

**Town Administrator's Advisory Committee on Pedestrian Bicycle Pathway
Minutes of the Meeting on Wednesday, September 16 2020**

(Zoom Remote Public Access Meeting)

Members in Attendance: David McPherson, Chair; John Carroll, Vice Chair; Ken Cheitlin, Clerk; Mark Emmons; and George Slade (Members absent: none)

Others in Attendance: Timothy Lydon and Carl Georgeson

The meeting was called to order at 6:04 p.m. by Mr. McPherson.

There were no public comments.

Approval of the minutes: *A motion to approve the minutes of the Committee's August 5, 2020 meeting was made by Mr. Emmons and seconded by Mr. Slade. The motion passed, 4-0 (Mr. Carroll not yet having joined the meeting).*

Updates on Phases 1 and 2: Mr. Lydon reported that MassDOT has still not commented on the Phase 1 25% design. Some frustration was expressed by the Committee members and Mr. Lydon indicated he would discuss the matter with Tony Schiavi, after which he would likely talk to MassDOT to encourage completion of their review. It was agreed that, should MassDOT not comment on the design by the time of the Committee's next meeting, contact would be made with politicians who might be able to help. Mr. Lydon also reported that there has been no word on the progress of the geotechnical work on Phase 2; that 10% design for that phase has been submitted, but the geotechnical work is needed in order to complete 25% design.

Updates on Phases 3 and 4: Phase 3 is still on hold and there was no update on any effort to file a PNF for that phase. With regard to Phase 4.b., Mr. Lydon reported that the PNF for that phase is expected to be submitted by the end of October, in time for MassDOT's next scheduled review in November. Mr. Lydon reported that the third amendment with the contract with VHB is ready for execution. The amendment includes the work needed to complete 75% design of Phase 1 (\$100,000) and 25% design of Phase 4.b. (\$50,000). The work under that amendment is required to be done by the time of the June 30, 2021 deadline for expenditure of the \$100,000 MassTrails grant. Mr. Lydon indicated that he would be sending the third amendment, once signed, to MassTrails, since there is a possibility that additional grant money might be awarded from the 2020 pool.

Discussion of Community Preservation Act application period: Mr. McPherson presented a spreadsheet of design costs and funds needed for same. Following discussion, *a motion was made by Mr. Cheitlin and seconded by Mr. Emmons to recommend that the town of Bourne prepare and submit an application to the Community Preservation Committee for funding in the amount of \$150,000 for the purpose of completing 100% design of Phase 1, completing 25%*

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design of Phase 2, and moving the design of Phase 4.b. from 25% to 75%. The motion passed, 5-0.

Other business: Mr. Cheitlin reported on apparent plans by MassDOT to perform significant work on the spur track from JBCC to the Falmouth Secondary. Concern was expressed that such work gives the public the erroneous impression, already reported as a result of the recent replacement of ties on the Falmouth Secondary, that the Bourne Rail Trail is no longer a viable project. Mr. Lydon reported that the Complete Streets plan was approved by the Board of Selectmen and the Cape Cod Commission will hold a public meeting (online) in November on the Complete Streets and the Bourne Bicycle Transportation plans.

Future meeting dates: October 21, 2020, November 18, 2020, and December 16, 2020, each at 6:00 p.m., at the Pocasset Community Building or as a Zoom remote public access meeting, depending on the state of pandemic-related restrictions.

Adjourn: Motion to adjourn was made by Mr. Slade, seconded by Mr. Carroll, and passed, 5-0, and the meeting was adjourned at 7:04 p.m.

Respectfully submitted,

Ken Cheitlin, Clerk

These Minutes were approved by a 5-0 vote of the Members on October 21, 2020.