

**ARTICLES OF THE WARRANT
FOR THE
BOURNE SPECIAL**

and

ANNUAL TOWN MEETING

Monday, May 6, 2019

7:00 P.M.

BOURNE HIGH SCHOOL AUDITORIUM



A Voter's Handbook

***PLEASE BRING THIS HANDBOOK TO EACH SESSION OF TOWN
MEETING***

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2019

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SPECIAL TOWN MEETING

ARTICLE 1: To see if the Town will vote to appropriate, borrow or transfer from available funds, an amount of money to be expended under the direction of the School Committee for the **partial roof replacement** and related repairs or improvements at the Bourne High School located at 75 Waterhouse Road, which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program and for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority (“MSBA”). The Town acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town. Any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of forty-six and seventy-nine hundredths percent (46.79%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA, or take any other action in relation thereto.

Sponsor – Capital Outlay Committee

MOTION: We move that the Town appropriate the amount of Two Million One Hundred Eleven Thousand Two Hundred Ten Dollars (\$2,111,210) for the purpose of paying costs the partial roof replacement and related repairs or improvements at the Bourne High School located at 75 Waterhouse Road, including the payment of all costs incidental or related thereto (the “Project”), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the Town may be eligible for a grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended under the direction of the School Committee. To meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow said amount under M.G.L. Chapter 44, or pursuant to any other enabling authority. The Town acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town; provided further that any grant that Town may receive from the MSBA for the Project shall not exceed the lesser of forty-six and seventy nine hundredths percent (46.79%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town and the MSBA; and that any premium received by the Town upon sale of any bonds or notes under this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount authorized to be borrowed hereunder shall be reduced by the amount of any such premium so applied; and the Board of Selectmen is authorized to take any other action necessary to carry out this project.

Voted: Ayes 285, Nays 0, Declared a 2/3rd vote, Motion passes

ARTICLE 2: To see if the Town will vote to **rescind the authorization for unissued debt** that has been determined is no longer needed for the completion of various projects, or take any other action in relation thereto.

Sponsor – Finance Director

DEBT AUTHORIZED & UNISSUED		
TOWN MEETING	AUTHORIZATION DESCRIPTION	Amount
Article 9-7 of 2018 ATM	BHS Replace A Wing Roof	<u>\$ 400,000.00</u>

MOTION: We move that the Town vote to rescind the authorization for unissued debt for the “BHS Replace A Wing Roof” voted by Article 9-7 of the 2018 Annual Town Meeting that has been determined to be no longer needed for the completion of this project.

Voted: Ayes have it, Declared an unanimous vote

ARTICLE 3: To see if the Town will **amend the vote under Article 9** of the May 1, 2017 Annual Town Meeting Warrant or take any action in relation thereto.”

Sponsor – Capital Outlay Committee

CAPITAL OUTLAY REPORT FOR FY2018					
	DEPART	PROJECT/DESCRIP- TION	AMOUNT	MGL BORROW STATUTE	FUNDING SOURCE
28	Sewer	Replace 24 year old Generator at Main Street Pump Station	\$ 28,000.00		Retained Earnings
	Sewer	Replace 23 year old Generator at Hideaway Village Pump Station	\$ 40,000.00		Retained Earnings

Motion: We move that the Town vote to amend the vote under Article 9 of the May 1, 2017 Annual Town Meeting as printed in the Warrant.

ARTICLE 4: To see if the Town will vote to appropriate a sum of money for the purpose of the payment of **unpaid bills** from a previous fiscal year that are legally unenforceable due to the insufficiency of appropriation or take any other in relation thereto.

Sponsor – Board of Selectmen

UNPAID BILLS		
Department	Vendor	Amount
Police	Falmouth Hospital	\$ 500.00
Police	Global Equipment Co., Inc.	\$ 24.26
DNR	Wenzel's Auto Body, Inc.	\$ 500.00
Finance	WB Mason	\$ 61.56
Total		<u>\$ 1,085.82</u>

MOTION: *We move that the Town vote to appropriate the sum of \$1,085.82 for the purposes of this article and to meet this appropriation to transfer the sum of \$1,085.82 from Free Cash.*

ARTICLE 5: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money for the purpose of designing and constructing a **Wastewater Treatment Facility**, Pump Station, Force Main, land acquisition, and for related legal, administrative and other pertinent expenses associated with the construction of the Buzzards Bay Wastewater Treatment Facility with Groundwater Discharge at the Queen Sewell Park/Bourne Police Station site to serve a portion of the Buzzards Bay area, including existing developed and sewered properties and future/ongoing development, including without limitation all costs thereof as defined in G.L. c.29C, §1; that such sum of money to be used to augment the \$6,558,000 appropriated and approved for borrowing under Article 2 of the October 30, 2017 Special Town Meeting; that to meet this additional appropriation and the total project cost including funds previously approved on October 30, 2017, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow a sum of money and to issue bonds or notes therefor in accordance with G.L. c.44 and G.L. c.29C, or any other enabling authority; that such bonds or notes shall be general obligations of the Town; that the Town be authorized to apply for, accept, and expend any state and/or federal grants and loans or other public or private funds that may be available for the project; that the Town be authorized to assess privilege fees in accordance with Chapters 80 and 83 of Massachusetts General Laws to recover a portion of the total project costs not reimbursed by any state and federal grant funds received for the project; that the Treasurer with the approval of the Board of Selectmen, is authorized to borrow all or a portion of the total project cost from the Massachusetts Clean Water Trust (hereinafter “Trust”) established pursuant to said Chapter 29C; and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Board of Selectmen and/or the Board of Sewer Commissioners is authorized to enter into a Project Regulatory Agreement with the Department of Environmental Protection; to expend all funds available for the project or take any other action in relation thereto.

