# One Hundred and Thirty-seventh 

## Annual Report

of the

## TOWN OFFICERS

of the

## TOWN OF BOURNE



FOR JULY 1, 2019 THROUGH

## Bourne at a Glance

## Settled in 1627

## Formerly a part of Sandwich

## Incorporated in 1884

Population:
Winter - 2019 Town Census ..... 21,055
Summer (Estimated) ..... 40,000
Registered Voters ..... 15121
Precinct 1 - Bourne Veterans Memorial Community Center ..... 2351
Precinct 2 - Sagamore Beach Fire Station ..... 2499
Precinct 3 - Bourne Veterans Memorial Community Center ..... 1594
Precinct 4 - Bourne Middle School ..... 2498
Precinct 5 - St. John's Church ..... 2292
Precinct 6 - St. John's Church ..... 1605
Precinct 7 - Bourne Middle School ..... 2282
Approximate land acreage figures
Total acreage ..... 26,240
Fresh Water Acreage ..... 300
County owned ..... 87
Federal owned acreage ..... 1,378
Housing Authority ..... 32
State owned ..... 11,703
Town owned ..... 2,033
Upper Cape Cod Regional Vocational-Technical School District owned ..... 76
Water Districts ..... 579
Balance privately owned ..... 10,108

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## ELECTIVE OFFICERS

Name Term Expires
Board of Selectmen
Jared P. MacDonald ..... 2021
James L. Potter, Vice Chairman ..... 2021
Peter J. Meier ..... 2022
George G. Slade, Jr., Clerk ..... 2022
Judith MacLeod Froman, Chairperson ..... 2023
Town Clerk
Barry H. Johnson ..... 2021
Constable
Richard F. White ..... 2022
Board of Health
Galon "Skip" Barlow ..... 2021
Donald C. Uitti ..... 2021
Kelly A. Mastria ..... 2022
Stanley Andrews ..... 2023
Kathleen M. Peterson ..... 2023
Housing Authority
Thomas C. Spence ..... 2021
Kathleen Durant ..... 2022
Lydia J. Manter ..... 2023
Frederic Bartholomew, Chm. ..... 2024
Paula McConnell, State Appointee ..... 2023
Trustees Jonathan Bourne Library
Kathryn G. Tura ..... 2021
Karl Spilhaus ..... 2021
Christine C. Crane ..... 2022
Alison Nicole DeCosta ..... 2022
Kathleen Fox Alfano ..... 2023
Christine Prodouz [until next town election] ..... 2023
Trustees Veterans' Memorial Community Building
Donald Dastous ..... 2021
William Meier ..... 2021
Joseph Gordon ..... 2022
Christopher Farrell ..... 2023
Donel Beals ..... 2023Judith MacLeod Froman, Chairman of Board of Selectmen
Moderator
Donald J. Pickard ..... 2021
Planning Board
John G. Carroll ..... 2021
Daniel L. Doucette ..... 2021
Steven Strojny ..... 2021
Elmer Clegg ..... 2022
Louis Gallo ..... 2022
David O'Connor ..... 2022
Jeanne L. Azarovtiz ..... 2023
M. Elizabeth Brown ..... 2023
Sandra E. Goldstein ..... 2023
Shaun D. Handy, Assoc.William MeierAnn Gutterson, Adm. Asst.
Recreation Authority
W. Curt Duane ..... 2021
George M. Sala ..... 2021
John Coughlin ..... 2022
Gregory A. Folino ..... 2023
Jane Otis, State Appointee
School Committee
Christopher Hyldburg ..... 2021
Paul McMaster ..... 2021
Emily G. Berry ..... 2022
Maureen E. Fuller ..... 2022
Erin Perry ..... 2023
Ryan A. Bagdonas ..... 2023
Steven Strojny ..... 2023
Board of Sewer Commissioners
Jared P. MacDonald, Vice Chairman ..... 2021
James L. Potter, Chairman ..... 2021
Peter J. Meier ..... 2022
George G. Slade, Jr. ..... 2022
Judith MacLeod Froman, Clerk ..... 2023
Upper Cape Cod Regional Vocational Technical School Committee Mary Crook ..... 2020David P. Sampson
BY TOWN ADMINISTRATOR
ADA Coordinator
Anthony E. Schiavi ..... 2021
ASSESSORS' OFFICE
Board of Assessors
Priscilla Koleshis ..... 2021
Ellen Doyle Sullivan ..... 2022
Michael E. Leitzel ..... 2023

## Director of Assessing

Rui T. Pereira

Account Clerk Data Collector<br>Jean Potter<br>Account Clerk - P/T<br>Sandy Paiva

TOWN CLERK'S OFFICE

Assistant Town Clerk
Wendy Chapman
Administrative Assistant
Mary Fernandes
Clerk II
Cheryl Cobb Brian Devries
Coastal Oil Spill Coordinator
David Cody

## COUNCIL ON AGING

## Director

Debora Oliviere-Llanes

Administrative Assistant<br>Linda Rush<br>Account Clerk - P/T<br>Joel P. Smith

Outreach Coordinator
Kari Leighton
COA Program Assistant - P/T
Megan McWilliams
Transportation Coordinator
Shauna Carpenter
Activity Coordinator
Sherrie Best
CONSERVATION COMMISSION
Conservation Agent
Samuel Haines
DATA PROCESSING DEPARTMENT
IT Manager
Hans Lomeland

## DIRECTOR OF FINANCE

Finance Director
Erica Flemming
Town Accountant
Assistant Accountant
Caroline Burke

## Account Clerk IV

Lisa Collett
Emergency Management Director
Charles K. Noyes
BOARD OF HEALTH
Health Agent
Terri Guarino
Health Inspector
Kaitlyn Shea
Secretary
Syreeta Amaral
INSPECTION DEPARTMENT
Animal Inspectors
Emily E. Bacchiocchi Patricia S. HamiltonTodd BaileyChristopher Southwood
Terri Guarino
John Thompson
Building Inspector for Public SafetyDavid Cody
Inspector of Buildings
Kenneth L. Murphy
Administrative Assistant
Ann Gutterson
Secretary II
Cassie Hammond
Sewer Maintenance TechnicianThomas J. Parrott
Weigher of Commodities and Merchandise
Ernest A. Plante, III
Inspector of Wires
Edward E. Eacobacci
Frank Kodzis, Assistant
Joseph McGuire, Assistant
Kenneth L. Murphy, Assistant
INTEGRATED SOLID WASTE MANAGEMENT
General Manager Operations Manager
Daniel T. Barrett ..... Asa Mintz
Manager of Facility Compliance \& Technology Development
Philip A. Goddard
Assistant Coordinator of Finance \& Recycling Secretary
Paula Coulombe ..... Jane E. Henzie

## Crew Chiefs

Salvatore A. Barbetto Jr. - Landfill Division
Scalehouse Operator
Errol A. Campbell - Residential Division
Russell Conway - Mechanic Division

## Equipment Operator II

Skilled Laborer
Richard Bertram
Ronald Busnengo
Donald Trudeau
William R. Ellison
Charles Ruggiero
James Speers
Patrick Watt
Jeffrey Blumenthal

## Laborers

Stephen Drake
David Cunningham

Brian Slowik
Tyler Brown

## NATURAL RESOURCES DEPARTMENT

## Natural Resources Director

Christopher Southwood, Director
Patricia S. Hamilton - Senior Officer Todd Bailey
John Thompson
Emily E. Bacchiocchi

## Administrative Assistant

Jennifer Chisser
Account Clerk II - P/T
Joel P. Smith

## Marina Manager

Lane A. Gaulin

## Shellfish Technician

Michael Corson

## Cove Masters

Andrew Campbell
Stephen Carey
Kurt Chisser
Sean T. Conlon
David Crane
David Curtin
Little Bay/Megansett/Monks Park/ Squeteague/Southeast Scraggy Neck

Buttermilk Bay/Wallace Point
Mashnee/Tobey's Island
Scotch House Cove
Gray Gables
DNR - Christopher Southwood Electric Avenue/Phinney's Harbor/Sagamore Beach
Joseph Drago
Lawrence Frawley
Leonard B. Hills
Frederick Hunt
Robert Leonard
Richard F. Libin
Ron Matheson
Henry McLarey
James A. Mulvey
Jack Murray
Scott L. Northrop
Donald Parkinson
Hideaway
Dolphin/Hayfield
Pocasset River/Wenaumet Bluffs
Hen Cove West
Back River
Barlows Landing
Cohasset Narrows
Hen Cove East
Little Buttermilk
Wings Neck North
Bassetts Island/ Mill Pond
Patuisset North/South
Patricia S. Hamilton Todd Bailey

## PLANNING/ENGINEERING DEPARTMENT

Town Planner
Coreen V. Moore

Assistant Town Planner
Jennifer Copeland

Administrative Assistant
Tracy A. Sullivan
Engineering Technician II
Timothy Lydon
Assistant Zoning Enforcement Officer
Timothy Lydon

| Director | RECREATION DEPARTMENT |
| :--- | ---: |
| Krissanne Caron | Recreation Program Coordinator |
| Kathryn Mehrman |  |

SELECTMEN'S OFFICE
Executive Assistant
Nancy J. Sundman

Administrative Assistant
Debbie Judge

TOWN TREASURER'S/COLLECTORS OFFICE
Treasurer/Collector
Asst. Treasurer/Collector
Erica Flemming
Jean Garvey

## Administrative Assistant I

Ann Dastous
Account Clerk II
Account Clerk II - P/T
Shelly Murphy
Sandy Paiva
BOURNE VETERANS' MEMORIAL COMMUNITY CENTER
Custodian
Kevin Mason
FOREST WARDEN
David Cody

## KEEPER OF THE LOCK-UP

Dennis R. Woodside
HAZARDOUS WASTE MATERIALS COORDINATOR
David Cody

South Side Fire Station Feasibility and Design Building Committee

Galon L. "Skip" Barlow, Jr.
David Cody
Peter Lindberg
Carol Lynch
Peter J. Meier

William Meier
Shawn Patterson
Anthony E. Schiavi
Dr. William C. Towne

Town Administrators Advisory Committee on Pedestrian Bicycle Pathway John G. Carroll

David J. McPherson
Kenneth A. Cheitlin
Anthony E. Schiavi
Mark Emmons
George G. Slade, Jr.

## BY INSPECTOR OF BUILDINGS

Part-Time Plumbing and Gas Inspector
Michael Golden
Michael Kneelan, Assistant

## BY LIBRARY BOARD OF TRUSTEES

## Director

Patrick W. Marshall

## Assistant Director

Irja Finn
Information Systems Librarian
Sara Rose
Children's Librarian
Children's Assistant
Terry L. Johnson
Loretta Brochu
Circulation Assistant
Elizabeth Poirier
Rebecca Duncan
Barbara Lorentzen Judith Santangelo

## Technical Services Assistant

Kathleen Hayes

## Custodian

Hazel Currence
FIRE DEPARTMENT

## Interim Chief

David Cody

## Administrative Secretary

Kimberly Griffin

## Deputy Chiefs

Joseph J. Carrara, Jr.
David Pelonzi
Paul C. Weeks

Ryan M. Haden

## Lieutenants

Phillip W. Tura Shawn Silva
Penny M. Eldridge Gilbert N. Taylor
Richard Emberg
David Cleary III
Jason Silva
Kyle Lima

## Firefighters

Dana A. Dupuis
Christopher G. Santos
Gregory C. Edgcomb
Adam Hawkes
Scott R. LaBelle
Brian Rooney
Thomas R. Egan
Matthew Langler
Eric Audette
Kevin Cambra
Joshua Barrette
Matthew Weston
Peter McEntee
Daniel Babineau
Gregory Stock
Jared Shaughnessy
Drew Girouard
Nicholas Robbins Jonathan Simmons

Emily Olsson
Joseph Matrisiano
Jonathan Ross
Daniel Kelly
Joseph Burchill
Troy Boudro
Aaron Grundy
John Guidetti
Nicholas Ricardo
Call Officers
Capt. Kenneth W. Girouard III
Lt. Timothy Young, Jr.

## Call Firefighters

Timothy Johnson
Thomas McGrady
Griffin Moriarty

## POLICE DEPARTMENT

## Chief

Dennis R. Woodside

## Lieutenants

Brandon M. Esip
John R. Stowe, Jr.

## Sergeants

Michael J. Mulligan
James M. Czyryca
Eric M. Diauto
Wallace J. Perry IV

## Detectives

David J. Wilson
Daniel Cox

Brian D. Lucier
Lee A. Desrosiers

## Patrolmen

Timothy N. Derby
Christopher W. Wrighter
Wendy Noyes
Steven P. LaCerda, Jr.
Lance C. Bergman
Brian J. Doble
Matthew R. Wahlers
Joshua A. Parsons
Nicole J. Bevilaqua-Sharpe
Krystal A. Harrington
Drew J. Lonergan
Jamie E. Bunavicz
Brendan M. Burke
Thomas R. McSweeney Sr.
Michael P. Haglof

Ryan C. Kulik<br>Patrick D. Look

Ryan M. Sweeney
Ryan J. Duran
Colleen M. Marzelli
Michael B. Rubin
Andrew G. Weddell
Christopher S. Gelson
Connor J. McAnaugh
Matthew D. Coakley
Nicole A. Anthony
Tiffany F. Hamel
Angela H.M. Clarke
Brendan M. McDonnell
Vincent A. Pizzi

## Dispatchers

Liberty L. Evans
Krystal N. Semple
Brittany D. Andersen
Jodi L. Young

## Administrative Assistant

Ashley V. Spellman

## Account Clerks

Debi McCarthy Jessie Hennrikus

## Custodian

Phillip M. Frye

## Specials

Christopher Slattery
Richard W. Morse

## DEPARTMENT OF PUBLIC WORKS

## Director of Public Works <br> George M. Sala

## Operations Manager <br> Matthew Quinn

## Assistant Coordinator for Finance \& Contracts <br> Michelle L. Freeman

## Secretary II

Karen A. D'Angelo-Abrams
Vehicle Maintenance Foreman
Edwin Rivera

## Crew Chief

Joshua Howard

## Facilities Electrician

Edward Eacobacci (part time)

## Mechanics

Kevin Tringali
Steven Servidori

## Heavy Equipment Operator

Edgardo Gutierrez

## Equipment Operators

James Boyle Jason Placentino
Christopher Gerrior

## Facilities Manager

Sean Feeney

## Skilled Laborer - Facilities

Rider Cavallo

## Sewer Tech

Thomas Parrott

## Truck Driver/Craftsman

Erik Anoja

## Truck Drivers

Brian Campbell
Jonathan Marshall
Michael Hingston
Andrew Ring
Chuck Lai

## Laborers

John Michael Ballard
Zachary Bernier
Cesar Figueroa
Timothy Hjermstad
Mathew Kearns

Maxwell Lens
Cameron McWade
Adam Prunier
Michael Sanborn
Cullen Worrall

## DISTRICT DEPARTMENT OF VETERANS' SERVICES

Gregory Quilty, Director and Agent
James Crockett, Local Agent

## APPOINTMENTS BY SELECTMEN

Town Administrator
Thomas E. Schiavi
Constables
Charles T. Devlin

Russell H. McAllister

Town Counsel
Robert S. Troy
Registrars of Voters
Penny A. Bergeson Barbara R. Jacobs
Adelaide M. Carrara Barry H. Johnson

## COMMITTEE APPOINTMENTS BY SELECTMEN

| Affordable Housing Action Plan Committee/Bourne Housing Partnership Committee |  |
| :--- | ---: |
| James J. Donoghue | Debra Jordan |
| Robert Frangieh | Coreen V. Moore |
| Terri Guarino | Susan Ross |
| Al Hill |  |

Affordable Housing Trust CommitteePeter J. MeierSusan R. RossStephen Walsh
Judith A. Riordan
Housing Specialist Administrative Support
Kerry Horman James Chapman
Barnstable County Coastal Resources Committee
Christopher Southwood
Barnstable County Dredge Advisory Committee
William Curt Duane
B. Paul Bushueff, Jr.
Barnstable County Human Rights Commission
Dominique Rapoza
Board of Appeals
John E. O'Brien ..... 2020
Wade M. Keene ..... 2021
Amy B. Kullar ..... 2022
Harold Kalick ..... 2023
Kat Brennan ..... 2020
James Beyer, Assoc. ..... 2020
Debbie Bryant, Assoc. ..... 2020
Chris Pine, Assoc. ..... 2020
Bourne Cultural Council
Elizabeth Dussan ..... 2020
Maria Fitzpatrick ..... 2020
Kathleen Georgeson ..... 2020
Melissa Healy ..... 2020
Brennan Keesling ..... 2020
Christine Stock ..... 2020
Pat Cook ..... 2021
Kathy Fox Alfano ..... 2021
Kathy Timmins ..... 2021
Patti Parker ..... 2022
Bourne Financial Development Corporation Board of Directors
Jeanne L. Azarovtiz ..... 2020
Michael Giancola ..... 2020
Marie Oliva ..... 2020
Bourne Financial Development Corp - Main Street Steering Committee Jared P. MacDonald
Bourne Financial Development Corp
Jared P. MacDonald
Bourne Housing Partnership
James J. Donoghue Debra Jordan
Robert Frangieh
Terri Guarino Coreen Moore
Al Hill
Bourne Human Services Committee
Leona Bombaci ..... 2020
Craig Davidson ..... 2020
Debra Oliviere-Llanes ..... 2020
Haiden Powers ..... 2020
Brandon M. Esip ..... 2021
Andrew E. Murray ..... 2021
Chris Powers ..... 2021
Kara Garcia ..... 2022
Wendy Welsh-Manley ..... 2022
Bourne Landfill Business Model Working Group
Stanley Andrews
Amanda Bongiovanni
Judith MacLeod FromanPhil Goddard
Shawn T. Patterson
Robert Schofield
Buzzards Bay Action Committee
Samuel Haines
Bylaw Committee
Brandon Esip ..... 2020
George M. Sala ..... 2020
David T. Gay ..... 2021
M. Elizabeth Brown ..... 2022
Franchesca Ferguson ..... 2022
Kathleen M. LeGacy ..... 2022
Dennis R. Woodside, Ex Officio
Cape Cod Commission
Stephen F. Mealy ..... 2022
Cape Cod and Islands Water Protection FundJames L. Potter
Cape Cod Joint Transportation Committee George Sala ..... 2020
Cape Cod Regional Transit Authority George G. Slade, Jr. ..... 2020
Cape Cod Water Protection Collaborative Terri Guarino ..... 2020
Cape Light Compact Committee
Bourne's Representative
Robert Schofield ..... 2020
Griffin R. Girard, Alternate
Capital Outlay Committee
Mary Jane Mastrangelo ..... 2020
John Redman ..... 2020
Renee Naomi Gratis ..... 2021
John E. O'Brien ..... 2021
Carol Lynch ..... 2022Erica Flemming, Ex Officio
Central Information and Liaison Officer for Development
Coreen V. Moore
Chief Procurement Officer
Anthony E. Schiavi
Commission on Disabilities
David S. Pelonzi ..... 2020
Patricia Ruggles ..... 2020
Linda White ..... 2020
Marc Brunco ..... 2020
Donald Uitti ..... 2021
Nathan Carr ..... 2022
Victoria Carr ..... 2022
Lori Cooney ..... 2022
Patricia Morley ..... 2022
Community Preservation Committee
Richard Anderson Barry Johnson
Frederic Bartholomew ..... Neil Langille
Andrew Cooney Penny Myers
Daniel Doucette George Sala
Melvin Peter Holmes
Conservation Commission
Thomas L. Ligor ..... 2020
Robert Palumbo ..... 2020
Robert Gray ..... 2021
Melvin Peter Holmes ..... 2021
Susan J. Weston ..... 2021
Elise Leduc ..... 2022
Paul S. Szwed ..... 2022
Associates:
Gregory A. Berman ..... 2020
Timothy Lydon ..... 2020
Council on Aging
Kenneth Blanchard ..... 2020
Joe Donatelle
Edith Hurd ..... 2020
Sandra M. Barnard ..... 2021
Marilyn A. Jackson ..... 2021
Geraldine J. Parham Andos ..... 2021
Beverly Armando ..... 2022
Diane Carter ..... 2022
Linda H. Kelley ..... 2022
Lorraine Young, Alt. Member ..... 2020
Donna M. Pascarella, Alt. Member ..... 2022
Education/Scholarship Committee
Marian Fitzpatrick ..... 2020
Lauren Freed ..... 2020
Patti Parker ..... 2020
Kerri Anne Quinlan-Zhou ..... 2020
Jason Tardiff ..... 2021
Linda Palo-Barlow ..... 2022
Carl Georgeson ..... 2022
Ethics Liaison
Glenn D. Cannon ..... 2020
Historic Commission
Debra M. Burgess ..... 2020
Jean Campbell ..... 2021
Mary P. Reid ..... 2021
Frances Speers ..... 2021
George Jenkins ..... 2022
Neil F. Langille ..... 2022
Judith A. Riordan ..... 2022
Associates:
Blanche E. Cody ..... 2020
Carl Georgeson ..... 2020
Lydia J. Manter ..... 2020
Karl Spilhaus ..... 2020
Local Emergency Planning CommitteeCharles Noyes, DirectorDavid Pelonzi
David Cody

John PribillaJordan Geist
Philip Goddard
Joseph GordonTerri GuarinoSamuel HainesTimothy Lydon

Ann Marie Riley
George Sala
George G. Slade, Jr.
Christopher Southwood John R. Stowe, Jr. Dennis Woodside
Massachusetts Military Reservation Community Advisory Council
Andrew G. Campbell

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Massachusetts Military Reservation - Military Civilian Community Council George G. Slade, Jr.
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Massachusetts Military Reservation Senior ManagementGeorge G. Slade, Jr.
Open Space Committee
Richard Anderson ..... 2020
Andrew Cooney ..... 2020
Barry H. Johnson ..... 2020
Penny Myers ..... 2021
Leslie Perry ..... 2021
Richard Rheinhardt ..... 2021
Dale Wesley ..... 2021
Alexander M. Joyce ..... 2022
Patrick Sweeney ..... 2022
Staff
Samuel Haines ..... 2020
Timothy Lydon ..... 2020
Coreen V. Moore ..... 2020
Plymouth-Carver Aquifer Advisory CommitteeValerie Massard
Private Roads Acceptance Committee
Jennifer Copeland Louis Gallo
Paula L. McConnell ..... George G. Slade, Jr.
Timothy Lydon
Recreation Committee
Steve Kramer ..... 2020
Connie Spilhaus ..... 2020
Jason Tardiff ..... 2020
Lori E. Cooney ..... 2021
Priscilla Koleshis ..... 2021
Roger Maiolini ..... 2022
George Sala ..... 2022
Recycling Committee James Boyle ..... 2020
Heather A.M. DiPaolo ..... 2020
Shirley Fickie ..... 2020
Katherine Kiritsis ..... 2021
Amy Sharpe ..... 2021
Roseanne Bottaro ..... 2022
Jean Hills ..... 2022
Selectmen's Energy Advisory CommitteeThomas Gray Curtis, Jr.Janice MarksFrank M. Kodzis
Robert E. Schofield
Selectmen's Task Force on Local Pollution and
Phase II Stormwater Management Community Oversight Group
Stewart Bell ..... 2020
Jennifer Cheyne ..... 2020
Christine Kane ..... 2020
Marie C. Kane ..... 2020
Christopher Pine ..... 2020
Shore and Harbor Committee
David Crane ..... 2020
Patrick Ross ..... 2020
B. Paul Bushueff, Jr. ..... 2021
Irving C. Salley ..... 2021
David Wiggin ..... 2021
Andrew Campbell ..... 2022
Richard Libin ..... 2022
Special Works Opportunities Program CommitteeElizabeth BohacsDon Rhodes
Andrew D. Cormier ..... Judith Shorrock
Susan E. Cronin
Transportation Advisory Committee John Carroll
Daniel L. Doucette
Christopher Farrell
Stephen F. Mealy Dennis R. Woodside
Marie Oliva
Robert W. Parady
Cindy Parola
George Sala
Upper Cape Regional Transfer Station Board of Managers Dan Barrett Philip Goddard
Veteran's Graves OfficerThomas Barclay
APPOINTMENTS BY MODERATOR
Charter Compliance Committee
Debbie Bryant ..... 2021
Stephen Mealy ..... 2021
Paul Gilroy ..... 2022
Amy B. Kullar ..... 2022
Lorna A. Ciavola ..... 2023
Robert W. Parady ..... 2023
Finance Committee
Amanda Bongiovanni ..... 2021
Judith Flynn ..... 2021
Mary Jane Mastrangelo ..... 2021
Aaron Tobey ..... 2021
Richard A. Lavoie ..... 2022
George A. Smith ..... 2022
James D. Sullivan ..... 2022
Dr. William C. Towne ..... 2022
Michele W. Ford ..... 2023
Renee Naomi Gratis ..... 2023
Kathleen LeGacy ..... 2023
School Building Committee
Kathy Anderson Peter J. Meier
Donna J. BuckleyWilliam MeierElizabeth CarpenitoPaul O'Keefe
Jordan Geist Jordan GeistFrederick H. HoweChristopher HyldburgRichard A. LavoieKerri-Anne Quinlan-ZhouScarpato

## Report of the <br> Town of Bourne Affordable Housing Trust Fund

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:
The Bourne Affordable Housing Trust Fund was established by Town Meeting in May of 2009, and it provides the Town with many tools to create and preserve affordable housing, including the ability to option, lease, purchase, renovate, and lease out or sell real estate. There are five Trustees appointed by the Board of Selectmen and the Trust is provided part-time staff support by the Affordable Housing Programs Administrator and a part time administrative assistant through cooperation with the Bourne Housing Partnership and the use of Community Preservation Committee funding.

The Trust efforts were on a number of activities over the past year.
First, the Trust worked with a family in Pocasset whose intent was to donate a nonconforming lot to the Trust to build an affordable deed restricted home. The Trust hired JC Engineering to provide soil testing, septic design, and site plans for a 3 bedroom single family for the site. A special permit was granted for the project by the Planning Board and the Trust plans to begin development in 2021.The search for building sites is an on going process for the Trust and includes research into town, county, and State owned properties as well as the potential to purchase "nonconforming" lots similar to the property mentioned above.

The Trust continues to offer a down payment and closing cost assistance program of up to $5 \%$ of the sale price on the purchase of deed restricted affordable homes by eligible buyers. There is a $\$ 12,000$ maximum to the assistance provided. The program is funded with CPA funds. This program was used once in FY2020 to assist an eligible local family to buy a deed restricted 3 bedroom home.

The Trust has continued the program to assist low and moderate income homeowners completing necessary health and safety repairs to their homes. The Trust, funds the services of a Housing Rehabilitation Specialist to provide inspection, specification writing, bid processing, and construction oversight. The actual construction funds come from the US Department of Agriculture Rural Development grants and very low interest loans. The USDA program, while of great benefit, has a turn around time of about 6 months or more. The Trust in response to this situation has worked with the Town Planner's Office to establish the "Bourne Emergency Repair Pilot Program" which provides up to $\$ 7,500$ in repair funds which are paid back when the home is sold. No monthly payments are required and no interest accrues. This program was used once in FY 2020 and another project was approved for an August 2020 start.

The Trust, cognizant of the great need for affordable rental units continues to look for opportunities to work with private developers to include affordable units in their projects.

The Trustees wish to thank the staff at Town Hall and Town committees for their continued help and support.

Respectfully submitted,
Susan Ross, Chairperson

# Report of the <br> Barnstable County Dredge Advisory Committee 

To the Honorable Board of Selectmen
and Citizens of the Town of Bourne:
The Barnstable County Dredge Advisory Committee consists of Curt Duane and B. Paul Bushueff, Jr.

Meetings are held three times a year at the Barnstable County Court House. There is a meeting in the fall before the dredging season begins, one during the winter dredging season, and a meeting after all projects have been completed. Either Paul or myself attended all three meetings this year.

If there is a dredging project going on in Bourne, individual meetings are held between Foth Engineering (the County Dredge Superintendent) and town officials (Sam Haines: Conservation, George Sala: Bourne DPW, BSC Engineering representative, Chris Southwood: Department of Natural Resources, Tim Lydon: Town Engineer). Two years ago we completed dredging projects at Barlows Landing and Monument Beach. For this year, we are working on dredging projects at the Pocasset River and a portion of Little Bay. The jobs have yet to be scheduled with BSC Engineering - overseer of the projects.

Respectfully submitted,
Curt Duane - Chairman
B. Paul Bushueff, Jr. - Alternate

## Report of the Town of Bourne Board of Appeals

To the Honorable Board of Selectmen and the Citizens of the Town of Bourne:

The Board of Appeals is governed by Massachusetts General Laws Chapters 40A and 40B. It is comprised of five regular members and up to three associate members.

The Board is empowered to hear and decide applications for Variances, Special Permits, and Appeals from Decisions of the Building Inspector. The Board is also the Comprehensive Permit granting authority for affordable housing projects under Chapter 40B. On almost all occasions when an application is approved, the Board attaches conditions to the approval that it deems to be in the best interests of the Town and the local neighborhood affected. Those conditions generally require the applicant to conform the project as closely as possible to the zoning bylaws. The Building Inspector enforces those conditions.

During this past year, the Board heard 3 requests for applications for Variances, approved 3. The Board heard 20 requests for applications for Special Permits, approving 19 and 1 request was withdrawn without prejudice. The Board heard 2 appeals from a decision of the Building Inspector, 1 request was withdrawn without prejudice, and 1 which was denied.

The operations of the Board are revenue neutral. Board members are unpaid volunteers appointed by the Selectmen. Appropriate fees are charged to applicants to reimburse the Town of Bourne for secretarial and other operational expenses.

Respectfully submitted,
Amy Kullar
Chairperson

## Report of the Board of Assessors

## To the Honorable Board of Selectmen

and the Citizens of the Town of Bourne:
It is an honor to present the annual report of the Board of Assessors for fiscal year 2020, which ended on June 30, 2020.

The Board of Assessors is comprised of three members; Chairperson Priscilla Koleshis, Clerk Michael Leitzel and newer member Ellen Doyle Sullivan. This Board typically meets once per month at Town Hall, however, due to the Covid-19 Pandemic, meetings were held remotely with the availability of public participation.

In fiscal year 2020 total assessed value of taxable property in the Town was $\$ 4,918,905,900$. The Department of Revenue, on December 11, 2019, approved the property tax rate of $\$ 10.74$ per $\$ 1,000$ valuation. The total new growth was $\$ 49,273,000$, which generated $\$ 522,773$ in new tax revenue.

The Board granted exemptions to 380 qualified residents for a total tax credit of $\$ 224,423.74$. These exemptions are allowed to qualified applicants primarily among the elderly, blind, veterans, widows and widowers.

In the calendar year of 2019, a total of 24,632 motor vehicle excise bills were issued generating $\$ 3,368,114.49$ in revenue. There were 2,308 boat excise tax bills issued representing $\$ 117,632$ in revenue.

The Board completed an interim year valuation of all properties in compliance with state regulations for fiscal year 2020 by the Department of Revenue. Values for fiscal year 2020 were adjusted primarily using calendar year 2018 market sales.

The median single family residential value for fiscal year 2020 was $\$ 360,700$. This was an increase of approximately $3.32 \%$ from fiscal year 2019.

Residential condominiums had a median assessed value of $\$ 221,500$. This was an increase of approximately $12.8 \%$ from fiscal year 2019.

The median Commercial/industrial value for fiscal year 2020 was $\$ 396,200$. This was an increase of approximately $4.59 \%$ from fiscal year 2019

Taxpayers can view their assessments on the town's website via the internet, or at the assessor's office 8:30 am to 4:30pm Monday through Friday.
The assessor's office continues to work on the cyclical re-inspection program, which includes a measure and list of all residential and commercial properties. This program is required to maintain data quality and includes an exterior measurement of buildings and an interior inspection, typically by appointment with the property owner. The inspection usually takes 10-15 minutes and is completed by the assessing staff.

The Board of Assessors wishes to thank the town residents, business owners, municipal departments, committees and senior workers for their assistance and cooperation during the year.

Respectfully submitted,
Rui Pereira, M.A.A.
Interim Director of Assessing

## ASSESSORS OFFICE

Board of Assessors
Term Expires
Priscilla Koleshis
2021
Michael Leitzel 2023
Ellen Doyle Sullivan 2022
Interim Director of Assessing
Assistant Assessor
Rui Pereira
Data Collector
Traci Langley

## Account Clerk II - P/T

Sandra Paiva

Administrative Assistant I
Jean Potter
Currently vacant

## Report of the Board of Health

## To the Honorable Board of Selectmen <br> and the Citizens of the Town of Bourne:

It is a great honor and privilege to submit the annual report of the Board of Health for this year ending June 30, 2020.

During fiscal year 2020, the Board of Health office recruited two new employees and was staffed by a full-time Health Agent, Terri Guarino; a full-time Secretary, Syreeta Amaral as of July 2019; a full-time Health Inspector, Kaitlyn Shea as of December 2019; a full-time Health Inspector, Kayla Davis until November 2019; and a full-time Health Inspector, Carly Cote until February 2020. There were two public health emergencies declared during this most challenging fiscal year. In September 2019, Governor Charles Baker declared a public health emergency and ordered the ban of vaping products. In March of 2020, the Commonwealth and United States declared states of emergency to fight the rapid spread of the novel coronavirus taking lives and causing illness throughout the world. This SARS-CoV-2 virus escalated to a pandemic and was named COVID19. There was a vacancy for the second full-time Health Inspector position during the COVID-19 pandemic in fiscal year 2020 which put added responsibilities to the three full-time staff in the office.

The Board of Health Office is responsible for the enforcement of federal, state and local public health laws, rules, and regulations. Public health is a dynamic field which requires participation in a multitude of different coalitions, committees, task forces, and other community organizations. This office conducts inspections, issues permits and licenses, offers trainings and resources, maintains vital records and databases, responds to complaints, investigates communicable disease, and facilitates Board of Health meetings. The Health Agent and Health Inspectors are regularly attending conferences and seminars to keep abreast of new public health issues while maintaining continued education units required by the division of professional licensure. Balancing field work and office time is always a challenging task. This department expresses deep gratitude to Jean Cirillo for her assistance with general office work and record keeping while participating in the Tax Work-Off Program, and all of the generous volunteers which contribute to the successful operation of the office.

The elected five-person Board of Health continued to volunteer their time to address public health issues in fiscal year 2020. It is the responsibility of the Board members to discuss and vote on Title V variance and waiver requests, non-compliance issues, promulgate and amend local regulations, and address any other health concerns raised by the office or public. Meetings were held in the Lower Conference Room of the Bourne Town Hall typically the second and fourth Wednesday of each month at 6:00pm. There were 14 public meetings in total held within town buildings and 5 remote public meetings due to the COVID-19 pandemic and changes to the open meeting law. During FY20, the Board amended their existing fee schedule, discussed Town of Bourne Landfill operations, amended Tobacco/Vaping Regulations, addressed blighted properties with outstanding violations, held hearings relative to housing code and food establishment issues, facilitated the decommissioning of the Savary Ave Community Disposal System
owned by the Town of Bourne, worked with public health nurses to track COVID-19 cases within the Town of Bourne, and provided essential COVID-19 education to all Town of Bourne businesses. The Board's continued dedication to enforcing public health laws and regulations is appreciated.

This department is grateful for the services offered by the Visiting Nurse Association of Cape Cod (VNA) to perform communicable disease investigations and facilitate vaccination clinics. There was one flu vaccination clinic in the Town of Bourne during fiscal year 2020 in addition to monthly clinics and support groups offered by public health nurses for various health issues. The Health Department staff conducts foodborne illness investigations, keeps record of communicable diseases, and reports cases to the Massachusetts Department of Public Health (MDPH). These cases require a multiagency response and collaboration. In August 2019, mosquitoes in Bourne tested positive for EEE. These samples are either positive or negative, and there were no reported human cases of EEE in Bourne.

## Reportable Diseases:

Babesiosis
Calicivirus/Norovirus
Campylobacteriosis
Group A streptococcus
Group B streptococcus
Hepatitis C
Human Granulocytic Anaplasmosis
Influenza

10 Legionelleosis 1
2 Novel Coronavirus (SARS, MERS, etc.) 160
3 Pertussis 1

1 Salmonellosis 2
1 Shigellosis 2
12 Streptococcus pneumonia 2
5 Tuberculosis 7

The Massachusetts Virtual Epidemiologic Network (MAVEN) is the electronic disease surveillance system which provides us with a framework for public health surveillance and the information which is presented to you in the table above for the Town of Bourne. This health-related data above is imperative to the planning, implementation, and evaluation of public health practice. Utilizing this data guides public health policy and strategy to develop and implement disease prevention and control measures specific to the community. There were 160 confirmed cases of the novel coronavirus amongst Bourne residents during the fiscal year, the majority of which taking place during the spring. This figure does not include probable or suspect cases, or any case which may have been clinically diagnosed and did not receive a positive PCR test result from a laboratory as confirmation.

Additionally, in disease prevention news, the Health Department staff participated in the Cape Cod Oral Rabies Vaccination Program during FY20. This program helps to reduce rabies in wildlife by distributing two types of oral vaccines. We thank the USDA-APHIS staff and program coordinator Brian Bjorklund and the Cape Cod Rabies Taskforce for making these important efforts possible. This program is ongoing and anticipated to continue in the Fall of 2020.

The following encompasses all of various licenses and permits issued by the Health Department from July 1, 2019 to June 30, 2020:

## Licenses and Permits Issued:

Bakeries
Bed \& Breakfasts
Body Art Technicians
Body Art Establishments
Body Works Establishments
Body Works Practitioners
Burial Permits
Campgrounds
Catering
Food Licenses
Funeral Directors
Horse Stables
Industrial Waste Haulers
Ice Cream Licenses
Mobile Food Licenses
Motel/Hotel Licenses
15 Percolation Tests ..... 136
5 Public Beaches ..... 6
8 Recreational Camps ..... 2
2 Residential Kitchens ..... 5
1 Retail Food Establishments ..... 38
1 Rubbish Collectors ..... 6
197 Semi-Public Beaches ..... 7
4 Septage Haulers ..... 30
3 Septic Installer Licenses ..... 98
158 Septic System Permits ..... 181
2 Swimming Pools ..... 6
18 Tanning Facilities ..... 1
3 Temporary Food Licenses ..... 23
10 Title 5 Transfer Reports ..... 253
8 Tobacco Licenses ..... 32
9 Well Drilling Permits ..... 8

During fiscal year 2020 the office had taken in a total of $\$ 128,101.00$ in receipts. The pandemic made an impact on the number of permits processed for certain enterprises. Some enterprises were not allowed to operate due to the phased re-opening plan, so these figures are slightly different from years past. Health Department online permitting with ViewPoint was supposed to launch in FY2020, but there were setbacks with processing online payments. ViewPoint will be fully operational during the Fall/Winter of 2020 for renewal of permits and licenses. There is also the capability to conduct inspections using ViewPoint, and we feel it will be extremely beneficial to our residents and persons who conduct business in Bourne.

I would also like to express gratitude for the assistance and cooperation from other Town departments and elected/ appointed officials, Barnstable County Offices, state and federal public health agencies, and to the general public. It is truly a pleasure working with you all. Citizens interested in discovering more about the Board of Health and Health Department are encouraged to visit us online at www.townofbourne.com/health.

Respectfully submitted,
Terri A. Guarino, R.S., C.H.O.
Health Agent

## Report of the Bourne Housing Partnership

To the Honorable Board of Selectmen<br>and the Citizens of the Town of Bourne:

The Bourne Housing Partnership is a committee of seven members appointed by the Board of Selectman which serves as a liaison with affordable housing entities and reviews private sector and not for profit proposals for the development of affordable housing within the town. It initiates affordable housing bylaws, advises the Town on affordable housing issues, and is a source of information on affordable housing matters. In addition, it has implemented financial programs to assist buyers of affordable homes, and serves as the Town's monitoring agent in reviewing the initial sale, resale, and refinancing of affordable homes. The Partnership traditionally shares staff and works "hand in hand" with the Bourne Affordable Housing Trust. It works closely with the Town Planner, the Planning Board, and the Bourne Housing Authority, as well as, the Cape Cod Commission, Housing Assistance Corporation, the Massachusetts Department of Housing and Community Development, and the United States Department of Agriculture. The Partnership is provided part-time staff support through the position of Affordable Housing Programs Administrator and a part time administrative assistant. Both positions are funded by the Community Preservation Committee's support of the Partnership application for Housing Services funding. .

The Partnership serves as advisor to the Town on affordable housing issues and projects, particularly those on or proposed for the State's Subsidized Housing Inventory (SHI) list. The Partnership conditionally recommended in favor of a 51 affordable rental unit development on Capeview Way in Sagamore Beach in FY2020.

The Partnership, as monitoring agent for deed restricted affordable homes, worked on the successful sale of 4 affordable homes to eligible buyers, one of which used the Partnership's Down Payment Assistance program. The Partnership reviewed and approved the refinancing of 3 deed restricted units.

The Partnership has the responsibility of developing standards for affordable units as specified in the Zoning Bylaw and has developed such standards for affordable rental units based on project size and location. They can be found on the Town website

The Partnership with the approval of the Massachusetts Department of Communities and Development (DHCD) has established a "Ready Buyer List" of eligible buyers to acquire deed restricted homes when they become available for resale. DHCD requires periodic update of program design and significant re-advertising in English, Spanish, and Portuguese. This effort was prepared for a broad advertising campaign in August and September of 2020 with the contracted help of a multilingual translator.

