

PROJECT MINUTES

Project:	New Peebles Elementary School	Project No.:	15041
Prepared by:	Joel Seeley	Meeting Date:	7/26/18
Re:	School Building Committee Meeting	Meeting No:	59
Location:	Bourne High School Library	Time:	6:30pm
Distribution:	School Building Committee Members, Attendees (MF)		

Attendees:

PRESENT	NAME	AFFILIATION	VOTING MEMBER
✓	James L. Potter	Chairman, School Building Committee	Voting Member
✓	Peter J. Meier	Board of Selectmen	Voting Member
	Christopher Hyldburg	School Committee	Voting Member
✓	Natasha Scarpato	Member at Large	Voting Member
✓	Donna Buckley	Member at Large	Voting Member
✓	Richard A. Lavoie	Finance Committee	Voting Member
✓	William Meier	Building Trade Expert	Voting Member
✓	Erika Fitzpatrick	School Committee	Voting Member
✓	Frederick H. Howe	Member at Large, Vice-Chairman School Building Committee	Voting Member
	Steven M. Lamarche	Superintendent of Schools, BPS	Voting Member
✓	Jordan Geist	Director of Business Services, BPS	Non-Voting Member
	Thomas M. Guerino	Town Administrator	Non-Voting Member
✓	Paul O'Keefe	Local Official Responsible for Building Maintenance	Non-Voting Member
	Elizabeth A. Carpenito	Principal, BES	Non-Voting Member
✓	Kathy Anderson	Elementary/Special Education Secretary	Non-Voting Member
✓	Janey Norton	Principal, PES	
	Kent Kovacs	FAI, Architect	
✓	Bill Beatrice	FAI, Architect	
✓	Jay Williams	FAI, Architect	
	Robert Brait	Brait Builders (BBC) General Contractor	
	Michael Brait	Brait Builders (BBC) General Contractor	
✓	Joel Seeley	SMMA, OPM	

Item #	Action	Discussion
59.1	Record	Call to Order, 7:00 PM.
59.2	Record	A motion was made by F. Howe and seconded by P. Meier to approve the 6/21/18 School Building Committee meeting minutes. No discussion, motion passed unanimous.
59.3	Record	J. Seeley distributed and reviewed the Budget Tracking Form thru 6/30/18, attached, for the Total Project Budget.
59.4	Record	J. Williams distributed and reviewed Change Order No 4, dated 7/16/18 in the amount of \$28,669.16, Change Order Description Form and Change Order Contingency Summary Form, all attached. A motion was made by P. Meier and seconded by R. Lavoie to approve Change Order No 4, dated 7/16/18 in the amount of \$28,669.16 and recommend signature by T. Guerino. No discussion, motion passed unanimous.
59.5	Record	J. Seeley distributed and reviewed the Cost to Place and Splice the Verizon Cable and Terminal proposal from Verizon, dated 6/27/18 for the new school. The cost is \$14,095.60 to be funded out of ProPay Code 0601-000 which has a budget of \$82,900. A motion was made by R. Lavoie and seconded by F. Howe to approve Cost to Place and Splice the Verizon Cable and Terminal proposal from Verizon, dated 6/27/18 and recommend signature by J. Geist. No discussion, motion passed unanimous.
59.6	Record	Warrant No. 32 was reviewed. A motion was made by P. Meier and seconded by R. Lavoie to approve Warrant No. 32. No discussion, motion passed unanimous.
59.7	J. Seeley	J. Seeley to follow-up with the MSBA on the PFA Bid Amendment.
59.8	FFE Working Group	K. Anderson provided an update on the FFE Working Group status. J. Geist indicated Bourne's participation in the MSBA's consolidated bid initiative is pending based on review and selection of the classroom desks, classroom chairs and cafeteria tables by the FFE Working Group.
59.9	Technology Working Group	J. Williams distributed and reviewed the 6/26/18 Technology Working Group meeting minutes and provided an update on the Technology Working Group status.
59.10	J. Seeley	J. Williams provided an update on the construction. Steel installation is complete. Exterior steel studs, sheathing, and air-vapor barrier are nearly complete in the classroom wing and the brickwork is well underway. Roofing is complete in the classroom wing and has commenced in the gymnasium wing. The gymnasium and stage concrete slabs have been poured and the cafeteria slab will be poured within the next two weeks. The two