Sponsor – Capital Outlay Committee

MOTION: *We move that the Town appropriates \$2,800,000 to pay costs of designing and constructing a wastewater treatment facility, pump station and force main, including related land acquisition, and for legal, administrative and other pertinent expenses associated with the construction of the Buzzards Bay Wastewater Treatment Facility with groundwater discharge at the Queen Sewell Park/Bourne Police Station site to serve a portion of the Buzzards Bay area, including existing developed and sewered properties and future/ongoing development, including without limitation all costs thereof as defined in G.L. c.29C, §1; that such appropriation shall be expended in addition to the \$6,558,000 appropriated and approved for borrowing under Article 2 of the October 30, 2017 Special Town Meeting; that to meet this additional appropriation and the total project cost including funds previously approved on October 30, 2017, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said all or a portion of the total project cost and to issue bonds or notes*

of the Town therefor in accordance with G.L. c.44 and G.L. c.29C, or any other enabling authority; that such bonds or notes shall be general obligations of the Town; that the Town is authorized to apply for, accept, and expend any state and/or federal grants and loans or other public or private funds that may be available for the project; that the Town be authorized to assess privilege fees in accordance with Chapters 80 and 83 of the Mass General Laws to recover a portion of the project cost not reimbursed by any state and federal grant funds received for the project; that the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow all or a portion of the total project cost from the Massachusetts Clean Water Trust (hereinafter "Trust") established pursuant to said Chapter 29C; and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; and that the Board of Selectmen and/or the Board of Sewer Commissioners is authorized to enter into a Project Regulatory Agreement with the Department of Environmental Protection. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Voted: Ayes 259, Nays 18, Declared 2/3rd vote, Motion Passes

ARTICLE 6: To see if the Town will vote to appropriate the sum of **\$343,000** for the purchase of **one new ambulance** to replace A-133, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow \$343,000.00 under M.G.L. Chapter 44, Section 7 or take any other in relation thereto.

Sponsor – Capital Outlay Committee

MOTION: We move that the Town vote to appropriate the sum of \$343,000.00 for the purchase of one new ambulance to replace A-133, and to meet this appropriation, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow the sum of \$343,000.00 pursuant to Massachusetts General Laws Chapter 44, Section 7. Any premium received upon the sale of the bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Massachusetts General Laws Chapter 44, Section 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

ARTICLE 7: To see if the Town will vote to appropriate or transfer from available funds a sum of money to the FY19 Sewer Department Expense Budget, or take any other action in relation thereto.

Sponsor – Town Administrator

MOTION: We move the Town vote to appropriate the sum of \$55,000 to the FY 19 Sewer Department Expense Budget and to meet this appropriate to transfer the sum of \$55,000 from the Sewer Enterprise Fund Retained Earnings Account.

ARTICLE 8: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the purpose of **planning, design and construction of a Community Septic Disposal System to upgrade the Savary Community Septic System in North Sagamore**, said funds to be expended by the Board of Sewer Commissioners, and further, to authorize the Sewer Commissioners to assess betterments to recover any funds so expended and further, to authorize the Sewer Commissioners to assess annual charges for the use of said Savary Community Septic System, including the cost of maintenance and repair and abandonment of said System, pursuant to Massachusetts General Laws Chapter 83, Section 16, and further to authorize the Sewer Commissioners to take any action to effectuate the purposes of this Article, or take any other action in relation thereto.

Sponsor – Board of Sewer Commissioners

Motion: We move that the Town vote to appropriate the sum of \$265,000.00 for the purpose of planning, designing, and constructing a Community Septic Disposal System to upgrade the Savary Community Septic System in North Sagamore, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen and Board of Sewer Commissioners, is authorized to borrow the sum of \$265,000.00, in accordance with General Laws Chapter 44, or any other enabling authority, said funds to be expended by the Board of Sewer Commissioners, and further to authorize the Sewer Commissioners to assess and impose Betterments, in accordance with General Laws Chapter 80 and 83, or any other enabling authority, to recover any funds so expended, and further, to authorize the Sewer Commissioners to assess annual charges for the use of said Savary Community Septic System, including the cost of maintenance and repair and abandonment of said System, pursuant to General Laws Chapter 83, Section 16, or any other enabling authority, and further, to authorize the Sewer Commissioners to take any and all actions necessary to effectuate the purposes of the Article. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs or issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c44, Section 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Voted: Ayes 251, Nays 0, Declared a 2/3rd vote, Motion Passes

ARTICLE 9: To see if the Town will vote to authorize the Board of Selectmen, on its behalf, to petition the General Court for passage of a special law regarding a **permanent easement from the Division of Capital Asset Maintenance and Management on land under the care and custody of the Massachusetts Armory Commission** and identified on Bourne Assessor's map as Parcel 181 on Map 19.4, and referenced at Barnstable County Registry of Deeds at Book 877, Pages 67 and 68, for purpose of replacing a subsurface municipal water line and all necessary supporting appurtenances and consistent with the terms of the temporary license granted in January 2019, and further, to authorize Town Officials to take any action in relation thereto.

Sponsor – Board of Selectmen

MOTION: We move the Town so Vote.

Voted: Ayes have it, Declared and Unanimous vote.

ARTICLE 10: To see if the Town will vote to authorize the Board of Selectmen to **grant easements for the design, construction, operation, and maintenance for the new Bourne Police Station** located at 35 Armory Road, Buzzards Bay, MA, or take any other action in relation thereto.

Sponsor – Board of Selectmen

MOTION: We move the Town so Vote

ARTICLE 11: To see if the Town will vote to transfer from available funds a sum of money for the replacement of a **2012 CAT D6T LGP Dozer**, or take any action in relation thereto.

Sponsor – Capital Outlay Committee

MOTION: *We move that the Town vote to appropriate the sum of \$500,000.00 for the purposes of this article and to meet this appropriation to transfer the sum of \$500,000.00 from ISWM Retained Earnings.*

ARTICLE 12: To see if the Town will vote to authorize the Board of Selectmen to **amend the Lease** between the Town of Bourne and the **National Marine Life Center** on terms and conditions deemed to be in the best interest of the Town by the Board of Selectmen, or take any other action in relation thereto.”

Motion to be made at Town Meeting

ARTICLE 13: To see if the Town will vote to authorize the Board of Selectmen, on terms and conditions deemed by the Board of Selectmen to be in the best interest of the Town, to **lease a certain portion of Town owned land located at the Bourne Marina** in Buzzards Bay, as shown on a Plan on file at the Office of the Town Clerk, or take any other action in relation thereto.

Sponsor – Board of Selectmen

Motion: We move that the Town vote to authorize the Board of Selectmen, on terms and conditions deemed by the Board of Selectmen to be in the best interest of the Town, to lease a certain portion of Town owned land (80 parking spaces) located at the Bourne Marina in Buzzards Bay, from Columbus Day to Memorial Day, as shown on a Plan on file at the Office of the Town Clerk.