We would like to thank the Town Hall committees and staff and for all their help.
Respectfully submitted,

## Report of the Human Service Committee

To the Honorable Board of Selectmen and the Citizens of the Town of Bourne:

In FY 2020, the Bourne Human Services Committee reviewed the Request for Proposals application for human service agencies seeking funding from the Town of Bourne. These requests are reviewed and the recommendations of the committee are submitted to the Town Administrator. The budget was increased for FY 2020 to $\$ 38,110$, which enabled funding for the following agencies: Big Brother Big Sisters, Bourne Food Pantry, Cape Cod Child Development/Head Start, Cape Abilities, Consumer Assistance Council, Elder Services of Cape Cod, Gosnold, Independence House, Sight loss Services, South Coastal Legal Services, VNA Nursing Association, and the Resource Guide.

The committee was able to provide gloves, hats, ponchos and scarves that were donated through the giving tree. The items that were donated were donated to residents in the town of Bourne through Gail's house in Pocasset.

Respectfully submitted,
Debora Oliviere
COA Director

## Report of the Inspector of Buildings

To Honorable Board of Selectmen and the Citizens of the Town of Bourne:

This department is charged with enforcement of the State Building Code and the Town Zoning Bylaws. We are responsible for the review and issuance of building permits along with follow-up inspections as the construction projects proceed.

We assist the general public with any questions or concerns they may have on construction taking place within the town as well as with the enforcement of the zoning bylaws. The office is open from 8:30am to 4:30pm and we can be reached at 508-7590600 ex. 1512.

During the 2020 fiscal year a total of 1,142 building permits were issued for the following:
New Single Family 19

Single Family Demo/Rebuild 9
New Condo 8 (3 buildings)
New Apartments
Mixed Use (residential/commercial) 1
New Commercial 1
Solar 50
In-law (Accessory Dwelling Units) 1
Other (additions, renovations, etc.) 921
Shed Registration (as of $1 / 1 / 2020$ ) 10
In this fiscal year we have generated $\$ 227,356$ in permit fees.
Respectfully submitted,
Ken Murphy,
Inspector of Buildings
Zoning Enforcement Officer

## Report of the <br> Bylaw Committee

To the Honorable Board of Selectmen and the Citizens of the Town of Bourne:

The Bylaw Committee is charged with reviewing the Town's General Bylaws and recommending appropriate changes as necessary together with reviewing proposed modifications, changes, additions to the bylaws that are submitted by other Town Boards or citizens of the Town.

During the past fiscal year mostly due to COVID-19, there were very few requests submitted to the Bylaw Committee. The request that required the most review and discussion was a proposal to amend Article 3.1.17 Hawkers and Peddlers Door to Door Sales. The proposal was submitted by the Bourne Police Department and has been referred to the Town Board of Selectmen's office and Town Administrator to be placed on a Town Warrant for an Annual or Special Town Meeting.

The Committee meets at least 4 times a year and as required when matters are referred to it. Individual Committee members are available to discuss potential matters to be submitted to the Committee, at the request of Town Boards and/or citizens of the Town.

Respectfully submitted,
Attorney David T. Gay, Chairman

# Report of the Cape Cod Regional Transit Authority 

To The Honorable Board of Selectmen
and to the Citizens of the Town of Bourne:
The Cape Cod Regional Transit Authority (CCRTA) has provided a total of 36,770 oneway passenger trips across all services in the town of Bourne from July 2019 through June 2020 (FY20).

CCRTA provided 13,005 Medicaid trips, 4,429 Day Habilitation trips, 747 ADA trips, and 2 other medical trips for Bourne residents. CCRTA also provided 24 Bourne residents with 80 trips to Boston area hospitals through the Boston Hospital Transportation service.

CCRTA provided 258 Bourne residents with 9,391 DART (Dial-a-Ride Transportation) trips during FY19. Total DART passenger trips in the fifteen towns of Cape Cod were 131,667 in FY20.

The fixed route Bourne Run serves the towns of Bourne, Falmouth, and Mashpee. A total of 5,267 one-way trips originated in Bourne for the Bourne Run for the period July 2019 through June 2020. Although we do not track alightings, it is assumed that an approximately equal number of riders ended their trips in Bourne including some who began and ended their trips in Bourne. Total ridership for the Bourne Run for this period was 13,093.

The fixed route Sandwich Line serves the towns of Bourne, Barnstable and Sandwich via Route 6A, Route 130, Quaker Meeting House Rd, Race La, and West Main St. A total of 2,672 one-way trips originated in Bourne for the Sandwich Line for the period July 2019 through June 2020. Although we do not track alightings, it is assumed that an approximately equal number of riders ended their trips in Bourne including some who began and ended their trips in Bourne. Total ridership for the Sandwich Line for this period was 20,454.

CCRTA also operates the CapeFLYER, a seasonal rail connection between Boston and Cape Cod, with two stations in Bourne. 73 riders boarded and 59 riders alighted the CapeFLYER train at the Buzzards Bay station, and 226 riders boarded and 278 riders alighted the CapeFLYER train at the Bourne Bridge for the 2020 season. Total ridership for the CapeFLYER in 2020 was 2,823 compared to 14,497 in 2019. Unlike other modes, the entire 2020 CapeFLYER season took place during the context of COVID19 restrictions.

CCRTA supplied the Bourne Council on Aging with two Mobility Assistance Program (MAP) vehicles that provided 1,737 rides from July 2019 to June 2020.

Route maps, schedules, fares, Google Transit Trip Planner and the latest news about Cape Cod public transportation services are provided at www.capecodrta.org, as well as links to many other transportation resources.

Tom Cahir<br>Administrator

# Report of Cape Light Compact 

To the Honorable Board of Selectmen<br>and the Citizens of the Town of Bourne:

Cape Light Compact JPE is an intergovernmental organization consisting of the 21 towns on Cape Cod and Martha's Vineyard and Duke's County. The Compact's mission is to serve our 205,000 customers through the delivery of proven energy efficiency programs, effective consumer advocacy, and renewable competitive electricity supply.

Effective July 1, 2017, the Cape Light Compact reorganized and reconstituted itself as a joint powers entity pursuant to Massachusetts General Law Chapter 40 Section 4A1/2, becoming the first joint powers entity in Massachusetts. Reorganizing as a joint powers entity protects member towns from potential liabilities and mandates greater financial accountability through expanded reporting requirements to the Massachusetts Department of Revenue and member Towns, and designation of Treasury functions to an independent entity.

## POWER SUPPLY

During fiscal year 2020 (FY20), the Compact's power supplier for all residential, commercial, and industrial customers was NextEra Energy Services of Massachusetts (NextEra). The Compact is pleased that our residential price in FY20 remained pricecompetitive with the utility's basic service residential price, while also being $100 \%$ renewable.

The Compact has been a green aggregation since January 2017, meaning 100\% of Compact's power supply customers' annual electricity usage is met with renewable energy certificates (RECs). Each REC represents the generation of 1 megawatt hour ( 1,000 kilowatt hours) of electricity produced by a renewable resource, such as wind or solar. By retiring RECs to match the Compact's customers' usage, Compact customers are financially supporting renewable energy resources, including resources located on Cape Cod and southeastern Massachusetts. In addition, NextEra pledged to deposit all premiums paid for voluntary RECs, plus their supplier and retail fees (expected to total over \$3 million per year), into a trust fund to be used solely for the development of new renewable energy resources. Now, by purchasing electricity through the Compact, all Compact power supply customers are supporting renewable energy and acting locally to combat climate change.

In March 2019, the Compact launched two new power supply options, CLC Local Green 50 and CLC Local Green 100. The CLC Local Green program gives customers the ability to support local renewable energy development by opting to pay a small premium on their monthly electric bill. The Compact uses this premium to purchase and retire Massachusetts Class 1 RECs to match either $50 \%$ or $100 \%$ of customers' annual electricity usage, in addition to the RECs retired as part of the Compact's standard power supply product. These RECs are sourced from renewable energy projects in New England, including several solar installations on Cape Cod. By participating in CLC Local Green, customers are driving the market to bring new renewable energy resources online at home in New England.

At a regional level, New England continues to face electricity pricing spikes during the winter months. Over the last fifteen years, New England has greatly increased its reliance on natural gas for electricity production, and now over fifty (50) percent of New England's electricity is generated with natural gas. However, natural gas pipeline capacity has not substantially increased during that same period. As a result, during winter cold snaps, demand for natural gas to generate electricity competes with natural gas demand for heating purposes. Allocation of natural gas for heating has priority over natural gas for generating electricity. This creates a supply shortage of natural gas for electricity production, and therefore increases prices for electric generators, which is passed on to all New England power supply customers. Until such time as this issue is resolved, either through additional natural gas or electric transmission infrastructure, demand reduction, or other targeted programs, the possibility of future high winter pricing remains, and as such, consumers should still expect seasonal pricing fluctuations for the foreseeable future. The Compact will continue to seek ways to help customers reduce their electricity costs through innovative energy efficiency programs to mitigate the impacts of higher winter electricity pricing.

As of June 30, 2020, the Compact had approximately 10,490 electric accounts in the Town of Bourne on its power supply.

## CONSUMER ADVOCACY

Since 1997, Cape Light Compact has advocated for the ratepayers of Cape Cod and Martha's Vineyard at the local and state level.

In FY20, the Compact's primary consumer advocacy focus was on redesigning its Cape \& Vineyard Electrification Offering (CVEO). The Compact expanded its coordination with Massachusetts stakeholders to redesign CVEO. The redesigned CVEO focuses on the following:

- Consistency with the 2018 amendments to the Green Communities Act and will advance the goals and objectives of these amendments while providing cost-effective energy savings and reducing greenhouse gas emissions.
- Serving low-and-moderate income members of the Cape and Vineyard community, a population that faces economic barriers to installing the three technologies proposed under CVEO.
- Address the economic barriers such as the high up-front costs and inability to qualify for a loan.
- Through the installation of cold climate air source heat pumps ("ccASHP" or "heat pump") CVEO advances the Commonwealth's goal of beneficial strategic electrification and the greening of the building sector.

The Compact also participated in regulatory proceedings at the DPU related to the retail electric market, pushing for policies that promote a competitive power supply market while ensuring common-sense protections for consumers.

## ENERGY EFFICIENCY

In FY20, approximately $\$ 1,990,695.53$, of energy efficiency rebates and incentives, was awarded to over 1,600 Participants of the Compact's Energy Efficiency Programs, yielding about $5,278,269 \mathrm{kWh}$ in annual electricity savings. Notable activity includes:

- 352 Participants in comprehensive Home Energy Assessments
- 108 Low-Income participants
- $\$ 157,770.73$ spent on municipal energy efficiency projects, saving 171,990 kWh annually. Municipal entities served include Bourne Public Schools and Police Department.
- 84 non-government Commercial \& Industrial participants, implementing a wide variety of projects, resulting in $\$ 261,392.95$ of awarded incentives and approximately $871,230 \mathrm{kWh}$ of annual electricity savings.

Cape Light Compact's Energy Efficiency Programs are funded by Cape and Vineyard consumers through the Energy Conservation and Distribution lines, itemized under the Delivery Services section of their electric bill.

Cape Light Compact encourages Bourne residents and businesses to sign up for a free energy assessment. These assessments will identify opportunities for improving energy efficiency and apply any available rebates and incentives. For more information, please call 1-800-797-6699.

Cape Light Compact's energy education program reaches many Cape and Vineyard schools and supports teachers in their efforts to bring the world of energy science, conservation, and efficiency to their students. Teacher workshops, educational kits, teacher materials are available free of charge as part of the Compact's commitment to helping to shape an energy literate and energy efficient society.

Bourne Energy Efficiency Funds (Collected and Paid Back)

| Customer Type | Funds... Available** | Funds Paid Back to Participating Customers | Percent of Funds Used By Customers | Town wide <br> Annual Efficiency Savings (kWh) |
| :---: | :---: | :---: | :---: | :---: |
| Low Income | \$340,802.23 | \$206,948.83 | 60.72\% | 123,707 |
| Residential | \$1,073,578.61 | \$1,364,583.02 | 127.11\% | 4,111,342 |
| Commercial/Industrial |  |  |  |  |
| \& Government | \$401,977.08 | \$419,163.68 | 104.28\% | 1,043,220 |
| Total | \$1,816,357.92 | \$1,990,695.53 | 109.60\% | 5,278,269 |

*Funds are collected through consumer's electric utility bills.
Note: In the Residential Retail Initiative, several measures may reduce energy use from one fuel source but may increase use of another fuel resulting in negative $k W h$ savings. Strategic electrification for example is primarily focused on the adoption of Heat Pump technology which reduces the use of oil or propane but increase the use of electricity and increase peak demand. These measures are cost effective, and provide benefits to customers in a more holistic, integrated approach that helps customers address their energy use and associated costs based on their individual needs and goals, while aligning with the broader Commonwealth energy and greenhouse gas emissions reduction goals.

Respectfully submitted,
Robert Schofield
Bourne's Representative

## Report of the Capital Outlay Committee

## To the Honorable Board of Selectmen

and the Citizens of the Town of Bourne:

In keeping with the Town Charter and Bylaws, the Capital Outlay Committee met during the year to prepare recommendations on spending for major equipment and construction or repair of facilities.

A core responsibility of local government officials is the preservation, maintenance, and improvement of the community's stock of buildings, roads, parks, beaches, marinas, sewer facilities and equipment. The Capital Improvement Plan (CIP) is primarily a planning document. As such, it is updated annually and is subject to change as the needs of the town become more defined. Used effectively, the capital planning process can provide for advance identification, evaluation, definition, public discussion, cost estimating and financial planning. Capital planning helps ensure that the town is positioned to:

1. Preserve and improve its basic infrastructure through construction, rehabilitation, and maintenance.
2. Maximize the useful life of capital investments by scheduling major renovation, rehabilitation, or replacement at the appropriate time in the life cycle of a facility or piece of equipment.
3. Identify and examine current and future infrastructure needs and establish priorities among projects so that available resources are used to the town's best advantage.
4. Improve financial planning by balancing needs and resources and identifying potential fiscal implications.

While much of the town's budget and financial planning efforts are focused on a oneyear interval, capital planning helps to focus attention on the Town's long-term objectives and financial capacity, and the necessary balance between operating and capital needs. In the past, the town has often chosen to reduce its capital spending in order to balance the operating budget. Barring extraordinary circumstances, having a formal and accepted capital plan helps to maintain a consistent level of spending for capital needs. Individual capital projects are evaluated against long-term objectives and in relationship to each other. By strategically programming capital projects, the town can maintain a tolerable level of debt service and prevent sudden changes on debt service and unanticipated requests for tax increases.

## Long Term Capital Planning

The Town has embarked on a number of planning efforts including buildings, sewers, Buzzards Bay Village Revitalization, Alternative Energy, conservation, recreation, marinas, and moorings.

This year the Capital Outlay Committee transferred continued work on four long term planning tasks as follows:

Fire Stations: The Southside Fire Station Committee began work on the feasibility planning study for the needs of the Southside of Bourne in 2018. The preliminary task was finding an appropriate site for the station. The Committee recommended the purchase of County owned land on Road and the placement of the new Fire Station on the property.

Wastewater Planning: The Wastewater Facility Design and Building Committee. continued work on the design and building of the facility which went out to bid in July of 2019 with construction beginning shortly thereafter. Project completion is expected in the spring of 2021.

Long Term Plan: The Town faces a number of fiscal challenges in the years ahead. Double-digit annual growth in employee health insurance and energy costs, uncertain state aid, and a limited ability to raise revenue on the local level all threaten the ability of the town to sustain its operating and capital budgets. The Long-Term Capital Plan will assist the Town in the prioritizing and phasing of major Capital Projects and will also include a financial analysis of the tax impact of the Capital Projects in the plan.

## The FY21 Recommended Capital Plan

The Town Charter requires that the Town Administrator, after consultation with the Capital Outlay Committee and the Finance Director, to submit in writing to the Board of Selectmen a careful, detailed estimate of the recommended capital expenditures for the current fiscal year. This plan includes a 5-year Capital Plan and the proposed FY21 Capital Improvement Plan, which is recommended to the Finance Committee, Board of Selectmen and ultimately the Annual Town Meeting for consideration. Supplemental Capital requests are presented to Special Town Meetings in the fall and spring.

## The 5-year Plan

The Capital Outlay Committee prepares a 5-year Capital Plan. The projects presented for FY21 - FY25 reflect an assessment by municipal departments, the school department, and the Capital Outlay Committee of future capital needs and are primarily shown for planning purposes. The Capital Outlay requests submitted to the Town Administrator for the Five-Year Capital Improvement Plan FY21 - FY25 totaled $\$ 32,035,885$. Included are:

- $\$ 27,155,885$ of requests for Town and School Departments.
- \$4,130,000 of requests for ISWM
- $\$ 750,000$ of requests for the Sewer Department.

Some of the major projects included in the $\$ 27,155,885$ Town and Schools Five Year Capital Plan are:

- Estimated \$7,800,000 for a South Side Fire Station.
- Estimated \$1,250,000 for the replacement of Fire Engine 122
- Estimated \$950,000 for replacement of the Middle School Roof
- Estimated \$2,750,000 for Wastewater Repairs at the Middle School
- Estimated \$4,010,000 for Department of Public Works equipment
- Estimated \$1,000,000 for Shore and Harbor annual dredging.
- Estimated \$973,500 for Department of Natural Resources

It should also be noted that the five-year plan also has $\$ 2,152,000$ for Facilities Maintenance which are projects identified by the Facilities Manager. It is the hope of the Capital Outlay Committee that implementing an ongoing Facilities Maintenance Plan will help extend the life of our Town buildings and help delay the need to request funding for major building replacement projects.

## 2019-2020 Capital Improvement Requests

Capital Requests from Departments for the 2020 Annual Town Meeting totaled $\$ 12,751,000$. Initially, the Capital Outlay Committee recommended $\$ 4,128,000$ of the requests for approval. However, due to COVID-19 the Town Administrator recommended deferral of most FY 21 Annual Town Meeting Capital Requests until the fall Special Town Meeting. Revenue uncertainty and the long-term impacts of COVID19 on Town finances were the reasons for the recommendation. This recommendation reduced the recommended Capital Budget at the Annual Town Meeting in the spring of 2020 from \$4,128,000 to \$481,000.

During 2019-2020 the Capital Outlay Committee recommended budget expenditures of $\$ 2,552,000$ as follows:

- \$2,071,000 at the fall Special Town Meeting in October 2019.
- $\$ 481,000$ at the Annual Town Meeting in June 2020.

The 2019-2020 Capital Improvement Expenditures of $\$ 2,552,000$ is classified by funding source as follows:

- Free Cash
- General Debt
- Waterways Fund
- Excluded Debt
- Capital Stabilization
- Stabilization
- Other Available

Total Town and Schools

- ISWM Enterprise Debt
- ISWM Retained Earnings
- ISWM Closure Funds

Total ISWM

- Sewer Debt \$ 0
- Sewer Retained Earnings

Total Sewer
\$ 423,000
\$ 365,000
\$ 238,000
\$ 0
\$ 800,000
\$ 0
\$ 0
\$ 1,826,000
\$ 365,000
\$ 280,000
\$ 0
\$ 645,000

| $\$$ | 81,000 |
| :--- | :--- |
| $\$$ | 81,000 |

The Capital Outlay Committee enjoyed working with Town Administrator Tom Guerino in 2019, Town Administrator Tony Schiavi in 2020, Assistant Town Administrator Glenn Cannon, Town Hall staff, the Department Heads and Committee Chairs. Special appreciation goes to Debbie Judge from Town Hall who works closely with the Committee. Debbie is retiring in September 2020 after 39 years of service to the Town. She will be missed!

Thank you to the committee members: Renee Gratis, Erica Flemming, ex officio, John E. O'Brien, John Redman, and Carol Lynch.

Respectfully submitted,
Mary Jane Mastrangelo
Chair

## Report of the Commission on Disabilities

To the Honorable Board of Selectmen<br>and the Citizens of the Town of Bourne:

The mission of the Commission on Disabilities is to serve the people of the town of Bourne by working under the guidelines of the Americans with Disabilities Act (ADA) and the Commonwealth of Massachusetts Architectural Access Board (AAB) 521 CMR Regulations, to ensure the enforcement of Title II and III of the ADA. The Commission will work with business and town officials, departments, and citizens in an ADVISORY capacity to ensure compliance with the ADA, aiding in acquiring of accessible equipment or other accommodations that may be needed for the safety, health and welfare of our citizens.

The Commission on Disabilities promotes the inclusion of its citizens with disabilities, supporting their independence and empowerment within the Town of Bourne. We function under our Town, the Massachusetts Office on Disability (MOD) and Americans Disability Act (ADA) regulations.

Presently, we have two openings on this committee. Due to these unprecedented times of COVID-19, our commission is now holding remote meetings on the third Thursday of the month on ZOOM. Guests are welcome to join our meetings and are always encouraged to discuss needs and potential solutions to pertinent issues to be addressed by the commission within the Bourne community.

Members of the Commission on Disability are working to update the Town of Bourne website, and are considering starting a Facebook page to aid in communication to the citizens of Bourne. With the realization of the importance of these social media tools, the commission hopes to be more accessible to the town citizens and welcomes feedback on areas of concern.

The Bourne Inclusive Playground at Canal Crossways (near Key Stone Place) was up graded through CPC funding in 2019. Members of our commission, and community, are awaiting the installation of handicapped parking spaces near the playground, as discussed with the Bourne Open Space Committee.

This year, our commission applied for a CPC Inclusive playground project at the Bourne Middle School soccer fields with the support of the Bourne Public School District. This project was presented to several committees in town and received funding approval at the annual town meeting in May of 2019. Installation of the project followed the proposed timeline of spring, 2020 with an opening date of September 3, 2020. The Playground equipment and installation was safety certified by an independent licensed inspection company, Innovative Playground Services, Inc.

Our commission applied for CPC funds to improve ADA accessibility as outline in the 2018 Open Space and Recreation Plan. Designated members of the commission are working with the appropriate employees to prioritize projects and accessibility needs (e.g., parking, beaches, buildings) to assure ADA compliance in public spaces.

Some of our members have attended conferences and meetings presented by Massachusetts Office on Disability, in-person and on-line.

The commission frequently receives complaints and inquiries from Bourne citizens regarding ADA access to local businesses and recreational areas. This includes issues with handicapped parking spaces (lack of van space, signage, and locations), picnic tables, benches, equipment, and pathways to public areas. Additionally, there are concerns that some businesses in the Town of Bourne are not ADA compliant. There are other areas of concern for crosswalks, lighting, and signage, or lack thereof, which can be very dangerous for our special citizens.

Over the next year, the Commission on Disability plans to work with the Town ADA and/or the Town Administrator to assess and prioritize ADA compliance items. Once improvements are prioritized and completed, or commission will request to be added to the agenda at a Board of Selectmen meeting to present a summary of our projects.

Respectfully submitted,
Victoria Carr, Chair
David Pelonzi, Co-Chair
Lori Cooney
Marc Brunco
Patricia Ruggles
Donald Uitti
Nathan Carr

## Report of the Community Preservation Committee

To the Honorable Board of Selectmen<br>and the Citizens of the Town of Bourne:

Under Article 7 of the November 8, 2004 Special Town Meeting, the Town voted to adopt Section 298 of Chapter 149 of 2004 and at the April 6, 2005 Annual Town Election it was voted 1,378-yes; 270 - no; with 236 blanks to replace the Cape Cod Open Space Land Acquisition Program with the Community Preservation Act. The three $\{3 \%$ ) per cent property tax surcharge...along with a percentage of state matching funds...are placed in a special fund entitled, "Community Preservation Fund ". These funds can only be used for open space/recreation, preservation of historic resources and community housing projects.

Under Article 8 of the November 8, 2004 Special Town Meeting, it was unanimously voted to add to the town's General Bylaws a new bylaw under Article 8: Sections 8.1 thru 8.6that creates and defines the Community Preservation Committee (CPC): which is made up of nine (9) voting members (four (4) from the Open Space Committee; one (1) from the Planning Board; one (1) from the Conservation Commission); one (1) from the Bourne Housing Authority; one\{l) from the Historic Commission; and one(I) from the Recreation Committee. Each CPC member is chosen by the respective town entities they represent; serve for three (3) year terms; can be re appointed by the Board or Committee; and if any of these town boards or committees cease to exist...the Board of Selectmen shall appoint a person suitable to serve on the CPC.

At the end of Fiscal Year 2019 and into Fiscal Year 20...using Community Preservation Act (CPA) funds in communities that have adopted the CPA program (this includes every town in Barnstable County (Cape Cod)...statewide over 30, 8984 acres of land have preserved for open space purposes; more than 6,800 affordable housing unit s have been created with an additional 10,700 units in process; more than 5.500 appropriations have been made for historic preservation projects; and over 2,500 outdoor recreation projects have been initiated and/or completed.

The listing of the 2019/2020 CPA Projects that were approved at these sundry Town Meetings is included in the Town Clerk's compilation of Warrant Articles of each Town Meeting along with the votes taken under each article and the status of the Community Preservation Fund is included as part of the Finance Director's report. Further, by going to the following:

## https:// www.community preservation.org/ databank/ projects database

you will be able to see the complete compilation of the Bourne and other communities projects that have been approved using CPA funds.
Respectfully submitted on behalf of the CPC members.
Barry H. Johnson
Chairman

## Report of the Conservation Commission

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

The Bourne Conservation Commission is empowered to administer and enforce the Massachusetts Wetlands Protection Act, M.G.L. Ch. 131 s. 40 and the Bourne Wetlands Protection Bylaw, Article 3.7. The Commission is responsible for reviewing and issuing decisions on all permit applications under the jurisdiction of these laws.

The Conservation Commission is comprised of seven members and two alternates. For Fiscal Year 2020, Robert Gray and Robert Palumbo served as Co-Chairman and the remainder of the Commission consisted of Elise Leduc, Melvin Peter Holmes, Susan Weston, Thomas Ligor, and Paul Szwed. The two additional alternate commissioners were Greg Berman \& Timothy Lydon.

The staff of the Conservation Commission consisted of Conservation Agent Samuel Haines and Administrative Assistant Tracy Sullivan.

During Fiscal Year 2020 the Commission met 18 times and issued the following number of permits:

| Determinations of Applicability | 34 |
| :--- | ---: |
| Orders of Conditions | 41 |
| Amended Order of Conditions | 8 |
| Extended Order of Conditions | 2 |
| Certificates of Compliance | 27 |

In addition to formal filings the Commission conducted numerous pre-filing site inspections as well as responding to numerous complaints. A total of 8 violations were issued.

The Commission collected a total of $\$ 40,878.00$ in filing fees. The filing fees collected by the Commission help to offset the costs associated with administering the Massachusetts Wetlands Protection Act, M.G.L. Ch. 131 s. 40 and the Bourne Wetlands Protection Bylaw, Article 3.7. The Commission continues to work towards restoring and enhancing Wetland Resource Areas throughout town.

The Commission would like to thank the Department of Public Works for all the help and assistance they provide whenever they are called upon. This includes the maintenance of Conservation Area parking lots throughout town, the use of equipment for the removal of debris/trash from Conservation Areas, and any other tasks that are asked of them.

The Commission is also grateful for the support received from the Department of Natural Resources for the help and support that they provide. The DNR provides an extra set of eyes in the field as well as offering valuable commentary on many shoreline projects in town.

Thanks to all the volunteers who worked to maintain conservation lands over the past year, your stewardship efforts are greatly appreciated.

Citizens who are uncertain about the rules, regulations, or jurisdiction of the Conservation Commission should feel free to contact the Conservation office with any questions or concerns.

Respectfully submitted,
Samuel Haines
Conservation Agent

# Report of the Council on Aging 

To the Honorable Board of Selectmen<br>And the Citizens of the Town of Bourne:

The Bourne Council on Aging continues to prove that it is a viable, fundable and quantified provider of services for seniors, their families, caregivers and the community; we are the "First Responders" to over 6,500 seniors age $60+$; we continue to sustain programs.

The MYSENIORCENTER statistical program reported a total of 14,897 units of service (new and returning) constituents for programs, events and services as well as visitors of the senior center and 12,268 incoming/outgoing phone calls for FY 20. In March of 2020, the Bourne Council on Aging was closed to the public due to the outbreak of Coronavirus and the high risk this disease poses to our older adult community. This outbreak has severely impacted the activities and services provided by the COA. The staff is still available by phone and email. We also began to offer a variety of virtual programming via Zoom, YouTube, Facebook, and Bourne Community TV to continue the mission of the Council on Aging.

## Statistical Highlights:

Bridging the Years - the supportive day program provided a safe and stimulating environment for frail, isolated seniors many with mild cognitive impairment. It was designed to engage the senior socially and to help foster independence while providing respite to the caregiver. The program ran Monday through Friday, 9am-3pm. Transportation was provided by CCRTA to Bourne residents. BTY maintained a client/staff ratio of 1 to 6 with the help of volunteers. The program was closed in March 2020 due to the pandemic and will remain closed for the foreseeable future. The COA continues to service the current participants through a weekly Zoom meeting and sends weekly activity packets to client's homes. BTY had 176 service days and served 32 unduplicated clients with 1,312 units of service from July, 2019 - March 13, 2020.

The Community Café Program - provided home-cooked style lunches 4 days per week to the Supportive Day program and was open to the public with full service Monday lunches, Soup and Sandwich self-serve lunches on Wednesday and "To Go" meals on Tuesdays and Thursdays. The Café provided 2,431 Meals from July 1 - December 31, 2019 to the Bourne Community. The Chef retired in January 2020 and the Café was then supplemented with meals through a catering service, Cyd's Kitchen. Cyd's provided meals for the Supportive Day program 5 days per week and "To Go" meals for the public on Tuesday \& Thursdays through March. Once the building shutdown the COA staff started delivering the meals to the seniors' homes. Total meals provided by Cyd's Kitchen were 1,136 for FY 20

The Transportation program - the COA employs one full time driver and 4 tax work off volunteer drivers to provide transportation for Bourne's older adults and disabled residents to medical appointments, grocery shopping, personal errands, and special bus trips. However, due to COVID-19 we had to change our operation and adhere to

CDC guidelines which meant we could no longer use senior volunteers and could only transport one person at a time for essential medical appointments and pharmacy only. The CCRTA continues to include stops at some senior housing complexes in Bourne and has a fixed route that includes the Community Building and several area stops, this route will be increased in FY 21. Transportation provided a total of 1,659 rides in FY20.

The Council on Aging acts as the Human Services agency for all ages; assisting with information and referral, fuel assistance, rides for the disabled and information and support for caregivers. The COA works closely with the Bourne Friends Food Pantry. Many of the constituents they see are emergencies. The COA served 28 non-elders in FY 20.

The Council on Aging Outreach Coordinators works collaboratively with Bourne Fire Dept. and conducts COA presentations on programs and services including File of Life, Knox Boxes. FY 20 there were 53 Knox boxes installed. In addition to case management to at risk elders, aiding them to remain in their own homes for as long as possible is also part of an ongoing process in keeping them living independently. To achieve this goal, we work with Protective Services, the VNA of Elder Services of Cape Cod and the Islands, Bourne Police and the Cape Cod Consortium group and the Town's Board of Health. Outreach maintains an Emergency Call List which makes elders aware of inclement weather advisory, evacuation, etc. Outreach served 342 elders with $\mathbf{1 , 1 8 9}$ units of service in FY 20.

Senior Tax Work-Off FY20 had 74 residents participate in the program, however, some were unable to fulfill their hours due to COVID-19 and town buildings were shutdown.

SHINE program served 177 clients for FY20. This program went telephonic during the shutdown and will continue to operate that way until further notice.

Elder Law assisted 60 clients for FY 20. These appointments are typically 45 min inperson appointments to offer guidance on a variety of issues; estate planning, wills, trusts, housing issues, etc. After the building shutdown the attorneys continued to conduct these appointments over the telephone or through video conferencing.

Fitness Programs had 161 unduplicated participants regularly attending various exercise programs. After the shutdown, many of the fitness programs have transitioned onto the town website and are broadcasted on Bourne Community TV Monday-Friday.

Each year the Visiting Nurse Association of Cape Cod and the COA collaborate to bring older adults free programs such as: ZenGevity, Arthritis Exercise, Fit, Fun \& Fall Free, Tai Ji Quan, Glucose \& Cholesterol Screening, and the Wellness Clinic.

In conclusion, the Council on Aging hosts several events, programs and services too numerous to mention. The above highlighted programs are just a snapshot of what the Council on Aging has to offer. The COA has fulfilled its goals and objectives to the best of its ability this past year under unprecedented circumstances and will continue to service the older adult community of Bourne.

Respectfully submitted, Debora Oliviere, Director

## Report of The <br> Bourne Cultural Council

To the Honorable Board of Selectmenand the Citizens of the Town of Bourne:The Bourne Cultural Council and the Massachusetts Cultural Council have awarded the following grants for the 2020 fiscal year:
Songbirds of the Northeast ..... \$550
CCCanal Chamber of Commerce ..... \$1,000
Mabel \& Jerry Obstacles to the Alter ..... \$350
A Celebration of Song ..... \$600
Childrens Songs \& Singing Games ..... \$500
SSC Music Therapy ..... \$700
Stephane: The true story of Shakespeare's shipwreck ..... \$300
Imagine that: summer reading ..... \$650
Harp \& Soul a musical companion ..... \$250
Join In stories \& songs ..... \$475
Plymouth Plantation field trip ..... \$1,250

Applications totaling \$15,607 were received from a variety of organizations and individuals. A total of $\$ 6625$ was awarded to the aforementioned applicants through funding from the Massachusetts Cultural Council and the Bourne Cultural Council.

There are currently vacancies and we are actively seeking members with an interest in promoting community based projects for the Arts. Anyone interested in joining may submit a letter or email of interest to the Bourne Town Administrator.

Respectfully submitted,
Pat Cook
Secretary

## Report of the Department of Public Works

To The Honorable Board of Selectmen
and the citizens of the Town of Bourne:
This year was yet again a busy one for the Sanitation and Recycling divisions. The Sanitation department collected 4,900 tons of household trash, and the Recycling department collected 1,972 tons of recyclables. This is the fifth year since the town has implemented the single stream curbside collection.

The department would like to thank the residents of Bourne for continuing to take the time to make our single stream program a success.

The Highway division has focused on roadside mowing, street signs, line painting, road sweeping, drainage repairs, crack sealing, catch basin cleaning, and continues to assist all town departments. This division is also responsible for overseeing 98 miles of town owned roadways. The pavement program for this fiscal year included Phase II of Old Plymouth Road; and Phase I of Barlows Landing Road.

This past winter was a mild one for sure. The department responded to 11 Snow \& Ice events. Snow accumulation was a total of 7 inches.

The Municipal Maintenance division is responsible for the maintenance of all grass mowing at all parks and town owned facilities, playgrounds, recreational ball fields, beaches; and installation of all town marina docks. The division also assists in the set up and break down of all election equipment, as well as holiday lighting and decorations for the town to enjoy.

The Vehicle Maintenance division services all town owned vehicles and small engine equipment. They continue to do an excellent job in keeping up with all town equipment.

The Facilities Maintenance division responded to 389 works orders for maintenance on all town buildings. The division does a great job with two and a half employees.

It is my pleasure to thank all of the residents; department heads and their staff; town committees; Honorable Board of Selectmen; and our Town Administrator and his staff for their continued support of our department.

I would especially like to thank and compliment the hard working staff of the Department of Public Works for continuing to go above and beyond each year, especially during the most trying times such as these.

Respectfully Yours,
Matthew F. Quinn
Interim Director of Public Works

## Report of the Education/Scholarship Committee

To the Honorable Board of Selectmen and the Citizens of the Town of Bourne:

Our committee utilizes funds that the citizens of the Town of Bourne donate with their real estate tax payments. During the 2020 fiscal year our committee did not receive many applications due to the onset of the Covid-19 pandemic and the ensuing closure of schools. We received only one grant application which will be reviewed in the next fiscal year.

The committee awarded three $\$ 500$ scholarships to Bourne High School graduating seniors. The recipients were Logan Hawkes, Caitlin O'Connor and Phoebe Medeiros.

The mini-grant funds encourage and reward creativity in the Bourne teaching staff. The scholarship monies enable high school students to further their education. The Town of Bourne Education/Scholarship Committee encourages the townspeople to consider future donations so that we may continue granting to our teachers and students. Donation forms are mailed out with the real estate tax bills, however forms are also available at Town Hall for making donations.

Respectfully submitted,
Patricia Parker
Chairman

# Report of the Electrical Inspector 

To the Honorable Board of Selectmen and the Citizens of the Town of Bourne:

A total of 549 electrical permits were issued for Fiscal Year 2020. The sum of $\$ 55,823$ was collected and turned over to the Town Treasurer's Office.

The Electrical Inspector is located in the Inspection Department, 24 Perry Avenue, Buzzards Bay. The telephone number is 508-759-0600 ex. 1338. The Inspector can be reached in the office Monday, Wednesday \& Friday 8:30-9:30am.

Respectfully submitted,
Edward Eacobacci
Electrical Inspector

## Report of the Emergency Management Office and the Local Emergency Planning Committee

To the Honorable Board of Selectmen<br>and the Citizens of the Town of Bourne:

The mission of emergency management is to protect our community by coordinating and integrating all activities necessary to mitigate against, prepare for, respond to, and recover from actual or threatened natural disasters, acts of terrorism, or other manmade disasters.

During the months covered by this report this mission has been met by the continued acquisition of supplies needed to operate our local evacuation shelters. With funds allocated within the annual operational budget, and assisted with a state funded Emergency Management Performance Grant, shelter supplies have been purchased and stockpiled for use when needed. During this past year we have continued and improved upon our ability to notify and inform residents of any impending events or emergencies that may occur. Currently we accomplish this by means of our emergency notification system, BourneAlerts, as well as information posted on the town's website and the Bourne Emergency Management Facebook pages. I cannot emphasize the importance of residents to sign up for and keep current information within the BourneAlerts system.

In order to add to our ability to inform residents, we have purchased two trailer mounted variable message boards that can be utilized during emergencies to inform residents of protective measures or actions necessary for their safety and well-being. During nonemergencies these trailers can and have been utilized by other town departments to provide information to residents.

During the period of time where we have been under the threat of the pandemic caused by the corona virus your emergency management department has been busy serving as part of the logistic support needed by our town departments to acquire and distribute protective equipment and supplies. The pandemic response has definitely required the adjustment to previously developed plans for sheltering and other emergency response mechanisms. This adjustment has been quite the challenge at times, but as of this date the challenge has been met.

In all of my years serving the community this has been the most challenging. It is with the support of all the town staff that we have met this challenge. In closing, I must offer a special thank you to Bourne's Department of Public Works, Bourne Police, Bourne Fire, and Natural Resources for their assistance in providing an emergency management program for Bourne's citizens.

Respectfully submitted,
Charles K. Noyes
Director

## Report of the Engineering Department

## To the Honorable Board of Selectmen

and the Citizens of the Town of Bourne:
The Engineering Department is honored to submit an official Report that memorializes the specialized work and efforts it continues on behalf of the residents of the Town of Bourne.

During fiscal year 2020, the Engineering Department office was staffed by one full-time employee, Timothy Lydon. The Department is also grateful for the contributions from the rotating duties of a shared Administrative Assistant, Tracy Sullivan, who works with both Conservation and Planning among many Boards and Committees.

The Engineering Department is employed to assist both Town residents as well as each and every department in Town. The wide array of subjects and work responsibilities require the proper training and tools to accomplish the several tasks that the Town depends on the Department for such as GIS, CAD, and other engineering and surveying software and tools. Engineering staff involvement for departments such as Sewer require the ability to work with the Bourne DPW as well as the several consultants and engineers who provide us with the design and planning services we require.

The Department is responsible for maintaining all engineering plans and records for the Town, including roads, sewer, drain, wetlands, brooks and streams, assessing plans, zoning plans, subdivision layouts and others. The digitization of Town ways has been a rainy day initiative that will amass a digital collection of data for future reference. GIS data and mapping is crucial to planning initiatives and for presentations for the Boards and Committees. Staff has been involved assisting and attending meetings for Boards and Committees such as Open Space Committee, the Private Roads Acceptance Committee, the Board of Sewer Commissioners, Selectmen, Planning Board and the TA's Bike and Pedestrian Advisory Committee. The splits and revisions work of Bourne's parcels are critical to the Assessing Department's work, the review of floodplain regulations and floodplain management in general have been helpful to the Inspection Department, surveying and mapping have been important contributions to both DNR and Conservation, and the administration of special initiatives have been important to the Town Administrator's office.

The Department, along with co-applicants the Bike and Pedestrian Advisory Committee, requested and were awarded $\$ 100,000$ from DCR MassTrails grant program for the Bourne Rail Trail. With funding for a second consecutive year (previously a $\$ 285,000$ award) the Department has managed to oversee $25 \%$ design on 3 out of the 4 phases to be submitted to MassDOT for review. And with this design work, the State's CMAQ funding of $\$ 1,900,000$ was secured for construction of Phase 1 anticipated by FY2024. This department expresses sincere appreciation for the efforts of Tracy Sullivan as she assisted in managing the MassTrails grant. Among this work, a new Bourne Bike Plan is being undertaken by the Cape Cod Commission using DLTA funds of about \$40,000 from the State as well as technical assistance for a Prioritization Plan for the MassDOT Complete Streets program, a \$50,000 award.

