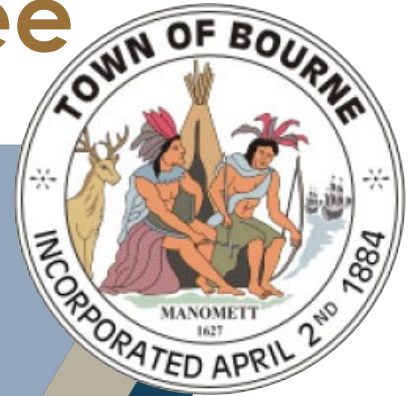


Town of Bourne Recreation Committee



Needs Assessment FACILITIES REPORT 2024



Presented to the Select Board
January 23, 2024



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INTRODUCTION

Stemming from concerns voiced by community members, the Selectboard decided at their January 31st, 2023 meeting to pause any new recreational capital initiatives; instructing the Recreation Committee to begin a comprehensive evaluation on Recreational programming and assets.

The goal of the assignment is for the Recreation Committee, an advisory body to the Select Board, to collectively identify, assess and compare programs and services. This effort of designing of a “Recreational Playbook” or needs assessment resulted in the illuminating of differences between current and desired states. Reinforcing the importance for a community endorsed approach, the contradictions, barriers, disconnects and opportunities revealed from this project contributes towards justifying and shapes the prioritizing of future capital and operating recommendations.

PLANNING PROCESS

**Step 1:
Identify** Understanding the goals/vision for the community’s future recreational needs.

Prior to commencing efforts towards assessing program and service needs, the Recreation Committee meet with the representing community member who initiated a survey on social media regarding Recreation programs in the Town of Bourne, at their February 28th meeting where the results from that citizen survey were presented.

Including the citizen social media survey, the Recreation Committee identified a vision to reinforce the committee’s commitments and next steps.

By defining the 5W+H, the Committee intentionally set a compass, assuring the importance and necessity in evaluating Recreation assets remained at the forefront of their efforts, discussions and decision making:

- ❖ (Who) Recreational Opportunities for all Demographics
- ❖ (Where) are services not being reached to members of the community?
- ❖ (What) challenges are being experiences preventing participation
- ❖ (When) does the community want access to those services
- ❖ (Why) community support and opinion has diminished
- ❖ (How) can information and messaging be improved to reach broader audiences and increase support?

**Step 2:
Assess**

Exploring where we are now: a complete inventory and conditions.

Utilizing a number of resources such as the Local Comprehensive Plan, Select Board Strategic Plan, the Open Space & Recreation Plan, list of recreational facilities as well as the citizen driven survey, the Committee conducted a SWOT Analysis using guiding questions (Figure 1).

Strengths, Weaknesses, Opportunities and Threats	What are Bourne’s recreational strengths and assets?	What does the town excel at providing?
	What are Bourne’s challenges today and in the future?	How do they impact life in Bourne?
	What are the opportunities that exist?	What do you value the most and want to preserve for future generations, and why?
	What are the barriers that need to be overcome?	Where could the town serve the community better, and why?

Figure 1.

From that guide, the Recreation Committee conducted a workshop on March 15, 2023 bringing forward and sharing what they each felt where the strengths, weaknesses, opportunities and threats towards Recreation in the town.

**TOWN OF BOURNE RECREATION COMMITTEE
SWOT ANALYSIS – GENERAL COMMENTS**

1. Proper Staffing for 7 day operation with cost analysis
2. Recreation opportunities for all demographics. Find out who we aren’t reaching. What challenges are they experiencing to participate? (Transportation, etc)
3. Communication – branding, promoting
4. Maintenance of Recreation Areas – are they adequate? Do we have the resources to maintain? How do other departments support in sustaining?

Highlight what we do well, and what we need to improve on. Access inventory of current locations and assess if they are adequate.

2018 Open Space & Rec Plan mirrors goals, as does the BOS Strategic plan and the Local Comprehensive plan. All say the same thing, but community not willing to spend \$.

1. Permanent Parks & Rec team or contracted services to oversee facility/property maintenance and ongoing assessment
2. Communication Plan for advertising, coordinating, promoting at schools
3. Improve/increase hours of staffing and programs

Falmouth has a bus for middle school to pick up kids. Is this something that Bourne needs?

1. Maintaining accurate inventory of all rec facilities (possible field trip by Cmte members)
2. Signage advertising and directing audiences of what programs/services are available at certain locations.
3. Utilize Natural Resources in programming
4. Clean Facilities
5. Lighting enhancements/improvements

1. Increased staffing in Rec
2. Bike Path as an opportunity
3. Transpiration needs to get to services
4. Getting schools involved
5. Clean up Community Events.
6. Facility inventory and routine maintenance schedule
7. Communication plan
8. User friendly locations – distribute evenly on both sides of bridges
9. Have a vision for the future

1. Increase staffing
2. Communication plan for promoting programs
3. Maintenance along with community events to clean up sites
4. Vision for the future

1. Utilize options that reaches variety of ages.
2. Opportunity for collaboration with COA, etc.
3. Change how the public views information; be proactive rather than reactive.
4. Use the library and other depts. As resources for outreach on programs
5. Have the community be proud of the facilities in town.
6. Increase staffing to improve programs

1. Maintenance is top priority with dedicated employees in a Parks & Rec team
2. Have the BOS listen and take action towards the Rec Cmtes recommendations.

Asked about R&M Budgets as well as including inspections within annual budget

1. Inclusivity for ADD

The results of the SWOT analysis summarized in Figure 2 and in Figure 3 assisted the Committee in determining alignment between perceived and actual experiences.

