discussion, motion passed unanimous.
72.8	A. Dias	B. Beatrice provided an update on the construction and distributed and reviewed the Updated Monetized Punch List, attached. The Moving Company is complete, asbestos abatement is nearing completion and building demolition is scheduled to start late next week. Phase 3 Sitework is underway and binder is scheduled to be installed next week. Committee Discussion: 1. Committee discussed the desk and electrical receptacle layout in the Administration Reception area and decided to keep as-is, if staff determine it is not satisfactory, then the school department will add a power pole. 2. C. Hyldburg asked if the final cleaning costs by custodial staff can be a project cost, since they are cleaning due to final FFE and Technology move-in? <i>A. Dias will review and provide direction.</i>
72.9	Record	B. Beatrice indicated the subcontractor has agreed to change the in-bound color to purple and the out of bound color to green for no additional cost.

Item #	Action	Discussion
		A motion was made by F. Howe and seconded by C. Hyldburg to accept the offer by the subcontractor. No discussion, motion passed unanimous.
72.10	Record	A. Dias distributed and reviewed the DCAMM Evaluations for the Filed-Subcontractors recommended by the Construction Working Group, attached. A motion was made by P. Meier and seconded by F. Howe to approve the DCAMM Evaluations for the Filed-Subcontractors and recommend signature by T. Guerino. No discussion, motion passed unanimous.
72.11	A. Dias	A. Dias distributed and reviewed Project Review Letter from CORD, dated 6/21/19, attached. Committee Discussion: 1. R. Lavoie asked if CORD can be invited back to review the sitework once all complete. <i>A. Dias will follow up.</i>
72.12	Record	New or Old Business 1. C. Hyldburg introduced Perry Davis, as the Interim Superintendent. 2. C. Hyldburg indicated a donor would like to provide funding for a graphic on the iStudio/Art Room glass door. 3. J. Geist indicated the Cape Cod Times is interested in writing a story on the history of Peebles School.
72.13	Record	Next SBC Meeting: August 15, 2019 at 6:30 pm at the Veterans Memorial Community Center.
72.14	Record	A Motion was made by P. Meier and seconded by F. Howe to adjourn the meeting. No discussion, motion passed unanimous.

Attachments: Agenda, Budget Tracking Form, FF&E Working Group Award Recommendation for additional FFE Purchase, Technology Working Group Award Recommendation for additional Technology Purchase, Change Order No. 13, Updated Monetized Punch List, DCAMM Evaluations for the Filed-Subcontractors, Project Review Letter from CORD

The information herein reflects the understanding reached. Please contact the author if you have any questions or are not in agreement with these Project Minutes

PROJECT MEETING SIGN-IN SHEET

Project:	Bourne Intermediate School	Project No.:	15041
Prepared by:	Joel Seeley	Meeting Date:	7/19/2019
Re:	School Building Committee Meeting	Meeting No:	72
Location:	Veterans Community Center	Time:	6:30pm

Distribution: Attendees, (MF)

SIGNATURE	ATTENDEES	EMAIL	AFFILIATION
	James L. Potter	onsetjp@juno.com	Chairman, School Building Committee
	Peter J. Meier	pmeier@townofbourne.com	Board of Selectmen
	Christopher Hyldburg	chrish@alpha-1.com	School Committee
	Natasha Scarpato	scarpato4@comcast.net	Member-At-Large
	Donna Buckley	d.j.buckley23@gmail.com	Member-At-Large
	Richard A. Lavoie	RichL.Lavoie@gmail.com	Finance Committee
	William Meier	Dusty22752@aol.com	Building Trade Expert
	Erika Fitzpatrick	efitzpatrick@bourneps.org	School Committee
	Frederick H. Howe	rickhowe9@gmail.com	Member-At-Large
	Steven M. Lamarche	slamarche@bourneps.org	Superintendent of Schools, BPS, MCPPO
	Jordan Geist	jgeist@bourneps.org	Director of Business Services, BPS
	Thomas M. Guerino	tguerino@townofbourne.com	Town Administrator
	Paul O'Keefe	mmachief@gmail.com	Local Official Resp. for Building Maintenance
	Elizabeth A. Carpenito	ecarpenito@bourneps.org	Principal, BES
	Kathy Anderson	kanderson@bourneps.org	Elementary/Special Education Secretary
	Janey Norton	jnorton@bourneps.org	Principal, PES
	Bill Beatrice	bbeatrice@flansburgh.com	Flansburgh Architects (FAI)
	Robert Brait	rbrait@braitbuilders.com	Brait Builders Corporation (BBC)
	Joel Seeley	jseeley@smma.com	SMMA
	TONY DIAS	adias@smma.com	SMMA

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Agenda

Project:	Bourne Intermediate School	Project No.:	15041
Re:	School Building Committee Meeting	Meeting Date:	7/18/2019
Meeting Location:	Veterans Memorial Community Center	Meeting Time:	6:30 PM
Prepared by:	Joel Seeley	Meeting No.:	73
Distribution:	Committee Members (MF)		

1. Call to Order
2. Approval of Minutes
3. Approval of Invoices and Commitments
4. Change Order No. 13
5. Additional FFE Award
6. Additional Technology Award
7. Construction Update
 - School Site Sign
 - Tennis Court Surfacing
8. DCAMM Evaluations
9. New or Old Business
10. Public Comments
11. Next Meeting: August 15, 2019
12. Adjourn