The reincarnation of the Private Roads Acceptance Committee spurred a few work products that included a new Public/Private Road Map, a new Road Betterment Guide, a Public/Private road list, and several discussions about the direction the Town will take in overseeing road betterments. The Department oversaw the planning and initiation of 1 road betterment of a private way this year, Nuovo Road that is currently being resurfaced. The Department inspected 1 new road this year, Kendall Rae Place was laid out and constructed for the development of a commercial subdivision.

Overall, the Engineering Department remains dedicated to being multifaceted and prepared to accomplish the wide array of tasks that the Town needs to accomplish at this crucial time. The amount of several new initiatives will continue to be juggled by our limited staff to deliver on our priorities and necessities to the standards required in today's world. We look forward to another year of accomplishments and grant funding to make Bourne the best it can be. Plans and work products can be found on our Engineering Department page on the Town website at www.townofbourne.com/engineering.

Respectfully submitted,
Timothy P. Lydon, SIT, CFM
Engineering Department

## Report of the Finance Committee

## To the Honorable Board of Selectmen and Citizens of the Town of Bourne:

The Finance Committee is responsible for overseeing all Town financial matters and to make recommendations to Town Meeting on the budget and all other articles on the Warrant. We also approve or disapprove requests for transfers from the Reserve Fund.

The Finance Committee consists of 12 members appointed by the Moderator who serve three-year terms and must maintain attendance standards as specified in the Town's bylaws. The Committee normally meets on a weekly basis from January to May to review the annual budget and prepare for the Annual Town Meeting and meets periodically throughout the balance of the year to prepare for Special Town Meetings, close out the fiscal year and to review important financial issues affecting the Town.

During the year ended June 30, 2020, the Finance Committee reviewed articles voted upon at the October 2019 Special Town Meeting, the June 2020 Special Town Meeting, and the June 2020 Annual Town Meeting.

This year the Finance Committee posted some joint meetings with the Board of Selectmen to review and discuss the merits and impact of the proposed operating and capital budgets. The Town Administrator, Finance Director and department heads appeared at Finance Committee meetings to discuss their budgets. The Finance Committee independently determined its support or opposition to any or all parts of the Selectmen's budget. We met with groups, individuals, and committees that were either sponsors of articles or whose activities have a financial impact on the Town. The Finance Committee made its annual presentation to Town Meeting commenting on the budget.

The Finance Committee meetings are usually held in the Community Building on Monday nights. Meetings are videotaped and broadcast live on the local cable TV channel, allowing for live television coverage of the meetings in addition to taped replays of meetings available on cable and on the Bourne Community TV website. This effort supports the open and transparent operation of town government. This year inperson meetings were suspended in March of 2020 due to COVID-19. The date of the spring Town Meeting was changed from May to June 29, 2020. Due to meeting restrictions of COVID-19 Finance Committee Meetings were held virtually as ZOOM Meetings. Meetings were recorded and broadcast and streamed by Bourne Community TV. Access to the meetings was provided to the public via both ZOOM and conference call-in.

Individual members of the Finance Committee were assigned to present the various articles at Town Meeting. Several members of the committee were not able to attend Town Meeting due to COVID-19 health concerns, but the warrant was limited and the members who could attend presented the motions and provided an overview to explain the Finance Committee's recommendations on the articles, giving some background regarding our deliberations. The Voter Handbook was available two weeks before Town

Meeting and included a comprehensive report on the past fiscal year, and an overview of the proposed FY 2021 budget, and Finance Committee comments and recommendations on each article.

In a continued effort to keep the Town on a solid financial footing the Finance Committee examined budgeting trends and compared: the increase in revenue to the increase in expenses with the goal of keeping the increases in revenues and expenditures in line, monitored the use of free cash for the budget as compared to the prior year, and evaluated whether the proposed budget was within financial policy guidelines.

The Town of Bourne has benefited from the prior years of fiscal prudence and financial management. The FY21 budget approved at the Annual Town Meeting in June of 2020 was a pre-COVID-19 budget. The state budget had not been finalized and revenue projections were uncertain, but conservative estimates were used and the budget will be monitored throughout the fiscal year.

In addition to reviewing articles, Finance Committee members are assigned to teams within the Finance Committee and to other Town committees as required by the Town by-laws or by request of the Town Administrator or Board of Selectmen. Areas of involvement include: the Capital Outlay Committee, the By-law Committee, School Building Committee, Police Station Facility Building Committee, the Wastewater Facility Design and Building Committee, the Southside Fire Station Building Committee, the Community Engagement Committee, the OPEB Trustees, and the ISWM Business Model Working Group.

The Finance Committee enjoyed working with Town Administrator Tom Guerino in 2019, Town Administrator Schiavi in 2020, Assistant Town Administrator Glenn Cannon, Finance Director Erica Flemming, Town Hall staff, the Department Heads, Interim Superintendent Perry Davis, Superintendent Kerri-Anne Quinlan Zhou, School Business Director Jordan Geist, Upper Cape Tech Superintendent Bob Dutch, and the School Committees. Special appreciation goes to our new recording secretary, Kim Johnson who has worked closely with the Committee.

Thank you to the committee Co-Vice Chairs: Michele Ford and Renee Gratis, and all of the members of the committee.

Respectfully submitted,
Mary Jane Mastrangelo
Chair

## Report of the Fire Department

To the Honorable Board of Selectmen
And the Citizens of the Town of Bourne:
It is my honor to submit to you the annual report of the Fire Department for the fiscal year ending June 30, 2020.

This year was both a time of transition and challenges for the men and women of the Bourne Fire Department. During FY20, we faced many personnel changes and also modified our operations in order to effectively respond to the COVID-19 pandemic. Department personnel responded to 4,337 emergency incidents while also providing essential non-emergency services such as fire prevention, education and code enforcement.

Chief Norman Sylvester and Firefighter Thomas Simpson both retired after years of dedicated service to the Town. Four Firefighter/Paramedics and three Firefighter/EMTs were hired to fill vacancies bringing the Department to full staffing. This is a significant number of employees to hire in one year and is a very time consuming process. Once selected, candidates complete an intensive orientation process which includes recruit firefighter training. Firefighter/EMT Joseph Burchill and Firefighter/Paramedic Daniel Kelly both successfully completed the Massachusetts Firefighting Academy Career Recruit Firefighter Training Program.

As our staff faced the challenges of COVID-19, we modified both emergency and business operations to safely serve the community. The efforts and dedication of our Administrative Secretary were vital in meeting the demands that we faced. I would like to thank all of the local businesses, town departments and citizens who generously donated personal protective equipment and supplies during the nationwide shortage.

The South Side Fire Station Feasibility and Design Building Committee continued in their efforts to find the best location for the replacement of the Pocasset and Monument Beach fire stations. I would like to thank every member of the committee for their time and commitment during this process.

In closing I would like to thank our citizens, our Town Administrator, the Board of Selectmen, the other town departments, the various committees and the entire fire department staff for their continuous cooperation and support.

Respectfully Submitted,
David S. Cody
Acting Fire Chief
Incident Type
FIRES
111 - Building fire ..... 23
112 - Fires in structure other than in a building ..... 1
113 - Cooking fire, confined to container ..... 15
114 - Chimney or flue fire, confined to chimney or flue ..... 3
116 - Fuel burner/boiler malfunction, fire confined ..... 2
131 - Passenger vehicle fire ..... 11
142 - Brush or brush-and-grass mixture fire ..... 17
143 - Grass fire ..... 1
151 - Outside rubbish, trash or waste fire ..... 1
154 - Dumpster or other outside trash receptacle fire ..... 1
160 - Special outside fire, other ..... 6
212 - Overpressure rupture of steam boiler ..... 1
251 - Excessive heat, scorch burns with no ignition ..... 2
RESCUE AND EMERGENCY MEDICAL SERVICES INCIDENT
311 - Medical assist, assist EMS crew ..... 65
321 - EMS call, excluding vehicle accident with injury ..... 3,101
322 - Motor vehicle accident with injuries ..... 150
323 - Motor vehicle/pedestrian accident (MV Ped) ..... 2
324 - Motor vehicle accident with no injuries. ..... 29
350 - Extrication, rescue, other ..... 1
353 - Removal of victim(s) from stalled elevator ..... 4
356 - High-angle rescue ..... 1
365 - Watercraft rescue ..... 9
381 - Rescue or EMS standby ..... 1
HAZARDOUS CONDITION (NO FIRE)
411 - Gasoline or other flammable liquid spill ..... 13
412 - Gas leak (natural gas or LPG) ..... 26
413 - Oil or other combustible liquid spill ..... 6
421 - Chemical hazard (no spill or leak) ..... 6
422 - Chemical spill or leak ..... 6
423 - Refrigeration leak ..... 1
424 - Carbon monoxide incident ..... 9
440 - Electrical wiring/equipment problem, other ..... 2
441 - Heat from short circuit (wiring), defective/worn ..... 2
442 - Overheated motor ..... 1
444 - Power line down ..... 30
445 - Arcing, shorted electrical equipment ..... 26
461 - Building or structure weakened or collapsed ..... 2
463 - Vehicle accident, general cleanup ..... 1
471 - Explosive, bomb removal (for bomb scare, use 721) ..... 1
SERVICE CALL
511 - Lock-out ..... 11
520 - Water problem, other ..... 1
522 - Water or steam leak ..... 13
531 - Smoke or odor removal ..... 5
541 - Animal problem ..... 3
542 - Animal rescue ..... 3
551 - Assist police or other governmental agency ..... 16
552 - Police matter ..... 1
553 - Public service ..... 39
554 - Assist invalid ..... 23
561 - Unauthorized burning ..... 31
571 - Cover assignment, standby, moveup ..... 15
GOOD INTENT CALL
600 - Good intent call, other ..... 8
611 - Dispatched and cancelled en route ..... 53
622 - No incident found on arrival at dispatch address ..... 41
631 - Authorized controlled burning ..... 10
651 - Smoke scare, odor of smoke ..... 15
652 - Steam, vapor, fog or dust thought to be smoke ..... 5
653 - Smoke from barbecue, tar kettle ..... 3
661 - EMS call, party transported by non-fire agency ..... 1
FALSE ALARMS
671 - HazMat release investigation w/no HazMat ..... 23
714 - Central station, malicious false alarm ..... 2
715 - Local alarm system, malicious false alarm ..... 2
731 - Sprinkler activation due to malfunction ..... 1
732 - Extinguishing system activation due to malfunction ..... 1
733 - Smoke detector activation due to malfunction ..... 73
734 - Heat detector activation due to malfunction ..... 4
735 - Alarm system sounded due to malfunction ..... 57
736 - CO detector activation due to malfunction ..... 34
741 - Sprinkler activation, no fire - unintentional ..... 4
743 - Smoke detector activation, no fire - unintentional ..... 64
744 - Detector activation, no fire - unintentional ..... 30
745 - Alarm system activation, no fire - unintentional ..... 98
746 - Carbon monoxide detector activation, no CO ..... 47
SPECIAL INCIDENT TYPES
900 - Special type of incident, other ..... 10
911 - Citizen complaint ..... 11
TOTAL EMERGENCY INCIDENTS ..... 4337

## Report of the Historic Commission

To the Honorable Board of Selectman<br>and the Citizens of the Town of Bourne:

The Historic Commission is scheduled to meet every second Tuesday at 10:00 A.M. at the Bourne Historical Center at 30 Keene Street in Bourne Village. Since all Town buildings have been closed, we have held virtual meetings and demolition delay hearings via Zoom. We come together as a Commission to conduct demolition delay hearings as part of the permitting process of the Town of Bourne for properties that are 75 years or older. We can be contacted by mail at P.O. Box 3131, Bourne, MA 02532.

During the past year, we have held many hearings on properties in Bourne. We have discussed and approved demolitions, exterior modifications and additions to homes that are 75 years or older. We have encouraged homeowners and contractors of these properties to incorporate features that complement and harmonize with the architectural styles of the area of Bourne and neighborhoods within Bourne to preserve and increase the value of their properties. We encourage owners to restore and rebuild their properties that have significant historical and architectural features that complement our Town. Where the property has deteriorated beyond the condition where it is feasible to restore, we have encouraged the owners to replace the property with a structure that is in harmony with the design and size of other properties in the neighborhood. Many properties are in flood zones. Bringing a property into compliance with flood code regulations can make a restoration project prohibitively expensive and makes a tear down the financially feasible option. Building codes and restoration costs make it unfeasible to restore many at a reasonable cost. We lose some properties to fires and other natural disasters. We also lose houses due to neglect and disrepair. We have no control over property owned or controlled by state and federal agencies. Replacement of the canal bridges, expansion of the Massachusetts Maritime Academy and replacement of town infrastructure will impact properties in our town.

As the real estate market continues to boom and sales continue to increase, we anticipate more hearings in the coming years and the Commission will work to protect and preserve the architectural integrity of our Town.

We continue to work with PAL (Public Archaeology Laboratory) to inventory the historical properties in Bourne. This is an ongoing project funded by Community Preservation funds. The properties listed to date are accessible online at MACRIS (Massachusetts Cultural Resource Information Systems). The information includes histories of the properties, architectural styles and other pertinent information on the properties.

The members of the Commission are enthusiastic and dedicated to history and the role of architecture and properties in the desire to preserve them as part of the history of our town.

Respectively submitted,
Neil F. Langille
Chairman

# Report of the Bourne Housing Authority 

To the Honorable Board of Selectmen<br>and the Citizens of the Town of Bourne:

The Bourne Housing Authority (BHA) continues to provide safe and affordable housing to 122 low income families living in our four public housing developments. Continental Apartments in Buzzards Bay provides housing for 36 individuals/families who are elderly or disabled. Roland Phinney Place in Pocasset provides 56 units of housing for elderly or disabled individuals/families. 89 Waterhouse Rd. has 16 wheelchair accessible family units, and 78-86 Waterhouse Rd. has 14 family units. The waitlists are approximately 2-3 years. The Housing Authority also has tenant-based Section 8 vouchers with a state wide waitlist of about 12 years and MA Rental Vouchers with a waitlist of about 3 years.

The Bourne Housing Authority hired Greg Wheeler as the new executive Director effective June, 1, 2020 replacing out-going Executive Director Debra Jordan. Mr. Wheeler has conducted out-reach to town of Bourne officials as well as all other executive Directors on Cape Cod.

In June 2019, BHA entered into a development agreement with Preservation of Affordable Housing Inc. and Housing Assistance Corp. for the development, construction and management of 51 affordable housing units on Cape View Way in Sagamore. The project is funded in part by a Community Preservation Act (CPA) grant and is currently in the planning phase. BHA is very excited about this opportunity to provide more affordable housing in our community. This project is currently on hold due to the Covid19 Pandemic but we look forward to proceeding again soon.

In 2018, BHA received a CPA grant of \$200,000 for the preservation of two buildings at 89 Waterhouse Rd. BHA coupled the CPA funds with capital improvement funds from the Massachusetts Department of Housing and Community Development (DHCD) to complete exterior repairs including siding, roofing, doors, windows, and gutters. This work is now complete. In 2019, we received an additional \$200,000 CPA grant to fund the preservation of two more buildings. This work was put on hold due to the Covid-19 pandemic but work is expected to be resumed and possibly completed in 2020. The BHA was also able to use state capital improvement funds to replace old pavement with ADA compliant walkways and driveways at several of the units at 89 Waterhouse Rd.

We are pleased to announce that we are moving forward with plans to install a fire sprinkler system and backup generator at Continental Apartments. The project will be funded by CPA grants and by a grant award from DHCD. The construction cost is $\$ 675,300$ and while work was halted by the Covid-19 pandemic it is scheduled to be completed in 2020.

We are also pleased to announce that after delays due to the Covid-19 pandemic we were able to successfully replace all bathroom exhaust fans at our state handicapped apartments located at 89 Waterhouse Road.

We received a 2019 Outstanding Agency of the Year award from the MA chapter of the National Association of Housing and Redevelopment Officials. The award acknowledged the achievement of the BHA in working with the local community, the Community Preservation Committee, and DHCD to combine funding resources to preserve four units of accessible housing at 89 Waterhouse Rd.

BHA was once again designated by the federal Department of Housing and Urban Development (HUD) as a high performing agency in the management of its public housing and Section 8 voucher program.

We were recently informed that one of our Board Members will be resigning effective October 1, 2020 and we will begin the process of filling the vacant seat.

The Bourne Housing Authority would like to thank all of the town committees, departments and the citizens who assist and support us in maintaining our properties, developing new properties and providing emergency and support services to our residents.

Respectfully submitted,
Greg Wheeler
Executive Director

## Report of the Information Technology Department

To the Honorable Board of Selectmen and the Citizens of the Town of Bourne:

It is my honor to submit to you the annual report of the IT Department for the fiscal year ending June 30, 2020.

Projects during the year have included:

- Replaced several PC's
- Completed network and data portions of Failover system (only phones remain)
- Setup and installation of new hardware and software
- Further optimization of the town network
- Further cleanup of user accounts on domain

Other tasks performed during the year:

- Maintains the Town of Bourne website
- Performs all network functions, locally and remotely (LAN/WAN)
- Research, upgrade and purchasing of all hardware and software as required
- Troubleshoot and repair all PC related issues
- Built several PC's.
- Assisting departments with OpenGov (Viewpoint) rollout
- Maintain all servers, networking equipment, phones, phone equipment, computers and printers.

Respectfully submitted,
Hans Lomeland
IT Manager

# Report of the Department of Integrated Solid Waste Management 

To the Honorable Board of Selectmen<br>and the Citizens of the Town of Bourne:

During Fiscal Year 2020 (FY '20) the Department of Integrated Solid Waste Management (ISWM) continued the necessary task of expansion and development of the landfill operations while maintaining pursuit of future sustainable growth and improvement of existing operations. Listed below are some of the highlights on ISWM's FY '20 performance.

Through all our efforts, ISWM maintained its primary goals; to work toward improving its environmental performance, enhance site safety for the general public, our customers and our employees and improve its economic solvency. ISWM continues to pursue environmentally sound, sustainable solid waste management alternatives for Cape Cod and southeastern Massachusetts and provide the Town of Bourne with a viable, longterm revenue stream.

## Financial

In FY '20 ISWM posted revenues of $\$ 16,264,751.59$ which is well above ISWM's tenyear average. The Department closed out FY '20 with a total expense of $\$ 13,477,363.93$ up $\$ 1,761,173.92$ compared with FY '19. Operating expenses accounted for $\$ 10,029,640.98$ while the FY ' 20 Administrative Fee, paid to the General Fund by the ISWM Enterprise Fund and consisting of ISWM employee fringe benefits and expenses associated with the weekly curbside collection of trash and recyclables, accounted for $\$ 2,195,869.00$ in expenses while an additional \$260,000.00 Total Annual Contribution was made to defray the OPEB future liability expense. The FY '20 Host Community Fee, transferred from ISWM directly to the Town's General Fund equaled $\$ 991,853.95$. The FY'20 Host Fee was abnormally high due mostly to the acceptance of Selecte Waste Layer material necessary to complete the Phase 6 Liner and susceptible to the Host Fee. A total of $\$ 2,787,387.66$ was contributed to Retained Earnings which will be used to fund necessary closure and post-closure landfill accounts, pay-down debt and provide cash flow for operations.

FY'20 saw continued increases associated with the transfer and processing of single stream recycling and construction and demolition debris. Overall, the industry is still recovering from the reconfiguration of international commodities markets in the aftermath of China restricting imports. As a result, ISWM will continue to review and adjust tip fees for its customers accordingly. Another impact to operating expenses in FY '20 was the management of leachate disposal. ISWM is reliant on off-site disposal and adjustments need to be made to accommodate increased travel distances and preparation for on-site processing of leachate prior to shipment off-site to meet acceptance standards of disposal facilities. ISWM is monitoring this industry-wide trend and has an article on the fall special town meeting in November 2020 seeking funding to develop leachate treatment opportunities.

## Operations

Landfilling operations in Phase 4, Stage 2 and Phase 5 ceased during FY '20 as they reached capacity and operations then moved to the newly constructed Phase 6. This phase is located in the area where the former DPW facility and ISWM offices were located. The majority of waste handled at the landfill remains municipal solid waste (MSW) combustor ash from Covanta Energy's SEMASS Facility in Rochester, Massachusetts. The other major waste stream is MSW received from the Town of Bourne, collected at the curb and at our residential recycling center, and the Town of Falmouth under a 10-year long-term contract which began in January 2015. At the May 6, 2019 Annual Town Meeting ISWM received approval to access the Phase 4 Stage 2 and Phase 5 closure accounts in anticipation of the final closure to these two cells in the summer of 2021 now that Phase 6 is operational.

In FY'20 the Residential Recycling Center (RRC) continued to be a very popular destination for residents, however, as was the case with similar operations across the state, access to the facility was affected by COVID-19. After an initial period of severe restrictions, with the help and cooperation of the Bourne residents ISWM was able to gradually open up all of the RRC operations with the exception of Dorothy's Swap Shop, textile collection and mattress collection. Calendar Year 2021 RRC Stickers will go on sale in mid-December of 2020. During the Sticker transaction process the ISWM staff will be utilizing enhanced safety protocols necessary to protect the health and wellbeing of the residents and our employees. ISWM will continue to monitor health and safety developments with the Town Administrator and Health Agent and make adjustments as necessary.

As the facility continues to expand, so too does the size and complexity of the systems the facility staff manages on a daily basis. Landfill gas collection piping, wells, blowers and flares, leachate collection force mains, pumps and tanks operate 24 hours/day, 365 days per year. Constant updates to computer operating software across facility operations including scale, soil and waste placement, billing, sticker services and heavy equipment requires the staff to constantly update and learn to stay on top of changes that increase our efficiency and keep us competitive. The facility is open and operating seven days per week in all kinds of weather, with what seems to be effortless ease the staff keeps this multi-facetted and complex operation moving forward. I would like to thank them and commend them for their dedication and commitment to our common goal of providing top level service to the residents of the Town of Bourne, especially during these difficult times as we all cope with impacts from COVID-19. It is an honor and a privilege to be associated with this outstanding group of solid waste professionals.

Additionally, the Town continues to maintain a seat on the Upper Cape Regional Transfer Station (UCRTS) Board of Managers. The facility located on Joint Base Cape Cod continues operating under a contract to handle both MSW and C\&D with Cavossa Disposal. As a member of the Board of Managers, ISWM will work with the Board to ensure that all operations are conducted in a safe and environmentally sound manner.

## Project Development

ISWM continues to plan for the future development of the site including maximizing the life of the landfill. During the summer of 2019, ISWM presented a plan for how the landfill could be developed into the late 2030s and potentially beyond, at a public meeting with the Board of Selectmen, Board of Health, Finance Committee and the

Energy Advisory Committee. The presentation and video, which is available on the ISWM webpage, detailed a landfill sequence that included a horizontal expansion of the existing landfill into Phase 7 and Phase 8 to the south where the residential recycling center is now located, and a Phase 9 vertical expansion over the existing landfill that would connect to Phase 7 and Phase 8 to match the new elevation. This plan will require relocation of all the structures at the southern end of the facility onto the 12-acre parcel purchased by ISWM in 2016. The Board of Selectmen voted to approve this plan in November 2019 and ISWM was instructed to begin the permitting process. ISWM is in the process of finishing preparation of an Environmental Impact Report and anticipates filing it with the MA MEPA office in the fall of 2020. Once this is done and approved, there will be further review by the MA DEP and the Board of Health to approve modifications to the Site Assignment, as well as a Development of Regional Impact review by the Cape Cod Commission. ISWM anticipates permitting, including access to the 12-acre parcel, to be completed in the spring of 2021.

With the approval of this new capacity, ISWM anticipates that the landfill could last well into the late 2030s. Beyond that, ISWM will have a relocated and newly constructed transfer station and residential recycling center designed to operate into the future beyond the life of the landfill. Bourne's MSW will then be managed at the Covanta Energy SEMASS Facility in Rochester, Massachusetts in accordance with the existing disposal agreement.

Developing a site master plan is a complex blend of permitting and financial planning that involves all the key stakeholders in Bourne. In FY '20, ISWM will continue to work intensively with the Working Group which consists of a member from the Board of Selectmen, the Board of Health, the Finance Committee, the Energy Advisory Committee and a Member At-Large. This cross section of viewpoints and business expertise is invaluable in providing ISWM management a sounding board for ideas. This is helpful not only for development of the site master plan, but also for reviewing and making improvements to department operations, financial management of the ISWM Enterprise Fund and it is essential to maintaining communication between ISWM and Bourne Residents.

## Diversion

ISWM continues to work closely with the Recycling Committee to develop and distribute educational materials to keep Bourne residents updated on the latest developments in curbside recycling protocols. The Recycling Committee hosted an open house at the ISWM Facility on America Recycles Day in November 2019, however Earth Day in April 2020 was canceled due to concerns over the Pandemic. ISWM continues to support the DPW with efforts to educate residents about how to recycle properly to ensure our recyclables are acceptable to processors. The curbside collection program overseen by the DPW, has had a steady diversion rate that remains at about $29 \%-30 \%$ and in FY '20, 1,971.36 tons of recyclables were diverted from the landfill. Like all communities, Bourne continues to feel the impact of changes in the global recycling system and quality control is even more important than ever to mitigate increased costs. The number one contaminant in recycling is plastic bags, either put in loosely or used to bundle recyclables. Additionally, residents are asked to put your carts out with the lid facing the street and three feet between carts so that the new fully automated collection trucks can easily access the carts.

During FY '20 ISWM continued to oversee the Cape Cod Latex Paint Collection and Recycling Initiative funded by a grant from MADEP. Building on the success of the program in the summer of 2018, where 44 tons of paint was recycled into new paint at a processor in Hanover, MA. another 16.5 tons was recycled in the summer of 2019. ISWM continues to monitor pending legislation that would help create a permanent collection program via legislation similar to successful programs currently conducted in several other New England states.

Finally, I would also like to thank the Board of Selectmen, the Board of Health, the Landfill Business Model Working Group, all of the dedicated volunteers serving on various boards and committees that provide support and assistance to the ISWM operation, and to you, the residents of Bourne for your continued support day-to-day and at Town Meetings. ISWM represents a truly collaborative effort by many in town and would not exist today if it were not for those efforts.

If you'd like to learn more about ISWM programs and operations we encourage you to call us at 508-759-0600, extension 4 to arrange for a tour or visit us at our annual Earth Day open house in April. In addition, we suggest that you visit our web site at www.townofbourne.com, where you'll find detailed information about our operations and other useful information.

Respectfully submitted,
Daniel T. Barrett
General Manager

# Report of the Jonathan Bourne Public Library 

## To the Honorable Board of Selectmen

and the Citizens of the Town of Bourne:
To (badly) paraphrase from Charles Dickens' A Tale of Two Cities, FY 20 can be described only as - "It was the best of times, it was the worst of times, it was the year of changes, it was the year of Covid, in short, it was a year like no other." It is during these strange times that the Jonathan Bourne Public Library Board of Trustees and staff present this Annual Report.

The year saw a number of big changes in staffing at the library. The first being the retirement of longtime Assistant Director Diane Ranney in August. Diane started working at the library in 1972. During that time she was the Cataloger, Assistant Director, Acting Director and every other position in between. She saw numerous changes to library services in the Town of Bourne, including the moving of the main library from Keene Street to its current location on Sandwich Road. Diane left a huge mark on library services and the community is all the better for it. Irja Finn was hired in October to fill the position.

Another longtime staff member, Lee Savard, retired in January after nearly 20 years of service. Lee held the Technical Services Assistant position after having served as a Circulation Assistant for many years. Lee was also in charge of maintaining the paperback collection at the library as well as the periodical collection. Kathleen Haynes moved from her Circulation Assistant position to fill Lee's position in February.

Other staff changes this year included Brian Meneses leaving his role as Information Systems Librarian, after more than five years in that position, to pursue new opportunities. His position was filled by Sara Rose in December. Elizabeth Poirier was hired in March to fill the open Circulation Assistant position that was created after Rebecca Duncan moved over to fill the full time one previously held by Kathleen Haynes.

Circulation of library materials was strong through the first nine months of the fiscal year with 135,037 items checked out. This included 67,336 books, 20,820 DVDs, 6,183 audio items and 2,351 periodicals. It was no surprise that eBooks (19,409 items) and downloadable audio materials (14,742 items) saw heavy usage throughout the year. These numbers reflect the continued importance of electronic items in Bourne as well as in libraries across the Cape and Massachusetts. It is important to note that libraries pay a high price for electronic materials as publishers place extreme limitations and costs on materials in this format.

In FY 20, the Town of Bourne was a certified library in the Commonwealth of Massachusetts. This means that the library met the minimum standards set out in state law and statute. Because the town met these requirements, residents are able to borrow materials and use non-CLAMS libraries throughout the state. It also means that our users are able to have items shipped to them from other towns whether they are a part of CLAMS or not. This sharing of resources is well used by residents as 13,931 items
were borrowed from other libraries by our users. Bourne is a net borrower as we send less items to other libraries than are borrowed at this library. Only 11,290 items were lent out to other communities.

Bourne residents using the library have a number of materials from which to choose. The library has a total of 106,254 items. This includes 57,420 books, 141 subscriptions, 5,363 DVDs and 4,389 audio materials. Our eBook collection has 30,643 items from which to select as well as 7,740 downloadable audio items. Library staff work hard to maintain a strong collection in a variety of formats for the community.

The Children's Department continues to be one of the most happening places in town. This year, through the first week in March, the staff of two conducted 221 programs with an attendance of 3,792 people. Programs included story times for all ages as well as Lego Club, companion animal reads and infant story time. In December, the library enjoyed the return of the Dewey Classic Mini-Golf Tournament as well as the (mostly) annual Noon Year's Eve Celebration. Both events were well attended and enjoyed by all who came. It is clear that Bourne parents and children continue to make use of the age appropriate library resources provided.

In March, new carpeting was installed throughout the library. The new carpet tiles replaced the over twenty year old carpet that had served the building well but was in definite need of replacement. New tiles were also placed in the story hour room and the staff work room providing easier cleanup for any messes in those areas. Combined with the new shelving from the prior year, the library building is becoming much more inviting and comfortable to residents and staff alike.

Another change to library services was the CLAMS Network introduction of automatic renewals. Library materials are now automatically renewed unless they are on hold for another patron up to three times. This service has made it easier for people to keep track of materials they have checked out and allow them to not have to worry about overdue fines or fees should they miss renewing items themselves.

In March, the busy year that was FY 20 took a completely unexpected turn. The arrival of the Covid-19 Pandemic saw the library building shut down to the public beginning on March 16th and to the staff on March 24th. The CLAMS Network automatically extended due dates through the end of June as no items were able to be returned to the library. Staff worked from home through the beginning of June, assisting library customers through phone calls, e-mails and via social media. The pandemic created very challenging times for staff as everyone looked for new ways to provide library services to the community.

During this time, the library relied on, promoted and increased electronic resources. New services included Kanopy, providing online documentaries, foreign films and children's programming, and Niche Academy, a resource providing self-guided tutorials for all the library databases and services. Patron access to the hOOPLA database was also increased which allowed users to check out and download more movies, television shows, music and other items offered by that resource. The library also uploaded story hours and yoga programs to its website and social media platforms for everyone to use at their leisure.

In June, library staff were able to return to the library building and began providing curbside service. Patrons were able to place items on hold and then pick them up outside the front door. Library staff worked hard to provide other library services curbside, including printing, faxing and take home crafts. Though not ideal, it was good to be able to begin providing more services to the public. As FY 21 began, curbside service continued with the building itself closed to public access.

The June municipal election brought big changes to the Board of Trustees. Stephanie Kelly decided not to run again. First elected in 2009, Stephanie brought a lot of enthusiasm to the Board over the years and spearheaded a number of projects during that time. Cynthia Barry also decided not to run for reelection. Filling their seats were Kathleen Fox Alfano and write in candidate Christine Prodouz.

The Friends of the Jonathan Bourne Public Library continued to provide assistance to the library. Funding from the Friends paid for all summer programming for children as well as some of the popular adult programs, including the fall concert by Scottish Folk Band North Sea Gas and the December concert by Celtic Harpist Aine Minogue. The Friends also paid for all museum passes the library offered. The support of the Friends is so important and vital to the library as they enhance the services provided to the community. Consider joining the Friends today.

The library also benefits from a dedicated staff of volunteers and senior volunteers. Last year, before the shutdown in March, nearly 1,123 hours of volunteer time was given by these dedicated individuals. These folks accomplish many of the routine projects and tasks that library staff are unable to do. Duties include everything from covering books and calling patrons who have holds on materials to shelf reading and shelving materials. There is also a large number of people who don't register their time but are just as important with assisting the organizing of programs and working all over the community informing everyone of all that the library offers. We truly thank every one of our volunteers who help to make our library a success. Without them, we would not be able to function.

Finally, a library is only as good as its staff. The people of Bourne are fortunate to have a great staff working hard to provide the best library services possible. They continue to provide more with less and somehow manage to do it all with a smile day in and day out. This year, they showed how to provide services when circumstances required a major pivot in how those services are provided. To them, and all that they do, the Board of Trustees and Library Director say thank you.

There is no telling where the library can take you. Everyone is encouraged to come into the library and take advantage of all it has to offer. Grab a book, read a newspaper or just sit and relax. Many services, including downloadable music, eBooks and databases, are available from the comfort of your own home. The library is here for you, online at www.bournelibrary.org or on Facebook user name Jonathan Bourne Public Library.

Respectfully Submitted,
Patrick W. Marshall - Library Director
Kathryn Tura- Board of Trustees

## Report of the <br> Joint Base Cape Cod - Military Civilian Community Council

To the Honorable Board of Selectmen<br>and the Citizens of the Town of Bourne:

The purpose of the council is to provide a forum to exchange information about the municipalities that are primary stakeholders on Joint Base Cape Cod (JBCC). Meetings are generally conducted once per month at the Welcome Center.

In addition to discussing the ongoing events that take place on JBCC that may affect activities in the neighboring towns, the representatives of the towns and other entities in Southeastern Massachusetts inform the council of activities that have a regional impact. By sharing ideas and information, the mission is to foster a solid understanding among the surrounding municipalities, Barnstable County, and JBCC.

Joint Base Cape Cod is host to many traditional military units as well as state agencies. It has open acreage and available support that has potential as a regional training area serving federal, state, county and local municipal agencies. Among the agencies is the Cape Cod Municipal Police Academy, which offers the benefit of proximity to Bourne as well as the other communities of Southeastern Massachusetts.

Since plans were made public in 2016, Massachusetts National Guard was expected to seek public comment in summer 2020 on a proposed machine gun training range. Among the concerns are noise and environmental effects.

In early 2020, the Covid-19 pandemic arrived in the United States. By late March, the senior command at JBCC responded to the need for communication to the area towns including daily FEMA and MEMA reports and updated protocols in light of the increasing need for information. Through the liaison officer Paul Rendon, this provided useful information to the town officials for processing, short-term planning and implementing contact tracing at the local level. Social media was active with concerns about local services such as hospitals, emergency services and food stores.

The Massachusetts Military Support Foundation conducted a drive on May 8 in Buzzards Bay to raise funds and provide food for veterans who are experiencing difficulties during the Covid-19 crises.

In October 2019, the repaving of Connery Avenue was completed, improving the main boulevard that originates at the Otis Rotary and continues past the Massachusetts National Cemetery and Barnstable County Correctional Facility to the main gate and into the heart of the base.

When the four Upper Cape towns and JBCC combined to seek long-term wastewater treatment solutions, the town of Barnstable developed a proposal to enter into a broader collaborative agreement by joining this initiative. It is anticipated that the JBCC wastewater assets can be an integral part of a long-term remedy such as a possible inter-municipal agreement. After evaluating a series of cost, technical and nontechnical criteria, a new regional district may have to be created.

Respectfully submitted,
George Slade, Selectman

## Report of the Department of Natural Resources

## To the Honorable Board of Selectmen

and the Citizens of the Town of Bourne:

## FUNCTION \& PURPOSE

The Department of Natural Resources (DNR) was established on April 3, 1972 when the duties of Conservation, Dog Officer, Fish and Game, Harbor Master, Herring Run Agent, Town Forest Management and Shellfish Constable were combined. This also created the position of Natural Resources Officer (NRO), who holds all titles associated with and is empowered to carry out and enforce all aspects of the Department. Primary duties are to manage, protect, enhance and enforce Federal, State and Town laws, bylaws, rules and regulations pertaining to boats, conservation, dogs, fish \& game, herring, shellfish, waterways and wetlands; and to educate the public regarding them. Additional duties include assisting boaters in distress and responding to other maritime emergencies, maintaining Town navigational aids, operation of the Taylor Point, Monument Beach and Pocasset River Marinas, operation of the Pump out Boat Program, maintaining the shellfish and mooring permit systems, and the management and propagation of the shellfish beds. The Department also assists and works with other Federal, State and Town agencies in fulfilling the above duties, as needed.

## CONSERVATION \& WETLANDS

The Department of Natural Resources continues to work with Conservation Agent Sam Haines in reviewing Conservation Commission proposals and keeping an eye on active projects to ensure that wetlands violations and negative impacts to the environment are kept to a minimum. The DNR, Engineering, DPW, and Conservation work together on storm water remediation projects, improvements to the town's marinas, coastal access, recreational area improvements, as well as improvements to the town's fish passages.

## DOGS

Though the Department responds to a wide variety of calls involving dogs, this department and the Town Clerk's Office have actively taken concerted enforcement action against those who have not licensed their dogs, as required by MA General Laws and the Town By-Laws. The calendar year licensing requirements work hand in hand with the rabies vaccination requirements; both to ensure that the possible spread of rabies is minimized, as well as being able to quickly investigate incidents and keep track of problem animals.

## ANIMAL CONTROL COMPLAINTS \& INVESTIGATIONS:

Animal Bites ..... 2
Animal Cruelty/Neglect ..... 10
Citations ..... 81
Court Hearings Scheduled ..... 9
Criminal Complaint Applications Filed ..... 39
Dogs - Aggressive ..... 9
Dogs - Barking ..... 11
Dogs - Bites ..... 44
Dogs - Cruelty ..... 4
Dogs - Found ..... 26
Dogs - Lost/Missing ..... 12
Dogs - Unlicensed ..... 79
Dogs - Unrestrained ..... 44
Dogs/Cats Hit by M/V or Injured ..... 7
Other Domestic Animals ..... 11
Abandoned Domestic Animals ..... 3
Other Miscellaneous ..... 6
Quarantines ..... 28
Wildlife ..... 97

## ANIMAL CITATIONS ISSUED:

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75 @ $ 50.00 = $3,750.00
    5 @ $100.00 = $ 500.00
    1@ $200.00 = $ 200.00
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## FISH \& GAME

The Department receives a variety calls regarding wildlife as the wild animal's natural habitat is encroached upon. Reports of foxes and coyotes in populated neighborhoods have become common. Other animals that were rarely seen for decades on Cape Cod and southern New England like the Fisher have been confirmed in Bourne and in other nearby towns. Rabies in recent years had been confirmed on both sides of the canal in the Town of Bourne. The rabies baiting program coordinated by the USDA has all but eliminated rabies cases on the Cape side of the bridges. Most wild animals have the potential to carry the disease and should be treated accordingly. Precautions should be taken. We encourage you not to feed wildlife. Do not leave pet food or any other food source outdoors. Do not approach or try to pet wildlife. Always secure your trash in containers that cannot be opened. Secure your pets (small pets are especially susceptible to wildlife encounters), and encourage your neighbors to follow these guidelines. Over the last fiscal year this department has responded to 97 wildlife related calls. Many of the calls involved injured animals that were transported to the Cape Wildlife Center, a wildlife rehabilitator located in Barnstable. If you would like more information regarding the local wildlife, please contact the Department and we will help you with any of your concerns.

During the fall of 2018, the USDA with assistance from the Bourne Health Department and DNR placed thousands of Oral Rabies Vaccine Baits on mainland Bourne, as well as on the Cape side of Town in an effort to control the spread of rabies. In the spring of 2019 another 3,000 baits were distributed.

## HERRING RUNS

In response to recent drastic declines of many river herring spawning runs, the harvest, possession, or sale of river herring in the Commonwealth or in the waters under the jurisdiction of the Commonwealth by any person is prohibited indefinitely. The recorded population over the last several seasons does not support a harvest. The Massachusetts Division of Marine Fisheries (DMF) reports that the population estimate for the 2020 Bournedale River Herring Run, via their electronic counter is approximately 302,095 adults. At the time of writing we have not yet received from DMF a breakdown of Alewives and Blueback Herring.

## Monument Beach, Pocasset River and Taylors Point Marinas

The Department of Natural Resources manages the Monument Beach, Pocasset River and Taylors Point Marinas under the direction of Marina Manager Lane A. Gaulin. In total, the marinas contain 226 slips as well as 36 commercial moorings and operate seasonally from May 1st - October 31st.

We are pleased to report $100 \%$ occupancy in all three marinas for the season commencing May 1st 2020. This is very beneficial that it was achieved so early this year as it allows the marinas to maximize its slip revenue income. $92 \%$ of our customers from the previous season returned. The remaining $8 \%$ of spaces were filled by turning to the marinas' waiting lists. Most of the marina's turnover occurs with our moorings and small dock space at Taylors Point Marina. These spots remain a challenge to fill as many prefer slips over moorings. Taylors Point has a larger number of small dock spaces. We tend to find small boat owners have many more options available to them in the Buzzards Bay area.

