

**Town Administrator's Advisory Committee on Pedestrian Bicycle Pathway
Minutes of the Meeting on Wednesday, January 23, 2019**

Pocasset Community Building

Members in Attendance: David McPherson, Chair; John Carroll, Vice Chair; Mark Emmons; George Slade; Ken Cheitlin (Members Absent: none)

Others in Attendance: Glenn Cannon; Timothy Lydon; Nathan Robinson; Michael Rausch; Paul Gately

1. The meeting was called to order at 6:00 p.m. by Mr. McPherson.
2. There were no public comments.
3. Approval of the minutes from January 2, 2019: *A motion to approve said minutes, with minor corrections, was made by Mr. Carroll and seconded by Mr. Slade. The minutes were approved unanimously, 5-0.*
4. Discussion relative to potential MassTrails grant application: The Committee members discussed the latest draft of the application. Mr. Lydon has stepped in to work with Mr. Cannon to finalize and submit the application. Mr. Lydon will also be working over the next month to submit the Project Information Form (PIF) for phase 2 of the project. Letters of support have been received from several parties and other exhibits to the application are being prepared. The intention is to submit the application no later than January 30, 2019.
5. Update on the Bourne Rail Trail Phase 1 Engineering Design Firm Selection: Mr. Cannon reported that, following interviews of the top three of the six quality applicants, the firm of Vanasse Hangen Brustlin Inc. (VHB) was selected. VHB will have a six-month timeframe following execution of a contract to complete their work. .
6. Update on the February 8, 2019 Joint Transportation Committee Meeting: Mr. Cannon will be attending this meeting to present the Bourne Rail Trail project. This is the first step with regard to inclusion in the next Transportation Improvement Plan (TIP).
8. Next Meeting: Wednesday, February 20, 2019, at 6:00 p.m. at the Pocasset Community Building.
9. Adjourn: *Motion to adjourn was by Mr. Cheitlin, seconded by Mr. Slade, and passed unanimously, 5-0, and the meeting was adjourned at 7:10 p.m.*

Respectfully submitted,

Ken Cheitlin, Clerk

These Minutes were approved by a 5-0 vote of the Members on February 20, 2019.

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