

Town Administrator's Advisory Committee on Pedestrian Bicycle Pathway
Minutes of the Meeting on Wednesday November 14, 2018

Pocasset Community Building

Members in Attendance: David McPherson, Chair; John Carroll, Vice Chair; Mark Emmons; George Slade; Ken Cheitlin. Members Absent: none

Others in Attendance: Paul Gately, Carl Georgeson, Wes Ewell

1. The meeting was called to order at 6:00 p.m. by Mr. McPherson.
2. There were no public comments.
3. Approval of the minutes from October 10, 2018: *A motion to approve said minutes was made by Mr. Cheitlin and seconded by Mr. Slade. The minutes were approved unanimously.*
4. Update on meeting with the Open Space Committee: Mr. McPherson reported that the Open Space Committee would like to be kept up to speed on the project going forward, and suggests that work be done on public outreach.
5. Letter to Department of Conservation and Recreation (DCR): After review by the Committee members of Mr. Cheitlin's draft, *Mr. Cheitlin proposed a motion, seconded by Mr. Emmons, that the Town Administrator be requested to send the drafted letter to DCR as soon as possible. The motion passed unanimously.*
6. Request for Qualifications (RFQ) update relative to retaining a professional engineering firm: Mr. McPherson reported his understanding from Glenn Cannon that a draft of the RFQ was in progress. After some discussion of the need to issue the RFQ as soon as possible now that the grant from the CPC is in hand, Mr. McPherson agreed to look into expediting the preparation of the RFQ.
7. Army Corps of Engineers update: Mr. Slade had communicated with John MacPherson of the Corps to arrange his appearance at this meeting, but Mr. MacPherson did not reply to Mr. Slade's most recent reminder, and was not in fact present. Mr. Slade will communicate with Mr. MacPherson about appearing at a future meeting. Mr. Slade distributed some extremely useful statistics he compiled concerning the use of the Tidal Flats parking area at Bell Road in Gray Gables.
8. Discussion relative to potential Mass Trails grant applications: Mr. McPherson reported on his meeting with the Sandwich Bikeways Committee. The members of that committee were extremely receptive to working together with our Committee, including the provision of a letter of support for an application to the Mass Trails program. Mr. McPherson discussed with the Sandwich committee members the idea of a cape wide bicycle conference in 2019 of various town bicycle and pedestrian committees, a suggestion that was well received. Mr. Emmons then reported that the 2019 Mass Trails grant application had been posted that very day. He had already emailed relevant documents to the members of the Committee and urged everyone to review them. Mr. Emmons suggested that the Friends of the Bourne Rail Trail should be approached to assist with the application. It was agreed that the Committee would meet on November 28, 2018 at 6:00 p.m. at the Pocasset Community Building for the purpose of a working meeting on the application, including a determination of the amount to request.
9. Discussion with Wes Ewell regarding the Local Comprehensive Plan: Mr. Ewell told the Committee that, in his view, as supported at the recent public meeting on the LCP, the rail trail project will have a prominent place in the LCP, under each of the Transportation, Economic Development, and Recreation sections. Mr. Cheitlin noted that the project scored very near the top, in sixth place, on the priority list generated at the public meeting. At Mr. Ewell's request, a discussion followed of other issues/projects that might be included within the LCP, including the creation of "cross pathways" and the need for renovated or new canal bridges to include bike/pedestrian accommodations.
10. Discussion of Public Outreach: It was agreed that continued and increased outreach to the public about this project was advisable. Discussion included the possibility of an open house, the generation of a list of FAQs, and a

meeting with Gray Gables residents once a preliminary design of the first phase of the trail was in hand. Mr. McPherson then circulated a letter of appreciation that he will send on behalf of the Committee to Representative David Viera, thanking him for his outstanding support of the project to date. Mr. McPherson will be following up that letter with a request for a meeting with Rep. Viera.

11. Next Meetings: Wednesday, November 28, 2018 (the Mass Trails grant application working meeting), and Wednesday, December 12, 2018, in each case at 6:00 p.m. at the Pocasset Community Building.

12. Adjourn: The meeting was adjourned at 7.35 p.m.

Respectfully submitted,

Ken Cheitlin, Clerk

These Minutes were approved by a 5-0 vote of the Members on November 28, 2018.