Item #	Action	Discussion
		<p>HVAC units in the gymnasium and cafeteria mezzanines have been installed. Storm, sanitary and water mains are nearing completion around the building.</p> <p>Committee members that attended the 5:00pm tour provided their observations.</p> <p>Committee Discussion:</p> <ol style="list-style-type: none"> 1. R. Lavoie asked if the contractor has identified any issues that would significantly increase the project cost? <i>J. Williams indicated none at this time.</i> 2. R. Lavoie asked if the project is on schedule? <i>J. Seeley indicated yes, the project is on schedule.</i> 3. J. Seeley to schedule the next Committee Tour for the October meeting.
59.11	J. Seeley J. Williams	<p>Old or New Business:</p> <ol style="list-style-type: none"> 1. P. Meier asked if FAI and SMMA can provide a project update to the Selectmen at their September meeting. <i>J. Seeley indicated yes and will coordinate with FAI.</i>
59.12	J. Seeley	<p>Next SBC Meeting: August 16, 2018 at 6:30 pm at Bourne High School.</p> <p>J. Seeley to send out a confirming email to the Committee.</p>
59.13	Record	<p>A Motion was made by W. Meier and seconded by P. Meier to adjourn the meeting. No discussion, motion passed unanimous.</p>

Attachments: Agenda, Budget Tracking Form, Change Order No 4, Change Order Description Form and Change Order Contingency Summary Form, Cost to Place and Splice the Verizon Cable and Terminal proposal from Verizon, Technology Working Group meeting minutes

The information herein reflects the understanding reached. Please contact the author if you have any questions or are not in agreement with these Project Minutes

PROJECT MEETING SIGN-IN SHEET

Project: Peebles Elementary School Feasibility Study
 Prepared by: Joel Seeley
 Re: School Building Committee Meeting
 Location: Bourne High School Library

Project No.: 15041
 Meeting Date: 7/26/2018
 Meeting No: 59
 Time: 6:30pm

Distribution: Attendees, (MF)

SIGNATURE	ATTENDEES	EMAIL	AFFILIATION
	James L. Potter	onsetjp@juno.com	Chairman, School Building Committee
	Peter J. Meier	pmeier@townofbourne.com	Board of Selectmen
	Christopher Hyldburg	chrish@alpha-1.com	School Committee
	Natasha Scarpato	scarpato4@comcast.net	Member-At-Large
	Donna Buckley	d.j.buckley23@gmail.com	Member-At-Large
	Richard A. Lavoie	RichL.Lavoie@gmail.com	Finance Committee
	William Meier	Dusty22752@aol.com	Building Trade Expert
	Erika Fitzpatrick	efitzpatrick@bourneps.org	School Committee
	Frederick H. Howe	rickhowe9@gmail.com	Member-At-Large
	Steven M. Lamarche	slamarche@bourneps.org	Superintendent of Schools, BPS, MCPPO
	Jordan Geist	jgeist@bourneps.org	Director of Business Services, BPS
	Thomas M. Guerino	tguerino@townofbourne.com	Town Administrator
	Paul O'Keefe	mmachief@gmail.com	Local Official Resp. for Building Maintenance
	Elizabeth A. Carpenito	ecarpenito@bourneps.org	Principal, BES
	Kathy Anderson	kanderson@bourneps.org	Elementary/Special Education Secretary
	Janey Norton	jnorton@bourneps.org	Principal, PES
	Kent Kovacs	kkovacs@flansburgh.com	Flansburgh Architects (FAI)
	Jay Williams	jwilliams@flansburgh.com	Flansburgh Architects (FAI)
	Betsy Farrell Garcia	bgarcia@flansburgh.com	Flansburgh Architects (FAI)
	Bill Beatrice	bbeatrice@flansburgh.com	Flansburgh Architects (FAI)
	Robert Brait	rbrait@braitbuilders.com	Brait Builders Corporation (BBC)
	Michael Brait	mbrait@braitbuilders.com	Brait Builders Corporation (BBC)
	Joel Seeley	jseeley@smma.com	SMMA

