

## PROJECT MINUTES

Project:	New Bourne Intermediate School	Project No.:	15041
Prepared by:	Joel Seeley	Meeting Date:	12/19/19
Re:	School Building Committee Meeting	Meeting No:	77
Location:	Veterans Memorial Community Center	Time:	6:30pm
Distribution:	School Building Committee Members, Attendees (MF)		

## Attendees:

PRESENT	NAME	AFFILIATION	VOTING MEMBER
✓	James L. Potter	Chairman, School Building Committee	<b>Voting Member</b>
✓	Peter J. Meier	Board of Selectmen	<b>Voting Member</b>
	Christopher Hyldburg	School Committee	<b>Voting Member</b>
✓	Natasha Scarpato	Member at Large	<b>Voting Member</b>
	Donna Buckley	Member at Large	<b>Voting Member</b>
✓	Richard A. Lavoie	Finance Committee	<b>Voting Member</b>
✓	William Meier	Building Trade Expert	<b>Voting Member</b>
		School Committee	<b>Voting Member</b>
✓	Frederick H. Howe	Member at Large, Vice-Chairman School Building Committee	<b>Voting Member</b>
✓	Perry P. Davis, EdD	Interim Superintendent of Schools, BPS	<b>Voting Member</b>
✓	Jordan Geist	Director of Business Services, BPS	Non-Voting Member
	Anthony Schiavi	Town Administrator	Non-Voting Member
✓	Paul O'Keefe	Local Official Responsible for Building Maintenance	Non-Voting Member
✓	Elizabeth A. Carpenito	Principal, BES	Non-Voting Member
	Kathy Anderson	Elementary/Special Education Secretary	Non-Voting Member
✓	Janey Norton	Principal, PES	
✓	Bill Beatrice	FAI, Architect	
	Robert Brait	Brait Builders (BBC) General Contractor	
✓	Michael Brait	Brait Builders (BBC) General Contractor	
✓	Joel Seeley	SMMA, OPM	

Item #	Action	Discussion
77.1	Record	Call to Order, 6:30 PM.
77.2	Record	A motion was made by P. Meier and seconded by P. Davis to approve the 11/21/19 School Building Committee meeting minutes. No discussion, motion passed unanimous by those attending, one abstention.
77.3	Record	J. Seeley distributed and reviewed the Budget Tracking Form thru 11/30/19, attached, for the Total Project Budget.
77.4	Record	Warrant No. 50 was reviewed.  A motion was made by P. Meier and seconded by F. Howe to approve Warrant No. 50. No discussion, motion passed unanimous.
77.5	Record	B. Beatrice distributed and reviewed Change Order No. 18, dated 12/18/19 in the amount of \$13,212.77, Change Order Description Form and Change Order Contingency Summary Form, all attached.  Committee Discussion:  <ol style="list-style-type: none"> <li>1. R. Lavoie asked is COR 95 a design or construction issue? <i>B. Beatrice indicated COR 95 is for the work to reduce the angle of the grassed slope on the east side of the tennis courts to mitigate erosion. The design showed a steep slope that was made steeper by the contractor's installation of a wider gravel strip along the top of the slope. The work involved in the COR reduces the angle of the slope and deletes the gravel strip.</i></li> <li>2. R. Lavoie asked why is the Town paying for COR 43 if it was a design issue? <i>J. Potter indicated that discussion can be addressed at the end of the project with FAI.</i></li> </ol> <p>A motion was made by P. Meier and seconded by F. Howe to approve Change Order No. 18, dated 12/18/19 in the amount of \$13,212.77 and recommend signature by A. Schiavi. No discussion, motion passed unanimous.</p>
77.6	Record	J. Seeley distributed and reviewed Budget Revision Request No. 2, dated 12/19/19 reallocating \$30,000 from Pro-Pay Code 0507-0000 Owner's Construction Contingency to Pro-Pay Code 0701-0000 FFE to fund the additional FFE, and reallocating \$65,000 from Pro-Pay Code 0507-0000 Owner's Construction Contingency to Pro-Pay Code 0703-0000 Computer Equipment to fund the additional Computer Equipment.  Committee Discussion:  <ol style="list-style-type: none"> <li>1. P. Davis asked if the additional expenditures are reimbursable? <i>J. Seeley indicated no, the additional expenditures are not reimbursable.</i></li> <li>2. R. Lavoie asked if any other expenditures are needed for FFE or Computer Equipment? <i>J. Norton indicated there may be a need for a counter in the cafeteria.</i></li> </ol>

Item #	Action	Discussion
		<p>A motion was made by P. Meier and seconded by P. Davis to approve Budget Revision Request No. 2, dated 12/19/19 and recommend signature by A. Schiavi, P. Davis and C. Hyldburg. No discussion, motion passed unanimous.</p>
77.7	Record	<p>J. Seeley distributed and reviewed the final Utility Rebate from Cape Light Compact and National Grid, attached. The rebate from Cape Light will be \$77,158 and from National Grid \$11,350.56.</p> <p>Committee Discussion:</p> <ol style="list-style-type: none"> <li>1. R. Lavoie asked if the rebate is to the school department or the Town? <i>J. Geist indicated the rebate is to the Town.</i></li> <li>2. R. Lavoie asked if the electric car charging stations can be used by teachers and staff? <i>P. Davis indicated they are currently locked on weekdays between 6:30am to 6:30pm, after or before which the public can use for free. The school department will be developing a policy on use.</i></li> </ol>
77.8	Record	<p>B. Beatrice provided an update on the construction. The exterior punch list work has been completed and will be back punched by the civil engineer next week. The site sign is anticipated to be installed in the next two weeks. The Commissioning punch list is down to five items which are expected to be completed next week.</p>
77.9	Record	<p>M. Brait distributed and reviewed the Roof Leak report from Thompson and Lichtner, dated 12/13/19 and attached. The remaining roof leaks will be repaired on 12/23/19 and the repairs to the damaged interior finishes will be completed during the Christmas break. M. Brait apologized for the leaks and indicated Brait Builders is working diligently to resolve them.</p>
77.10	Record	<p>B. Beatrice distributed and reviewed the Phase 2/3 Substantial Completion Certificate, attached.</p> <p>A motion was made by R. Lavoie and seconded by N. Scarpato to approve the Phase 2/3 Substantial Completion Certificate and recommend signature by A. Schiavi. No discussion, motion passed unanimous.</p>
77.11	Record	<p>J. Seeley distributed and reviewed the DCAMM Evaluations for the Electrical Filed-Subcontractor and General Contractor recommended by the Construction Working Group, attached.</p> <p>A motion was made by P. Meier and seconded by P. Davis to approve the DCAMM Evaluations for the Electrical Filed-Subcontractor and General Contractor and recommend signature by A. Schiavi. No discussion, motion passed unanimous.</p>
77.12	Record	<p>New or Old Business</p> <ol style="list-style-type: none"> <li>1. W. Meier asked about the status of the LEED Submission?</li> </ol>

Project: New Bourne Intermediate School

Meeting Date: 12/19/19

Meeting No.: 77

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Item #	Action	Discussion
		<i>B. Beatrice indicated BBC has one element to submit and the Commissioning Agent has to finalize their submission. The project is tracking above the 50 points required for MSBA.</i>
77.13	Record	Next <b>SBC Meeting: January 16, 2019 at 6:30 pm</b> at the Veterans Memorial Community Center.
77.14	Record	A Motion was made by P. Meier and seconded by F. Howe to adjourn the meeting. No discussion, motion passed unanimous.

Attachments: Agenda, Budget Tracking Form, Change Order No. 18, Budget Revision Request No. 2, Utility Rebate from Cape light Compact and National Grid, roof leak report from Thompson and Lichtner, Phase 2/3 Substantial Completion Certificate, DCAMM Evaluations for the Electrical Filed-Subcontractor and General Contractor

The information herein reflects the understanding reached. Please contact the author if you have any questions or are not in agreement with these Project Minutes

# PROJECT MEETING SIGN-IN SHEET

Project: Bourne Intermediate School  
 Prepared by: Joel Seeley  
 Re: School Building Committee Meeting  
 Location: Veterans Community Center

Project No.: 15041  
 Meeting Date: 12/19/2019  
 Meeting No: ~~17~~ 18  
 Time: 6:30pm

Distribution: Attendees, (MF)

SIGNATURE	ATTENDEES	EMAIL	AFFILIATION
	James L. Potter	<a href="mailto:onsetjp@juno.com">onsetjp@juno.com</a>	Chairman, School Building Committee
	Peter J. Meier	<a href="mailto:pmeier@townofbourne.com">pmeier@townofbourne.com</a>	Board of Selectmen
	Christopher Hyldburg	<a href="mailto:chrish@alpha-1.com">chrish@alpha-1.com</a>	School Committee
	Natasha Scarpato	<a href="mailto:scarpato4@comcast.net">scarpato4@comcast.net</a>	Member-At-Large
	Donna Buckley	<a href="mailto:d.j.buckley23@gmail.com">d.j.buckley23@gmail.com</a>	Member-At-Large
	Richard A. Lavoie	<a href="mailto:Rich.Lavoie@gmail.com">Rich.Lavoie@gmail.com</a>	Finance Committee
	William Meier	<a href="mailto:Dusty22752@aol.com">Dusty22752@aol.com</a>	Building Trade Expert
			School Committee
	Frederick H. Howe	<a href="mailto:rckhowe9@gmail.com">rckhowe9@gmail.com</a>	Member-At-Large
	Perry Davis	<a href="mailto:pdavis@bourneps.org">pdavis@bourneps.org</a>	Superintendent of Schools, BPS
	Jordan Geist	<a href="mailto:jgeist@bourneps.org">jgeist@bourneps.org</a>	Director of Business Services, BPS
	Anthony Schiavi	<a href="mailto:aschiavi@townofbourne.com">aschiavi@townofbourne.com</a>	Town Administrator
	Paul O'Keefe	<a href="mailto:mmachief@gmail.com">mmachief@gmail.com</a>	Local Official Resp. for Building Maintenance
	Elizabeth A. Carpenito	<a href="mailto:ecarpenito@bourneps.org">ecarpenito@bourneps.org</a>	Principal, BES
	Kathy Anderson	<a href="mailto:kanderson@bourneps.org">kanderson@bourneps.org</a>	Elementary/Special Education Secretary
✓	Janey Norton	<a href="mailto:jnorton@bourneps.org">jnorton@bourneps.org</a>	Principal, PES
✓	Bill Beatrice	<a href="mailto:bbeatrice@flansburgh.com">bbeatrice@flansburgh.com</a>	Flansburgh Architects (FAI)
	Robert Brait	<a href="mailto:rbrait@braitbuilders.com">rbrait@braitbuilders.com</a>	Brait Builders Corporation (BBC)
	Joel Seeley	<a href="mailto:jseeley@smma.com">jseeley@smma.com</a>	SMMA
	<b>MICHAEL BRAIT</b>	<b>M.BRAIT@BRAITBUILDERS.COM</b>	