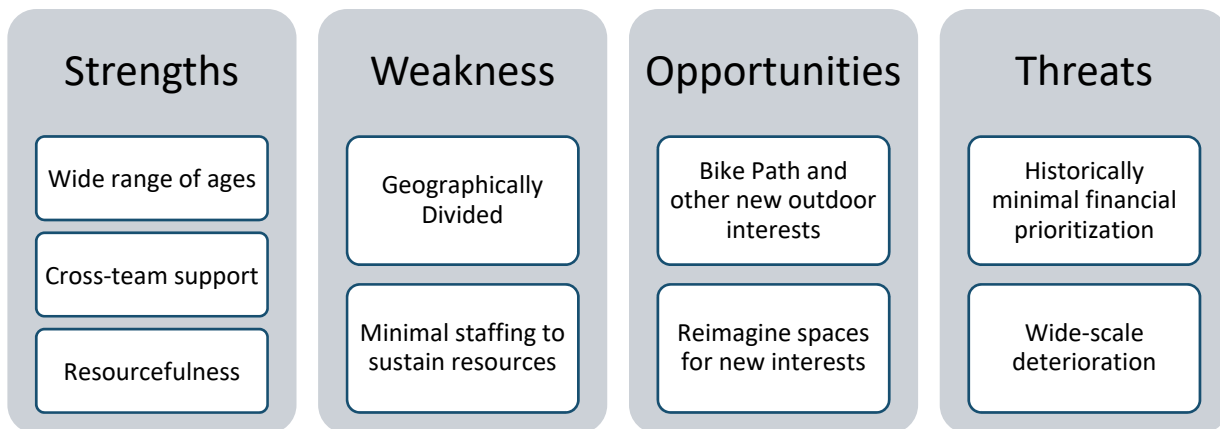


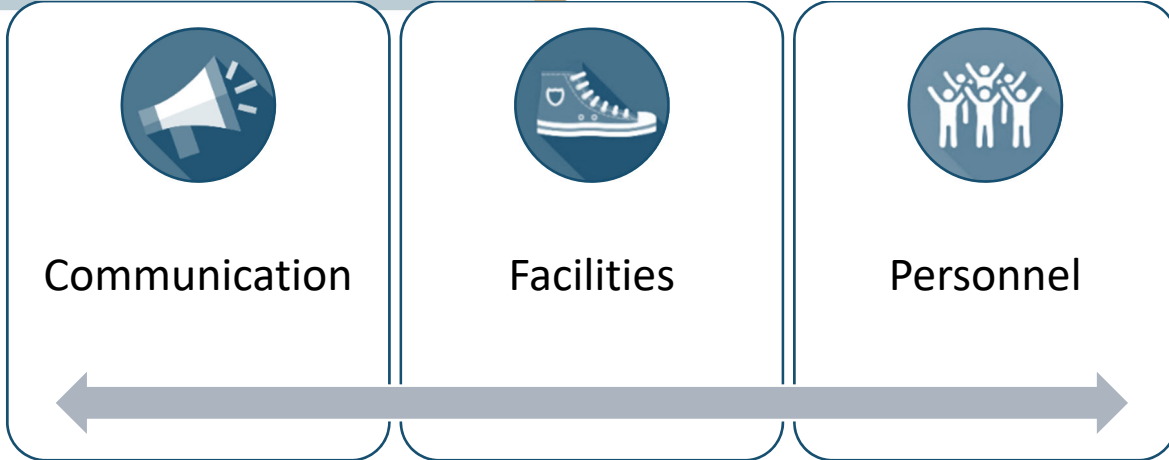
Figure 2.



Figure 3.

Step 3: Illuminate Uncovering the internal and external gaps being experienced.

The SWOT analysis highlighted and revealed reoccurring themes within three (3) core areas of focus:



The Committee delegated its members into three (3) working sub-groups assigned to each area of focus with instructions to work with town staff over the next four months to accomplish the following tasks:

1. Observe current conditions; and
2. Illuminate the gaps between current and desired state;

Once these tasks were completed, the Committee collectively began examining the sub-group's findings for each area, prioritizing recommendations on how to close those gaps.

As the assessment and reporting are intended to provide the Recreation Department, Town Administrator and Select Board guidance, **specifically in concert with the upcoming FY25 Annual Capital/CPC Budget Schedule**, the Recreation Committee prioritized identifying recommendations within the "Facilities" area of focus to be presented before the Select Board at their January 23, 2024 meeting.

AREA OF FOCUS: FACILITIES

Sub-Group Team Members: Alice Howe, Jim Linsky, Bill Macuch, Teddy O'Rourke

Facilities are the physical backbone of a recreational system. They support and facilitate programming and user experiences while creating access to recreational opportunities. It is paramount that our community's properties and facilities be well maintained, meet current standards, and accommodate the highest and best use.

Using a templated rating scale to measure the quality of public recreational sites/locations and assets, the Sub-Group used the current list of available Recreational Facilities (*Appendix B*) to coordinate and evaluate site visits.

ASSET EVALUATION RATING SCALE

1 New Condition	<ul style="list-style-type: none">•No minor defects or any noticeable signs of wear and tear. Proper design and immaculate appearance. No maintenance required.
2 Good Condition	<ul style="list-style-type: none">•Minor defects, signs of minimal wear and tear, does <u>not</u> inhibit usability or impact safety, may need maintenance in the future. Good appearance.
3 Moderate Condition	<ul style="list-style-type: none">•Some maintenance required to return to an acceptable appearance and usability level, but is safe to use for the time being. Somewhat acceptable appearance.
4 Poor Condition	<ul style="list-style-type: none">•Significant impacts to usability, somewhat unsafe conditions. Poor appearance.
5 Extremely Poor Condition	<ul style="list-style-type: none">•Requires urgent attention, absolutely unusable and unsafe. Above the scope of general maintenance. Requires immediate closure and replacement. Horrendous appearance.

Common amenities such as picnic tables and drinking fountains were not included in the Sub-Group’s assessments however the ratings and evaluations from the site visits allowed the group to identify which parts of the assets were satisfactory, and which assets would require attention and improvements.

Step 4: Mapping the journey of what and how to close those gaps. **Align**

The Sub-Group presented to the full Recreation Committee in September a comprehensive cataloging of their observations for each location’s assets along with ratings, as determined by the scale (*Appendix A*). In a round-robin, the Committee individually ranked a total of 34 locations as a matter of High (1), Medium (2) and Low (3) priority based upon the sub-groups findings at regularly scheduled meetings in November and December.

