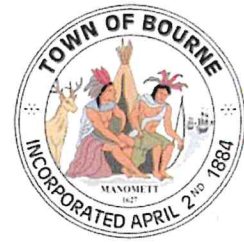


PUBLIC NOTICE

TOWN OF BOURNE - REQUEST FOR PROPOSAL



TOWN OF BOURNE FY25-28 ASSESSORS VALUATION SERVICES

The Town of Bourne Administration office on behalf of the Board of Assessors is seeking proposals from qualified Valuation Consultants to implement a plan to accomplish an Interim Year Valuation update of all classes of property for Fiscal Years 2025 through 2027, and Re-Certification for Fiscal Year 2028, with the following goals:

1. Commercial Personal Property and Utilities Annual Update
2. Re-discovery of all commercial personal property
3. New Growth Data Collection and valuation for all CIM building permits
4. Commercial, Industrial, Mixed Use, and Multi-family (CIM) Cyclical Reinspection
5. Residential Cyclical Re-Inspection Program

The Interim year valuation contract is for a three-year period starting July 1, 2024, and the Re-Certification contract is for a one-year period starting July 1, 2027. All funds are subject to appropriation from the Town for each of the four years. The funding will be requested each year as part of the Assessors' operating budget.

This solicitation is being conducted in accordance with the provisions of Massachusetts General Laws Chapter 30B, and all contracts must be strictly awarded in accordance with the requirements of the Request for Proposal. The Town has no discretion under the law to consider proposals that fail to comply with those requirements, except for minor informalities as permitted by MGL Chapter 30B Section 5(f). If it becomes necessary to revise any part of this RFP or otherwise provide additional information, an addendum will be issued to all prospective proposers who received copies of the original request. The Town reserves the right to waive informalities and take any actions deemed to be in the best interest of the Town.

Specifications and Bid documents are available online only on the Town's website at www.townofbourne.com where they are publicly available as of March 5, 2024 at 12noon.

Last day to submit questions is March 27, 2024 no later than 12:00 noon. Questions regarding clarification shall be submitted in writing to Liz Hartsgrrove, Assistant Town Administrator through email.

If it becomes necessary to revise any part of this RFP or otherwise provided additional information, an addendum will be issued.

Responses will be received at the Town of Bourne Town Hall, 24 Perry Ave, Buzzards Bay, MA 02532 until April 3, 2024 at 4:00 PM. The Non-Price Proposals will be opened in confidence in

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accordance with c. 30B, §6 (d), and not be disclosed to the public or competing proposers until the evaluation process is completed.

An interview may be conducted with any proposer who is deemed Highly Advantageous or Advantageous during the evaluation of the proposals. The Town reserved the right to reject any or all proposals when it deems it to be in the best interest of the Town.

Contact: Liz Hartsgrove, Assistant Town Administrator
ehartsgrove@townofbourne.com
24 Perry Ave, Buzzards Bay MA 02532
508-759-0600 ext 1355

Publications:	Bourne Enterprise	March 8, 2024
	Cape Cod Times	March 10, 2024
	COMMBUYS	March 8, 2024
	Goods & Services	March 13, 2024
Website and Town Hall Posting:		March 5, 2024

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