ARTICLE 14: To see if the Town will vote, upon the recommendation of the Community Preservation Committee, to raise and appropriate, borrow, or transfer from available funds, a sum of money for the following Community Preservation Fund purpose(s): **for surveying, engineering and permitting services for the Bourne Middle School Inclusive Playground and Soccer Field Rehabilitation** to support the construction of a proposed inclusive playground and the rehabilitation of an adjacent soccer field including incidental costs related thereto; and, further, the Community Preservation Committee are hereby directed and authorized to take any and all actions necessary to implement this vote, or take any other action in relation thereto

Sponsor- Community Preservation Committee

MOTION: *We move the Town vote, upon the recommendation of the Community Preservation Committee, to appropriate the sum of \$65,000.00 for the purpose of surveying, engineering and permitting services for the Bourne Middle School Inclusive Playground and Soccer Field Rehabilitation including costs incidental and related thereto; and to meet this appropriation to transfer \$65,000.00 from Open Space Recreation Reserves.*

ARTICLE 15: To see if the Town will vote to authorize the Board of Selectmen to grant an **easement to construct, repair, replace and maintain a subsurface sewage disposal system at 594 Circuit Avenue** as shown on a Plan on file at the Office of the Town Clerk on terms and conditions deemed by the Board of Selectmen to be in the best interest of the Town, or take any other action in relation thereto.

Sponsor – Board of Selectmen

MOTION: *We move the Town vote to authorize the Board of Selectmen to grant an easement to construct, repair, replace and maintain a subsurface sewage disposal system at 594 Circuit Avenue as shown on a Plan on file at the Office of the Town Clerk on terms and conditions deemed by the Board of Selectmen to be in the best interest of the Town.*

ANNUAL TOWN MEETING

ARTICLE 1: To see if the Town will vote the **following regularly required authorizations** or actions, or take any other action in relation thereto.

Sponsor – Board of Selectmen

- a. Assumption of liability in the manner provided by Section 29 and 29A of **Chapter 91 of the General Laws**, as most recently amended, for all damages that may be incurred by work performed by the Department of Environmental Protection of Massachusetts for the improvement, development, maintenance and protection of tidal and non-tidal rivers and streams, great ponds, harbors, tidewaters, foreshores and shores along a public beach, (including the Merrimack and Connecticut Rivers) in accordance with Section II of Chapter 91 of the General Laws, and authorize the Selectmen to execute and deliver a bond of indemnity therefore to the Commonwealth, and further to assume liability pursuant to Section 1 of Chapter 814 of the Acts of 1972.
- b. That the Selectmen may contract with the Massachusetts Department of Public Works and the County Commissioners for the construction and maintenance of public highways for the ensuing year.
- c. Authorize the Board of Selectmen from time to time to apply for, receive, and expend assistance funds under the Federal and State Small Cities Program of the Department of Housing and Urban Development as from time to time amended, to be used for such projects as the Selectmen in their discretion shall deem necessary, and proper, and to do such acts and enter into such contracts as may be necessary, proper or desirable to obtain such aid.
- d. Pursuant to the provisions of Section 12 of Chapter 30B of the Massachusetts General Laws, as amended and supplemented, to authorize the Town of Bourne to enter into contracts in excess of three years' duration for school bus transportation and for the lease or lease purchase of equipment, subject to appropriation and all other approvals as may be required by law with respect to any particular such contract.

- e. Authorize the Treasurer and the Town Collector, pursuant to Chapter 44, Section 53F, Massachusetts General Laws, as amended and supplemented, with the approval of the Board of Selectmen, to enter into agreements for periods not to exceed three years with banking institutions to maintain deposits in exchange for banking services.
- f. Authorize the Board of Selectmen, pursuant to Chapter 44, Section 72, Massachusetts General Laws, as amended and supplemented, to allocate any funds received as part of the Medicaid Medical Services Program to the School Committee for use, without further appropriation, for the benefit of educational programs.

MOTION: We move the Town so vote.

ARTICLE 2: To see if the Town will vote to fix the **salaries and compensation of all elected officials** of the Town as provided by Section 108 of Chapter 41 of the Massachusetts General Laws as amended, and raise and appropriate a sum of money therefore, or take any other action in relation thereto.

Sponsor – Board of Selectmen

MOTION: We move that the Town vote to fix the salaries and compensation of all elected officials of the Town for fiscal year 2020 as provided by Section 108 of Chapter 41 of the Massachusetts General Laws as amended, as follows:

<i>Moderator</i>	<i>\$ 643.00</i>
<i>Selectmen 4 @ \$3,570</i>	<i>\$ 14,280.00</i>
<i>Selectmen 1 @ \$4,590</i>	<i>\$ 4,590.00</i>
<i>Town Clerk</i>	<i>\$ 41,585.00</i>

We further move that the sum of \$61,098.00 be raised and appropriated for the purpose of this article.

ARTICLE 3: To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to defray the **regular annual expenses** of the Town, or take any other action in relation thereto.

Sponsor – Board of Selectmen

MOTION: We move that the Town vote to appropriate the sum of \$68,491,405.00 for the regular annual expenses of the Town for the fiscal year July 1, 2019 to June 30, 2020, of which \$14,776,277.00 shall be for salaries and wages and \$53,715,128.00 shall be for expenses, all segregated to the accounts as printed in the Town Administrator's recommendations attached to this motion and incorporated herein by reference, except that amounts for Town and Regional Schools may wholly or in part be used for salaries and wages; and to meet this appropriation, we further move that the sum of \$156,750.00 be transferred from PL874 grant funds for the town's school expenses, the sum of \$1,325,000.00 be transferred from the Ambulance Fund to the Town Ambulance operation, the sum of \$30,000.00 be transferred from Conservation Commission Receipts reserved for appropriation for the Conservation Commission, the sum of \$699,638.00 be appropriated from FY2020 Estimated Community Preservation Fund Revenues for debt expense for Open Space and Recreation purposes, the sum of \$29,915.00 be transferred from the Community Septic Management program, the sum of \$136,970.00 be transferred from the Waterway Improvement Fund, the sum of \$1,100,000.00 be transferred from free cash and the sum of \$65,013,132.00 be raised and appropriated.

ARTICLE 4: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to **operate the Sewer Department**, or take any other action in relation thereto.

Sponsor – Board of Sewer Commissioners

MOTION: We move the sum of \$1,034,370.00 be authorized to be expended by the Sewer Commissioners for the operation of the Sewer Department for fiscal year July 1, 2019 to June 30, 2020 as follows:

<i>Salaries & Wages</i>	<i>\$187,842.00</i>
<i>Expenses</i>	<i>\$796,528.00</i>
<i>Reserve Fund</i>	<i>\$ 50,000.00</i>

And we further move that the sum of \$134,709.00 be transferred to the General Fund to offset Sewer Enterprise indirect expenses, and in order to meet this appropriation, we move that the sum of \$1,119,079.00 be raised from Sewer Enterprise Receipts and \$50,000.00 be transferred from Sewer Retained Earnings.