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Symmes Maini & McKee Associates, Inc. (SMMA) Bourne School District Bourne Peebles Elementary School BUDGET SUMMARY BUDGET TRACKING FORM as of: 6/30/2018		Original PS&B Budget 11/2/2016	Budget Revisions	Current Budget	Contract Amount	Expended	(B - C) Remaining Contract Amount	Additional Projected Amount	(A - B - E) Budget Balance
Propay code #	Name	A	B	C	D	E			
	Feasibility Study Agreement								
1	0001-0000 OPM Feasibility Study	125,000.00		125,000.00	117,100.00	117,100.00	-	-	7,900.00
2	0002-0000 A&E Feasibility Study	365,000.00	19,125.00	384,125.00	384,125.00	374,875.00	9,250.00	-	-
3	0003-0000 Environmental and Site	140,000.00		140,000.00	77,803.00	75,053.00	2,750.00	-	62,197.00
4	0004-0000 Other	120,000.00	(19,125.00)	100,875.00	10,672.13	672.13	10,000.00	-	90,202.87
	Feasibility Study Agreement Subtotal	\$ 750,000.00	\$ -	\$ 750,000.00	\$ 589,700.13	\$ 567,700.13	\$ 22,000.00	\$ -	\$ 160,299.87
	Administration								
6	0101-0000 Legal Fees	50,000.00		50,000.00	-	-	-	-	50,000.00
	Owner's Project Manager								
7	0102-0400 > Design Development	50,000.00		50,000.00	50,000.00	50,000.00	-	-	-
8	0102-0500 > Construction Contract Documents	90,000.00		90,000.00	90,000.00	90,000.00	-	-	-
9	0102-0600 > Bidding	50,000.00		50,000.00	50,000.00	50,000.00	-	-	-
10	0102-0700 > Construction Contract Administration	800,000.00		800,000.00	800,000.00	184,000.00	616,000.00	-	-
11	0102-0800 > Closeout	54,863.00		54,863.00	54,863.00	-	54,863.00	-	-
12	0102-0900 > Extra Services	40,000.00		40,000.00	-	-	-	-	40,000.00
13	0102-1000 > Reimbursable & Other Services	15,000.00		15,000.00	3,190.00	3,190.00	-	-	11,810.00
14	0102-1100 > Cost Estimates	50,000.00		50,000.00	41,745.00	41,745.00	-	-	8,255.00
15	0103-0000 Advertising	5,000.00		5,000.00	1,043.04	1,043.04	-	-	3,956.96
16	0104-0000 Permitting	50,000.00		50,000.00	82.50	82.50	-	-	49,917.50
17	0105-0000 Owner's Insurance	20,000.00		20,000.00	-	-	-	-	20,000.00
18	0199-0000 Other Administrative Costs	20,000.00		20,000.00	8,800.00	6,013.37	2,786.63	-	11,200.00
	Administration Subtotal	\$ 1,294,863.00	\$ -	\$ 1,294,863.00	\$ 1,099,723.54	\$ 426,073.91	\$ 673,649.63	\$ -	\$ 195,139.46
	Architecture and Engineering								
	Basic Services								
21	0201-0400 > Design Development	530,000.00		530,000.00	530,000.00	530,000.00	-	-	-
22	0201-0500 > Construction Contract Documents	1,060,000.00		1,060,000.00	1,060,000.00	1,060,000.00	-	-	-
23	0201-0600 > Bidding	130,000.00		130,000.00	130,000.00	130,000.00	-	-	-
24	0201-0700 > Construction Contract Administration	874,000.00		874,000.00	874,000.00	218,465.04	655,534.96	-	-
25	0201-0800 > Closeout	132,037.00		132,037.00	132,037.00	-	132,037.00	-	-
26	0201-9900 > Other Basic Services	-		-	-	-	-	-	-
27		BASIC SERVICES SUBTOTAL	\$ -	\$ 2,726,037.00	\$ 2,726,037.00	\$ 1,938,465.04	\$ 787,571.96	\$ -	\$ -
	Reimbursable Services								
28	0203-0100 > Construction Testing	40,000.00		40,000.00	-	-	-	-	40,000.00
29	0203-0200 > Printing (over minimum)	20,000.00		20,000.00	-	-	-	-	20,000.00
30	0203-9900 > Other Reimbursable Costs	100,000.00		100,000.00	6,047.00	1,650.00	4,397.00	-	93,953.00
31	0204-0200 > Hazardous Materials	100,000.00		100,000.00	-	-	-	-	100,000.00
32	0204-0300 > Geotech & Geo-Env.	80,000.00		80,000.00	20,955.00	4,455.00	16,500.00	-	59,045.00
33	0204-0400 > Site Survey	60,000.00		60,000.00	19,580.00	19,580.00	-	-	40,420.00
34	0204-0500 > Wetlands	5,000.00		5,000.00	-	-	-	-	5,000.00
35	0204-1200 > Traffic Studies	40,000.00		40,000.00	-	-	-	-	40,000.00
	Architectural and Engineering Subtotal	\$ 3,171,037.00	\$ -	\$ 3,171,037.00	\$ 2,772,619.00	\$ 1,964,150.04	\$ 808,468.96	\$ -	\$ 398,418.00