Symmes Maini & McKee Associates, Inc. (SMMA) Bourne School District Bourne Peebles Elementary School BUDGET SUMMARY							BUDGET TRACKING FORM as of: 6/30/2019				
Propay code #	Name	Original PS&B Budget 11/2/2016	Budget Revisions	Current Budget A	Contract Amount B	Expended C	Remaining Contract Amount D	Additional Projected Amount E	(A - B - E) Budget Balance		
1	Feasibility Study Agreement										
0001-0000	OPM Feasibility Study	125,000.00		125,000.00	117,100.00	117,100.00	-	-	7,900.00		
0002-0000	A&E Feasibility Study	365,000.00	19,125.00	384,125.00	374,875.00	374,875.00	9,250.00	-	-		
0003-0000	Environmental and Site	140,000.00		140,000.00	77,803.00	75,053.00	2,750.00	-	62,197.00		
0004-0000	Other	120,000.00	(19,125.00)	100,875.00	10,672.13	672.13	10,000.00	-	90,202.87		
	Feasibility Study Agreement Subtotal	\$ 750,000.00	\$ -	\$ 750,000.00	\$ 589,700.13	\$ 567,700.13	\$ 22,000.00	\$ -	\$ 160,299.87		
	Administration										
0101-0000	Legal Fees	50,000.00		50,000.00	-	-	-	-	50,000.00		
	Owner's Project Manager										
0102-0400	> Design Development	50,000.00		50,000.00	50,000.00	50,000.00	-	-	-		
0102-0500	> Construction Contract Documents	90,000.00		90,000.00	90,000.00	90,000.00	-	-	-		
0102-0600	> Bidding	50,000.00		50,000.00	50,000.00	50,000.00	-	-	-		
0102-0700	> Construction Contract Administration	800,000.00		800,000.00	800,000.00	544,000.00	256,000.00	-	-		
0102-0800	> Closeout	54,863.00		54,863.00	54,863.00	-	54,863.00	-	-		
0102-0900	> Extra Services	40,000.00		40,000.00	-	-	-	-	40,000.00		
0102-1000	> Reimbursable & Other Services	15,000.00		15,000.00	3,190.00	3,190.00	-	-	11,810.00		
0102-1100	> Cost Estimates	50,000.00		50,000.00	41,745.00	41,745.00	-	-	8,255.00		
0103-0000	Advertising	5,000.00		5,000.00	1,043.04	1,043.04	-	-	3,956.96		
0104-0000	Permitting	50,000.00		50,000.00	165.00	165.00	-	-	49,835.00		
0105-0000	Owner's Insurance	20,000.00		20,000.00	-	-	-	-	20,000.00		
0199-0000	Other Administrative Costs	20,000.00		20,000.00	8,800.00	6,013.37	2,786.63	-	11,200.00		
	Administration Subtotal	\$ 1,294,863.00	\$ -	\$ 1,294,863.00	\$ 1,099,806.04	\$ 786,156.41	\$ 313,649.63	\$ -	\$ 195,056.96		
	Architecture and Engineering										
	Basic Services										
0201-0400	> Design Development	530,000.00		530,000.00	530,000.00	530,000.00	-	-	-		
0201-0500	> Construction Contract Documents	1,060,000.00		1,060,000.00	1,060,000.00	1,060,000.00	-	-	-		
0201-0600	> Bidding	130,000.00		130,000.00	130,000.00	130,000.00	-	-	-		
0201-0700	> Construction Contract Administration	874,000.00		874,000.00	874,000.00	654,958.12	219,041.88	-	-		
0201-0800	> Closeout	132,037.00		132,037.00	132,037.00	-	132,037.00	-	-		
0201-9900	> Other Basic Services	-		-	-	-	-	-	-		
	BASIC SERVICES SUBTOTAL	\$ 2,726,037.00	\$ -	\$ 2,726,037.00	\$ 2,726,037.00	\$ 2,374,958.12	\$ 351,078.88	\$ -	\$ -		
	Reimbursable Services										
0203-0100	> Construction Testing	40,000.00		40,000.00	-	-	-	-	40,000.00		
0203-0200	> Printing (over minimum)	20,000.00		20,000.00	-	-	-	-	20,000.00		
0203-9900	> Other Reimbursable Costs	100,000.00		100,000.00	6,047.00	5,647.40	399.60	-	93,953.00		
0204-0200	> Hazardous Materials	100,000.00		100,000.00	80,767.50	-	80,767.50	-	19,232.50		
0204-0300	> Geotech & Geo-Env.	80,000.00		80,000.00	20,955.00	5,082.00	15,873.00	-	59,045.00		
0204-0400	> Site Survey	60,000.00		60,000.00	19,580.00	19,580.00	-	-	40,420.00		
0204-0500	> Wetlands	5,000.00		5,000.00	-	-	-	-	5,000.00		
0204-1200	> Traffic Studies	40,000.00		40,000.00	-	-	-	-	40,000.00		
	Architectural and Engineering Subtotal	\$ 3,171,037.00	\$ -	\$ 3,171,037.00	\$ 2,853,386.50	\$ 2,405,267.52	\$ 448,118.98	\$ -	\$ 317,650.50		

