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Town Administrator's Advisory Committee on Pedestrian Bicycle Pathway
Minutes of the Meeting on Wednesday, January 22, 2020

TOWN CLERK BOURNE Pocasset Village Association Community Building
314 Barlows Landing Road, Pocasset

Members in Attendance: David McPherson, Chair; John Carroll, Vice Chair; Mark Emmons; George Slade (Members absent: Clerk; Ken Cheitlin)

Others in Attendance: Tim Lydon (Town of Bourne); David Nolan (Cape Cod Commission); Paul Gately; Emilie Martin.

1. The meeting was called to order at 6:00 p.m. by Mr. McPherson.
2. There were no public comments.
3. Approval of the minutes from January 8, 2020 meeting: *A motion to approve said minutes was made by Mr. Emmons and seconded by Mr. Slade. The minutes were approved, 4-0.*
4. Update on Phases 1 and 2: Mr. Lydon presented the Base Map of existing conditions, Typical Cross Sections and Fee Summary from VHB. Mr. Lydon reported issuance of the right of entry permit for Phase 2 is still pending. Discussion followed confirming the goal of designing the trail on the water side of the rails.
5. Update on Project Notification Forms Phases 3 and 4: Mr. Lydon informed the Committee members that the town is holding off at this point on submitting a PNF for Phase 3. Mr. Lydon advised the Committee that Peter McConarty plans to have a private meeting with VHB prior to a joint Bourne/Falmouth meeting on Phase 4.
6. Discussion of the 2020 MassTrails Grant Application: Mr. Lydon distributed the first 4 pages of the draft application and suggested timing for completion should be next Monday to meet the end of the week deadline. Mr. Lydon introduced planning and funding Phase 4a (Shipyard Lane to Scraggy Neck Rd) and 4b Scraggy Neck Rd to Bourne/Falmouth town line) independently. Mr. McPherson and Mr. Carroll confirmed the Friends are prepared to fund at the same level as last year. Mr. Lydon proposed applying for full funding of Phase 1 design, partial funding of Phase 4b design, and using any remaining balance toward Phase 2. Mr. Slade advocated that Phase b meet north of the Scraggy Neck Rd overpass. Discussions followed concerning leaving the meeting point vague because of the Cataumet Station. There was general agreement to apply for the maximum \$300,000. *Mr. McPherson proposed applying for full funding of Phase 1 design, full funding of Phase 4b design, and allocate any remaining balance toward Phase 2. Mr. Emmons seconded. Approved 4-0.*
7. Update on Bourne Bicycle Transportation Plan, Cape Cod Commission: Mr. Nolan provided an update to the Committee including a prepared PowerPoint presentation and announced the

Commission's readiness to schedule the first public meeting, at which existing conditions will be described and the public asked to brainstorm desired improvements. Complete Streets concepts remains the topic. The public meeting is set for Wednesday, March 11, 2020 at 6:30 p.m. Mr. Lydon reserved the Bourne Middle School Library for this meeting.

8. Discussion of update to the Board of Selectmen and Town Administrator: Mr. McPherson advised the Complete Streets discussion will take priority on those schedules.

6. Future meeting dates: February 19, 2020, and March 18, 2020, and April 15, 2020, each at 6:00 p.m. at the Pocasset Community Building.

10. Adjourn: *Motion to adjourn was made by Mr. Carroll, seconded by Mr. Emmons, and passed, 4-0, and the meeting was adjourned at 6:59 p.m.*

Respectfully submitted,

John Carroll and George Slade

These Minutes were approved by a 4-0 vote of the Members on February 27, 2020.