

RECEIVED

2018 SEP 17 AM 11:24

TOWN CLERK'S OFFICE

**Town Administrator's Advisory Committee on Pedestrian Bicycle Pathway**

**Minutes of the Meeting on Wednesday August 22, 2018**

**Pocasset Village Community Center**

Members in Attendance: David McPherson, Chair; John Carroll, Vice Chair; Ken Cheitlin, Clerk; Mark Emmons; George Slade

Members Absent: none

Others in Attendance: Glenn Cannon, Assistant Town Administrator; Paul Gately; Patricia Johnson (first half of the meeting); Ted Rowan (first half of the meeting)

1. The meeting was called to order at 6:04 p.m. by Mr. McPherson.
2. There were no public comments.
3. Approval of the minutes from August 1, 2018 was considered, with a *motion to approve said minutes made by Mr. Carroll and seconded by Mr. Emmons. The minutes were approved 4-0, with Mr. McPherson abstaining since he was not present at the August 1, 2018 meeting.*
4. Discussion with Falmouth Bikeways representatives: Ms. Johnson, representing the Friends of the Falmouth Bikeways, and Mr. Rowan, a member of the Falmouth Bikeways Committee, spoke to the Committee about the history of funding and constructing the Shining Sea Bikeway, and their initial planned efforts with regard to the construction of the extension of that bikeway from the current terminus at Route 151/County Road to the town line, where it will join with the proposed Bourne Rail Trail. They are planning to apply for seed funding from the Falmouth Department of Public Works to enable the commencement of design work.
5. Project Phases Discussion: The members discussed potential phasing for design and construction of the trail. There was general consensus that three or four phases were appropriate as a plan, with the exact number depending on whether or not the first phase included construction at only the north end, or at both north and south ends, of the proposed trail. Phase one would be the stretch from Bell Road to Monument Beach; phase two would be the stretch from Route 151/County Road to Cataumet Station (as noted above, this could be included within phase one); phase three would be the stretch from Cataumet Station to Barlows Landing Road; and phase four would be the stretch from Barlows Landing Road to Monument Beach.
6. Project Initiation Form (PIF): Mr. Cannon reported on the status of the PIF, which is being prepared by Steve Tupper of the Cape Cod Commission. Mr. Tupper is in discussion with Pamela Hazner, MassDOT District 5 Project Development Engineer, about the specific portion of the trail that should be included within this PIF and/or whether submission of multiple PIFs at this point is appropriate. There is a September deadline for the filing of the PIF in order for it to be considered at MassDOT's next quarterly meeting.
7. CPC Application: The members, all except Mr. Slade (due to the conflicting Board of Selectmen meeting), having attended the August 20, 2018 meeting of the Community Preservation Committee

(CPC), were aware of the CPC's unanimous endorsement sending the town's application for funding forward to the special Town Meeting on October 1, 2018. This being a huge first step, the members agreed that a representative of the committee should be prepared to speak at the meeting, and supporters of the trail should be urged to attend and vote at the town meeting. The suggestion was made that the Massachusetts Department of Conservation and Recreation (DCR) be advised of the CPC vote. *Mr. Cheitlin moved that DCR should be sent a letter, signed by an appropriate official, as determined by Mr. Cannon, advising the DCR of the CPC's unanimous endorsement of the town's application for funding. The motion was seconded by Mr. Slade and approved unanimously.*

8. Discussion relative to potential grant applications: Specific members assumed responsibility for researching deadlines for applications for funding from MassWorks (Mr. McPherson), Safe Routes to School (Mr. Carroll), Mass Trails (Mr. Emmons), and the Environmental Bond Bill (Mr. Cheitlin).

9. Future Action Steps/Future Agenda Items: Mr. McPherson will draft a letter of appreciation to Representative David Vieira for his efforts on behalf of the Bourne Rail Trail and, in particular, his support of funding for the trail in the now enacted Environmental Bond Bill.

10. Next Meeting: The Committee's next meeting was set for September 12, 2018 at 6:00 p.m. at the Pocasset Community Building.

11. Adjournment: *Mr. Carroll moved to adjourn, the motion was seconded by Mr. Cheitlin, and received unanimous approval at 7:30 p.m.*

Respectfully submitted,

Ken Cheitlin, Clerk