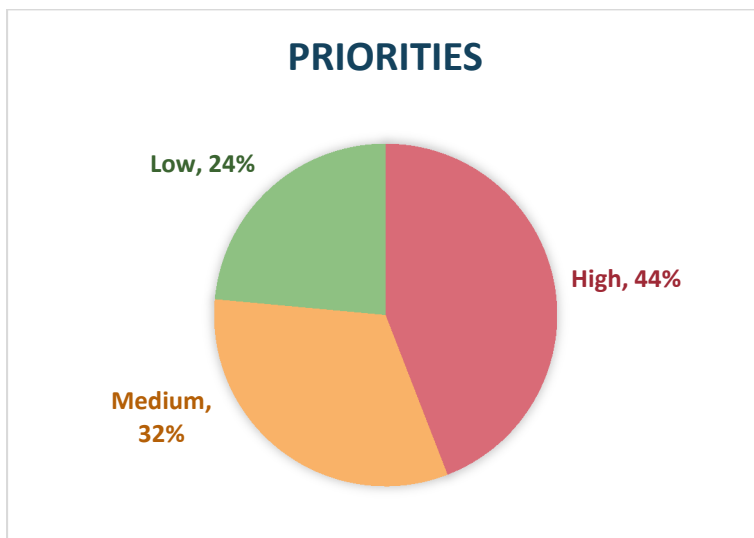
The rankings were averaged, quantizing the location’s conditions; revealing over 75% of the 34 locations needed improvements in the immediate and near future, as shown in the chart and graph below.

RECREATION COMMITTEE'S ASSET RANKING

Locations		Average
HIGH PRIORITY	Cataumet Schoolhouse -Tennis Court	1.0
	Chester Park Mo Bch - Tennis/Pickleball Courts	1.0
	Chester Park Mo Bch - Basketball Court	1.0
	Clarke Field - baseball Field	1.0
	Clarke Field- Tennis/Pickleball Court	1.0
	Keith Field Saga - Baseball Field	1.0
	Keith Field Saga - Tennis court	1.0
	Pocasset LL Field	1.0
	Pocasset Tennis/Pickleball Courts	1.1
	Town Hall - Tennis Court	1.1
	Clarke Field Saga Bch - Multi Use Field	1.3
	Bourne Community Building Skate Park	1.3
	Bourne Community Building - Playground	1.4
	Clarke Field - Basketball Court	1.4
	Pocasset Basketball Courts	1.4
MEDIUM PRIORITY	Bourne Community Building-Basketball Court	1.6
	Bourne Community Building -Little League Field	1.9
	Cataumet Washington Sq Playground	2.0
	Hoxie Playground	2.0
	Mo Bch Playground - Shore Road @ LL Field	2.0
	Mo Bch Little League Field	2.3
	Bourne Community Building Adult Softball Field	2.3
	Chester Park Mo Bch - Playground	2.4
	Clarke Field - Storage Building	2.8
	Clarke Field - Playground	2.8
	Pocasset Playground	2.8
LOW PRIORITY	Chester Park Field	3.0
	Queen Sewell Park - Youth Softball Field	3.0
	Queen Sewell - Playground	3.0
	Hoxie LL Field	3.0
	Bourne Inclusive Playground BB	3.0
	Buzzards Bay Gazebo	3.0
	Buzzards Bay Park Pavilion	3.0
	Buzzards Bay Park Splash Pad/Playground	3.0

This high percentage of high and medium priorities indicates, and confirms an irregular maintenance schedule and lack of dedicated funding towards recreational infrastructure

and assets; results from this exercise directly shaped the Recreation Committee's recommendations.



Assets in poor condition are costly to maintain, present increased liability risk, and have diminished service value to the community. Assets in fair to poor condition will require funding for improvement or replacement soon.

If adequate funding is not provided, this habitual trend of perpetual depreciation will continue to deteriorate our recreational assets; and, if not addressed promptly, the quality of life for all ages in our community will equally be impacted.

**Step 5:
Prioritize**

Strategizing actionable solutions.

Considering the high percentage of areas needing attention, the Recreation Committee examined the results, alongside usage by residents and groups in the community as well as the physical location within the town.

RECOMMENDATIONS

From that evaluation, *the Recreation Committee is requesting the support by the Town Administrator and Select Board to consider the following 5 recommended locations and Actions to proceed towards FY25 Capital and CPC funding:*

1. Clark Field Recreational Area

2. Pocasset Recreational Area

3. Chester Park Recreational Area

4. Keith Field Recreational Area

Action: Feasibility Study

- Apply for FY25 CPC funding for comprehensive Feasibility Study of all four Recreational Areas to determine best multi-generational use spatially aimed at supporting an evolving recreational environment for the community's next 20+ years.
- Study will include robust Public Participation Plan to ensure community voice is reflective, including surveys with qualitative and quantitative analysis.
- ADA accessibility and Parking plan also must be included to support full use of each area.
- Feasibility Study will include plan for ongoing maintenance including passive items such as fencing, signage, etc.

Estimated Cost

- \$150,000

** The hard courts at Clark, Pocasset and Keith have obtained FY22 CPC funding to rehabilitate, schedule to commence late April, 2024 but anticipated only 2-4 year life expectancy. The Recreation Committee feels there is adequate time to conduct the feasibility study and secure funding for design and construction if this recommendation moves forward for FY25. Prolonging this recommendation will narrow the window of time.*

5. Community Building Skate Park and Softball Field

Action - Reimagining/Reconstruct

- Apply for FY25 CPC funding to completely reconstruct/upgrade Skate Park with an all-wheel design.
- This reimagining of the skate/all-wheel park will encroach/impact the softball field,
- Therefore Softball field will need to be repurposed.

Estimated Cost

- \$500,000

** Conceptual designs of the Recreational Area behind the Community Building were generated and surveyed to the community in Fall 2022.*

<https://www.townofbourne.com/recreation/news/community-center-outdoor-recreation-area-re-design>

This effort can be used as a starting point.

