

PROJECT MINUTES

Project:	New Bourne Intermediate School	Project No.:	15041
Prepared by:	Tony Dias	Meeting Date:	6/25/19
Re:	School Building Committee Meeting	Meeting No:	71
Location:	Veterans Memorial Community Center	Time:	6:30pm
Distribution:	School Building Committee Members, Attendees (MF)		

Attendees:

PRESENT	NAME	AFFILIATION	VOTING MEMBER
✓	James L. Potter	Chairman, School Building Committee	Voting Member
✓	Peter J. Meier	Board of Selectmen	Voting Member
	Christopher Hyldburg	School Committee	Voting Member
✓	Natasha Scarpato	Member at Large	Voting Member
✓	Donna Buckley	Member at Large	Voting Member
✓	Richard A. Lavoie	Finance Committee	Voting Member
✓	William Meier	Building Trade Expert	Voting Member
	Erika Fitzpatrick	School Committee	Voting Member
✓	Frederick H. Howe	Member at Large, Vice-Chairman School Building Committee	Voting Member
✓	Steven M. Lamarche	Superintendent of Schools, BPS	Voting Member
✓	Jordan Geist	Director of Business Services, BPS	Non-Voting Member
	Thomas M. Guerino	Town Administrator	Non-Voting Member
✓	Paul O'Keefe	Local Official Responsible for Building Maintenance	Non-Voting Member
	Elizabeth A. Carpenito	Principal, BES	Non-Voting Member
✓	Kathy Anderson	Elementary/Special Education Secretary	Non-Voting Member
✓	Janey Norton	Principal, PES	
	Kent Kovacs	FAI, Architect	
	Bill Beatrice	FAI, Architect	
✓	Jay Williams	FAI, Architect	
	Robert Brait	Brait Builders (BBC) General Contractor	
	Joel Seeley	SMMA, OPM	
✓	Tony Dias		

Item #	Action	Discussion
71.1	Record	Call to Order, 6:30 PM.
71.2	Record	A motion was made by S. Lamarche and seconded by F. Howe to approve the 5/16/19 School Building Committee meeting minutes. No discussion, motion passed unanimous.
71.3	Record	A. Dias distributed and reviewed the Budget Tracking Form thru 5/31/19, attached, for the Total Project Budget.
71.4	J. Williams	<p>Warrant No. 44 was reviewed.</p> <p>Committee Discussion:</p> <ol style="list-style-type: none"> S. Lamarche requested that the cover sheet from Tavares clearly define the invoiced amounts against the total PO similar to the Edvance cover sheet. <i>J. Williams to follow up with Tavares.</i> <p>A motion was made by S. Lamarche and seconded by P. Meier to approve Warrant No. 44. No discussion, motion passed unanimous.</p>
71.5	Record	<p>A. Dias distributed and reviewed the FF&E Working Group Award Recommendation for additional FFE Purchase, in the amount of \$6,030.42, attached.</p> <p>A motion was made by S. Lamarche and seconded by P. Meier to approve the FF&E Awards as presented and recommend PO issuances by T. Guerino. No discussion, motion passed unanimous.</p>
71.6	Record	<p>A. Dias distributed and reviewed the Technology Working Group Award Recommendation for additional Technology Purchase, in the amount of \$3,260.00, attached.</p> <p>A motion was made by S. Lamarche and seconded by P. Meier to approve the Technology Awards as presented and recommend PO issuances by T. Guerino. No discussion, motion passed unanimous.</p>
71.7	Record	<p>J. Williams distributed and reviewed Change Order No. 12, dated 6/13/19 in the amount of \$3,946.62, Change Order Description Form and Change Order Contingency Summary Form, all attached.</p> <p>A motion was made by S. Lamarche and seconded by F. Howe to approve Change Order No. 12, dated 6/13/19 in the amount of \$3,946.62 and recommend signature by T. Guerino. No discussion, motion passed unanimous.</p>
71.8	Record	J. Williams provided an update on the construction and distributed and reviewed the Updated Monetized Punch List, attached. BBC has commenced the Phase 3 Sitework. The Moving Company has commenced moving the existing FFE and Technology from Peebles.
71.9	J. Williams	<p>J. Williams distributed and reviewed PR 39 - Site Sign Options, attached.</p> <p>After discussion, the Committee decided to pursue pricing for Site Sign Option 1, but with wood posts, not granite. J. Williams to follow up with BBC.</p>
71.10	J. Norton	J. Norton provided an update from the Dedication Ceremony Subcommittee. The ceremony is being planned for September.

Item #	Action	Discussion
71.11	J. Williams	<p>New or Old Business</p> <ol style="list-style-type: none">1. J. Potter indicated the color of the tennis court surfacing has been raised by the subcontractor. <p>After discussion, a Motion was made by S. Lamarche and seconded by W. Meier to change the in-bound color to purple and the out of bound color to green for a maximum cost increase of \$3,000. The vote passed 5 in favor, 3 opposed (5-3-0 Not unanimous) to ask BBC to discuss the color with the subcontractor and see if any further pricing modifications could be made from the previous color selection change order that was not approved by the Committee. This would be brought back before the Committee for a new vote, if any changes could be made.</p> <p>J. Williams to follow up with BBC.</p>
71.12	Record	Next SBC Meeting: July 18, 2019 at 6:30 pm at the Veterans Memorial Community Center.
71.13	Record	A Motion was made by S. Lamarche and seconded by W. Meier to adjourn the meeting. No discussion, motion passed unanimous.

Attachments: Agenda, Budget Tracking Form, FF&E Working Group Award Recommendation for additional FFE Purchase, Technology Working Group Award Recommendation for additional Technology Purchase, Change Order No. 12, Updated Monetized Punch List, PR 39 - Site Sign Options,

The information herein reflects the understanding reached. Please contact the author if you have any questions or are not in agreement with these Project Minutes

PROJECT MEETING SIGN-IN SHEET

Project: Bourne Intermediate School
 Prepared by: Joel Seeley
 Re: School Building Committee Meeting
 Location: Veterans Community Center

Project No.: 15041
 Meeting Date: 6/27/2019
 Meeting No: 25 71
 Time: 6:30pm

Distribution: Attendees, (MF)

SIGNATURE	ATTENDEES	EMAIL	AFFILIATION
	James L. Potter	onsetjp@juno.com	Chairman, School Building Committee
	Peter J. Meier	pmeier@townofbourne.com	Board of Selectmen
	Christopher Hyldborg	chrish@alpha-1.com	School Committee
	Natasha Scarpato	scarpato4@comcast.net	Member-At-Large
	Donna Buckley	d.j.buckley23@gmail.com	Member-At-Large
	Richard A. Lavoie	RichL.Lavoie@gmail.com	Finance Committee
	William Meier	Dusty22752@aol.com	Building Trade Expert
	Erika Fitzpatrick	efitzpatrick@bourneps.org	School Committee
	Frederick H. Howe	rickhowe9@gmail.com	Member-At-Large
	Steven M. Lamarche	slamarche@bourneps.org	Superintendent of Schools, BPS, MCPPO
	Jordan Geist	jgeist@bourneps.org	Director of Business Services, BPS
	Thomas M. Guerino	tguerino@townofbourne.com	Town Administrator
	Paul O'Keefe	mmachief@gmail.com	Local Official Resp. for Building Maintenance
	Elizabeth A. Carpenito	ecarpenito@bourneps.org	Principal, BES
	Kathy Anderson	kanderson@bourneps.org	Elementary/Special Education Secretary
	Janey Norton	jnorton@bourneps.org	Principal, PES
	Jay Williams	jwilliams@flansburgh.com	Flansburgh Architects (FAI)
	Bill Beatrice	bbeatrice@flansburgh.com	Flansburgh Architects (FAI)
	Robert Brait	rbrait@braitbuilders.com	Brait Builders Corporation (BBC)
	Joel Seeley	jseeley@smma.com	SMMA
	Tony Dias	ad.dias@smma.com	SMMA