Symmes Maini & McKee Associates, Inc. (SMMA) Bourne School District Bourne Peebles Elementary School BUDGET SUMMARY BUDGET TRACKING FORM as of: 6/30/2018			Original PS&B Budget 11/2/2016	Budget Revisions	Current Budget	Contract Amount	Expended	(B - C) Remaining Contract Amount	Additional Projected Amount	(A - B - E) Budget Balance
CM @ Risk Preconstruction Services										
36	0501-0000	<u>Pre-Construction Services</u>	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	0502-0001	Construction Budget	\$ 30,910,366.00	\$ (2,920,366.00)	\$ 27,990,000.00	\$ 28,061,279.17	\$ 6,464,887.02	\$ 21,596,392.15	\$ -	\$ (71,279.17)
89	CSI Code	CSI Description								
89	0502-0100	Division 1 - General Requirements			1,812,505.00	1,812,505.00	861,726.00	950,779.00	-	-
89	0502-0200	Division 2 - Existing Conditions			636,500.00	636,500.00	-	636,500.00	-	-
89	0502-0300	Division 3 - Concrete			1,856,811.10	1,856,811.10	1,301,025.00	555,786.10	-	-
89	0502-0400	Division 4 - Masonry			1,826,850.00	1,826,850.00	429,869.06	1,396,980.94	-	-
89	0502-0500	Division 5 - Metals			2,455,284.50	2,455,284.50	1,750,458.25	704,826.25	-	-
89	0502-0600	Division 6 - Wood, Plastics and Composites			456,000.00	456,000.00	-	456,000.00	-	-
89	0502-0700	Division 7 - Thermal & Moisture Protection			2,238,010.00	2,238,010.00	37,204.99	2,200,805.01	-	-
89	0502-0800	Division 8 - Openings			1,120,135.50	1,120,135.50	113,127.90	1,007,007.60	-	-
89	0502-0900	Division 9 - Finishes			2,818,590.15	2,818,590.15	11,723.95	2,806,866.20	-	-
89	0502-1000	Division 10 - Specialties			276,640.00	276,640.00	532.00	276,108.00	-	-
89	0502-1100	Division 11 - Equipment			498,750.00	498,750.00	16,150.00	482,600.00	-	-
89	0502-1200	Division 12 - Furnishings			410,400.00	410,400.00	-	410,400.00	-	-
89	0502-1300	Division 13 - Special Construction			-	-	5,652.50	(5,652.50)	-	-
89	0502-1400	Division 14 - Conveying Systems			113,050.00	113,050.00	-	113,050.00	-	-
89	0502-2100	Division 21 - Fire Suppression			328,818.75	328,818.75	72,329.20	256,489.55	-	-
89	0502-2200	Division 22 - Plumbing			981,350.00	981,350.00	170,040.50	811,309.50	-	-
89	0502-2300	Division 23 - HVAC			2,730,300.00	2,730,300.00	77,506.35	2,652,793.65	-	-
89	0502-2500	Division 25 - Integrated Automation			-	-	-	-	-	-
89	0502-2600	Division 26 - Electrical			2,475,605.00	2,475,605.00	102,362.50	2,373,242.50	-	-
89	0502-2700	Division 27 - Communications			-	-	-	-	-	-
89	0502-2800	Division 28 - Electronic Safety & Security			-	-	-	-	-	-
89	0502-3100	Division 31 - Earthwork			2,373,404.00	2,373,404.00	850,487.50	1,522,916.50	-	-
89	0502-3200	Division 32 - Exterior Improvements			419,900.00	419,900.00	-	419,900.00	-	-
89	0502-3300	Division 33 - Utilities			761,596.00	761,596.00	330,277.00	431,319.00	-	-
89	0502-9900	Retainage			1,402,894.25	1,402,894.25	323,244.35	1,079,649.90	-	-
89	0508-0000	Change Orders		\$ 67,884.92	64,490.67	64,490.67	11,169.97	56,714.95	-	(3,394.25)
89		Construction Budget Subtotal	\$ 30,910,366.00	\$ (2,852,481.08)	\$ 28,057,884.92	\$ 28,061,279.17	\$ 6,464,887.02	\$ 21,596,392.15	\$ -	\$ (74,673.41)
		Alternates								
90	0506-0000	<u>Ineligible Work (Maint Bldg, Press Box, Concession and Restroom</u>	-		-	-	-	-	-	-
90	0506-0000	<u>Retainage for Alternates/Ineligible Work</u>			-	-	-	-	-	-
		Alternates Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	0600-0000	Miscellaneous Project Costs								
94	0601-0000	<u>Utility Company Fees</u>	84,000.00		84,000.00	1,100.00	1,100.00	-	-	82,900.00
95	0602-0000	<u>Testing Services</u>	100,000.00		100,000.00	66,000.00	18,570.75	47,429.25	-	34,000.00
96	0603-0000	<u>Swing Space / Modulars</u>	-		-	-	-	-	-	-
97	0699-0000	<u>Other Project Costs (Mailing & Moving)</u>	40,000.00		40,000.00	-	-	-	-	40,000.00
	0600-0000	Miscellaneous Project Costs Subtotal	\$ 224,000.00	\$ -	\$ 224,000.00	\$ 67,100.00	\$ 19,670.75	\$ 47,429.25	\$ -	\$ 156,900.00
	0700-0000	Furnishings and Equipment								
99	0701-0000	<u>Furnishings</u>	690,000.00		690,000.00	-	-	-	-	690,000.00
	0702-0000	<u>Equipment</u>								
101	0703-0000	<u>Computer Equipment</u>	690,000.00		690,000.00	-	-	-	-	690,000.00
		Furnishings and Equipment Subtotal	\$ 1,380,000.00	\$ -	\$ 1,380,000.00	\$ -	\$ -	\$ -	\$ -	\$ 1,380,000.00
		Contingency								
103	0507-0000	<u>Owner's Construction Contingency</u>	1,545,518.00	2,866,042.55	4,411,560.55	-	-	-	-	4,411,560.55
104	0801-0000	<u>Owners' (soft cost) Contingency</u>	643,257.00		643,257.00	-	-	-	-	643,257.00
		Contingency Subtotal	\$ 2,188,775.00	\$ 2,866,042.55	\$ 5,054,817.55	\$ -	\$ -	\$ -	\$ -	\$ 5,054,817.55
		Total Project Budget	\$ 39,919,041.00	\$ 13,561.47	\$ 39,932,602.47	\$ 32,590,421.84	\$ 9,442,481.85	\$ 23,147,939.99	\$ -	\$ 7,270,901.47

