TOWN OF BOURNE

Patrol Boat Operator
Department of Natural Resources

The Town of Bourne is seeking qualified applicants to fill the position of Patrol Boat Operator in the Department of Natural Resources. This position is responsible for performing all harbor patrol in all Town waters and enforcement of all Waterways Rules and Regulations.

Candidates must have excellent social skills, and the ability to operate and maintain small and large boats plus related equipment. Candidates must have successfully completed high school (or equivalent) and have Coast Guard, police, law enforcement or maritime experience. Harbormaster Training Council Certification highly desired. A high school diploma (or equivalent) and MA driver’s license are required as well as the ability to pass a physical examination, drug test and CORI. This position works up to 40 hrs a week and has a starting salary dependent on experience and training, with a minimum of $16.00 per hour.

The job description is available on the Town of Bourne website. Interested applicants should submit a Town of Bourne Employment Application along with a cover letter and resume electronically to BourneHR@townofbourne.com or mail/deliver to the Bourne Town Administrator’s Office, 24 Perry Ave Room 101, Buzzards Bay, MA 02532. Applications will be accepted until the position is filled. Only properly completed applications will be considered. AA/EOE.
PATROL BOAT OPERATOR

GENERAL STATEMENT OF DUTIES: Performs harbor patrol in all Town waters and enforcement of all Waterways Rules and Regulations, including Federal State and Town, under the direction of the Department of Natural Resources, and does other related work as required.

DISTINGUISHING FEATURES OF THE CLASS: This is general duty work consisting of marine patrol in all Town waters, making contact with all boats in use, making boat operators aware of various waterways laws, by-laws, rules and regulations, and investigation and miscellaneous duties incidental to law enforcement performed in accordance with State and Town laws, rules and regulations. The work also includes performance of general maintenance duties and some record keeping duties. The work will be supervised by the Department of Natural Resources, with specific instructions and assistance being given when needed. An employee in this class must perform most duties without constant supervision. A Patrol Boat Operator also serves as an Assistant Harbor Master.

EXAMPLES OF WORK (May Actually Vary):

Patrols all Town waters enforcing Waterways Rules and Regulations, including Federal, State and Town.

Enforces various laws, rules and regulations relative to shellfish and other fisheries.

Issues citations or initiates court action for violation of Federal, State and Town laws.

Maintains daily log of violations, boats assisted, etc.

Performs inspections of mooring areas, equipment, permits, etc.

Inspects boats for proper equipment and conformity with various laws.

Investigates reports of lost or stolen boats.

Maintains navigational aids and water safety signs.

Informs boat operators of various waterways bylaws, rules and regulations.
Maintains boat and equipment in good repair.

Performs routine maintenance tasks as required.

Responds to emergency situations, such as boating accidents, sinking vessels, injured or lost swimmers, oil spills, etc.

**REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:** Excellent social skills; good judgement; general knowledge of pertinent regulations; good powers of observation and memory; general knowledge of Town waters and shoreline; ability to operate and maintain small and large boats and related equipment in all types of weather conditions; skills related to and knowledge of marine engines, small engines and marine related equipment; ability to work outdoors in all types of weather conditions; ability to operate a two way radio system; ability to understand and carry out complex oral and written instructions; ability to do general record keeping and write coherent reports; ability to drive a motor vehicle, including with an attached trailer; ability to swim; good physical strength and agility, with the ability to lift heavy objects; and excellent physical condition.

**ACCEPTABLE EXPERIENCE AND TRAINING:** Successful completion of high school or equivalent. Coast Guard, police, law enforcement or maritime experience. Law enforcement and/or maritime certifications a plus.

**ADDITIONAL REQUIREMENTS:** Possession of a valid Commonwealth of Massachusetts motor vehicle operator's license. Certification in CPR and First Aid. Must pass a physical examination.