

**Town Administrator's Advisory Committee on Pedestrian Bicycle Pathway  
Minutes of the Meeting on Wednesday, November 10, 2021**

**(Zoom Remote Public Access Meeting)**

Members in Attendance: David McPherson, Chair; John Carroll, Vice Chair; Ken Cheitlin, Clerk; and George Slade (Members absent: Mark Emmons)

Others in Attendance: Timothy Lydon and Sam Drysdale

The meeting was called to order at 6:05 p.m. by Mr. McPherson.

Public Comment: None

Approval of the minutes: *A motion to approve the minutes of the Committee's October 20, 2021 meeting was made by Mr. Slade, and seconded by Mr. Cheitlin. The motion passed, 3-0 (with Mr. Carroll abstaining).*

Discussion of Community Preservation town meeting article: Mr. McPherson reported that the town's application for \$225,000 of CPA funding for design of the BRT was unanimously endorsed by the CPC and the Finance Committee (although a couple members of the Finance Committee expressed some skepticism over whether or not the BRT would ever be built. Mr. McPherson, in attendance at the Finance Committee meeting, spoke on behalf of the funding request, pointing out that CPA funds previously awarded in the aggregate amount of \$250,000 had led to approximately \$2.5 million worth of state funding. The current funding request will be voted on at the Special Town Meeting on November 15, 2021.

Updates on design work – Phases 1, 2 and 4: Mr. Lydon reported that VHB is crafting responses to the public comments submitted with respect to the 25% design of Phase 1. The black, chain link fence shown in the plans received many negative comments, but Jacobs Engineering, the consultant for MassCoastal, is adamant that a 6' fence is necessary to keep the public out of the railway bed (feeling that they have already made a concession in lowering the height of the fence to 6' from 8') and that black chain link is attractive. As for expressed concerns regarding widening the proposed path, the response from MassDOT is expected to be that a 10' path with a 2' shoulder is adequate. The idea for the turn at the Canal proposed by the Friends of the Bourne Rail Trail in its comment letter, seems to have been received positively. The Committee members expressed their hope that, while not required, there would be additional opportunities for public comment on later stages of the Phase 1 design. There did not seem to be any information as to when VHB/MassDOT would issue responses to the public comments. Mr. Lydon reported that we are still waiting for an entry permit for Phase 2 and that, with respect to Phase 4, we are in "a bit of a holding pattern."

2022 JAN 13 AM 10:45  
TOWN CLERK BOURNE

RECEIVED

Discussion of MassTrails 2022 application: Mr. Lydon reported his understanding from Amanda Lewis at MassTrails that our application for funding in 2021 was denied because they received a record number of applications, we had already received two grants in prior years, and there was some concern about where the BRT project is going. She encouraged an application for 2022 that took a more targeted approach, with an outline of the goal for the year and plans for execution of same. The Committee members agreed that the town's application should focus on Phase 4 design. Mr. Lydon will prepare the application for filing by the February 1, 2022 deadline. Members of the Committee volunteered to assist Mr. Lydon upon his reaching out.

Discussion of committee makeup: The Committee members discussed the proposal that the Committee's charge be expanded to cover "Complete Streets" with the BRT as the spine, and other pedestrian and bike plans, perhaps with a shift of the Committee from an advisory committee to a town committee. The members agreed that any change in the charge of the Committee should await the appointment of a new town administrator. There was also some discussion of adding additional members to the Committee. Mr. McPherson agreed to follow up to determine the permissible number of members and the procedure for adding members.

Upcoming events: Mention was made of the upcoming Cape Cod Regional Bike Meet-up Breakfast on 11/15, which Mr. McPherson indicated he planned to attend, as there will be a discussion of the Vision 88 Plan. Also upcoming are two public meetings on 11/16 and 11/18 concerning the bridges replacement project, and a Cape Cod Metropolitan Planning Organization (MPO) public involvement session on 11/15 concerning the process for the Transportation Improvement Plan (TIP).

Future meeting dates: January 12, 2022 and February 9, 2022, each at 6:00 p.m., at the Pocasset Community Building, or as a Zoom remote public access meeting, depending on the state of pandemic-related restrictions.

*Adjourn: Motion to adjourn was made by Mr. Cheitlin, seconded by Mr. Slade. The motion passed, 3-0 (Mr. Carroll having left the meeting early), and the meeting was adjourned at 6:58 p.m.*

Respectfully submitted,

Ken Cheitlin, Clerk

*These Minutes were approved by a 4-0 vote of the Members (with Mr. Emmons abstaining) on January 12, 2022.*