Agenda

Project:	New Peebles Elementary School	Project No.:	15041
Re:	School Building Committee Meeting	Meeting Date:	7/26/2018
Meeting Location:	Bourne High School Library	Meeting Time:	6:30 PM
Prepared by:	Joel Seeley	Meeting No.:	59
Distribution:	Committee Members (MF)		

1. Call to Order
2. Approval of Minutes
3. Approval of Invoices and Commitments
4. Furniture Fixtures & Equipment Working Group and Collaborative Purchase Update
5. Technology Working Group Update
6. Construction Update
7. New or Old Business
8. Public Comments
9. Next Meeting: August 16, 2018
10. Adjourn



Meeting Notes

Date: 6-26-18

To: Jay Williams, Flansburgh Architects, Inc.

From: Douglas Faria

Project: Peebles Elementary School

Filename: H:\Jobs\Bourne ES\FFE\Meeting Notes\6-26-18

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Note: The following constitutes the writer's understanding of all matters discussed (or reported upon), decisions made and directives received. Should omissions or discrepancies be noted, kindly contact the writer as soon as possible.

1. Equipment currently owned in the base contract was reviewed. The network switches were discussed. The Owner has been working with Akuity to update equipment in the other schools. The Owner noted that network switches for the other schools are being standardized on Enterasys (Extreme) and the preference is for Peebles to be on the same platform. The switches being provided by the contractor are Aruba. FAI will issue a request to the contractor to change to Extreme once info is gathered on the equipment in the other schools. The Owner will connect with Akuity to request this information.
2. The technology equipment budget is \$690,000.
3. Servers at the Middle School might require some upgrades. The Owner will look into this further.
4. The Owner has purchased two Pilot/Interactive Flat Panel products for testing. Owner will connect with Joel to determine what account(s) to reference for budget tracking. Current plan is for all classrooms to have a Pilot and Display on adjustable mount. Equipment for Team Rooms will be brought in from classrooms on an as-needed basis. Pilots and Flat Panels would be deployed by the Owner, requiring only basic delivery. A few locations will have projectors – Media Center, Music, SPED Small Group, iStudio. The projectors for the Gym and Caf are in the base contract.
5. Akuity is the Owner's preferred vendor for VoIP and WLAN. They will be contacted for state contract quotes on this equipment.
6. Owner will send D Faria current specs on preferred desktops (teachers and admin) and Chromebooks for further discussion. Teacher and Admin computing devices will be desktops. Student desktops (12 in Media Center, etc.) will most likely be Chromeboxes.