Recent examples of other communities in MA reconstructing skate parks, such as Billerica, were used for estimated costs.

<https://www.town.billerica.ma.us/DocumentCenter/View/9430/CPC-Rec-PHR-Skate-Park-Playground?bidId=>

It is essential our community's recreational assets are sustained at level meeting or exceeding expectations; working together to continually value and support reimagining spaces to improve the quality of life for all who live, play and work in the Town of Bourne.

Therefore, the Committee will continue prioritizing upgrades/repair requests through Capital and CPC funding sources for future fiscal years, creating a 5-year capital plan to guide the Town Administrator and staff, along with finalizing their assessments in the other two core areas: staffing and communications.

APPENDIX A – ASSET EVALUATIONS

BOURNE COMMUNITY BUILDING RECREATIONAL AREA

BOURNE COMMUNITY BUILDING – BASKETBALL COURT	
3	MODERATE CONDITION
	Surface Large cracks
	Hoops, Rim Good condition
Recommendation:	❖ Complete replacement of court surface.
CMTE PRIORITY	MEDIUM

BOURNE COMMUNITY BUILDING – LITTLE LEAGUE FIELD	
5	EXTREMELY POOR CONDITION
	Infield Stone Dust needed.
	Bases Need replaced
	Field edging Needed
	Field Hardly mowed during in-season sport; major evidence of dog waste
	Benches Newer. Excellent condition
	Outfield A number of holes. Needs repaired.
	Irrigation None
	Bleachers Wooded and in poor condition
	Fencing Rusty but acceptable
	Backstop Rusty but acceptable
Recommendation:	<ul style="list-style-type: none"> ❖ Infield – Add new stone dust ❖ Bleachers – Replace ❖ Outfield – relevel and fill holes ❖ Mow on schedule ❖ Bases - Replace ❖ Fencing & Backstop – Replace
CMTE PRIORITY	MEDIUM

BOURNE COMMUNITY BUILDING – SKATE PARK	
5	EXTREMELY POOR CONDITION
	Ramps Broken and extremely dangerous
	Asphalt Cracked and hazardous for boards and skates
Recommendation:	❖ Full replacement
CMTE PRIORITY	HIGH

BOURNE COMMUNITY BUILDING – ADULT SOFTBALL FIELD		
5	EXTREMELY POOR CONDITION	
	Infield	Stone Dust needed.
	Bases	Need replaced
	Field edging	Needed
	Field	Hardly mowed during in-season sport; major evidence of dog waste.
	Benches	Newer. Excellent condition
	Outfield	Many holes. Still damaged when Main St excess snow was stored. Needs repaired.
	Irrigation	Unknown
	Fencing	Rusty but acceptable
	Backstop	Rusty but acceptable
Recommendation:	❖ Repurpose	
CMTE PRIORITY	MEDIUM	

BOURNE COMMUNITY BUILDING PLAYGROUND		
4	POOR CONDITION	
	Equipment	Older with rust. Needs painting. One piece of equipment needs repaired.
	Handicap Accessibility	Gate ok.
	Fencing	Good condition
	Landscaping	Needs trimming
	Surface	Intact but worn with two depressions.
Recommendation:	❖ Repair broken equipment ❖ Replace Surface	
CMTE PRIORITY	MEDIUM	

BUZZARDS BAY PARK

BUZZARDS BAY PARK – GAZEBO		
3	MODERATE CONDITION	
	Floor	Large crack running across floor
	Railings	Rusty and in need of repainting
Recommendation:	❖ Repaint Rails, and correct crack so further damage does not occur	
CMTE PRIORITY	LOW	

BUZZARDS BAY PARK – PAVILION		
2	GOOD CONDITION	
	Landscape, Hardscape and Pavilion	Landscape and hardscape look new and pavilion is in great good shape possibly needs tables replaced soon.
Recommendation:	❖ None	

CMTE PRIORITY	Low
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BUZZARDS BAY PARK – SPLASH PAD/PLAYGROUND

2	GOOD CONDITION	
	Entrance	Next to the path at the gate of the southeast entrance, the ground has eroded and created a hole.
	Center Hill	There is erosion at bottom side of hill.
	Missing part	Under the slide there is a pipe missing from the music feature.
Recommendation:	❖ Repair ground holes	
CMTE PRIORITY	Low	

CATAUMET

CATAUMET SCHOOLHOUSE TENNIS COURT

4	POOR CONDITION	
	Fencing	Unsafe and rotting posts, extreme vegetation, 4ft hole, dangerous attachments to base.
	Parking	minimal, space for 3-5 cars on dirt area in front of school
	Handicap Accessibility	none
	Surface	Dirty and cracking with mold growing which is slippery Unsafe.
Recommendation:	❖ Complete replacement necessary of fencing and court surface. ❖ Included in CPC Hardcourt Project.	
CMTE PRIORITY	HIGH	

CATAUMET WASHINGTON SQUARE PLAYGROUND

2	GOOD CONDITION	
	Handicap Accessibility	None – There are 6” tall bricks surrounding area.
	Fencing	Good condition but gap in area that leads to railroad tracks.
	Equipment	Excellent variety for different age groups: 4 swings (2 for Toddlers), double slides, climbing wall, climbing net and rings.
	Surface	Good except for the large tree roots which grow around the equipment causing a hazard, and soft ground surface, many benches surrounding the playground on a large grassy area.
Recommendation:	❖ Fencing needs to be connected, fixing gap ❖ Roots at base of equipment need to be corrected due to potential tripping hazard.	
CMTE PRIORITY	MEDIUM	

CHESTER PARK RECREATIONAL AREA

CHESTER PARK (MONUMENT BEACH) – TENNIS/PICKLEBALL COURTS		
4	POOR CONDITION	
	Court Surface	Lined for 2 tennis courts with permanent nets, and 4 pickleball courts with portable nets (not provided). Surface condition is Poor - many cracks
	Fence	Good condition – maintenance needed on perimeter of base
	Handicap Accessibility	Cement walkway to one of two gates
Recommendation:	❖ Replace Courts	
CMTE PRIORITY	HIGH	