ARTICLE 5: To see if the Town will vote to appropriate a sum of money from funds received or to be received from the Commonwealth of Massachusetts for the construction, reconstruction and improvement on all approved public ways which qualify under the **State Aid Highway** (Chapter 90) guidelines adopted by the Public Works' Commission, said funds to be expended under the direction of the D.P.W. Superintendent, with the approval of the Board of Selectmen, or take any other action in relation thereto.

Sponsor - D.P.W. Superintendent

MOTION: We move that the Town vote to appropriate any sums of moneys received or to be received from the Commonwealth of Massachusetts for the purposes of this article.

ARTICLE 6: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to establish a **Reserve Fund**, or take any other action in relation thereto.

Sponsor - Board of Selectmen

***MOTION:** We move that the Town vote to raise and appropriate the sum of \$345,000.00 for the purposes of this article.*

ARTICLE 7: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the **Integrated Solid Waste Management Program**, or take any other action in relation thereto.

Sponsor – Board of Selectmen

MOTION: We move that the sum of \$11,326,437.00 be authorized to be expended for the operation of the Integrated Solid Waste Management Enterprise Fund for fiscal year July 1, 2019 to June 30, 2020 as follows:

<i>Salaries and Wages</i>	<i>\$2,154,189.00</i>
<i>Expenses</i>	<i>\$7,672,248.00</i>
<i>Reserve Fund</i>	<i>\$600,000.00</i>
<i>Host Community Fee</i>	<i>\$900,000.00</i>

And we further move that the sum of \$2,195,869.00 be transferred to the General Fund to offset the ISWM Enterprise Fund indirect expenses and in order to meet this appropriation, we further move the sum of \$13,522,306.00 be raised from receipts from the ISWM Enterprise Fund for the purpose of this article.

ARTICLE 8: To see if the Town will vote under authority of M.G.L., Chapter 44, Section 53E ½ to establish **Revolving Funds** to be known as described below, or take any other action in relation thereto.
Sponsor – Board of Selectmen

#	Revolving Fund	Authorized to Spend	Revenue Source	Use of Fund	FY 2019 Spending Limit
1	Recreation Programs Fund	Recreation Department with the approval of the Town Administrator	All fees charged for all programs run by the Recreation Department	Purchase & Acquire recreational equipment and materials and part-time seasonal staff to facilitate seasonal recreational programs	\$ 175,000.00
2	Shellfish Propagation Fund	Department of Natural Resources with the approval of the Town Administrator	Fees for commercial shellfish licenses	Part-time salaries & expenses related to the propagation, cultivation, protection & study of shellfish	\$ 75,000.00
3	Transportation Revolving Fund	School Department with the approval of the School Committee	Fees for transportation services	To pay for transportation fees	\$ 50,000.00
4	Public Library Book Fund	Library with the approval of the Town Administrator	Fines & Fees received from overdue, lost, damaged materials+	To purchase additional library books and materials	\$ 20,000.00
5	COA Supportive Day/Bridging the Years	COA with the approval of the Town Administrator	Fees from and for Clients for Program Services	To pay for services and expenses related to providing supportive day programs	\$ 100,000.00
6	COA Programs	COA with the approval of the Town Administrator	Fees & Charges from COA classes and programs	To pay the instructors and expenses of programs offered.	\$ 100,000.00
7	Community Building Rental fund	Recreation Director with the approval of the Town Administrator	Fees from renting the building	To pay part time salaries and expenses related to the extra hours used for the rental of the building	\$ 10,000.00

8	Tax Title Collection Fund	Town Collector/Treasurer with the approval of the Town Administrator	Fees from tax takings, redemptions and foreclosures	To pay expenses related to tax takings, redemptions and foreclosures	\$ 60,000.00
				Total spending	\$ 590,000.00

MOTION: We move that the Town vote under the authority of M.G.L. Chapter 44, Section 53 E 1/2 to establish Revolving Funds to be entitled herein and to authorize the spending limits for FY2020 for the Recreation Programs Fund in the amount of \$175,000.00; the Shellfish Propagation Fund in the amount of \$75,000.00; the School Transportation Fund in the amount of \$50,000.00; the Public Library Book Fund in the amount of \$20,000.00; the Council on Aging Supportive Day Fund in the amount of \$100,000.00; the Council on Aging Programs Fund in the amount of \$100,000.00; the Bourne Veteran's Community Building Rental Fund in the amount of \$10,000.00 and the Tax Title Collection Fund of \$60,000.00.

ARTICLE 9: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the purpose of funding **Capital Improvements and Capital Projects**, or take any other action in relation thereto.
Sponsor – Capital Outlay Committee

CAPITAL OUTLAY REPORT FOR FY2020

	DEPART.	PROJECT/DESCRIPTION	AMOUNT	MGL BORROW STATUTE	FUNDING SOURCE
1	Police Dept	Cruisers	\$ 163,034.00	Ch 44, Sec 7(1)	Borrowing
2	Police Dept	Computer Network	\$ 150,000.00		Free Cash
3	Fire Dept	Surveillance System for Sagamore	\$ 28,640.00		Free Cash
4	Fire Dept	A-134	\$ 343,000.00	Ch 44, Sec 7(1)	Borrowing
5	DNR	TPM Wood Guardrail	\$ 20,125.00		Free Cash
6	DNR	Repower 2012 Alcar Pumpout Boat	\$ 24,000.00		Waterways
7	Bourne Schools	Technology Plan	\$ 329,021.00		Borrow \$229,021.00 & Transfer \$100,000.00 from Free Cash
8	Bourne Schools	Minibus/ Van Purchase	\$ 205,000.00		Free Cash
9	Bourne Schools	Bournedale Bathrooms	\$ 50,000.00		Free Cash
10	DPW	M-6 F550 Dump / Plow	\$ 74,000.00	Ch 44, Sec 7(1)	Borrowing
11	DPW	Kubota Tractor	\$ 80,000.00	Ch 44, Sec 7(1)	Borrowing
12	DPW	Tandem Roller	\$ 20,000.00		Free Cash