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Agenda

Project:	Bourne Intermediate School	Project No.:	15041
Re:	School Building Committee Meeting	Meeting Date:	6/20/2019
Meeting Location:	Veterans Memorial Community Center	Meeting Time:	6:30 PM
Prepared by:	Joel Seeley	Meeting No.:	72
Distribution:	Committee Members (MF)		

1. Call to Order
2. Approval of Minutes
3. Approval of Invoices and Commitments
4. Change Order No. 12
5. Construction Update
 - School Site Sign
6. Dedication Ceremony Subcommittee Update
7. New or Old Business
8. Public Comments
9. Next Meeting: July 18, 2019
10. Adjourn

Symmes Maini & McKee Associates, Inc. (SMMA)
 Bourne School District
 Bourne Peebles Elementary School
 BUDGET SUMMARY

BUDGET TRACKING FORM as of: 5/31/2019		Name		Original PS&B Budget 11/2/2016	Budget Revisions	Current Budget A	Contract Amount B	Expended C	Remaining Contract Amount D	Additional Projected Amount E	(A - B - E) Budget Balance
1	0001-0000	Feasibility Study Agreement		125,000.00		125,000.00	117,100.00	117,100.00	-	-	7,900.00
2	0002-0000	OPM Feasibility Study		365,000.00	19,125.00	384,125.00	374,875.00	374,875.00	9,250.00	-	-
3	0003-0000	A&E Feasibility Study		140,000.00		140,000.00	77,803.00	75,053.00	2,750.00	-	62,197.00
4	0004-0000	Environmental and Site		120,000.00	(19,125.00)	100,875.00	10,672.13	672.13	10,000.00	-	90,202.87
		Other		750,000.00		750,000.00	589,700.13	567,700.13	22,000.00		160,299.87
		Feasibility Study Agreement Subtotal		\$ 750,000.00	\$ -	\$ 750,000.00	\$ 589,700.13	\$ 567,700.13	\$ 22,000.00	\$ -	\$ 160,299.87
		Administration									
6	0101-0000	Legal Fees		50,000.00		50,000.00	-	-	-	-	50,000.00
7	0102-0400	Owner's Project Manager		50,000.00		50,000.00	50,000.00	50,000.00	-	-	-
8	0102-0500	> Design Development		90,000.00		90,000.00	90,000.00	90,000.00	-	-	-
9	0102-0600	> Construction Contract Documents		50,000.00		50,000.00	50,000.00	50,000.00	-	-	-
10	0102-0700	> Bidding		800,000.00		800,000.00	800,000.00	512,000.00	288,000.00	-	-
11	0102-0800	> Construction Contract Administration		54,863.00		54,863.00	54,863.00	-	54,863.00	-	-
12	0102-0900	> Closeout		40,000.00		40,000.00	-	-	-	-	40,000.00
13	0102-1000	> Extra Services		15,000.00		15,000.00	3,190.00	3,190.00	-	-	11,810.00
14	0102-1100	> Reimbursable & Other Services		50,000.00		50,000.00	41,745.00	41,745.00	-	-	8,255.00
15	0103-0000	> Cost Estimates		5,000.00		5,000.00	1,043.04	1,043.04	-	-	3,956.96
16	0104-0000	Advertising		50,000.00		50,000.00	165.00	165.00	-	-	49,835.00
17	0105-0000	Permitting		20,000.00		20,000.00	-	-	-	-	20,000.00
18	0199-0000	Owner's Insurance		20,000.00		20,000.00	8,800.00	6,013.37	2,786.63	-	11,200.00
		Other Administrative Costs		20,000.00		20,000.00	8,800.00	6,013.37	2,786.63	-	20,000.00
		Administration Subtotal		\$ 1,294,863.00	\$ -	\$ 1,294,863.00	\$ 1,099,806.04	\$ 754,156.41	\$ 345,649.63	\$ -	\$ 195,056.96
		Architecture and Engineering									
		Basic Services									
21	0201-0400	> Design Development		530,000.00		530,000.00	530,000.00	530,000.00	-	-	-
22	0201-0500	> Construction Contract Documents		1,060,000.00		1,060,000.00	1,060,000.00	1,060,000.00	-	-	-
23	0201-0600	> Bidding		130,000.00		130,000.00	130,000.00	130,000.00	-	-	-
24	0201-0700	> Construction Contract Administration		874,000.00		874,000.00	618,547.28	618,547.28	255,452.72	-	-
25	0201-0800	> Closeout		132,037.00		132,037.00	132,037.00	-	132,037.00	-	-
26	0201-9900	> Other Basic Services		-		-	-	-	-	-	-
27		BASIC SERVICES SUBTOTAL		\$ 2,726,037.00	\$ -	\$ 2,726,037.00	\$ 2,726,037.00	\$ 2,338,547.28	\$ 387,489.72	\$ -	\$ -
		Reimbursable Services									
28	0203-0100	> Construction Services		40,000.00		40,000.00	-	-	-	-	40,000.00
29	0203-0200	> Construction Testing		20,000.00		20,000.00	-	-	-	-	20,000.00
30	0203-9900	> Printing (over minimum)		100,000.00		100,000.00	6,047.00	5,647.40	399.60	-	93,953.00
31	0204-0200	> Other Reimbursable Costs		100,000.00		100,000.00	80,767.50	-	80,767.50	-	19,232.50
32	0204-0300	> Hazardous Materials		80,000.00		80,000.00	20,955.00	5,082.00	15,873.00	-	59,045.00
33	0204-0400	> Geotech & Geo-Env.		60,000.00		60,000.00	19,580.00	19,580.00	-	-	40,420.00
34	0204-0500	> Site Survey		5,000.00		5,000.00	-	-	-	-	5,000.00
35	0204-1200	> Wetlands		40,000.00		40,000.00	-	-	-	-	40,000.00
		Traffic Studies									
		Architectural and Engineering Subtotal		\$ 3,171,037.00	\$ -	\$ 3,171,037.00	\$ 2,853,386.50	\$ 2,368,856.68	\$ 484,529.82	\$ -	\$ 317,650.50