7. Wall mounted Chromebook storage will be provided in all classrooms. File cabinets will be installed beneath the unit for safety/ADA considerations. D. Faria will forward a data sheet on a storage product to the Owner and FAI for consideration/coordination. D. Faria suggested one be purchased and installed at Peebles for testing and coordination.
8. There are a few existing Chromebook carts that will be used in the new school.
9. Printers/copiers will be leased. Printers are not needed in Teacher Planning 173B. A printer location needs to be added in the Media Center near the circulation desk.
10. iStudio requirements will be coordinated with Rob Fogarty.
11. POS equipment for the Cafeteria is existing to be re-used.
12. The Owner will follow-up on the district fiber extension to the new school. D Faria noted that budgetary quotes were obtained from Comm-Tract early on.

verizon[✓]
385 Myles Standish Blvd
Taunton, MA 02780-7327

June 27, 2018

To: Town of Bourne
Bourne Public Schools
Attention: Jordan Geist
24 Perry Avenue
Bourne, MA 02771

Re: **4A0EE9Y**

Dear Jordan;

This is in response to your request for Verizon to perform the following work: **TO PLACE AND SPLICE CABLE AND TERMINAL FOR NEW PEBBLES ELEMENTARY SCHOOL AT 70 TROWBRIDGE ROAD - BOURNE, MA**

<i>We have estimated that the cost of this work effort will be</i>	\$15,095.60
<i>Minus Engineering Design Charge</i>	(\$-1,000.00)
Balance due Verizon	\$14,095.60

You must return this signed agreement, along with an approved, executed purchase order in this amount before your work will be scheduled.

Upon completion of work, you will be issued an invoice for the total actual costs.

If you agree to these terms, please sign below and forward this signed letter agreement, and executed purchase order for **\$14,095.60** listing Verizon as the approved vendor for the project noted by **4A0EE9Y** to:

Verizon
Attn: KAREN MEALEY
Engineering Department
385 Myles Standish Blvd
Taunton, MA 02780

If you are signing for a company or other entity, then by signing below, you warrant that you are authorized to bind the company or entity to the terms of this letter agreement.

Upon receipt of your signed agreement and purchase order, your work order will be released to our Construction Department for scheduling.

Verizon shall not be responsible to the extent its performance is delayed or prevented due to causes beyond its control, including but not limited to acts of God or the public enemy, terrorism, civil commotion, embargo, acts of government, any law, order, ordinance, regulation, or requirement of any government, fires, explosions, weather, quarantine, strikes, labor disputes, lockouts, and other causes beyond the reasonable control of Verizon.

Should you have any questions or concerns regarding these terms, please contact **Corinne Green** (774)-409-3174 or at Corinne.m.green@verizon.com

Please be advised that the price estimate quoted above is only valid for sixty (60) days from the date of this letter. If this work request is cancelled after you have signed the agreement, you will be billed for any Engineering and Construction cost incurred after the date of signature that may include the cost to place and/or remove facilities.

If we do not receive this signed agreement and your full advance payment within this sixty (60) day period, we will assume that you do not want the work to be undertaken and the project will be cancelled.

Sincerely,

Corinne Green
Verizon Engineer

I agree to the terms of this agreement:

Accepted (Signature): _____

Print Name & Title:

Email Address:

Company:

Billing Address:

Telephone #:

Date:

4A0EE9Y

****When sending emails regarding this project, please note the job # in the subject line.***



CHECK DATE December 15, 2017

PAY One Thousand and 00/100 Dollars

AMOUNT 1,000.00

TO Verizon
c/o Corinne Green
385 Myles Standish Boulevard
Taunton, MA 02780

Handwritten signature BW

⑈060281⑈ ⑆211371120⑆ 564826525⑈

Security features. Details on back.

SYMMES MAINI & McKEE ASSOCIATES, INC.

Check Date: 12/15/2017

60281

Invoice Number	Date	Voucher	Amount	Discounts	Previous Pay	Net Amount
Engin Design Fee	12/15/2017	0079057	1,000.00			1,000.00
Verizon		TOTAL	1,000.00			1,000.00
Checking	3	0000031049				



Outside Plant Engineering
385 Myles Standish Blvd
Taunton, MA 02780

Engineering Design Deposit

12/01/2017

Town of Bourne
Bourne Public Schools
24 Perry Av
Bourne Ma 02771

Dear Ms Russo,

There is a \$1,000 Invoice/Engineering Design Charge, a non-refundable fee, in connection with evaluating the scope of your request for work involving:

..... Placing and splicing new cable and terminal into Peebles Elementary School 70 Trowbridge Rd Bourne, MA 02532

The Invoice/Engineering Design Charge provides for the engineering effort required to prepare the Special Construction Quote (the Estimate). Should you choose to proceed, \$1000 fee will be applied to your total bill.

