

Bourne Conservation Commission
24 Perry Ave
Buzzards Bay, MA 02532



Certificate of Compliance Check List

To submit a request for Certificate of Compliance please refer to the hearing and fee schedule. Failure to follow the checklist will result as an *Incomplete Administrative Application*. This may cause the Commission to delay providing a decision until the next available hearing. Please contact the Conservation Office if you need assistance. (508) 759-0600 X 1344.

Submitting an Application:

- _____ 1 completed WPA form 8a request for Certificate of Compliance.
- _____ 1 plan/sketch/stamped As-Built plan and/or other supporting information if required under the Order of Conditions to be included with the pdf application.
- _____ A Statement from the engineer certifying compliance of the plan of record.
- _____ PDF copy of the application sent to Sfitch@townofbourne.com and CC Aamado@townofbourne.com
- _____ Filing fee form. Fees can be paid online here: <https://unipaygold.unibank.com/CustomerInfo.aspx?Customerid=2317> or paper checks made payable to Town of Bourne attn.: Conservation Department for \$75, please include property address in the memo.



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Wetlands

DEP File Number:

WPA Form 8A – Request for Certificate of Compliance

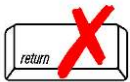
Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Provided by DEP

A. Project Information

Important:

When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



Upon completion of the work authorized in an Order of Conditions, the property owner must request a Certificate of Compliance from the issuing authority stating that the work or portion of the work has been satisfactorily completed.

1. This request is being made by:

Name

Mailing Address

City/Town

State

Zip Code

Phone Number

2. This request is in reference to work regulated by a final Order of Conditions issued to:

Applicant

Dated

DEP File Number

3. The project site is located at:

Street Address

City/Town

Assessors Map/Plat Number

Parcel/Lot Number

4. The final Order of Conditions was recorded at the Registry of Deeds for:

Property Owner (if different)

County

Book

Page

Certificate (if registered land)

5. This request is for certification that (check one):

- ☐ the work regulated by the above-referenced Order of Conditions has been satisfactorily completed.
- ☐ the following portions of the work regulated by the above-referenced Order of Conditions have been satisfactorily completed (use additional paper if necessary).

- ☐ the above-referenced Order of Conditions has lapsed and is therefore no longer valid, and the work regulated by it was never started.



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A. Project Information (cont.)

6. Did the Order of Conditions for this project, or the portion of the project subject to this request, contain an approval of any plans stamped by a registered professional engineer, architect, landscape architect, or land surveyor?

☐ Yes

If yes, attach a written statement by such a professional certifying substantial compliance with the plans and describing what deviation, if any, exists from the plans approved in the Order.

☐ No

B. Submittal Requirements

Requests for Certificates of Compliance should be directed to the issuing authority that issued the final Order of Conditions (OOC). If the project received an OOC from the Conservation Commission, submit this request to that Commission. If the project was issued a Superseding Order of Conditions or was the subject of an Adjudicatory Hearing Final Decision, submit this request to the appropriate DEP Regional Office (see <http://www.mass.gov/eea/agencies/massdep/about/contacts/find-the-massdep-regional-office-for-your-city-or-town.html>).