Symmes Maini & McKee Associates, Inc. (SMMA) Bourne School District Bourne Peebles Elementary School BUDGET SUMMARY							BUDGET TRACKING FORM as of: 5/31/2019							
CM @ Risk Preconstruction Services							Original PS&B Budget 11/2/2016	Budget Revisions	Current Budget	Contract Amount	Expended	(B - C) Remaining Contract Amount	Additional Projected Amount	(A - B - E) Budget Balance
0502-0001						\$ 30,910,366.00	\$ (2,920,366.00)	\$ 27,990,000.00	\$ 28,216,957.52	\$ 25,044,443.23	\$ 3,172,514.29	\$ -	\$ (226,957.52)	
89	CSI Code	CSI Description												
89	0502-0100	Division 1 - General Requirements				1,812,505.00		1,812,505.00	1,812,505.00	1,496,183.50	316,321.50	-	-	
89	0502-0200	Division 2 - Existing Conditions				636,500.00		636,500.00	636,500.00	-	636,500.00	-	-	
89	0502-0300	Division 3 - Concrete				1,856,811.10		1,856,811.10	1,856,811.10	1,777,771.10	79,040.00	-	-	
89	0502-0400	Division 4 - Masonry				1,826,850.00		1,826,850.00	1,826,850.00	1,826,850.00	-	-	-	
89	0502-0500	Division 5 - Metals				2,455,284.50		2,455,284.50	2,455,284.50	2,386,826.55	68,457.95	-	-	
89	0502-0600	Division 6 - Wood, Plastics and Composites				456,000.00		456,000.00	456,000.00	453,055.00	2,945.00	-	-	
89	0502-0700	Division 7 - Thermal & Moisture Protection				2,238,010.00		2,238,010.00	2,238,010.00	2,175,134.24	62,875.76	-	-	
89	0502-0800	Division 8 - Openings				1,120,135.50		1,120,135.50	1,120,135.50	1,117,285.50	2,850.00	-	-	
89	0502-0900	Division 9 - Finishes				2,818,590.15		2,818,590.15	2,818,590.15	2,803,071.90	15,518.25	-	-	
89	0502-1000	Division 10 - Specialties				276,640.00		276,640.00	276,640.00	224,206.65	52,433.35	-	-	
89	0502-1100	Division 11 - Equipment				498,750.00		498,750.00	498,750.00	437,735.78	61,014.23	-	-	
89	0502-1200	Division 12 - Furnishings				410,400.00		410,400.00	410,400.00	377,169.00	33,231.00	-	-	
89	0502-1400	Division 14 - Conveying Systems				113,050.00		113,050.00	113,050.00	112,575.00	475.00	-	-	
89	0502-2100	Division 21 - Fire Suppression				328,818.75		328,818.75	328,818.75	336,893.75	(8,075.00)	-	-	
89	0502-2200	Division 22 - Plumbing				981,350.00		981,350.00	981,350.00	969,712.50	11,637.50	-	-	
89	0502-2300	Division 23 - HVAC				2,730,300.00		2,730,300.00	2,730,300.00	2,706,509.63	23,790.38	-	-	
89	0502-2600	Division 26 - Electrical				2,475,605.00		2,475,605.00	2,475,605.00	2,428,010.00	47,595.00	-	-	
89	0502-3100	Division 31 - Earthwork				2,373,404.00		2,373,404.00	2,373,404.00	1,286,311.21	1,087,092.79	-	-	
89	0502-3200	Division 32 - Exterior Improvements				419,900.00		419,900.00	419,900.00	140,761.50	279,138.50	-	-	
89	0502-3300	Division 33 - Utilities				761,596.00		761,596.00	761,596.00	552,976.00	208,620.00	-	-	
89	0502-9900	Retainage				1,399,500.00		1,399,500.00	1,399,500.00	1,252,150.27	147,349.73	-	-	
89	0508-0000	Change Orders				226,957.52	\$ 226,957.52	226,957.52	226,957.52	183,254.15	43,703.37	-	226,957.52	
89		Construction Budget Subtotal				\$ 30,910,366.00	\$ (2,693,408.48)	\$ 28,216,957.52	\$ 28,216,957.52	\$ 25,044,443.23	\$ 3,172,514.29	\$ -	\$ 0.00	
		Alternates												
90	0506-0000	Ineligible Work (Maint Bldg, Press Box, Concession and Restrooms)				-		-	-	-	-	-	-	
90	0506-0000	Retainage for Alternates/Ineligible Work				-		-	-	-	-	-	-	
		Alternates Subtotal				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
		Miscellaneous Project Costs												
94	0601-0000	Utility Company Fees				84,000.00		84,000.00	15,419.75	15,419.75	-	-	68,580.25	
95	0602-0000	Testing Services				100,000.00		100,000.00	99,000.00	87,608.57	11,391.43	-	1,000.00	
96	0603-0000	Swing Space / Modulers				-		-	-	-	-	-	-	
97	0699-0000	Other Project Costs (Mailing & Moving)				40,000.00		40,000.00	32,278.00	-	32,278.00	-	7,722.00	
		Miscellaneous Project Costs Subtotal				\$ 224,000.00	\$ -	\$ 224,000.00	\$ 146,697.75	\$ 103,028.32	\$ 43,669.43	\$ -	\$ 77,302.25	
		Furnishings and Equipment												
99	0700-0000	Furnishings and Equipment				690,000.00		690,000.00	625,231.76	-	625,231.76	-	64,768.24	
99	0701-0000	Equipment				690,000.00		690,000.00	676,568.32	15,111.00	661,457.32	-	13,431.68	
101	0703-0000	Computer Equipment				1,380,000.00		1,380,000.00	1,301,800.08	15,111.00	1,286,689.08	-	78,199.92	
		Furnishings and Equipment Subtotal				\$ 1,380,000.00	\$ -	\$ 1,380,000.00	\$ 1,301,800.08	\$ 15,111.00	\$ 1,286,689.08	\$ -	\$ 78,199.92	
		Owner's Construction Contingency												
103	0507-0000	Owner's Construction Contingency				1,545,518.00	2,693,408.48	4,238,926.48	-	-	-	-	4,238,926.48	
104	0801-0000	Owners' (soft cost) Contingency				643,257.00		643,257.00	-	-	-	-	643,257.00	
		Contingency Subtotal				\$ 2,188,775.00	\$ 2,693,408.48	\$ 4,882,183.48	\$ -	\$ -	\$ -	\$ -	\$ 4,882,183.48	
		Total Project Budget				\$ 39,919,041.00	\$ -	\$ 39,919,041.00	\$ 34,208,348.02	\$ 28,853,295.77	\$ 5,355,052.25	\$ -	\$ 5,710,692.98	

Change Order #12 Summary

6/13/19

<u>Change Proposal Number</u>	<u>Change Value</u>
COR 063 – Provide water service to refrigerators in Rooms 121 & 173A.	\$3,287.95
COR 072 – Provide additional electrical receptacle at Lobby 101 counter.	\$658.67
Total Change Order Value	\$3,946.62

COR 063 – Provide water service to refrigerators in Rooms 121 & 173A. \$3,287.95

Two refrigerators were shown on the EQ drawings in rooms 121 and 173A. The specified refrigerators dispense water and ice. The plumbing drawings did not provide water to serve the refrigerators in these locations.

COR 072 – Provide additional electrical receptacle at Lobby 101 counter. \$658.67

There is a counter in Lobby 101 intended to have a computer on it. A data outlet was provided under the counter but no electrical was provided. This change adds an electrical outlet under the counter to power the computer intended for this location.

Change Order

PROJECT: New Pebbles Elementary School
 (Name,Address) 70 Trowbridge Road
 Bourne, MA 02532

CHANGE ORDER NUMBER: **12**
 INITIATION DATE: June 13, 2019
 ARCHITECTS PROJECT NO: 1514.00
 CONTRACT FOR: New Construction
 CONTRACT DATE: November 30, 2017

TO (Contractor): Brait Builders Corp.
 57 Rockwood Rd., Suite 3
 Marshfield, MA 02050

You are directed to make the following changes in this Contract:

PCO #	PR #	CCD #	Description	Time (days)	Amount
063	31		Provide water service to refrigerators in Rooms 121 & 173A.	0	\$3,287.95
072	37		Provide additional electrical outlet at Lobby 101 counter.	0	\$658.67

Total **\$3,946.62**

Not valid until signed by both the Owner and Architect. Signature of the contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time. Reservations of rights for additional time extensions, costs or damages indicated on the attached materials shall be void and superseded by the changes identified on this cover sheet to the Contract Sum and Contract Time for the items included in this Change Order.

The original (Contract Sum) (Guaranteed Maximum Cost) was	\$27,990,000.00
Net change by previously authorized Change Orders	\$226,957.54
The (Contract Sum) (Guaranteed Maximum Cost) prior to this Change Order Was	\$28,216,957.54
The (Contract Sum) (Guaranteed Maximum Cost) Will be (Increased) by this Change Order	\$3,946.62
The new (Contract Sum) (Guaranteed Maximum Cost) including this Change Order Will be	\$28,220,904.16
The Contract Time will be (Unchanged) by	(0) Days
The Date of Substantial Completion as of the date of this Change Order therefore is:	
	Phase 1 May 20, 2019
	Phase 2 August 16, 2019
	Phase 3 November 18, 2019

Authorized:

Flansburgh Architects, Inc.

Brait Builders Corp.