13	Shore & Harbor	Annual Dredging / Ramp Repair Improvement	\$ 200,000.00		Waterways
14	Facilities	Archives - Fire Alarm	\$ 25,000.00		Free Cash
15	Facilities	Archives - Carpet Replacement	\$ 25,000.00		Free Cash
16	Facilities	Fire Station 3 - Access Control System	\$ 60,000.00		Free Cash
17	Facilities	Town Hall - Boiler Circulator Pump	\$ 25,000.00		Free Cash
18	Facilities	Facilities Management Software	\$ 105,000.00		Capital Stabilization Fund
19	Board of Health	1 New and 1 Replacement Pickup Truck	\$ 62,500.00	Ch 44, Sec 7(1)	Borrowing
20	Town Hall Vehicle Pool	2019 Chevrolet Equinox	\$ 25,000.00		Free Cash
21	Library	New carpeting for the Jonathan Bourne Public Library	\$ 105,000.00	Ch 44, Sec 7(1)	Borrowing
22	Council on Aging	Community Café Dishwasher	\$ 7,751.00		Free Cash
23	Council on Aging	COA/BTY Furniture	\$ 8,256.00		Free Cash
24	Emergency Management	Redundant Town Government Telephone and Data	\$ 95,080.00		Capital Stabilization Fund
25	Emergency Management	Variable Message Boards, Trailer Mounted	\$ 40,000.00		Free Cash
26	IT	E-Permitting	\$ 55,000.00		Free Cash
27	ISWM	Phase IV Stage 2 Cap and Closure	\$ 1,400,000.00		Transfer from ISWM Phase IV Closure Funds
28	ISWM	Phase V Cap and Closure	\$ 1,100,000.00		Transfer from ISWM Phase V Closure Funds
29	Sewer	Safety Equipment Upgrades [Exhaust systems/filter/vent]	\$ 20,000.00		Sewer Retained Earnings
30	Sewer	Pumps and Alarm Panels	\$ 55,000.00	Ch 44, Sec 7(1)	Borrowing
31	Sewer	Inspection Camera System	\$ 15,000.00	Ch 44, Sec 7(1)	Sewer Retained Earnings
			\$ 4,915,407.00		

MOTION: We move that the Town vote to appropriate \$4,915,407.00 to pay costs of the capital outlay projects listed in the schedule in Article 9 in the Town Meeting Warrant and to meet this appropriation, we move to transfer the sum of \$35,000.00 from Sewer Retained Earnings; \$1,400,000.00 from the ISWM Phase IV Closure Fund; \$1,100,000.00 from the ISWM Phase V Closure Fund; \$200,080.00 from the Capital Stabilization Fund; \$224,000.00 from the Waterways Improvement Fund and \$844,772.00 from Free Cash. We further move to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow the sum of \$1,111,555.00 under and pursuant to Chapter 44, Sections 7 of the General Laws as

amended and supplemented, or any other enabling authority and to issue bonds or notes of the Town therefor. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Voted: Ayes 139, Nays 0, Declared a 2/3rd vote, Motion passes

ARTICLE 10: To see if the Town will vote to **increase a local excise tax**, upon the transfer of occupancy of any room in a bed and breakfast establishment, hotel or motel, by any operator at **a rate of 6 per cent (6%)** of the total amount of rent for each occupancy, or take any other action in relation thereto.

Sponsor – Board of Selectmen

MOTION: *We move that the Town vote to increase the room occupancy tax (Section 3A of M.G. L. c. 64G) from the current rate of 4% to 6%.*

Sponsor – Board of Selectmen

ARTICLE 11: To see if the Town will vote to transfer any sums of money received from the **ISWM Host Community Fees** in excess of \$600,000.00 in FY2020 to fund entitled “Capital Expenditure Stabilization Fund”, or take any other action in relation thereto.

Sponsor – Board of Selectmen

MOTION: We move that the Town vote to transfer any money received from the ISWM Host Community Fees in excess of \$600,000.00 in FY 20 to the Capital Expenditure Stabilization Fund.

ARTICLE 12: To see if the Town will vote to hear **Reports and Recommendations** of Committees and Town Officers, or take any other action in relation thereto.

Sponsor – Board of Selectmen

MOTION: We move that the Town vote to hear reports and recommendations of Committees and Town Officers.

ARTICLE 13: To see if the Town will vote to **close out and transfer available balances** in previous Town Meeting Articles whose purposes have been satisfied or take any other action in relation thereto.

Sponsor – Finance Director

General Articles				
	ARTICLE DESCRIPTION	VOTED	BALANCE	FUND TO RETURN TO
1	Contract Compensated Absences	Article 14 of ATM May 2018	\$ 37,834.08	UFB
2	Phase IV Stage 1 Cap & Closure	Article 9 of ATM May 2015	<u>607,277.14</u>	ISWM RE
			<u>\$ 645,111.22</u>	

MOTION: *We move the Town vote to close out the articles as printed in the schedule in Article 13 in the Town Meeting Warrant and to transfer the balances as follows: \$37,834.08 to the Undesignated Fund Balance and \$607,277.14 to ISWM retained earnings.*

ARTICLE 14: To see if the Town will vote to appropriate, borrow or transfer from available funds a sum of money to fund the costs related to payments of **accrued contractual compensated absences upon retirement**, or take any other action in relation thereto.

Sponsor – Board of Selectmen

MOTION: We move the Town vote to appropriate the sum of \$150,000.00 for the purpose of funding the Town's Accrued Contractual Compensated Absences and to meet this appropriation to transfer the sum of \$150,000.00 from Free Cash.

ARTICLE 15: To see if the Town will vote, upon recommendation of the Community Preservation Committee, to appropriate a sum of money for the following **Community Preservation Fund purposes**, and to meet said appropriation, to transfer from available funds or reserve from the FY2020 estimated Community Preservation Fund Revenues a sum of money for the purposes of this article, or take any other action relative thereto:

Sponsor - Community Preservation Committee

Item	Sponsor	Project Description	CPA Purpose	Community Preservation Committee Recommend	
A	Bourne Recreation Dept.	Queen Sewell Playground	Open Space/Recreation	\$212,000 Open Space/Recreation Reserves	
B	Bourne Commission on Disabilities	Inclusive Playground at Bourne Middle School	Open Space/Recreation	\$521,300 Open Space/Recreation Revenues	
C	Sagamore Cemetery Association	Sagamore Cemetery Gravestone Conservation	Historic	\$30,400 Historic Reserves	
D	Bourne Housing Authority	Improvements to 89 Waterhouse Road Units 1 & 6	Community Housing	\$115,453 from Community Housing Revenues & \$84,547 from Undesignated Fund Balance	
E	Bourne Housing Partnership	Affordable housing services and support	Community Housing	\$59,200 From Community Housing Revenues	
			TOTAL REQUESTS	\$1,022,900.00	
F	Community Preservation Committee	Reserve for Open Space	Open Space/Recreation	\$176,288.00	2020 Open Space/Rec Estimated Revenues
G	Community Preservation Committee	Reserve for Community Housing	Community Housing	\$0	2020 Housing Estimated Revenues
H	Community Preservation Committee	Reserve for Historic Resources	Historic Resources	\$174,653.00	2020 Historic Estimated Revenues
			TOTAL REQUESTS & RESERVES	\$1,373,841.00	

MOTION: We move that the Town vote, upon the recommendation of the Community Preservation Committee, to raise and appropriate and reserve the sum of \$1,373,841.00 for the Community Preservation

Fund Projects and Special Purpose Reserves listed in the Community Preservation Fund Committee report as printed in Article 15; and to meet this appropriation and reserve, to appropriate the sum of \$1,046,894.00 from the FY2020 Estimated CPA Revenues, transfer \$212,000.00 from Open Space Reserves, transfer \$30,400.00 from Historic Resources Reserves and transfer \$84,547.00 from Community Preservation Undesignated Fund Balance.