Symmes Maini & McKee Associates, Inc. (SMMA) Bourne School District Bourne Peebles Elementary School BUDGET SUMMARY									
BUDGET TRACKING FORM as of: 6/30/2019									
CM @ Risk Preconstruction Services									
	Original PS&B Budget 11/2/2016	Budget Revisions	Current Budget	Contract Amount	Expended	Remaining Contract Amount	Additional Projected Amount	(A - B - E) Budget Balance	
0502-0001	\$ 30,910,366.00	\$ (2,920,366.00)	\$ 27,990,000.00	\$ 28,220,904.14	\$ 25,439,499.77	\$ 2,781,404.37	\$ -	\$ (230,904.14)	
89	CSI Description								
89	0502-0100		1,812,505.00	1,812,505.00	1,514,680.00	297,825.00	-	-	
89	0502-0200		636,500.00	636,500.00	-	636,500.00	-	-	
89	0502-0300		1,856,811.10	1,856,811.10	1,777,771.10	79,040.00	-	-	
89	0502-0400		1,826,850.00	1,826,850.00	1,826,850.00	-	-	-	
89	0502-0500		2,455,284.50	2,455,284.50	2,447,529.18	7,755.33	-	-	
89	0502-0600		456,000.00	456,000.00	456,000.00	-	-	-	
89	0502-0700		2,238,010.00	2,238,010.00	2,192,024.19	45,985.81	-	-	
89	0502-0800		1,120,135.50	1,120,135.50	1,120,135.50	-	-	-	
89	0502-0900		2,818,590.15	2,818,590.15	2,822,394.90	(3,804.75)	-	-	
89	0502-1000		276,640.00	276,640.00	226,044.90	50,595.10	-	-	
89	0502-1100		498,750.00	498,750.00	498,275.00	475.00	-	-	
89	0502-1200		410,400.00	410,400.00	392,820.25	17,579.75	-	-	
89	0502-1400		113,050.00	113,050.00	113,050.00	-	-	-	
89	0502-2100		328,818.75	328,818.75	339,268.75	(10,450.00)	-	-	
89	0502-2200		981,350.00	981,350.00	970,900.00	10,450.00	-	-	
89	0502-2300		2,730,300.00	2,730,300.00	2,718,292.95	12,007.05	-	-	
89	0502-2600		2,475,605.00	2,475,605.00	2,444,753.75	30,851.25	-	-	
89	0502-3100		2,373,404.00	2,373,404.00	1,339,287.97	1,034,116.03	-	-	
89	0502-3200		419,900.00	419,900.00	207,202.60	212,697.40	-	-	
89	0502-3300		761,596.00	761,596.00	562,476.00	199,120.00	-	-	
89	0502-9900		1,399,500.00	1,399,500.00	1,272,330.60	127,169.40	-	-	
89	0508-0000		230,904.14	230,904.14	197,412.14	33,492.00	-	-	230,904.14
89	Construction Budget Subtotal	\$ 30,910,366.00	\$ 28,220,904.14	\$ 28,220,904.14	\$ 25,439,499.77	\$ 2,781,404.37	\$ -	\$ (0.00)	
	Alternates								
90	0506-0000	-	-	-	-	-	-	-	-
90	0506-0000	-	-	-	-	-	-	-	-
	Alternates Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Miscellaneous Project Costs								
94	0601-0000	84,000.00	84,000.00	15,419.75	15,419.75	-	-	68,580.25	
95	0602-0000	100,000.00	100,000.00	99,000.00	87,608.57	11,391.43	-	1,000.00	
96	0603-0000	-	-	-	-	-	-	-	
97	0699-0000	40,000.00	40,000.00	32,278.00	-	32,278.00	-	7,722.00	
	Miscellaneous Project Costs Subtotal	\$ 224,000.00	\$ 224,000.00	\$ 146,697.75	\$ 103,028.32	\$ 43,669.43	\$ -	\$ 77,302.25	
	Furnishings and Equipment								
99	0700-0000	690,000.00	690,000.00	678,936.71	41,772.33	637,164.38	-	11,063.29	
99	0701-0000	690,000.00	690,000.00	679,828.32	473,252.16	206,576.16	-	10,171.68	
101	0703-0000	1,380,000.00	1,380,000.00	1,358,765.03	515,024.49	843,740.54	-	21,234.97	
	Furnishings and Equipment Subtotal	\$ 2,060,000.00	\$ 2,060,000.00	\$ 2,017,530.06	\$ 931,528.98	\$ 1,047,486.70	\$ -	\$ 101,870.16	
103	0507-0000	1,545,518.00	4,234,979.86	-	-	-	-	4,234,979.86	
104	0801-0000	643,257.00	643,257.00	-	-	-	-	643,257.00	
	Owners' (soft cost) Contingency	\$ 2,188,775.00	\$ 4,878,236.86	\$ -	\$ -	\$ -	\$ -	\$ 4,878,236.86	
	Contingency Subtotal	\$ 2,188,775.00	\$ 4,878,236.86	\$ -	\$ -	\$ -	\$ -	\$ 4,878,236.86	
	Total Project Budget	\$ 39,919,041.00	\$ 39,919,041.00	\$ 34,269,259.59	\$ 29,816,676.64	\$ 4,452,582.95	\$ -	\$ 5,649,781.41	



Tavares Design Associates, Inc.

Equipment Consultants • Facilities Planners

July 11, 2019

Mr. Joel G. Seeley, AIA, LEED AP BD+C
COO / Executive Vice President
Symmes Maini & McKee Associates
1000 Massachusetts Avenue
Cambridge, MA 02138

Project: Bourne Intermediate School
Bourne, Massachusetts
Change Orders

Dear Mr. Seeley:

Enclosed are four Change orders for the Bourne Intermediate School..

We have included a change order for WB Mason. This includes a Horseshoe table which was missed during the design process. It was missed for the 5th Grade Special Education room. We have always had two teachers in that space and they both require a horseshoe table. Also included on this change order is to include 6 stools for the art room and 6 stools for the IStudio. There are currently only 24 stools in each space and the standard classrooms have a capacity of 26 at desks and 5 at the breakout table.