Town of Bourne

ARCHITECT

CONTRACTOR

OWNER

77 North Washington St.
 Boston, MA 02114

57 Rockwood Road
 Suite 3
 Marshfield, MA 02050

Town of Bourne
 24 Perry Avenue
 Buzzards Bay, MA 02532

BY _____

BY _____

BY _____

DATE _____

DATE _____

DATE _____



Change Request

To: Jay Williams
Flansburgh Architects
77 N. Washington Street
Boston, MA 02114-1910
Ph: (617) 367-3970

Number: 63
Date: 3/29/19
Job: PES-2017 Peebles ES
Phone:

Description: COR# 63 PR#31 Water for Refrigerators

Drywall cutting/patching and Paint touchups will be conducted on T&M on a separate COR.

Work performed by subcontractors:					
Description	Subcontractor			Price	
Plumbing	Harold Bros. Mechanical			\$3,069.98	
				Subtotal: <u>\$3,069.98</u>	
				Subtotal: \$3,069.98	
		OH&P	\$3,069.98	5.00%	\$153.50
		BOND	\$3,223.48	2.00%	\$64.47
				Total: <u><u>\$3,287.95</u></u>	

If you have any questions, please contact me at (781)837-6400.

Submitted by: Robert A Brait
Brait Builders Corp.

Approved by: _____
Date: _____



Change Request

To: Jay Williams
Flansburgh Architects
77 N. Washington Street
Boston, MA 02114-1910
Ph: (617) 367-3970

Number: 72
Date: 5/13/19
Job: PES-2017 Peebles ES
Phone:

Description: COR#72 PR#37 Added Under Counter Plug Corridor 101

This PR is to add power to the underside of the counter in corridor 101. Drywall patching and paint is not included on this change and will be completed on T&M.

Work performed by subcontractors:				
Description	Subcontractor			Price
Electrical	Systems Contracting			\$615.00
			Subtotal:	\$615.00
			Subtotal:	\$615.00
		OH	\$615.00	5.00%
		BOND	\$645.75	2.00%
			Total:	\$658.67

If you have any questions, please contact me at (781)837-6400.

Submitted by: Robert A Brait
Brait Builders Corp.

Approved by: _____
Date: _____



Tavares Design Associates, Inc.

Equipment Consultants • Facilities Planners

June 19, 2019

Mr. Joel G. Seeley, AIA, LEED AP BD+C
COO / Executive Vice President
Symmes Maini & McKee Associates
1000 Massachusetts Avenue
Cambridge, MA 02138

Project: Bourne Intermediate School
Bourne, Massachusetts
POs

Dear Mr. Seeley:

Enclosed are two POs for the Bourne Intermediate School.

We have included a PO for the laser cutter for the Istudio. This item has been on the plans and was the last remaining equipment item to be purchased for the space. Also included is a PO for 8 worktables. These are included to outfit the program change to add a health room.

We have prepared purchase orders to the following bidders, should the Owner approve our recommendations:

FFE-27	Boss Laser	\$4,209.30
FFE-28	W.B. Mason Co., Inc.	<u>\$1,821.12</u>
	Total - Purchase Orders	\$6,030.42

Including these two POs, the overall expenditure is \$689,254.83. The overall FF&E budget is \$690,000.00.

If you have any questions, please do not hesitate to contact this office. Thank you.

Sincerely,

TAVARES DESIGN ASSOCIATES, INC.

Robert T. Fogarty

RTF/lhp

Enclosures

cc: Mr. Jay Williams, FA
Mr. Antone J. Dias, SMMA
Ms. Sarah A. Traniello, SMMA



Town of Bourne

24 Perry Avenue
Bourne, MA 02532

FF&E PURCHASE ORDER

FID #46-0907459

BILL:
Town of Bourne
24 Perry Avenue
Bourne, Massachusetts 02532

Quote #Q-15011

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES,
AND SHIPPING PAPERS

PO # - FFE - 027

DATE: 6/17/2019

VENDOR:
Boss Laser
608 Trestle Point, Sanford, FL. 32771
Ashley Cirrincione: ashley@bosslaser.com
888-652-1555

SHIP TO:
Name Bourne Intermediate School
Address 70 Trowbridge Road, Bourne MA 02532
DELIVER - AS SOON AS POSSIBLE

QUANTITY	ITEM/MODEL NO.	DESCRIPTION	PRICE PER UNIT	PRICE
1	100001-BOSS LS-1416, GEN V	w/2" Lens Installed	\$3,997.00	\$3,997.00
	(1) GEN V Machine Stand-1416			
1	200005-Tube, Laser CO2 (65w)		\$0.00	\$0.00
1	400014-Pump, Water		\$0.00	\$0.00
1	400012-Pump Air, Gold		\$0.00	\$0.00
1	400001-Fan, Exhaust 4" (110V)		\$0.00	\$0.00
2	400006-Tubing, Exhaust 4"		\$0.00	\$0.00
1	800028-CorelDraw Graphics. Suite, (2019)		\$0.00	\$0.00
1	Included 1 Year Warranty(BL-008)	Warranty	\$0.00	\$0.00
1	LTL Freight Insurance (BL-002)	Freight Insurance	\$35.00	\$35.00
		Subtotal		\$4,032.00
		Discount (5.00 %)		-\$321.70
		Shipping & Handling Charges	\$499.00	\$499.00
				\$ -
Purchase Order Total:				\$4,209.30

BUYER: _____ Town of Bourne _____

APPROVAL: _____
Thomas Guerino, Town Administrator

Important:
Only items listed on this purchase order shall be payable.
All terms and conditions of the Bid Documents apply.

BOSSLASER™

608 Trestle Point
 Sanford, Florida 32771
 United States
 Phone: 888-652-1555
 Fax: 407-878-0837

Company Name	Quote#: Q-15011
	Issued: 06-14-2019
Contact:	Expires: 07-15-2019
Robert Fogarty Phone#: Email: rob@tavaresdesign.com	For questions about this Quote, please contact: Ashley Cirrincione
	Email: ashley@bosslaser.com

Quote

Billing Address	Shipping Address
Robert Fogarty 591 North Avenue, Door 3 Wakefield, MA 01880	Robert Fogarty 591 North Avenue, Door 3 Wakefield, MA 01880

Part Number	Item Name	Item Description	Quantity	List Price	Total
100001	BOSS LS-1416, GEN V - GEN V Machine Stand- 1416 (1)	2" Lens Installed	1	\$3,997.00	\$3,997.00
200005	Tube, Laser CO2 (65w)		1	\$0.00	\$0.00
400014	Pump, Water		1	\$0.00	\$0.00
400012	Pump Air, Gold		1	\$0.00	\$0.00
400001	Fan, Exhaust 4" (110V)		1	\$0.00	\$0.00
400006	Tubing, Exhaust 4"		2	\$0.00	\$0.00
800028	CorelDraw Graphics Suite, (2019)		1	\$0.00	\$0.00
	Included 1 Year Warranty (BL-008)		1	\$0.00	\$0.00
	LTL Freight Insurance (BL-002)	Freight Insurance	1	\$35.00	\$35.00
Subtotal					\$4,032.00
Discount (5.00 %)					-\$321.70
Tax (0 %)					\$0.00
Shipping & Handling Charges					\$499.00
GRAND TOTAL(\$)					\$4,209.30

Terms and Conditions

Please allow 2-3 weeks for shipping.

Payment Terms:

Payment is due upon acceptance of an order, unless otherwise stated.

PO Payment Terms:

Payment terms on Purchase Orders are Net 30. This applies to Government Agencies, Schools and Branches of the Military.

Accounting Hold:

Prior to shipping, invoice balances and terms will be confirmed. Orders with open balances will be placed on Accounting Hold until payment has been made. Upon receipt of payment, the hold will be released and the shipment will be prepared for dispatch.