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## Agenda

Project:	Bourne Intermediate School	Project No.:	15041
Re:	School Building Committee Meeting	Meeting Date:	12/19/2019
Meeting Location:	Veterans Memorial Community Center	Meeting Time:	6:30 PM
Prepared by:	Joel Seeley	Meeting No.:	77
Distribution:	Committee Members (MF)		

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1. Call to Order
2. Approval of Minutes
3. Approval of Invoices and Commitments
4. Budget Revision Request No. 2
5. Change Order No. 18
6. Utility Incentive Rebate Update
7. Construction Update
  - Phase 2/3 Substantial Completion
  - Roof Leaks
8. DCAMM Evaluation Review
9. New or Old Business
10. Public Comments
11. Next Meeting: January 16, 2019
12. Adjourn

Symmes Maini & McKee Associates, Inc. (SMMA) Bourne School District Bourne Peebles Elementary School BUDGET SUMMARY									
BUDGET TRACKING FORM as of: 11/30/2019									
Propay code #	Name	Original PS&B Budget 11/2/2016	Budget Revisions	Current Budget A	Contract Amount B	Expended C	Remaining Contract Amount D	Additional Projected Amount E	(A - B - E) Budget Balance
1	Feasibility Study Agreement								
0001-0000	OPM Feasibility Study	125,000.00		125,000.00	117,100.00	117,100.00	-	-	7,900.00
0002-0000	A&E Feasibility Study	365,000.00	19,125.00	384,125.00	374,875.00	374,875.00	9,250.00	-	-
0003-0000	Environmental and Site	140,000.00		140,000.00	77,803.00	75,053.00	2,750.00	-	62,197.00
0004-0000	Other	120,000.00	(19,125.00)	100,875.00	10,672.13	672.13	10,000.00	-	90,202.87
	<b>Feasibility Study Agreement Subtotal</b>	<b>\$ 750,000.00</b>	<b>\$ -</b>	<b>\$ 750,000.00</b>	<b>\$ 589,700.13</b>	<b>\$ 567,700.13</b>	<b>\$ 22,000.00</b>	<b>\$ -</b>	<b>\$ 160,299.87</b>
	<b>Administration</b>								
0101-0000	Legal Fees	50,000.00		50,000.00	-	-	-	-	50,000.00
	<b>Owner's Project Manager</b>								
0102-0400	> Design Development	50,000.00		50,000.00	50,000.00	50,000.00	-	-	-
0102-0500	> Construction Contract Documents	90,000.00		90,000.00	90,000.00	90,000.00	-	-	-
0102-0600	> Bidding	50,000.00		50,000.00	50,000.00	50,000.00	-	-	-
0102-0700	> Construction Contract Administration	800,000.00		800,000.00	800,000.00	752,000.00	48,000.00	-	-
0102-0800	> Closeout	54,863.00		54,863.00	54,863.00	-	54,863.00	-	-
0102-0900	> Extra Services	40,000.00		40,000.00	-	-	-	-	40,000.00
0102-1000	> Reimbursable & Other Services	15,000.00		15,000.00	3,938.00	3,190.00	748.00	-	11,062.00
0102-1100	> Cost Estimates	50,000.00		50,000.00	41,745.00	41,745.00	-	-	8,255.00
0103-0000	Advertising	5,000.00		5,000.00	1,043.04	1,043.04	-	-	3,956.96
0104-0000	Permitting	50,000.00	(40,000.00)	10,000.00	165.00	165.00	-	-	9,835.00
0105-0000	Owner's Insurance	20,000.00		20,000.00	-	-	-	-	20,000.00
0199-0000	Other Administrative Costs	20,000.00	40,000.00	60,000.00	21,957.70	19,171.07	2,786.63	-	38,042.30
	<b>Administration Subtotal</b>	<b>\$ 1,294,863.00</b>	<b>\$ -</b>	<b>\$ 1,294,863.00</b>	<b>\$ 1,113,711.74</b>	<b>\$ 1,007,314.11</b>	<b>\$ 106,397.63</b>	<b>\$ -</b>	<b>\$ 181,151.26</b>
	<b>Architecture and Engineering</b>								
	<b>Basic Services</b>								
0201-0400	> Design Development	530,000.00		530,000.00	530,000.00	530,000.00	-	-	-
0201-0500	> Construction Contract Documents	1,060,000.00		1,060,000.00	1,060,000.00	1,060,000.00	-	-	-
0201-0600	> Bidding	130,000.00		130,000.00	130,000.00	130,000.00	-	-	-
0201-0700	> Construction Contract Administration	874,000.00		874,000.00	874,000.00	874,000.00	0.00	-	-
0201-0800	> Closeout	132,037.00		132,037.00	132,037.00	-	132,037.00	-	-
0201-9900	> Other Basic Services	-		-	-	-	-	-	-
	<b>BASIC SERVICES SUBTOTAL</b>	<b>\$ 2,726,037.00</b>	<b>\$ -</b>	<b>\$ 2,726,037.00</b>	<b>\$ 2,726,037.00</b>	<b>\$ 2,594,000.00</b>	<b>\$ 132,037.00</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>Reimbursable Services</b>								
0203-0100	> Construction Testing	40,000.00		40,000.00	-	-	-	-	40,000.00
0203-0200	> Printing (over minimum)	20,000.00		20,000.00	-	-	-	-	20,000.00
0203-9900	> Other Reimbursable Costs	100,000.00		100,000.00	6,047.00	5,647.40	399.60	-	93,953.00
0204-0200	> Hazardous Materials	100,000.00		100,000.00	80,767.50	-	80,767.50	-	19,232.50
0204-0300	> Geotech & Geo-Env.	80,000.00		80,000.00	20,955.00	5,500.00	15,455.00	-	59,045.00
0204-0400	> Site Survey	60,000.00		60,000.00	19,580.00	19,580.00	-	-	40,420.00
0204-0500	> Wetlands	5,000.00		5,000.00	-	-	-	-	5,000.00
0204-1200	> Traffic Studies	40,000.00		40,000.00	-	-	-	-	40,000.00
	<b>Architectural and Engineering Subtotal</b>	<b>\$ 3,171,037.00</b>	<b>\$ -</b>	<b>\$ 3,171,037.00</b>	<b>\$ 2,853,386.50</b>	<b>\$ 2,624,727.40</b>	<b>\$ 228,659.10</b>	<b>\$ -</b>	<b>\$ 317,650.50</b>

Symmes Maini & McKee Associates, Inc. (SMMA) Bourne School District Bourne Peebles Elementary School BUDGET SUMMARY									
BUDGET TRACKING FORM as of: 11/30/2019									
CM @ Risk Preconstruction Services									
	Original PS&B Budget 11/2/2016	Budget Revisions	Current Budget	Contract Amount	Expended	(B - C) Remaining Contract Amount	Additional Projected Amount	(A - B - E) Budget Balance	
0502-0001	\$ 30,910,366.00	\$ (2,920,366.00)	\$ 27,990,000.00	\$ 28,243,757.60	\$ 28,047,190.90	\$ 196,566.70	\$ -	\$ (253,757.60)	
89	CSI Description								
89	0502-0100		1,812,505.00	1,812,505.00	1,654,124.36	158,380.64	-	-	
89	0502-0200		636,500.00	636,500.00	635,550.00	950.00	-	-	
89	0502-0300		1,856,811.10	1,856,811.10	1,856,811.10	-	-	-	
89	0502-0400		1,826,850.00	1,826,850.00	1,826,850.00	-	-	-	
89	0502-0500		2,455,284.50	2,455,284.50	2,455,284.50	-	-	-	
89	0502-0600		456,000.00	456,000.00	456,000.00	-	-	-	
89	0502-0700		2,238,010.00	2,238,010.00	2,238,010.00	-	-	-	
89	0502-0800		1,120,135.50	1,120,135.50	1,120,135.50	-	-	-	
89	0502-0900		2,822,394.90	2,822,394.90	2,822,394.90	-	-	-	
89	0502-1000		276,640.00	276,640.00	274,791.30	1,848.70	-	-	
89	0502-1100		499,225.00	499,225.00	499,225.00	-	-	-	
89	0502-1200		406,120.25	406,120.25	406,120.25	-	-	-	
89	0502-1400		113,050.00	113,050.00	113,050.00	-	-	-	
89	0502-2100		328,818.75	328,818.75	328,818.75	-	-	-	
89	0502-2200		981,350.00	981,350.00	981,350.00	-	-	-	
89	0502-2300		2,730,300.00	2,730,300.00	2,730,300.00	-	-	-	
89	0502-2600		2,475,605.00	2,475,605.00	2,475,605.00	-	-	-	
89	0502-3100		2,373,404.00	2,373,404.00	2,373,403.82	0.18	-	-	
89	0502-3200		419,900.00	419,900.00	414,523.00	5,377.00	-	-	
89	0502-3300		761,596.00	761,596.00	761,596.00	-	-	-	
89	0502-9900		1,399,500.00	1,399,500.00	1,400,293.72	(793.72)	-	-	
89	0508-0000		253,757.60	253,757.60	222,953.70	30,803.91	-	-	253,757.60
89	<b>Construction Budget Subtotal</b>	\$ 30,910,366.00	\$ 28,243,757.60	\$ 28,243,757.60	\$ 28,047,190.90	\$ 196,566.70	\$ -	\$ (0.00)	
	<b>Alternates</b>								
90	0506-0000	-	-	-	-	-	-	-	-
90	0506-0000	-	-	-	-	-	-	-	-
	<b>Alternates Subtotal</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Miscellaneous Project Costs</b>								
94	0601-0000	84,000.00	84,000.00	24,550.90	24,550.90	-	-	59,449.10	
95	0602-0000	100,000.00	100,000.00	99,000.00	96,502.07	2,497.93	-	1,000.00	
96	0603-0000	-	-	-	-	-	-	-	
97	0699-0000	40,000.00	40,000.00	32,278.00	-	32,278.00	-	7,722.00	
	<b>Miscellaneous Project Costs Subtotal</b>	\$ 224,000.00	\$ 224,000.00	\$ 155,828.90	\$ 121,052.97	\$ 34,775.93	\$ -	\$ 68,171.10	
	<b>Furnishings and Equipment</b>								
99	0700-0000	690,000.00	690,000.00	723,697.11	673,177.73	50,519.38	-	(13,697.11)	
0702-0000	Equipment								
101	0703-0000	690,000.00	690,000.00	688,325.44	672,206.44	16,119.00	-	1,674.56	
	<b>Furnishings and Equipment Subtotal</b>	\$ 1,380,000.00	\$ 1,400,000.00	\$ 1,412,022.55	\$ 1,345,384.17	\$ 66,638.38	\$ -	\$ (12,022.55)	
	<b>Owner's Construction Contingency</b>								
103	0507-0000	1,545,518.00	4,192,126.40	-	-	-	-	4,192,126.40	
104	0801-0000	643,257.00	643,257.00	-	-	-	-	643,257.00	
	<b>Contingency Subtotal</b>	\$ 2,188,775.00	\$ 4,835,383.40	\$ 2,646,608.40	\$ -	\$ -	\$ -	\$ 4,835,383.40	
	<b>Total Project Budget</b>	\$ 39,919,041.00	\$ 39,919,041.00	\$ 34,368,407.42	\$ 33,713,369.68	\$ 655,037.74	\$ -	\$ 5,550,633.58	



TO: Director of Capital Planning  
 FROM: Perry P. Davis, ED. D  
 Bourne Public Schools  
 Bourne Intermediate School *formerly known as the James F. Peebles Elementary School*  
 MSBA Project ID Number: 201400360010  
 DATE: December 19, 2019  
 RE: Project Funding Agreement Budget Revision Request, NUMBER: 2

Pursuant to Section 3.6 of the Project Funding Agreement between the TOWN OF BOURNE (the "District") and the MASSACHUSETTS SCHOOL BUILDING AUTHORITY (the "Authority"), the District hereby requests a revision to the Total Project Budget, Exhibit A, dated July 20, 2018 for the Bourne Intermediate School formerly known as the James F. Peebles Elementary School Project. As required, the District has provided the information outlined in the table below to indicate the Total Project Budget categories (line items) affected, the amounts needed and the reasons for the proposed revision.

