

**Town Administrator's Advisory Committee on Pedestrian Bicycle Pathway  
Minutes of the Meeting on Wednesday, August 10, 2022**

**(Held in the Bourne Veteran's Community Building, Room 2,  
and as a Zoom Remote Public Access Meeting)**

Members in Attendance: David McPherson, Chair; John Carroll, Vice Chair (via remote access); Ken Cheitlin, Clerk (via remote access); Mark Emmons; George Slade; and Mary Jane Mastrangelo

(Members absent: none)

Others in Attendance: Timothy Lydon; Marlene McCollem (via remote access); and Michael Rausch

The meeting was called to order at 6:09 p.m. by Mr. McPherson.

Public Comment: None

Approval of the minutes: *A motion to approve the minutes of the Committee's June 15, 2022 meeting was made by Mr. Carroll, and seconded by Mr. Slade. The motion passed unanimously, 6-0.*

Discussion of MassTrails grant: Congratulations and thanks were extended to Mr. Lydon for his excellent work in securing the \$499,000 grant (\$317,000 of which goes to Bourne for work on Phases 1 and 4 of the Bourne Rail Trail and \$182,000 to Falmouth for the Shining Sea Bikeway Extension). It was acknowledged that over \$1 million has now been secured for the Bourne Rail Trail project, with \$735,400 yet to be allocated to contracted work. VHB, the design firm under for the trail, will attend the committee's next meeting to discuss the scope of work that will be covered by the unallocated funding. Mr. Lydon estimated that this latest grant will get us to 100% design of Phase 1 by Fall 2023 and to the plan, specification and estimate (PS&E) submission for Phase 1 by Winter 2024, and to between 25% and 75% design of Phase 4 (by a date TBD).

Updates on design work regarding Phases 1, 2 and 4: Mr. McPherson reported that neither the 75% design of Phase 1, nor the 25% design of Phase 4, were submitted by VHB to MassDOT in July as expected. VHB has apparently been ready to submit for some time; however, MassDOT has continued to delay the submissions because of MassDOT's concern over its ability to comply with its mandated response time. There was nothing to report with respect to Phase 2 which was described by Mr. Lydon as "dormant."

Discussion of Safe Streets and Roads for All grant program: The committee was informed that, at present, no town on the Cape qualifies for a grant for lack of a safety action plan, but the Cape Cod Commission would like to do an application for funding of a regional plan. *A motion was*

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*made by Mr. Cheitlin, seconded by Mr. Emmons, to encourage the Town Administrator to participate in preparation of a regional safety action plan, should the Cape Cod Commission obtain funding for such a plan and the town has time and resources adequate for such purpose. The motion passed unanimously, 6-0.*

Discussion of committee vacancy and meeting locations: Mr. Slade has been, as expected, appointed to serve as an “at large” member of the committee. There is still a vacancy for a school liaison member of the committee. Mr. McPherson has a candidate in mind and invited other suggestions from committee members. Meetings of the committee will, to the extent possible, continue to be held in locations that permit the hybrid option of in person and remote appearances.

Future meeting dates: The committee’s next meeting is scheduled for September 14, at 6:00 p.m. at a location TBD.

Adjourn: *Motion to adjourn was made by Mr. Emmons, seconded by Mr. Slade. The motion passed unanimously, 6-0, and the meeting was adjourned at 7:12 p.m.*

Respectfully submitted,

Ken Cheitlin, Clerk

*These Minutes were approved by a 6-0 vote of the members on September 28, 2022.*

URL for this committee’s agendas: <https://www.townofbourne.com/node/88513/agenda>

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<https://www.townofbourne.com/node/88513/minutes>