ARTICLE 16: To see if the Town will vote, upon the recommendation of the Community Preservation Committee, to appropriate a sum of money for the purposes of the **administrative and operating expenses of the Community Preservation Committee**, or take any other action in relation thereto.

Sponsor – Community Preservation Committee

MOTION: *We move that the Town vote, upon the recommendation of the Community Preservation Committee, to appropriate the sum of \$75,000.00 for the purpose of the administrative and operating expenses of the Community Preservation Committee for FY2020 and to meet this appropriation to transfer the sum of \$75,000.00 from the Community Preservation Undesignated Fund Balance.*

ARTICLE 17: To see if the Town will vote to appropriate, borrow or transfer from available funds a sum of money to the **Stabilization Fund**, or take any other action in relation thereto.

Sponsor – Board of Selectmen

MOTION: We move the Town vote to appropriate the sum of \$118,000.00 for the purposes of this article and to meet this appropriation to transfer the sum of \$118,000.00 from free cash.

ARTICLE 18: To see if the Town will vote to **amend the existing Zoning Map** of the Town of Bourne by rezoning the following property as specified:

To rezone parcel 10 and parcel 6 of Assessor's map 11 from SDD to VB, by extending the existing VB district line to encompass parcel 10 and parcel 6, or take any other action in relation thereto.

Sponsor – Kevin Brady and others

Motion: That the Zoning Bylaws and Zoning Map of the Town of Bourne be amended as follows:

- A. Rezone parcel 10 and parcel 6 of Assessor's Map 11 from SDD (Scenic Development District) to VB (Village Business) by extending the existing VB district line to encompass Parcel 10 and Parcel 6.***

Voted: Ayes 108, Nays 0, Declared a 2/3rd Vote, Motion Passes

ARTICLE 19: To see if the Town will vote to appropriate a sum of money for the purpose of implementing a **secure wireless electronic voting system** configuration for use by registered voters at an annual or special town meeting including, but not limited to, handheld voting devices, software, hardware, provide training to all persons involved in conducting the town meetings, and provide voter education, or take any other action in relation thereto.

Sponsor - Town Clerk

MOTION TO BE MADE AT TOWN MEETING

ARTICLE 20: To see if the Town will vote to amend the **TOWN OF BOURNE BYLAWS, ARTICLE 3.1 SECTION 3.1.17 ENTITLED “HAWKERS AND PEDDLERS,” BY DELETING IT IN ITS ENTIRETY AND, SUBSTITUTING IN ITS PLACE, A NEW ARTICLE 3.1.17 HAWKERS AND PEDDLERS; DOOR-TO-DOOR SALES AS PRINTED BELOW, OR ACT ANYTHING IN RELATION THERETO.**

SPONSOR – BYLAW COMMITTEE

Section 3.1.17

Hawkers and Peddlers; Door-to-Door Sales.

Purpose

This bylaw seeks to regulate the hawking, peddling and solicitation of goods within the town. The Town recognizes there is growing concern in the community regarding an increase in the number of unknown door-to-door solicitors operating in town that do not clearly identify the company they represent or notify the Town of their intent to solicit within the Town. This bylaw seeks to regulate hawkers, peddlers, and door-to-door sales activities so that residents can verify the identity of those that are legitimately conducting business and to allow those residents who wish to not be interrupted by such sales a mechanism to avoid such encounters.

Definitions

Door-to-Door Sales: The in-person solicitation or sales of goods or services for present or future delivery, including but not limited to magazine subscriptions and financial contributions, by entry upon residential property, including multifamily or duplex residential property, or by soliciting persons located on residential property from a street, sidewalk or other adjacent property, without the prior invitation of the person to be solicited.

Door-to-Door Sales Permit: A *Permit to Solicit and Sell* that specifically identifies that the salesperson may engage in door-to-door sales in accordance with this bylaw.

Hawker/Peddler: Any person, either principal or agent, who goes from town to town or from place to place in the same town selling or bartering, or carrying for sale or barter or exposing therefor, any goods, wares or merchandise, either on foot, on or from any animal or vehicle.

No Solicitation List: A list of residential addresses in the Town, organized alphabetically by street name, indicating those residential properties placed on the list at the request of the owner or occupant indicating that he or she does not want sales agents to enter his or her property. There shall be no names or other identifiers on this list.

Permit to Solicit and Sell: A permit, issued by the Board of Selectmen, allowing for the solicitation of contributions or offering for sale of magazine subscriptions or any goods or services of any kind for present or future delivery within the Town of Bourne, as regulated by this bylaw.

Sales Organization: Any entity engaged in the supervision, recruitment, retention or employment of a salesperson or salespersons, including any person or representative thereof.

Salesperson: Any person engaged in door-to-door sales of goods or services for present or future delivery.

Sales Supervisor: Any person who directs or supervises a salesperson or salespersons engaged in door-to-door sales.

General Regulations

No person, organization, hawker or peddler, shall solicit contributions or offer for sale magazine subscriptions or any goods or services of any kind for present or future delivery within the Town of Bourne without first obtaining a Permit to Solicit and Sell issued by the Board of Selectmen. The fee for such permit shall be \$50.00 and any such permit shall be valid for a period of no more than one hundred twenty (120) days. Anyone conducting Door-to-Door Sales must obtain a Door-to-Door Sales Permit and abide by all Door-To-Door Sales Regulations listed in this bylaw. The door-to-door sales of magazines/periodicals shall be in accordance with MGL Chapter 101 Section 34. The Town will maintain, in a manner accessible to the public, a current list of all approved and active permits that includes the time period for which the Permit to Solicit and Sell is Authorized and whether the permit holder is authorized to conduct Door-to-Door sales.

