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2020 AUG 10 PM 1:23 Town Administrator's Advisory Committee on Pedestrian Bicycle Pathway
Minutes of the Meeting on Wednesday, July 15, 2020

TOWN CLERK BOURNE

(Zoom Remote Public Access Meeting)

Members in Attendance: David McPherson, Chair; Ken Cheitlin, Clerk; Mark Emmons; and George Slade (Members absent: John Carroll, Vice Chair)

Others in Attendance: Timothy Lydon; Carl Georgeson

The meeting was called to order at 6:01 p.m. by Mr. McPherson.

There were no public comments.

Election of Committee officers: *A motion was made by Mr. Cheitlin and seconded by Mr. Emmons to elect Mr. McPherson for a third one-year term as Chair, Mr. Carroll for a third one-year term as Vice Chair, and Mr. Cheitlin for a third one-year term as Clerk. The motion passed 4-0.*

Approval of the minutes: *A motion to approve the minutes of the Committee's June 17, 2020 meeting was made by Mr. Slade and seconded by Mr. Emmons. The motion passed, 4-0.*

Discussion of June 17, 2020 Community Information Session: Mr. McPherson commented that he thought the session went very well, with over 60 people in attendance (by Zoom). Other Committee members concurred and commented that Patricia Domigan's participation on behalf of VHB was very helpful. The 25% design of Phase 1 of the proposed Bourne Rail Trail, that was the subject of the session, is now posted on the town's engineering website for viewing by the public and other interested parties.

Updates on Phase 1: Mr. Lydon reported that MassDOT has now assigned a project manager for Phase 1 and the 25% design is expected to receive MassDOT approval very soon. Mr. Lydon believes that the \$50,000 allotted to the BRT project at last year's special town meeting should be sufficient to pay to complete the Phase 1 design. *The following motion was made by Mr. Cheitlin and seconded by Mr. Slade: That the appropriate administrators of the town of Bourne be advised to immediately enter into a contract with VHB for the 100% completion of the Phase 1 design at a cost not to exceed \$50,000. The motion passed, 4-0.*

Updates on Phase 2: Mr. Lydon reported that VHB is substantially complete with all the work called for in the existing contract and has billed the town approximately \$364,000, more than enough for collection of the entire MassTrails grant awarded in 2019. Mr. Lydon presumes that that work includes the 25% design of Phase 2 and the soils borings and bridge design work applicable to both Phases 1 and 2, as per the contract with VHB. It is anticipated that the 25% design of Phase 2 will be submitted to MassDOT for review very soon. This coming Monday, July 20, officials of the town, VHB, MassDOT and Mass Coastal are expected to conduct a

second site visit, with VHB's cost for such visit included in the invoices now submitted to and pending with the town.

Updates on Phases 3 and 4: Phase 3 is still on hold. With regard to Phase 4.b., Mr. Lydon will be meeting next week with Falmouth's DPW Director and members of the Cape Cod Commission to discuss coordination of one or more project notification forms for Phase 4.b. and the Shining Sea Bikeway extension. If co-applicants the town and the Friends of the Bourne Rail Trail are awarded at least \$190,000 of their requested 2020 MassTrails grant, that will provide sufficient funds for 100% design of Phase 4.b. The decision on 2020 MassTrails grants has been delayed, presumably due to the pandemic.

Complete Streets and Bicycle Transportation Plans: Mr. Lydon reported that he will be appearing before the Planning Board and the Board of Selectmen to move forward the Complete Streets plan. The Cape Cod Commission is prepared to reschedule for August or September the previously cancelled public meeting on the Complete Streets and the Bourne Bicycle Transportation plans.

Future meeting dates: August 19, 2020, September 16, 2020, and October 21, 2020, each at 6:00 p.m., at the Pocasset Community Building or as a Zoom remote public access meeting, depending on the state of pandemic-related restrictions.

Adjourn: Motion to adjourn was made by Mr. Slade, seconded by Mr. Cheitlin, and passed, 4-0, and the meeting was adjourned at 6:56 p.m.

Respectfully submitted,

Ken Cheitlin, Clerk

These Minutes were approved by a 3-0 vote of the Members (with Mr. Carroll abstaining) on August 5, 2020.