Production & Shipping Schedule:

The Production & Shipping schedule is contingent on inventory availability, satisfaction of payment terms & invoice balances, and completeness of shipping information. Your Sales Representative will keep you informed as to the status of your machine order and if any back-orders or delays present themselves. Every effort will be made to meet your delivery expectations as negotiated with your sales representative.

Shipment Tracking:

Detailed LTL Tracking info, Bill of Lading and Receiving Instructions will be provided to the customer upon dispatch from our warehouse. Contact information for the destination terminal will also be provided in the event the receiver would like to coordinate with the delivering terminal to schedule a delivery appointment. Please review the model, dimensions and weight of the crate and machine being delivered. Boss will provide lift gate service for 1630 machines and smaller.

Residential Deliveries:

LTL Carriers will add 1 additional day to the transit time to afford the destination terminal an opportunity to contact the receiver for a delivery appointment. Due to increased liability, LTL carriers will not back into residential drive ways. For this reason please make the necessary arrangements to transport the machine from the curb to your machine's final location.

Commercial Deliveries:

Commercial delivery addresses do not include personal residential property. If the LTL carrier deems the final destination as residential the residential terms above will apply. Please review the dimensions and weight of the crate and machine being delivered. Unless agreed to otherwise clients will be responsible for offloading the machine from the truck to it's final destination. Boss Laser can offer more full service delivery options if needed. Details should be specified on the invoice above. We do not deliver on Saturday, Sundays, or Holidays.

Over Dimensional Freight & Special Delivery Equipment (2436 or Larger):

Please review the model, dimensions and weight of the crate and machine being ordered. Boss will provide lift gate service for the LS-1630 machines and smaller.

For 2436 machines or larger lift gate service is not available due to the over dimensional nature of the crate, the buyer MUST make arrangements to have a Forklift & Operator available at the time of delivery.

Re-consignment of Shipment in Transit:

Any re-consignment charges that result from the customer changing the delivery destination while in transit, are the responsibility of the client and will be invoiced accordingly.

Agreement:

The above is a quote/invoice for items and services listed. If accepted by the parties, they acknowledges that this agreement shall be governed by the laws of the State of Florida any action to enforce this agreement shall be brought in a court of competent jurisdiction with venue lying exclusively in Seminole County, Florida. The parties agree to waive and to take all steps necessary to waive all rights to a jury trial.

International Buyers:

International Buyers must provide complete contact information for the Customs Broker that will clear their shipment. Import duties, taxes, and charges are not included in the item price or shipping cost. These charges are the buyer's responsibility. Please check with your country's customs office or your Broker of choice to determine what your additional costs will be prior to buying.

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. BOSS LASER, LLC	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ <u>S</u> <small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small> <input type="checkbox"/> Other (see instructions) ▶	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
5 Address (number, street, and apt. or suite no.) See instructions. 608 Trestle Point	Requester's name and address (optional)
6 City, state, and ZIP code Sanford, FL 32771	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number	
or	
Employer identification number	
4	6
-	0
9	7
4	5
9	

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶ <u>4/10/2019</u>
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; do not leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note: ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C corporation, or S corporation.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box on line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3.

IF the entity/person on line 1 is a(n) . . .	THEN check the box for . . .
• Corporation	Corporation
• Individual • Sole proprietorship, or • Single-member limited liability company (LLC) owned by an individual and disregarded for U.S. federal tax purposes.	Individual/sole proprietor or single-member LLC
• LLC treated as a partnership for U.S. federal tax purposes, • LLC that has filed Form 8832 or 2553 to be taxed as a corporation, or • LLC that is disregarded as an entity separate from its owner but the owner is another LLC that is not disregarded for U.S. federal tax purposes.	Limited liability company and enter the appropriate tax classification. (P= Partnership; C= C corporation; or S= S corporation)
• Partnership	Partnership
• Trust/estate	Trust/estate

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Two or more U.S. persons (joint account maintained by an FFI)	Each holder of the account
4. Custodial account of a minor (Uniform Gift to Minors Act)	The minor ²
5. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee ¹
b. So-called trust account that is not a legal or valid trust under state law	The actual owner ¹
6. Sole proprietorship or disregarded entity owned by an individual	The owner ³
7. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor ⁴

For this type of account:	Give name and EIN of:
8. Disregarded entity not owned by an individual	The owner
9. A valid trust, estate, or pension trust	Legal entity ⁴
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
11. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
12. Partnership or multi-member LLC	The partnership
13. A broker or registered nominee	The broker or nominee

For this type of account:	Give name and EIN of:
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
15. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships*, earlier.

*Note: The grantor also must provide a Form W-9 to trustee of trust.

Note: If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, Identity Theft Information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes.

Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.



Town of Bourne
 24 Perry Avenue
 Bourne, MA 02532

FID #04-2455641

FF&E PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES, AND SHIPPING PAPERS

PO # - FFE - 028

BILL:
 Town of Bourne
 24 Perry Avenue
 Bourne, Massachusetts 02532

DATE: 6/18/2019

VENDOR:
 W.B. Mason Co.,Inc.

SHIP TO:
 Name Bourne Intermediate School

59 Centre Street, Brockton, MA. 02303
 Rick Kelleher: Rick.Kelleher@wbmason.com
 888-926-2766

Address 70 Trowbridge Road, Bourne MA 02532

DELIVER & INSTALL - AS SOON AS POSSIBLE

QUANTITY	ITEM/MODEL NO.	DESCRIPTION	PRICE PER UNIT	PRICE
Location: Classroom 180				
8	CS3-01, Columbia w/Galaxy Leg	Worktable, Rect., 60"x24", Adj.	\$227.64	\$1,821.12
				\$ -

Purchase Order Total: \$1,821.12

BUYER: Town of Bourne

APPROVAL: Thomas Guerino, Town Administrator

Important:
 Only items listed on this purchase order shall be payable.
 All terms and conditions of the Bid Documents apply.

BOURNE INTERMEDIATE SCHOOL - JUNE 18, 2019
BOURNE, MASSACHUSETTS - PAGE 1 OF 2

SUMMARY OF PURCHASE ORDERS ISSUED UNDER TDA SCOPE OF WORK:

P.O. NUMBER	EQUIPMENT SUPPLIER	ORIG. P.O. AMOUNT	ADJUST.	REV. P.O. AMOUNT	PAYMENT #1	PAID DIRECT TO DATE	RECOMM. BALANCE
FFE-001	W.B. MASON CO., INC.	\$371,525.37	\$8,930.48	\$380,455.85			\$0.00 \$380,455.85
FFE-002	WILLIAMS' PIANO SHOP	\$750.00		\$750.00	\$750.00		\$750.00 COMPLETE
FFE-003	HILLYARD, INC.	\$4,654.56		\$4,654.56	\$1,061.04		\$1,061.04 \$3,593.52
FFE-004	SCHOOL HEALTH CORP.	\$2,409.74	-\$100.00	\$2,309.74			\$0.00 \$2,309.74
FFE-005	WENGER CORPORATION	\$9,873.00		\$9,873.00			\$0.00 \$9,873.00
FFE-006	SCHOOL SPECIALTY INC.	\$32,512.74		\$32,512.74			\$0.00 \$32,512.74
FFE-007	DEMCO, INC.	\$2,514.88		\$2,514.88	\$1,257.44		\$1,257.44 \$1,257.44
FFE-008	UNION OFFICE INTERIORS	\$37,956.00		\$37,956.00			\$0.00 \$37,956.00
FFE-009	MONITOR EQUIPMENT CO.	\$26,347.68		\$26,347.68	\$22,395.53		\$22,395.53 \$3,952.15
FFE-010	RED THREAD SPACES	\$2,507.12		\$2,507.12			\$0.00 \$2,507.12
FFE-011	PRO-QUIP INC.	\$8,400.00		\$8,400.00	\$4,200.00		\$4,200.00 \$4,200.00
FFE-012	ROBERT H. LORD CO.	\$77,927.34		\$77,927.34			\$0.00 \$77,927.34
FFE-013	BSN SPORTS	\$11,383.40		\$11,383.40			\$0.00 \$11,383.40
FFE-014	W.B. MASON CO., INC.	\$2,608.00		\$2,608.00	\$944.00		\$944.00 \$1,664.00
FFE-015	SOUTHPAW ENTERPRISES	\$1,546.98		\$1,546.98	\$773.49		\$773.49 \$773.49
FFE-016	LAKESHORE LEARN. MATERIALS	\$421.32		\$421.32	\$421.32		\$421.32 COMPLETE
FFE-017	SCHOOL SPECIALTY INC.	\$6,158.41		\$6,158.41	\$3,482.35		\$3,482.35 \$2,676.06
FFE-018	BLICK ART MATERIALS	\$1,325.20		\$1,325.20			\$0.00 \$1,325.20
FFE-019	M.D. STETSON COMPANY	\$12,714.74		\$12,714.74			\$0.00 \$12,714.74
FFE-020	HILLYARD, INC.	\$4,179.80		\$4,179.80			\$0.00 \$4,179.80
	TOTALS #1	\$617,716.28	\$8,830.48	\$626,546.76	\$35,285.17		\$35,285.17 \$591,261.59
	ADDITIONAL AWARDS - BIDS OF 4/22/19:						
FFE-021	LAKESHORE LEARN. MATERIALS	\$7,515.48		\$7,515.48	\$6,388.16		\$6,388.16 \$1,127.32
FFE-022	RDC HOLDINGS; SCHOOL FURN.	\$26,494.49		\$26,494.49			\$0.00 \$26,494.49
FFE-023	W.B. MASON CO., INC.	\$15,805.50		\$15,805.50			\$0.00 \$15,805.50
FFE-024	MIDWEST TECHNOLOGY	\$5,374.54		\$5,374.54			\$0.00 \$5,374.54
FFE-025	SCHOOL HEALTH CORP.	\$805.04		\$805.04			\$0.00 \$805.04
FFE-026	UNION OFFICE INTERIORS	\$682.60		\$682.60			\$0.00 \$682.60
FFE-027	BOSS LASER	\$4,209.30		\$4,209.30			\$0.00 \$4,209.30
FFE-028	W.B. MASON CO., INC.	\$1,821.12		\$1,821.12			\$0.00 \$1,821.12
	TOTALS #2	\$62,708.07	\$0.00	\$62,708.07	\$6,388.16		\$6,388.16 \$56,319.91
	TOTALS #1 - PURCHASE ORDERS	\$617,716.28	\$8,830.48	\$626,546.76	\$35,285.17		\$35,285.17 \$591,261.59
	TOTALS #2 - ADDITIONAL AWARDS-BIDS	\$62,708.07	\$0.00	\$62,708.07	\$6,388.16		\$6,388.16 \$56,319.91
	GRAND TOTALS	\$680,424.35	\$8,830.48	\$689,254.83	\$41,673.33		\$41,673.33 \$647,581.50

BOURNE INTERMEDIATE SCHOOL - JUNE 18, 2019
BOURNE, MASSACHUSETTS - PAGE 2 OF 2

NOTES:

W.B. MASON: CHANGE ORDER CO-1 TO FFE-001: INCREASED BY \$2,277.08 DUE TO INCREASE IN NUMBER OF BINS FOR ITEM CS2-01.

W.B. MASON: CHANGE ORDER CO-2 TO FFE-001: INCREASED BY \$7,203.00 DUE TO INCREASE OF (21) ITEM OF9-01.

W.B. MASON: CHANGE ORDER CO-3 TO FFE-001: DECREASED BY \$549.60 DUE TO DELETION OF ITEM OF1-01, HASKELL DESK, IN OFFICE #108.

SCHOOL HEALTH: CHANGE ORDER CO-1 TO FFE-004: DECREASED BY \$100.00 DUE TO SHIPPING DATE DIRECTLY BY MANUFACTURER.

Traniello, Sarah

From: Douglas Faria <dfaria@edvancetech.com>
Sent: Thursday, June 20, 2019 12:51 PM
To: Seeley, Joel
Cc: Jay Williams; Traniello, Sarah; Dias, Antone; Project, Mail
Subject: BIS - Akuity Purchase Order

Joel,

For clarification purposes, the new P.O. to Akuity is for hardware, licensing and installation required at the Middle School to connect BIS to the school network.

Thank you,

Douglas A. Faria
Principal

Edvance Technology Design, Inc.
300 Brickstone Square, Suite 201
Andover, Massachusetts 01880

T (978) 256-9900 ext. 203



Town of Bourne
 24 Perry Avenue
 Bourne, MA 02532

TECHNOLOGY PURCHASE ORDER

BILL:

Town of Bourne
 24 Perry Avenue
 Bourne, Massachusetts 02532

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES,
 AND SHIPPING PAPERS

PO # - TECH - 009

DATE: _____

VENDOR:

Akuity
 1 Westec Drive, Auburn, MA 01501
chris.tankis@akuity.com
 508-756-9300

SHIP TO:

Name Bourne Intermediate School
 Address 70 Trowbridge Road, Bourne MA 02532

QUANTITY	ITEM/MODEL NO.	DESCRIPTION	PRICE PER UNIT	PRICE
2	10302	Extreme Networks 10GBASE-LR SFP+ Module - 1 x 10GBase-LR	\$ 950.00	\$ 1,900.00
1	16542	Extreme Networks X440-G2 Dual 10GbE Upgrade License	\$ 400.00	\$ 400.00
2	33051	Fiber Cable	\$ 20.00	\$ 40.00
1	FREIGHT	Shipping	\$ 60.00	\$ 60.00
4	EST-SYSENG	Labor	\$ 215.00	\$ 860.00
				\$ -
				\$ -
Purchase Order Total:				\$ 3,260.00

BUYER: _____ **Town of Bourne**

APPROVAL: _____
 Thomas Guerino, Town Administrator

Important:

Only items listed on this purchase order shall be payable.
 All terms and conditions of the Bid Documents apply.

Thursday, June 06, 2019

Bourne Public Schools
Steven Lamarche
36 Sandwich Road
Bourne, MA 02532
slamarche@bourneps.org

Dear Steven,

Attached, please find the quote requested on your behalf, by System Engineer Jeff Rouille, for a pair of single mode 10G fiber modules, a pair of fiber patch cables, and a 10Gb license for your X440-G2-48p POE switch. This will provide connectivity from the Bourne Intermediary School to the Bourne Middle School at 10Gb.

Please Note: These items will be shipped to your primary location directly.

Please Note: Items may not ship on the same day they are ordered. Upgraded shipping options are offered to expedite your order but do not guarantee overnight delivery.



Feel free to contact me to go over the quote in detail and I can answer any questions that you may have.

Thanks!

A handwritten signature in blue ink that reads "Chris Tankis".

Chris Tankis
Account Executive
AKUITY Technologies

Products

Item	Description	Price	Qty	Ext. Price
10302	Extreme Networks 10GBASE-LR SFP+ Module - 1 x 10GBase-LR 	\$950.00	2	\$1,900.00
16542	Extreme Networks Extreme Switching X440-G2 Dual 10GbE Upgrade License	\$400.00	1	\$400.00
33051	C2G 1m LC-SC 10Gb 50/125 Duplex Multimode OM3 Fiber Cable - Aqua - 3ft - 1m 	\$20.00	2	\$40.00

Subtotal: \$2,340.00

Shipping

Item	Description	Price	Qty	Ext. Price
FREIGHT	Shipping and Handling - FedEx Priority Overnight	\$60.00	1	\$60.00

Please Note: Items may not ship on the same day they are ordered. Upgraded shipping options are offered to expedite your order but do not guarantee overnight delivery.

