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Town Administrator's Advisory Committee on Pedestrian Bicycle Pathway
Minutes of the Meeting on Monday, October 7, 2019

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TOWN CLERK BOURNE

Pocasset Village Association Community Building

314 Barlows Landing Road, Pocasset

Members in Attendance: David McPherson, Chair; John Carroll, Vice Chair; Mark Emmons; George Slade (until 6:45 p.m.) (Members absent: Ken Cheitlin, Clerk)

Others in Attendance: Tim Lydon, Town of Bourne Engineering; Patricia G. Domigan and Steve Rhodes, Vanasse Hangen Brustlin (VHB)

1. The meeting was called to order at 6:00 p.m. by Mr. McPherson.
2. Public comment: none
3. Approval of the minutes from September 3, 2019 meeting: *A motion to approve said minutes was made by Mr. Slade and seconded by Mr. Carroll. The minutes were approved, 4-0.*
4. An update on Phase 1 work by VHB, and was followed by a general discussion that went back and forth with the other project phases, as well as an opportunity for Bourne to exchange information about our progress: Mr. McPherson opened the floor to Project Engineer Ms. Domigan. She acknowledged the slow movement to date for the Use and Occupancy permitting through Mass DOT, District 5 which was filed July 29th. She mentioned that there are delays inherent with these projects. It is an active rail corridor and a Right of Entry permit is needed. It is on the Transit Improvement Plan. The Phase 2 portion will likely need to wait for requirements to fall in sequence.

Tim Lydon plans to reach out to Mass Coastal for additional information regarding one month for a field check.

Ms. Domigan feels that the boundaries along the corridor are reasonably well defined. Clearances will likely be a challenge. VHB is not presently on contract with Mass Trails.

Ms. Domigan will reach out to Dan Driscoll at the Department of Conservation and Recreation (DCR) at the Executive Office of Environmental Affairs for guidance on this "regionally significant project". Mr. Emmons mentioned the administrative account set up with DCR as a result of the MassTrails grant award.

A conference call with McPherson, Glenn Cannon and Lydon was suggested with a date and time to be determined.

Committee brought VHB up-to-date on Community Preservation Committee support for \$50,000 request for consideration at the upcoming Bourne town meeting on October 28, for survey and design for Phase 4; because of existence of wetlands, cost will exceed this total.

Scope of Services will be discussed after sequence of project events is determined. Ground survey may be accompanied by drones if feasible.

Mapping for Phase 1 should take about one month and could be done concurrently with Phase 2 if permitting moves forward quickly.

Congestion Mitigation Air Quality (CMAQ) grant funds are likely available to supplement portions of the project.

Continued community support is important including the link up with Shining Sea. To that end, it was agreed that another public outreach session, similar to the one in May, is in order.

5. Discussion of other Phases: VHB was brought up to date on the intention to move Phase 4 to align the timing of the extension of the Shining Sea Bikeway to the Bourne town line in Cataumet.

6. Next meeting date: The Committee's next meeting November 20, 2019 at 6:00 p.m. at the Pocasset Community Building.

Adjourn: *Motion to adjourn was made by Mr. Carroll, seconded by Mr. Emmons, and passed, 4-0, and the meeting was adjourned at 6:53 p.m.*

Respectfully submitted,

George Slade

These Minutes were approved by a 4-0 vote of the Members on November 20, 2019.