Door-to-Door Sales Regulations

1. No salesperson shall engage in door-to-door sales without first receiving a Town of Bourne Permit to Solicit and Sell that specifically authorizes door-to-door sales (Door-to-Door Sales Permit) and must abide by all other regulations under this bylaw.
2. No sales organization or sales supervisor shall allow any salesperson to engage in door-to-door sales who has not applied for and received a Town of Bourne Door-to-Door Sales Permit.
3. No salesperson shall solicit sales from a person situated within a residential property included on the No Solicitation List from a street, sidewalk, or other adjacent property.
4. Each salesperson shall carry the Town of Bourne Door-to-Door Sales Permit and display a company issued photo ID at all times while engaged in door-to-door sales and shall display said permit upon request by any police officer or any person present at a residential property where door-to-door sales are solicited.
5. No salesperson or supervisor shall use any vehicle to transport persons or materials for door-to-door sales unless said vehicle is identified in the Town of Bourne Door-to-Door Sales Permit Application and the exterior of the said vehicle is marked with the name of the sales organization in a manner that the organization name can be easily read from a distance of 60 feet.
6. Door-to-door sales shall not be conducted except during the hours between 9:00 a.m. and 7:00 p.m.

“No Solicitation” List

A No Solicitation List shall be established and maintained by the Town of Bourne. Residents may submit their property for inclusion on the list without charge by making such request in person at Town Hall or in any other manner as determined by the Town. Upon approval and issuance of a Town of Bourne Door-to-Door Sales Permit, each salesperson shall be provided with the most currently available copy of the No Solicitation List. An updated list shall be made available to the police department at a regular interval. Once a property is submitted to the town for inclusion on the No Solicitation List, said property shall remain on the list until removal is requested by the current property owner. In addition to the fine(s) established below, inclusion of a residential property on the No Solicitation List shall constitute notice prohibiting trespass under MGL c. 266, § 120.

Application Requirements

Each hawker/peddler operating in the Town of Bourne, or salesperson performing door-to-door sales activities within the Town of Bourne, must apply individually to the Board of Selectmen by submitting a Town approved application and permit fee. Anyone requesting to perform Door-to-Door Sales must clearly stipulate that request on the application. The application shall require: a government-issued photographic identification; date of birth; social security number; permanent residential address; home telephone number; temporary local address; current cell phone number; sales organization information; sales supervisor identity; nature of the business to be conducted; duration of the hawking/peddling/door-to-door sales activity; and

make/model/color/registration number of any vehicle(s) used to transport the sales agent, his/her supervisors, or sales materials.

Exemptions

In accordance with Massachusetts General Law Chapter 101 Section 17, persons and organizations offering for sale newspapers, religious publications, ice, flowering plants, and such flowers, fruit, nuts, and berries as are wild and uncultivated shall be exempt from paying the Permit to Solicit and Sell fee; however, they must still make themselves known to the Board of Selectmen and abide by all other regulations in this bylaw.

Additionally, the regulations in this bylaw shall not apply to any organizations or individuals engaged in activities for or on behalf of any non-profit organization described in Massachusetts General Law Chapter 180 Section 4.

Violations and Penalties

Police officers shall utilize the Town's Non-Criminal Citation for issuing any violations of this bylaw. Any violation of a provision of this bylaw shall be punished by a fine of three hundred dollars (\$300). Upon the occurrence of a second or subsequent violation of this bylaw by any salesperson, the Board of Selectmen may conduct a hearing for the purpose of determining if two or more violations of this bylaw occurred. If the Board of Selectmen makes such a determination, they may utilize the hearing to decide if the salesperson's Door-to-Door Sales Permit, or the entire organizations Permit to Solicit and Sell, should be suspended or revoked for a determined period of time. The salesperson and sales organization being reviewed will be provided with fourteen (14) days written notice prior to any such hearing.

Severability

The invalidity of any portion(s) of this bylaw shall not invalidate any other portion, provision or section thereof.

MOTION: We move that the Town vote to amend the Town of Bourne Bylaws, Article 3.1 by deleting the current Section 3.1.17 entitled "HAWKERS AND PEDDLERS," and substituting in its place, a new Section 3.1.17, entitled "HAWKERS AND PEDDLERS; DOOR-TO-DOOR SALES" as printed in Article 20 of the Voter's Handbook.

Voted: Ayes 108, Nays 0, Declared a 2/3rd vote, Motion Passes

ARTICLE 21: To see if the Town will vote to **close out and transfer available balances** in previous Town Meeting Articles whose purposes have been satisfied or take any other action in relation thereto.

Sponsor – Community Preservation Committee

Community Preservation Articles				
	ARTICLE DESCRIPTION	VOTED	BALANCE	FUND TO RETURN TO
1	Little Bay Boardwalk to Ram Island & Monks Park	Article 7-A of STM May 2014	44,248.00	Open Space Reserves
	Total Open Space		44,248.00	
2	Affordable Housing Services & Support	Article 13-D of ATM May 2016	18,514.93	Community Housing Reserves
3	Affordable Housing Down Payment/Assistance Subsidy Program	Article 13-E of ATM May 2016	21,160.26	Community Housing Reserves
4	Affordable Housing Services & Support	Article 26-B of ATM May 2017	19,222.66	Community Housing Reserves
	Total Community Housing		58,897.85	

MOTION: We move the Town vote to close out the articles as printed in the schedule in Article 21 in the Town Meeting Warrant and to transfer the balances as follows: \$44,248.00 to Open Space Reserves and \$58,897.85 to Community Housing Reserves.

ARTICLE 22: To see if the Town will vote to amend the Town of Bourne By-laws by adding a new **Article 1.6 “Community Engagements Committee,”** or take any other action in relation thereto.

Sponsor – Board of Selectmen

Section 1.6.1

Membership: There is hereby established in the Town of Bourne, a Community Engagements Committee, consisting of seven (7) members. The composition of the Committee, the appointment authority and the term of office for the committee members shall be as follows: Three (3) residents at-large, and registered voters in the Town of Bourne, appointed by the Board of Selectmen.

One member of the Bourne Cultural Council
One member of the Bourne Board of Selectmen
One member of the Bourne Finance Committee
The Town Administrator or his or her Appointee

Present members shall continue their respective terms in office as they were originally appointed. As said terms expire, appointments shall be made for up to three (3) year terms in a manner so that the terms of all members do not expire in the same year as provided in Section 2.4.3 of these Bylaws. Members may be reappointed, and they shall serve without compensation. Any vacancies shall be filled for the remainder of the vacant term.

If any of the appointing authorities above cease to exist, the Board of Selectmen shall appoint in place of such appointing authorities, individuals qualified to serve on said Committee, as appointees at-large. Each appointing authority shall have (90) ninety days to make its appointments, after both passage of this bylaw, and approval by the Attorney General of the Commonwealth.

