

**Town Administrator's Advisory Committee on Pedestrian Bicycle Pathway
Minutes of the Meeting on Wednesday, April 22, 2020**

(Zoom Remote Public Access Meeting)

Members in Attendance: David McPherson, Chair; John Carroll, Vice Chair; Ken Cheitlin, Clerk; Mark Emmons; and George Slade (Members absent: none)

Others in Attendance: Glenn Cannon; Timothy Lydon; Mary Jane Mastrangelo; Michael Rausch; and John York.

1. The meeting was called to order at 6:02 p.m. by Mr. McPherson.
2. There were no public comments.
3. Approval of the minutes from February 27, 2020 meeting: Approval was deferred to the next meeting.
4. Update on Phases 1 and 2: Mr. Lydon reported that VHB and the Town of Bourne had agreed to an amendment of the contract for design work, such that VHB would be responsible for the following deliveries: 25% design, plus soils borings and bridge design, for Phases 1 and 2 of the Bourne Rail Trail. MassTrails gave its approval to the change because it was a "zero cost" change. It is expected that the work under the amended contract will be done by June 2020; however, it is not clear if the soils borings and on-site work needed for bridge design will be able to proceed at this time given pandemic-related restrictions in place. Mr. Cannon agreed to check on the status of inclusion of Phase 2 construction in the 2021-2025 Transportation Improvement Plan (TIP). He mentioned that the Cape Cod Metropolitan Planning Organization is meeting on Monday, April 27, 2020, for further deliberations on that TIP, and Mr. Lydon reported his understanding that more than 90 letters were submitted to the Cape Cod Commission in support of Phase 2's inclusion in the TIP. Mr. Lydon advised that the completed 25% design of Phase 1 is expected to be submitted to MassDOT this week. With regard to the town of Bourne and Friends of the Bourne Rail Trail's pending application for a MassTrails grant, Mr. Lydon believed that the Committee should hear within the next month or two, and suggested, that if we do not get the desired amount, we should consider asking for a significant amount of funding from the town of Bourne at the fall Town Meeting.
5. Discussion of future Public Information Session: The Committee members expressed continued interest in a meeting with the public, particularly with Gray Gables residents, concerning the design of Phase 1; however, such a meeting is not possible at this time due to the pandemic. Mr. Emmons suggested that, in lieu of a meeting, the Committee should issue a written progress report. Toward this end, Mr. McPherson offered to update his PowerPoint presentation made at the last public meeting.

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6. Update on Project Notification Forms Phase 4: Mr. Lydon reminded the Committee that MassDOT officials have suggested a joint filing with the town of Falmouth. A meeting with Falmouth officials has not yet occurred. Mr. Lydon will reach out to those officials; however, it was suggested that the town of Bourne should proceed on its own with a PNF for Phase 4.b.

7. Update on Bourne Bicycle Transportation Plan & Complete Streets Plan, Cape Cod Commission: The public meeting concerning the Bicycle Plan and the Complete Streets Plan, that was scheduled for March 11, 2020, had to be cancelled due to the pandemic. Mr. Cannon reported that certain Bourne residents had raised financial questions with regard to the Complete Streets Plan, so proceeding with that plan was on hold pending an opportunity, once pandemic-related restrictions were able to be relaxed, for the Board of Selectmen to again hold a non-remote public meeting. In the interim, Mr. Lydon will be meeting with the Planning Board concerning the Complete Streets Plan.

8. Future meeting dates: May 20, 2020, at 6:00 p.m., at the Pocasset Community Building or as a Zoom remote public access meeting, depending on the state of pandemic-related restrictions.

9. Adjourn: *Motion to adjourn was made by Mr. Cheitlin, seconded by Mr. Emmons, and passed, 5-0, and the meeting was adjourned at 6:55 p.m.*

Respectfully submitted,

Ken Cheitlin, Clerk

These Minutes were approved by a 4-0 vote of the Members on May 20, 2020.