The District acknowledges and agrees that it will not seek reimbursement from the Authority for any costs that exceed the already approved line item limits set forth in Exhibit A until after the Authority has accepted this Total Project Budget Revision Request, and the Authority's ProPay system has been adjusted accordingly.

The District further acknowledges and agrees that in accordance with Sections 3.6 and 3.7 of the Project Funding Agreement, any revisions to the Total Project Budget will not result in an increase to the Total Facilities Grant amount set forth in Section 2.1 of the Project Funding Agreement.

The District further acknowledges and agrees that the need for these revisions to the Total Project Budget have been identified in the OPM monthly report as required pursuant to the Contract for Owner's Project Management Services between the District and the OPM.

The District further acknowledges and agrees that all of the information contained in this Total Project Budget Revision Request has been reviewed and approved by the TOWN OF BOURNE's School Building Committee, and it further certifies and acknowledges that the funds to pay for the costs associated with these proposed revisions are available as indicated by the signatures noted below.

**Table 1: Owner's Contingency Budget Revision**

Use Table 1 below for identification of expenditures against the Owner's contingency. The Total Owner's Contingency in the Current Total Project Budget, Exhibit A of the PFA dated July 20, 2018 is \$3,045,710. (Please attach all supporting documentation, e.g., executed contracts, amendments and/or supporting invoices for reimbursable expenses)

						MSBA USE ONLY			
From Classification Code	From Classification Name	To Classification Code	To Classification Name	Budget Revision Amount	Reason for transfer	Amount Remaining in Owner's Contingency	Ineligible/Cost/Scope Items excluded from the Total Facilities Grant		Note if any
							New Scope Exclusion	Transfer Scope Exclusion	
0507-0000	Owner's Construction Contingency	0701-0000	Furnishings	\$30,000.00	Additional FFE requested by Owner	\$4,192,126.40			
0507-0000	Owner's Construction Contingency	0703-0000	Computer Equipment	\$65,000.00	Additional Educational Technology requested by Owner.	\$4,192,126.40			

By signing this Total Project Budget Revision Request, I hereby certify that I have read and understand the terms of this Request and further certify that the information supplied by the District in the tables is true, accurate and complete.

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**By: Anthony E. Schiavi** **By: Perry P. Davis, ED. D** **By: Christopher Hyldburg**  
**Title: Chief Executive Officer** **Title: Interim Superintendent of Schools** **Title: Chair of the School Committee**  
**Date: December 19, 2019** **Date: December 19, 2019** **Date: December 19, 2019**



MASSACHUSETTS SCHOOL BUILDING AUTHORITY

Date: \_\_\_\_\_

**By (Please Print):** \_\_\_\_\_ **Title: Director of** \_\_\_\_\_

# Cape Light Compact JPE - Commercial and Industrial Incentive Application

Application Date:	12/09/2019
Enrollment Number:	1278145
Project Description:	Peebles Elementary School New Constr
Program:	C1a-C&I New Buildings & Major Renovations - Muni
Customer Name:	TOWN OF BOURNE
Account Number:	29803260016
Installation Address:	70 TROWBRIDGE RD BOURNE, MA 02532

REMIT:	
Incentive Recipient:	TOWN OF BOURNE
Mailing Address:	24 PERRY AVE BOURNE, MA 02532
Contact Name:	JORDAN GEIST
Contact Telephone:	JGEIST@BOURNEPS.ORG (508) 759-0660
Tax ID #:	04-6001093

Invoice #:	1278145
<b>024313020-5772:</b>	<b>\$77,158.00</b>
Approved:	

Measure Description	Quantity	Incentive	Electric Savings				MMBTU Savings		
			kWh	Max kW	Winter kW	Summer kW	Natural Gas	Oil	Propane
E19C1a010: HVAC - Custom	1	\$40,909.00	62,162	43.700	5.400	43.700	0.00	0.00	0.00
E19C1a018: Lighting Systems - Interior	1	\$32,979.00	85,613	24.700	24.700	12.300	0.00	0.00	0.00
E19C1a019: Lighting Systems - Exterior	1	\$3,270.00	19,379	4.510	4.510	2.796	0.00	0.00	0.00
<b>Total</b>		<b>\$77,158.00</b>							

**National Grid Gas Incentive**

**\$11,350.56**

**CERTIFICATE OF  
SUBSTANTIAL  
COMPLETION**

*AIA DOCUMENT G704*

Distribution to:	
<input checked="" type="checkbox"/>	Owner
<input checked="" type="checkbox"/>	Architect
<input checked="" type="checkbox"/>	Contractor
<input checked="" type="checkbox"/>	Field
<input type="checkbox"/>	Other

PROJECT: James F. Peebles Elementary School  
(name, address) 70 Trowbridge Road  
Bourne, MA 02532

ARCHITECT: Flansburgh Associates, Inc.

ARCHITECT'S PROJECT NUMBER: 1514.01

CONTRACTOR: Brait Builders Corporation

TO (Owner): Town of Bourne  
24 Perry Avenue  
Buzzards Bay, MA 02532

CONTRACT FOR: New school and site work

DATE OF ISSUANCE: 11/14/19

CONTRACT DATE: 11/30/17

**PROJECT OR DESIGNATED PORTION SHALL INCLUDE:**

Phase 2 and 3 site work associated with the James F. Peebles Elementary School, contract documents dated 12/1/17. All work is substantially complete minus the attached punch list.

The Work performed under this Contract has been reviewed and found to be substantially complete. The Date of Substantial Completion of the Project or portion thereof designated above is hereby established as 9/20/19 which is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below.

**DEFINITION OF DATE OF SUBSTANTIAL COMPLETION**

The Date of Substantial Completion of the Work of designated portion thereof is the Date certified by the Architect when construction is sufficiently complete, in accordance with the Contract Documents, so the Owner can occupy or utilize the Work or designated portion thereof for the use for which it is intended, as expressed in the Contract Documents.

A list of items to be completed or corrected, prepared by the Contractor and verified and amended by the Architect, is attached hereto. The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. The date of commencement of warranties for items on the attached list will be the date of final payment unless otherwise agreed to in writing.

Flansburgh Associates, Inc.

\_\_\_\_\_  
ARCHITECT BY DATE

The Contractor will complete or correct the Work on the list of items attached hereto within sixty (60) from the above Date of Substantial Completion.

Brait Builders Corporation

\_\_\_\_\_  
CONTRACTOR BY DATE




The Owner accepts the Work or designated portion thereof as substantially complete and will assume full possession thereof at  
noon (time) on 9/20/19 (date).









Town of Bourne

\_\_\_\_\_  
OWNER BY DATE

The responsibilities of the Owner and the Contractor for security, maintenance, heat, utilities, damage to the Work and insurance shall be as follows: *(Note - Owner's and Contractor's legal and insurance counsel should determine and review insurance requirements and coverage: Contractor shall secure consent of surety company, if any.)*  
Per contract documents.