Section 1.6.2

Officers: The Community Engagements Committee shall have a Chairperson, Vice-Chairperson and a Clerk, and all of whom shall be elected from among the membership no later than its second meeting held on or after July 1 of each year.

Section 1.6.3

Duties: The Community Engagements Committee mission is to sponsor and encourage community events, projects, activities, services, programs, and public improvements which are of mutual interest to the visitors and residents of the Town of Bourne, and, which strengthen the Town by fostering community involvement and spirit. The Committee shall create an application for funding and invite organizations or individuals to submit on events or activities that will benefit the Town of Bourne and its citizens. In no event may a Member present a project before the Committee. The committee shall provide quarterly reporting to the Board of Selectmen and Town Administrator.

Section 1.6.4

Funding: The Committee is hereby authorized to expend, for the purposes set forth in this bylaw, all moneys that are made available to it by appropriation, by gifts or grants, or by transfer of funds authorized by law. Any and all contracts for supplies, services, programs, and projects authorized by the Committee shall be awarded and executed by the Town Administrator on the recommendation of the Committee, subject to compliance with applicable procurement laws of the Commonwealth.

Section 1.6.5

Administration: The Committee is authorized to spend up to five percent (5%) of the annual appropriation to the Community Engagements fund for advertising, publications, general administrative costs or other activities deemed appropriate by a majority vote of Committee.

MOTION: We move the Town vote to amend the Town of Bourne By-laws by adding a new Article 1.6 "Community Engagements Committee," as printed in the Voters Handbook under Article 22.

Voted: Ayes 57, Nays 37, Motion Passes

A true copy,

Attest:

Barry H. Johnson
Town Clerk

ARTICLE 23: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the **Community Engagements Committee**, or take any action in relation thereto.

Sponsor – Board of Selectmen

MOTION: *We move that the Town vote to appropriate the sum of \$50,000 for the Community Engagements Committee and to meet this appropriation to transfer the sum of \$50,000 from Free Cash.*

ARTICLE 24: To see if the Town will vote to amend the Town of Bourne By-laws, Article 1.1 Section 1.1.8 Time Limit, by adding the following.

“Each Saturday session of an annual or special town meeting shall begin no earlier than 10:00 a.m.”, or take any other action in relation thereto.

Sponsor – Board of Selectmen

MOTION: We move that the Town Vote to amend the Town of Bourne By-laws, Article 1.1, Section 1.1.8 Time Limit, by adding the following sentence as the last sentence of Section 1.1.8.

“Each Saturday session of an annual or special town meeting shall begin no earlier than 10:00 a.m.”.

ARTICLE 25: To see if the Town will vote to authorize the Board of Selectmen to grant to **NSTAR ELECTRIC COMPANY, d/b/a Eversource Energy, its successors and assigns, an easement for electric service facilities located at 70 Trowbridge Road, Bourne, Massachusetts for the Bourne Intermediate School** as shown on a Plan on file at the Office of the Town Clerk, or take any other action in relation thereto.

Sponsor – Board of Selectmen

MOTION: We move the Town vote to authorize the Board of Selectmen to grant to NSTAR ELECTRIC COMPANY, d/b/a Eversource Energy, its successors and assigns, an easement for electric service facilities located at 70 Trowbridge Road, Bourne, Massachusetts for the Bourne Intermediate School as shown on a Plan on file at the Office of the Town Clerk.

ARTICLE 26: To see if the Town will vote to authorize the Board of Selectmen to grant **Verizon New England, Inc.**, its successors and assigns, an **Easement for facilities located at 70 Trowbridge Road, Bourne, Massachusetts for the Bourne Intermediate School** the right to access, construct, operate, maintain, connect, replace and remove facilities, which may be erected at difference times with the necessary conduits, cables, wires, poles, anchors, guys, supports, fixtures and appurtenances hereon for the transmission and/or distribution of telecommunications subject to the terms, conditions and covenants hereinafter set forth., The Licensee shall have the further right to enter said portion of Licensor’s land by foot or by vehicle for all of the herein stated purposes and to connect said pole(s) wires and cables with the poles, conduits, cables and wires which are located or which may be placed in parcels of land as shown on a Plan on file at the Office of the Town Clerk, or take any other action in relation thereto.

Sponsor – Board of Selectmen

***MOTION:** We move the Town vote to authorize the Board of Selectmen to grant Verizon New England, Inc., its successors and assigns, an Easement for facilities located at 70 Trowbridge Road, Bourne, Massachusetts for the Bourne Intermediate School as shown on a Plan on file at the Office of the Town Clerk.*

See Appendix “C” Page 108

ARTICLE 27: To see if the Town will vote to authorize the Board of Selectmen to **lease or sell the Hoxie School** on terms and conditions deemed by the Board of Selectmen to be in the best interest of the Town, or take anything in relation thereto.

Sponsor – Board of Selectmen

We move the Town will vote to authorize the Board of Selectmen to lease or sell the Hoxie School on terms and conditions deemed by the Board of Selectmen to be in the best interest of the Town.

Finance Committee Recommendation

This article will allow the Board of Selectmen to lease or sell the Hoxie School on term and conditions deemed to be in the best interest of the Town.

ARTICLE 28: To see if the Town will vote to appropriate, borrow or transfer from available funds a sum of money for the purpose of funding an **amendment to Article 9: Item #22, Fire Station Operation and Feasibility Study**, voted at the May 2016 Annual Town Meeting, or take any action in relation thereto.

Sponsor – Capital Outlay Committee

Motion: We move that the Town vote to supplement the appropriation under Article 9, Item 22 of the May 2016 Annual Town Meeting, entitled “Fire Station Operation and Feasibility Study” by appropriating the sum of \$300,000.00, and to meet this appropriation, to transfer the sum of \$300,000.00 from the Capital Expenditure Stabilization Fund.

APPENDIX C
FISCAL YEAR 2020
Supporting Information

Special Town Meeting

- A Article 13 – Bourne Marina Parking**
- B. Article 15 – Easement Circuit Avenue**

Annual Town Meeting

- A. Article 8 – Revolving Fund**
- B. Article 10 – Local Excise Tax**
- C. Article 18 – Private Zoning Petition**
- D. Article 24 – Article 1.1 - Section 1.1.8**

- E. Article 25 – Eversource – 70 Trowbridge Road**
- F. Article 26 – Verizon – 70 Trowbridge Road**
- G. Long-Term Financial Planning**
- H. Resolution – Bourne Rule**
- I. Secret Ballot Voting**