However, please be advised that should you not proceed with the work or if payment is not received within 60 days (extra time can be granted in this case), your request will be cancelled, **Please return a signed copy of this invoice with your check.**

Kindly remit your payment, made payable to *Verizon*, in the amount of \$1,000.00 to:

Verizon
C/O Corinne Green
385 Myles Standish Blvd
Taunton, MA 02780

Should you have any questions or concerns regarding these terms, please contact me at 774-409-3174.

Sincerely,
Corinne Green
Verizon Engineer

Customer Signature:

Print:

Jordan Geist

Date

12/15/17

Telephone number

508 759 0660

**PEEBLES ELEMENTARY SCHOOL
BOURNE, MASSACHUSETTS**

Change Order Budget Summary

Change Order	Change Order Amount	Budget	
-	-	\$	1,545,518.00
Owner's Construction Contingency			
-		\$	2,920,366.00
PFA Amendment			
1	\$ 22,114.01		CR-001; CR-002R3
2	\$ 32,209.44		CR-003; CR-006; CR-008; CR-009; CR-011
3	\$ 13,561.47		CR-10R2; CR 12R1
4	\$ 28,669.16		CR-007A; CR014; CR-015

	Change Order Total		Budget Total		Budget Balance
TOTAL	\$ 96,554.08	\$	4,465,884.00	\$	4,369,329.92

Change Order #4 Summary

7/17/2018

Change Proposal Number	Change Value
COR 007A PR #6 – Add wall storage cabinets in classrooms per Owner request.	\$30,257.89
COR 014 PR #12 – Provide power to pit float panel in Mechanical Room 166.	\$1,031.37
COR 015 – Credit for deleted vent piping not included in COR 006.	\$-2,620.10
Total Change Order Value	\$28,669.16

COR 007A PR #6 – Add wall storage cabinets in classrooms per Owner request. \$30,257.89

This change adds a total of (50) 30” x 48” wall mounted storage cabinets with doors to the classrooms. There are (2) additional cabinets per classroom. The wall cabinets were shown on the original contract documents but deleted previously through value engineering.

COR 014 PR #12 – Provide power to pit float panel in Mechanical Room 166. \$1,031.37

There is a concrete pit in Mechanical 166 which acts as a drain. In that pit, there is a float intended to provide notification of any high water level. The float is tied to an alarm control panel. Power was not provided to the remote alarm panel in the contract documents. This change adds a receptacle to power the panel and some conduit for control wiring.

COR 015 – Credit for deleted vent piping not included in COR 006. \$-2,620.10

In change order #2, previously approved COR 006 added pipes, vents and traps for the acid neutralization system. In reviewing this COR further, there were some costs for vent work that shouldn't have been included in COR 006. This change credits back those charges.

Change Order

PROJECT: New Peebles Elementary School (Name,Address) 70 Trowbridge Road Bourne, MA 02532	CHANGE ORDER NUMBER: 4
TO (Contractor): Brait Builders Corp. 57 Rockwood Rd., Suite 3 Marshfield, MA 02050	INITIATION DATE: July 16, 2018
	ARCHITECTS PROJECT NO: 1514.00
	CONTRACT FOR: New Construction
	CONTRACT DATE: November 30, 2017

You are directed to make the following changes in this Contract:

PCO #	PR #	CCD #	Description	Time (days)	Amount
007A	6		Add wall storage cabinets in classrooms per Owner request.	0	\$30,257.89
014	12		Provide power to pit float panel in Mechanical Rm. 166.	0	\$1,031.37
015			Credit for deleted vent piping not included in COR 006.	0	\$2,620.10 CR
				Total	\$28,669.16

Not valid until signed by both the Owner and Architect. Signature of the contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time. Reservations of rights for additional time extensions, costs or damages indicated on the attached materials shall be void and superseded by the changes identified on this cover sheet to the Contract Sum and Contract Time for the items included in this Change Order.