ITEM #	ZONE	ROOM #	ROOM NAME	DEFICIENCY	TRADE (per Brait)	REVIEW DATE	REVIEW BY	COMPLETE	Comments	Value	
1				008 - Repair crack in stair tread at northwest building entrance. Note: The crack was mostly filled, but a small depression in the tread remains. The crack should be completely filled.		11/4/19	WDA				
2				009 - Site Furnishings - Waste receptacle relocated to match location shown on plans. Some joints between bike rack mounting posts and adjacent concrete pavement have not been adequately filled flush with finished grade and are holding water. Benches located along southern edge of playground have not been set on concrete pads per the plans.		11/4/19	WDA				
3				022 - Extend walkway providing access to fire department connection to face of building.		11/4/19	WDA				
4				027 - Playground Surfacing - Update 10/17/2019: As discussed in the field, the Contractor reconstructed a portion of the playground. The reconstruction included a portion of the perimeter flush concrete edging, resetting the perimeter fence in the reconstructed edge, and re-grading a section of the playground surface. While WDA observed that the slopes within the playground surface were improved, we were unable to identify a contiguous 48-inch-wide path around the perimeter of the swing structure that conforms to the slope requirements for walkways as required by 521 CMR. It appears that cross slopes within this area still exceed 2%, with slopes observed up to 4%. In addition, the new eggshell colored surface is encroaching into the purple central ring which is not consistent with the design plans.		11/4/19	WDA				
5				032 - Address raised timber planter cap conditions (i.e. warping, gaps in joints, cracking, and knotting). It is WDA's understanding that the caps are to be replaced with composite caps.		11/4/19	WDA				
6				033 - Cross slopes of the interior courtyard pavement exceed the 2% maximum slope allowed by 521 CMR. Cross slopes ranging from 2.3% - 3.2% were observed.		11/4/19	WDA				
7				035 - Running slopes of stair treads at loading dock exceed the 2% maximum allowed by the Building Code. Slopes up to 5.5% were observed.		11/4/19	WDA				
8				041 - Installation and establishment of lawns is incomplete. Update 10/17/2019: Phase I lawn areas are not yet acceptable. Lawn has not been established in disturbed areas formerly occupied by erosion control barriers.		11/4/19	WDA				
9				042 - Installation and establishment of wildflower meadows is incomplete. Update 10/17/2019: Phase I wildflower meadow areas are not yet acceptable. It does not appear that the limits of the wildflower meadow at the front of the site between the existing retaining wall and Trowbridge Road has been modified to match the plans. The wildflower meadow area east of the playground was re-seeded as part of the reconstruction of the east corner of the playground. It is not yet visually apparent if wildflower seed mix was used.		11/4/19	WDA				
10				046 - Slopes of the bituminous concrete landings at some doorways exceed the 2% maximum slope allowed by 521 CMR. Slopes up to 5.8% were observed.		11/4/19	WDA				
11				047 - Running slopes of the accessible walkways extending from the parking area adjacent to the loading dock to the building and to the fire department connection exceed the 5% maximum slope allowed by 521 CMR in places. Cross slopes ranging from 5.4% - 8.3% were observed.		11/4/19	WDA				
12				048 - The cross slope of the accessible walkway extending from the loading dock to the fire department connection exceeds the 2% maximum slope allowed by 521 CMR in places. Cross slopes up to 3.5% were observed.		11/4/19	WDA				
13				050 - A damaged fence panel was observed along the east side of the playground.		11/4/19	WDA				
14				051 - The ornamental metal pedestrian gate adjacent to the slide gate at the playground area does not close properly due to the latch striking the gate post. Update 8/7/2019: WDA observed on 8/6 that the gate now closes properly. However, it appears that a piece of the fork latch assembly was cut in order to facilitate proper closing of the gate. As a result, sharp edges under the fork latch were observed that must be removed.		11/4/19	WDA				
15				061 - The trees planted adjacent to the raised timber planters in the playground area do not match the species on the plans. Contractor to provide botanical name of species installed to determine if replacement is necessary. Update 10/28/2019: It is WDA's understanding that the species planted is <i>Carpinus betulus</i> 'Fastigiata' (Columnar European Hornbeam). While WDA considers this species acceptable for the location, we have had some hardness issues with this particular species in recent years. Since the trees have already been installed, they may remain in place. However, the Contractor should be advised that should one or more of them fail, we will suggest replacing them all with the species shown on the plans so that there is a consistent tree species in this area. 11/1/19 - Per conversations with WDA - should the European Hornbeam fail within the warranty period, it must be replaced with the same species (European Hornbeam) - to maintain a consistent line of the same types of tree. This item can be considered closed.		11/4/19	WDA	Complete			
16				001 - It appears that slopes within some portions of the accessible parking spaces and striped loading zones in the main parking lot exceed the 2% maximum slope allowed by 521 CMR. Slopes up to 2.8% were observed.		11/4/19	WDA				
17				002 - It appears that slopes within some portions of the accessible parking space and striped loading zone adjacent to the loading dock exceed the 2% maximum slope allowed by 521 CMR. Slopes up to 4.7% were observed.		11/4/19	WDA				
18				003 - As previously indicated in Field Report 004, the high side curb cut and ramp at the intersection of the entrance and return loop driveways does not appear to be constructed per the plans. There appears to be a mounding of the pavement leading up to the sidewalk level landing area at the high side curb cut. The mounding appears to create an area within the crosswalk that exceeds the 5% maximum running slope and 2% maximum cross slope allowed by 521 CMR. The level landing also exceeds the 2% maximum cross slope allowed by 521 CMR. The expansion joint at the top of the curb cut ramp has not been properly sealed. The detectable warning panels were re-installed to follow the back of the flush curb, however significant gaps between the panels and the back of the flush curb were observed. Update 10/17/2019: The surface grading of the cross walk and sidewalk level landing area has not been addressed. The expansion joint at the top of the ramp has been sealed. The gaps between the detectable warning panels and the back of the flush curb have been sealed.		11/4/19	WDA				
19				005 - It appears that the cross slope of the accessible sidewalk leading from the accessible parking space to the loading dock exceeds the 2% maximum slope allowed by 521 CMR. Slopes up to 2.4% were observed.		11/4/19	WDA				
20				006 - The accessible walkway leading from the accessible parking space to the western entrance of the tennis courts exceeds the 5% maximum running slope and 2% maximum cross slope allowed by 521 CMR. Running slopes up to 5.4% and cross slopes up to 2.8% were observed.		11/4/19	WDA				

ITEM #	ZONE	ROOM #	ROOM NAME	DEFICIENCY	TRADE (per Brait)	REVIEW DATE	REVIEW BY	COMPLETE	Comments	Value
21				007 - Construction of the tennis courts is incomplete (i.e. surfacing, striping, nets/posts have not been installed). The Contractor should be aware that the slope of the court pavement adjacent to the nets/posts is inconsistent with the rest of the court area and far exceeds the design grades. Slopes of up to 4.9% were observed. In addition, puddling of water was observed at a low point in the court pavement near the maintenance gate. Update 10/17/2019: Net posts and tennis court color coat/stripping have been installed. However, the inconsistent slope of the court pavement adjacent to the nets/posts along the centerline of the courts has not been addressed. No puddling of water was observed on the court surface. Nets are scheduled to be installed Friday.		11/4/19	WDA			
22				008 - Locations of Fuel Efficient / Electric Vehicle parking spaces and Electric Vehicle chargers/charging stations in the main parking lot and in the parking area adjacent to the loading dock do not match the "Green Vehicles" LEED exhibit, dated August 30, 2018. Update 10/28/2019: Check with FAI regarding LEED. Note - Per FAI review of LEED requirements - location of charging stations as installed in the field is compliant. This item can be closed.		11/4/19	WDA	Complete		
23				012 - The "Shared Pathway" sign adjacent to the bike racks at the front entrance of the school should be rotated so that it is clear that the shared pathway is the pathway that runs parallel to the bus drop off loop. Update 10/28/2019: This item has not been addressed. JA suggested installing a small green arrow sign panel below main sign panel in lieu of rotating signpost. WDA finds this solution acceptable.		11/4/19	WDA			
24				013 - The painted one-way traffic directional pavement marking in the return loop driveway was not installed.		11/4/19	WDA			
25				014 - The painted one-way traffic directional pavement marking just past the parent drop off in the egress driveway was not installed.		11/4/19	WDA			
26				015 - The painted one-way traffic directional pavement marking at the end of the bus drop off driveway was not installed.		11/4/19	WDA			
27				017 - The wood gates at the tennis court parking lot and tennis court maintenance drive have not been installed. The keeper posts for these gates also have not been installed.		11/4/19	WDA			
28				018 - The trash receptacle at the tennis courts has not been secured to the concrete pad.		11/4/19	WDA			
29				022 - Clean rust stains off entrance bollards.		11/4/19	WDA			
30				024 - The grading and edge definition of the stone dust walking paths at the multi-use lawn area along the east side of the development appear unfinished. Ruts and hydroseed slurry were also observed on their surfaces. Update 10/28/2019: The grading has been smoothed and the stone dust path has been graded up to the top of curb, thus eliminating the raised lip at the curb. However, vehicle traffic has caused ruts in the stone dust path surface in other areas that require repair.		11/4/19	WDA			
31				025 - Installation and establishment of lawns is incomplete. Some lawn areas have not yet been seeded and stabilized. Large stones, roots and other construction debris to be removed prior to seeding. Update 10/28/2019: Lawn in this area is becoming established but is not yet acceptable. The boundary between the lawn grass and wildflower meadow still does not appear to match the plans.		11/4/19	WDA			
32				026 - Installation and establishment of wildflower meadows is incomplete. Some wildflower meadow areas have not yet been seeded and stabilized. Large stones, roots and other construction debris to be removed prior to seeding. Update 10/28/2019: Phase Two and Three wildflower meadows are becoming well established but are not yet acceptable.		11/4/19	WDA			
33				027 - Contractor to review seeded areas to confirm that lawn seed mix and wildflower seed mix were installed in the proper locations. It appears that lawn seed mix may have been installed in some wildflower meadow areas, however there has not been sufficient growth for this to be visually conclusive. Update 10/17/2019: This item has not been addressed. It is becoming more visually apparent that lawn/wildflower meadow areas were not installed fully per the plans.		11/4/19	WDA			
34				033 - While the installation of the trees generally looks appropriate, the layout of the plantings does not match the plans. Furthermore, it appears that alternative tree species have been used to substitute species shown on the plans. These alternatives were not approved by WDA prior to installation.		11/4/19	WDA			
35				034 - It appears that the condition of some plantings is declining. Contractor to review plantings and replace dead or dying plants as necessary.		11/4/19	WDA			
36				036 - Hydroseed and mulch should be cleaned from surfaces not intended to be lawn. Update 10/28/2019: This item has not been fully addressed.		11/4/19	WDA			
37				038 - It appears that a small area of damaged sidewalk along the entrance driveway that should be repaired. Update 10/28/2019: This item has not been addressed.		11/4/19	WDA			
38				039 - Multiple small areas of settlement were observed within the landscaped areas. Some of these areas of settlement have occurred adjacent to paved surfaces and have exposed the area under the pavement. We recommend areas of settlement be filled and re-seeded. Update 10/28/2019: Some settlement areas have been repaired. WDA observed one area of settlement that had not been repaired.		11/4/19	WDA			
39				040 - A section of sidewalk adjacent to the Trowbridge Road entrance is cracked and appears to have settled below the top of the adjacent curb. Tire tracks were visible indicating this may have been caused by construction vehicles driving on the sidewalk.		11/4/19	WDA			