The economic condition did improve earlier during the fiscal year until Covid-19 took hold in the spring of 2020. We did however experience some excellent weather conditions during the FY 2020 summer boating season. This past spring season saw some rainy, cold and windier days. Many times these occurred on our busier weekend periods.

Revenues from the marina operations continued to contribute substantially to the town's overall income. Gross income for the three marinas totaled \$1,215,411.24 in FY 2020, a decrease from FY 2019's total of $\$ 1,269,757.74$. With this year's expenses of $\$ 545,315.51$ the marinas were left with a net income of $\$ 670,095.73$. No marina slip fees were increased in FY2020. Much of the decrease in gross sales can be attributed to lower fuel selling prices, the effects of the Covid-19, and weather in the spring months of 2020. Full occupancy of slip rentals, increase at Taylors Point Marina's commercial boat ramp, and lower fuel costs had positive effects. All financial information is unaudited.

No named hurricanes occurred during this period. We did experience a couple of fall and spring northern storms as well as a much milder winter. As a result we are happy to report no major damage to the marinas.

We are very fortunate to have many seasonal staff members return this year. Our newer members were also eager to learn and help. Our dedicated employees offer the boaters excellent service and a clean environment daily. Each year they perform many in-house maintenance projects, as well as respond to emergency breakdowns saving the town significant amounts of money.

## SHELLFISH

From July 1, 2019 through December 31, 2019 the department:
Planted approximately 200,000 Oysters in Cohasset Narrows all of which were grown in the town's upwellers.

Grew approximately 250,000 softshell clams that were started in upwellers and then moved to floating bags. Eventually all the clams with very little mortality were planted
in various locations including Cohasset Narrows, Little Buttermilk Bay, Hen Cove, and Windsor Cove.

500,000 quahogs were planted in various locations including Buttermilk Bay, Phinney’s Harbor, Cohasset Narrows, Winsor Cove, and the mouth of Back River. These hard shell clams were also initially grown in the town's upwellers.

250,000 bay scallops were broadcast behind Bassetts Island from Winsor Cove to Barlows Landing.

800 bushels of quahogs and 150,000 oysters were planted at Barlows Landing with the assistance of the Division of Marine Fisheries through monies from the B-12O settlement.

A moratorium on issuing new grants was put in place by the Board of Selectmen in November of 2017. The intent was to allow the new and expanded grants time to meet the permitting requirements of multiple state and federal agencies prior to issuing more new permits. The permitting process is lengthy and the areas suitable for these operations are few and far between.

Wintered over approximately 250,000 oysters. They were later planted in 2020 in Winsor Cove, Cohasset Narrows, and Little Bay.

From May 1, 2020 through June 30, 2020 the department:
Placed approximately 850,000 quahogs in the town's upwellers. The quahogs were purchased from Aquaculture Research Corp of Dennis.

Placed approximately 400,000 oysters in the town's upwellers. The oysters were purchased from Muscongus Bay Aquaculture of Maine.

Placed 250,000 soft shell clams in the town's upwellers. These will be planted in the fall of 2020.

Planted approximately 75,000 juvenile oysters in a portion of Cohasset Narrows adjacent the existing oyster bed. This stocking was part of the proceeds from the B120 Bouchard oil spill of 2003.

Also of note, Deputy Shellfish Constable Richard Libin and Shellfish Technician Mike Corson held four more successful learn to shellfish classes in the 2019 summer season. Two classes for local residents and two classes for the youths participating in the sailing program with Bourne Community Boating. The informative classes are enjoyed by all.

## PERMITS SOLD AND REVENUE RECEIVED

| Type | Unit Price |  | Amount | Revenue |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| SHELLFISH: |  |  |  |  |  |
| Resident/Tenant | \$ | 35.00 |  | 987 | \$ | 34,545.00 |
| Senior | \$ | 10.00 | 545 | \$ | 5,450.00 |
| MA Resident | \$ | 175.00 | 105 | \$ | 18,375.00 |
| Herring Permits |  | CLOSED | 0 | \$ | 0.00 |
| COMMERCIAL: |  |  |  |  |  |
| Commercial Master | \$ | 625.00 | 0 | \$ | 0.00 |
| Commercial Quahog | \$ | 250.00 | 9 | \$ | 2,250.00 |
| Commercial Clam | \$ | 250.00 | 0 | \$ | 0.00 |
| Commercial Scallop | \$ | 250.00 | 5 | \$ | 1,250.00 |
| Apprentice | \$ | 100.00 | 0 | \$ | 0.00 |
| Commercial Eel | \$ | 100.00 | 3 | \$ | 300.00 |
| PARKING STICKERS: |  |  |  |  |  |
| Resident Sticker | \$ | 25.00 | 2,634 | \$ | 65,850.00 |
| Resident Senior | \$ | 15.00 | 1,430 | \$ | 21,450.00 |
| Non-Resident | \$ | 50.00 | 248 | \$ | 12,400.00 |
| Non-Resident w/SF Permit | \$ | 25.00 | 155 | \$ | 3,875.00 |
| Sandwich Resident w/SF Permit | \$ | 25.00 | 108 | \$ | 2,700.00 |
| 1 Week Mo.Bch. | \$ | 40.00 | 4 | \$ | 160.00 |
| 2 Week Mo.Bch. | \$ | 60.00 | 0 | \$ | 0.00 |
| OTHER REVENUE: |  |  |  |  |  |
| Town of Sandwich |  |  |  | \$ | 4,000.00 |
| Duplicate | \$ | 2.00 | 79 | \$ | 158.00 |
| Gauges | \$ | 2.00 | 167 | \$ | 334.00 |
| Holders | \$ | 0.50 | 277 | \$ | 138.50 |
| Postage | \$ | 1.50 | 2,250 | \$ | 3,375.00 |
| TOTAL |  |  |  |  | 172,610.50 |

## CONSERVATION \& SHELLFISH COMPLAINTS \& INVESTIGATIONS:

| Conservation | 1 |
| :--- | ---: |
| Other/Miscellaneous | 6 |
| Shellish |  |

FISHERIES CITATIONS ISSUED:
9 @ \$100.00 = \$900.00
1 @ $\$ 150.00=\$ 150.00$
1 @ \$200.00 = \$200.00

## HARBORS AND WATERWAYS

The Town of Bourne has approximately 50 miles of shoreline when you take in to consideration all of the bays and harbors. Every day of the week the patrol boat can be found cruising Bourne's coastline from Peaked Cliff in Cape Cod Bay to Megansett Harbor. Our Harbormaster Department provides the best possible service to local and
transient boaters in the town's waterways. On any given day the patrol boat could be delivering fuel to a boater that ran out, conducting vessel safety inspections, providing information to transients, securing boats that have gone adrift, dewatering sinking boats, providing services to disabled boats, and assisting the boating public as needed. The Bourne Harbor Patrol continues to be an active participant in the Buzzards Bay Marine Task Force and responds to distress calls where mutual aid is requested from the U.S. Coast Guard, Bourne Fire and neighboring agencies. With assistance from the Boat US Foundation and a couple of generous local boaters, the Harbor Patrol has continued to provide loaner life jackets to boaters. These are available at the Harbormaster shack at Monument Beach Marina.

At the time of writing, the Department currently oversees approximately 1,648 private moorings, 222 outhauls, 659 commercial moorings in the Town of Bourne. A great effort has been made in recent years to create and enforce regulations specific to moorings that would address both the lengthy waiting lists and the volume of unused moorings.

During the last year a total of 89 permits were released. 77 permits were voluntarily surrendered. Many of these permit holders gave up their mooring as they no longer owned a boat. Another 12 mooring permits were revoked for various reasons including failure to pay the annual fee, unsatisfactory maintenance of the mooring, or failure to provide required documentation. As a result, no coves remain over the maximum number of mooring permits allotted as set forth in the results of the 2006 mooring moratorium study. At the time of writing, there were approximately 663 waiting list applications on file for moorings. It should be noted that some people are on two lists. Areas that provide public parking such as Phinney's Harbor or Barlow's Landing have the most people waiting. Areas with limited public access have far less. Fewer people give up their moorings each year as available space in the Commonwealth's waters diminishes and becomes more precious. We encourage those who do not actively use their moorings to consider giving them up to create available space for others. We would also encourage next generation property owners, if interested, to apply for mooring permits in their own names as permits are only transferable to a surviving spouse. During the 2020 boating season, 95 new mooring permit offers were issued, of those, 83 were accepted and installed

The Town's free Pumpout service for local and transient boaters continues to be used extensively throughout town. The service is available 24 hours a day at four shore stations located at Taylor's Point Marina, Monument Beach Marina, Parker's Boat Yard, and Kingman Yacht Center. Generally, there is a Town operated pumpout boat on duty seven days a week between the hours of 8:30 AM and 4:30 PM throughout the peak boating season conditions and staff permitting. The pumpout boats provide service to transient boaters as well as any boat on a mooring, in a slip, or at anchor. From July 1st of the 2019 boating season to June 30th of the 2020 boating season the pump out boats serviced 1,158 boats removing upwards of 23,856 gallons of sewage. The service is free to all boaters and is invaluable to the waters of Bourne. For fiscal 2019 and the first half of Fiscal 2020, the Town received a reimbursement of $\$ 36,000.00$ from the Clean Vessel Act Grant Program. The reimbursement covered 75\% of our total expenses ( $\$ 60,626.00$ ). An additional $\$ 20,000$ has been made available to the town for the second half of fiscal 2020 and the first half of fiscal 2021.

MOORING PERMITS SOLD AND REVENUE RECEIVED

| Type | Unit Price | Amount |  | Revenue |  |
| :--- | ---: | ---: | ---: | ---: | ---: |
| Mooring Application | $\$$ | 15.00 | 188 | $\$$ | $2,820.00$ |
| Waiting List Renewal | $\$$ | 10.00 | 490 | $\$$ | $4,900.00$ |
| Recreational Permit | $\$$ | 100.00 | 1915 | $\$ 191,500.00$ |  |
| Commercial Permit | $\$$ | 200.00 | 659 | $\$ 131,800.00$ |  |
| Changes | $\$$ | 15.00 | 100 | $\$$ | $1,500.00$ |
| Late Fees | $\$$ | 25.00 | 84 | $\$$ | $2,100.00$ |
| Decals | $\$$ | 1.00 | 0 | $\$$ | 0.00 |
| Total |  |  |  | $\$ 334,620.00$ |  |

## WATERWAYS COMPLAINTS \& INVESTIGATIONS

## Assist Other Agency <br> 8

Assist Vessel/Person ..... 5
Boat Fire ..... 0
Buzzards Bay Maritime Task Force Responses ..... 1
Medical ..... 0
Citations ..... 4
Criminal Complaint Applications Filed ..... 1
Deterrent Patrols ..... 100
Distress / Rescue Calls ..... 17
Miscellaneous Investigations ..... 17
Mooring/Anchoring Violations ..... 16
Navigation Aids Placed or Adjusted ..... 5
Oil/Pollution Response ..... 3
Safety Inspections ..... 78
Search \& Rescue Operations ..... 1
Vessels Aground ..... 7
Vessels Dewatered ..... 5
Vessels Lost/Stolen ..... 3
Vessels Recovered ..... 2
Vessels Sinking or Sunk ..... 4
Vessels Towed ..... 2
Violation Notices Issued ..... 7
Warnings Issued ..... 83

## WATERWAYS CITATIONS ISSUED:

$3 @ \$ 100.00=\$ 300.00$
1 @ \$200.00 = \$ 200.00
In conclusion we would like to thank all of the departments in town that we work with on a regular basis. Without their help we would never be able to get our various jobs done. We would also like to thank our volunteers and the public who have donated to the Animal Rescue Fund and the Shellfish Donation Fund. Additional thanks especially to the local commercial fishermen and commercial businesses who donated their time and resources to build an additional shellfish upweller to enhance our ability to grow more shellfish annually, the Shore and Harbor Committee, and all of the other related committees. Your efforts are appreciated.

Respectfully submitted,
Christopher Southwood Director

## Report of the Open Space Committee

During Fiscal Year '20 ...the Open Space Committee (OSC) has continued to identify possible Land Acquisition(s) throughout the town for open space and passive recreation and to that end, the OSC was able to come agreement with Mr. \& Mrs. Joseph Tardif to purchase approximately 6.3 acres located at "O' Monument Neck road in Gray Gables. This project was supported by the Board of Selectmen, the Finance Committee, the Community Preservation Committee and by the voters at the June 29, 2020 Special Town Meeting. The negotiated purchase price was $\$ 320,000$ and was paid for by taking this amount out of the open space/recreation line item within the Community Preservation Fund. This parcel was especially important as it now for the first time gives the townspeople access to Back River and has been identified as a parcel that is critical to the development of the proposed Bike Trail which will start at the end of the Canal Service road in Bourne and eventually be joined with the Falmouth Shining Sea bike trail which starts in North Falmouth.

The committee's other pursuits in Fiscal Year '20 and some of which will continue into Fiscal Year'21 are as follows:
a. Implementing the provisions of the seven (7) year Open Space/Recreation Plan.
b. Providing an improved ADA compliant access to the Canal Crossways Inclusive Park/Playground located on Kendall Place road in Buzzards Bay.
c. Continuing the Trail Mapping project for the Four Ponds, the Town Forest....and if approved by the Commissioners of the Bourne Water District...include on the maps the trails that exist on the District land..
d. Upgrade the trail that goes between Canal Overlook and the Aptuxcet Trading Post.
e. Work very closely with the Bike Trail Committee to create a bike trail from Gray Gables to eventually match up the Shining Sea bike trail located in North Falmouth, Massachusetts...
f. Continue working with the Commission on Disabilities to improve access to all town owned open space parcels that are used for passive recreation purposes.

Respectfully submitted on behalf of the members of the Open Space Committee,
Barry H. Johnson
Chairman

## TOWN OF BOURNE PENDING LITIGATION

As of June 30, 2020
for BOURNE ANNUAL REPORT

Animal Rescue League of Boston v. Board of Assessors of The Town of Bourne Appeals Court

A.J. Michael Realty, LLC and Dennis M. Waitekunas v. Kathleen Peterson et al Barnstable Superior Court<br>Bourne Police Patrolmen's Association, NEPBA Local 60 And Town of Bourne Grievance: Officer Drew Lonergan 111F Grievance

Elmer Clegg, Individually and as a Member of the Planning Board of the Town of Bourne v. The Planning Board of the Town of Bourne and Vincent P. Michienzi, Sr. Barnstable Superior Court

Cumberland Farms, Inc. v Daniel Doucette et al Land Court Dept.

Vincent DiSangro, Helen Andrews \& Steven Hamilton v. Town of Bourne et al. Land Court

The Haven Center, Inc. et al v. Town of Bourne et al Land Court Dept.<br>Barnstable Superior Court

Hideaway Village Condominium Association, Inc. v. William A. Marzelli et al Barnstable Superior Court

Vivien MacDonald, a Minor, by and through Her Mother and Next Friend Suzanne MacDonald v. Town of Bourne, Weston \& Sampson, CMR, Inc., Green Acres Landscape \& Construction Co., Inc. and Kompan, Inc.
Plymouth Superior Court
MA Public Employee Council and Town of Bourne re Lisa Collett American Arbitration Association

Vincent Michienzi v. Kenneth Murphy
Barnstable Superior Court

[^1]Thomas Swartz v Town of Bourne and Norman Sylvester, in his Individual capacity U.S. District Court

Thomas Swartz v. Town of Bourne and Norman Sylvester
Barnstable Superior Court
Thomas F. Swartz v. Bourne Fire Dept. Civil Service Commission

## Report of the Office of the Town Planner

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:
The following is a report of the Office of the Town Planner for the Fiscal Year of 2020.
The Office of the Town Planner is responsible for the overall management of the planning initiatives for the Town, including input on development projects, comprehensive planning, gathering and analyzing data, making presentations, conducting site reviews, offering recommendations to the Planning Board, and performing administrative and supervisory functions of the Department.

During the pandemic, the Department continued all operations and managed public requests remotely. Public hearings were held regularly via video and telephone conferencing and the Department also weighed in on temporary outdoor restaurant dining. The Department responded to the day-to-day requests of the public, developers, town departments, boards, and other governmental agencies. The Department duties also include support for the Design Review Committee, Historical Commission, and being the liaison to the Cape Cod Commission for Developments of Regional Impact. The Department continued to utilize the Town's land use database which is now maintained by the Engineering Department. Lastly, the Department applied its expertise to assist many departments with the procurement process.

## Planning Projects:

The Planning Department received a $\$ 15,000$ grant in District Local Technical Assistance (DLTA) funds from the Cape Cod Commission to complete a parking study in Downtown Buzzards Bay. The Town's Parking Working Group collaborated with the consultant and garnered public input. The final report includes cost estimates including surveying and engineering design estimates; permitting and construction costs; and a site ranking matrix of six sites.

In addition to the DLTA funds the Planning Department also applied for and received a \$15,000 Downtown Technical Assistance grant from the Department of Housing and Community Development through the Massachusetts Downtown Initiative Program. The grant will enable the Town to complete a downtown parking strategy plan to identify existing public private parking areas and to produce a parking management plan.

The Department continued to make efforts to meet the goals of the Local Comprehensive Plan. Proposed amendments to the Zoning Bylaw for animal kennels, floodplain, and Downtown parking was postponed to a future Town Meeting due to the pandemic.

## Regulatory Review

Part of the staff assistance for the Planning Board and the Building Department is the Planning Department's review of many development projects and building permits.

During the past year we have reviewed or processed the following:

- 195 Building Permits
- 55 Historic referrals
- 21 Site Plan-Special Permits
- 2 Subdivisions
- 6 Approval Not Required Plans (land division plans not considered subdivisions)
- 1 Repetitive Petition
- 1 Court Remand
- 2 Preliminary Wastewater Allocations
- Multiple business licenses and potential development inquires


## Conclusion

As the Town Planner and the Assistant Town Planner, we would like to acknowledge and thank the residents, the Planning Board members and various committee members of Bourne for the encouragement and support throughout the year. A special thanks to our administrative assistant Tracy Sullivan for working to help oversee and coordinate the Planning, Conservation and Engineering Departments. In addition, Tracy processes and advertises applications for the Design Review Committee and Historical Commission.

We would like to encourage all citizens to visit the Planning Department/Planning Board web page and to participate actively in community meetings. The webpage will provide you with meeting agendas, minutes, notices, misc. forms, the Zoning Bylaw, Subdivision and Special Permit Regulations, along with other planning-related links and documents.

Please feel free to contact the Planning Department with any land use questions and or comments. As always we welcome your suggestions to make serving you more efficient.

Respectfully submitted,
Coreen V. Moore, Town Planner
and Jennifer L. Copeland, Assistant Town Planner

## Report of the Planning Board

To the Honorable Board of Selectmen and the Citizens of the Town of Bourne:

The Planning Board consists of nine elected members with three-year terms and two associate members (appointed). Meetings are held on the second and fourth Thursday of most months via Zoom meeting during the pandemic.

The purpose of the Planning Board is to review and make final judgement of plans submitted for proposed subdivisions and proposed or amended site plans regarding commercial properties. We are the granting authority for Special Permits pertaining to commercial construction and restaurants as well as other variations from the Bourne Zoning Bylaw.

During this year, fifteen regularly scheduled meetings were convened, twenty-two Site Plan Review and/or Special Permit applications were applied for with seventeen approved, two denied and three are still pending. Eight ANR (Approval Not Required) applications were received and approved. Also during this time, the Planning Board heard several requests for informal review from citizens of Bourne and compliance reviews of existing projects and worked on refining the Zoning Bylaw.

The office of the Planning Board, and now the Tax Collector's office, are the Passport Acceptance Agents for the Town of Bourne. During FY20 we processed 121 passport applications. Please check the website www.travel.state.gov for current passport requirements. Happy travels!

The Bourne Planning Board would like to thank all of the Town Departments who have readily assisted in the completion of our actions taken during the year through their technical assistance to include the Town Planner, Building Dept., Engineering Dept., Health Dept., Fire Dept., Dept. of Public Works, and the Water Districts.

Respectfully submitted,
Steven Strojny
Chairman

## Report of the <br> Plumbing and Gas Inspector

To the Honorable Board of Selectmen and the Citizens of the Town of Bourne:

A total of 415 Plumbing, 553 Gas and 88 Mechanical permits were issued for fiscal year 2020. The sum of $\$ 90,825$ was collected and turned over to the Town Treasurer's Office.

The Plumbing \& Gas Inspector also assists in the approval process of various building permit applications.

The Plumbing \& Gas Department is located in the Inspection Department, 24 Perry Avenue, Buzzards Bay. The telephone number is 508-759-0600 ex. 1337. The Inspector can be reached in the office Monday, Wednesday and Friday 8:30-9:30am.

Respectfully submitted,
Michael Golden
Plumbing \& Gas Inspector

## Report of the Police Department

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

The police department took occupancy of the new police facility on July 13, 2020 and are currently working through and evaluating all the new operating systems. We are not only grateful to the Town's residents for their support for this project, but also for all the support and assistance from the Police Building Committee and all the others behind the scenes who helped facilitate this project. This building will serve the citizens of the Town of Bourne for decades. I would be remiss in not thanking Police Lieutenants Brandon M. Esip and John R. Stowe Jr., for their tireless efforts in working on this project. Also, the staff in the town's department of public works provided numerous services to this project, which saved the Town much expense.

This past year has been very challenging regarding the COVID-19 virus and all the changes we have had to put in place to continue to function and provide core police and public safety services. We are still working under modified police operations internally, but continue to address all the Town's policing needs. In addition to that, the civil unrest regarding policing has caused a lot of concern for future policing operations. The police department must continue to function and constantly strives to build and maintain trust with our citizens. It was disturbing for us to see so much of the country's citizens lose faith and trust in their police departments. We need to continue to show and explain to our citizenry how we accomplish our mission, that directly benefits them.

We feel we are always changing with the times to keep up with the issues our community faces. Police officers continue to train on every issue we are faced with and we look forward to expanding such training here in our new training room. The department will continue its mission to keep the community safe, treat its residents and guests with respect, and help to keep the Town of Bourne a great place to live, work and visit.

Respectfully Submitted,
Dennis R. Woodside
Chief of Police

## Investigated Accident Breakdown 07/01/2019 - 06/30/2020

| Street/Location Names | INJURIES | FATAL | OUI INVLD | PEDESTRIAN | BICYCLISTS \# of ACC |  |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: |
| ACC |  |  |  |  |  |  |
| ACADEMY DR | 0 | 0 | 0 | 0 | 0 | 4 |
| ADAMS ST | 0 | 0 | 1 | 0 | 0 | 2 |
| ANDREW RD | 1 | 0 | 0 | 0 | 0 | 1 |
| APTUCXET RD | 0 | 0 | 0 | 0 | 0 | 1 |
| BARLOWS LANDING RD | 2 | 0 | 0 | 0 | 0 | 9 |
| BELL RD | 0 | 0 | 0 | 0 | 0 | 1 |
| BEN ABBEY RD | 0 | 0 | 0 | 0 | 0 | 1 |
| BOURNE BRIDGE | 0 | 0 | 0 | 0 | 0 | 10 |
| BOURNE EAST ROTARY | 0 | 0 | 0 | 0 | 0 | 7 |
| BOURNE SOUTH ROTARY | 4 | 0 | 1 | 0 | 0 | 38 |
| BOURNEDALE RD | 0 | 0 | 0 | 0 | 0 | 4 |
| CANAL SERVICE RD | 0 | 0 | 0 | 1 | 0 | 1 |
| CANAL ST | 0 | 0 | 0 | 0 | 0 | 1 |
| CENTER AV | 2 | 0 | 0 | 0 | 0 | 1 |
| CHICKADEE LN | 0 | 0 | 0 | 0 | 0 | 1 |
| CIRCUIT AV | 0 | 0 | 0 | 0 | 0 | 1 |
| CLAY POND RD | 0 | 1 | 0 | 0 | 0 | 6 |
| COHASSET AV | 1 | 0 | 0 | 0 | 0 | 1 |
| CONNERY AV | 0 | 0 | 0 | 0 | 0 | 2 |
| COTUIT RD | 0 | 0 | 0 | 0 | 0 | 1 |
| COUNTY RD | 2 | 0 | 0 | 0 | 0 | 15 |
| CRANBERRY HWY | 3 | 0 | 0 | 0 | 1 | 9 |
| DESERET DR | 1 | 0 | 0 | 0 | 0 | 1 |
| EAST ROTARY | 1 | 0 | 1 | 0 | 0 | 8 |
| ELGIN RD | 0 | 0 | 0 | 0 | 0 | 1 |
| EMMONS RD | 0 | 0 | 0 | 0 | 0 | 1 |
| FACTORY OUTLET WAY | 0 | 0 | 0 | 0 | 0 | 3 |
| FOURTH AV | 0 | 0 | 0 | 0 | 0 | 1 |
| FRANK RD | 0 | 0 | 1 | 0 | 0 | 1 |
| HEAD OF THE BAY RD | 5 | 0 | 1 | 0 | 0 | 13 |
| HERRING POND RD | 0 | 0 | 0 | 0 | 0 | 3 |
| HIGH MEADOW CIR | 0 | 0 | 0 | 0 | 0 | 1 |
| HIGH RIDGE DR | 0 | 0 | 0 | 0 | 0 | 1 |
| INDUSTRIAL DR | 1 | 0 | 0 | 1 | 0 | 1 |
| JONATHAN BOURNE DR | 0 | 0 | 0 | 0 | 0 | 1 |
| LAKE DR | 0 | 0 | 0 | 0 | 0 | 1 |
| LAKE DR EXT | 1 | 0 | 0 | 0 | 0 | 1 |
| LINCOLN AV | 0 | 0 | 0 | 0 | 0 | 1 |
| MACARTHUR BLVD | 14 | 0 | 1 | 0 | 0 | 33 |
| MAIN ST | 8 | 0 | 0 | 0 | 1 | 30 |
| MAPLE ST | 0 | 0 | 0 | 0 | 0 | 1 |
| MASHNEE RD | 1 | 0 | 0 | 0 | 0 | 2 |
| MEETINGHOUSE LN | 1 | 0 | 0 | 1 | 0 | 8 |
| MID-CAPE CONNECTOR | 0 | 0 | 0 | 0 | 0 | 1 |
| MONUMENT NECK RD | 1 | 0 | 0 | 0 | 0 | 1 |
| NICK VEDDER RD | 1 | 0 | 0 | 1 | 0 | 1 |
|  |  |  |  |  |  |  |


| NIGHTINGALE POND RD | 1 | 0 | 0 | 0 | 0 | 2 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| NORRIS RD | 0 | 0 | 0 | 0 | 0 | 1 |
| OCEAN PINES DR | 0 | 0 | 0 | 0 | 0 | 1 |
| OLD BRIDGE RD | 0 | 0 | 0 | 0 | 0 | 1 |
| OLD COUNTY RD | 0 | 0 | 0 | 0 | 0 | 2 |
| OLD DAM RD | 0 | 0 | 0 | 0 | 0 | 1 |
| OLD PLYMOUTH RD | 0 | 0 | 0 | 0 | 0 | 6 |
| OTIS ROTARY | 8 | 0 | 0 | 0 | 0 | 12 |
| PERRY AV | 0 | 0 | 0 | 0 | 0 | 1 |
| PLYMOUTH LN | 0 | 0 | 0 | 0 | 0 | 2 |
| PURITAN RD | 0 | 0 | 0 | 0 | 0 | 1 |
| ROBERTA AV | 0 | 0 | 0 | 0 | 0 | 1 |
| ROBIN LN | 0 | 0 | 0 | 0 | 0 | 1 |
| ROUTE 25 OFF CAPE | 0 | 0 | 1 | 0 | 0 | 1 |
| ROUTE 25 OFF-RAMP | 0 | 0 | 0 | 0 | 0 | 3 |
| ROUTE 25 ON CAPE | 0 | 0 | 0 | 0 | 0 | 1 |
| ROUTE 25 ON-RAMP | 0 | 0 | 0 | 0 | 0 | 2 |
| ROUTE 28 (SO OF OTIS ROT) | ) 0 | 0 | 0 | 0 | 0 | 3 |
| ROUTE 28A | 7 | 0 | 0 | 0 | 1 | 9 |
| ROUTE 3 EXIT 1A | 1 | 0 | 0 | 0 | 0 | 1 |
| ROUTE 3 SOUTH OFF RAMP | 0 | 0 | 0 | 0 | 0 | 1 |
| ROUTE 6 \& 28 BY-PASS | 3 | 0 | 0 | 0 | 0 | 2 |
| ROUTE 6 E | 0 | 0 | 0 | 0 | 0 | 1 |
| ROUTE 6-28 BYP | 0 | 0 | 0 | 0 | 0 | 1 |
| RTE 6 MIDCAPE CONNECTOR | 0 | 0 | 0 | 0 | 0 | 1 |
| SACHEM DR | 0 | 0 | 0 | 0 | 0 | 1 |
| SAGAMORE BRIDGE | 1 | 0 | 0 | 0 | 0 | 9 |
| SAGAMORE RD | 0 | 0 | 0 | 0 | 0 | 2 |
| SANDWICH RD | 9 | 1 | 0 | 0 | 0 | 39 |
| SCENIC HWY | 20 | 0 | 0 | 0 | 0 | 45 |
| SCRAGGY NECK RD | 1 | 0 | 0 | 0 | 0 | 5 |
| SCUSSET BEACH RD | 1 | 0 | 0 | 0 | 0 | 1 |
| SHIPYARD LN | 0 | 0 | 0 | 0 | 0 | 1 |
| SHORE RD | 3 | 0 | 0 | 0 | 0 | 10 |
| SPINNAKER LN | 0 | 0 | 0 | 0 | 0 | 2 |
| SQUETEAGUE HARBOR RD | 0 | 0 | 0 | 0 | 0 | 1 |
| ST MARGARETS ST | 0 | 0 | 0 | 0 | 0 | 2 |
| STANDISH RD | 0 | 0 | 0 | 0 | 0 | 1 |
| STATE RD | 3 | 0 | 0 | 0 | 0 | 3 |
| SWIFT RD | 1 | 0 | 0 | 0 | 0 | 1 |
| TECHNOLOGY PARK DR | 0 | 0 | 0 | 0 | 0 | 1 |
| TOWER LN | 0 | 0 | 0 | 0 | 0 | 1 |
| TROWBRIDGE RD | 0 | 0 | 0 | 0 | 0 | 3 |
| UPPER CAPE TECH WAY | 0 | 0 | 0 | 0 | 0 | 2 |
| WASHINGTON AV | 0 | 0 | 0 | 0 | 0 | 1 |
| WATERHOUSE RD | 0 | 0 | 0 | 0 | 0 | 5 |
| WEST ROTARY | 1 | 0 | 0 | 0 | 0 | 2 |
| WILLIAMS AV | 0 | 0 | 0 | 0 | 0 | 2 |
| WILLISTON RD | 1 | 0 | 0 | 0 | 0 | 1 |
| WINSTON AV | 0 | 0 | 0 | 0 | 0 | 1 |
| YEARLING RUN RD | 0 | 0 | 0 | 0 | 0 | 1 |
| TOTALS 1 | 111 | 2 | 7 | 4 | 3 | 434 |

PART I CRIMES
Murder ..... 0
Rape ..... 13
Robbery ..... 1
Assault (simple) ..... 165
Aggravated Assault ..... 19
Breaking \& Entering ..... 163
Larceny ..... 116
Auto Theft ..... 9
Arson ..... 0
Burglary ..... 0
Kidnapping/abduction ..... 2
Forcible Fondling ..... 10
Intimidation ..... 53
Total Calls Service ..... 23879
FY-20 MOTOR VEHICLE VIOLATIONS
Civil Infractions ..... 462
Citation Arrest ..... 145
Criminal Complaint ..... 174
Citation Warnings ..... 3238
Speeding Citations ..... 2074
Total Citations Issued ..... 4021
Parking Violations Total ..... 755
FY-20 DEPARTMENT ACTIVITIES (SELECTED)
Alarm Burglar ..... 801
Alarm of Fire ..... 142
Annoying Phone Calls ..... 16
Assist Citizen ..... 137
Assist other agencies ..... 258
Bad Checks ..... 1
By-law Violations ..... 27
Counterfeiting/Forgery ..... 37
Credit Card Theft ..... 4
Disorderly Conduct ..... 4
Disturbance General ..... 226
Disturbance Loud Noise ..... 180
Disturbance Neighbor ..... 63
Disturbance School ..... 2
Domestic Abuse ..... 412
Drugs/Narcotics ..... 72
Embezzlement ..... 1
E-911 Calls Received ..... 10764
E-911 Required Response ..... 281
False Pretenses/Swindle ..... 66
Impersonation/ Identity Fraud ..... 54
Larceny(All other) ..... 124
Liquor Law Violation ..... 24
Missing Person ..... 27
Motor Vehicle Theft ..... 10
OUI ..... 85
Pocket-Picking ..... 0
Pornography ..... 7
Protective Custody ..... 19
Receiving Stolen Property ..... 1
Recovered Motor Vehicle ..... 1
Repossession ..... 1
Rescue Calls ..... 528
Runaway ..... 7
Shoplifting ..... 47
Suicide Attempt ..... 6
Suspicious Activity ..... 476
Theft from a Building ..... 21
Theft from a Vehicle ..... 18
Theft of Motor Parts ..... 0
Total Arrests ..... 326
Trespass ..... 84
Vandalism ..... 112
Violation Abuse Prevention Order ..... 31
Violation Harassment Prevention Order ..... 4
Warrant Arrest ..... 71
Weapons Violations ..... 13
FY-20 MOTOR VEHICLE ACCIDENTS
Accident Investigated ..... 434
Accident No-Report ..... 360

## Report of the <br> Police Facility Building Committee

To the Honorable Board of Selectmen
and the Citizens of Bourne:

On behalf of the members of the Police Facility Building Committee I am pleased to submit the follow report to the residents of Bourne.

After voter approval in the fall of 2016 for funding of $\$ 17,600,000$ dollars to design, build, and equip a new police facility for the Town of Bourne I am pleased to report that the project has been completed. As of June 30, 2020, the cut-off date for this report, there are only a few items left prior to begin operations at the 35 Armory Road police station. It is important to note that the project was completed within the funding that the voters approved. The completed station represents over four years of work by the building committee members to provide a modern police facility to serve the residents of Bourne for the next fifty years.

The committee recognized the demanding time required by Chief Woodside and his staff to research the best practices and equipment needed to operate in the new facility. The work done by Chief Woodside and Lieutenants Esip and Stowe was instrumental in keeping the project within budget.

Due to the restrictions of the corona virus pandemic a grand opening normally associated with such a project will not occur. The committee thanks you for your support of this project and support of your police department.

Respectfully submitted,
Charles K Noyes, Chief (Ret.)
Chairperson

# Report of the <br> Bourne Recreation Authority 

To the Honorable Board of Selectmen
and the Citizens of the Town of Bourne:

The Bourne Recreation Authority hereby submits their Annual Report for the year ending June 30, 2020.

The Bourne Recreation Authority owns \& operates both the Bourne Scenic Park Campground \& John Gallo Ice Arena. In addition to managing these venues, the Authority supports various youth organizations \& charitable causes within the Town of Bourne \& its surrounding communities. The Authority is partnered with other entities in their solar projects to reduce energy expenses @ both facilities, \& have recently extended our Lease with the Corps of Engineers. Due to the worldwide pandemic, both entities re-opened later than expected, but take great pride in doing our part by providing wonderful amenities for our community.

Located on the banks of the Cape Cod Canal, Bourne Scenic Park remains one of the most popular campgrounds in the northeast, welcoming campers from across the United States \& beyond.

As one of the finest ice rinks in the northeast, the John Gallo Ice Arena remains a premier spot to watch any on-ice activity, serving as host to several skating programs \& events, including: Bourne Skating Club; Canal Youth Hockey; Bourne, Sandwich, Wareham, \& UCT Boys High School Hockey; Sandwich Girls High School Hockey; \& MIAA Tournament Games to name a few. Gallo also plays host to Learn to Sk8 for Tots - Adults, Learn to Play Hockey, Public Sk8, Senior Sk8, Stick Time, Birthday Parties, \& Adult Hockey Groups. Our facility is known for its cleanliness, \& the many patrons that visit us often comment on same.

The Bourne Recreation Authority would like to thank members of the various Town Departments, the New England Division of the Corps of Engineers, and the Citizens of Bourne for their continued patronage of our facilities.

Respectfully submitted,
Gregory A. Folino, Chairman
W. Curt Duane, Vice Chairman

John A. Coughlin, Clerk
George M. Sala
Jane Dumas-Otis

# Bourne Recreation Authority <br> Profit \& Loss 

July 2019 through June 2020
Jul '19- Jun 20
Income
4000 - Bourne Scenic Park Revenues
4001 • Camping - Electric 1,841,559.91
4002 - Camping - NonElectric 32,752.00
4014 • Cabins 36,141.00
4017 • Lodges 76,948.00
4004 • Ice Sales 5,050.00
4006 • Wood Sales 17,981.00
4008 • Store Sales 102,024.20
4009 • Visitor Fees 30,636.00
4010 • Propane Sales $\quad 3,474.00$
4011 • Recreation Room 3,190.50
4015 • Commissions 100.50
4018 • Golf Cart Rentals 16,140.00
4012 - Misc. Park Income
Total 4000 - Bourne Scenic Park Revenues
5000 - Gallo Ice Arena Revenue
5010 • Hockey School 36,560.00
5011 • Skating Academy $\quad 5,856.00$
5012 • Learn To Skate 677.25
5013 • Ice Rentals 442,528.00
5028 • Snack Bar Lease 10,500.00
5015 • Snack Bar Vending Commission 372.30
5016 • Public Skating 19,284.00
5017 • Skate Rentals 7,860.00
5018 • Skate Shop Lease $\quad 1,000.00$
5020 • Vending Machine 4,113.00
5021 - Video Games 459.00
5022 • High School Tourney Games 18,060.00
5026 • Dasher Advertising 27,718.96
5024 • Miscellaneous Rink Income 525.00
575,513.51
Total 5000 - Gallo Ice Arena Revenue
7000 - Other Income \& Expense
7001 - Interest Income
24,140.01
Total 7000 - Other Income \& Expense
24,140.01
Total Income
2,768,928.25

Bourne Recreation Authority<br>Profit \& Loss

July 2019 through June 2020
Jul '19- Jun 20

|  |  |
| :---: | :---: |
| Cost of Goods Sold |  |
| 4050 - Cost of Sales - Bourne SP |  |
| 4051 - Cost of Sales - Ice | 2,376.99 |
| 4053 - Cost of Sales - Wood | 7,922.55 |
| 4054 - Cost of Sales - Store | 49,227.29 |
| 4055 - Cost of Sales - Propane | 2,016.31 |
| 4056 - Cost of Sales-Golf Carts | 3,800.00 |
| Total 4050 - Cost of Sales - Bourne SP | 65,343.14 |
| 5050 - Cost of Sales Gallo Ice Arena |  |
| 5052 - Cost of Sales - Learn to Skate | 56.50 |
| 5053 - Cost of Sales-Ice Rentals | 745.00 |
| 5054 - Cost of Sales-Vending Machines | 1,952.37 |
| 5057 - Cost of Sales-Dasher Adver | 970.00 |
| Total 5050 - Cost of Sales Gallo Ice Arena | 3,723.87 |
| Total COGS | 69,067.01 |
| Gross Profit | 2,699,861.24 |
| Expense |  |
| 4060 - Operating Exp Bourne SP |  |
| 4061 - Park Payroll Gross Wages | 444,147.93 |
| 4081 - Park Payroll OT | 1,757.37 |
| 4062 - Park Light \& Power | 196,076.81 |
| 4063 Park Telephone | 6,154.23 |
| 4064 - Park Fuel | 1,015.24 |
| 4065 - Park Water | 26,537.00 |
| 4066 - Park Supplies | 14,360.58 |
| 4067 - Park Maintenance | 97,039.70 |
| 5187 - Park Cable TV | 95,874.26 |
| 4079 - Park Recreation | 8,548.77 |
| 4068 - Park Trash Collection | 21,168.57 |
| 4069 - Park Vehicles - Fuel | 2,144.85 |
| 4070 - Park Vehicles Maintenance | 1,242.21 |
| 4072 - Park Insurance | 39,536.92 |
| 4073 - Park Uniforms | 201.73 |
| 4074 - Park Advertising | 14,636.30 |
| 4075 - Park Entertainment | 9,725.00 |
| 4076 - Memberships \& Fees | 4,244.50 |
| 4098 - Professional Development | 1,141.67 |
| 4077 - Unemployment Ins | 14,876.05 |

10:01 AM
09/17/20
Accrual Basis

Bourne Recreation Authority
Profit \& Loss
July 2019 through June 2020
Jul '19- Jun 20
4078 - Unemp Health Insurance
4082 - Health Insurance
1,063.26
32,061.15
4083 • Dental Insurance $\quad 1,617.00$
4084 • Professional Services 20,827.32
4080 • Merchant Service Charges $\quad 52,677.50$
4085 • Retirement Contribution 21,569.30
4086 • Park Fica Tax 26,707.71
4087 • Workers Comp Insurance 13,607.40
4088 • Life Insurance 114.10
4091 • Store Payroll Gross Wages 39,919.21
5188 • Store Payroll Overtime 363.85
4092 • Store Fica Tax 3,081.66
4094 • Store Workers Comp Ins 343.66
4095 • Store Light \& Power 4,924.23
4096 • Store Telephone 2,227.05
4099 • Depreciation Expense-Park 81,259.03
Total 4060 - Operating Exp Bourne SP 1,302,793.12
$\begin{array}{lr}5060 \text { - Operating Exp. Gallo Ice Arena } & \\ 5061 \text { - Rink Payroll Gross Wages } & 250,149.36\end{array}$
5062 • Rink Payroll OT 3,879.40
5063 • Light \& Power 85,329.72
5064 • Telephone 4,171.66
5065 • Fuel 23,482.16
5066 • Water 2,435.25
5067 • Supplies 8,174.07
5068 • Maintenance $\quad 50,898.25$
5069 • Emergency Maintenance 0.00
5070 • Advertising 1,904.85
5074 • Uniforms 1,281.41
5075 • Insurance $\quad 34,905.00$
5076 • Health Insurance 38,268.00
5077 • Dental Insurance 2,574.00
5078 • Professional Services 6,057.49
5079 • Retirement Contributions 41,344.03
5080 • Rink Fica Taxes 5,792.57
5081 • Workers Comp Insurance 5,599.63
5082 • Life Insurance 156.48
5083 • Rink Membership \& Fees 2,416.97
5086 • Professional Development 45.00
5085 • Unemp Health Ins 1,063.22
5099 • Depreciation Expense-Gallo 105,505.23
Total 5060 - Operating Exp. Gallo Ice Arena

Jul '19- Jun 20

|  | Jul '19-Jun 20 |
| :---: | :---: |
| 5500 - Operating Exp. Maint. Dept |  |
| 5510 - Payroll Gross Wages | 176,313.98 |
| 5512 - Payroll OT | 4,863.36 |
| 5515 - Light \& Power | 2,911.22 |
| $5520 \cdot$ Supplies | 4,326.63 |
| 5523 F Fuel | 1,265.37 |
| 5525 - Vehicles - Fuel | 7,065.98 |
| 5530 - Vehicles - Maintenance | 5,888.18 |
| 5532 - Heavy Equipment-Parts | 1,067.53 |
| 5535 - Uniforms | 792.12 |
| 5540 - Health Insurance | 92,616.00 |
| 5545 - Dental Insurance | 4,248.75 |
| 5550 - Life Insurance | 48.90 |
| 5560 - Unemp Health Ins | 1,063.21 |
| 5565 - Workers Comp Insurance | 4,637.39 |
| 5570 Retirement Contributions | 34,577.86 |
| 5575 - Maint Fica Tax | 5,018.91 |
| 5599 - Depreciation Expense-Maint | 22,832.09 |
| Total $5500 \cdot$ Operating Exp. Maint. Dept | 369,537.48 |
| 6000 - Authority Administrative |  |
| 6010 - Payroll Gross Wages | 159,912.86 |
| 6011 - Administrative Expenses | 29,737.93 |
| 6012 - Advertising-Sponsorships | 3,675.00 |
| 6013 - Health Insurance | 21,021.00 |
| 6014 - Dental Insurance | 2,007.00 |
| 6016 - Professional Services | 4,341.50 |
| 6023 - Professonal Development | 195.73 |
| 6017 - Retirement Contributions | 35,437.31 |
| 6018 - Admin Fica Tax | 3,921.76 |
| 6019 - Workers Comp Insurance | 134.92 |
| 6020 - Life Insurance | 156.48 |
| 6022 - Unemp Health Ins | 1,063.19 |
| Total $6000 \cdot$ Authority Administrative | 261,604.68 |
| al Expense | 2,609,369.03 |
|  | 90,492.21 |

## Report of the Bourne Recreation Committee

To the Honorable Board of Selectmen
And the Citizens of the Town of Bourne

The Bourne Recreation Committee hereby submits their Annual Report for the year ending June 30, 2020.

