

## **PROJECT MINUTES**

Project: New Peebles Elementary School Project No.: 15041
Prepared by: Joel Seeley Meeting Date: 8/21/2017

Re: Bidder Prequalification Subcommittee Meeting Meeting No:

Location: Veterans Memorial Community Center Time: 6:30pm

Distribution: Attendees (MF)

#### Attendees:

PRESENT	NAME	AFFILIATION	
✓	James L. Potter	Chairman, School Building Committee	
✓	William Meier	Building Trade Expert	
✓	Paul O'Keefe	Local Official Responsible for Building Maintenance	
	Kent Kovacs	FAI, Architect	
✓	Bill Beatrice	FAI, Architect	
✓	Joel Seeley	SMMA, OPM	

Item #	Action	Discussion		
4.1	Record	Call to Order, 6:30 PM, meeting opened.		
4.2	Record	A motion was made by W. Meier and seconded by P. O'Keefe to approve the 8/3/2017 Bidder Prequalification Subcommittee meeting minutes. No discussion, motion passed unanimous by those attending.		
4.3	Record	Each General Contractor SOQ was reviewed and the Bidder Prequalification Subcommittee agreed to recommend to the School Building Committee the approval of all General Contractors as Pre-Qualified General Contractors, with the exception of CTA Construction Managers, LLC which did not meet the minimum total score of 70 points.		
4.4	Record	Each Filed Subcontractor SOQ was reviewed and the Bidder Prequalification Subcommittee agreed to recommend to the School Building Committee the approval of all Filed Subcontractors as Pre-Qualified Filed Subcontractors, with the exception of Masonry - The Waterproofing Company, Inc; Electrical - American Electrical Construction, Inc. and M-V Electrical Contractors, Inc. which did not meet the minimum total score of 70 points.		
4.5	Record	Next Meeting: TBD		
4.6	Record	A Motion was made by P. O'Keefe and seconded by J. Potter to adjourn the meeting. No discussion, voted unanimously.		

### Attachments: Agenda

The information herein reflects the understanding reached. Please contact the author if you have any questions or are not in agreement with these Project Minutes

1000 Massachusetts Avenue Cambridge, MA 02138 617.547.5400

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# BIDDER PREQUALIFICATION SUBCOMMITTEE SIGN-IN SHEET

Project:

Peebles Elementary School Feasibility Study

Prepared by:

Joel Seeley

Re: Location: Bidder Prequalification Subcommittee Meeting

Veterans Memorial Community Center C.O.A. Conference Room

Distribution:

Attendees, (MF)

Project No.:

15041

Meeting Date:

8/21/2017

Meeting No:

1

Time:

6:30pm

SIGNATURE	ATTENDEES	EMAIL	AFFILIATION
and the	James L. Potter	onsetjp@juno.com	Chairman, School Building Committee
willy the	William Meier	Dusty22752@aol.com	Building Trade Expert
Tarel O Kage	Paul O'Keefe	mmachief@gmail.com	Member, Facilities and Maintenance Expe
The state of the s	Kent Kovacs	kkovacs@flansburgh.com	Flansburgh Architects
nux n	Bill Beatrice	bbeatrice@flansburgh.com	Flansburgh Architects
1in for	Joel Seeley	jseeley@smma.com	SMMA
yer Meen	Peter Neig		

SYMMES MAINI & MCKEE ASSOCIATES

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## Agenda

Project: New Peebles Elementary School Project No.:

Re: Bidder Prequalification Subcommittee Meeting Meeting Date: Prepared by: Joel G. Seeley Meeting Time:

15041

8/21/2017

6:30 PM

Distribution: Attendees (MF)

1. Call to Order

2. Approval of Minutes

3. Review of General Contractor and Filed Subcontractor Proposals

4. Next Meeting: TBD

5. Adjourn

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