CHESTER PARK (MONUMENT BEACH) – BASKETBALL COURT		
3	MODERATE CONDITION	
	Court Surface	Asphalt, no lines, covered in sand. Not Suitable for organized play. Can be Dangerous.
	Backboards and Baskets	Very good condition
	Court-side Benches	None.
Recommendation:	❖ Reline Courts ❖ Preventative measures for sand ❖ Install Court-side benches for players.	
CMTE PRIORITY	HIGH	

CHESTER PARK (MONUMENT BEACH) – PLAYGROUND		
2	GOOD CONDITION	
	Playground Inventory	5 Playground Pieces (minor rust on one piece) 3 Benches, 1 Chair 1 Table Village Book Swap box
	Signage	New, beautiful.
	Handicap Accessibility	Via cement walkway.
Recommendation:	❖ Make ADA compliant	
CMTE PRIORITY	MEDIUM	

CHESTER PARK (MONUMENT BEACH) – FIELD	
2	GOOD CONDITION
	Field
Recommendation:	❖ Ongoing Mowing
CMTE PRIORITY	LOW

CLARKE FIELD RECREATIONAL AREA

CLARKE FIELD – BASEBALL FIELD		
5	EXTREMELY POOR CONDITION	
	Infield	Stone Dust needed, and weeding
	Bases	Including Home plate, all are heavily damaged and needs replaced.
	Field edging	Needed
	Fencing	Weeds along fencing.
	Trash barrels	Lack of barrels in area create heavy trash in area.
	Field	Hardly mowed during in-season sport; Major evidence of dog waste. Many holes in outfield.
	Dugouts	Covered in graffiti, needs painting.
Benches	Broken with sharp edges.	
Recommendation:	❖ Possible repurpose	
CMTE PRIORITY	HIGH	
CLARKE FIELD – MULTI-USE FIELD		
3	MODERATE CONDITION	
	Trash barrels	Lack of barrels in area create heavy trash in area.
	Field	Hardly mowed during in-season sport. Divots and holes on playing surface. Major evidence of dog waste. Witnessed many unleash dogs.
Recommendation:	❖ Field – relevel and fill holes, then mow on schedule. ❖ Add Trash Barrels and include in pickup rotation	
CMTE PRIORITY	HIGH	
CLARKE FIELD – STORAGE BUILDING		
2	GOOD CONDITION	
	Exterior	Could use regular painting.
Recommendation:	❖ Add to painting schedule.	
CMTE PRIORITY	MEDIUM	
CLARKE FIELD – PLAYGROUND		
2	GOOD CONDITION	
	Equipment	Newer playground and overall great condition. Graffiti however inside slides and 2 swings missing.
Recommendation:	❖ Replace swings	
CMTE PRIORITY	MEDIUM	
CLARKE FIELD – BASKETBALL COURT		
3	MODERATE CONDITION	
	Surface	Major crack down center of court
	Hoops	Rusty rims and torn nets.

	Path outside	Concrete and black top dumped in 2 piles on path to the court.
	Fencing	No latch on gate, one top support bar is bent and no longer attached.
Recommendation:	❖ Included in CPC Hardcourt Project.	
CMTE PRIORITY	HIGH	

CLARKE FIELD – TENNIS/PICKLEBALL COURTS		
4	POOR CONDITION	
	Surface	Major crack on 3 or the 4 courts.
	Nets	Both are worn but one is torn all along bottom.
	Fencing	No latches on gate.
	Inside area	Old rusty hockey net inside courts.
Recommendation:	❖ Included in CPC Hardcourt Project.	
CMTE PRIORITY	HIGH	

HOXIE


HOXIE – LITTLE LEAGUE FIELD		
4	POOR CONDITION	
	3 rd Base Player Bench	No top of bench, only legs
	Diamond	Misshaped. Gravel too narrow on base lines and pitching mound.
	Field	Old wooden soccer net in left field area. Lacrosse net in infield.
Recommendation:	❖ Repurpose	
CMTE PRIORITY	LOW	

HOXIE – PLAYGROUND		
2	GOOD CONDITION	
	Swings	One is chewed on both sides, other has cuts
	Ground Cover	Needs more ground cover
	Parking Lot	Pile of wood chips dumped; Many pot holes. Basketball hoop is rusty and net is torn. 2 nd basketball hoop is broken and hanging down
Recommendation:	❖ Replace swing seats ❖ Remove/Replace Basketball hoops ❖ Add more ground cover	
CMTE PRIORITY	MEDIUM	


KEITH FIELD RECREATIONAL AREA

KEITH FIELD - BASEBALL		
3	MODERATE CONDITION	
	Out Buildings	Unsafe Flooring, Scoring Board in poor Shape
	1 st Base Dugout	Broken Trim, needs painting


	3 rd Base Dugout	Needs paint
	Field	Fairly good shape but maintained by volunteers not Contractors or DPW.
	Lights	One is not functioning.
	Irrigation	Active
	Field Scoreboard	Functioning, but rusty and needs repairs
	Cement Stands	Visitor Side in disrepair and dangerous. Home Side – Unstable.
	Bathrooms	Works but rarely used due to rains flood facility and clog toilets.
	Flagpole	On the ground and dangerous.
Recommendation:	<ul style="list-style-type: none"> ❖ Out Building - Replace flooring and Scoring Board ❖ Dugouts – Replace broken trim and paint both entirely ❖ Lighting – Repair/Replace the one not functioning ❖ Field Scoreboard – Repair or Replace ❖ Stands – Replace ❖ Bathrooms – Identify if water table is issue, and ways to offer service in any weather ❖ Flagpole on ground – Needs to be removed 	
CMTE PRIORITY	HIGH	


KEITH FIELD – TENNIS COURT		
	POOR CONDITION	
	Court Surface	Cracks and plants growing through the cracks. Dangerous.
Recommendation:	❖ Included in CPC Hardcourt Project	
CMTE PRIORITY	HIGH	