While the pandemic shutdown put a damper on our Spring 2020 programs, we were fortunate to be able to offer the following programs from July 2019 - March 2020.

Bourne Rec Summer Program<br>Youth Tennis Lessons<br>Summer Swimming Lessons<br>Canalman Hoop School with Coach Ashworth<br>Smash Volleyball Clinic with Coach Mather<br>Free Softball Clinics with Team Fusion Girls Softball Team<br>Basketball Bootcamp<br>Pickleball Lessons<br>After School Soccer at Bournedale Elementary<br>Claychick Bus Ceramic Workshop<br>Kid's Club!<br>Hoop Group After School Program<br>Pickleball Social Saturdays<br>Slide into Learning<br>Walk \& Talk<br>Zumba Kids!

## Special Events included:

Trunk or Treat: Our 7th Annual Trunk or Treat was a huge success thanks to our volunteers! Town Departments, the Board of Selectmen and many families and local groups participated by decorating their trunks and passing out candy to trick or treaters. We held our event the Friday before Halloween and very quickly lost track of how many children participated!

Holiday Tree Lighting: Once again the Recreation Department was thrilled to co-host the Annual Tree Lighting with the Buzzards Bay Beautification Group at the Bourne Veteran's Memorial Community Building. We would like to thank the many volunteers who help make this event a favorite of ours! Bourne Taekwondo Club and members of the Recreation Committee were instrumental in making this event a success. This year DJ Ooch provided plenty of entertainment for people of all ages in our gym! A special shout out to the Bourne Department of Public Works for lighting up our Town and for building an amazing bonfire!

## Special Thanks:

We would like to thank the people in Bourne who volunteer their time to make Bourne's youth sports organizations so successful. Bourne Youth Baseball, Babe Ruth, Bourne Youth Lacrosse, Bourne Youth Soccer are wonderful groups providing great opportunities for our youth.

We would also like to thank the Department of Public Works, ISWM, Jonathan Bourne Public Library, Bourne Police, Bourne Fire and the Bourne Public Schools for their continued support of the Recreation Department.

Offices for the Recreation Department are located at the Bourne Veteran's Memorial Community Center. We can be reached by phone at (508) 759-0600 ext. 5302 or by email to: Krissanne Caron, Recreation Director: kcaron@townofbourne.com or Katie Matthews, Program Coordinator: kmatthews@townofbourne.com

Recreation Committee Members: Term Expires:
Roger Maiolini
6/30/2022
George Sala
6/30/2022
Lori Cooney
6/30/2021
Priscilla Koleshis 6/30/2021
Jason Tardiff 6/30/2023
Connie Spilhaus 6/30/2023
Respectfully submitted,
George Sala, Chairman

## ANNUAL SCHOOL REPORT 2019-2020

## SCHOOL COMMITTEE

| Emily Berry | Term expires 2022 |
| :--- | :--- |
| Maureen Fuller | Term expires 2022 |
| Christopher Hyldburg | Term expires 2021 |
| Steven Strojny | Term expires 2023 |
| Erin Perry | Term expires 2023 |
| Paul McMaster | Term expires 2021 |
| Ryan Bagdonas | Term expires 2023 |

Bourne Public Schools Administration<br>36 Sandwich Road<br>Bourne, MA 02532

508-759-0660

Dr. Kerri Anne Quinlan-Zhou, Superintendent of Schools<br>Melissa Ryan, Assistant Superintendent for Learning and Teaching<br>Jordan Geist, Director of Business Services<br>Melissa F. Coelho, Executive Assistant<br>Teresa Griffin-Vicente, Executive Assistant<br>Katie Russo, Accounts Payable/Payroll Lead<br>Susan Meikle, Grant/Revenue Analyst<br>Nik Outchcunis, Desktop Support Specialist

Special Education Administration (located at Bourne High School)
Ryan Place, Director of Special Education and Student Services
Karen Paulsen, Special Education Executive Assistant

## Maintenance Department

Richard Nelson Jr., Richard Dobbins, Edward Buckley

## Transportation Department

Sue Downing, Transportation Coordinator

## Bus Drivers \& Monitors

Mary Burbank
Deborah Furtado

## Bournedale Elementary School

41 Ernest Valeri Road
Bournedale, MA 02532
508-743-3800

[^2]Abby Downing, Social Worker
Elaine Esip, School Nurse
Jill Delancey, Library ESP
Maura Dankert, Early Childhood Liaison

## Custodial Staff

Samuel Currence John Cunningham Jeffrey Willbanks

## Art, Music, Physical Education, World Language <br> Art: Molly Henriksen-Rowland/ Eva Sheehy <br> Music: Michelle Bowlin

Physical Education: Kathleen Cleary / Kristyn Alexander
(district Adaptive Physical Ed.)

Preschool Teachers
Laurie Bannon
Alexandra Caldwell
Kristen Rothera
Katheryn Gagnon

Preschool Educational Support Personnel
Georgia Strudwick
Florence Kleimola
Terry Gratis
Lauren Kelsch
Loretta Snover
Amy Swift
Carmel Watson
Debra Whelihan

## Kindergarten Teachers

Kindergarten Educational Support Personnel
Lisa Dean
Beverly Callagy
Kate Hartley
Loretta Snover
Lisa Green
Allison Shanahan

## Grade One

Doreen Whalen-O'Shea
Kathy Cremeans
Grade Two

Jennifer Kennedy
Melanie Herrick
Emily Asack
Sarah Jansson
Tara Stanton

Grade Three
Elizabeth Douglas
Laurianne Gilbert
J. Norris Brown

Lucinda Keith

Grade Four
Gail O'Hara
Kerry DeGowin
Hannah Allen
Judith Shorrock

Special Education Department
Jin Chung, Psychologist
Bridgitte Bass, Occupational Therapist

## Teachers

Ryan Werner
Dianne Steele
Kelly McKenna
Lisa Trepanier

## Educational Support Personnel

| Robin Duberger | Elaine Esip | Kathryn Glinski |
| :--- | :--- | :--- |
| Theresa Gratis | Nancy Johnson | Audry Solari |

# Bourne Intermediate School 

75 Trowbridge Road
Bourne, MA 02532
508-759-0680
Jane Norton, Principal
Lisa Niland, Administrative Assistant
Mary Jo Coggeshall, Administrative Assistant
Ryan Place, Student Services Director
Donna Beers, School Nurse
Annmarie Ridings, Social Worker

## Title One Teachers

Kathleen Aftosmes

## Custodial Staff

Jonathan Vickery

## Title One Educational Support Personnel <br> Heather Donovan

Richard Nelson
Lunchroom and Recess Monitors
Lori Marquez Kelly Nicholas Paula Lynch

Art, Music, Physical Education, World Language
Art: Molly Henriksen-Rowland
Music:
Physical Education:
Grade One
Erica Amaral
Barbara Concannon
Antonia Perry
Tricia Rubin

Grade Three
Kimberly Colella
Sherrie Correia
Geraldine Dobbins
Linda Eldridge
Speech Therapy
Elizabeth King, Therapist

## ELL Teacher <br> Michele Maia

Adam Lyon / Michelle Bowlin
Larry Kelsch
Grade Two
Kim Corcoran
Tina Kelsch
Laura Gray-Shultz
Neeve Sulliavan
Tammy Kelley
Grade Four
Donna Buckley
Bryan Lefcourt
Nellie Kelsch
Nicole Tanguay

## Bourne Middle School

77 Waterhouse Road
Bourne, MA 02532
508-759-0690
Christine Borning, Principal
David Lundell, Assistant Principal
Hannah Rittershaus, School Nurse

## Administrative Assistants

Michelle Laflamme
Martina Canterbury

## Guidance Department

Marie Feehan, Laureen Cardoza

## Title One Teachers

Title One Educational Support Personnel
Julie Rigo
Patricia Coady
Taylor Murkland

## Custodial Staff

James Martin, Sr.
Kevin Robado Miguel Negron
Health:
Physical Education:
World Language:
Engineering Technology:
Elizabeth Nolan, Catherin Johannessen
Andrew Mather, Samantha Ziehl
Mariela Beauchemin, Laurie Grandmont

## Special Education Department

Brigitte Bass, Occupational Therapist
Anne Bradley, School Psychologist
Linda Cubellis, Speech Therapist

## Special Education Department Teachers

Janice Casey-Frase
Maureen Feehan
Michael Colella

Kristen Caruso
Laura Perry Joshua Durepo
Dawn Trayner Laura Perry

## Special Education Support Personnel

## Maria Bag

Nancy Devaney
Carol Trant
Kathy Wilson

## Grade Five

Jenna Burgess
Katherine Conlon
Mark Ponte
Margaret Girouard
Peggy King
Marilyn Linn
Ryan Doughty
Lisa Rowe

Brian Becker
Ann Donovan
Kathleen Henehan
Lisa Fretschl

Elizabeth Bohacs
Cynthia Flanders

## Grade Six

Karen Doble
Maureen Holden
Paula Leavenworth
Cynthia McCann
Donna McGonagle
Kathleen O'Donnell
Sara Anuszczyk
Melissa Parrish

Grade Seven
Heidi Buckley
Theresa Clifford
Kerri Evans
Carolyn Forsberg
Kimberly McKanna
Linda Perry
Jennifer Reilly
Eve Vidito

Grade Eight
Nancy Athanas
Cynthia Beaudoin
Elizabeth Murphy
David Ferrari
Sarah Lavoie
Thelma Mellin
Robert Ruggiero
Dennis Reynolds
Sharon Webb-Moore

## Bourne High School

75 Waterhouse Road
Bourne, MA 02532
508-759-0670
Amy Cetner, Principal
Kenneth Girouard, Assistant Principal
Leslie Sullivan, 7-12 Student Services Director
Kelly Cook, Curriculum Director 6-12
Administrative Assistants
Jean White Tracey Francis Ann Donovan
Scott Ashworth, Athletic Director
Catherine Crosby-Norton, School Nurse
Patricia Parker, Nye Grant Coordinator

## Guidance Department

Janake Christensen, Guidance Counselor
Kimberly Iannucci, Guidance Counselor
Donna Cox, Registrar and Guidance Department Administrative Assistant

## Custodial Staff

Kendall Aflague
John Kelsch
World Language Department
Julie Angell
Noreen O'Brien
Rand Pugh

## English Department

Lisa Fournier-Donley
Kevin Chapman
Ann Marie Strode
Jennifer McDonald

```
Math Department
Physical Education/Health Department
Elizabeth Bar Jeffrey Lanctot James Lanoie John McIntyre
```

Science Department
Andrew Collins
Jeffrey Farrington
Jane Perkoski
Aimee Jarominski

Physical Education/Health Department
Andrew Arki
Scott Ashworth

## Social Studies Department

Terence Donovan
Heather Doyle
Jennifer Donovan
Stephen McCarthy

## Special Education Department

```
Brigitte Bass, Occupational Therapist
Pamela Fasciani, Behavior Specialist
Laura Brophy, Teacher
Michael Feehan, Teacher
Elizabeth King, Speech Therapist
Tara Dalmau, Administrative Assistant
Cynthia Solomon, ESP
Lynne Throckmorton, ESP
```


## Class of BHS 2020 Graduates

| Jacob Pine | Madeline Burg |
| :---: | :---: |
| Maheen Ahmed | Nicholas Card |
| Patricia Alba Henriquez | Celia Caron |
| Samantha Allen | Megan Catton |
| Brianna Amaral | Madison Cazeault |
| Iqra Amin | James Clyburn |
| Branden Anderson | Mya Cohen |
| Jake Anderson | Alexandra Cunningham |
| Quentin Andrade | Christopher Darcy |
| Andrew Ariagno | Deirdre Dayton |
| Jessica Ashe | Makayla Diaz |
| Jared Baptist | Logan Dodson |
| Steven Barmashi | Brooke Doonan |
| Richard Bass | Camden Dunbury |
| Briahna Becker | Alexander Dunn |
| Karsten Becker | Armond Eldredge |
| Kieran Berestecky | Lily Anne Evans |
| Alyssa Bevans | Kaya Fernandes |
| Michael Bonito | Princess Forskin |


| Rachel Freedman | Joseph Morisset |
| :---: | :---: |
| Alyssa Freeman | Thomas Moses |
| Alyssa French | Madelyn Muttart |
| Kyle Furtado | Zoe Nicholson |
| Michelle Gallerani | David Nitschke |
| Mario Gambini | Sohrob Nyman |
| George Gerecke | Camron O'Connell |
| Jared Gerecke | Caitlin O'Connor |
| Joshua Gonzalez | Jerome Packard |
| Morgan Goodwin | Annabelle Pereira |
| Lexis Grandel | Avery Perkins |
| Caleb Griffin | Emily Pike |
| Garrett Hall | Trevor Pine |
| Gwendolyn Hallam | Kylie Power |
| Caitlin Harper | Samantha Rathbun |
| Logan Hawkes | Ethan Ream |
| Erin Hennessey | Erin Reilly |
| Alicia Hernandez | Kaleb Riggle |
| Emily Hooper | Olivia Robinson |
| Morgan Hopwood | Mariah Roderiques |
| Kaya Horton | Jaslynn Rodrigues |
| Cassandra Houlihan | Logan Rodrigues |
| Haseeb Javid | Analise Rogers |
| Virginia Johnston | Foster Rubinstein |
| Kelsie Jones | Kamron Sassone |
| Kayla Kangas | Kourtney Sassone |
| Tyler LaCasse | Mary Schmitt |
| Autumn Lacey | Jaimon Scott |
| Ava Levis | Alexis Smith |
| Marisa Lovering | Ethan Smith |
| Molly Madigan | Gavin Smith |
| Michael Maloney | Theresa Snyder |
| Brooke McCallum | Amoretta Souza |
| Molly McCann | Anthony Springer |
| Taylor McCarthy | Sophie Stowe |
| Ella McDonnell | Brendan Sullivan |
| Connor McGuire | Kerstin Surrette |
| Kyle McGuire | Patrick Sweeney |
| Tyler McKay | Morgan Wenzel |
| Phoebe Medeiros | Delanie White |
| Justin Mendoza-McHugh | Emily Wing |
| Hannah Moreno | Adam Zajko |

## Report of the Board of Selectmen

To the Citizens of the Town of Bourne:

The Select Board is honored to work as the executive branch of our town governance, on behalf of the Citizens of Bourne overseeing the town budget, policies, and the town administrator. Along with these priorities, there are numerous responsibilities reviewing and signing licenses, appointments to committees, as well as permits for events on town-owned property.

At each meeting of the Board, we read aloud the Vision and Mission as a reminder of the direction and values important to the success of Bourne.

## Board Elections and Organization

Two incumbents - Peter Meier and George Slade - were re-elected in the annual town election allowing the five member, part-time Select Board to continue work that had been underway. During the reorganization of the Board, the board elected Judith MacLeod Froman as chair. James Potter was elected as vice chair, and George Slade was elected as clerk. Thank you to Peter Meier for a productive and active 2018-2019 year as chair.

With each Chair different strengths and styles are implemented. The Board shifted from weekly meetings to one business meeting and one workshop a month allowing opportunity for more thorough planning and preparation, as well as opening evenings to meet as Sewer Commissioners and with various other committees in town and in the region. The Chair, Town Administrator, and Assistant Town Administrator met weekly to track and prioritize agenda topics.

Each Board member serves on regional and town committees:

- Affordable Trust - Meier
- Bourne Landfill Business Model Working Group - MacDonald
- Cape Cod and Islands Water Protection Fund - Potter
- Community Engagement Committee - Potter
- Local Emergency Planning Committee - Slade
- Mass Military Reservation - Slade
- Private Roads - Slade
- Police Facility Building - Meier
- South Side Fire Station Feasibility - Meier
- Pedestrian Bicycle Pathway - Slade
- Cape Cod Metropolitan Planning Organization -Froman
- Veterans Building Trustees - Froman
- School Building Committee - Meier (Potter (chair)
- Wastewater Facility Design and Building Committee - Meier


## Goals

Per the Charter, the Select Board determined that the goals set the previous year continued to be pertinent. There has been a general shift from special interest annual goals to a philosophy where the Board's overarching goals for the Town are realized in most cases by the Town Administrator working with his staff to identify plans and benchmarks. The new top goal in FY20 was to hire a new Town Administrator. Along with that goal was the successful transition from a Town Administrator, Tom Guerino, having served for 14 years in Bourne to the Assistant Town Administrator, Glenn Cannon, serving as the Acting Town Administrator, to the hiring of Tony Schiavi as the new Town Administrator.

The continuation of previous goals brought attention to the website, economic growth planning, policies, multi-year financial and strategic plan, town infrastructure, and attention to the environment. Within a month of Tony Schiavi being hired, he facilitated a draft and discussion of a strategic plan weaving together the mission and vision; values; focus areas; strategic objectives; action steps; and key performance indicators.

## Town Administrator

The Select Board thanks Tom Guerino for his leadership over the past 14 years. Much of his leadership laid the groundwork for current successes.

The Board hired the search firm, Community Paradigm Associates to find candidates who would align with our community profile. Selection of the Screening Committee for the search caught the interest of 17 Bourne citizens. The Board voted the following members to the committee: Janet Butler, Dick Conron, Renee Gratis, Rick Howe, Alexander Joyce, Stephen Mealy (chair), and John Redmond. The process was ambitious to make an offer by October 1, 2018.

Thirty-two candidates responded to the job posting. Tony Schiavi signed his contract with the Board of Selectmen on November 5, 2019.

## Infrastructure

Some infrastructure projects included the opening of Bourne Intermediate School, the building of the new police station and wastewater treatment plant. Buzzards Bay Park Splash-pad re-opened after considerable work addressing concerns raised about safety.

## Economic Development

The Board endorsed the Planning Board's Local Comprehensive Plan as a guiding document for town development and planning.

The Cape Cod Commission presented the Economic Summit report complete with an action plan. Recommended actions for financial and investment strategies, business development strategies, land use planning and regulation strategies, housing supply and affordability strategies, strategies for capitalizing on community assets, place-based economic development strategies, and resources.

The Town Administrator and Assistant Town Administrator lay the ground work with the Assistant Secretary of Economic Development to assure that Bourne is part of the mix for future discussions.

## Environment

The Conservation Agent participated in a Municipal Vulnerability Workshop providing extensive discussion about top hazards to Bourne's coastline, involving identification of infrastructure needing attention and plans for moving forward. Report is posted on the Town website.

The Department of Natural Resources presented a collaborative effort with the Fire Department and Health Agent to develop shark sighting protocol.

The Town voted to allow ISWM to use Retained Earnings for the purchase of 18 acres of land adjacent to the landfill to satisfy expansion and a rare species zone. The Board was urged to consider the long range protection of ISWM for the town.

## Website

Improvements to the town website are underway. "Town News" has recent and timely news.

## Finances/Budget

The Finance Committee joined the Board for a presentation regarding the Audit Report on finances. Generally the financial reporting and policies are in good shape. The areas needing improvement include IT planning, policies, disaster recovery, external vulnerability.

The Fire Department presented numbers for raising the ambulance fees. These fees are paid by insurance companies and is income to the Town. The expectation is that the money could be saved to purchase outright the next ambulance versus obtaining loans. Bourne hadn't raised the rates for 7 years.

FY21 Budget process was initially lead by the former Town Administrator. From November through early January the new Town Administrator met with his financial team and each department head. He presented the proposed budget January 14 at a joint session of Select Board and Finance Committee. The Charter and Bylaw deadline of February 1 to release the budget to Finance Committee and Board of Selectmen for thorough review, was met.

## Committees

Town government is supported by citizen engagement in 41 appointed committees and a handful of elected boards. One new committee supporting economic development is the Community Engagement Committee. The committee has $\$ 50,000$ to be granted for the marketing and production of events or programs that promote Bourne community character. This committee will review requests and allocate funds. Committee includes: 3 At-large members, 1 Bourne Cultural Council member, 1 Select Board member, 1 FinCom member, and the Town Administrator or his designee.

The School Committee and the Select Board met in joint session to appoint someone to an unanticipated vacancy. The eight candidates were very strong and a couple who were not appointed were elected in the spring. It was very positive to draw new experienced people into volunteerism in town.

## Multimodal Bourne

The Massachusetts Department of Transportation (MassDOT) held public sessions and administered surveys to plan the next five-year capital plan, a spending plan that will guide investments the Commonwealth's transportation system between 2020 and 2024. The Capital Investment Plan (CIP) determines how MassDOT prioritizes and funds its investments, covering all transportation projects - everything from highway and municipal projects to regional airports, rail and transit, including the MBTA and Regional Transit Authorities as well as bicycle and pedestrian projects across the Commonwealth. This is also the department managing the replacement of the two Cape Cod Canal bridges. The Town Administrator, Assistant Town Administrator, DPW Director, and Chair of the Select Board (also a member of the Cape Cod Metropolitan Planning Organization) all actively participated in the review of the planning.

The Buzzards Bay Feasibility Parking Plan was presented. The study was funded by the Cape Cod Commission. Several lots within $1 / 2$ mile of Buzzards Bay Park were identified and priced out. This is preliminary to larger strategic economic planning for Buzzards Bay.

## Massachusetts Maritime Academy

The Town Administrator, Select Board Chair, and the President of Mass Maritime Academy meet monthly to work on ways the town and the college can have a mutually beneficial relationship. With the planning of the Beachmoor being demolished and rebuilt, the academy and the Select Board met with the Taylor's Point homeowners. Out of the meeting a representative group of four homeowners are invited to meet regularly with the academy, a Select Board member, and the Massachusetts State College Building Authority. Permitting from the town will need to come from the Conservation Commission, Sewer Commissioners, and Water District, involving coordinated efforts with Town and Water District employees.

The purchase of the land for parking near the Town Hall will be an opportunity for use by the Town during off academic times. Indication was also made that the Academy would be willing, longer term with collaborative planning with the Town, to sell the property should parking alternatives specifically connected to RTA evolve. The land is being purchased for parking because the Cohasset St parking lease has one more year as does the National Marine Life Center. They wanted more assurance and control over their needs.

## COVID Pandemic

On March 17, 2020, the Board signed a Declaration of Local Emergency. This vote allowed possible funding assistance and flexibility on decision-making. It was determined that meetings should not take place unless it was urgent business of the Town. Meanwhile, electronic participation alternates were implemented. Bourne's unified command team (administration, health dept, fire dept, police dept, schools, board of health, board of selectmen) worked diligently to assure a calm and well thought out response. Bourne Town Hall was never closed for business, however, the building remained closed for the rest of the fiscal year and into the next.

The Board voted to reschedule the Town of Bourne Local Election from May 19th to June 23, 2020 and the Annual Town Meeting to June 19, 2020 per Chapter 45 of the Acts of 2020 and for the first time was held outdoors.

## Gratitude

The Board thanks the many volunteers who serve our town every day on boards and committees as well as in the schools, library, community center and other town departments. We are truly fortunate to have hundreds of people willing to serve our town and to contribute to making Bourne such a special place.

Finally, the contributions and steady work of the employees of the town are invaluable through the ever-changing leadership (boards), new administration, and unexpected circumstances (COVID). Their dedication is demonstrated daily. The Board is proud to acknowledge the motivated enthusiasm for making Bourne all it can be.

Respectfully,
Judith MacLeod Froman
Chair
Board of Selectmen

## Report of the Sewer Department/Sewer Commissioners

To the Honorable Board of Selectmen<br>and the Citizens of the Town of Bourne:

The Sewer Department submits their Annual Report for the fiscal year ending June 30, 2020.

The installation of the existing Town of Bourne Sewer System was completed in 1992. There are 1,069 users tied into the system, across 3 separate collection systems. The system has aged and will be monitored for any necessary repairs.

Financially, the total committed revenues for the Fiscal Year ending June 30, 2020 are as follows: annual sewer bills equal $\$ 948,449.00$ and $\$ 132,260$ in committed revenue for water overages totaling $\$ 1,080,709.00$. There are approximately 1,100 users on the system. As of June 30, 2020, Hideaway Village had 39 delinquent users (15\%) and Buzzards Bay Village had 64 delinquent users (7\%).

There were many challenges and projects taken on by the Board, again, in 2019-2020. The Sewer Commissioners continued to utilize the Wastewater Allocation Policy that was approved in 2017, both providing sewer allocation to new businesses and reallocating existing sewer capacity as needed. The construction of the 100,000 gallon Wastewater treatment facility is underway, and has had some scheduling impacts due to the pandemic, but is scheduled to open in April of 2021. The homeowners along Savary Avenue, completed their private septic system installations, and have now been disconnected from the municipal septic collection system. That system will require removal in the near future to complete the project.

The Board continued regional sewer discussions on two fronts - both as partners with Wareham, Marion, S. Plymouth \& Massachusetts Maritime Academy on an expanded regional Wareham plant, known as the Upper Bay Project, and a regional partner discussion at Joint Base Cape Cod that would include Barnstable, Falmouth, Sandwich, Mashpee \& JBCC. Both of these discussions are on-going and long-range.

The Board received the completed Tighe \& Bond Sewer rate financial model, and looks to take the data and further study a new sewer rate model for the coming year. It was found that the Sewer system did not collect the projected development fees from new development for the new Treatment plant, and rates would have to be adjusted for FY'21.

As part of the Cape Cod Wastewater Protection Fund Board, that decides how a 2.75\% tax on short-term rentals is utilized for wastewater projects on Cape Cod, the Board chose the Sewer Chair, James Potter, to be Bourne's representative on that body. The Fund should begin awarding grants to member communities in FY'21.

Hideaway Village asked for an extension to a previous 5-year capital improvement arrangement that they had with the Sewer Commissioners. The arrangement provided Hideaway Village with infrastructure improvement dollars from the Sewer Enterprise

Fund, an arrangement that no other sewer user on the system had. As a result, the Sewer Commissioners declined to continue the arrangement, and capital improvements could be handled on a betterment basis, as with any other area of the existing system that would need the same improvements.

The Sewer Commissioners, along with staff, conducted an RFP for the Bourne Comprehensive Wastewater Management Plan. The firm chosen will work alongside the Town to begin framing the plan in FY'21.

The Chair and Vice-Chair continued to meet with the Wareham Sewer Commissioners, as part of a sub-committee, to negotiate a revised Bourne-Wareham Inter-municipal agreement. This discussion should continue into the next year.

The Board began looking to create a new Sewer Policy and Procedure packet that will contain existing and revised guidelines for the Sewer System, as well as contain the relevant forms when connecting to the system.

Lastly, as part of comprehensive planning, the Board continued discussion about future sewer needs areas within Bourne, and will continue those discussions.

Sewer Department personnel is on call 24 hours a day and can be contacted Monday - Friday between 8:30 AM and 4:30 PM at (508) 759-0600 x1503 or DPW at (508) 7590600 option 3 and then 3 again from Monday - Thursday 7:00 AM - 4:00 PM and Friday 7:00 AM to Noon. For after normal business hours and weekends contact the Bourne Police Department at 508-759-4453.

Respectfully submitted,

James L. Potter - Chairman<br>Board of Sewer Commissioners

## Report of the Shore and Harbor Committee

To the Honorable Board of Selectmen<br>and the Citizens of the Town of Bourne:

Your Shore and Harbor Committee is pleased to submit this report on the 61st year of its establishment. This committee was created to replace the Greater Beach Committee in 1959 and was instituted as a By-law through Town Meeting vote in 2002. Its duties are defined in the By-law, but in general it was formed as an advisory committee that would ensure the waterways and related facilities in Bourne were being used in the best interest of the town.

## Current Projects

The construction of the replacement dingy dock at Barlows Landing was awarded in the spring of 2020. Construction is due to start in June. We want to ensure the dock has more usable space and is on a more stable platform. All work at Barlows Landing will have been completed along with the dredging done in 2017. Permitting took significantly longer than expected and there were a few hang ups in awarding and funding of the project but it's under construction and will be ready for use in August of 2020.

## Boat Ramps

Boat Ramps are a very important part of being a coastal community with all of the local townspeople along with the public access to the water. The Shore and Harbor Committee has made a commitment to maintain and improve access to the waters of Buzzards Bay for recreation, fishing, and public safety. A survey in 2007-2008 identified 27 public access points, including marinas, boat ramps and walking access points.

Each year the committee, in coordination with DNR, Conservation, Engineering, and Public Works has prioritized renovations and improvements, dredging needs, and ramp repairs or replacements that should be completed. A schedule is established and projects have been initiated.

Funding for these activities come out of the waterway funds generated by excise taxes on boats and are required by law to be reinvested in the infrastructure.

Ramps require particular attention due to their heavy usage, seasonal effects of wind, currents and ice. Most of the big ramps are constructed on large concrete blocks that have been paved over. Each year the annual review identifies necessary short term and long-term repairs. Many of the repairs are completed by the highway department such as sand removal, placement of stone at the end of a ramp, re-tarring in conjunction with other road repair, seawall and ramp patching. Along with making sure each ramp is posted with signage, no powering on and off trailer. Enforcing the powering on and off trailers at each ramp is very important to the longevity of the ramps. Ramps/ Seawalls at both Red brook Harbor and Pocasset river have been identified as needing repair.

## Dredging

Dredging is important and on-going for many coastal communities to maintain navigable channels, mooring areas and maintain proper water flow.

The next dredging projects to receive permits are: specific sections of the Pocasset River, entrance to Little Bay. Permitting is, typically a $3-4$-year process, requiring approval from and permitting by the Bourne Conservation Commission, Massachusetts Department of Environmental Protection, Massachusetts Division of Marine Fisheries, and Army Corps of Engineers. This dredge project may get delayed because of the backlog of work for the county dredge from last year.

## Water Quality

Water quality is always a concern for the town. Certain areas such as between Hens cove, Barlows Landing, and Wings Neck do not experience adequate flushing. The dredge projects are important to improve water flow. Additionally, the Shore and Harbor Committee has been working with local community civic associations to explore alternative solutions

With much appreciation, we would like to thank Anthony Schiavi, Town Administrator and the Board of Selectmen, Community Preservation and Finance Committee's for their continued support. We wish to thank Samuel Haines and the Conservation Commission; and Tim Lydon of the Town's Engineering Department., In addition we wish to thank all the other Town Departments. Additionally, we especially want to thank The Department of Natural Resources (DNR) and Chis Southwood for all their help and support in getting these projects done.

Finally, we encourage the citizens of the Town of Bourne to attend and participate in our meetings.

Respectfully Submitted,
Richard F. Libin
Chairman

## Report of the Town Accountant

To the Town Administrator, Board of Selectmen and The Citizens of the Town of Bourne,

The following pages are the various financial reports for the fiscal year 2020 Submitted by the Town Accountant, for inclusion in the Town's Annual Report. The reports include:

- Combined Balance Sheet - All Funds
- General Fund

Balance Sheet
Statement of Revenues, Expenditures \& Changes in Fund Equity Statement of State \& Local Receipts - Budget vs. Actual Detail Summary of General Fund Receipts
Summary of Appropriations \& Expenditures - Budget \& Special Articles

- Special Revenue Summaries

School Grants \& Funds (Including School Lunch)
Town Grants \& Funds

- Community Preservation Fund

Balance Sheet
Statement of Revenues, Expenditures \& Changes in Fund Equities

- Septic Title 5 Betterment Fund

Statement of Changes in Receipts Reserved for Appropriations

- Capital Projects Fund

Balance Sheet
Summary of Appropriations \& Expenditures - Special Articles
Statement of Revenues, Expenditures \& Changes in Fund Equity

- Sewer Enterprise Fund

Balance Sheet
Statement of Revenues, Expenditures \& Changes in Retained Earnings
Statement of Revenues - Budget vs. Actual
Summary of Appropriations \& Expenditures - Budget \& Special Articles

- Integrated Solid Waste Management Facility Enterprise Fund

Balance Sheet
Statement of Revenues, Expenditures \& Changes in Retained Earnings Statement of Revenues - Budget vs. Actual
Summary of Appropriations \& Expenditures - Budget \& Special Articles Reserve Fund Transfers

- Agency Fund

Balance Sheet

- Trust Funds

Balance Sheet
Trust Fund Summary

- Other Information

Reserve Fund Transfers
2019 Calendar Year Annual Salaries
Respectfully submitted,
Michael Ellis,
Town Accountant

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|  | $\underset{\substack{\text { General } \\ \text { FUND }}}{\text { den }}$ | $\begin{aligned} & \text { School } \\ & \text { Sevoculing } \end{aligned}$ | $\begin{aligned} & \text { SRECAL } \\ & \text { REVNU } \\ & \text { SEHOLOL } \end{aligned}$ | $\begin{aligned} & \text { SPECIAL } \\ & \text { REVNUL } \\ & \text { RENERAL } \\ & \hline \end{aligned}$ | $\begin{gathered} \text { CPA } \\ \text { FUND } \end{gathered}$ | $\begin{aligned} & \begin{array}{l} \text { Splic } \\ \text { SFTLE } \\ \text { TFUNO } \end{array} \end{aligned}$ | $\begin{aligned} & \text { CRPTIALIL } \\ & \text { PRUECT } \\ & \hline \text { FUND } \end{aligned}$ | $\begin{array}{\|c\|} \hline \begin{array}{l} \text { ENEWER } \\ \text { ENTEPRISE } \\ \text { FUND } \end{array} \\ \hline \end{array}$ | $\begin{aligned} & \text { LANDFILL } \\ & \text { ENTERPRISE } \\ & \text { FUND } \end{aligned}$ | $\begin{aligned} & \text { INTERNAL } \\ & \text { SERVICE } \\ & \hline \end{aligned}$ | $\begin{aligned} & \text { Lors } \\ & \hline \text { TEPB } \end{aligned}$ | $\begin{aligned} & \text { AENCNO } \\ & \text { ASCRON } \\ & \text { ACCOUNS } \end{aligned}$ |  | $\begin{array}{\|l\|l\|} \hline \text { MEMOALSNOUM } \\ \text { ONAV } \end{array}$ |
| Colc assers | -ucoucoucle |  |  |  | - < - < - |  |  |  |  |  |  |  |  |  |
| CASH | 1847743795 | 157,219,53 | ${ }_{2} 2.397 .540 .55$ | 3,367.96702 | 4.74. ${ }^{\text {P88.55 }}$ | 256,539.36 | ${ }_{3.610,76644}$ | 532.292 .57 | 24,969,414,63 | 7.354 .49126 |  | 117,287,50 | 17,723.09,70 | ${ }_{83,68,55506}$ |
| RECEVABLLES: |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| PERSONAL PROPERTY TAXES | 11988201 |  |  |  |  |  |  |  |  |  |  |  |  | 11986200 |
| REAL ESTATE TAXES | 1,178,13234 |  |  |  | 35.422 .99 |  |  |  |  |  |  |  |  | 1213157533 |
| DEFERRED REAL ESTATE TAXES | 90.373.79 |  |  |  |  |  |  |  |  |  |  |  |  | 90.373.79 |
| Allowance for Abatements | (1,076.943.53) |  |  |  |  |  |  |  |  |  |  |  |  | (1,076,94353) |
| SPECLIL ASSESSMENTS | 407913.97 |  |  |  |  |  |  |  |  |  |  |  |  | 4077.913 .97 |
| TAX LIENS RECENABLE | 352.50820 |  |  |  | 10.623.25 | 338.00 |  | 11.64 .34 |  |  |  |  |  | 375.117.79 |
| TAX Foreclosures | 46809387 |  |  |  |  |  |  |  |  |  |  |  |  | 468809387 |
| TAAESIINLIIIGATION |  |  |  |  |  |  |  |  |  |  |  |  |  | 0.00 |
| MOTOR VEHCLE EXCIISE | 718.12747 |  |  |  |  |  |  |  |  |  |  |  |  | 718.12747 |
| BOAT EXCIISE | 66,35868 |  |  |  |  |  |  |  |  |  |  |  |  | 66,35868 |
| AMBULANCE SERVICE USER CHARGES | 2283.845 .45 |  |  |  |  |  |  |  |  |  |  |  |  | $2283,854.45$ |
| LANDFILL RECEEVABLES |  |  |  |  |  |  |  |  | 1.371 .285 .27 |  |  |  |  | 1.37128527 |
| DiRECTIONAL SIGNS | 24000 |  |  |  |  |  |  |  |  |  |  |  |  | 24000 |
| BOAT MOORINGS |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Marina recelvables | 50.50 |  |  |  |  |  |  |  |  |  |  |  |  | 50.50 |
| WATERWAY TOWN FEE |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| SEWER USER CHARGES |  |  |  |  |  |  |  | 74,777.26 |  |  |  |  |  | 74.77726 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  | ${ }_{0}^{0.00}$ |
| UNAPPORTIONED SEWER BETTRRMENTS |  |  |  |  |  |  |  | 14.07 |  |  |  |  |  | 0.00 <br> 4.07 |
| ACOMMMTTED INTEREST TEWER BEITERMENTS |  |  |  |  |  |  |  |  |  |  |  |  |  | 0.00 |
| SEWER LENS ADDED TO TAXES |  |  |  |  |  |  |  | 6.070.31 |  |  |  |  |  | 6.070 .31 |
| UNAPPORTIONED STREET BETTERMENTS |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| APPORTIONED STREET BETTERMENTS |  |  |  |  |  |  |  |  |  |  |  |  |  | 0.00 |
| COMMMITTED INTEREST |  |  |  |  |  |  |  |  |  |  |  |  |  | ${ }^{0.000}$ |
| UNAPPORTIONED SEPTIC BETTERMENTS |  |  |  |  |  | 1683805 78.15 |  |  |  |  |  |  |  | 16.838 .05 |
| COMMMTITED INTEREST SEPTIC BETTERMENTS |  |  |  |  |  | ${ }_{4124}$ |  |  |  |  |  |  |  | - |
| OUE FROM OTHER GOVERNMENTS: |  |  |  |  |  |  |  |  |  |  |  |  |  | 0.00 |
| From Commonwealt of Massreverve |  |  |  |  |  |  |  |  |  |  |  |  |  | 0.00 |
| DUE FROM TOWN OF WAREHAM |  |  |  |  |  |  |  |  |  |  |  |  |  | 0.00 |
| OUE FROM FEDERAL GOVERMMENT |  |  |  |  |  |  |  |  |  |  |  |  |  | 000 |
| AMOUNT TO BE PROVIIED FOR BONOS PAYABLE |  |  |  |  |  |  |  |  |  |  | 57,187,868.00 |  |  | 57,187,986.00 |
| Total assers | 23,086,00.70 | 157,219.53 | 2,397,540.55 | 3,367,967.02 | 4,792,964,79 | 275,834.80 | 3,610,76.44 | 625,417.41 | 26,340,699.90 | 7,352,991.26 | 57,187,86.00 | 117,287.50 | 17,723,096.70 | 147,008,154.60 |


