

**Town Administrator's Advisory Committee on Pedestrian Bicycle Pathway**

**Minutes of the Meeting on Thursday, June 28, 2018**

**Pocasset Village Community Center**

Members in Attendance: David McPherson, Chair; Ken Cheitlin, Clerk; Mark Emmons; George Slade

Members Absent: John Carroll, Vice Chair

Others in Attendance: Glenn Cannon, Assistant Town Administrator

1. The meeting was called to order at 7:10 p.m. by Mr. McPherson.
2. Approval of the minutes from May 9, 2018 was considered but deferred to the next meeting due to the item's absence from the agenda. It was pointed out that, contrary to a statement in the draft minutes, the election of the Clerk had actually been deferred to this meeting. Mr. Emmons then nominated Mr. Cheitlin as Clerk, the nomination was seconded by Mr. Slade; the nominations were closed; and the vote in favor was unanimous.
3. There were no public comments.
4. Meeting with CPC Chair: Committee members provided Mr. Cannon with a summary of the Committee's meeting on June 20, 2018 with Barry Johnson concerning the procedure for applying for a grant from the Community Preservation Committee (CPC). There followed discussion of the potential uses of such grant. Mr. Cannon suggested that he invite a representative of the engineering firm of Vanasse Hangen Brustlin to attend the next Committee meeting to discuss the preliminary steps for creation of a rail trail, including the likely costs for such steps. The members indicated that they would appreciate that invitation being extended.

Following further extensive discussion concerning an application to the CPC, the following motion was made by Mr. Cheitlin and seconded by Mr. Slade:

Moved that this Committee recommends that the town of Bourne prepare by August 1, 2018, and file, in timely fashion to be presented for approval at the Town Meeting anticipated to be held on October 1, 2018, an application, to be signed by the Town Administrator or his designee, for a grant of \$50,000 from the Community Preservation Committee; said application to propose such funds to be used to retain a qualified firm to design and outline steps for the creation of the Bourne Rail Trail, begin work on an environmental notification form, and perform a survey of the likely first phase of construction of the trail, expected to run from Bell Road to Monument Neck Road.

The motion was approved unanimously.

4. Update on the Project Need Form (PNF): There has been no response from the Massachusetts Department of Transportation since the filing of the PNF on May 15, 2018.
5. Future Action Steps: The members discussed the status of the funds earmarked for the Bourne Rail Trail contained in the environmental bond measure now pending in the state legislature, and contemplated

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next steps in the event that measure should be enacted into law. There followed a discussion of the possibility of a presentation to the Committee by the faculty adviser of the Boston Architectural College students of the conceptual design work for the Bourne Rail Trail done by the students. It was agreed that this item would be on the agenda for further discussion

6. Next Meeting: The Committee's next meeting was set for July 19, 2018 at 6:00 p.m. at a place to be determined. Members were asked to send agenda ideas/requests to Mr. McPherson in advance of the meeting.

7. Mr. Emmons moved to adjourn, the motion was seconded by Mr. Slade, and received unanimous approval at 8:45 p.m.

Respectfully submitted,

Ken Cheitlin, Clerk

*These Minutes were approved unanimously by vote of the Members on July 19, 2018.*