The second change order is to change out the legs on the 5th grade collaborative tables. They need to be height adjustable and come standard as fixed. This will not accommodate the different height student.

The third change order is a credit for removing the ottomons as a part of the Lounge seats in the Media Center.

The final change order is for a return of 12 Bean bags. These were over ordered and the Vendor is providing a full credit and allowing the school to keep the over ordered bean bags.

We have prepared change orders to the following bidders, should the Owner approve our recommendations:

FEE-001 CO-04	W.B. Mason Co., Inc.	-\$2,865.20
FFE-001 CO-05	WB Mason	\$1,776.00
FFE-001 CO-06	WB Mason	\$685.79
FFE-006 CO-1	School Specialty	<u>-\$846.48</u>
Total – Change Order Reduction		\$1,249.89

Including these four Change Orders, the overall expenditure is **\$686,517.30**. The overall FF&E budget is \$690,000.00.

If you have any questions, please do not hesitate to contact this office. Thank you.

Sincerely,

TAVARES DESIGN ASSOCIATES, INC.

Robert T. Fogarty

RTF/hp

Enclosures

cc: Mr. Jay Williams, FA
Mr. Antone J. Dias, SMMA
Ms. Sarah A. Traniello, SMMA
Mr. Jordan Geist, Town of Bourne

CHANGE ORDER FORM

PROJECT:
BOURNE INTERMEDIATE SCHOOL
70 TROWBRIDGE ROAD
BOURNE, MA 02532

CHANGE ORDER NUMBER CO-1
CHANGE ORDER DATE: July 8, 2019
ORIGINAL CONTRACT NO: FFE-006
SECTION: 101-MISC. FURN. & EQUIPMENT
QUOTE # 778929136

CONTRACTOR:
SCHOOL SPECIALTY, INC.
100 PARAGON PARKWAY
MANSFIELD, OH 44903

SCOPE OF WORK: Decrease Original Contract Amount from \$32,512.74 to \$31,666.26, as follows:
DELETE award of Item CSZ-11, S.S. #1462893 (12) Bean Bag Chairs @ \$70.54 ea.=\$846.48 (-) \$846.48
CREDIT TO OWNER.

The Original Contract was.....	\$ 32,512.74
Net Change by previous Change Orders.....	\$ -0-
The Contract Sum prior to this Change Order was.....	\$ 32,512.74
The Contract Sum will be (Decreased) by this Change Order.....	(\$ 846.48)
The new Contract Sum including this Change Order will be.....	\$ 31,666.26
The Contract Time will be (Unchanged).....	Unchanged
The Date of Completion as of the Date of this Change Order therefore is.....	Same

PREPARED BY:
TAVARES DESIGN ASSOCIATES, INC.:

EDUCATIONAL EQUIPMENT CONSULTANTS

APPROVED BY:

OWNER

ACCEPTED BY:

SCHOOL SPECIALTY, INC.
EQUIPMENT CONTRACTOR

DATE

FOR THE AWARDING AUTHORITY

DATE

CHANGE ORDER FORM

PROJECT:
BOURNE INTERMEDIATE SCHOOL
70 TROWBRIDGE ROAD
BOURNE, MA 02532

CHANGE ORDER NUMBER CO-5
CHANGE ORDER DATE: July 9, 2019
ORIGINAL CONTRACT NO: FFE-001
SECTION: 102-OFFICE FURN. & EQUIPMENT

CONTRACTOR:
W.B. MASON CO., INC.
59 CENTRE STREET
BROCKTON, MA 02303

SCOPE OF WORK: INCREASE Revised Original Contract Amount from \$377,590.65 to \$379,366.65 as follows: (For Item CS3-12, Pillar Table)

ADD KII QQS #PLSP24L3-74P Pillar Table, Post Leg, Sprocket, 24",29"H, 74P Edge.

Special Legs Only #S19244045, 26" Overall Height, 3 per set.

Silver Metallic Legs. KI Laminates - (4) at \$369.00 ea.= \$1,476.00

(+) \$1,476.00

INSTALL to replace legs on 4 tables

(+) \$300.00

Per request of the Owner.

The Original Contract was.....	<u>\$371,525.37</u>
Net Change by previous Change Orders.....	<u>\$ 6,065.28</u>
The Contract Sum prior to this Change Order was.....	<u>\$377,590.65</u>
The Contract Sum will be (Increased) by this Change Order.....	<u>\$ 1,776.00</u>
The new Contract Sum including this Change Order will be.....	<u>\$379,366.65</u>
The Contract Time will be (Unchanged).....	<u>Unchanged</u>
The Date of Completion as of the Date of this Change Order therefore is.....	<u>Same</u>

PREPARED BY:

APPROVED BY:

TAVARES DESIGN ASSOCIATES, INC.:


EDUCATIONAL EQUIPMENT CONSULTANTS

OWNER

ACCEPTED BY:

W.B. MASON CO., INC.
EQUIPMENT CONTRACTOR

DATE

FOR THE AWARING AUTHORITY

DATE

BOURNE PEBBLES KI PILLAR LEGS**1 of 1**

Item	Mfg	Cat	Part Number	Part Description	Category	Qty	Sell	Ext Sell
1	KII	KQS	PLSP24LS-74P	Pillar Table,Post Leg,Sprocket,24",26"H,74P Edge, SPECIAL LEGS ONLY...S19244045	TABLE	4	\$ 369.00	\$ 1,476.00
			/EBL	26 Inch overall height 3 per set!!				
			/NNN	silver metallic legs				
			Standard	KI Laminates				
				Skipped Option				
				Skipped Option				
				Skipped Option				
2	WBM		Install	to replace legs on 4 tables		1	\$ 300.00	\$ 300.00
				Grand Total				\$ 1,776.00