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|  | $\underset{\substack{\text { General } \\ \text { FUND }}}{\text { den }}$ |  | $\begin{aligned} & \text { SECAL } \\ & \text { REVEAL } \\ & \text { SHOOOL } \\ & \hline \end{aligned}$ | $\begin{aligned} & \text { SpECAL } \\ & \text { REVENE } \\ & \text { GENREAL } \end{aligned}$ |  | ${ }_{\text {ça }}^{\text {ça }}$ | $\begin{aligned} & \text { SEPTIC } \\ & \text { STIE } \\ & \text { FUNND } \\ & \hline \end{aligned}$ | $\begin{aligned} & \text { CADTIAL } \\ & \text { PRUELTS } \\ & \text { FUND } \end{aligned}$ | $\begin{gathered} \text { SEWER } \\ \text { ENTERPRISE } \\ \text { FUND } \\ \hline \end{gathered}$ | $\begin{aligned} & \text { CANDIIL } \\ & \text { ENTEFRRISE } \\ & \text { FUND } \end{aligned}$ | INTERNAL |  | $\begin{gathered} \text { AGENYY } \\ \text { ABCROWNS } \\ \text { ACCOUNTS } \end{gathered}$ | ${ }_{\substack{\text { frust } \\ \text { FUNDS }}}^{\text {R }}$ | $\begin{gathered} \text { TOTALS } \\ \text { (MEMORANDUM } \\ \text { ONLY) } \\ \hline \end{gathered}$ |
| Cabilitiles |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| ACCOUNTS PAAABLE - TEACHERS ESCROW | ${ }^{1.763880 .18}$ |  |  |  |  |  |  |  |  |  |  |  |  |  | ${ }^{1.763880 .18}$ |
| Parkoll deouctions | (855265677) |  |  |  |  |  |  |  |  |  |  |  |  |  | (85,265677) |
| tallings | 41.24328 |  |  |  |  |  |  |  |  |  |  |  |  |  | 41.24328 |
| DEFERRED REVENUE: |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| PRopertitaxes | 221.050 82 |  |  |  |  | 35.422.99 |  |  |  |  |  |  |  |  | 256,49381 |
| Deferreo real estate Taxes | ${ }^{90337379}$ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| TAX LIEN \& FORECLOSURES | 820.60207 |  |  |  |  | 10.623.25 | 338.00 |  | 11.648 .34 |  |  |  |  |  | 843211.66 |
| TAXESINLIIIGATION |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| MOTOR VEHCL E EXCIISE <br> BOAT EXCISE | $\underset{\text { 718,12747 }}{66.55 .68}$ |  |  |  |  |  |  |  |  |  |  |  |  |  | $\begin{array}{r}718,12747 \\ \hline 6 \text { S.35.68 }\end{array}$ |
| AMBULANCE SERVICE | 228884545 |  |  |  |  |  |  |  |  |  |  |  |  |  | 228384545 |
| DEPARTMENTAL | 290.50 |  |  |  |  |  |  |  |  | 1.1771 .285 .27 |  |  |  |  | 13.371 .575 .77 |
| SECURITY SERVICES |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| SEWER USER CHARGES |  |  |  |  |  |  |  |  | 80.84757 |  |  |  |  |  | 80.84757 |
| UNAPPORTIONED SEWER BETTERMENTS |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| APPortion li Sewer assessments <br> ASSMNT PAD IN ADVANCE |  |  |  |  |  |  | 11939 |  | (4.07) |  |  |  |  |  | 115.32 0.00 |
| UNAPPORTIONED SEPTIC BETIERMENTS |  |  |  |  |  |  |  |  |  |  |  |  |  |  | 0.00 |
| APPORTIONED SEPTIC |  |  |  |  |  |  |  |  |  |  |  |  |  |  | 0.00 |
| SPECILL ASSESSMENTS | 40791397 |  |  |  |  |  |  |  |  |  |  |  |  |  | 407.913 .97 |
| Plots |  |  |  |  |  |  |  |  |  |  |  |  |  |  | 0.00 |
| INTERGOVERNMENTAL |  |  |  |  |  |  |  |  |  |  |  |  |  |  | ${ }^{0.00}$ |
| CHAPTER 90 FUNOS. HIGHWAY |  |  |  |  |  |  |  |  |  |  | 536,000.00 |  |  | 536,000.00 | 1.072,000.00 |
| AGENCY FUNDLLABILTIES |  |  |  |  |  |  |  |  |  |  |  |  | 117.287, 50 |  | 117287.50 |
| NOTES PAYABLE: |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Bond anticipation |  |  |  |  |  |  |  |  | 887,317.00 | 4,23,649000 |  |  |  |  | 5,110.966.00 |
| Bonos Payable |  |  |  |  |  |  |  | 9,28647100 |  |  |  | 57,187,888.00 |  |  | 66,474,399.00 |
| total labilities | ${ }^{6,3228400.54}$ | 0.00 | 0.00 |  | 0.00 | 46,066.24 | 17,29544 | 9,286,471.00 | 979.800.84 | 5,54,934.27] | 536,000.00 | 57,187,868.00 | 117,287.50 | 536,000.00 | 80,630,1318, 83 |



## TOWN OF BOURNE

## GENERAL FUND

Balance Sheet June 30, 2020

## Assets:

Cash
Receivables:
Real Estate Taxes:
Levy of 2020
Levy of 2019
Levy of 2018
\$ 1,057,551.02
121,965.30
5,544.70
$(1,901.07)$
6,357.29
396.97
132.35

1,072.04
$(1,276.86)$
2,440.00
(931.64)
(450.67)
(3.83)
(21.22)
(110.95)
$(6,839.04)$
(102.31)
$(8,349.10)$
2,814.41
(155.87)
0.82
\$ 1,178,132.34

Levy of 2005
Levy of 2000
\$ 18,477,437.95

Personal Property Taxes
Levy of 2020
Levy of 2019
Levy of 2018
Levy of 2017
Levy of 2016
Levy of 2015
Levy of 2014
Levy of 2013
Levy of 2012
Levy of 2011
Levy of 2010
Levy of 2009
Levy of 2008
Levy of 2007
Levy of 2006
evy of 2016
Levy of 2015
Levy of 2014
evy of 2012
Levy of 2011
Levy of 2010
Levy of 2009
Levy of 2008
Levy of 2007
Levy of 2006
Levy of 2005
Levy of 2004
Levy of 2003
Levy of 2002
Levy of 2000
Levy of 1999
\$ 29,821.74
11,610.15
9,292.01
9,164.77
7,153.49
6,788.64
8,391.23
3,055.04
4,824.72
2,166.02
10,804.09
10,120.06
1,935.56
1,491.44
1,507.87
1,734.38
0.80

| TOWN OF BOURNE GENERAL FUND Balance Sheet June 30, 2020 |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Deferred Real Estate Taxes |  |  | \$ | 90,373.79 |
| Tax Liens |  |  | \$ | 352,508.20 |
| Tax Foreclosures/Possessions |  |  | \$ | 468,093.87 |
| Motor Vehicle Excise: |  |  |  |  |
| Levy of 2020 |  | 377,757.45 |  |  |
| Levy of 2019 |  | 90,757.53 |  |  |
| Levy of 2018 | \$ | 30,526.11 |  |  |
| Levy of 2017 |  | 25,789.66 |  |  |
| Levy of 2016 |  | 15,568.92 |  |  |
| Levy of 2015 |  | 12,423.36 |  |  |
| Levy of 2014 |  | 10,417.00 |  |  |
| Levy of 2013 |  | 12,081.14 |  |  |
| Levy of 2012 |  | 9,386.63 |  |  |
| Levy of 2011 |  | 11,210.43 |  |  |
| Previous Years Motor Vehicle Excise |  | 122,209.24 |  |  |
|  |  |  | \$ | 718,127.47 |
| Boat Excise: |  |  |  |  |
| Levy of 2020 |  | 11,407.42 |  |  |
| Levy of 2019 |  | 3,530.25 |  |  |
| Levy of 2018 | \$ | 2,583.00 |  |  |
| Levy of 2017 |  | 2,496.33 |  |  |
| Levy of 2016 |  | 1,903.58 |  |  |
| Levy of 2015 |  | 1,601.00 |  |  |
| Levy of 2014 |  | 2,216.00 |  |  |
| Levy of 2013 |  | 2,084.42 |  |  |
| Levy of 2012 |  | 2,207.67 |  |  |
| Levy of 2011 |  | 2,686.17 |  |  |
| Previous Years Boat Excise |  | 33,642.84 |  |  |
|  |  |  | \$ | 66,358.68 |
| Ambulance Charges |  |  | \$ | 2,283,845.45 |
| Departmental Receivables: |  |  |  |  |
| Marina Slip RentalsCommercial Moorings |  | 450.50 |  |  |
|  |  | (400.00) |  |  |
|  |  |  | \$ | 50.50 |
| Departmental Receivables: |  |  |  |  |
| Directional Sign Receivable | \$ | 240.00 |  |  |
|  |  |  | \$ | 240.00 |
| Special Assessments: |  |  |  |  |
| Unapportioned Street Betterments | \$ | 407,350.71 |  |  |
| Apportioned Street Betterments |  | 390.51 |  |  |
| Committed Interest |  | 172.75 |  |  |
|  |  |  | \$ | 407,913.97 |

TOWN OF BOURNE<br>GENERAL FUND<br>Balance Sheet<br>June 30, 2020



# TOWN OF BOURNE <br> <br> GENERAL FUND <br> <br> GENERAL FUND <br> STATEMENT OF REVENUES, EXPENDITURES \& CHANGES IN FUND EQUITY Year Ended June 30, 2020 

Fund Balance July 1, 2019
Increases:

| Revenue - Tax Liens \& Foreclosures | $\$$ | $230,641.22$ |
| :--- | ---: | ---: |
| Revenue - Real \& Personal Property Taxes | $\$$ | $52,357,970.56$ |
| Revenue - General | $\$$ | $8,668,087.77$ |
| Revenue - State Aid | $\$$ | $7,902,877.00$ |
| Revenue - Fed Aid | $\$$ | $22,537.59$ |
| Revenue - Host Fee | $\$$ | $600,000.00$ |
| Other Financing Sources | $\$$ | $5,746,851.00$ |

Fund Balances - 7/1/2019:

| Encumbrances | $\$$ | $101,739.82$ |
| :--- | ---: | ---: |
| Fund Blance Reserved for Prior Years | $\$$ | $3,112,275.15$ |
| Reserved for Premiums | $\$$ | $254,857.90$ |
| Reserved for Expenditures | $\$$ | $1,100,000.00$ |

\$ 80,097,838.01
Decreases:

| Expenditures - Articles | $\$$ | $1,129,309.50$ |
| :--- | ---: | ---: |
| Expenditures - School | $\$$ | $23,396,441.60$ |
| Expenditures - General | $\$$ | $47,249,339.02$ |
| Other Financing Uses | $\$$ | $1,010,590.47$ |
| Fund Balances 6/30/2020: | $\$$ | $78,104.77$ |
| $\quad$ Encumbrances | $\$$ | $3,604,622.19$ |
| $\quad$ Fund Blance Reserved for Prior Years | $\$$ | $222,204.54$ |
| Reserved for Premiums | $\$$ | $838,464.00$ |
| Reserved for Expenditures | $\$$ |  |

Fund Balance June 30, 2020
\$ 12,014,204.66
Town of Bourne
Budget vs. Actual - State and Local Revenue





TOWN OF BOURNE
Appropriations \& Expenditures

|  | Balance 7/1/2019 | Appropriation | Expenditures | Salary Adjustment \& Year End Transfers In (Out) |  | Special Town Meeting Transfers In (Out) \& Other Transfers | Closed to Fund Balance | $\begin{aligned} & \text { Balance } \\ & \text { 6/30/2020 } \end{aligned}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| General Government: |  |  |  |  |  |  |  |  |
| Town Reports |  |  |  |  |  |  |  |  |
| Expense |  | 6,500.00 | 6,474.14 |  |  |  | 25.86 |  |
| Town Meeting |  |  |  |  |  |  |  |  |
| Salaries |  | 2,500.00 | 4,521.58 | 2,500.00 |  |  | 478.42 |  |
| Expense |  | 6,000.00 | 7,929.00 | 1,950.00 |  |  | 21.00 |  |
| Selectmen |  |  |  |  |  |  |  |  |
| Salaries |  | 3,500.00 | 3,188.06 |  |  |  | 311.94 |  |
| Expense |  | 44,600.00 | 33,636.03 |  |  |  | 10,963.97 |  |
| Town Administrator |  |  |  |  |  |  |  |  |
| Salaries |  | 424,514.00 | 530,768.61 |  | STM Oct | 127,500.00 | 21,245.39 |  |
| Expense |  | 44,600.00 | 5,672.30 |  |  |  | 38,927.70 |  |
| Finance Director |  |  |  |  |  |  |  |  |
| Salaries |  | 1,043,372.00 | 910,237.40 |  |  |  | 133,134.60 |  |
| Expense |  | 382,082.00 | 231,817.40 |  |  |  | 144,681.78 | 5,582.82 |
| Finance Committee |  |  |  |  |  |  |  |  |
| Salaries |  | 2,850.00 | 9,835.61 | 7,000.00 |  |  | 14.39 |  |
| Expense |  | 675.00 | 245.00 |  |  |  | 430.00 |  |
| Employment Services |  |  |  |  |  |  |  |  |
| Expense | 2,000.00 | 53,500.00 | 18,528.99 |  |  |  | 36,971.01 |  |
| Independent Audit |  |  |  |  |  |  |  |  |
| Expense |  | 60,000.00 | 68,000.00 | 8,000.00 |  |  | - |  |
| Legal |  |  |  |  |  |  |  |  |
| Salaries |  | 12,000.00 | 12,000.00 |  |  |  | - |  |
| Expense |  | 340,000.00 | 293,825.92 |  |  |  | 41,174.08 | 5,000.00 |
| Postage \& Copy Machine |  |  |  |  |  |  |  |  |
| Expense |  | 99,500.00 | 98,054.75 |  |  |  | 1,445.25 |  |
| Tax Title Expense |  |  |  |  |  |  |  |  |
| Expense |  | 15,000.00 | 14,857.07 |  |  |  | 142.93 |  |
| Town Clerk |  |  |  |  |  |  |  |  |
| Salaries |  | 171,270.00 | 169,125.65 |  |  |  | 2,144.35 |  |
| Expense |  | 17,750.00 | 16,587.67 |  |  |  | 1,162.33 |  |
| Election \& Registration |  |  |  |  |  |  |  |  |
| Salaries |  | 24,500.00 | 70,460.44 | 21,820.00 | STM Oct | 25,000.00 | 859.56 |  |

TOWN OF BOURNE
GENERAL FUND
Appropriations \& Expenditures
Year Ended June 30, 2020

|  | Balance 7/1/2019 | Appropriation | Expenditures | Salary Adjustment \& Year End Transfers In (Out) |  | Special Town Meeting Transfers In (Out) \& Other Transfers | Closed to Fund Balance | $\begin{gathered} \text { Balance } \\ 6 / 30 / 2020 \end{gathered}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Expense |  | 33,050.00 | 30,885.04 | 1,200.00 |  |  | 3,164.96 | 200.00 |
| Conservation Commission |  |  |  |  |  |  |  |  |
| Salaries |  | 75,627.00 | 73,563.66 |  |  |  | 2,063.34 |  |
| Expense |  | 4,200.00 | 2,386.19 |  |  |  | 1,813.81 |  |
| Planning |  |  |  |  |  |  |  |  |
| Salaries |  | 200,883.00 | 211,310.24 | 10,500.00 |  |  | 54.05 | 18.71 |
| Expense |  | 17,200.00 | 4,365.18 |  |  |  | 12,834.82 |  |
| Open Space Committee |  |  |  |  |  |  |  |  |
| Expense |  | 100.00 | (136.28) |  |  |  | 236.28 |  |
| Planning Board |  |  |  |  |  |  |  |  |
| Salaries |  | 54,250.00 | 54,405.00 | 155.00 |  |  | - |  |
| Expense |  | 2,100.00 | 2,007.48 |  |  |  | 92.52 |  |
| Zoning Board of Appeals |  |  |  |  |  |  |  |  |
| Salaries |  | 2,700.00 | 1,644.28 |  |  |  | 1,055.72 |  |
| Expense |  | 2,500.00 | 2,044.00 |  |  |  | 456.00 |  |
| Engineering |  |  |  |  |  |  |  |  |
| Salaries |  | 70,051.00 | 72,128.80 | 2,080.00 |  |  | 2.20 |  |
| Expense |  | 20,075.00 | 9,023.96 |  |  |  | 7,822.86 | 3,228.18 |
| Shore \& Harbor |  |  |  |  |  |  |  |  |
| Salaries |  | 300.00 |  |  |  |  | 300.00 |  |
| Economic Development |  |  |  |  |  |  |  |  |
| Salaries |  | 41,250.00 |  |  | STM Oct | 10,000.00 | 51,250.00 |  |
| Expense |  | 15,000.00 | 3,417.00 |  | STM Oct | 10,000.00 | 21,583.00 |  |
| Facilities Maintenance |  |  |  |  |  |  |  |  |
| Salaries |  | 188,071.00 | 162,734.41 |  |  |  | 25,336.59 |  |
| Expense |  | 187,900.00 | 184,400.88 | 44,500.00 | RFT |  | 47,314.99 | 684.13 |
| Buzzards Bay Action Committee |  |  |  |  |  |  |  |  |
| Expense |  | 1,700.00 | 1,676.00 |  |  |  | 24.00 |  |
| Telephone Account |  |  |  |  |  |  |  |  |
| Expense | 1,066.13 | 14,500.00 | 25,806.13 | 12,500.00 |  |  | 153.68 | 2,106.32 |
| General Government Total | \$ 3,066.13 | \$ 3,686,170.00 | \$ 3,347,427.59 | \$ 112,205.00 |  | \$ 172,500.00 | \$ 609,693.38 | \$ 16,820.16 |
|  |  |  |  |  |  |  |  |  |

TOWN OF BOURNE
GENERAL FUND
Appropriations \& Expenditures

TOWN OF BOURNE
GENERAL FUND
Appropriations \& Expenditures
Year Ended June 30, 2020

|  | Balance 7/1/2019 | Appropriation | Expenditures | Salary Adjustment \& Year End Transfers In (Out) | Special Town Meeting Transfers In (Out) \& Other Transfers | Closed to Fund Balance | $\begin{aligned} & \text { Balance } \\ & 6 / 30 / 2020 \end{aligned}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Public Works \& Utilities: |  |  |  |  |  |  |  |
| DPW |  |  |  |  |  |  |  |
| Salaries |  | 1,734,774.00 | 1,527,531.82 |  |  | 207,242.18 |  |
| Expense | 7,085.17 | 621,746.00 | 426,636.82 |  |  | 195,693.35 | 6,501.00 |
| Snow Removal |  |  |  |  |  |  |  |
| Salaries |  | 110,000.00 | 38,324.98 |  |  | 71,675.02 |  |
| Expense |  | 228,000.00 | 93,923.01 |  |  | 134,076.99 |  |
|  |  |  |  |  |  |  |  |
| Street \& Traffic Lights |  |  |  |  |  |  |  |
| Expense | 2,735.20 | 45,000.00 | 28,824.65 |  |  | 18,302.27 | 608.28 |
|  |  |  |  |  |  |  |  |
| Public Works \& Utilities Total | \$ 9,820.37 | \$ 2,739,520.00 | \$ 2,115,241.28 | \$ | \$ | \$ 626,989.81 | \$ 7,109.28 |
|  |  |  |  |  |  |  |  |
| Human Services: |  |  |  |  |  |  |  |
| Board of Health |  |  |  |  |  |  |  |
| Salaries |  | 223,947.00 | 214,642.70 |  |  | 9,304.30 |  |
| Expense |  | 13,305.00 | 11,523.55 |  |  | 1,781.45 |  |
|  |  |  |  |  |  |  |  |
| Expense |  | 100.00 |  |  |  | 100.00 |  |
| Spec. Workshop Opp. Prog. |  |  |  |  |  |  |  |
| Expense |  | 5,500.00 | 3,092.00 |  |  | 2,408.00 |  |
| Council on Aging |  |  |  |  |  |  |  |
| Salaries |  | 346,229.00 | 327,607.74 |  |  | 18,621.26 |  |
| Expense | 186.00 | 37,245.00 | 9,684.99 |  |  | 26,969.13 | 776.88 |
| Commission on Disabilities |  |  |  |  |  |  |  |
| Expense |  | 3,750.00 | - |  |  | 3,750.00 |  |
| Veteran's Services |  |  |  |  |  |  |  |
| Expense | 647.58 | 191,758.00 | 218,464.39 | 26,500.00 |  | 401.55 | 39.64 |
| Memorial Community Building |  |  |  |  |  |  |  |
| Salaries |  | 54,767.00 | 54,275.83 |  |  | 491.17 |  |
| Expense | 1,782.85 | 149,550.00 | 115,159.41 |  |  | 22,480.24 | 13,693.20 |
| Human Services Organizations  |  |  |  |  |  |  |  |
| Expense | 537.50 | 38,110.00 | 29,539.50 |  |  | 9,108.00 |  |
| Human Services Total | \$ 3,153.93 | \$ 1,064,261.00 | \$ 983,990.11 | \$ 26,500.00 | \$ | \$ 95,415.10 | \$ 14,509.72 |
| \| |  |  |  |  |  |  |  |

TOWN OF BOURNE
GENERAL FUND
Appropriations \& Expenditures

|  | Balance 7/1/2019 | Appropriation | Expenditures | Salary <br>  <br> Year End <br> Transers In <br> (Out) | Special Town Meeting Transfers In (Out) \& Other Transfers | Closed to Fund Balance | $\begin{gathered} \text { Balance } \\ \text { 6/30/2020 } \end{gathered}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Culture \& Recreation: |  |  |  |  |  |  |  |
| Library |  |  |  |  |  |  |  |
| Salaries |  | 570,576.00 | 512,266.18 |  |  | 58,309.82 |  |
| Expense |  | 173,000.00 | 158,461.74 |  |  | 14,538.26 |  |
| Recreation |  |  |  |  |  |  |  |
| Salaries |  | 204,335.00 | 163,385.17 |  |  | 40,949.83 |  |
| Expense |  | 10,975.00 | 9,481.76 |  |  | 1,493.24 |  |
| Historical Commission |  |  |  |  |  |  |  |
| Expense |  | 500.00 | 1,122.33 | 850.00 |  | 227.67 |  |
| Archives Committee |  |  |  |  |  |  |  |
| Expense | 472.93 | 7,500.00 | 6,970.04 |  |  | 1,000.19 | 2.70 |
|  |  |  |  |  |  |  |  |
| Culture \& Recreation Total | \$ 472.93 | \$ 966,886.00 | \$ 851,687.22 | \$ 850.00 | \$ - | \$ 116,519.01 | 2.70 |
|  |  |  |  |  |  |  |  |
| Debt Services: |  |  |  |  |  |  |  |
| Debt Service |  |  |  |  |  |  |  |
| Expense |  | 7,196,023.00 | 7,091,583.81 |  |  | 104,439.19 |  |
| Interest Exp |  |  |  |  |  |  |  |
| Expense |  | 500.00 |  |  |  | 500.00 |  |
| Debt Services Total | \$ | \$ 7,196,523.00 | \$ 7,091,583.81 | \$ | \$ | \$ 104,939.19 | \$ - |

TOWN OF BOURNE
GENERAL FUND
Appropriations \& Expenditures
Year Ended June 30, 2020


| TOWN OF BOURNE GENERAL FUND <br> Appropriations \& Expenditures Year Ended June 30, 2020 |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Balance 7/1/2019 | Appropriation | Expenditures | Salary Adjustment \& Year End Transfers In (Out) | Special Town Meeting Transfers In (Out) \& Other Transfers | Closed to Fund Balance | $\begin{gathered} \text { Balance } \\ 6 / 30 / 2020 \end{gathered}$ |
| SUMMARY OF GENERAL FUND ARTICLES: |  |  |  |  |  |  |  |
| \| |  |  |  |  |  |  |  |
| General Government: |  |  |  |  |  |  |  |
| Town Meeting |  |  |  |  |  |  |  |
| Annual Article - Elected Officials |  |  |  |  |  |  |  |
|  |  | 643.00 | 643.00 |  |  |  | - |
| Art 4, Oct 2019 STM - Unpaid Bills |  |  |  |  |  |  |  |
|  |  | 2,568.27 | 2,502.29 |  |  |  | 65.98 |
| Art 2, June 2020 STM - Unpaid Bills |  |  |  |  |  |  |  |
|  |  | 4,241.27 | 4,241.27 |  |  |  | - |
| Selectmen |  |  |  |  |  |  |  |
| Annual Article - Elected Officials |  |  |  |  |  |  |  |
|  | 572.53 | 18,870.00 | 18,870.00 |  |  |  | 572.53 |
| Art 14, May 2019 ATM - Acc. Contract Comp Absence |  |  |  |  |  |  |  |
|  | 150,000.00 |  | 114,789.14 |  | - |  | 35,210.86 |
| Town Administrator  |  |  |  |  |  |  |  |
| Art 3, May 2015 STM - Environ Assess NMLC |  |  |  |  |  |  |  |
|  | 24,279.60 |  |  |  |  |  | 24,279.60 |
| Art 15, May 2015 ATM - Priority Based Budgeting |  |  |  |  |  |  |  |
|  | 37,375.00 |  | 12,737.00 |  |  |  | 24,638.00 |
| Art 9-20, May 2019 ATM - Vehicle Pool |  |  |  |  |  |  |  |
|  | 25,000.00 |  | 23,561.49 |  |  |  | 1,438.51 |
| Art 23 May 2019 ATM - Community Engagements Comm. |  |  |  |  |  |  |  |
|  |  | 50,000.00 |  |  |  |  | 50,000.00 |
| Art 17 Oct 2019 STM - County Land Acquisition |  |  |  |  |  |  |  |
|  |  | 900,000.00 |  |  |  |  | 900,000.00 |
| Finance Department |  |  |  |  |  |  |  |
| Art 9-26, May 2019 ATM - E-Permitting |  |  |  |  |  |  |  |
|  | 55,000.00 | - | 47,483.88 |  |  |  | 7,516.12 |
| Finance Committee |  |  |  |  |  |  |  |
| Annual Article - Reserve Fund |  |  |  |  |  |  |  |
|  |  | 345,000.00 |  | $(345,000.00)$ |  |  | - |

TOWN OF BOURNE
Appropriations \& Expenditures
Year Ended June 30, 2020

TOWN OF BOURNE
samn! puadx 8 suo!!e! !doıdd $\forall$

|  | Balance 7/1/2019 | Appropriation | Expenditures | Salary Adjustment \& Year End Transfers In (Out) |  |  | Special Town Meeting Transfers In (Out) \& Other Transfers | Closed to Fund Balance | $\begin{gathered} \text { Balance } \\ 6 / 30 / 2020 \end{gathered}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Art 9-16, 2018 May ATM - Town Hall Eleval | vator |  |  |  |  |  |  |  |  |
|  | 25,000.00 |  |  |  |  |  |  |  | 25,000.00 |
| Art 9-17, 2018 May ATM - BB Fire Air Co | nd \& Upgrade |  |  |  |  |  |  |  |  |
|  | 50,000.00 |  |  |  |  |  |  |  | 50,000.00 |
| Art 9-18, 2018 May ATM - Comm Bldg E | MS Install |  |  |  |  |  |  |  |  |
|  | 60,000.00 |  |  |  |  |  |  |  | 60,000.00 |
| Art 9-19, 2018 May ATM - Comm Bldg H | VAC Meet \& Office |  |  |  |  |  |  |  |  |
|  | 60,000.00 |  |  |  |  |  |  |  | 60,000.00 |
| Art 9-20, 2018 May ATM - Archives Flat | Roof Repair |  |  |  |  |  |  |  |  |
|  | 35,000.00 |  | 14,699.00 |  |  |  |  |  | 20,301.00 |
| Art 9-14, May 2019 ATM - Archives - Fire | Alarm |  |  |  |  |  |  |  |  |
|  | 25,000.00 |  |  |  |  |  |  |  | 25,000.00 |
| Art 9-15, May 2019 ATM - Archives - Car | pet Replacement |  |  |  |  |  |  |  |  |
|  | 25,000.00 |  |  |  |  |  |  |  | 25,000.00 |
| Art 9-16, May 2019 ATM - Fire Station 3 | - Access Control S | stem |  |  |  |  |  |  |  |
|  | 60,000.00 |  | 59,980.75 |  |  |  |  |  | 19.25 |
| Art 9-17, May 2019 ATM - Town Hall - Bo | iler Circulator Pum |  |  |  |  |  |  |  |  |
|  | 25,000.00 |  | 407.87 |  |  |  |  |  | 24,592.13 |
| Art 9-18, May 2019 ATM - Facilities Mana | agement Software |  |  |  |  |  |  |  |  |
|  | 105,000.00 |  | 93,351.23 |  |  |  |  |  | 11,648.77 |
| Art 13-5 Oct 2019 STM - Facilities Mgmn | Software |  |  |  |  |  |  |  |  |
|  |  | 20,500.00 |  |  |  |  |  |  | 20,500.00 |
| Art 5-1 June 2020 ATM - Dredging |  |  |  |  |  |  |  |  |  |
|  |  | 200,000.00 |  |  |  |  |  |  | 200,000.00 |
| General Government Total | \$ 1,365,281.62 | \$ 1,717,156.54 | \$ 595,326.71 | \$ (345,000.00) | \$ | - | \$ | \$ - | \$ 2,142,111.45 |

TOWN OF BOURNE
GENERAL FUND
Appropriations \& Expenditures

TOWN OF BOURNE
Appropriations \& Expenditures
Year Ended June 30, 2020

|  | Balance 7/1/2019 | Appropriation | Expenditures | Salary Adjustment \& Year End Transfers In (Out) |  | Special Town Meeting Transfers In (Out) \& Other Transfers | Closed to Fund Balance | $\begin{aligned} & \text { Balance } \\ & 6 / 30 / 2020 \end{aligned}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Art 9-19, May 2017 ATM - Dredging |  |  |  |  |  |  |  |  |
|  | 105,000.00 |  | 4,362.73 |  |  |  |  | 100,637.27 |
| Art 9-9, May 2017 ATM - Monument Beac | ch Boat Launch |  |  |  |  |  |  |  |
|  | 24,127.93 |  | 205.00 |  |  |  |  | 23,922.93 |
| Art 9-7, May 2017 ATM - Barlows Lndg D | Dinghy Dock |  |  |  |  |  |  |  |
|  | 90,379.69 |  | 38,637.23 |  |  |  |  | 51,742.46 |
| Art 9-8, May 2017 ATM - Repowe Y-53 2 | 2008 Parker |  |  |  |  |  |  |  |
|  | 12,687.84 |  |  |  |  |  |  | 12,687.84 |
| Art 9-15, May 2018 ATM - Dredging |  |  |  |  |  |  |  |  |
|  | 200,000.00 |  |  |  |  |  |  | 200,000.00 |
| Art 9-5, May 2018 ATM - Pave Poc River | Marina |  |  |  |  |  |  |  |
|  | 50,000.00 |  |  |  |  |  |  | 50,000.00 |
| Art 9-13, 2019 May ATM - Dredging |  |  |  |  |  |  |  |  |
|  | 200,000.00 |  |  |  |  |  |  | 200,000.00 |
| Art 9-5, 2019 May ATM - TPM Wood Gua | ardrail |  |  |  |  |  |  |  |
|  | 20,125.00 |  | 18,455.12 |  |  |  |  | 1,669.88 |
| Art 9-6, 2019 May ATM - Repower 2012 | Alcar Pumpout Boa |  |  |  |  |  |  |  |
|  | 24,000.00 |  |  |  |  |  |  | 24,000.00 |
| Art 13-2 Oct 2019 STM - Barlows Landing | g Dinghy Dock |  |  |  |  |  |  |  |
|  |  | 38,000.00 |  |  |  |  |  | 38,000.00 |
| Art 13-3 Oct 2019 STM - Garage Heating | System |  |  |  |  |  |  |  |
|  |  | 11,500.00 | 9,429.00 |  |  |  |  | 2,071.00 |
| Art 5-2 June 2020 ATM - Dredging |  |  |  |  |  |  |  |  |
|  |  | 200,000.00 |  |  |  |  |  | 200,000.00 |
| Public Safety Total | \$ 1,151,769.73 | \$ 249,500.00 | \$ 269,872.72 | \$ - | \$ | \$ - | \$ - | \$ 1,131,397.01 |

TOWN OF BOURNE
GENERAL FUND
Appropriations \& Expenditures
Year Ended June 30, 2020

|  | Balance 7/1/2019 | Appropriation | Expenditures | Salary <br>  <br> Year End <br> Transfers In <br> (Out) |  | Special Town Meeting Transfers In (Out) \& Other Transfers | Closed to Fund Balance | $\begin{gathered} \text { Balance } \\ 6 / 30 / 2020 \end{gathered}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Education: |  |  |  |  |  |  |  |  |
| Bourne Schools |  |  |  |  |  |  |  |  |
| Art 9-9, May 2015 - BHS Repair Columns |  |  |  |  |  |  |  |  |
|  | 7,416.90 |  |  |  |  |  |  | 7,416.90 |
| Art 9-11, May 2015 - BHS Upgrade HVAC |  |  |  |  |  |  |  |  |
|  | 95,000.00 |  |  |  |  |  |  | 95,000.00 |
| Art 9-12, May 2016 - Flooring BMS \& Admin Bldg |  |  |  |  |  |  |  |  |
|  | 2,291.36 |  |  |  |  |  |  | 2,291.36 |
| Art 9-13, May 2017 - Repair Exterior Columns |  |  |  |  |  |  |  |  |
|  | 40,000.00 |  |  |  |  |  |  | 40,000.00 |
| Art 9-14, May 2017 - Playground Fencing |  |  |  |  |  |  |  |  |
|  | 2,686.00 |  |  |  |  |  |  | 2,686.00 |
| Art 9-6, May 2018 ATM - Wastewater Facility |  |  |  |  |  |  |  |  |
|  | 50,000.00 |  | 41,800.00 |  |  |  |  | 8,200.00 |
| Art 9-8, May 2018 ATM - BHS Masonry Work |  |  |  |  |  |  |  |  |
|  | 28,165.00 |  | 9,105.00 |  |  |  |  | 19,060.00 |
| Art 9-9, May 2018 ATM - BHS Paving Campus |  |  |  |  |  |  |  |  |
|  | 85,191.25 |  |  |  |  |  |  | 85,191.25 |
| Art 7, Oct 2018 STM - BHS Feasibility \& Schematic Design |  |  |  |  |  |  |  |  |
|  | 96,447.00 |  | 94,181.37 |  |  |  |  | 2,265.63 |
| Art 9-8, 2019 May ATM - Minibus $N$ an Purchase |  |  |  |  |  |  |  |  |
|  | 66,441.43 |  | 66,441.43 |  |  |  |  | - |
| Art 9-9, 2019 May ATM -Bournedale Bathrooms |  |  |  |  |  |  |  |  |
|  | 50,000.00 |  | 15,116.50 |  |  |  |  | 34,883.50 |
| Education Total | \$ 523,638.94 | \$ | \$ 226,644.30 | \$ | \$ - | \$ | \$ | \$ 296,994.64 |
|  |  |  |  |  |  |  |  |  |