ITEM #	ZONE	ROOM #	ROOM NAME	DEFICIENCY	TRADE (per Brait)	REVIEW DATE	REVIEW BY	COMPLETE	Comments	Value
				041 - Portions of the multi-use play field adjacent to the softball field are currently under repair and must be reseeded once grading is complete.		11/4/19	WDA			
40				1) Mr. Quetti observed that the 12-inch pipe from DCB 152 to DMH 253 was angled differently than shown on the Construction Documents, and that the pipe discharged on top of the outlet pipe in DMH 253, and it does not appear to have been installed with a sump (Figure 1). The pipe configuration may affect the hydraulics, so Nitsch recommends that the contractor cut back the outlet pipe at DMH 253 to allow water to better enter the recharge system. Without a sump, the system does not provide the approved pretreatment. The lack of a sump should not affect the hydraulics of the system, but the approved pretreatment has not been provided.		11/4/19	NEI			
41				2) Mr. Quetti observed large amounts of sediment in OCS 202 and DMH 201. Mr. Young explained that a vac-truck would be coming to the site in the next week and would be vacuuming out the sediment at all of the catch basins. Mr. Young also explained that the structure was damaged during construction, and the frame was knocked loose. When the frame was loose, sediment entered the structure (Figures 2 & 3). The structure appears to have been reset adequately. Mr. Young also explained that the manufacturer was unable to ship a doghouse manhole due to the amount of void space, so a custom structure was used instead. This was not submitted to Nitsch as an RFI and was a field change that was not approved by the design team. The structure appears adequate based on general observation. Nitsch recommends that Recharge System #1 also be vacuumed and flushed due to the amount of sediment that may have potentially entered the system.		11/4/19	NEI			
42				3) Mr. Quetti observed that OCS 254 had an abnormal concrete bump out in the frame. Mr. Young explained that due to the proximity of the curb, the frame was reconstructed with concrete to allow for the installation of the curb (Figures 4 & 5). This change was not approved by the design team, and the contractor shall get a letter from the manufacturer of the manholes or a structural engineer stating that the frames installed is appropriate for vehicular loading.		11/4/19	NEI			
43				4) Mr. Quetti observed that there was standing water in DMH 252. Mr. Young explained that inverts had been formed, but the concrete may have settled. The contractor shall confirm that the outlet pipe is below the inlet pipe and provide the inverts on the as-built (Figure 6).		11/4/19	NEI			
44				5) Mr. Quetti observed that the frames for SMH 304, SMH 305 were not centered (Figures 7 & 8). However, both of the structures are accessible. The contractor shall get a letter from the manufacturer of the manholes or a structural engineer stating that the frames being offset as installed is appropriate for vehicular loading.		11/4/19	NEI			
45				6) Mr. Quetti observed standing water in DMH 255 (Figure 9). Mr. Young stated that the inverts had been formed. When the DMH is cleaned, the contractor shall take a photo of DMH 255 to confirm that the inverts had been formed.		11/4/19	NEI			
46				7) Mr. Quetti observed that there was standing water in DMH 262 (Figure 10). Mr. Young explained that the inverts had been formed, but the concrete may have settled. The contractor shall confirm the outlet pipe is below the inlet pipe and provide the inverts on the as-built.		11/4/19	NEI			
47										
48	ZONE 2	139	Toilet	Room identification sign incorrect. There is a sign installed labeled toilet - need further clarification	Intelligent Signage	4/12/19	FAI		carried over Ph 1	
49	ZONE 3	169	Gym	Grommet at screen on left end of bleachers not aligned with bolts properly.	NEFS		FAI		carried over Ph 2	
50	GENERAL			Completion of ongoing Commishning items		9/4/19	FAI		carried over Ph 3	



December 13, 2019

Mr. Joe Amara [Jamara@braitbuilders.com]  
Brait Builders Corporation  
57 Rockwood Road, Suite #3  
Marshfield, Massachusetts 02050

Re: December 13, 2019  
Evaluation of Water Leakage  
James F. Peebles Elementary School  
70 Trowbridge Road  
Bourne, Massachusetts

Dear Mr. Amara:

We report herewith the up-dated results of our visual inspection, vector mapping of the Sarnafil roofing membranes, and water testing to identify the sources of water leakage observed on the interior of the James F. Peebles Elementary School in Bourne, Massachusetts. Inspections for Report No. 1 were made on November 12, 2019; for Report No. 2 on November 21, 2019; and for Report No. 3 on November 27, 2019. Inspections for this fourth report were made on December 13, 2019. *Changes and/or new observations are marked in bold italics.*

We were originally informed that eight leakage locations had been identified: Seven on ceilings on the first floor, and one in a second floor classroom below a combination of roof areas abutting second floor walls and light monitor walls. Repairs have been performed at all locations. However, water leakage continues at some of the locations.

The following sections of this report describe our interior and exterior observations, and the results of vector mapping and water penetration testing at twelve leakage locations:

- I. Art Room
- II. Second Floor Classroom 233
- III. Room 128
- IV. *Corridor Expansion Joint*
- V. Main Entry Vestibule
- VI. Studio Room
- VII. Cafeteria/Auditorium
- VIII. *Room 211*
- IX. Mechanical Room 166
- X. Bathroom Area Near Loading Dock
- XI. Kitchen Office 153
- XII. *Gymnasium Door*



## I. ART ROOM — ROOM 125

### A. INTERIOR OBSERVATIONS

1. Heavy water staining was observed on the ceiling around the roof drain on the green roof.
2. Small water stains were observed in spots on the ceiling on the north side of the classroom. *The stains have increased in size.*
3. *We were informed that additional water leakage has occurred during recent rainstorms.*

### B. EXTERIOR OBSERVATIONS — GREEN ROOF

1. The vertical joint between the jambs of the storefront window/metal panel/wood trim and the brick wall are not sealed. The self-adhesive flashing on the back-up wall by the window jamb was visible where the angle closure metal installed on the window jamb is not in contact with the brick.  
*We were informed that the angle metal closure was removed and that back-up rod and sealant were installed between the jamb and brick wall. The angle closure was reinstalled. We observed sealant installed between the angle closure and the brick wall.*
2. There is a step-up in the stainless steel counterflashing in the corners where the counterflashing beneath the cast stone units beneath the storefront window is located approximately 2 inches above the counterflashing in the brick walls. The counterflashing in the brick walls has a turned-up leg beneath the counterflashing beneath the cast stone return into the brick wall.
3. Repairs have been made to the stainless steel counterflashing in the brick walls where the edge of a turned-up leg intersects the flanged flashing installed on the sides of the front parapet walls. Stainless steel flashing is installed above the flanged flashing at the top of the parapet.
4. The sill flashing at the storefront window is sloped toward the window sill and holds water.
5. A patch was observed in the Sarnafil roofing membrane near the handrail.

C. TESTS

WATER TESTING

*Water testing was performed using an 8-foot long spray rack calibrated to apply water at a minimum rate of 5.0 gallons per square foot per hour.*

*Water was applied for 4 hours to the vertical joint between the storefront window and the brick wall, including the brick wall and window jamb. No leakage was observed on the ceiling in the Art Room.*

## II. SECOND FLOOR CLASSROOM 233

### A. INTERIOR OBSERVATIONS

Water stains were observed on the ceiling tiles adjacent to the door to the hall below the light monitor wall.

The ceiling tiles were changed on November 27, 2019.

*Prior to our visit on December 13, 2019, the ceiling tiles were removed due to water leakage during recent rainstorms.*

### B. EXTERIOR OBSERVATIONS

1. Areas of failed sealant were observed in the joint between the sill flashing and the storefront sill. No repairs have been made.

*Sealant was observed in the joint between the sill flashing and the storefront flashing.*

2. The two locations identified as a cut and void have been patched.

3. A small hole was observed in the Sarnafil membrane near the north end of the roof in front of the monitor wall. The hole was marked with pencil and the wall was marked with red crayon.

4. Failed sealant was observed between the sill flashing and brick wall at the top of the Sarnafil membrane at the north end of the monitor window.

*On December 13, 2019, the failed sealant was observed to have been removed, and new sealant installed and tooled into place.*

### C. TEST

#### WATER TESTING

*Test 1 Water was applied for 25 minutes to the horizontal joint between the flashing and sill flashing at the monitor window above Room 233 using a hose and a Type B-25 #6.030 nozzle (used for AAMA 501.2 water testing). No water was seen or heard in Room 233.*

*Test 2 Water was applied for 25 minutes to the sill glazing of the monitor using a hose and a Type B-25 #6.030 nozzle. No water was seen or heard in Room 233.*

### III. ROOM 128

#### A. INTERIOR OBSERVATIONS

*The interior observations have not changed since Report No. 1, dated November 12, 2019.*

1. Rust and water stains were observed on the underside of the second floor metal deck.
2. Water damaged Sheetrock was observed at the head of the window opening.
3. Blistered paint was observed on the wall by the door leading to the Art Room.

#### B. EXTERIOR OBSERVATIONS – GREEN ROOF AND SECOND FLOOR

1. The stainless steel counterflashing in the north-facing wall did not have a turned-up leg where it intersects the flanged flashing installed on the sides of the parapet wall. Brick has been replaced. The front end of the flashing end dam was visible at the edge of the parapet.
2. The stainless steel counterflashing in the base of the suspended brick wall located above the parapet of the green roof is terminated at the face of the brick wall.
3. *The brick wall has been opened. Repairs have been made to the stainless steel flashing above the top of the parapet wall.*

#### C. TESTS

##### WATER TESTING

- Test 1 Water was applied for 15 minutes from a 5/8 inch diameter hose to the weep slots in the brick wall above the counterflashing above the parapet. No water was observed or heard in Room 128.*

#### *IV. CORRIDOR EXPANSION JOINT*

##### *A. INTERIOR OBSERVATIONS*

*The ceiling tiles have been removed from the corridor ceiling below the expansion joint where water leakage had occurred during recent rainstorms.*

##### *B. EXTERIOR OBSERVATIONS*

- 1. The counterflashing above the roof terminates at the parapet walls and extends behind the vertical metal flashing along the edge of the PVC flashing on the parapet.*
- 2. The counterflashing above the parapets does not terminate at a head joint in the brick course above where an end dam can be installed.*

##### *C. WATER TESTS*

*Test 1 Water was applied for 40 minutes from a  $\frac{5}{8}$  inch diameter hose to the Sarnafil roofing membrane. No leakage was observed on the interior. See Photograph 1.*

*Test 2 Water was applied from a  $\frac{5}{8}$  inch diameter hose to the weep slots in the brick wall above the counterflashing between the parapets. After 10 minutes, water was observed dripping into the corridor from beneath the expansion joint.*

## V. MAIN ENTRY VESTIBULE

### A. INTERIOR OBSERVATIONS

The interior observations have not changed since Report No. 1, dated November 12, 2019.

Peeling paint and damaged Sheetrock tape were observed on the ceiling abutting the east wall. Stains were observed on the wall.

*On December 13, 2019, we were informed that no water leakage occurred during the recent rainstorms.*

### B. EXTERIOR OBSERVATIONS

1. A curb/wall is encapsulated in the Sarnafil roofing system, separating the entry canopy roof from the first floor roof.
2. A counterflashing pan and through-wall flashing were installed in the brick wall above the top of the curb wall.
3. The brick walls have been opened. End dams have been installed on the counterflashing on both sides of the curb/wall encapsulated in the Sarnafil roofing system.
4. A counterflashing and through-wall flashing with weep slots have been installed above the encapsulated curb/wall abutting the brick wall.

### C. TESTS

#### WATER TESTING ON NOVEMBER 27, 2019

- |        |   |
|--------|---|
| Test 1 | Water was applied for 15 minutes from a $\frac{5}{8}$ inch diameter hose to the weep slots to the north of the curb/wall. No water leakage was observed on the interior.                            |
| Test 2 | Water was applied for 15 minutes from a $\frac{5}{8}$ inch diameter hose to the weep slots to the south of the curb/wall. No water leakage was observed on the interior.                            |
| Test 3 | Water was applied for 15 minutes from a $\frac{5}{8}$ inch diameter hose to the weep slots above the counterflashing above the end of the curb/wall. No water leakage was observed on the interior. |

## VI. STUDIO ROOM 124

### A. INTERIOR OBSERVATIONS

We were informed that water leakage has occurred around a square duct that penetrates the roof.