Subtotal: \$60.00

Labor Estimate

Item	Description	Price	Qty	Ext. Price
EST-SYSENG	LABOR ESTIMATE - SYSTEMS ENGINEER Estimate only: Actual time may be less than or exceed the estimate given. Actual labor will be billed separately. Client is responsible for full payment of the actual time used, regardless of estimate given. Labor estimate does not include travel charges.	\$215.00	4	\$860.00

Subtotal: \$860.00

Network Equipment to Connect Schools (BIS to BMS)



Prepared by:

AKUITY Technologies
Chris Tankis
508-471-9711
Fax 5087569988
Chris.Tankis@akuity.com

Prepared for:

Bourne Public Schools
36 Sandwich Road
Bourne, MA 02532
Steven Lamarche
slamarche@bourneps.org
(508) 759-0660

Quote Information:

Quote #: 023458
Version: 1
Delivery Date: 06/06/2019
Expiration Date: 06/28/2019
Payment Terms: Net 30 Days

Quote Summary

Description	Amount
Products	\$2,340.00
Labor Estimate	\$860.00

Subtotal: \$3,200.00

Shipping: \$60.00

Total: \$3,260.00

This Statement of Work ("SOW") is governed under the Master Service Agreement (the "Agreement") between PC-PLUS Technologies, Inc. d/b/a AKUITY Technologies ("AKUITY"), and the client whose name and authorized signatory appear in the signature block of this SOW ("Client"), below. Capitalized terms in this SOW will have the same meaning as those in the Agreement, unless otherwise indicated.

Signature

Date

Owner <no values defined>
Architect
Contractor
Field
Other

Proposal Request

PROJECT: (name, address)	New Peebles Elementary School 70 Trowbridge Rd., Bourne, MA	PROPOSAL REQUEST NO.:	39
		Add site identification sign per Owner	
OWNER:	Town of Bourne		
TO: (Contractor)	Brait Builders Corp. 57 Rockwood Rd., Suite 3 Marshfield, MA 02050	DATE OF ISSUANCE:	6/13/2019
	CONTRACT FOR: New School	ARCHITECT'S PROJECT NO.:	1514.00
		CONTRACT DATED:	T.B.D.

Please submit an itemized quotation for changes in the Contract Sum and/or Time incidental to proposed modifications to the Contract Documents described herein.

THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.

Description: (Written description of the Work)

REFERENCE: L-01

Provide (1) two-sided site identification sign as indicated on the attached sketch. Provide pricing for each option to be reviewed with the owner.

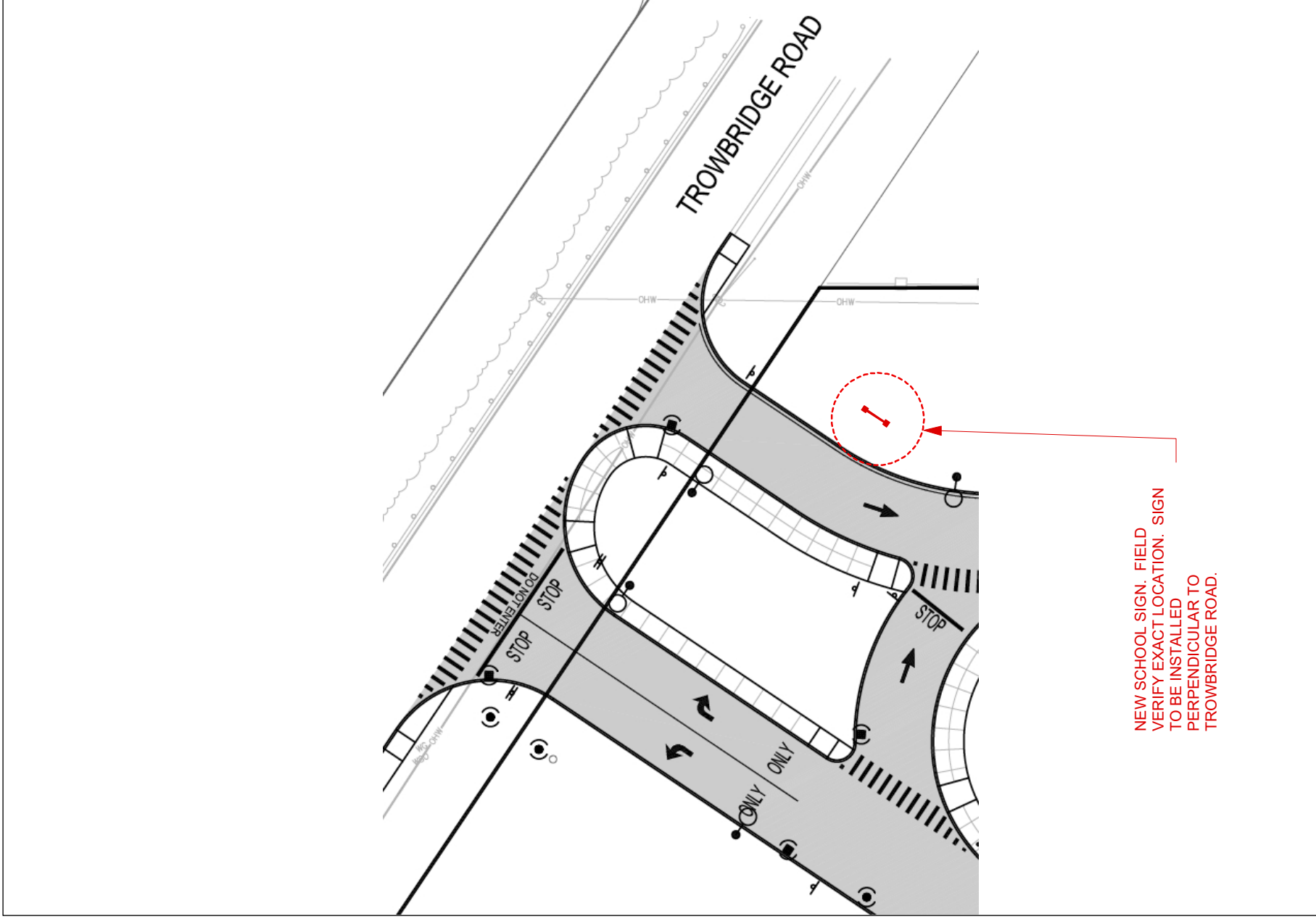
Attachments / Comments:

Sketch PR #39.1 dated 6/13/19.

ARCHITECT: Flansburgh Associates, Inc.