TOWN OF BOURNE
GENERAL FUND
Appropriations \& Expenditures
Year Ended June 30, 2020

|  | Balance 7/1/2019 | Appropriation | Expenditures | Salary Adjustment \& Year End Transfers In (Out) |  | Special Town Meeting Transfers In (Out) \& Other Transfers | Closed to Fund Balance | $\begin{aligned} & \text { Balance } \\ & 6 / 30 / 2020 \end{aligned}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Public Works \& Utilities: |  |  |  |  |  |  |  |  |
| Art 9-19, May 2012 ATM - DPW Electrical Service Upgrade |  |  |  |  |  |  |  |  |
|  | 4,210.60 |  |  |  |  |  |  | 4,210.60 |
| Art 9-17, May 2017 ATM - Trailer |  |  |  |  |  |  |  |  |
|  | 709.38 |  |  |  |  |  |  | 709.38 |
| Art 9-14, May 2018 ATM - Lawn Mowing Equip |  |  |  |  |  |  |  |  |
|  | 239.62 |  |  |  |  |  |  | 239.62 |
| Art 9-13, May 2018 ATM - Plows |  |  |  |  |  |  |  |  |
|  | 1,600.72 |  |  |  |  |  |  | 1,600.72 |
| Art 9-10, May 2018 ATM - M-2 |  |  |  |  |  |  |  |  |
|  | 2,286.71 |  |  |  |  |  |  | 2,286.71 |
| Art 9-11, May 2018 ATM - Chipper |  |  |  |  |  |  |  |  |
|  | 16,288.87 |  | 1,220.94 |  |  |  |  | 15,067.93 |
| Art 9-1, Oct 2018 STM - Holiday Lighting |  |  |  |  |  |  |  |  |
|  | 10,241.96 |  | 4,110.11 |  |  |  |  | 6,131.85 |
| Art 9-12, May 2019 ATM - Tandem Rolle |  |  |  |  |  |  |  |  |
|  | 20,000.00 |  | 16,400.00 |  |  |  |  | 3,600.00 |
| Public Works \& Utilities Total | \$ 55,577.86 | \$ | \$ 21,731.05 | \$ | \$ | \$ | \$ | \$ 33,846.81 |
| Art 9-22, 2019 May ATM - Community Ca | fé Dishwasher |  |  |  |  |  |  |  |
|  | 7,751.00 |  | 7,478.72 |  |  |  |  | 272.28 |
| Art 9-23, 2019 May ATM - COA/BTY Furn | niture |  |  |  |  |  |  |  |
|  | 8,256.00 |  | 8,256.00 |  |  |  |  | - |
| Council on Aging Total | \$ 16,007.00 | \$ | \$ 15,734.72 | \$ | \$ | \$ | \$ | \$ 272.28 |
| General Fund Articles Total | \$ 3,112,275.15 | \$ 1,966,656.54 | \$ 1,129,309.50 | \$ (345,000.00) | \$ | \$ | \$ | \$ 3,604,622.19 |
|  |  |  |  |  |  |  |  |  |
| General Fund Grand Total | \$ 3,237,096.97 | \$ 22,628,751.54 | \$ 71,775,090.12 | \$ (77,980.00) |  | \$ 188,500.00 | \$ 3,272,366.64 | \$ 3,822,835.75 |




| TOWN OF BOURNESPECIAL REVENUE SUMMARY-TOWN GRANTS \& FUNDSFISCAL YEAR 2020 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Special Revenue - Town |  | $\begin{aligned} & \text { Balance } \\ & 7 / 1 / 2019 \end{aligned}$ |  | Revenue |  | Transfer In |  | Transfer <br> Out |  | Salaries <br> Expended |  | Expenses <br> Expended |  | Balance <br> 6/30/2020 |
| Coastal Pollutant Remediation | \$ | 7,185.84 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 7,185.84 |
| Animal Rescue Donations | \$ | 2,764.48 | \$ | 231.00 | \$ | - | \$ | - | \$ | - | \$ | (87.73) | \$ | 3,083.21 |
| Plymouth County Interoperability | \$ | 2,958.43 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 2,958.43 |
| GAP Affordable Housing Program | \$ | 20,000.00 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 20,000.00 |
| Barnstable County Land Mgmt | \$ | 1,774.56 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 1,774.56 |
| Municipal Waterways Fund Receipts Reserved | \$ | 597,511.61 | \$ | 423,076.67 | \$ | - | \$ | - | \$ | - | \$ | 374,970.00 | \$ | 645,618.28 |
| Ambulance Maintenance Fund Receipts Reserved | \$ | 1,474,635.17 | \$ | 1,372,871.54 | \$ | - | \$ | - | \$ | - | \$ | 1,374,315.50 | \$ | 1,473,191.21 |
| Conservation Fund Receipts Reserved | \$ | 38,047.69 | \$ | 40,878.50 | \$ | - | \$ | - | \$ | - | \$ | 30,000.00 | \$ | 48,926.19 |
| County Dog Fund Receipts Reserved | \$ | 730.00 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 730.00 |
| Massachusetts Cultural Council | \$ | 13,438.31 | \$ | 7,861.19 | \$ | - | \$ | - | \$ | - | \$ | 6,844.06 | \$ | 14,455.44 |
| Law Enforcement Trust Fund | \$ | 52,077.23 | \$ | 9,541.55 | \$ | - | \$ | - | \$ | - | \$ | 1,177.56 | \$ | 60,441.22 |
| Fire Department Hazardous-Materials Account | \$ | 54,875.30 | \$ | 37,042.10 | \$ | - | \$ | - | \$ | 30,258.17 | \$ | - | \$ | 61,659.23 |
| Library Incentive \& M.I.G. Grant | \$ | 63,277.88 | \$ | 23,195.61 | \$ | - | \$ | - | \$ | - | \$ | 59,544.13 | \$ | 26,929.36 |
| Shellfish Propagation Donation Fund | \$ | 11,605.62 | \$ | 6,447.00 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 18,052.62 |
| Library Gift and Donation Account | \$ | 11,653.29 | \$ | 18,836.97 | \$ | - | \$ | - | \$ | - | \$ | 5,496.19 | \$ | 24,994.07 |
| Small Cities Program Grant | \$ | 1,704.26 | \$ | 196.16 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 1,900.42 |
| Pollution Task Force Fund | \$ | 161.06 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 161.06 |
| Community Building Needs/Donation Fund | \$ | 200.00 | \$ | 75.00 | \$ | . | \$ | - | \$ | - | \$ | - | \$ | 275.00 |
| Shellfish Propagation Revolving Fund | \$ | 63,912.16 | \$ | 25,492.00 | \$ | - | \$ | - | \$ | - | \$ | 26,011.96 | \$ | 63,392.20 |
| Bourne To Play Fund | \$ | 246.40 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 246.40 |
| Council on Aging Donation Account | \$ | 36,064.51 | \$ | 8,092.10 | \$ | - | \$ | - | \$ | - | \$ | 7,330.25 | \$ | 36,826.36 |
| Wings Neck Donation Account | \$ | 8,641.00 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 8,641.00 |
| Hideaway Village Escrow Account | \$ | 9,052.18 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 9,052.18 |
| Cape Cod Commission - LCPC Grant | \$ | 4,346.72 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 4,346.72 |
| David Duca Fund | \$ | 1,210.00 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 1,210.00 |
| Historical Building Donations | \$ | 2,413.83 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 2,413.83 |
| Ins. Recovery 150,000 or Less | \$ | 85,852.66 | \$ | 27,443.61 | \$ | - | \$ | - | \$ | - | \$ | 39,465.86 | \$ | 73,830.41 |
| Ins. Recovery Over 150,000 | \$ | 54,483.85 | \$ | (54,483.85) | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 0.00 |
| All Hazards EOP Grant | \$ | 1,345.45 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 1,345.45 |
| Federal Law Enforcement Trust Fund | \$ | 26,238.41 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 26,238.41 |
| Assistance to Fire Fighters Grant | \$ | 2,668.16 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 2,668.16 |
| Safety For Older Consumers | \$ | 2,796.00 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 2,796.00 |
| Puritan Bog Restoration | \$ | - | \$ | 9,180.00 | \$ | - | \$ | - | \$ | - | \$ | 9,180.00 | \$ | . |
| COVID-19 CARES | \$ | - | \$ | 460,495.00 | \$ | - | \$ | - | \$ | 2,434.15 | \$ | 150,931.43 | \$ | 307,129.42 |
| Council on Aging Formula Grant | \$ | 0.00 | \$ | 61,992.00 | \$ | - | \$ | - | \$ | 58,773.49 | \$ | 3,218.51 | \$ | 0.00 |
| Police Bullet Proof Vests | \$ | (2,270.45) | \$ | 5,048.48 | \$ | - | \$ | . | \$ | - | \$ | 5,970.00 | \$ | (3,191.97 |
| BB Stormwater 319 Grant | \$ | - | \$ | - | \$ | . | \$ | . | \$ | - | \$ | - | \$ | - |



| TOWN OF BOURNESPECIAL REVENUE SUMMARY-TOWN GRANTS \& FUNDSFISCAL YEAR 2020 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Special Revenue - Town |  | Balance <br> 7/1/2019 |  | Revenue |  | Transfer <br> In |  | Transfer Out |  | Salaries Expended |  | Expenses <br> Expended |  | Balance <br> 6/30/2020 |
| COA Supportive Day Program | \$ | 4,744.32 | \$ | 74,690.42 | \$ | - | \$ | - | \$ | 48,706.93 | \$ | 15,445.07 | \$ | 15,282.74 |
| Tax Title Revolving Fund | \$ | 83,201.00 | \$ | 11,578.13 | \$ | - | \$ | - | \$ | - | \$ | 7,502.48 | \$ | 87,276.65 |
| School Rental Revolving Fund | \$ | 8,221.12 | \$ | 13,844.47 | \$ | - | \$ | - | \$ | 5,682.77 | \$ | - | \$ | 16,382.82 |
| Recreation Revolving Fund | \$ | 32,446.57 | \$ | 77,052.58 | \$ | - | \$ | - | \$ | 46,505.16 | \$ | 48,283.11 | \$ | 14,710.88 |
| Police Patrolmens Detail Revolving Fund | \$ | (12,527.73) | \$ | 409,584.88 | \$ | - | \$ | - | \$ | 378,802.40 | \$ | - | \$ | 18,254.75 |
| COA Program Revolving | \$ | 5,895.91 | \$ | 43,422.87 | \$ | - | \$ | - | \$ | - | \$ | 46,419.82 | \$ | 2,898.96 |
| Outside consultants B.O.H. | \$ | 3,205.00 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 3,205.00 |
| Community Building Rental Revolving | \$ | 8,304.34 | \$ | 4,352.15 | \$ | - | \$ | - | \$ | - | \$ | 4,894.80 | \$ | 7,761.69 |
| Composting Bins Revolving Fund | \$ | 320.00 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 320.00 |
| Library Book Revolving Fund | \$ | 2,859.55 | \$ | 5,427.83 | \$ | - | \$ | - | \$ | - | \$ | 1,170.79 | \$ | 7,116.59 |
| Community Partnership Revolving Fund | \$ | 16,675.96 | \$ | 36,242.25 | \$ | - | \$ | - | \$ | 2,500.00 | \$ | - | \$ | 50,418.21 |
| ZBA Consultant's Revovling Fund | \$ | 40.00 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 40.00 |
| Conservation Consultant's Revolving | \$ | 1,627.42 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 1,627.42 |
| Planning Consultant's Revolving | \$ | 4,555.15 | \$ | 3,350.00 | \$ | - | \$ | - | \$ | - | \$ | 3,066.74 | \$ | 4,838.41 |
| State Aid To Highways Fund | \$ | (434,512.86) | \$ | 435,490.25 | \$ | - | \$ | - | \$ | - | \$ | 381,233.05 | \$ | $(380,255.66)$ |
| Education Fund Donations | \$ | 2,741.54 | \$ | 1,301.94 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 4,043.48 |
| Scholarship Fund Donations | \$ | 2,364.32 | \$ | 1,597.46 | \$ | - | \$ | - | \$ | - | \$ | 1,000.00 | \$ | 2,961.78 |
| Premium From Sale of Bonds | \$ | 492,226.78 | \$ | 57,520.25 | \$ | - | \$ | - | \$ | - | \$ | 176,329.53 | \$ | 373,417.50 |
| Police Donation Fund | \$ | 1,286.97 | \$ | 1,050.00 | \$ | - | \$ | - | \$ | - | \$ | 832.41 | \$ | 1,504.56 |
| Fire Donation Fund | \$ | 12,642.47 | \$ | 4,503.07 | \$ | - | \$ | - | \$ | - | \$ | 840.00 | \$ | 16,305.54 |
| USTA/ Tennis Grant | \$ | 28.51 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 28.51 |
| Recreation Donations | \$ | 10,035.18 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 10,035.18 |
| Playground Donation Fund | \$ | 388.95 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 388.95 |
| Waste Water Mapping Grant - CCC | \$ | 29.22 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 29.22 |
| Energy Efficient Lights CLC | \$ | 10,200.00 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 10,200.00 |
| Monks Park Revitalization | \$ | 90.17 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 90.17 |
| School Education Donations | \$ | 173.89 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 173.89 |
| Walkway to Education | \$ | 1,417.00 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 1,417.00 |
| District Local Tech Assistance | \$ | . | \$ | 14,960.00 | \$ | - | \$ | - | \$ | - | \$ | 14,960.00 | \$ | - |
| Dept. HLTH \& EVNMT - Barnstable | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 13,775.00 | \$ | (13,775.00) |
| Developmental of Regional IMPA | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
| Total Town Grants \& Other Funds | \$ | 3,278,077.70 | \$ | 3,940,272.34 | \$ | - | \$ | - | \$ | 622,062.33 | \$ | 3,228,320.69 | \$ | 3,367,967.02 |

# TOWN OF BOURNE COMMUNITY PRESERVATION <br> Balance Sheet <br> June 30, 2020 

| Assets: |  |  |
| :---: | :---: | :---: |
| Cash General Fund |  | \$ 4,767,753.20 |
| CPA Accounts Receivable: |  |  |
| Tax Liens Receivable | \$ 10,623.25 |  |
| Land Bank Tax |  |  |
| Levy of 2005 | 7.08 |  |
| Levy of 2004 | (9.78) |  |
| Levy of 2003 | (12.80) |  |
| Levy of 2002 | 83.57 |  |
| Previous Years | 126.17 |  |
| CPA Surcharge |  |  |
| Levy of 2020 | 30,120.09 |  |
| Levy of 2019 | 3,458.16 |  |
| Levy of 2018 | (557.08) |  |
| Levy of 2017 | 1,860.23 |  |
| Levy of 2016 | 151.96 |  |
| Levy of 2015 | 20.39 |  |
| Levy of 2014 | 25.52 |  |
| Levy of 2013 | (37.73) |  |
| Levy of 2012 | 66.11 |  |
| Levy of 2011 | 75.07 |  |
| Levy of 2010 | 87.15 |  |
| Levy of 2009 | (14.03) |  |
| Levy of 2008 | (2.70) |  |
| Levy of 2007 | (0.92) |  |
| Levy of 2006 | (3.47) |  |
|  |  | 46,066.24 |
|  | Total Assets | \$ 4,813,819.44 |
| Liabilities \& Fund Equities: |  |  |
| Deferred Revenue: |  |  |
| Tax Liens | \$ 10,623.25 |  |
| Land Bank Tax | 194.24 |  |
| CPA Surcharge | 35,248.75 |  |
|  |  | \$ 46,066.24 |
| Fund Balances Designated |  |  |
| Reserved for Open Space | 51,463.96 |  |
| Reserved for Historic Resources | 115,058.77 |  |
| Reserved for Community Housing | 72,006.44 |  |
| Reserved for CAP from Prem | 2,005.09 |  |
| Fund Balances Reserved for Special Purposes: |  |  |
| Reserved for Open Space | 1,812,401.20 |  |
| Reserved for Historic | 709,270.76 |  |
| Reserved for Housing | 534,012.17 |  |
|  |  | 3,296,218.39 |
| Unreserved CPA Fund Balance |  | 1,471,534.81 |
| Total Liabilities \& Fund Equity |  | \$ 4,813,819.44 |

TOWN OF BOURNE
COMMUNITY PRESERVATION FUND
Changes in Fund Equities
Year Ended June 30, 2020
Fund Balance, July 1, 2019
Revenues:
State Trust Fund Match
Tax Liens Redeemed
Community Preservation Surcharge Tax:

|  |  | Levy of 2020 | \$ | 1,494,768.78 |
| :---: | :---: | :---: | :---: | :---: |
|  |  | Levy of 2019 |  | 27,603.63 |
|  |  | Levy of 2018 |  | (154.88) |
|  |  | Prior Years |  | 0.41 |
|  | Total CPA Tax |  |  |  |

CPA Fund Interest
Total Other Revenue
\$ 391,082.00
State Trust Fund Match
6,522.53

CPA Fund
1,522,217.94

58,679.44
58,679.44

Total Revenue
Expenditures:
Article 26, ATM 5/2013 - Open Space \& Passive Rec Improve
617.42

Article 26, ATM 5/2013 - Main Street Clearing, Trimming
Article 2, STM May 2017 - Buzzards Bay Park
Article 2, STM May 2017 - Dinghy Dock Barlows Landing
Article 16, ATM 5/2018 -Open Space \& Passive Rec Improvement
Article 16, ATM 5/2018 -Trail Map
Article 12, ATM 5/2014 - Improve to Parcel Next to Aptuxet
Article 10 10/2018-Bike Path Survey \& Design
8,054.69
35,811.10
8,918.67
1,586.81
940.00

Article 16, ATM 5/2019-Services - Consultants
3,081.65
Article 16, ATM 5/2019 - Services - Consultants
12,300.18
Article 15, ATM 5/2019 - Inclusive Playground BMS
70,470.12
$\begin{array}{lr}\text { Article 15, ATM 5/2019 - Inclusive Playground BMS } & 236,785.30 \\ \text { Article 15, ATM 5/2016 BMS Inlclusive Playground \& Soccer Field } & 7,357.50\end{array}$
Article 2, STM 10/2019 - Shore Road Park 2,550.00
$\begin{array}{ll}\text { Article 2, STM 10/2019 - Engineering Evaluation } & 9,377.16\end{array}$
Article 33, ATM 5/2007 - Cape View Way
Article 26, ATM 5/2013 - Asst. Low-Inc. to Rehab Preserve
Article 12, ATM 5/2015 - Affordable Housing Specialist
Article 12, ATM 5/2015 - Affordable housing down payment assistance subsidy
Article 12, ATM 5/2015 - Continental Apts Sprinklers
Article 26, ATM 5/2017 - Affordable Housing Specialist
Article 26, ATM 5/2017 - Continental Apts Sprinkler
Article 23, ATM 5/2018 - Affordable Housing Specialist
Article 23, ATM 5/2018-W aterhouse Rd Improve
Article 26, ATM 5/2019 - Affordable Housing Specialist
Article 20, ATM 5/2011 - Pres. Historic Maps
Article 26, ATM 5/2013 - Gravestone Restoration
Article 12, ATM 5/2014 - Library Repairs
Article 12, ATM 5/2014 - Laserfiche Clerks
Article 26, ATM 5/2017 - Archive Catalogue Records
Article 26, ATM 5/2017 - State \& Federal Registers
Article 26, ATM 5/2017 - Preserve Portraits 30 Keene
Article 9, STM 10/2017 - Inventory of Historic Homes
Article 16, ATM 5/2018 - Upgrade Archives Website
Article 15, ATM 5/2019 - Sagamore Cemetary Gravestones
Article 2, STM 10/2019 - Website Upgrade
Transfers to General Fund:
ATM May 2017 - Debt Service for Open Space \& Recreation
Total Expenditures

Revenue over Expenditures
1,740.50
1,260.00
(2,786.46)
7,200.00
192,147.79
$4,787.80$
92,389.41
13,468.84
189,279.00
25,481.92
7,500.00
975.66
873.72

10,502.49
1,800.00
550.00

3,700.00
1,988.00
8,054.25
30,400.00
2,325.00
699,638.00
$1,978,501.91$
-



.50






$\qquad$

Fund Balance, June 30, 2020
Detail Fund Balance at June 30, 2020
$\$ \quad 4.767 .753 .20$

Undesignated
Designated for Continued Appropriations:
Open Space/Recreation
Historic
Community Housing
\$ 1,812,401.20
709,270.76
534,012.17
erves:
Open Space
Historic Resources
Community Housing
Premium Reserve
51,463.96
115,058.77
72,006.44
2,005.09
$3,055,684.13$
Reserves
otal Fund Balance

# TOWN OF BOURNE <br> SEPTIC TITLE 5 BETTERMENT FUND <br> Changes in Receipts Reserved for Appropriation <br> Year Ended June 30, 2020 

Balance July 1, 2019
\$ 276,988.63

## Increases:

Tax Liens Redeemed
Septic Betterment Paid in Advance
\$

Prepaid Interest
\$ 1,840.00
Apportioned Septic Betterments:
Levy of 2020 \$ 7,978.50
Levy of 2019 \$ 272.51
Apportioned Septic Interest:
Levy of 2020 \$ 1,287.80
Levy of 2019 \$ 51.62
\$ 1,339.42

| $\begin{array}{c}\text { Decreases: } \\ \text { Transfers to General Fund: } \\ \text { Article 3, 2019 ATM }\end{array}$ | $\$ 11,465.73$ |  |  |
| :--- | :--- | :--- | :--- |
|  | $\$ 29,915.00$ |  |  |
|  |  | $\$$ | $29,915.00$ |

Balance June 30, 2020
\$ 258,539.36

# TOWN OF BOURNE <br> CAPITAL PROJECTS <br> Balance Sheet <br> June 30, 2020 

Assets:

| Cash Capital Projects | $\$ 3,754,850.64$ |
| :--- | :--- |
| Total Assets | $\$ \quad 3,754,850.64$ |

Liabilities \& Fund Equities:
Notes Payable-Bond Anticipation Note \$ 4,175,505.00
Fund Balances Reserved:
Reserved for Capital Articles \$ $(420,654.36)$
$\$ \quad(420,654.36)$

Total Liabilities \& Fund Equity \$ 3,754,850.64
Town of Bourne
Balance June 30， 2020

| $\$$ | - |
| :--- | ---: |
| $\$$ | - |
| $\$$ | $73,830.15$ |
| $\$$ | $73,830.15$ |
|  |  |
| $\$$ | $1,642,496.21$ |
| $\$$ | $8,228.50$ |
| $\$$ | $(133,983.95)$ |
| $\$$ | $163,034.00$ |
| $\$$ | $\mathbf{1 , 6 7 9 , 7 7 4 . 7 6}$ |


| $\$$ | $2,173.02$ |
| :--- | ---: |
| $\$$ | $(329,244.88)$ |
| $\$$ | $(330,244.88)$ |
| $\$$ | $(657,316.74)$ |


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> Capital Projects Summary
> Fiscal Year 2020
Transfers $\ln$（Out）$\quad$ Expended


| $\$$ | $9,292,824.15$ |
| :--- | :---: |
| $\$$ | - |
| $\$$ | - |
| $\$$ | - |
| $\$$ | $\mathbf{9 , 2 9 2 , 8 2 4 . 1 5}$ |






Balance July 1， 2019 Borrowing


| $\$$ | $73,830.15$ | $\$$ | - |
| :--- | :--- | :--- | :--- |
| $\$$ | $73,830.15$ | $\$$ | - |


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Capital Projects

| Wastewater |  |
| :---: | :---: |
| Art 9－24 2017 ATM | Buzzards Bay Wastewater Facility |
| Sub－Totals |  |
| Facilities Management |  |
| Art 9－28 2013 ATM May | Emergency Power Upgrades |
| Sub－Totals |  |
| Police Department |  |
| Art 52016 STM Oct | New Police Station |
| Art 9－1 2017 ATM | Cruisers |
| Art 9－1 2018 ATM | Cruisers |
| Art 9－1 2019 ATM May | Cruisers |

Sub－Totals
Fire Department
Replace Engine 125
Ambulance A－134
Ambulance A－134
School Department
$\begin{array}{ll}\text { Art } 162014 \text { STM Oct } & \text { Feasibility Study Peebles } \\ \text { Art 9－10 } 2016 \text { ATM } & \text { VOIP Telephone }\end{array}$
VOIP Telephone
BMS HVAC Management System New Peebles Elementary School Tech Plan VOIP Tel \＆Servers Asbestos Abatement
BHS Replace A wing roof
 Art 9－4 2019 ATM May
Art 62019 STM May
Sub－Totals Art 9－10 2016 ATM Art 9－15 2016 ATM
Art 12016 STM Oct Art 9－10 2017 ATM Art 9－12 2017 ATM Art 9－7 2018 ATM Art 9－2 2019 ATM
Art 12019 STM May Sub－Totals
Town of Bourne
Capital Projects Summary
Fiscal Year 2020

| Capital Projects |  | Balance July 1, 2019 |  | Borrowing |  | Transfers $\ln$ (Out) |  | Expended |  | Balance June 30, 2020 |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Department of Public Works |  |  |  |  |  |  |  |  |  |  |  |
| Art 122013 ATM | New DPW Facility | \$ | 111,295.34 | \$ | - | \$ | - | \$ | 12,351.00 | \$ | 98,944.34 |
| Art 92014 STM Oct | Rep Road \& Wall Old Bridge Road | \$ | 220,000.00 | \$ | - | \$ | - | \$ | - | \$ | 220,000.00 |
| Art 242016 ATM | Betterment Shaker/Friend/Lanc | \$ | 0.28 | \$ | - | \$ | - | \$ | - | \$ | 0.28 |
| Art 42016 STM Oct | Betterment Laura Lane | \$ | 0.21 | \$ | - | \$ | - | \$ | - | \$ | 0.21 |
| Art 9-15 2017 ATM May | M-3 | \$ | 8.79 | \$ | - | \$ | - | \$ | - | \$ | 8.79 |
| Art 9-16 2017 ATM May | T-16 Dump Sander | \$ | 7,809.30 | \$ | - | \$ | - | \$ | - | \$ | 7,809.30 |
| Art 9-18 2017 ATM May | Kubota Mini Excavator | \$ | 73.80 | \$ | - | \$ | - | \$ | - | \$ | 73.80 |
| Art 242017 ATM | Betterment Elgin Road | \$ | $(120,299.72)$ | \$ | - | \$ | - | \$ | - | \$ | $(120,299.72)$ |
| Art 252017 ATM | Betterment Nairn Road | \$ | $(47,299.11)$ | \$ | - | \$ | - | \$ | - | \$ | $(47,299.11)$ |
| Art 9-12 2018 ATM May | Catch Basin Cleaner | \$ | $(369,037.50)$ | \$ | - | \$ | - | \$ | - | \$ | $(369,037.50)$ |
| Art 9-10 2019 ATM May | M-6 F550 Dump/Plow | \$ | - | \$ | 74,000.00 | \$ | - | \$ | 70,767.00 | \$ | 3,233.00 |
| Art 9-11 2019 ATM May | Kubota Tractor | \$ | - | \$ | 80,000.00 | \$ | - | \$ | 78,347.93 | \$ | 1,652.07 |
| Art 62019 STM Oct | Nuovo Road Betterment | \$ | - |  |  | \$ | - | \$ | 410.90 | \$ | (410.90) |
| Art 13-4 2019 STM Oct | Sanitation/Recycling Packer | \$ | - | \$ | 365,000.00 | \$ | - | \$ | 352,460.07 | \$ | 12,539.93 |
| Sub-Totals |  | \$ | $(197,448.61)$ | \$ | 519,000.00 | \$ | - | \$ | 514,336.90 | \$ | (192,785.51) |
| Board of Health |  |  |  |  |  |  |  |  |  |  |  |
| Art 9-19 2019 ATM May | Truck | \$ | - | \$ | 62,500.00 | \$ | - | \$ | 60,591.11 | \$ | 1,908.89 |
| Sub Total |  | \$ | - | \$ | 62,500.00 | \$ | - | \$ | 60,591.11 | \$ | 1,908.89 |
| Community Building |  |  |  |  |  |  |  |  |  |  |  |
| Art 9-30 ATM | Comm Bldg Tile Floor \& Carpet | \$ | 21,150.00 | \$ | - | \$ | - | \$ | - | \$ | 21,150.00 |
| Art 9-31 ATM | Comm Bldg Support columns | \$ | 32,000.00 | \$ | - | \$ | - | \$ | - | \$ | 32,000.00 |
| Sub Total |  | \$ | 53,150.00 | \$ | - | \$ | - | \$ | - | \$ | 53,150.00 |
| Recreation |  |  |  |  |  |  |  |  |  |  |  |
| Art 9-22 2018 ATM | Replace Poles \& Lights Keith Field | \$ | (144,450.00) | \$ | - | \$ | - | \$ | - | \$ | (144,450.00) |
| Sub Total |  | \$ | (144,450.00) | \$ | - | \$ | - | \$ | - | \$ | (144,450.00) |
| Library |  |  |  |  |  |  |  |  |  |  |  |
| Art 9-21 2019 ATM May | New Carpeting Bourne Library | \$ | - | \$ | 105,000.00 | \$ | - | \$ | 98,726.00 | \$ | 6,274.00 |
| Sub Total |  | \$ | - | \$ | 105,000.00 | \$ | - | \$ | 98,726.00 | \$ | 6,274.00 |
| Grand Total |  | \$ | 7,811,296.70 | \$ | 5,609,567.67 | \$ | 2,230,343.00 | \$ | 16,071,861.73 | \$ | $(420,654.36)$ |

# TOWN OF BOURNE <br> CAPITAL PROJECTS FUND <br> REVENUES, EXPENDITURES \& CHANGES IN FUND EQUITIES 

Year Ended June 30, 2020
Expenditures:
Capital Projects Summary Expenditures \$ 16,071,861.73
16,071,861.73
Revenues over (under) Expenditures(16,071,861.73)
Other Financing Sources \& Uses:
Proceeds from Bond Issue5,609,567.67SBA Reimbursements2,230,343.00

$$
7,839,910.67
$$

Revenues \& Other Financing Sources over(under) Expenditures \& Other Financing Uses(8,231,951.06)
Fund Equities at Beginning of Year ..... 7,811,296.70
Fund Equities at End of Year$\$(420,654.36)$

## TOWN OF BOURNE SEWER ENTERPRISE FUND <br> BALANCE SHEET <br> June 30, 2020



## town of bourne

 SEWER ENTERPRISE FUNDChanges in Retained Earnings
Year Ended June 30, 2020

## Balance July 1, 2019

Increases:

| Sewer User Charges |  | \$ | 1,028,450.94 |
| :---: | :---: | :---: | :---: |
| Sewer User Charges Added to Taxes |  | \$ | 47,782.73 |
| Other Departmental Revenue |  | \$ | 149,172.62 |
| Tax Liens Redeemed |  | \$ | 3,179.97 |
| Investment Income |  | \$ | 14,202.99 |
| Other Financing Sources |  | \$ | 5,509.82 |
| Reserve Beg of Year Fund Balances: |  |  |  |
| Encumbrances \$ | 135,509.47 |  |  |
| Reserved for Budget Expe \$ | 50,000.00 |  |  |
| Reserve for Article CFWD \$ | 310,422.05 | \$ | 495,931.52 |

\$ 1,744,230.59

## Decreases:

| Sewer Budget Expenditures |  | \$ | 957,818.21 |
| :---: | :---: | :---: | :---: |
| Sewer Articles |  | \$ | 53,314.12 |
| Indirect Costs |  | \$ | 134,709.00 |
| Transfer to OPEB Trust Fund |  | \$ | 30,000.00 |
| Transfer to Town Capital Project |  |  |  |
| Transfer to Capital Project Accounts |  |  |  |
| Reserve End of Year Fund Balances: |  |  |  |
| Encumbrances \$ | 592.33 |  |  |
| Reserved for Capital Prer \$ | 4,954.75 |  |  |
| Reserved for Budget Expe \$ | 50,000.00 |  |  |
| Reserve for Article CFWD \$ | 338,107.93 |  |  |
|  |  | \$ | 393,655.01 |

\$ 1,569,496.34

Balance June 30, 2020
$\$ 804,287.75$

TOWN OF BOURNE SEWER ENTERPRISE FUND
Revenues - Budget vs. Actual
Year Ended June 30, 2020

|  | $\frac{\text { Fiscal } 2020}{\text { Budget }}$ |  | $\frac{\text { Fiscal } 2020}{\text { Actual }}$ |  | ver/Under <br> Budget | \% |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| User Charges: |  |  |  |  |  |  |
| Sewer User Fees: |  |  |  |  |  |  |
| Levy of 2020 |  | \$ | 1,006,219.45 |  |  |  |
| Levy of 2019 |  | \$ | 23,109.49 |  |  |  |
| Levy of 2018 |  | \$ | - |  |  |  |
| Sewer User Charges Added to Taxes |  |  |  |  |  |  |
| Levy of 2020 |  | \$ | 44,353.74 |  |  |  |
| Levy of 2019 |  | \$ | 3,232.65 |  |  |  |
| Levy of 2018 |  | \$ | (681.66) |  |  |  |
| Total User Charges | 1,114,079.00 | \$ | 1,076,233.67 | \$ | $(37,845.33)$ | 96.60\% |
| Other Departmental Revenue: |  |  |  |  |  |  |
| Interest on Sewer User Fees |  | \$ | 4,464.50 |  |  |  |
| Other Sewer User Fees |  | \$ | 10.00 |  |  |  |
| Demand Fees |  | \$ | 1,710.00 |  |  |  |
| Miscellaneous Revenue |  | \$ | - |  |  |  |
| Tax Lien Redeemed |  | \$ | 3,179.97 |  |  |  |
| Bond Sale Premium |  | \$ | 5,509.82 |  |  |  |
| Filing Fees - Design Review |  | \$ | 142,988.12 |  |  |  |
| Total Other Departmental | 88,000.00 | \$ | 157,862.41 | \$ | 69,862.41 | 179.39\% |
| Investment Income: |  |  |  |  |  |  |
| Total Investment Income | 17,000.00 | \$ | 14,202.99 | \$ | (2,797.01) |  |
| Retained Earnings | 50,000.00 | \$ | 100,000.00 | \$ | 50,000.00 |  |
| Total | 1,269,079.00 |  | 1,348,299.07 |  | 79,220.07 | 106.24\% |



| TOWN OF BOURNE <br> INTEGRATED SOLID WASTE MANAGEMENT <br> Balance Sheet <br> June 30, 2020 |  |  |  |
| :--- | :--- | :--- | :--- |
|  |  |  |  |
| Assets: |  |  |  |

## TOWN OF BOURNE

## INTEGRATED SOLID WASTE MANAGEMENT <br> Changes in Retained Earnings <br> Year Ended June 30, 2020

Balance July 1, 2019
\$ 10,645,751.95

Increases:
Revenues \$ 15,850,316.36
Interest Income \$ 396,262.36
Reversal of Beginning of Year Fund Balances:
Encumbrances \$ 193,778.50
Capital Expense \$ 2,035,385.00
Article CFWD \$ 3,637,553.30
$\$ \quad 5,866,716.80$
\$ 22,113,295.52
Decreases:
Actual Expenditures
Actual Expenditures-Articles
Indirect Costs
Increase to Post Closure Fund
Increase to C\&D Transfer Fund
Increase to Phase 4 Closure
Increase to Phase 5 Closure
\$ 11,020,694.25
\$ 958,302.82
\$ 2,455,869.00
\$ 250,000.00
\$ 3,914.32
\$ 23,960.10
Increase to Phase 6 Closure \$ 868,446.63
Reserve End of Year Fund Balances:
Encumbrances \$ 156,047.76
Capital Expense \$ 1,058,030.00
Article CFWD \$ 2,967,980.53
\$ 4,182,058.29
\$ 19,794,619.55
Balance June 30, 2020
\$ 12,964,427.92

## TOWN OF BOURNE

INTEGRATED SOLID WASTE MANAGEMENT
Revenues - Budget vs. Actual
Year Ended June 30, 2020

|  | $\frac{\text { Fiscal } 2020}{\text { Budget }}$ |  | Fiscal 2020 |  | Budget Savings |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| User Charges: |  |  |  |  |  |  |  |
| Landfill Accounts Receivable |  | ,268,306.00 |  | 4,214,744.93 |  |  |  |
| Landfill Credit Card Accounts | \$ | - | \$ | 997,171.76 |  |  |  |
| Landfill Fees Over/Under | \$ | - | \$ | 6,815.77 |  |  |  |
| Landfill Fees | \$ | - | \$ | 515,092.74 |  |  |  |
| Total User Charges |  | ,268,306.00 |  | 5,733,825.20 | \$ | 3,465,519.20 | 128.25\% |
| Other Departmental revenue: |  |  |  |  |  |  |  |
| Recycling Revenue | \$ | 132,000.00 | \$ | 116,491.16 |  |  |  |
| Premium Sale of Bonds | \$ | 17,000.00 | \$ | 16,984.32 |  |  |  |
| Premium Used for Capital | \$ | - | \$ | - |  |  |  |
| Miscellaneous | \$ | 20,000.00 | \$ | - |  |  |  |
| Total Other Departmental | \$ | 169,000.00 | \$ | 133,475.48 | \$ | $(35,524.52)$ | 78.98\% |
| Investment Income: |  |  |  |  |  |  |  |
| Total Investment Income | \$ | 185,000.00 | \$ | 396,262.36 | \$ | 211,262.36 | 214.20\% |
| Retained Earnings |  |  |  |  |  |  |  |
| Total Retained Earnings | \$ | 900,000.00 | \$ | - |  |  | 0\% |
| Total |  | ,522,306.00 |  | 6,263,563.04 | \$ | 3,429,994.68 | 120.27\% |

TOWN OF BOURNE
INTEGRATED SOLID WASTE MANAGEMENT

66，569．58 15，604．60 4，464．15 54，016．37 で・0Z8‘9ト $00^{\circ}+0 \varepsilon^{\prime} \varepsilon \angle \varepsilon^{\prime} \downarrow$
-
$8 \nabla^{\circ} 8 \angle 0^{\prime} \mathrm{g}$ 00 เ $0 \varepsilon^{\prime} \varepsilon \angle \varepsilon^{\prime}$ เ 1，100，000．00 とて＇દて।＇てs 00．000＇s 1 L 105，000．00 Sub－Total $\begin{aligned} & \$ 3,637,553.30\end{aligned} \$ 288,730.05$ \＄ $9588,302.82$ \＄$\quad-\quad \$ \quad-\quad \$ 2,967,980.53$

## ：ךə6png 6u！̣елədo <br> Salaries <br> Debt Service <br> Reserve Fund <br> Reserve Fund Host Community Fee

Indirect Costs Total
Articles：
Art 82016 STM Feb Single Stream Recycle

Art 9－26 2016 ATM－May
Art 72016 STM－Oct
Multi Purpose Packer
Art 32016 STM－Oct
Gas Extraction Wells
Art 9－25 2017 ATM－May
Compact Wheel Loader
Art 9－23 2018 ATM－May
3／4 Ton Crew Cab Utility
Art 82018 STM－Oct
Art 9－27 2019 ATM－May
Phase IV Stage 2 Cap $\&$
Art 9－28 2019 ATM－May
Phase V Cap \＆Closu
Art 112019 STM－May
Replace Catdozer
Art 152019 STM Oct
Lot 1 Property Acquisition
Art 162019 STM Oct
Art 162019 STM Oct isition
Art 42019 STM Oct
Unpaid Bills
Unpaid Bills
TOWN OF BOURNE
INTEGRATED SOLID WASTE MANAGEMENT

| $\begin{gathered} \text { Balance } \\ 7 / 1 / 2019 \\ \hline \end{gathered}$ | Appropriation/ Borrowing | Expenditures | Transfers In <br> (Transfer Out) | Closed to Fund Balance | $\begin{gathered} \text { Balance } \\ 6 / 30 / 2020 \end{gathered}$ |
| :---: | :---: | :---: | :---: | :---: | :---: |
| \$ 144.23 |  |  |  |  | \$ 144.23 |
| 950.87 |  |  |  |  | 950.87 |
| $(450,000.00)$ | 450,000.00 |  |  |  | - |
| (237,703.42) | 267,355.00 |  |  |  | 29,651.58 |
| (1,187,145.72) | 338,030.00 |  |  |  | (849,115.72) |
| (1,240,084.99) | 720,000.00 | 2,044,136.23 |  |  | (2,564,221.22) |
| $(256,876.40)$ | 260,000.00 | - |  |  | 3,123.60 |
|  |  | 344,104.00 |  |  | (344, 104.00) |
| \$(3,370,715.43) | \$ 2,035,385.00 | \$ 2,388,240.23 | \$ | \$ - | \$ (3,723,570.66) |
| \$ 460,616.37 | \$15,846,421.05 | \$ 14,368,037.98 | \$ (2,195,869.00) | \$ 498,720.57 | \$ (599,542.37) |

Capital Articles:
Art 9-24 2015 ATM
15 5CY Wheel Loader
Art 9-25 2015 ATM
35 Ton Articulated Truck
Art 92016 Feb STM
Land Purchase
Art 9-27 2016 ATM
20 Metric Ton Excavator
Art 9-28 2016 ATM
Phase V Liner
Art 9-26 2017 ATM
Phase VI Liner Const \& App
Art 9-27 2017 ATM
Packer Truck
Art 42019 STM Oct
Sanitation/Recycling Packer
Sub-Tota

| ISWM RESERVE FUND TRANSFERS VOTED FOR FISCAL YEAR 2020 |  |  |  |
| :---: | :---: | :---: | :---: |
| Finance Committee Voted | Budget and Line Item | Amount Needed |  |
| 6/30/2020 | Host Fee | \$ | 92,000.00 |
| 6/30/2020 | Other Contracted Services - Leachate | \$ | 375,000.00 |
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|  |  |  |  |
|  | General Fund Grand Total | \$ | 467,000.00 |
|  |  |  |  |
| 6/30/2020 | Rescind Reserve Fund | \$ | $(133,000.00)$ |
|  |  |  |  |
|  |  |  |  |
|  | Ending Balance | \$ | - |

## TOWN OF BOURNE <br> AGENCY FUND <br> Balance Sheet <br> June 30, 2020

Assets:
Cash
\$ 117,287.50
\$ 117,287.50
Liabilities:
Deputy Collector Fees
Due to State - Police Licenses 12,972.50
Town Clerk Dog Fees 8.50
Special Detail - Fire (285.86)
Received in Error 49,707.85
Recordings
(622.00)
General Escrow 25,960.65
Mass Meals Tax (621.04)
Rental Deposits 750.00
Bourne Water District 4,258.41
Buzzards Bay Water District 2,615.50
North Sagamore Water District 10,187.43
Water District Tax Title 9,303.01
Special Duty DPW
(0.03)
Sales Tax Marina