### B. EXTERIOR OBSERVATIONS

1. An open seam was observed in the Sarnafil flashing on the curb. *On December 13, 2019, a patch was observed in the Sarnafil flashing at the open seam.*
2. The fasteners at the hinges for the vent top have been covered with sealant where they are installed through the Sarnafil membrane on the curb.
3. No sealant was observed at the fastener on the wire tie-back installed through the Sarnafil membrane on the curb. *On December 13, 2019, sealant was observed to have been installed at the wire tie-backs.*
4. Holes were observed in the Sarnafil membrane located behind screw ports in the base flashing for the vent hood. *On December 13, 2019, screws were observed to have been installed in all of the ports.*
5. No gasket could be felt between the top of the curb and the hinged base of the vent. *On December 13, 2019, we were shown photographs of gaskets in the base of the vent at the curb.*

See Photographs 2 and 3.

## VII. CAFETERIA/AUDITORIUM

*On December 13, 2019:*

1. *We were informed that water leakage occurred during the recent rainstorm.*
2. *We were informed that water tests performed by the contractor at the south penthouse door south of the cafeteria/auditorium window had allowed water into the building, which dropped onto the roof deck and ran back to the area above the leakage location in the cafeteria/auditorium.*

## VIII. ROOM 211

### A. INTERIOR OBSERVATIONS

1. *Water stains were observed on the ceiling tiles.*
2. *Water was observed dripping from the ceiling at around 10:00 AM.*
3. *Removal of the ceiling tile revealed that the backflow drain for the roof's water spigot was blocked.*

### B. EXTERIOR OBSERVATIONS

1. *Near the leakage area are the following:*
  - a. *Parapet walls*
  - b. *Screen fence*
  - c. *Water spigot*
2. *The roof area was covered with snow and could not be inspected.*

### C. WATER TEST

*The roof spigot was turned off. The backflow drain overflowed onto the ceiling tiles. See Photograph 4.*



## IX. MECHANICAL ROOM 166

### A. INTERIOR OBSERVATIONS

The exterior observations have not changed since Report No. 2, dated November 21, 2019.

We were informed that water leakage was observed at the ducts penetrating the roof deck.

### B. EXTERIOR OBSERVATIONS

1. The rain caps on the ducts have a low slope from the collar at the duct. Sealant was observed at the joint between the collar and the duct.

Inspection of the underside of the caps revealed the following:

- a. Voids were observed in the sealant installed between the Sarnafil membrane and the underside of the caps.
  - b. No sealant was observed between the Sarnafil membrane and the underside of the caps.
2. An opening in a field seam on the side of a round duct was marked with crayon.
  3. At a vent with a hinged top:
    - a. The fasteners at the hinges for the vent top have not been sealed where they penetrate the Sarnafil membrane on the curb. *On December 13, 2019, sealant was observed.*
    - b. No sealant was observed at the fastener on the wire tie-back installed through the Sarnafil membrane on the curb. *On December 13, 2019, sealant was observed to have been installed at the wire tie-backs.*
    - c. Holes were observed in the Sarnafil membrane behind the screw ports in the vent hood base flashing. *On December 13, 2019, screws were observed to have been installed in all of the ports.*
    - d. No gasket could be felt between the top of the curb and the hinged base of the vent. No repairs have been made. *On December 13, 2019, we were shown photographs of gaskets in the base of the vent at the curb.* See Photograph 5.

## X. BATHROOM AREA NEAR LOADING DOCK

### A. INTERIOR OBSERVATIONS

The interior observations have not changed since Report No. 1, dated November 12, 2019.

1. Water stains were observed on the ceiling tiles.
2. Blistered paint was observed on the ceiling by the duct vent.

### B. EXTERIOR OBSERVATIONS

1. The pourable sealant has cured. A low area was observed in the pourable sealant around the pipe penetration.
2. At a vent with a hinged top:
  - a. The fasteners at the hinges for the vent top have not been sealed where they penetrate the Sarnafil membrane on the curb. *On December 13, 2019, sealant was observed.*
  - b. No sealant was observed at the fastener on the wire tie-back installed through the Sarnafil membrane on the curb. *On December 13, 2019, sealant was observed to have been installed at the wire tie-backs.*
  - c. Holes were observed in the Sarnafil membrane behind the screw ports in the vent hood base flashing. *On December 13, 2019, screws were observed to have been installed in all of the ports.*
  - d. No gasket could be felt between the top of the curb and the hinged base of the vent. No repairs have been made. *On December 13, 2019, we were shown photographs of gaskets in the base of the vent at the curb.*
3. Cracks in the clamping ring of the drain were reported to T&L by the Clerk of the Works and were observed on this date.

## XI. KITCHEN OFFICE 153

### A. INTERIOR OBSERVATIONS

We were informed that water leakage has occurred at the suspended ceiling, around the fire sprinklers.

*On December 13, 2019, ceiling tiles had been removed abutting the CMU wall where water leakage has occurred during recent rainstorms.*

See Photograph 6.

### B. EXTERIOR OBSERVATIONS

1. Additional pourable sealant has been added to the top of the pourable sealer pocket. An uncured area of sealant was observed between the new and existing pourable sealant. The pourable sealant has cured.
2. Failed sealant was observed at the perimeter sealant of the vent pipe in the brick wall. *Sealant has been applied.* See Photograph 7.

### C. WATER TESTS

*Test 1 Water was applied for 30 minutes a  $\frac{5}{8}$  inch diameter garden hose to the Sarnafil roofing membrane along the penthouse wall and around the pourable sealer pocket. No leakage was observed on the interior.*  
See Photograph 8.

*Test 2 Water was applied for 30 minutes from  $\frac{5}{8}$  inch diameter garden hose to the pourable sealer pocket. No leakage was observed on the interior.*

*Test 3 Water was applied from  $\frac{5}{8}$  inch diameter garden hose to the weep slots above the counterflashing at the corner of the penthouse wall. After 13 minutes, water was observed running down the CMU wall in the office.* See Photographs 9 and 10.

***XII. GYMNASIUM DOOR******INTERIOR OBSERVATIONS***

1. *Daylight was visible at the threshold between the sweep weatherstripping below the double door closure joint.*  
See Photograph 11.
2. *Daylight was visible at the threshold at the corner between the hinge and the door sweep weatherstripping.* See Photograph 12.

We appreciate the opportunity to be of service. If you have any questions or require additional information regarding the observations and test results reported above, please contact the undersigned.

Very truly yours,

THE THOMPSON & LICHTNER COMPANY, INC.