KENDALL RAE PARK

Bourne Inclusive Playground		
	NEW CONDITION	
	Excellent playground! Equipment for all ages and abilities and exciting pieces to play with: zip line, zip swing, drums, swings for individuals and groups	
Recommendation:	❖ Add signage to make easier to find	
CMTE PRIORITY	LOW	

MONUMENT BEACH

MONUMENT BEACH (SHORE ROAD) - PLAYGROUND		
	GOOD CONDITION	
	Fencing	Excellent condition
	Landscaping	N/A at this time, however clean-up at playground and dugouts recommended.
	Equipment	Good with variety for different ages
	Handicap Accessibility	Plastic “bricks” prevent accessibility by wheelchair.
	Floor	Intact.
Recommendation:	<ul style="list-style-type: none"> ❖ Cleanup around playground and dugouts. ❖ Make ADA compliant 	
CMTE PRIORITY	MEDIUM	

MONUMENT BEACH (SHORE ROAD) – BASEBALL FIELD		
	GOOD CONDITION	
	Fencing	Excellent condition, except 1 st base fence has a lot of growth.
	Irrigation	Condition Unknown
	Lights	Condition Unknown except large bird’s nest on top of 1 st base light pole.
	Scoreboard	Appears worn and rusty
	Handicap Accessibility	Aluminum stands are accessible.
	1 st Base Gate	Latch missing
	Bullpen	The netting is ripped but appears usable.
	Foul Poles	Both considerably rusty
	3 rd Base Dugout	Needs painting; boards on side roof need replacing, shingles need repair
	1 st Base Dugout	Needs painting, and wood needs repairing
	Aluminum Stands	2 sets, excellent condition
	Clubhouse	Siding missing, peeling paint, rusted door to snack bar not locked. Window pane missing on 2 nd floor, another window falling out of frame. Electrical outlet hanging by wire outside of building from 2 nd floor.
	Field	In good condition. Mostly level however many puddles at 1 st and 3 rd base, and in front of pitching mound.
Driveway	Many large holes	
Recommendation:	<ul style="list-style-type: none"> ❖ Fencing – Maintain and cut back growth along 1st base line ❖ Scoreboard – repaint or replace with LED. ❖ Replace latch on 1st base gate. ❖ Foul Poles – Repaint or Replace. ❖ 3rd Base Dugout – Replace boards on side roof, repair shingles. ❖ 1st base Dugout – repair wood, and provide general maintenance. 	

	<ul style="list-style-type: none"> ❖ Clubhouse – Replace missing siding. Repaint. Replace door. Fix missing pane in 2nd floor window, replace window falling from frame. Examine electrical outlet hanging from 2nd floor. ❖ Driveway – regrade, place area on annual maintenance rotation.
CMTE PRIORITY	MEDIUM


POCASSET

POCASSET PLAYGROUND		
2	GOOD CONDITION	
	Fencing	Very good condition
	Landscaping	Major trimming along inside and outside of fence needed.
	Equipment	Only 3 pieces of equipment, room for more at location. Rusting of edges on 2 pieces and exposed bolts on 1 piece pose a danger
	Handicap Accessibility	2 wide gates but reasonable access to only one.
	Floor	Intact with no visible damage
Recommendation:	❖ Address exposed bolts, trimming along fencing, and rust areas.	
CMTE PRIORITY	MEDIUM	

POCASSET TENNIS COURT		
4	POOR CONDITION	
	Handicap Accessibility	none, no wide gates, no safe pathways
	Surface	2in. Wide separation and upheaval along the length of the net. Long weeded crack half the length of the total surface
Recommendation:	<ul style="list-style-type: none"> ❖ Immediate replacement necessary of Surface ❖ Included in CPC Hardcourt Project. 	
CMTE PRIORITY	HIGH	

POCASSET LITTLE LEAGUE FIELD		
4	POOR CONDITION	
	Irrigation System	In need of repair.
	Lighting	Wiring issues, and should be upgraded to LED
	Scoreboard	Working but in need of updating to wiring and lights
	Fencing	Good Condition but major growth in 5 outfield locations need maintenance.
	1 st Base Gate	Good condition and functional
	3 rd Base Gate	no latch, secured by bungee cords
	Right Field Double Door Gate	no latch, secured by cords and modified fencing
	Foul Poles	Both considerably rusted and need repainted.

	Handicap Accessibility	None
	3 rd Base Dugout	Peeling paint inside and out
	1 st Base Dugout	Peeling paint inside and out
	Memorial Sign	Damaged with sharp edges, needs to be replaced.
	Aluminum Stands (2)	Excellent Condition
	Clubhouse	Field Side – missing siding Road Side – Good condition Between Clubhouse & Backstop – overgrowth, litter and rubbish needing cleaned up Interior – has become storage unit rather than for original purpose.
	Backstop	Rusted.
	Field	Extremely poor condition – dangerous in places. Uneven – field elevation drops dramatically from infield to base path to outfield.
	Porta-Potty	One shared among whole area. Interior condition unknown
	Trash & Recycling Cans	One set shared among whole area, good condition
Recommendation:	<ul style="list-style-type: none"> ❖ Field - Needs leveling and landscape maintenance ❖ Clubhouse – Full overhaul of interior and exterior to bring it up to Health code and allow intended purpose of building. ❖ Dugouts – Repaint ❖ Gates - Correct latches ❖ Backstop - Replace ❖ Clean Litter from area. ❖ Repair Irrigation System. ❖ Foul Posts – Repaint. ❖ Lights – Replace with LED and correct wiring issues. ❖ Scoreboard – update wiring and lights ❖ Memorial Sign – Replace. 	
CMTE PRIORITY	HIGH	

POCASSET BASKETBALL COURTS (2)		
	MODERATE CONDITION	
	Fencing	Good condition on 2 of the 3 sides. Fence on baseline of Court 1 in major disrepair. No fencing along woods at far border and wetland
	Court #1 Surface	Asphalt with lengthy crack
	Court #1 Benches	Only 1 and rusted at location.
	Court #2 Surface	Asphalt with major lengthy 1 inch crack with weeds. Lines faded and mold on court.
	Court #2 Benches	Rusted, too close to woodlands, needs resituating
	Baskets (4)	Rusted.
	Backboards (4)	Good condition. Target missing and should be added.

