

RECEIVED  
2018 AUG 23 AM 11:33  
TOWN CLERK BOTTNE

**Town Administrator's Advisory Committee on Pedestrian Bicycle Pathway**

**Minutes of the Meeting on Wednesday August 1, 2018**

**Bourne Town Hall – Lower Conference Room**

Members in Attendance: John Carroll, Vice Chair; Ken Cheitlin, Clerk; Mark Emmons; George Slade

Members Absent: David McPherson, Chair

Others in Attendance: Glenn Cannon, Assistant Town Administrator; Michael Rauch; Paul Gately (first half of meeting only)

1. The meeting was called to order at 5:40 p.m. by Mr. Carroll, acting chair in the absence of Mr. McPherson.
2. Approval of the minutes from July 19, 2018 was considered, with a *motion to approve said minutes made by Mr. Emmons and seconded by Mr. Slade. The minutes were approved unanimously.*
3. There were no public comments.
4. Update regarding MassDOT meeting: Msrs. Slade and Cannon reported on their July 31, 2018 meeting with Pamela Hazner, MassDOT District 5 Project Development Engineer. They described a productive meeting, with Ms. Hazner inviting the town to “dream big” with respect to the project, with the initial phase of construction perhaps including the entire stretch from Bell Road to Monument Beach center. Mr. Cannon pointed out that, in all cases, MassDOT requires that the terminus of any phase must be at a transition point that affords easy access to public ways. Discussion followed amongst the members concerning possible amounts and sources of funding for construction, including under the Transportation Improvement Plan (TIP) and the Congestion Mitigation and Air Quality Improvement Program (CMAQ). The members agreed that it was advisable to obtain funding to cover design costs as soon as possible, so that there is no impediment to MassDOT’s proceeding with construction. The members agreed to identify potential phases for construction of the trail to discuss at the committee’s next meeting.
4. Project Information Form (PIF): Mr. Cannon reported that the Cape Cod Commission has not yet submitted the PIF due to a technical glitch. As soon as that glitch is resolved, the PIF will be submitted, hopefully in time for the project to come before the MassDOT’s Project Review Committee at its meeting in the fall. Once approved, the project will be given a MassDOT project number and be formally accepted as a MassDOT project.
5. CPC Application: The members reviewed the revised draft of the town’s application for funding to the Community Preservation Committee (CPC). Minor final modifications were recommended. Mr. Cheitlin made a *motion that the town be given a recommendation from the committee for the timely submission of the CPC application, with the final changes incorporated, in time for consideration by the CPC and vote at the anticipated Fall Special Town Meeting. That motion was seconded by Mr. Emmons, and the motion passed unanimously.*
6. Future Action Steps: A suggestion was made to invite one or more members of the Falmouth Bikeways Committee to the committee’s next meeting, with the view toward encouraging Falmouth to work on the

portion of the proposed bikeway that will lie within Falmouth town boundaries. The members also agreed that, at a future meeting, there should be discussion of possible sources for grants for design work. The Environmental Bond Bill now on the governor's desk, the Mass Trails Program, Safe Routes to School, and Mass Work were all mentioned in this connection.

6. Next Meeting: The Committee's next meeting was set for August 22, 2018 at 6:00 p.m. at the Jonathan Bourne Public Library, if available, with the Pocasset Community Building as a fallback. Members were asked to send agenda ideas/requests to Mr. McPherson in advance of the meeting.

7. Mr. Cheitlin *moved to adjourn, the motion was seconded by Mr. Carroll, and received unanimous approval at 6:40 p.m.*

Respectfully submitted,

Ken Cheitlin, Clerk