Michael Vielmetti

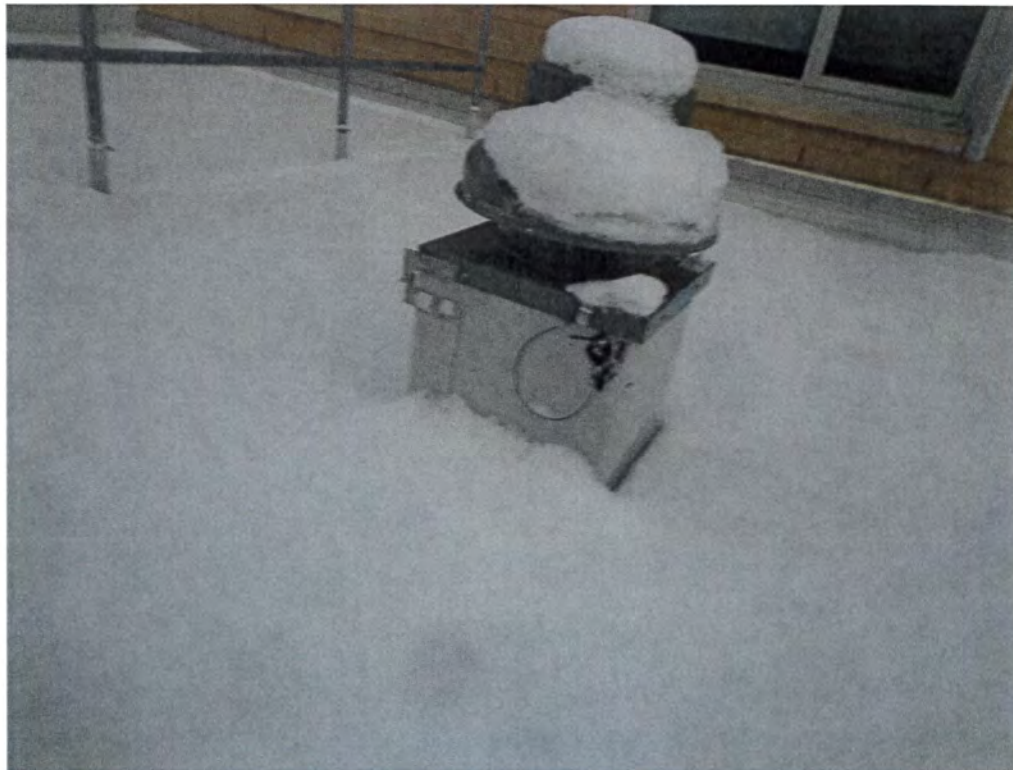
President

MV/hw

Photographs



**Photograph 1**  
Water Test 1 at Corridor Expansion Joint

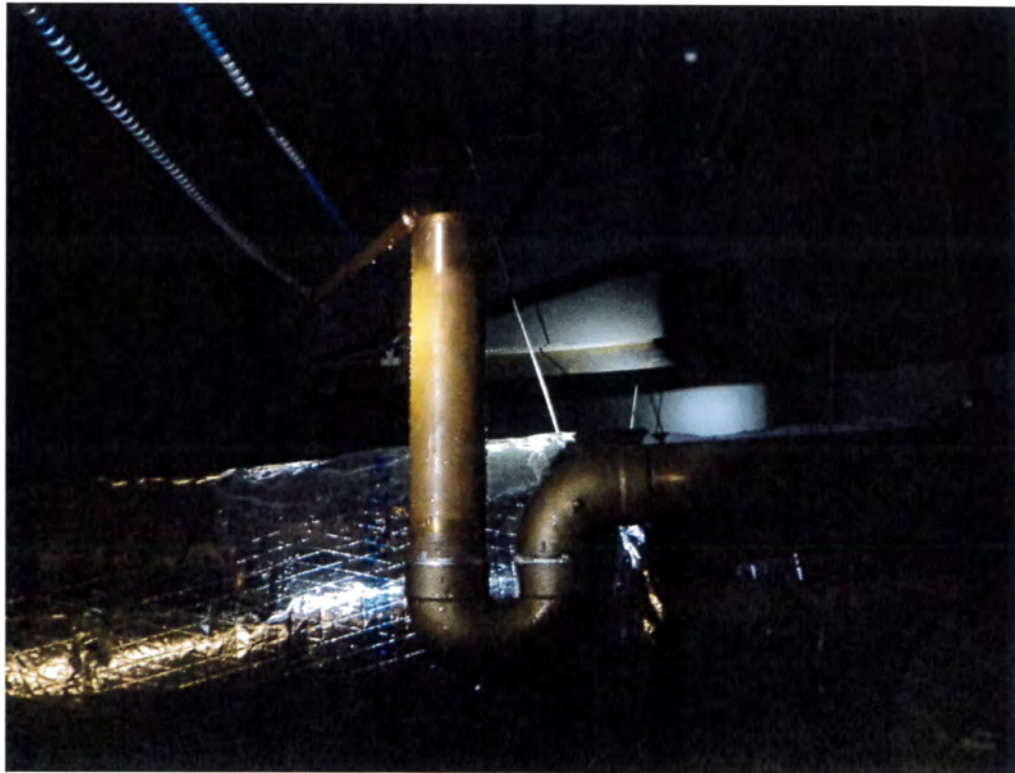


**Photograph 2**  
Vent at curb above Studio (Room 124) where gaskets have been installed



**Photograph 3**

Vent at curb above Studio (Room 124) where gaskets have been installed



**Photograph 4**

Backflow drain at Room 211



**Photograph 5**

Vent at curb above Mechanical Room (Room 166) where gaskets have been installed



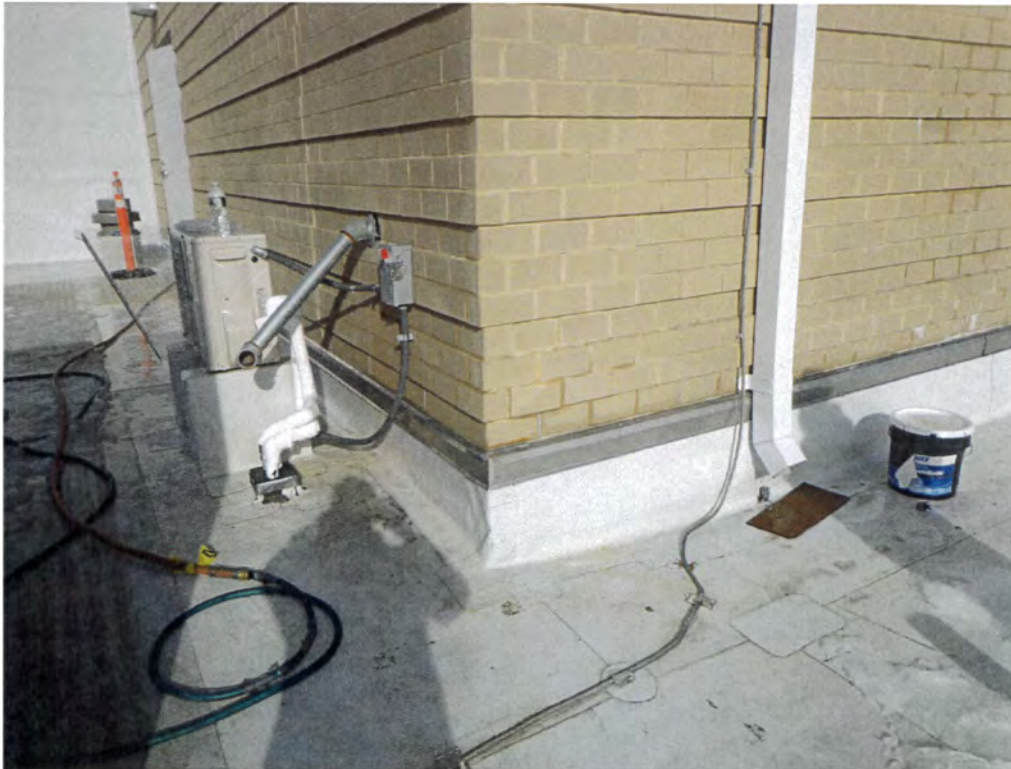
**Photograph 6**

Ceiling tiles removed in Kitchen Office 153



**Photograph 7**

Sealant applied at perimeter of vent pipe in brick wall at Kitchen Office 153



**Photograph 8**

General view of water testing at Kitchen Office 153





**Photograph 9**  
Water leakage on interior of Kitchen Office 153



**Photograph 10**  
Water leakage on interior of Kitchen Office 153



**Photograph 11**  
Daylight visible at closure joint of Gymnasium Door



**Photograph 12**  
Daylight visible at hinge of Gymnasium Door

**MASSACHUSETTS SCHOOL BUILDING AUTHORITY**

**Notification of Total Point Rating Assigned to Contractors and Subcontractors on DCAMM  
Standard Contractor Evaluation Form pursuant to M.G.L. c. 149, § 44D(7)**

**Awarding Authority:** TOWN OF BOURNE

**Project Name:** PEEBLES ELEMENTARY SCHOOL

\* Please check (✓) if this is a:   
 Preliminary Evaluation (50% Complete)   
 Final Evaluation (once use/ occupancy is achieved)

Firm	C=Contractor/ S=Subcontractor	Rating	Submitted to DCAMM (Yes or No)
<i>Brait Builders Corporation</i>	C	93	Yes
<i>Systems Contracting</i>	S	92	Yes

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**District** Date  
**Anthony Schiavi, Town Administrator**

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**OPM** Date  
**Joel G. Seeley, SMMA**

The Ratings set forth in this notification form represent the total number of points already entered by or on behalf of the District for each contractor and subcontractor (filed sub-bidders only) in Section III of the DCAM Standard Contractor Evaluation Form for this Project, as required by the provisions of M.G.L. c. 149, § 44D(7). The District acknowledges that the complete DCAM Standard Contractor Evaluation Forms for the Project, along with any contractor and subcontractor responses, are on file with the District and are being maintained in accordance with the provisions of M.G.L. c. 149, § 44D(7) and all other applicable law.

Evaluation and Rating of Contractor Performance**General Information****EVALUATOR:**

Name Anthony Schiavi Title Town Administrator  
 Agency/Firm Town of Bourne Tele # 508-759-0600  
 Contractor DCAMM  
 Being Evaluated: Systems Contracting ID# \_\_\_\_\_  
 (If known)

This is a            Preliminary Evaluation X Final Evaluation  
 For a            Prime/General Contractor X Sub-Bid Contractor

Project Owner: Town of Bourne

Project Name and Location: Peebles Elementary School, 70 Trowbridge Road, Bourne, Massachusetts 02532

Scope of Work: Electrical work for the new 72,680 square foot elementary school facility on the existing site of the Peebles Elementary School at 70 Trowbridge Road, Bourne, Massachusetts 02532

Contract Start Date 11 | 30 | 2017 Contract End Date: 11 | 18 | 2019

Actual Completion Date            |            |           

Contract Cost for Contractor Evaluated [Including Change Orders]: \$ 2,649,219.82  
 (If change order amount unknown for subcontractor, estimate as 5% of subcontract amount)

Did the contractor execute this project using their own employees? X Yes            No

EVALUATION QUESTIONS

Please rate this contractor’s performance in each of the following categories by indicating whether performance was “unacceptable,” “poor,” “satisfactory,” “very good” or “excellent,” and enter the applicable point score for each category in the right-hand margin.

Written comments to explain the ratings you assign in any category are extremely helpful, **and if you rate performance below “satisfactory” in any category, a detailed written explanation (with examples) must be provided.**

If additional space is necessary for any written comments, please feel free to attach additional sheets.

**1. Quality of Workmanship**

Rate the quality of this contractor’s workmanship. Were there quality-related or workmanship problems on the contract? Was the contractor responsive to remedial work required? If so or if not, provide specific examples.

<input type="checkbox"/> Unacceptable 0 Points	<input type="checkbox"/> Poor 14 Points	<input type="checkbox"/> Satisfactory 24 Points	<input checked="" type="checkbox"/> Very Good 26 Points	<input type="checkbox"/> Excellent 28 Points
				Sub Total <u>26</u>

Comments:

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**Project Management: Scheduling**

Rate this contractor’s performance with regard to adhering to contract schedules. Did this contractor meet the contract schedule or the schedule as revised by approved change orders? If not, was the delay attributable to this contractor? If so, provide specific examples.

<input type="checkbox"/> Unacceptable 0 Points	<input type="checkbox"/> Poor 7 Points	<input type="checkbox"/> Satisfactory 11 Points	<input checked="" type="checkbox"/> Very Good 12 Points	<input type="checkbox"/> Excellent 13 Points
				Sub Total <u>12</u>

Comments:

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**2. Subcontractor Management**

Rate this contractor’s ability, effort and success in managing and coordinating subcontractors (if no subcontractors, rate this contractor’s overall project management). Was this contractor able to effectively resolve problems? If not, provide specific examples.

___ Unacceptable 0 Points	___ Poor 6 Points	___ Satisfactory 11 Points	<input checked="" type="checkbox"/> Very Good 12 Points	___ Excellent 13 Points
				Sub Total <u>12</u>

Comments:

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**3. Safety and Housekeeping Procedures**

Rate this contractor’s safety and housekeeping procedures on this project. Were there any OSHA violations or serious safety accidents? If so, provide specific examples.

___ Unacceptable 0 Points	___ Poor 3 Points	___ Satisfactory 7 Points	___ Very Good 8 Points	<input checked="" type="checkbox"/> Excellent 9 Points
				Sub Total <u>9</u>

Comments:

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**4. Change Orders**

Did this contractor unreasonably claim change orders or extras? Were this contractor’s prices on change orders and extras reasonable? If not, provide specific examples.

___ Unacceptable 0 Points	___ Poor 3 Points	<input checked="" type="checkbox"/> Satisfactory 7 Points	___ Very Good 8 Points	___ Excellent 9 Points
				Sub Total <u>7</u>

Comments:

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**5. Working Relationships**

Rate this contractor's working relationships with other parties (i.e. owner, designer, subcontractors, etc.) Did this contractor relate to other parties in a professional manner? If not, give specific examples.

<input type="checkbox"/> Unacceptable 0 Points	<input type="checkbox"/> Poor 2 Points	<input type="checkbox"/> Satisfactory 5 Points	<input type="checkbox"/> Very Good 6 Points	<input checked="" type="checkbox"/> Excellent 7 Points
				Sub Total <u>7</u>

Comments:

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**6. Paperwork Processing**

Rate this contractor's performance in completing and submitting required project paperwork (i.e. change orders, submittals, drawings, requisitions, payrolls, workforce reports, etc.) Did the contractor submit the required paperwork promptly and in proper form? If not, provide specific examples.

<input type="checkbox"/> Unacceptable 0 Points	<input type="checkbox"/> Poor 2 Points	<input type="checkbox"/> Satisfactory 5 Points	<input type="checkbox"/> Very Good 6 Points	<input checked="" type="checkbox"/> Excellent 7 Points
				Sub Total <u>7</u>

Comments:

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**7. On-Site Supervisory Personnel**

Rate the general performance of this contractor's on-site supervisory personnel. Did the superintendent(s) have the knowledge, management skills and experience to run a project of this size and scope? If not, provide specific examples.