	Grass apron of courts	No evidence of care, non-existent on far border.
	Stands	None.
	Scoreboard	None.
Recommendation:	❖ Research memorial basketball courts. ❖ Resurface if remaining	
CMTE PRIORITY	HIGH	

QUEEN SEWELL PARK

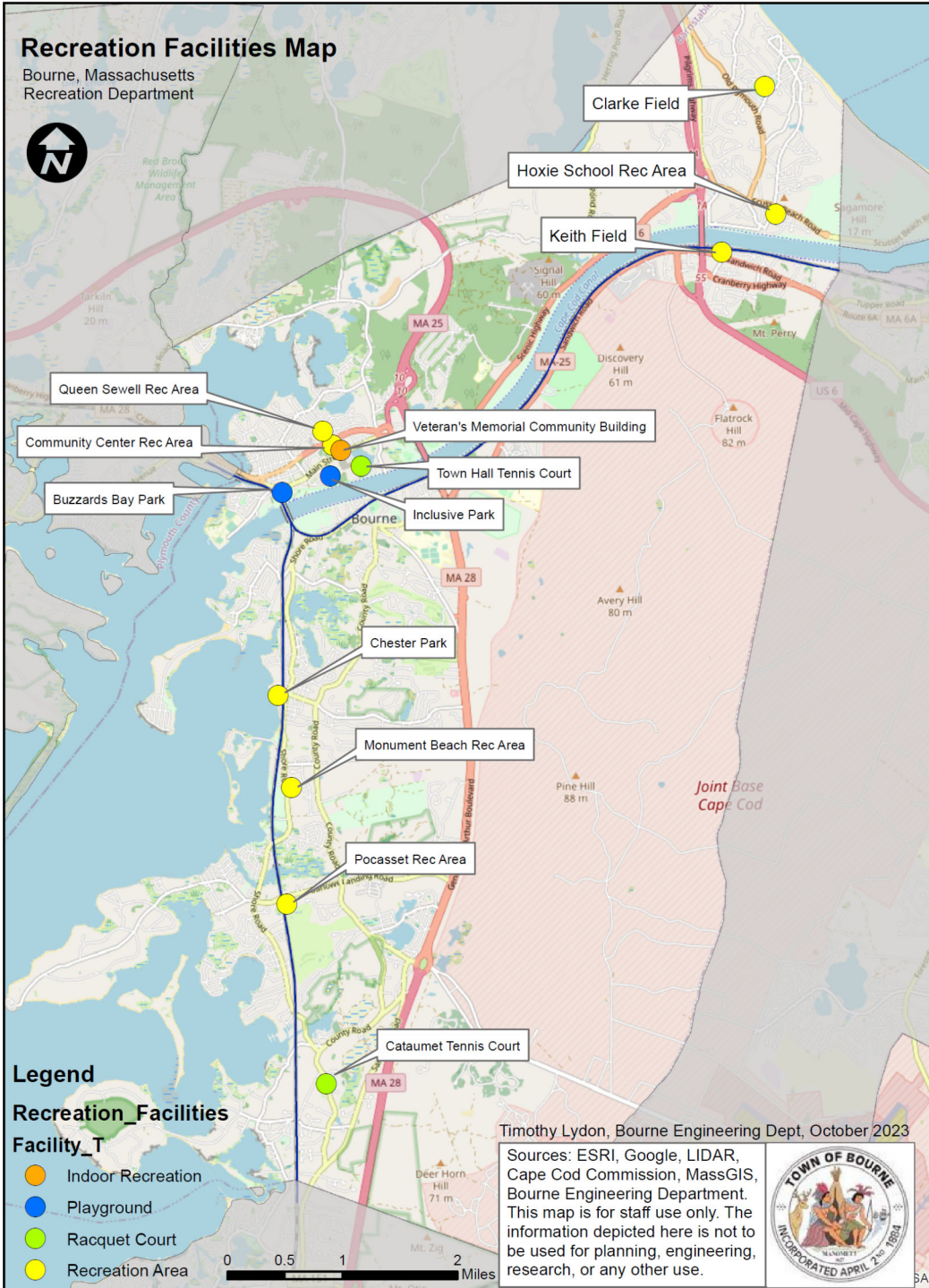
QUEEN SEWELL PARK – YOUTH SOFTBALL FIELD		
2	GOOD CONDITION	
	3 rd Base Player Bench	Needs repair
Recommendation:	❖ Repair or Replace bench.	
CMTE PRIORITY	LOW	

QUEEN SEWELL PARK – PLAYGROUND		
1	NEW CONDITION	
Recommendation:	❖ None	
CMTE PRIORITY	LOW	

TOWN HALL

TOWN HALL TENNIS COURT		
4	POOR CONDITION	
	Net	Worn, holders are rusted.
	Handicap Accessibility	Gate access should be wider.
	Surface	Large Cracks everywhere. Court has settled and uneven for playing.
Recommendation:	❖ Replace Court Surface	
CMTE PRIORITY	HIGH	

APPENDIX B – RECREATION FACILITIES



FACILITY	ADDRESS	VILLAGE
Bourne Community Building Recreation Area	239 Main Street	Buzzards Bay
➤ Adult Softball Field		
➤ Jason Comoletti Memorial Basketball Court		
➤ Eldridge Memorial Little League Baseball Field		
➤ Playground		
➤ Skate Park		
Bourne Inclusive Playground	212 Main Street	Buzzards Bay
Bourne Veteran's Memorial Community Center	239 Main Street	Buzzards Bay
➤ Cafeteria		
➤ COA Activities Room		
➤ COA Med Room		
➤ Gym		
➤ Rec Work Room		
➤ COA Meeting Room		
➤ Room 1		
➤ Room 2 – James A. Mulvey Meeting Room		
➤ Room 3		
➤ Veteran's Lobby		
Buzzards Bay Park	90 Main Street	Buzzards Bay
➤ Gazebo		
➤ Pavilion		
➤ Splash Pad & Playground		
Cataumet Schoolhouse Court	1200 County Road	Cataumet
➤ Tennis Court (Lined for Pickleball)		
Chester Park Recreation Area	Arthur Ave.	Monument Beach
➤ Basketball Court		
➤ Tennis Courts (Lined for Pickleball)		
➤ Playground		
Clarke Field Recreation Area	35 Clarke Road	Sagamore Beach
➤ Basketball Court		
➤ Tennis Courts (Lined for Pickleball)		
➤ Little League Baseball Field		
➤ Multi-Use Field		
➤ Playground		
➤ Walking Path		