CHANGE ORDER FORM

PROJECT:

BOURNE INTERMEDIATE SCHOOL
70 TROWBRIDGE ROAD
BOURNE, MA 02532

CHANGE ORDER NUMBER CO-4
CHANGE ORDER DATE: July 8, 2019
ORIGINAL CONTRACT NO: FFE-001
SECTION: 103-LIBRARY FURN. & EQUIPMENT

CONTRACTOR:

W.B. MASON CO., INC.
59 CENTRE STREET
BROCKTON, MA 02303

SCOPE OF WORK: INCREASE Revised Original Contract Amount from \$380,455.85 to \$377,590.65 as follows:
DELETE K.I. Ottomans from Item LC2-04, Lounge Chairs, (5) @ \$573.04 ea.= \$2,865.20 (-) \$2,865.20
Per request of the Owner.

The Original Contract was.....	\$371,525.37
Net Change by previous Change Orders.....	\$ 8,930.48
The Contract Sum prior to this Change Order was.....	\$380,455.85
The Contract Sum will be (Decreased) by this Change Order.....	(\$ 2,865.20)
The new Contract Sum including this Change Order will be.....	\$377,590.65
The Contract Time will be (Unchanged).....	Unchanged
The Date of Completion as of the Date of this Change Order therefore is.....	Same

PREPARED BY:

TAVARES DESIGN ASSOCIATES, INC.:


EDUCATIONAL EQUIPMENT CONSULTANTS

APPROVED BY:

OWNER

ACCEPTED BY:

W.B. MASON CO., INC.
EQUIPMENT CONTRACTOR

DATE

FOR THE AWARDING AUTHORITY

DATE

From: Rick Kelleher rick.kelleher@WBMASON.COM
Subject: Re: Sway - Bourne
Date: July 3, 2019 at 12:04 PM
To: Robert Fogarty rob@tavaresdesign.com
Cc: Katie Edwards Katie.Edwards@wbmason.com

LIBRARY
LC 2-04
2865.20
- KEEP CHAIRS BUT
NO OTTOMAN

Ok the credit will be 2,865.20 for the ottomans, qty of 5 at 573.04 each

Thanks!!

Rick

Sent from my iPhone

On Jul 3, 2019, at 7:48 AM, Robert Fogarty <rob@tavaresdesign.com> wrote:

We aren't looking to return the Sway chairs. They quote which provide was to include the Ottoman with it. Those have not been provided. Katie indicate that these had not been ordered. The Client wants a credit for Ottoman.

Robert T. Fogarty
Tavares Design Associates, Inc.
591 North Avenue, Door 3
Wakefield, MA 01880
781-716-3642
rob@tavaresdesign.com

On Jul 3, 2019, at 7:42 AM, Rick Kelleher <rick.kelleher@WBMASON.COM> wrote:

Rob,

The SWAY chairs? We can't return them at this point?

Rick

Rick Kelleher
Regional Furniture Manager
W.B. Mason Company
Direct-508-436-1277
Fax-1-888-771-5752

<image001.jpg>

From: Robert Fogarty [<mailto:rob@tavaresdesign.com>]
Sent: Wednesday, July 03, 2019 3:53 AM

CHANGE ORDER FORM

PROJECT:
BOURNE INTERMEDIATE SCHOOL
70 TROWBRIDGE ROAD
BOURNE, MA 02532

CHANGE ORDER NUMBER CO-6
 CHANGE ORDER DATE: July 11, 2019
 ORIGINAL CONTRACT NO: FFE-001
 SECTION: 102-OFFICE FURN. & EQUIPMENT

CONTRACTOR:
W.B. MASON CO., INC.
59 CENTRE STREET
BROCKTON, MA 02303

SCOPE OF WORK: INCREASE Revised Original Contract Amount from \$379,366.65 to \$380,052.44 as follows:

INCREASE Quantity of Item CS4-01, NPS 6200 Stools, (12) at \$25.23 ea.=	\$302.76	(+)	\$302.76
Quantity of Item CS3-04, Columbia Horseshoe Table, (1) at \$383.03 ea.		(+)	\$383.03

Per W.B. Mason's E-Mail of 7/11/19, per request of the Owner.

The Original Contract was.....	<u>\$371,525.37</u>
Net Change by previous Change Orders.....	<u>\$ 7,841.28</u>
The Contract Sum prior to this Change Order was.....	<u>\$379,366.65</u>
The Contract Sum will be (Increased) by this Change Order.....	<u>\$ 685.79</u>
The new Contract Sum including this Change Order will be.....	<u>\$380,052.44</u>
The Contract Time will be (Unchanged).....	<u>Unchanged</u>
The Date of Completion as of the Date of this Change Order therefore is.....	<u>Same</u>

PREPARED BY:
 TAVARES DESIGN ASSOCIATES, INC.:

EDUCATIONAL EQUIPMENT CONSULTANTS

APPROVED BY:

 OWNER

ACCEPTED BY:

 W.B. MASON CO., INC.
 EQUIPMENT CONTRACTOR

 DATE

FOR THE AWARDING AUTHORITY

 DATE

FFE-01

Page 12 of 18
New
379,366.65
+ 685.77
380,052.44
RF

From: Rob rob@tavaresdesign.com
Subject: Fwd: Bourne - Anther Request
Date: July 11, 2019 at 9:59 AM
To: helen@tavaresdesign.com

Could you do a change order for this?