<input type="checkbox"/> Unacceptable 0 Points	<input type="checkbox"/> Poor 3 Points	<input type="checkbox"/> Satisfactory 10 Points	<input checked="" type="checkbox"/> Very Good 12 Points	<input type="checkbox"/> Excellent 14 Points
				Sub Total <u>12</u>

Comments:

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**NOTE: TOTAL POINTS SCORE OF LESS THAN 80**

**Total Points** 92

**IS A FAILING SCORE**

After completing the evaluation, please total the points in order to calculate an overall Project Rating.

**PLEASE NOTE:** A TOTAL PROJECT RATING SCORE OF AT LEAST 80 IS REQUIRED TO BE CONSIDERED SUCCESSFUL.

If we receive two or more Project Ratings below 80, may constitute cause for denial of certification or for decertification of a contractor

LEGAL AND ADMINISTRATIVE PROCEEDINGS:

Are you aware of any legal or administrative proceedings, invoked bonds, assessed damages, demands for direct payment, payment bond claims, contract failures, contract terminations or penalties involving this contractor on this contract? What is the status of any pending litigation? What was the final outcome of any completed litigation? What are the dollar amounts of assessed damages or penalties?

Comments:

Not Applicable

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ADDITIONAL COMMENTS: - (Optional)

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EVALUATOR CERTIFICATION:

I certify that, to the best of my knowledge:

- (1) The information contained in this Evaluation represents a true and accurate analysis of the contractor's performance record on this contract;
- (2) The contents of this Evaluation were not in any way the result of any negotiation with the contractor or its representatives; and,
- (3) On the date set forth below, a copy of this Evaluation was sent to the contractor.

***Required: Signed by an individual responsible for the oversight of the project:***

Signature	Date
Joel G. Seeley	617-547-5400
Printed Name	Contact Telephone #
Project Director	jseeley@smma.com
Title	Email Address

***Required Certifications by Awarding Authority:***

Pursuant to M.G.L. c. 149, Sec. 44D(7) and 810 CMR 8.02(4) or 810 CMR 8.09(3), I, the undersigned official from the public agency, hereby certify as follows:

- a) The information contained on this evaluation form represents, to the best of my knowledge, a true and accurate analysis of the contractor's performance record on the contract;
- b) The contents of the evaluation form or the Project Rating were not negotiated with the contractor or its representative for any reason; and,
- c) Pursuant to M.G.L. c. 149, Sec. 44D(7), on the date set forth below, a copy of this evaluation was sent to the contractor.

Awarding Authority:

By:

Signature	Date
Anthony Schiavi	508-759-0600
Printed Name	Contact Telephone #
Town Administrator	aschiavi@townofbourne.com
Title	Email Address

## Evaluation and Rating of Contractor Performance

### General Information

#### EVALUATOR:

Name Anthony Schiavi Title Town Administrator  
 Agency/Firm Town of Bourne Tele # 508-759-0600  
 Contractor Brait Builders Corporation DCAMM ID# \_\_\_\_\_  
 (If known)

This is a            Preliminary Evaluation X Final Evaluation  
 For a X Prime/General Contractor            Sub-Bid Contractor

Project Owner: Town of Bourne

Project Name and Location: Peebles Elementary School, 70 Trowbridge Road, Bourne, Massachusetts 02532

Scope of Work: Construction of the new 72,680 square foot elementary school facility on the existing site of the Peebles Elementary School at 70 Trowbridge Road, Bourne, Massachusetts 02532

Contract Start Date 11 | 30 | 2017 Contract End Date: 11 | 18 | 2019

Actual Completion Date            |            |           

Contract Cost for Contractor Evaluated [Including Change Orders]: \$ 27,990,000.00  
 (If change order amount unknown for subcontractor, estimate as 5% of subcontract amount)

Did the contractor execute this project using their own employees? X Yes            No

EVALUATION QUESTIONS

Please rate this contractor’s performance in each of the following categories by indicating whether performance was “unacceptable,” “poor,” “satisfactory,” “very good” or “excellent,” and enter the applicable point score for each category in the right-hand margin.

Written comments to explain the ratings you assign in any category are extremely helpful, **and if you rate performance below “satisfactory” in any category, a detailed written explanation (with examples) must be provided.**

If additional space is necessary for any written comments, please feel free to attach additional sheets.

**1. Quality of Workmanship**

Rate the quality of this contractor’s workmanship. Were there quality-related or workmanship problems on the contract? Was the contractor responsive to remedial work required? If so or if not, provide specific examples.

<input type="checkbox"/> Unacceptable 0 Points	<input type="checkbox"/> Poor 14 Points	<input type="checkbox"/> Satisfactory 24 Points	<input checked="" type="checkbox"/> Very Good 26 Points	<input type="checkbox"/> Excellent 28 Points
				Sub Total <u>26</u>

Comments:

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**Project Management: Scheduling**

Rate this contractor’s performance with regard to adhering to contract schedules. Did this contractor meet the contract schedule or the schedule as revised by approved change orders? If not, was the delay attributable to this contractor? If so, provide specific examples.

<input type="checkbox"/> Unacceptable 0 Points	<input type="checkbox"/> Poor 7 Points	<input type="checkbox"/> Satisfactory 11 Points	<input type="checkbox"/> Very Good 12 Points	<input checked="" type="checkbox"/> Excellent 13 Points
				Sub Total <u>13</u>

Comments:

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**2. Subcontractor Management**

Rate this contractor’s ability, effort and success in managing and coordinating subcontractors (if no subcontractors, rate this contractor’s overall project management). Was this contractor able to effectively resolve problems? If not, provide specific examples.

___ Unacceptable 0 Points	___ Poor 6 Points	___ Satisfactory 11 Points	<input checked="" type="checkbox"/> Very Good 12 Points	___ Excellent 13 Points
				Sub Total <u>12</u>

Comments:

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**3. Safety and Housekeeping Procedures**

Rate this contractor’s safety and housekeeping procedures on this project. Were there any OSHA violations or serious safety accidents? If so, provide specific examples.

___ Unacceptable 0 Points	___ Poor 3 Points	___ Satisfactory 7 Points	<input checked="" type="checkbox"/> Very Good 8 Points	___ Excellent 9 Points
				Sub Total <u>8</u>

Comments:

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**4. Change Orders**

Did this contractor unreasonably claim change orders or extras? Were this contractor’s prices on change orders and extras reasonable? If not, provide specific examples.

___ Unacceptable 0 Points	___ Poor 3 Points	___ Satisfactory 7 Points	<input checked="" type="checkbox"/> Very Good 8 Points	___ Excellent 9 Points
				Sub Total <u>8</u>

Comments:

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**5. Working Relationships**

Rate this contractor's working relationships with other parties (i.e. owner, designer, subcontractors, etc.) Did this contractor relate to other parties in a professional manner? If not, give specific examples.

<input type="checkbox"/> Unacceptable 0 Points	<input type="checkbox"/> Poor 2 Points	<input type="checkbox"/> Satisfactory 5 Points	<input type="checkbox"/> Very Good 6 Points	<input checked="" type="checkbox"/> Excellent 7 Points
				Sub Total <u>7</u>

Comments:

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**6. Paperwork Processing**

Rate this contractor's performance in completing and submitting required project paperwork (i.e. change orders, submittals, drawings, requisitions, payrolls, workforce reports, etc.) Did the contractor submit the required paperwork promptly and in proper form? If not, provide specific examples.

<input type="checkbox"/> Unacceptable 0 Points	<input type="checkbox"/> Poor 2 Points	<input type="checkbox"/> Satisfactory 5 Points	<input type="checkbox"/> Very Good 6 Points	<input checked="" type="checkbox"/> Excellent 7 Points
				Sub Total <u>7</u>

Comments:

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**7. On-Site Supervisory Personnel**

Rate the general performance of this contractor's on-site supervisory personnel. Did the superintendent(s) have the knowledge, management skills and experience to run a project of this size and scope? If not, provide specific examples.

<input type="checkbox"/> Unacceptable 0 Points	<input type="checkbox"/> Poor 3 Points	<input type="checkbox"/> Satisfactory 10 Points	<input checked="" type="checkbox"/> Very Good 12 Points	<input type="checkbox"/> Excellent 14 Points
				Sub Total <u>12</u>

Comments:

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**NOTE: TOTAL POINTS SCORE OF LESS THAN 80**

**Total Points** 93

**IS A FAILING SCORE**

After completing the evaluation, please total the points in order to calculate an overall Project Rating.

**PLEASE NOTE:** A TOTAL PROJECT RATING SCORE OF AT LEAST 80 IS REQUIRED TO BE CONSIDERED SUCCESSFUL.

If we receive two or more Project Ratings below 80, may constitute cause for denial of certification or for decertification of a contractor

LEGAL AND ADMINISTRATIVE PROCEEDINGS:

Are you aware of any legal or administrative proceedings, invoked bonds, assessed damages, demands for direct payment, payment bond claims, contract failures, contract terminations or penalties involving this contractor on this contract? What is the status of any pending litigation? What was the final outcome of any completed litigation? What are the dollar amounts of assessed damages or penalties?

Comments:

Not Applicable

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ADDITIONAL COMMENTS: - (Optional)

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EVALUATOR CERTIFICATION:

I certify that, to the best of my knowledge:

- (1) The information contained in this Evaluation represents a true and accurate analysis of the contractor's performance record on this contract;
- (2) The contents of this Evaluation were not in any way the result of any negotiation with the contractor or its representatives; and,
- (3) On the date set forth below, a copy of this Evaluation was sent to the contractor.

***Required: Signed by an individual responsible for the oversight of the project:***

Signature	Date
<b>Joel G. Seeley</b>	<b>617-547-5400</b>
Printed Name	Contact Telephone #
<b>Project Director</b>	<b>jseeley@smma.com</b>
Title	Email Address

***Required Certifications by Awarding Authority:***

Pursuant to M.G.L. c. 149, Sec. 44D(7) and 810 CMR 8.02(4) or 810 CMR 8.09(3), I, the undersigned official from the public agency, hereby certify as follows:

- a) The information contained on this evaluation form represents, to the best of my knowledge, a true and accurate analysis of the contractor's performance record on the contract;
- b) The contents of the evaluation form or the Project Rating were not negotiated with the contractor or its representative for any reason; and,
- c) Pursuant to M.G.L. c. 149, Sec. 44D(7), on the date set forth below, a copy of this evaluation was sent to the contractor.

Awarding Authority:

By:

Signature	Date
<b>Anthony Schiavi</b>	<b>508-759-0600</b>
Printed Name	Contact Telephone #
<b>Town Administrator</b>	<b>aschiavi@townofbourne.com</b>
Title	Email Address