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**Town Administrator's Advisory Committee on Pedestrian Bicycle Pathway  
Minutes of the Meeting on Wednesday October 10, 2018**

**Pocasset Community Building**

2018 NOV 20 PM 3:40

Members in Attendance: David McPherson, Chair; John Carroll, Vice Chair; Mark Emmons; George Slade; Ken Cheitlin via phone. Members Absent: none

Others in Attendance: Glenn Cannon, Michael Rausch, Paul Gately, Carl Georgeson, Susan Baracchini

1. The meeting was called to order at 6:02 p.m. by Mr. McPherson.
2. Approval of the minutes from September 26, 2018: A motion to approve said minutes made by Mr. Emmons and seconded by Mr. Slade. The minutes were approved 4-0, with Mr. Cheitlin abstaining.
3. Outcome of Special Town Meeting Article 10: General agreement that rehearsal and succinct delivery made for a good outcome. ACTION: Mr. Slade will research Tidal Flats parking with the Corp of Engineers for a future agenda. ACTION: Mr. Cheitlin will draft a letter to DCR mentioning Town of Bourne funding and asking about release of funds in the Environmental Bond Bill.
4. Discussion relative to a joint meeting with the Community Preservation Committee and the Open Space Committee: Mr. Cannon reported that Mr. Johnson suggests a joint meeting with these committees on Monday, October 29.
5. Discussion relative to retaining an engineering firm: Mr. Cannon reported VHB sent a proposal for \$49k for a 25% design. Despite its being under \$50k and therefore not requiring a bidding process, the committee agreed that, in the interests of transparency, for this and possible future design work an RFP is desirable. A motion to pursue the RFP process was made by Mr. Emmons, seconded by Mr. Carroll, and passed unanimously. ACTION: Mr. Cannon will prepare.
6. Project Initiation Form (PIF) update: Mr. Cannon reported MassDOT is still processing the application which will focus on the first phase.
7. Bourne Rail Trail Project Phases Discussion: Maps prepared by Town Engineer Tim Lydon, with four phases delineated in colors, were discussed. Mr. Cannon agreed to email electronic copies to the committee members.
8. Discussion relative to requesting a town wide bicycle and pedestrian study from the Cape Cod Commission: Mr. Cannon reported that the Commission encourages these projects. ACTION: Mr. McPherson will pursue with the CCC.
9. Discussion relative to potential grant applications: Mr. McPherson suggested MassWorks and the Bond Bill are our best possibilities. Mr. Emmons will pursue the MassWorks application along with Mr. McPherson approaching the Town of Sandwich to be a co-applicant or at least offer support. Mr. Cheitlin will continue pursuit of the Bond Bill allocation.

10. Public Comments: Susan Baracchini proposed all possibilities for location of the trail should be considered, including use of the east side of MacArthur Blvd.

Next Meetings: Wednesday, November 14, and Wednesday, December 12, in each case at the Pocasset Community Building.

Adjourn: Mr. Carroll moved to adjourn, the motion was seconded by Mr. Emmons, and received unanimous approval at 7.18 p.m.

Respectfully submitted, John Carroll, Vice Chair

*These Minutes were approved 5-0, by vote of the Members on November 14, 2018*