Robert Fogarty
Tavares Design Associates, Inc.
Sent from my iPhone

Begin forwarded message:

From: Katie Edwards <Katie.Edwards@wbmason.com>
Date: July 11, 2019 at 9:58:22 AM EDT
To: "Robert Fogarty" <rob@tavaresdesign.com>
Subject: Bourne - Anther Request

Hi Rob,

Please see the following prices.

12 Item CS4-01 Stools
\$25.23/each
\$302.76 Total

1 Item CS3-04 Horseshoe table.
\$383.03

I'll see you soon,
Katie

From: Robert Fogarty [mailto:rob@tavaresdesign.com]
Sent: Wednesday, July 10, 2019 8:32 AM
To: Katie Edwards <Katie.Edwards@wbmason.com>; Rick Kelleher <rick.kelleher@WBMASON.COM>
Subject: Bourne - Anther Request

Katie,

Can you send me the cost for the following adds.

12 Item CS4-01 Stools
1 Item CS3-04 Horseshoe table.

Robert T. Fogarty
Tavares Design Associates, Inc.
591 North Avenue, Door 3
Wakefield, MA 01880
781-716-3642
rob@tavaresdesign.com



Town of Bourne
 24 Perry Avenue
 Bourne, MA 02532

TECHNOLOGY PURCHASE ORDER

BILL:

Town of Bourne
 24 Perry Avenue
 Bourne, Massachusetts 02532

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES,
 AND SHIPPING PAPERS

PO # - TECH - 010

DATE: _____

VENDOR:

Integrated Classroom Technology

SHIP TO:

Name Bourne Intermediate School

P.O. Box 91, Scituate, MA 02066

Address 70 Trowbridge Road, Bourne MA 02532

chuck.pirello@integratedclasstech.com

781-864-7116

QUANTITY	ITEM/MODEL NO.	DESCRIPTION	PRICE PER UNIT	PRICE
28		Power Strips	\$ 38.49	\$ 1,077.72
28		Installation within Carts	\$ 35.00	\$ 980.00
				\$ -
				\$ -
Purchase Order Total:				\$ 2,057.72

BUYER: _____ **Town of Bourne**

APPROVAL: _____
 Thomas Guerino, Town Administrator

Important:

Only items listed on this purchase order shall be payable.
 All terms and conditions of the Bid Documents apply.

Product Price Quote

Quote for: Power strip Installation

Purchase Orders to be made out to **Integrated Classroom Technology Inc**

Pricing provided to:
Bourne Public Schools
36 Sandwich Rd
Bourne, MA 02532
508.759.0660

Quote Date: 7/8/2019
Quote Number: BOURNE_MA_1905
Quote Valid: 6/30/2019

Quantity	Product Description	Unit Cost	Shipping & Handling*	Total Cost
28	Digital Energy 25 foot heavy duty 10-outlet 3500 joule surge protector power strip: 25 foot long extension cord, 2 USB charging ports, Coaxial, ETL listed, 15 AMP, Black	\$38.49	standard shipping included	\$1,077.72
28	Labor for classroom installation: Attach power strips to mobile display panel stands. Organize HoverCast, Moblie Stand, and Display Panel power cords with cable ties and attach to power strip	\$35.00	na	\$980.00
			Product Total	\$2,057.72
			Total Order	\$2,057.72

Integrated Classroom Technology Inc
PO Box 91
Scituate MA 02066
Phone: 781-696-2388
Fax: 781-538-0558
Tax ID: 83-0488435

Chuck Pirello
chuck.pirello@integratedclasstech.com
781-864-7116



Town of Bourne
24 Perry Avenue
Bourne, MA 02532

TECHNOLOGY PURCHASE ORDER

BILL:

Town of Bourne
24 Perry Avenue
Bourne, Massachusetts 02532

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES,
AND SHIPPING PAPERS

PO # - TECH - 011

DATE: _____

VENDOR:

HUB Technical Services

SHIP TO:

Name Bourne Intermediate School

44 Norfolk Ave, South Easton, MA

pshiff@hubtech.com

508-238-9887

Address

70 Trowbridge Road, Bourne MA 02532

QUANTITY	ITEM/MODEL NO.	DESCRIPTION	PRICE PER UNIT	PRICE
17	N9K76AA	USB-C to VGA Adapters	\$ 45.94	\$ 780.98
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			Purchase Order Total:	\$ 780.98

BUYER: _____ **Town of Bourne**

APPROVAL: _____
Thomas Guerino, Town Administrator

Important:

Only items listed on this purchase order shall be payable.
All terms and conditions of the Bid Documents apply.

HUB Technical Services, LLC

Phone: 508-238-9887
 Fax: 508-238-1146
 44 Norfolk Avenue
 South Easton, MA 02375



Change Order

No.: **38231**
 Date: 6/27/2019

Prepared for:
 Steven LaMarche
 Bourne - Peebles Elementary School
 70 Trowbridge Road
 Bourne, MA 02532 U.S.A.

Prepared by: Paul Shiff
 Account No.: 1777
 Phone: (508) 759-0680

Quantity	Item ID	Description	UOM	Discount	Sell	Total
17	N9K76AA#ABA	USB-C TO VGA ADAPTER	EA	\$0.00	\$45.94	\$780.98

Your Price:
\$780.98

Total:
\$780.98

Prices are firm until 7/27/2019 Terms: Net 30

Prepared by: Paul Shiff, pshiff@hubtechnical.com

Date: 6/27/2019

It was discovered that the Acer Chromeboxes (PN: DT.Z0NAA.001) and Acer Monitors (PN: UM.FB6AA.003) purchased for the new Bourne Intermediate School project are not compatible without adding a video adapter. The Chromeboxes only have HDMI and USB-C connectivity for video output, and the Monitors only have DisplayPort, DVI, and VGA connectivity. HUB Tech used an HP USB-C to VGA adapter (PN: N9K76AA#ABA) in order to get the Chromeboxes enrolled at HUB prior to delivering to Bourne, and were asked by Doug Faria to provide this change quote for the same adapters to be purchased for the Bourne Intermediate School.