Hoxie School Recreation Area	30 Williston Road	Sagamore Beach
➤ Playground		
➤ Little League Baseball Field		
Keith Field Recreation Area	880 Sandwich Road	Sagamore
➤ Babe Ruth Baseball Field		
➤ Tennis Court		
Monument Beach Recreation Area	585 Shore Road	Monument Beach
➤ Baseball Field		
➤ Playground		
Pocasset Recreation Area	310 Barlow's Landing Road	Pocasset
➤ David Duca Memorial Basketball Courts		
➤ Tennis Court (Lined for Pickleball)		
➤ Little League Baseball Field		
➤ Playground		
Queen Sewell Park Recreation Area	29 Cranberry Rd	Buzzards Bay
➤ Youth Softball Field		
➤ Playground		
Town Hall	24 Perry Ave	Buzzards Bay
➤ Tennis Court		
Washington Square Park Cataumet		
➤ Washington Park Playground	1 Post Office Sq.	Cataumet

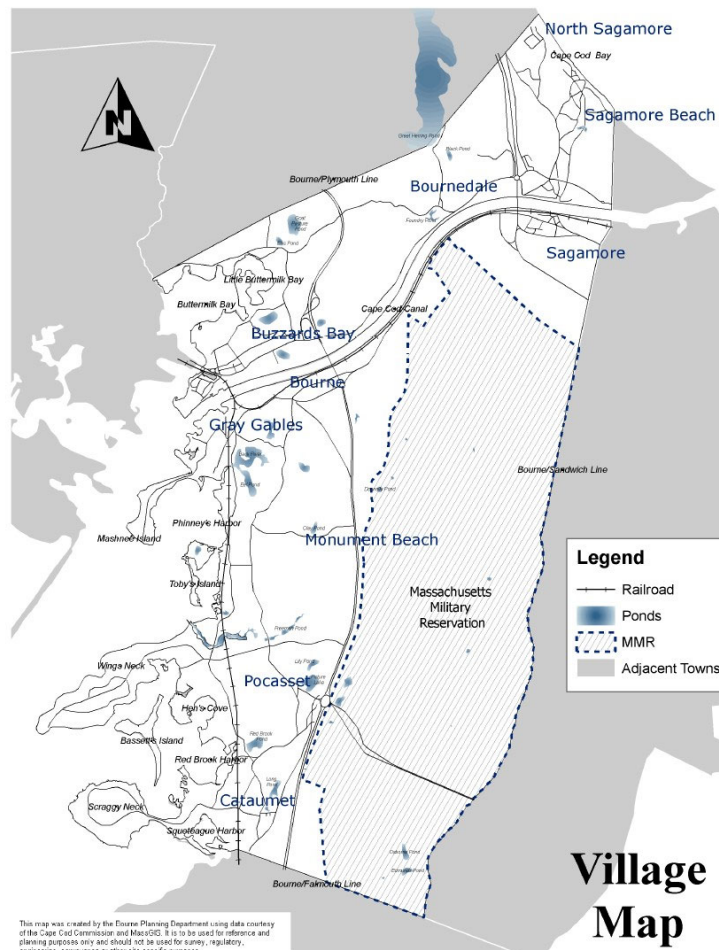
APPENDIX C – PROFILES

Bourne Community

The Town of Bourne is a vibrant and historic Cape Cod community located at the gateway to the distinctive region in Massachusetts with approximately 20,500 year-round residents, increasing to 40,000 during summer months. Just under half of the 26,200 acreage of the Town is owned by the Federal government and the Commonwealth of Massachusetts for use as a military base (occupied mostly on the eastern portion of the town) and area bordering the Cape Cod Canal.

The canal dissects the town into two parts, providing challenges with accessibility to programs and services. As a result of this geographic make up of town, many residents feel isolated from other parts of town either having to drive over the bridges to cross the canal or travel great distances to skirt around the military base.

Bourne Map



Recreation Committee

Outlined in the Town's bylaws, the purpose of the Recreation Committee is to "support all residents of Bourne in their recreational pursuits", with the following duties and responsibilities:

Section 1.7.3: Duties and Responsibilities.

- ❖ The Committee shall assist the Recreation Department in the promotion of active and passive recreational activities for all age groups and abilities.
- ❖ The Committee shall submit an Annual Report to the Town outlining its goals and accomplishments for the prior fiscal year.
- ❖ The Committee shall identify and advocate for active and passive recreational opportunities, capital projects, new recreational areas, special events and programs.
- ❖ The Committee shall assist the Recreation Department to improve outreach and communications with the community regarding the Town's recreational programming, projects, events, and initiatives.
- ❖ The Committee may assist the Recreation Department with the implementation of special events as scheduled by the Department throughout the year.
- ❖ The Committee may solicit public opinion for recreation projects.
- ❖ The Committee will notify the Recreation Department and Department of Public Works of any known maintenance and/or repair needs to recreational facilities.

Recreation Department

Comprised of a Director and Assistant Director, the mission of the Recreation Department is to "provide quality, affordable recreational programs and special events for the residents of Bourne". Through mission alignment, staff supports the community's recreational needs through primary responsibilities for youth and family recreational programming opportunities including beach safety management, scheduling of outdoor ballfields, and the scheduling and day-to-day operations of the Bourne Veteran's Memorial Community Center.