

**Town Administrator's Advisory Committee on Pedestrian Bicycle Pathway  
Minutes of the Meeting on Wednesday, October 21, 2020**

**(Zoom Remote Public Access Meeting)**

Members in Attendance: David McPherson, Chair; John Carroll, Vice Chair; Ken Cheitlin, Clerk; Mark Emmons; and George Slade (Members absent: none)

Others in Attendance: Timothy Lydon and John York

The meeting was called to order at 6:02 p.m. by Mr. McPherson.

Public Comment: John York expressed his concerns regarding a bike rack proposed to be located in the roadway near his property in Cataumet.

Approval of the minutes: *A motion to approve the minutes of the Committee's September 16, 2020 meeting was made by Mr. Emmons and seconded by Mr. Carroll. The motion passed, 5-0.*

Updates on Phases 1 and 2: Mr. Lydon reported that the town and VHB had received MassDOT's comments on the 25% design of Phase 1 and that, after discussion with VHB, it was apparent that, while there were many redlined comments, there were no major issues. MassDOT has now appointed Eamon Kernan as the project engineer for Phase 1. MassDOT has advised that there will be a CRM in the near future and a Design Public Hearing by year's end. Comments from those meetings will be used in the move to 75% design, expected to be submitted in early 2021. Note, however, that Mr. Lydon also advised that the third amendment to the contract with VHB was executed, which amendment provides for completion of the 75% design by June 30, 2021. With respect to Phase 2, Mr. Lydon reported that there has still been no word on the progress of the geotechnical work by Nobis Engineering on Phase 2; that work is a prerequisite to completion of 25% design; and that 10% design for that phase has been submitted but no comments have yet been received from MassDOT. Mr. Lydon stated that the town funds requested for authorization at the November town meeting, if granted, will pay for 25% design of Phase 2, which it is anticipated would be submitted to MassDOT sometime this winter.

Updates on Phases 3 and 4: There was no update on Phase 3. With regard to Phase 4.b., Mr. Lydon reported that the third amendment to the contract with VHB included work on Phase 4.b. through 25% design, with the design promised by June 30, 2021. VHB has also been hired by Falmouth to design the extension of the Shining Sea Bikeway. Mr. Lydon is coordinating with Falmouth personnel to submit a joint PNF for the SSB extension and Phase 4.b. Mr. Lydon suggested that the Committee members start thinking about plans for the BRT at Cataumet Depot. It was proposed that the members walk the area. Mr. McPherson proposed that consideration be given to incorporating Phase 4.a. into Phase 3.

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Discussion of Community Preservation Act town meeting article: The Committee was advised that the request for funding to the CPC was advanced unanimously by the CPC. The next step will be consideration by the Finance Committee on Monday, October 26, 2020.

Other business: The Committee members reviewed the charge of the Committee and discussed the advisability of expanding that charge to include the broader scope of bicycle and pedestrian pathways throughout the town.

Future meeting dates: November 18, 2020, December 16, 2020, and January 20, 2021, each at 6:00 p.m., at the Pocasset Community Building or as a Zoom remote public access meeting, depending on the state of pandemic-related restrictions.

Adjourn: *Motion to adjourn was made by Mr. Carroll, seconded by Mr. Emmons, and passed, 5-0, and the meeting was adjourned at 7:19 p.m.*

Respectfully submitted,

Ken Cheitlin, Clerk

*These Minutes were approved by a 5-0 vote of the Members on November 18, 2020.*