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Town Administrator's Advisory Committee on Pedestrian Bicycle Pathway  
Minutes of the Meeting on Wednesday 20 November 2019

Pocasset Village Association Community Building

2020 JAN 14 PM 12: 58

314 Barlows Landing Road, Pocasset

TOWN CLERK BOURNE

Members in Attendance: David McPherson, Chair; John Carroll, Vice Chair; Mark Emmons; George Slade (online);  
(Members absent: Ken Cheitlin, Clerk)

Others in Attendance: Tim Lydon, Town of Bourne Engineering; Patty Johnson, Friends of Falmouth Bikeways;  
Coleen Medeiros, Transportation Engineer at Cape Cod Commission; Alice Howe, Gil Dering, Toni Dering, FBRT.

1. The meeting was called to order at 6:05 p.m. by Mr. McPherson.
2. Public comment: Alice Howe asked how we can move forward on using the MassTrails grant.
3. Approval of the minutes from October 7, 2019 meeting: *A motion to approve said minutes was made by Mr. Carroll and seconded by Mr. McPherson. The minutes were approved, 4-0.*
4. Update on Falmouth Bicycle Transportation Plan: Patty Johnson reported (1) Ray Jack requested CPC funds of \$690k to be available by July 1st to design and engineer the Shining Sea Bikeway 0.7 mile extension to the Bourne town line. (2) If Falmouth applies for a MassTrails grant there currently is no matching money. (3) UCRTS Board meetings are occurring without postings. (4) Would like to possess a copy of the UCRTS/Cavossa contract.
5. Update on Bourne Bicycle Transportation Plan, Cape Cod Commission: Coleen Medeiros reported the Commission started work on the Plan on October 1st. The slide handout showed the goals of the study. There will be two public outreach meetings. Scheduling and assistance from this committee is requested. Mr. McPherson suggested assistance from Wes Ewell and a public meeting in March. Mr. Lydon suggested the Plan move rapidly and precede the Town's follow-up work on Complete Streets.
6. Update on Phases 1 and 2 work by VHB under amended contract: Mr. Lydon reported the contract was expanded to Phase 2. Phase 2 PNF was accepted by MassDOT. Phase 2 PIF is next step. Mr. Emmons suggested we see evidence of work accomplished.
7. Update on Project Notification Forms: Phases 2, 3, and 4: Mr. Lydon reported ready to go after PNF for Phase 4 with end points of Cataumet Depot and Bourne/Falmouth line. Mr. McPherson suggested we set Phase 3 aside for now.
8. Discussion of Community Preservation Act appropriation: The requested \$50k is for Phase 4.
9. Discussion of 2020 Mass Trails Grant Program: Mr. McPherson reported the closing date is Saturday February 1 and requires a minimum 20% match. Consensus leaned toward concentrating on 100% completion of Phase 1 design. *Mr. Emmons motioned we apply for the 2020 MassTrails program for 100% design of Phase 1 and 10% of Phase 4. Second by Mr. Carroll. Passed 4-0.*
10. Proposed next meeting Date: Wednesday December 18, 2019 and going forward to be on the third Wednesday of the month. at the Pocasset Community Building.

Adjourn: *Motion to adjourn was made by Mr. Carroll, seconded by Mr. Emmons, and passed, 4-0, The meeting adjourned at 7:15 p.m.*

Respectfully submitted, John Carroll

*These Minutes were approved by a 4-0 vote of the Members (with Mr. Cheitlin abstaining) on December 19, 2020.*