

RECEIVED

**Town Administrator's Advisory Committee on Pedestrian Bicycle Pathway**  
Minutes of the Meeting on Wednesday, March 23, 2022

(Zoom Remote Public Access Meeting)  
TOWN CLERK BOURNE

Members in Attendance: David McPherson, Chair; John Carroll, Vice Chair; Ken Cheitlin, Clerk; Mark Emmons; and George Slade (Members absent: none)

Others in Attendance: Marlene McCollem; Timothy Lydon; Michael Rausch; and Paul Gately (who left the meeting early, at 6:20 p.m.)

The meeting was called to order at 6:01 p.m. by Mr. McPherson.

Public Comment: None

Approval of the minutes: *A motion to approve the minutes of the Committee's February 9, 2022 meeting was made by Mr. Emmons, and seconded by Mr. Slade. The motion passed, 4-0 (with Mr. Carroll abstaining).*

Updates on design work - Phases 1, 2 and 4: Mr. Lydon reported that Phase 1 was still in the Transportation Improvement Program, with the 75% design submittal expected in May. An amendment #5 has been executed with VHB that limits that firm's work at this time to Phases 1 and 4. Funding is in hand to complete Phase 1 design and take Phase 4 to a 25% design stage. The timing for reaching those benchmarks is unknown.

Discussion of Phase 4 public information session: It was decided that the committee would sponsor another public information session at its meeting on May 11, 2022. Mr. Lydon will ascertain whether that date works for participation by VHB.

Discussion of committee makeup: Mr. McPherson advised Ms. McCollem that the Committee had vacancies, and asked the members of the Committee to let him know of any potential candidates for membership for Ms. McCollem to consider.

Future meeting dates: April 13, 2022, and May 11, 2022, each at 6:00 p.m., with the April 13 meeting to be held at Cataumet Depot, and the May 11 meeting at a place yet to be determined. Mr. McPherson will advise MJ Mastrangelo, a member of the Board of Selectmen, of the April 13 meeting given her special interest in Cataumet. Mr. Lydon will contact Steve Ballantine at the Bourne Conservation Trust to advise him of the April 13 meeting.

Adjourn: *Motion to adjourn was made by Mr. Cheitlin, seconded by Mr. Carroll. The motion passed unanimously, 5-0, and the meeting was adjourned at 6:35 p.m.*

Respectfully submitted,

Ken Cheitlin, Clerk

*These Minutes were approved by a 4-0 vote of the Members on April 13, 2022.*