The original (Contract Sum) (Guaranteed Maximum Cost) was	\$27,990,000.00						
Net change by previously authorized Change Orders	\$67,884.92						
The (Contract Sum) (Guaranteed Maximum Cost) prior to this Change Order Was	\$28,057,884.92						
The (Contract Sum) (Guaranteed Maximum Cost) Will be (Increased) by this Change Order	\$28,669.16						
The new (Contract Sum) (Guaranteed Maximum Cost) including this Change Order Will be	\$28,086,554.08						
The Contract Time will be (Unchanged) by	(0) Days						
The Date of Substantial Completion as of the date of this Change Order therefore is:	<table border="0" style="margin-left: 20px;"> <tr> <td>Phase 1</td> <td style="text-align: right;">May 20, 2019</td> </tr> <tr> <td>Phase 2</td> <td style="text-align: right;">August 16, 2019</td> </tr> <tr> <td>Phase 3</td> <td style="text-align: right;">November 18, 2019</td> </tr> </table>	Phase 1	May 20, 2019	Phase 2	August 16, 2019	Phase 3	November 18, 2019
Phase 1	May 20, 2019						
Phase 2	August 16, 2019						
Phase 3	November 18, 2019						

Authorized:

Flansburgh Architects, Inc. <hr/> ARCHITECT 77 North Washington St. Boston, MA 02114	Brait Builders Corp. <hr/> CONTRACTOR 57 Rockwood Road Suite 3 Marshfield, MA 02050	Town of Bourne <hr/> OWNER Town of Bourne 24 Perry Avenue Buzzards Bay, MA 02532
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BY _____	BY _____	BY _____
DATE _____	DATE _____	DATE _____



Change Request

To: Jay Williams
Flansburgh Architects
77 N. Washington Street
Boston, MA 02114-1910
Ph: (617) 367-3970

Number: 13
Date: 5/30/18
Job: PES-2017 Peebles ES
Phone:

Description: COR #007A PR #06 Additional Wall Cabinets with Doors

Reason: Proposal Request
Initiated by: Flansburgh Architects
Source: PR # 6

Cost associated with the F&I of additional wall cabinets with doors per PR #06.
Reduce the 6' wide tackboards shown on the architectural drawings above the base cabinets in these locations to 4' wide tackboards and relocate to another wall in the same room adjacent to the 16' markerboards

Work performed by subcontractors:

Description	Subcontractor	Price
Casework	Nor'easter Installations Inc.	\$29,282.00
Wood Fiber Acoustic Panels		\$-1,030.00
	Subtotal:	\$28,252.00
	Subtotal:	\$28,252.00
	OH&P \$28,252.00 5.00%	\$1,412.60
	GC Bond \$29,664.60 2.00%	\$593.29
	Total:	\$30,257.89

If you have any questions, please contact me at (781)837-6400.

Submitted by: Robert A Brait
Brait Builders Corp.

Approved by: _____
Date: _____



57 Rockwood Road
 Marshfield, MA 02050
 Ph : 781-837-6400

Change Request

To: Jay Williams
 Flansburgh Architects
 77 N. Washington Street
 Boston, MA 02114-1910
 Ph: (617) 367-3970

Number: 14
Date: 6/27/18
Job: PES-2017 Peebles ES
Phone:

Description: COR 14- PR-12 Add Power Mech Rm Pit

Reason: Proposal Request
 Initiated by: Flansburgh Architects

Cost to Furnish and Install power and Conduit for concrete pit float/ level alarm control panel in Mech Rm 166

Work performed by subcontractors:

Description	Subcontractor	Price
Electrical	Systems Contracting	\$963.00
	Subtotal:	\$963.00
	Subtotal:	\$963.00
	OH&P	\$963.00 5.00% \$48.15
	GC Bond	\$1,011.15 2.00% \$20.22
	Total:	\$1,031.37

If you have any questions, please contact me at (781)837-6400.

Submitted by: Robert A Brait
 Brait Builders Corp.

Approved by: _____
 Date: _____



57 Rockwood Road
Marshfield, MA 02050
Ph : 781-837-6400

Change Request

To: Jay Williams
Flansburgh Architects
77 N. Washington Street
Boston, MA 02114-1910
Ph: (617) 367-3970

Number: 15
Date: 7/5/18
Job: PES-2017 Peebles ES
Phone:

Description: COR-015 PR #13 Vent Pipe Credit

Reason: Proposal Request

Initiated by: Jay Williams (Flansburgh Architects)

Source: PR

Credit for Vent Piping as per COR 006 P1.1 detail.

Work performed by subcontractors:		
Description	Subcontractor	Price
Plumbing	Harold Bros. Mechanical	\$-2,620.10
		Subtotal: \$-2,620.10
		Subtotal: \$-2,620.10
		Total: \$-2,620.10

If you have any questions, please contact me at (781)837-6400.

Submitted by: Robert A Brait
Brait Builders Corp.

Approved by: _____
Date: _____