Accepted by: _____ **Date:** _____

Disclaimer

Quotation Valid for Thirty (30) Days

Tax, Freight, Insurance, Delivery, Setup Fees, Cabling and Cabling Services are not included unless specified above. All prices are subject to change without notice. Supply subject to availability.

MASSACHUSETTS SCHOOL BUILDING AUTHORITY

Notification of Total Point Rating Assigned to Contractors and Subcontractors on DCAMM Standard Contractor Evaluation Form pursuant to M.G.L. c. 149, § 44D(7)

Awarding Authority: TOWN OF BOURNE

Project Name: PEEBLES ELEMENTARY SCHOOL

* Please check (✓)
if this is a:

Preliminary Evaluation
(50% Complete)

Final Evaluation
(once use/ occupancy
is achieved)

Firm	C=Contractor/ S=Subcontractor	Rating	Submitted to DCAMM (Yes or No)
<i>Chandler Architectural Products</i>	S	90	
<i>Cogswell Sprinkler</i>	S	89	
<i>Commonwealth Tile</i>	S	90	
<i>Delta Beckwith Elevator</i>	S	93	
<i>Fernandes Masonry</i>	S	86	
<i>Folan Waterproofing</i>	S	90	
<i>Greenwood Industries</i>	S	80	
<i>Harold Bros. Mechanical</i>	S	86	
<i>I&R Mechanical</i>	S	92	
<i>K&K Acoustical Ceilings</i>	S	94	
<i>Kapiloff's Glass</i>	S	80	
<i>King Painting</i>	S	98	
<i>South Shore Welding</i>	S	80	
<i>West Floorcovering</i>	S	89	

District _____ **Date** _____
Thomas M. Guerino, Town Administrator

OPM _____ **Date** _____
Joel G. Seeley, SMMA

The Ratings set forth in this notification form represent the total number of points already entered by or on behalf of the District for each contractor and subcontractor (filed sub-bidders only) in Section III of the DCAM Standard Contractor Evaluation Form for this Project, as required by the provisions of M.G.L. c. 149, § 44D(7). The District acknowledges that the complete DCAM Standard Contractor Evaluation Forms for the Project, along with any contractor and subcontractor responses, are on file with the District and are being maintained in accordance with the provisions of M.G.L. c. 149, § 44D(7) and all other applicable law.



Coreen Brinckerhoff, CEO and Chairman
Mike Magnant, President
Gretchen Arvanitopoulos, Vice President
Cathy Taylor, Director of Services

June 21, 2019

Joel G. Seeley, AIA, LEED AP BD+C
COO | Executive Vice President
SMMA

Dear Joel,

Thank you for inviting CORD to view the new school in Bourne on May 13, 2019. While Ashley Hope and I did not do a detailed survey, the areas we did check seemed fine. It was apparent that accessibility was not just an afterthought. We particularly liked the green exit signs that had the wheelchair symbol built in. This was a refreshing, inclusive decision. We were unable to check the grounds since it was not entirely completed, but we would be more than happy to come back out when it's done.

Please let me know if you need further information.

Sincerely,



Cathy Taylor
Director of Services

NEW BOURNE INTERMEDIATE SCHOOL
FORMERLY THE PEEBLES ELEMENTARY SCHOOL
BOURNE, MASSACHUSETTS

Change Order Budget Summary

Change Order	Change Order Amount	Budget	
-	-	\$ 1,545,518.00	Owner's Construction Contingency
-		\$ 2,920,366.00	PFA Amendment
1	\$ 22,114.01		CR-001; CR-002R3
2	\$ 32,209.44		CR-003; CR-006; CR-008; CR-009; CR-011
3	\$ 13,561.47		CR-10R2; CR 12R1
4	\$ 28,669.16		CR-007A; CR014; CR-015
5	\$ 74,391.91		CR-016R1; CR-017; CR-018R1; CR-022R1
6	\$ 5,695.69		CR-020; CR-023; CR-027; CR-030; CR-032R1
7	\$ 31,541.76		CR-013R2; CR-026; CR-031
8	\$ 18,547.51		CR-029R2; CR-033; CR-037; CR-043; CR-044R1
9	\$ 31,574.09		CR-024; CR-036R1; CR-041; CR-045; CR-049; CR-051
10	\$ (42,944.82)		CR-005R1; CR-034R1; CR-055; CR-056
11	\$ 11,597.32		CR-054; CR-058; CR-062; CR-065
12	\$ 3,946.62		CR-63; CR-72
13	\$ 4,565.68		CR-61; CR-66; CR-73

	Change Order Total	Budget Total	Budget Balance
TOTAL	\$ 235,469.84	\$ 4,465,884.00	\$ 4,230,414.16

Flansburgh Architects

Change Order #13 Summary

7/11/19

Change Proposal Number	Change Value
COR 061 – No cost change to dispose of specified salvaged items.	\$ 0.00
COR 066 – Install CO detector in Mech Rm. 137	\$3,103.76
COR 073 – Furnish and install AED Cabinet with battery backup.	\$1,461.92
Total Change Order Value	\$4,565.68

COR 061 – No cost change to dispose of specified salvaged items. \$0.00

Contract documents originally called for (3) items to be salvaged from the existing Peebles School (built-in bookcases, temporary office partitions and a chair lift at the stage). The school no longer wished to save these items. Cost associated with additional disposal of this material is offset by cost savings of not having to salvage work.