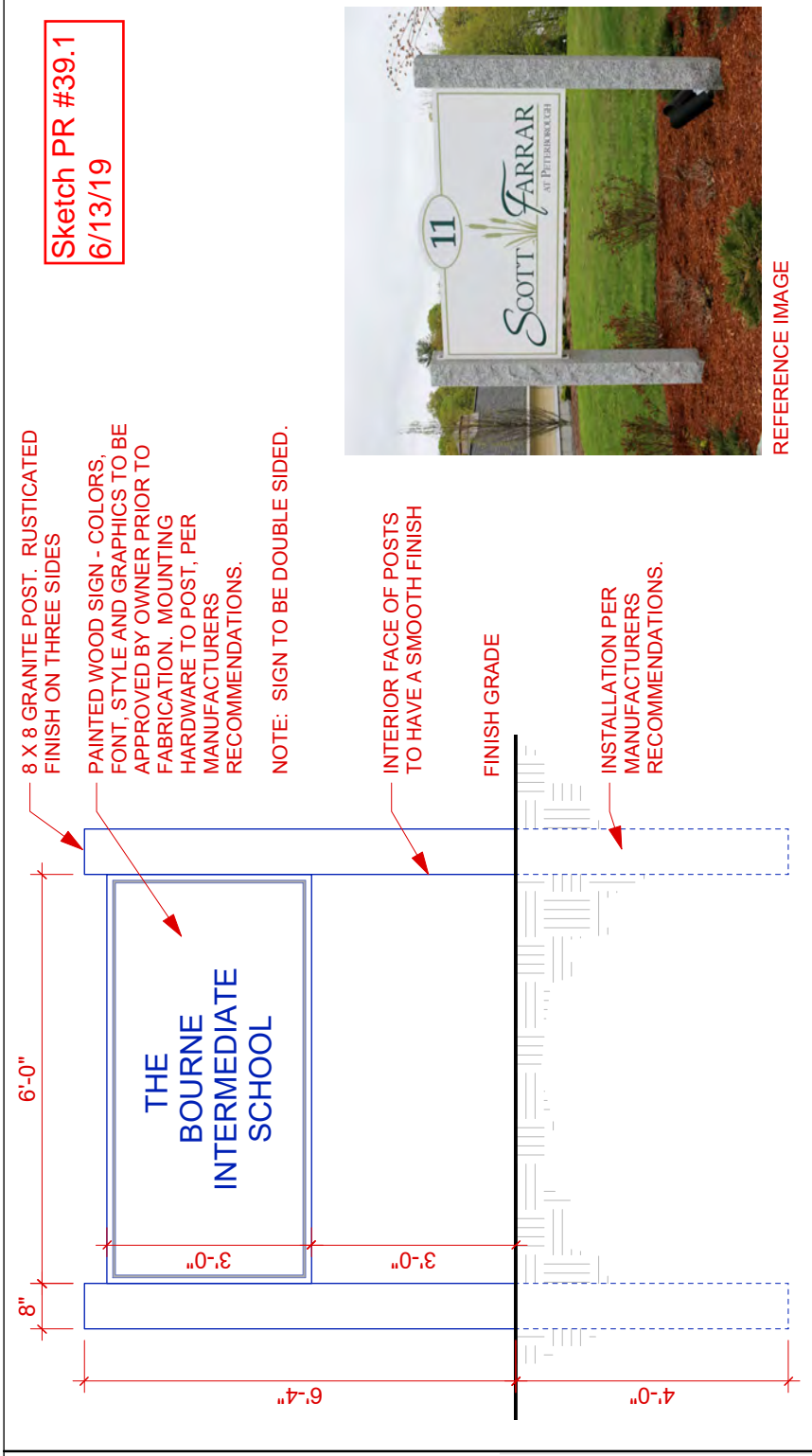
BY:

Jay Williams



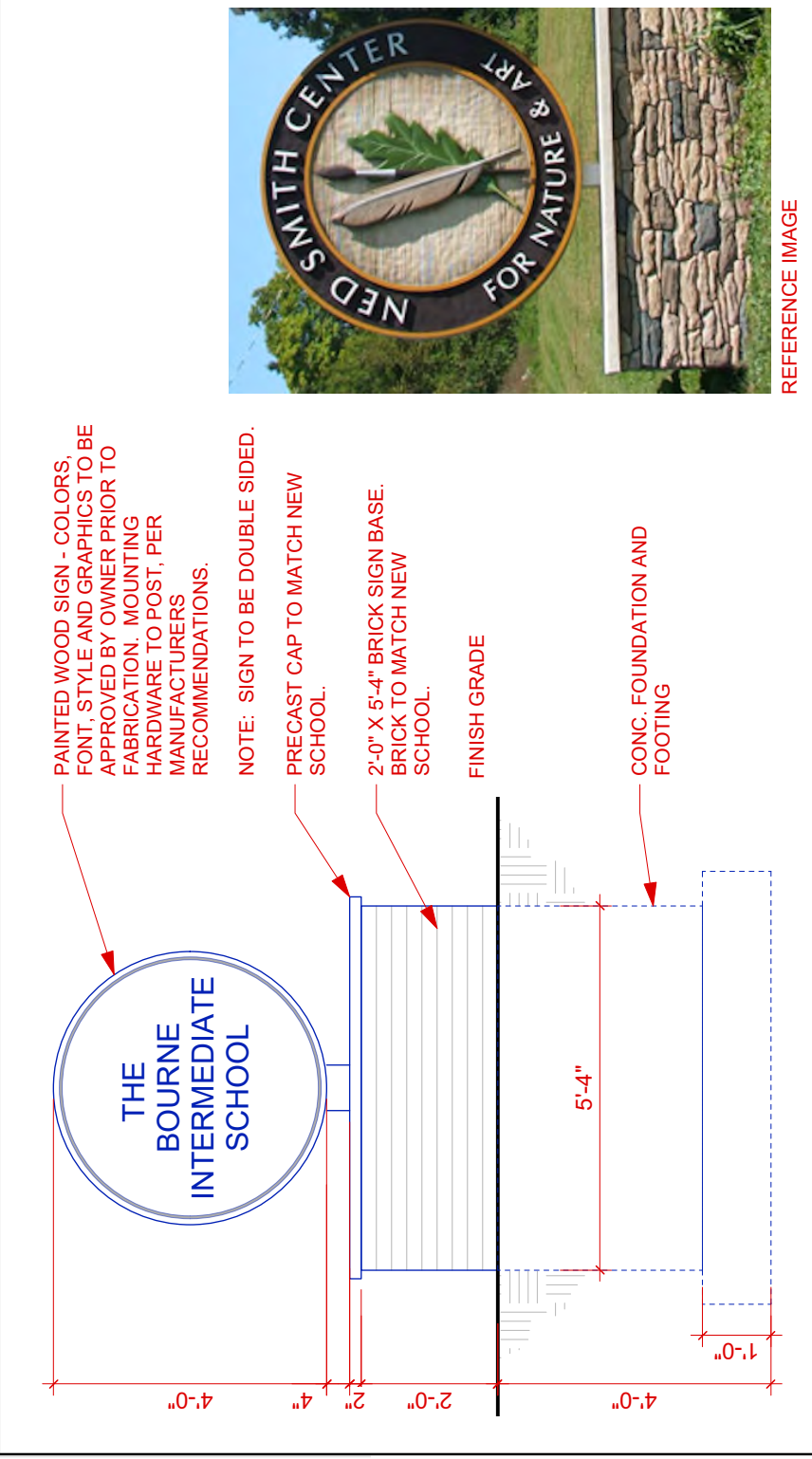
PARTIAL SITE PLAN
Scale: none

2



NEW SCHOOL SITE SIGN
Scale: 3/8" = 1'-0"

1A



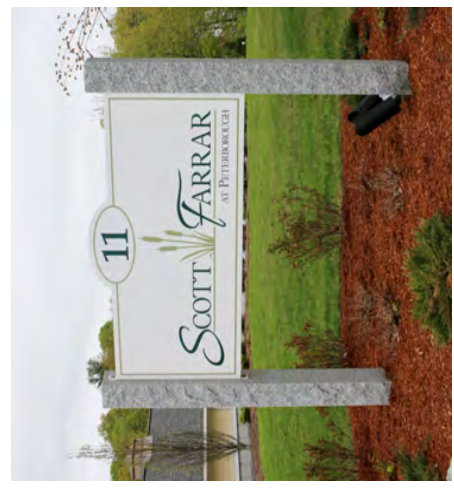
NEW SCHOOL SITE SIGN
Scale: 3/8" = 1'-0"

1B

Sketch No. Reference Drawing L-01

FLANSBURGH ARCHITECTS
77 NORTH WASHINGTON STREET BOSTON, MASSACHUSETTS 02114
Telephone 617-567-3970 Facsimile 617-720-7873
James F. Peebles Elementary School, Bourne MA
Title: Site Building Sign

Job #: 1514.00
Drawn By: wrb
Date: 6/12/19
Scale: as noted



Sketch PR #39.1
6/13/19