

**Town Administrator's Advisory Committee on Pedestrian Bicycle Pathway
Minutes of the Meeting on Wednesday, January 20, 2021**

(Zoom Remote Public Access Meeting)

Members in Attendance: David McPherson, Chair; John Carroll, Vice Chair; Ken Cheitlin, Clerk; Mark Emmons; and George Slade (Members absent: none)

Others in Attendance: Timothy Lydon; Michael Rausch

The meeting was called to order at 6:01 p.m. by Mr. McPherson.

Public Comment: None

Approval of the minutes: *A motion to approve the minutes of the Committee's December 16, 2020 meeting, was made by Mr. Emmons and seconded by Mr. Slade. The motion passed, 4-0, with Mr. Carroll abstaining.*

MassTrails grant application: The deadline for applying is Feb. 1, 2021. *A motion recommending that the town submit an application to MassTrails for \$300,000, to be used in the following priority, to finish the design of Phase 1, finish the design of Phase 4, and continue with the design of Phase 2, was made by Mr. Emmons and seconded by Mr. Carroll. The motion passed, 5-0.*

Letter of support for Sandwich MassTrails application: The Sandwich Bikeways Committee has written a letter in support of Bourne's MassTrails application and requested one in return in support of Sandwich's application for a MassTrails grant. Mr. McPherson presented a draft of such support letter that he prepared. *A motion to send a letter from the Committee in support of Sandwich's MassTrails application was made by Mr. Cheitlin and seconded by Mr. Slade. The motion passed, 5-0.*

Commission on Disabilities meeting Jan. 21, 2021: Messrs. Lydon and McPherson, in response to a request by the Bourne Commission on Disabilities, will attend the upcoming virtual meeting of the Commission. It is anticipated that the discussion will revolve around parking options in connection with the BRT for residents of Bourne with disabilities. Mr. Lydon suggested that the parking area in Monument Beach might work well for such designated parking.

Updates on Phase 1: Discussion of the delay in a public hearing for the Phase 1 design suggested that MassDOT is first proceeding with a hearing for the trail along the Sandwich Service Road, as that project is on the TIP for construction prior to Phase 1. We are still waiting for comments on the 25% design from two departments of MassDOT. Pamela Hazner of MassDOT's District 5 has inquired about plans for the maintenance of Phase 1. There has been no response to date to the town administrator's letter to DCR about maintenance of Phase 1. The Committee members suggested communicating to Ms. Hazner that, if DCR will not undertake that maintenance, other

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arrangements will be made, such that this issue does not delay MassDOT's approval of design plans for Phase 1.

Updates on Phase 2: Mr. Lydon reported on his January 19, 2021 meeting with Stephanie Upton, MassDOT project manager for Phase 2, and VHB representatives. The members discussed whether or not to request additional CPC funding at the annual town meeting and decided to advise the town to wait until the following special town meeting to request additional funding.

Updates on Phase 4: There has still been no access permit obtained and Mr. Lydon was unsure what, if any, work was being done by VHB on Phase 4. The members expressed their desire to meet with VHB representatives.

Other Business: The members discussed the advisability of another public meeting in the spring, and agreed to consider that possibility at a future meeting. It was announced that a remote public hearing on Bourne's Complete Streets program is expected to be conducted by the Cape Cod Commission on February 24, 2021, at 6:00 p.m.

Future meeting dates: February 17, 2021, March 17, 2021, and April 21, 2021, each at 6:00 p.m., at the Pocasset Community Building or as a Zoom remote public access meeting, depending on the state of pandemic-related restrictions.

Adjourn: *Motion to adjourn was made by Mr. Carroll, seconded by Mr. Slade, and passed, 5-0.*

Respectfully submitted,

Ken Cheitlin, Clerk

These Minutes were approved by a 3-0 vote of the Members on February 17, 2021.