COR 066 – Install CO detector in Mech Rm. 137. \$3,103.76

BFD requested the addition of a CO detector in Mech. Rm. 137, detector is tied into the Fire Alarm Control Panel. Work was performed on a T&M basis, verified by OPM.

COR 073 – Furnish and install AED Cabinet with battery backup. \$1,461.92

Installation of an AED (automated external defibrillator) cabinet as requested by school. The existing defibrillator was brought over from the Peebles School. This change is for a new (semi-recessed) cabinet only.

Change Order

PROJECT: New Pebbles Elementary School
 (Name,Address) 70 Trowbridge Road
 Bourne, MA 02532

CHANGE ORDER NUMBER: **13**

INITIATION DATE: July 11, 2019

TO (Contractor): Brait Builders Corp.
 57 Rockwood Rd., Suite 3
 Marshfield, MA 02050

ARCHITECTS PROJECT NO: 1514.00

CONTRACT FOR: New Construction

CONTRACT DATE: November 30, 2017

You are directed to make the following changes in this Contract:

PCO #	PR #	CCD #	Description	Time (days)	Amount
61	32		Delete salvage of (3) existing building items per Owner	0	\$0.00
66			Install CO detector in Mech. Rm. 137 per Bourne FD	0	\$3,103.76
73	38		Add AED cabinet per Owner	0	\$1,461.92

Total ADD **\$4,565.68**

Not valid until signed by both the Owner and Architect. Signature of the contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time. Reservations of rights for additional time extensions, costs or damages indicated on the attached materials shall be void and superseded by the changes identified on this cover sheet to the Contract Sum and Contract Time for the items included in this Change Order.

The original (Contract Sum) (Guaranteed Maximum Cost) was	\$27,990,000.00
Net change by previously authorized Change Orders	\$230,904.16
The (Contract Sum) (Guaranteed Maximum Cost) prior to this Change Order Was	\$28,220,904.16
The (Contract Sum) (Guaranteed Maximum Cost) Will be (Increased) by this Change Order	\$4,565.68
The new (Contract Sum) (Guaranteed Maximum Cost) including this Change Order Will be	\$28,225,469.84
The Contract Time will be (Unchanged) by	(0) Days
The Date of Substantial Completion as of the date of this Change Order therefore is:	
	Phase 1 May 20, 2019
	Phase 2 August 16, 2019
	Phase 3 November 18, 2019

Authorized:

Flansburgh Architects, Inc.

Brait Builders Corp.

Town of Bourne

ARCHITECT

CONTRACTOR

OWNER

77 North Washington St.
 Boston, MA 02114

57 Rockwood Road
 Suite 3
 Marshfield, MA 02050

Town of Bourne
 24 Perry Avenue
 Buzzards Bay, MA 02532

BY _____

BY _____

BY _____

DATE _____

DATE _____

DATE _____



Change Request

To: Jay Williams
Flansburgh Architects
77 N. Washington Street
Boston, MA 02114-1910
Ph: (617) 367-3970

Number: 61
Date: 3/5/19
Job: PES-2017 Peebles ES
Phone:

Description: COR#61 PR#32 Delete Salvage Items

No cost change order to dispose of "specified" salvage items in lieu of relocation.

	Subtotal:	<u><u>\$0.00</u></u>
	Total:	<u><u>\$0.00</u></u>

If you have any questions, please contact me at (781)837-6400.

Submitted by: Robert A Brait
Brait Builders Corp.

Approved by: _____
Date: _____



Change Request

To: Jay Williams
Flansburgh Architects
77 N. Washington Street
Boston, MA 02114-1910
Ph: (617) 367-3970

Number: 66
Date: 4/8/19
Job: PES-2017 Peebles ES
Phone:

Description: COR#66 Response to RFI#249 Added Mech Rm 137 CO Detector

In response to RFI#249, this is the Time and Material cost to install the CO Detector in Mech Rm 137.

Work performed by subcontractors:

Description	Subcontractor			Price
Electrical	Systems Contracting			\$2,898.00
		Subtotal:		\$2,898.00
		Subtotal:		\$2,898.00
	OH&P	\$2,898.00	5.00%	\$144.90
	BOND	\$3,042.90	2.00%	\$60.86
			Total:	\$3,103.76

If you have any questions, please contact me at (781)837-6400.

Submitted by: Robert A Brait
Brait Builders Corp.

Approved by: _____
Date: _____



Change Request

To: Jay Williams
Flansburgh Architects
77 N. Washington Street
Boston, MA 02114-1910
Ph: (617) 367-3970

Number: 73
Date: 5/31/19
Job: PES-2017 Peebles ES
Phone:

Description: COR#73 PR#38 AED Cabinet with Battery Backup

This is the cost to F&I an onsite AED Defibrillator cabinet with batter backup.

Work performed by subcontractors:				
Description	Subcontractor			Price
Metal Lockers	Earth Safe, Inc			\$1,365.00
			Subtotal:	\$1,365.00
			Subtotal:	\$1,365.00
	OH&P	\$1,365.00	5.00%	\$68.25
	BOND	\$1,433.25	2.00%	\$28.67
			Total:	\$1,461.92

If you have any questions, please contact me at (781)837-6400.

Submitted by: Robert A Brait
Brait Builders Corp.

Approved by: _____
Date: _____