## TOWN OF BOURNE TRUST FUNDS Balance Sheet June 30, 2020

Assets:
Cash Trust Funds \$17,723,096.70
Total Assets \$17,723,096.70
Liabilities \& Fund Equities:
Incurred But Not Reported \$ 536,000.00
Fund Balances Reserved:
Reserved for Special Purposes $\quad \$ 17,187,096.70$
\$17,187,096.70
Total Fund Equities \$17,723,096.70
Total Liabilities \& Fund Equity \$17,723,096.70

| TOWN OF BOURNE TRUST FUND SUMMARY Fiscal Year 2020 |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Trust Fund Account | July 1 | Interest Earned | Deposits/ Transfers | Amounts <br> Expended/Trans Out |  | June 30 Balance | NonExpendable | Expendable |
| Self Insurance Claims Trust | 4,262,929.84 | 239,606.84 | 569,156.26 | $(17,240.46)$ |  | 5,088,933.40 |  | 5,088,933.40 |
| Employees Insurance Withholding | 1,451,389.30 | 166,598.30 | 2,639,802.21 | 2,557,231.95 |  | 1,700,557.86 |  | 1,700,557.86 |
| Conservation Trust Fund | 50,792.42 | 5,846.37 | 0.00 | 0.00 | 0.00 | 56,638.79 |  | 56,638.79 |
| Stabilization Fund | 4,145,971.01 | 178,097.02 | 10,000.00 | 0.00 |  | 4,334,068.03 |  | 4,334,068.03 |
| Stabilization Fund-Capital Projects | 875,326.10 | 7,440.79 | 391,853.95 | 0.00 | 800,000.00 | 474,620.84 |  | 474,620.84 |
| Future Solid Stabilization | 517,581.56 | 11,438.84 | 0.00 | 0.00 |  | 529,020.40 |  | 529,020.40 |
| OPEB Trust Fund | 2,524,708.34 | 246,110.38 | 881,880.00 | 0.00 | 0.00 | 3,652,698.72 |  | 3,652,698.72 |
| Grace Swift Nye Trust | 41,454.14 | 3,538.33 | 150,304.66 | 115,588.23 |  | 79,708.90 |  | 79,708.90 |
| Albert C. Cobb Cemetery | 881.19 | 100.07 | 0.00 | 19.68 |  | 961.58 | 861.51 | 100.07 |
| Old Bourne Cemetery | 748.80 | 85.06 | 0.00 | 16.74 |  | 817.12 | 732.06 | 85.06 |
| Sagamore Cemetery Association | 5,967.71 | 677.89 | 0.00 | 133.33 |  | 6,512.27 | 5,834.38 | 677.89 |
| Cataumet Cemetery | 1,284.72 | 145.92 | 0.00 | 28.71 |  | 1,401.93 | 1,256.01 | 145.92 |
| Gray Gables Cemetery (Monument Neck) | 1,236.57 | 140.43 | 0.00 | 27.62 |  | 1,349.38 | 1,208.95 | 140.43 |
| Oakland Grove Cemetery | 1,490.33 | 169.30 | 0.00 | 33.27 |  | 1,626.36 | 1,451.13 | 175.23 |
| Old Bourne Cemetery Lots | 5,508.00 | 625.65 | 0.00 | 123.07 |  | 6,010.58 | 5,384.93 | 625.65 |
| Pocasset Cemetery | 3,425.37 | 389.10 | 0.00 | 76.53 |  | 3,737.94 | 3,348.84 | 389.10 |
| Stillman Ryder Cemetery | 269.47 | 30.61 | 0.00 | 6.03 |  | 294.05 | 263.40 | 30.65 |
| Lewis Scholarship Fund | 11,292.87 | 1,299.86 | 0.00 | 0.00 |  | 12,592.73 | 10,000.00 | 2,592.73 |
| Walker Trust Fund | 2,650.17 | 305.04 | 0.00 | 0.00 |  | 2,955.21 | 1,000.00 | 1,955.21 |
| Waterhouse Scholarship Fund | 25,182.54 | 2,898.58 | 0.00 | 0.00 |  | 28,081.12 |  | 28,081.12 |
| Emily Bourne Fund | 27,906.60 | 2,984.34 | 1,336.00 | 2,791.00 |  | 29,435.94 | 10,000.00 | 19,435.94 |
| Carol Ann Swift Fund | 557.65 | 64.17 | 0.00 | 0.00 |  | 621.82 | 200.00 | 421.82 |
| Mary Susan Cobb Library Trust Fund | 7,888.22 | 907.93 | 0.00 | 0.00 |  | 8,796.15 | 5,000.00 | 3,796.15 |
| Performance Bonds | 339,743.58 | 2,937.91 | 0.00 | 23,660.21 |  | 319,021.28 |  | 319,021.28 |
| Affordable Housing Trust | 559,103.14 | 5,147.47 | 0.00 | 3,235.00 |  | 561,015.61 |  | 561,015.61 |
| Bourne High School Scholarship Fund | 47,375.32 | 5,184.91 | 2,000.00 | 4,200.00 |  | 50,360.23 |  | 50,360.23 |
| Jean \& Abram Krakower Scholarship | 29,921.12 | 1,785.05 | 6,997.75 | 0.00 |  | 38,703.92 |  | 38,703.92 |
| Bourne High School Student Activity Fund | 107,883.82 | 590.21 | 97,364.48 | 74,789.39 |  | 131,049.12 |  | 131,049.12 |
| Peebles School Student Activity Fund | 13,632.77 | 67.07 | 10,169.03 | 9,281.38 |  | 14,587.49 |  | 14,587.49 |
| Bourne Middle School Student Act. Fund | 96,397.97 | 603.53 | 128,823.09 | 186,603.80 |  | 39,220.79 |  | 39,220.79 |
| Bournedale Elementary Student Act. Fund | 10,980.14 | 64.27 | 5,133.93 | 4,481.20 |  | 11,697.14 |  | 11,697.14 |
|  | 1,342,782.21 | 30,742.70 | 402,128.94 | 425,095.19 | 0.00 | 1,350,558.66 | 46,541.21 | 1,304,017.45 |
|  |  |  |  |  |  |  |  |  |
| Totals | 8,257,131.50 | 458,311.97 | 2,648,475.15 | 1,695,090.94 | 400,000.00 | 9,268,827.68 | 46,541.21 | 9,222,286.47 |


| GENERAL FUND RESERVE FUND TRANSFERS VOTED FOR FISCAL YEAR 2020 |  |  |  |
| :---: | :---: | :---: | :---: |
| Finance Committee Voted | Budget and Line Item | Amount Needed |  |
| 9/23/2019 | Facilities Department - Fire Station Plymo-Vent | \$ | 19,500.00 |
| 9/23/2019 | Facilities Department - Rooftop Air Conditioner (DX-Unit) | \$ | 25,000.00 |
| 1/14/2020 | Fire Dept. - Replace Air Compressor | \$ | 29,500.00 |
| 6/30/2020 | Elec. \& Reg. Street Listing \& Census - Wages | \$ | 820.00 |
| 6/30/2020 | Elec. \& Reg. - Wages | \$ | 21,000.00 |
| 6/30/2020 | Elec. \& Reg. - Expenses | \$ | 1,200.00 |
| 6/30/2020 | FICA/Social Security - Expenese | \$ | 12,000.00 |
| 6/30/2020 | Insurance - Liability Insurance | \$ | 98,000.00 |
| 6/30/2020 | Unemployment - Employment | \$ | 60,000.00 |
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|  |  |  |  |
|  | General Fund Grand Total | \$ | 267,020.00 |
|  |  |  |  |
| 6/30/2020 | Rescind Reserve Fund | \$ | (77,980.00) |
| 6/30/2020 Rescind Reserve Fund |  |  |  |
| Ending Balance ${ }^{\text {\$ }}$ |  |  |  |
|  |  |  |  |

Town of Bourne, MA 02532

| Last Name | First Name | Middle | Title | Regular |  | Overtime |  | Other |  | Total |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Aflague | KENDALL | G | CUSTODIAN | \$ | 57,213.84 | \$ | 5,061.50 | \$ | 880.00 | \$ | 63,155.34 |
| aflague | SHAUNNA | A | TEACHER | \$ | 59,855.29 | \$ | - | \$ | 511.85 | \$ | 60,367.14 |
| Aftosmes | kathleen |  | TEACHER | \$ | 91,572.33 | \$ | - | \$ | 2,679.12 | \$ | 94,251.45 |
| akeley | TAYLOR | M | ESP | \$ | 19,507.85 | \$ | - | \$ | 166.44 | \$ | 19,674.29 |
| ALEXANDER | KRISTYN | T | TEACHER | \$ | 83,823.12 | \$ | - | \$ | 17,707.19 | \$ | 101,530.31 |
| almeder | WILLIAM | J | TRUCK DRIVER | \$ | 60,224.48 | \$ | 5,851.46 | \$ | 599.08 | \$ | 66,675.02 |
| AMARAL | SYREETA | N | SECRETARY II | \$ | 15,915.08 | \$ | - | \$ | - | \$ | 15,915.08 |
| AMICK | MICHAEL | D | FIREFIGHTER/ PARAMEDIC | \$ | 31,412.28 | \$ | 6,485.10 | \$ | 1,054.09 | \$ | 38,951.47 |
| ANASTASIA | CHARLES | J | CONSULTANT | \$ | 450.00 | \$ | - | \$ | - | \$ | 450.00 |
| ANDERSEN | bRITANY | D | DISPATCHERI | \$ | 53,531.05 | \$ | 6,817.77 | \$ | 108.81 | \$ | 60,457.63 |
| ANDERSON | KATHY | G | ADMIIISTRATIVE ASST. | \$ | 43,953.87 | \$ | - | \$ | 1,100.00 | \$ | 45,053.87 |
| ANDERSON | brewster | w | SPECIAL ED TEACHER | \$ | 5,761.88 | \$ | - | \$ | - | \$ | 5,761.88 |
| ANDREOLA | TESS | A | TEACHER | \$ | 36,265.50 | \$ | - | \$ | 469.38 | \$ | 36,734.88 |
| ANDREWS | REBECCA |  | RECESS/LUNCH MONITOR | \$ | 3,245.13 | \$ | - | \$ | - | \$ | 3,245.13 |
| ANGELL | JULIE | A | TEACHER | \$ | 86,703.24 | \$ | - | \$ | 1,668.46 | \$ | 88,371.70 |
| ANOJA | ERIK | P | LABORER | \$ | 45,276.33 | \$ | 3,633.55 | \$ | 325.00 | \$ | 49,234.88 |
| archambeault | JAYME | M | SENIOR TAX WORKOFF | \$ | - | \$ | - | \$ | 500.00 | \$ | 500.00 |
| ARKI | ANDREW |  | TEACHER | \$ | 85,661.11 | \$ | - | \$ | 11,957.77 | \$ | 97,618.88 |
| ARMANDO | beverly | J | ELECTION \& REGISTRATION | \$ | - | \$ | - | \$ | 500.00 | \$ | 500.00 |
| ARPE | PAMELA | c | Election Worker | \$ | 355.08 | \$ | - | \$ | 500.00 | \$ | 855.08 |
| ARRIGHI | GAYLE | A | SUBSTITUTE TEACHER | \$ | 11,294.00 | \$ | - | \$ | - | \$ | 11,294.00 |
| ASACK | emily | C | TEACHER | \$ | 69,233.65 | \$ | - | \$ | 593.08 | \$ | 69,826.73 |
| ASHWORTH | SCOTT | J | ATHLETIC DIRECTOR | \$ | 101,093.27 | \$ | - | \$ | 13,721.60 | \$ | 114,814.87 |
| AUDETTE | ERIK | J | FIREFIGHTER/PARAMEDIC | \$ | 72,426.29 | \$ | 14,835.15 | \$ | 3,713.94 | \$ | 90,975.38 |
| babineau | daniel | s | FIREFIGHTER/EMT | \$ | 63,836.71 | \$ | 35,401.21 | \$ | 10,104.47 | \$ | 109,342.39 |
| BACCHIOCCHI | Emily | E | DNR OFFICER | \$ | 42,173.94 | \$ | 1,976.26 | \$ | - | \$ | 44,150.20 |
| BAG | MARIA | v | SUBSTITUTE | \$ | 7,928.65 | \$ | - | \$ | - | \$ | 7,928.65 |
| BAILEY | TODD | A | DNR OFFICER | \$ | 53,667.07 | \$ | 2,586.93 | \$ | - | \$ | 56,254.00 |
| BALDIC | Heather | L | BOURNE COMM InTERNSHIP BHS | \$ | 7,215.00 | \$ | - | \$ | - | \$ | 7,215.00 |
| BALLARD | John MICHAEL | J | LABORER | \$ | 17,502.08 | \$ | 120.24 | \$ | - | \$ | 17,622.32 |
| BALLERINI | JAMIE | L | LIFEGUARD SUPERVISOR | \$ | 1,104.00 | \$ | - | \$ | - | \$ | 1,104.00 |
| BANNON | LAURIE | A | SPED TEACHER | \$ | 90,857.48 | \$ | - | \$ | 1,705.85 | \$ | 92,563.33 |
| BAR | Elizabeth | J | TEACHER | \$ | 85,861.11 | \$ | - | \$ | 1,402.77 | \$ | 87,263.88 |
| BARAKAUSKAS | DONNA | L | APPOINTED ASSESSOR | \$ | 11,652.00 | \$ | - | \$ | 500.00 | \$ | 12,152.00 |
| baRANOWSKI | NOREEN |  | ADMIIISTRATIVE ASST. | \$ | 54,958.52 | \$ | - | \$ | 1,280.88 | \$ | 56,239.40 |
| BARBETTO | SALVATORE | A | ISWM CREW CHIEF | \$ | 78,630.58 | \$ | 28,324.54 | \$ | 982.19 | \$ | 107,937.31 |

Town of Bourne, MA 02532

| Last Name | First Name | Middle | Title | Regular |  | Overtime |  | Other |  | Total |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| barlow-palo | LINDA |  | SUBSTITUTE NURSE | \$ | 2,337.50 | \$ | - | \$ | - | \$ | 2,337.50 |
| BARNHARDT | MARY | E | LONG TERM SUB | \$ | 15,587.50 | \$ | - | \$ | - | \$ | 15,587.50 |
| bARRETT | daniel | T | GENERAL MANAGER | \$ | 140,327.22 | \$ | - | \$ | 2,888.88 | \$ | 143,216.10 |
| barrette | joshua | R | firefighter/Paramedic | \$ | 74,356.80 | \$ | 35,779.49 | \$ | 4,960.92 | \$ | 115,097.21 |
| barton | doreen | genevieve | SUBSTITUTE TEACHER | \$ | 90.00 | \$ | - | \$ | - | \$ | 90.00 |
| BASS | Brigitte | P | occupational therapist | \$ | 81,516.12 | \$ | - | \$ | 1,959.85 | \$ | 83,475.97 |
| bates | Rochelle | L | RECESS MONITOR | \$ | 6,497.35 | \$ | - | \$ | - | \$ | 6,497.35 |
| beal | Kerri | L | TEACHER | \$ | 56,915.88 | \$ | - | \$ | 968.46 | \$ | 57,884.34 |
| beauchemin | mariela | N | teacher | \$ | 91,257.46 | \$ | - | \$ | 2,175.37 | \$ | 93,432.83 |
| beaudoin | CYNTHA | J | TEACHER | \$ | 92,457.48 | \$ | - | \$ | 2,055.85 | \$ | 94,513.33 |
| BECKER | briAn | J | SPED ASSISTANT | \$ | 30,115.86 | \$ | - | \$ | 1,200.83 | \$ | 31,316.69 |
| beERS | DONNA | R | SChool nurse | \$ | 84,861.11 | \$ | - | \$ | 3,633.01 | \$ | 88,494.12 |
| bennett | Jennifer |  | ADMINISTRATIVE ASSISTANT | \$ | 43,953.87 | \$ | - | \$ | 1,100.00 | \$ | 45,053.87 |
| bergeson | Penny ann |  | election worker | \$ | 843.23 | \$ | - | \$ | 500.00 | \$ | 1,343.23 |
| bergman | lance |  | patrolman | \$ | 65,517.56 | \$ | 10,113.06 | \$ | 7,495.00 | \$ | 83,125.62 |
| berlo | CAMERON | s | MECHANIC | \$ | 10,860.24 | \$ | 18.35 | \$ | - | \$ | 10,878.59 |
| bernier | ZACHARY | w | laborer | \$ | 37,178.34 | \$ | 1,707.93 | \$ | - | \$ | 38,886.27 |
| berry | Emily | G | SUBSTITUTE TEACHER | \$ | 1,913.57 | \$ | - | \$ | - | \$ | 1,913.57 |
| bertram | RICHARD | c | EQUIPMENT OPERATORII | \$ | 68,016.99 | \$ | 18,312.99 | \$ | 700.00 | \$ | 87,029.98 |
| BEST | SHERRIE | R | ACTIVITY LEADER | \$ | 47,332.50 | \$ | - | \$ | - | \$ | 47,332.50 |
| betzner | BRADFORD | c | ASST HARBOR MASTER | \$ | 6,431.54 | \$ | 49.75 | \$ | - | \$ | 6,481.29 |
| BEVILACQUA-SHARP | NICOLE | J | Patrolman | \$ | 67,287.82 | \$ | 3,263.58 | \$ | 3,176.00 | \$ | 73,727.40 |
| BINSFIELD | MATtHEW | J | FIREFIGHTER/ PARAMEDIC | \$ | 19,966.86 | \$ | 792.34 | \$ | 579.23 | \$ | 21,338.43 |
| BIRD | DAVID | E | SUBSTITUTE | \$ | 3,922.50 | \$ | - | \$ | - | \$ | 3,922.50 |
| biscoe | MEGHAN | M | SUBSTITUTE TEACHER | \$ | 540.00 | \$ | - | \$ | - | \$ | 540.00 |
| BISGOUNIS | LISA | M | TEACHER | \$ | 92,107.48 | \$ | - | \$ | 1,480.85 | \$ | 93,588.33 |
| BISNETTE | deborah | L | ESP TECH | \$ | 33,474.31 | \$ | - | \$ | 9,016.03 | \$ | 42,490.34 |
| blumenthal | Jeffrey | F | SCALEHOUSE OPERATOR | \$ | 58,035.51 | \$ | 7,280.63 | \$ | 577.34 | \$ | 65,893.48 |
| bogden | James | N | SENIOR TAX | \$ | - | \$ | - | \$ | 500.00 | \$ | 500.00 |
| BOHACS | elizabeth | A | TEACHER ASSISTANT | \$ | 19,315.79 | \$ | - | \$ | 3,209.36 | \$ | 22,525.15 |
| BOND | andrew | R | FIREFIGHTER/ PARAMEDIC | \$ | 19,021.99 | \$ | 279.73 | \$ | 1,159.84 | \$ | 20,461.56 |
| booker | LAURA | M | TEACHER | \$ | 64,499.10 | \$ | - | \$ | 658.00 | \$ | 65,157.10 |
| borning | CHRISTINE | K | Steam director | \$ | 114,800.67 | \$ | - | \$ | 3,019.01 | \$ | 117,819.68 |
| borning | THOMAS | A | MUSICIAN | \$ | 500.00 | \$ | - | \$ | - | \$ | 500.00 |
| borning | GWEndolyn | A | SUBSTITUE TEACHER | \$ | 90.00 | \$ | - | \$ | - | \$ | 90.00 |
| boucher | clarence | J | ELECTION \&REGISTRATION CLERK | \$ | 168.00 | \$ | - | \$ | - | \$ | 168.00 |

Town of Bourne, MA 02532

| Last Name | First Name | Middle | Title | Regular |  | Overtime |  | Other |  | Total |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| BOUDRO | TROY |  | FIREFIGHTER/EMT | \$ | 18,943.50 | \$ | 1,167.74 | \$ | 500.00 | \$ | 20,611.24 |
| BOULRISSE | RICHARD | c | COACH | \$ | 6,716.00 | \$ | - | \$ | - | \$ | 6,716.00 |
| BOWERS | LISA | M | BUS DRIVER/MONITOR | \$ | 5,397.84 | \$ | - | \$ | - | \$ | 5,397.84 |
| BowLin | michelle | MCMULIIN | TEACHER | \$ | 84,238.82 | \$ | - | \$ | 1,652.77 | \$ | 85,891.59 |
| bowman | reuben | J | TEACHER | \$ | 43,028.16 | \$ | - | \$ | 5,184.00 | \$ | 48,212.16 |
| BOYD | maureen | P | TEACHER ASSISTANT | \$ | 28,500.00 | \$ | - | \$ | 1,394.91 | \$ | 29,894.91 |
| boyle | James | к | RECYCLING | \$ | 61,385.52 | \$ | 7,770.49 | \$ | 750.00 | \$ | 69,906.01 |
| brackett | Howard | A | MARINA ATTENDANT | \$ | 5,863.39 | \$ | - | \$ | - | \$ | 5,863.39 |
| bradley | anne | c | SCHOOL PSYCHOLOGIST | \$ | 92,170.17 | \$ | - | \$ | 1,464.62 | \$ | 93,634.79 |
| BRALEY | CAROLINE | M | SPED TEACHER | \$ | 85,328.43 | \$ | - | \$ | 1,795.33 | \$ | 87,123.76 |
| BREHENY | martha | c | RECESS MONITOR | \$ | 7,753.77 | \$ | - | \$ | - | \$ | 7,753.77 |
| brennen | nancy | J | SENIOR TAX WORKOFF | \$ | - | \$ | - | \$ | 500.00 | \$ | 500.00 |
| brochu | loretta | L | CHILDRENS ASST. | \$ | 42,741.83 | \$ | - | \$ | - | \$ | 42,741.83 |
| BROPHY | laura | M | SPED TEACHER | \$ | 80,945.38 | \$ | - | \$ | 699.69 | \$ | 81,645.07 |
| brown | J NORRIS |  | SPED TEACHER | \$ | 84,861.11 | \$ | - | \$ | 1,652.77 | \$ | 86,513.88 |
| brown | TYLER | J | LAborer | \$ | 41,093.12 | \$ | 2,563.23 | \$ | 300.00 | \$ | 43,956.35 |
| browne | John | M | SUBSTITUTE TEACHER | \$ | 2,205.00 | \$ | - | \$ | - | \$ | 2,205.00 |
| вuck | hendy | L | drama club | \$ | 550.00 | \$ | - | \$ | - | \$ | 550.00 |
| BUCKLEY | EDWARD | J | maintenance | \$ | 74,918.48 | \$ | 2,576.86 | \$ | 20,599.99 | \$ | 98,095.33 |
| BUCKLEY | DONNA | J | TEACHER | \$ | 82,198.26 | \$ | - | \$ | 2,558.33 | \$ | 84,756.59 |
| BUCKLEY | HEIDI | A | TEACHER | \$ | 59,705.22 | \$ | - | \$ | 4,305.85 | \$ | 64,011.07 |
| bunavicz | Jamie | L | Patrolman | \$ | 65,980.54 | \$ | 20,648.47 | \$ | 2,400.00 | \$ | 89,029.01 |
| bunker | Amber |  | SUBSTITUTE TEACHER | \$ | 405.00 | \$ | - | \$ | - | \$ | 405.00 |
| burbank | MARY | E | TRANS. VAN DRIVER | \$ | 30,159.10 | \$ | - | \$ | - | \$ | 30,159.10 |
| BURCHILL | Joseph |  | FIREFIGHTER/EMT | \$ | 24,847.52 | \$ | 4,409.62 | \$ | 1,524.65 | \$ | 30,781.79 |
| bURGESS | PHILLIP | H | E\&R Warden | \$ | 602.00 | \$ | - | \$ | - | \$ | 602.00 |
| burke | brendan | M | Patrolman | \$ | 48,080.11 | \$ | 10,753.18 | \$ | 27,009.11 | \$ | 85,842.40 |
| BURKE | CAROLINE |  | ASSISTANT ACCOUNTANT | \$ | 27,233.15 | \$ | - | \$ | - | \$ | 27,233.15 |
| burke | DANIELLE | E | PT SECRETARY | \$ | 708.51 | \$ | - | \$ | - | \$ | 708.51 |
| busnengo | RONALD | J | EQUIPMENT OPERATOR II | \$ | 74,868.23 | \$ | 724.46 | \$ | 844.79 | \$ | 76,437.48 |
| busnengo | Sharyn |  | SUBSTITUTE TEACHER | \$ | 8,475.00 | \$ | - | \$ | - | \$ | 8,475.00 |
| CAbral | bruce | c | ASSESSING DIRECTOR | \$ | 85,492.88 | \$ | - | \$ | - | \$ | 85,492.88 |
| CAHOON | JAMES | D | SUMMER ESP | \$ | 1,512.00 | \$ | - | S | - | \$ | 1,512.00 |
| caldwell | Alexandra | HS | SPED TEACHER | \$ | 87,412.82 | \$ | - | \$ | 768.46 | \$ | 88,181.28 |
| calhoun | STARR | M | SPED TEACHER | \$ | 49,976.95 | \$ | - | \$ | 667.85 | \$ | 50,644.80 |
| CALLAGY | BEVERLY | J | TEACHER ASSISTANT | \$ | 29,754.49 | \$ | - | \$ | 1,745.00 | \$ | 31,499.49 |

Town of Bourne, MA 02532


| Last Name | First Name | Middle | Title | Regular |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| callahan | Robert | F | FIREFIGHTER PARAMEDIC | \$ | 16,639.05 |
| CAmbra | KEVIN | J | FIREFIGHTER/PARAMEDIC | \$ | 72,083.59 |
| CAMPBELL | ERROL | A | EQUIPMENT OPERATOR II | \$ | 79,033.58 |
| CAMPbELL | brian | A | TRUCK DRIVER | \$ | 41,515.48 |
| CAMPBELL | ANDREW | G | ELECTION | \$ | 258.00 |
| CANNON | GLENN | D | ASST TOWN ADMINISTRATOR | \$ | 107,690.78 |
| CANNON | ANDREA | J | SUB BUS MONITOR | \$ | 3,245.13 |
| CANTERBURY | MARTINA |  | ADMIIISTRATIVE ASST. | \$ | 56,058.52 |
| CARDOZA | EDA |  | E\&R CHECKER | \$ | 348.00 |
| cardoza | ArLene | S | E\&R CHECKER | \$ | 240.00 |
| CARON | KRISSANNE | M | RECREATION DIRECTOR | \$ | 94,412.30 |
| CARPENIto | elizabeth | A | PRINCIPAL | \$ | 117,801.00 |
| CARPENITO | FRANK |  | SPORT COACH | \$ | 7,159.00 |
| CARPENIto | PHYLLIS | A | POLL WORKER | \$ | 174.00 |
| CARPENTER | Shauna | M | bus driver | \$ | 36,852.99 |
| CARR | LOIS | M | COA COUNSELOR | \$ | 42,338.32 |
| CARR | HARRIS | ARNOLD | SENIOR TAX WORKOFF | \$ | - |
| CARRARA | JOSEPH | J | DEPUTY FIRE CHIEF | \$ | 114,479.42 |
| CARRARA | adelaide | M | E\&R REGISTRAR | \$ | 2,837.27 |
| CARrier | JESSIE |  | SUB BUS MONITOR | \$ | 1,863.66 |
| CARRITTE | NANCY |  | SENIOR TAX WORKOFF | \$ | - |
| CASASSA | GAIL | Y | SPEECH THERAPIST | \$ | 84,861.11 |
| CASEY-FRASE | JANICE | M | SPED TEACHER | \$ | 86,612.82 |
| cavallo | RIDER | B | laborer | \$ | 36,552.71 |
| Cavanagh | BARBARA |  | E\&R CHECKER | \$ | 84.00 |
| CETNER | AMY | K | PRINCIPAL bHS | \$ | 126,200.93 |
| CHAMBERS | CHRISTOPHER | w | DRAMA Club | \$ | 500.00 |
| CHAPMAN | KEVIN | J | TEACHER | \$ | 84,861.07 |
| CHAPMAN | WENDY | J | ASSISTANT TOWN CLERK | \$ | 64,931.44 |
| CHAVES | MANUEL |  | MAINTENANCE | \$ | 19,586.00 |
| CHENEY | ANNIE | R | SUBSTITUTE | \$ | 255.00 |
| CHESEBRO | BARBARA | J | SENIOR TAX WORKOFF | \$ | - |
| CHISSER | Jennifer | M | ADMIN ASSISTANT I | \$ | 54,036.32 |
| CHRISTENSEN | JANAKE | M | GUIDANCE COUNSELOR | \$ | 65,778.84 |
| CHUNG | HYUN JIN |  | PSYCHOLOGIST | \$ | 89,722.55 |
| CIRILLO | JEANNINE | L | SENIOR TAX | \$ | - |

Town of Bourne, MA 02532


| Last Name | First Name | Middle | Title | Regular |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| CLARK | Jennifer | J | SUBSTITUTE TEACHER | \$ | 405.00 |
| CLARKE | BAILEE | E | OCCUPATIONAL THERAPIST | \$ | 22,033.44 |
| CLAY | JANET |  | SENIORTAX WORKOFF | \$ | - |
| CLEARY | KATHLEEN | G | TEACHER | \$ | 87,987.27 |
| CLEARY | DOUGLAS | J | PUMP OUT BOAT OPERATOR | \$ | 7,767.56 |
| CLEARY II | DAVID | M | Firefighter/PARAMEDIC | \$ | 81,896.08 |
| CLEGG | JenNifer | L | SUBSTITUTE TEACHER | \$ | 18,458.50 |
| CLIFFORD | theresa | M | TEACHER | \$ | 77,929.83 |
| COADY | PATRICIA | S | TEACHER ASSITANT | \$ | 28,753.09 |
| СОВВ | CHERYL |  | ACCOUNT CLERK II | \$ | 34,472.06 |
| CODY | DAVID | s | FIRE CHIEF | \$ | 113,244.06 |
| COELHO | MELISSA | F | EXECUTIVE ASSISTANT | \$ | 58,679.76 |
| COGGESHALL | MARY-JO |  | ADMINISTRATIVE SECRETARY | \$ | 55,678.52 |
| COGGESHALL | HAYDON | s | SCOREBOARD OPERATOR | \$ | 1,400.00 |
| colella | MICHAEL | F | SPED COORDINATOR | \$ | 92,684.87 |
| COLELLA | KIMBERLY | A | TEACHER | \$ | 90,857.48 |
| COLLETT | LISA | M | ADMIN ASSISTANT I | \$ | 51,266.46 |
| COLLINS | ANDREW | M | TEACHER | \$ | 85,661.07 |
| COLLINS | DOLORES |  | TEMP TOWN CLERK | \$ | 4,741.32 |
| COLLINS | KATHLEEN | A | SUBSTITUTE TEACHER | \$ | 3,210.00 |
| CONCANNON | BARBARA | J | TEACHER | \$ | 54,014.97 |
| CONLON | KATHERINE | R | TEACHER | \$ | 93,187.22 |
| CONWAY | RUSSELL | w | MECHANIC | \$ | 69,610.98 |
| соок | KELLY | M | DIRECTOR | \$ | 94,646.63 |
| COPELAND | Jennifer | L | ASSt TOWN PLANNER | \$ | 57,569.75 |
| CORCORAN | KIMBERLY | A | TEACHER | \$ | 85,428.57 |
| COREY | RYDER | J | MUSICIAN SCHOOL | \$ | 500.00 |
| CORNELL | KATHLEEN | E | SPED TEACHER | \$ | 62,585.99 |
| CORREIA | SHERRIE | L | TEACHER | \$ | 85,361.11 |
| CORREIA | RUI | P | COACH | \$ | 5,691.00 |
| CORREIRA | JASON | M | SUMMER CUSTODIAN | \$ | 1,944.00 |
| CORSANO | KATHRYN | H | SPED ASSISTANT | \$ | 28,500.00 |
| CORSON | MICHAEL | A | SHELLFISH PROPOGATION | \$ | 40,049.90 |
| COSTA | COURTNEY | L | TEACHER | \$ | 86,110.90 |
| COTE | CARLY | 5 | HEALTH INSPECTOR | \$ | 40,585.44 |
| cotter | AMBER | M | SUBSTITUTE BUS MONITOR | \$ | 3,643.20 |

Town of Bourne, MA 02532

| Last Name | First Name | Middle | Title | Regular |  | Overtime |  | Other |  | Total |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| COULOMBE | PAULA | J | ASST COORDINATOR FOR FINANCE \& CONTRACTS | \$ | 85,680.79 | \$ | 1,674.16 | \$ | 1,704.40 | \$ | 89,059.35 |
| coulter | JOSEPH | E | ASST ICE HOCKEY COACH | \$ | 4,920.00 | \$ | - | \$ | - | \$ | 4,920.00 |
| cox | daniel | T | detective | \$ | 68,107.90 | \$ | 8,479.93 | \$ | 14,311.00 | \$ | 90,898.83 |
| cox | donna |  | BHS GUIDANCE ADMIN ASST | \$ | 57,178.52 | \$ | - | \$ | 2,380.88 | \$ | 59,559.40 |
| CRAbBE | RICHARD | w | marina attendant | \$ | 7,860.41 | \$ | - | \$ | - | \$ | 7,860.41 |
| CREmeans | kathleen | A | LIFEGUARD InStructor | \$ | 61,115.86 | \$ | - | \$ | 11,059.98 | \$ | 72,175.84 |
| CRIStAdoro | kathleen |  | SUBSTITUTE TEACHER | \$ | 11,908.56 | \$ | - | \$ | - | \$ | 11,908.56 |
| CROSBY-NORTON | CATHERINE | M | SCHOOL NURSE | \$ | 95,340.47 | \$ | - | \$ | 834.92 | \$ | 96,175.39 |
| CROWLEY | TIMOTHY | R | COACH | \$ | 5,525.00 | \$ | - | \$ | - | \$ | 5,525.00 |
| CUMMINGS | VIRGINIA | E | SUBSTITUTE TEACHER | \$ | 90.00 | \$ | - | \$ | - | \$ | 90.00 |
| CUNNINGHAM | DAVID | J | Skilled LAborer | \$ | 55,618.76 | \$ | 6,918.04 | \$ | 400.00 | \$ | 62,936.80 |
| cunningham | John | F | SCHOOL CUSTODIAN | \$ | 53,161.14 | \$ | 1,703.07 | \$ | - | \$ | 54,864.21 |
| currence | samuel | G | CUSTOdian | \$ | 58,109.49 | \$ | - | \$ | 1,055.00 | \$ | 59,164.49 |
| CURRENCE | hazel | A | CUSTODIAN | \$ | 26,082.38 | \$ | - | \$ | 299.25 |  | 26,381.63 |
| CZARNETZKI | harold | G | SUBSTITUTE TEACHER | \$ | 5,685.00 | \$ | - | \$ | - | \$ | 5,685.00 |
| CZEPIEL | CHRISTOPHER | G | PUMPOUT BOAT/ASST HARB MASTER | \$ | 9,024.23 | \$ | 610.47 | \$ | - | + | 9,634.70 |
| CZYRYCA | James | M | SERGEANT | \$ | 108,331.43 | \$ | 27,862.91 | \$ | 2,350.00 |  | 138,544.34 |
| DALMAU | TARA | J | SPED SECRETARY BHS | \$ | 43,953.87 | \$ | - | \$ | 915.74 | \$ | 44,869.61 |
| DALTON | JOYCE | E | SENIortax | \$ | - | \$ | - | \$ | 500.00 | \$ | 500.00 |
| dangelo-abrams | karen | A | SECRETARY II | \$ | 53,682.85 | \$ | - | \$ | 550.00 | \$ | 54,232.85 |
| daniel | ASHLEYROSE | - | DISPATCHER | \$ | 6,000.77 | \$ | 815.35 | \$ | 2,497.73 | \$ | 9,313.85 |
| dAnkert | maura | A | EARLY CHILDHOOD GRANT LAIS | \$ | 31,853.99 | \$ | - | \$ | - | \$ | 31,853.99 |
| dArling nickerson | WENDY | M | drama club | \$ | 3,375.00 | \$ | - | \$ | - | \$ | 3,375.00 |
| dastous | anne | M | ADMIN ASSISTANT I | \$ | 54,301.82 | \$ | - | \$ | 525.00 | \$ | 54,826.82 |
| DAVIDSON | CRAIG | J | SPED DIRECTOR | \$ | 113,199.07 | \$ | - | \$ | 550.00 | \$ | 113,749.07 |
| dAVIS | Perry | P | SUPERINTENDANT OF SCHools | \$ | 56,400.00 | \$ | - | \$ | - | \$ | 56,400.00 |
| DAVIS | KAYLA | M | HEALTH INSPECTOR | \$ | 47,573.25 | \$ | - | \$ | 2,154.91 | \$ | 49,728.16 |
| DAVIS | emily | L | COMPUTER DATA CLERK | \$ | 1,860.00 | \$ | - | \$ | - | \$ | 1,860.00 |
| dean | LISA | L | teacher | \$ | 86,612.82 | \$ | - | \$ | 2,593.46 | \$ | 89,206.28 |
| degowin | KERRY | M | teacher | \$ | 86,361.11 | \$ | - | \$ | 2,911.81 | \$ | 89,272.92 |
| delancey | JILL | T | LIBRARY ESP | \$ | 26,386.58 | \$ | - | \$ | 316.18 | \$ | 26,702.76 |
| delano | MARY | J | SENIOR TAX WORKOFF | \$ | - | \$ | - | \$ | 500.00 | \$ | 500.00 |
| deminne | KEVIN | F | SUBSTITUTE TEACER | \$ | 3,169.00 | \$ | - | \$ | - | \$ | 3,169.00 |
| DEPESA | Jenna | L | teacher | \$ | 68,368.36 | \$ | - | \$ | 622.69 | \$ | 68,991.05 |
| DERBY | TIMOTHY | N | Patrolman | \$ | 83,472.30 | \$ | 7,528.01 | \$ | 30,692.25 | \$ | 121,692.56 |
| DERBY | KERRY | A | TRANS. VAN DRIVER | \$ | 29,372.02 | \$ | - | \$ | - | \$ | 29,372.02 |

Town of Bourne, MA 02532



Middle Title

Town of Bourne, MA 02532

| Last Name | First Name | Middle | Title | Regular |  | Overtime |  | Other |  | Total |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| DOWNING | ABBY | B | SOCIAL WORKER | \$ | 86,612.82 | \$ | - | \$ | 1,554.98 | \$ | 88,167.80 |
| DOWNING | SUE | E | TRANSPORTATION COORDINATOR | \$ | 70,115.76 | \$ | - | \$ | - | \$ | 70,115.76 |
| DOYLE | GAYLE | M | PRE-K ESP | \$ | 21,009.56 | \$ | - | \$ | 2,550.38 | \$ | 23,559.94 |
| DRAKE | STEPHEN | C | LABORER | \$ | 53,324.35 | \$ | 56.69 | \$ | 400.00 | \$ | 53,781.04 |
| DRAYTON | PAMELA | M | SUBSTITUTE TEACHER | \$ | 5,248.22 | \$ | - | \$ | - | \$ | 5,248.22 |
| DREW | STEPHANIE | M | TEACHER | \$ | 84,861.07 | \$ | - | \$ | 1,661.81 | \$ | 86,522.88 |
| DUBERGER | ROBIN | M | SPED ASSISTANT | \$ | 30,142.50 | \$ | - | \$ | 2,486.00 | \$ | 32,628.50 |
| DUCHNOWSKI | WALTER |  | SENIOR TAX | \$ | - | \$ | - | \$ | 500.00 | \$ | 500.00 |
| DUNCAN | Rebecca | J | CIRCULATION ASSISTANT | \$ | 38,021.90 | \$ | - | \$ | - | \$ | 38,021.90 |
| DUNLAVY | PRISCILLA | c | E\&R CLERK | \$ | 192.00 | \$ | - | \$ | - | \$ | 192.00 |
| DUNN | maureen | E | OFFICE PART TIME | \$ | 259.25 | \$ | - | \$ | - | \$ | 259.25 |
| DUPUIS | dana | A | FIRE FIGHTER | \$ | 73,365.38 | \$ | 13,455.72 | \$ | 7,172.89 | \$ | 93,993.99 |
| DURAN | RYAN | J | PATROLMAN | \$ | 63,510.39 | \$ | 15,727.32 | \$ | 2,176.00 | \$ | 81,413.71 |
| DUREPO | Joshua | A | SPED TEACHER | \$ | 83,522.19 | \$ | - | \$ | 2,541.58 | \$ | 86,063.77 |
| EACOBACCI | EDWARD | R | MAINTENANCE/ELECTRIICIAN | \$ | 63,139.35 | \$ | 2,240.68 | \$ | 177.93 | \$ | 65,557.96 |
| EAKINS RYAN | MELISSA | L | PRINCIPAL BMS | \$ | 129,265.98 | \$ | - | \$ | 5,454.06 | \$ | 134,720.04 |
| ECONOMIDES | THEODORE | c | PATROLMAN | \$ | 92,452.78 | \$ | 28,904.40 | \$ | 950.00 | \$ | 122,307.18 |
| EDGCOMB | GREGORY | c | FIRE FIGHTER | \$ | 72,260.61 | \$ | 16,998.42 | \$ | 6,640.58 | \$ | 95,899.61 |
| EGAN | THOMAS | R | FIREFIGHTER/PARAMEDIC | \$ | 72,353.07 | \$ | 12,720.74 | \$ | 4,396.88 | \$ | 89,470.69 |
| EKSTROM | anne |  | APPOINTED ASSESSOR | \$ | 250.00 | \$ | - | \$ | - | \$ | 250.00 |
| ELDRIDGE | LINDA | M | TEACHER | \$ | 76,529.83 | \$ | - | \$ | 1,474.39 | \$ | 78,004.22 |
| ELDRIDGE | NOLAN | K | ASST HARBOR MASTER | \$ | 6,968.27 | \$ | 20.96 | \$ | - | \$ | 6,989.23 |
| ELDRIDGE WEEKS | PENNY | M | FIRE LIEUTENANT | \$ | 83,140.71 | \$ | 10,766.31 | \$ | 3,999.56 | \$ | 97,906.58 |
| ELLIS | MICHAEL | R | TOWN ACCOUNTANT | \$ | 99,385.75 | \$ | - | \$ | 1,860.25 | \$ | 101,246.00 |
| ELIIS | CAROLE | L | PART TIME SECRETARY | \$ | 4,140.42 | \$ | - | \$ | 455.04 | \$ | 4,595.46 |
| ELIS | JENNA | v | LIFEGUARD | \$ | 3,392.80 | \$ | 149.18 | \$ | - | \$ | 3,541.98 |
| ELIIS | MARY | E | E\&R CHECKER | \$ | 225.00 | \$ | - | \$ | - | \$ | 225.00 |
| ELILS | DONALD | E | CHECKER | \$ | 171.00 | \$ | - | \$ | - | \$ | 171.00 |
| ELIS | M | ELIZABETH | E\&R CHECKER | \$ | 171.00 | \$ | - | \$ | - | \$ | 171.00 |
| ELILSON | WILLIAM | R | EQUIPMENT OPERATORI | \$ | 74,868.23 | \$ | 12,384.15 | \$ | 744.79 | \$ | 87,997.17 |
| Emberg | RICHARD | w | LIEUTENANT | \$ | 85,914.11 | \$ | 10,494.02 | \$ | 2,085.94 | \$ | 98,494.07 |
| ENOS | KIM | K | SPED ASSISTANT | \$ | 29,000.00 | \$ | - | \$ | 2,164.00 | \$ | 31,164.00 |
| ESIP | BRANDON | M | LIEUTENANT | \$ | 126,249.70 | \$ | 5,538.88 | \$ | 775.00 | \$ | 132,563.58 |
| ESIP | REBECCA | A | SCHOOL NURSE | \$ | 80,016.12 | \$ | - | \$ | 709.85 | \$ | 80,725.97 |
| ESIP | ElAINE | M | SPED ASSISTANT | \$ | 28,428.32 | \$ | - | \$ | 1,508.77 | \$ | 29,937.09 |
| EVANGELISTA-ADAMS | CHRISTIN | c | SUBSTITUTE | \$ | 585.00 | \$ | - | \$ | - | \$ | 585.00 |

Town of Bourne, MA 02532

| Last Name | First Name | Middle | Title | Regular |  | Overtime |  | Other |  | Total |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Evans | LIBERTY | L | DISPATCHER I | \$ | 57,895.87 | \$ | 5,288.50 | \$ | 645.01 | \$ | 63,829.38 |
| FARLEY | CHRISTINA |  | SPECIAL ED TEACHER | \$ | 27,052.92 | \$ | - | \$ | - | \$ | 27,052.92 |
| FARRINGTON | Jeffrey | w | TEACHER | \$ | 92,257.48 | \$ | - | \$ | 1,905.85 | \$ | 94,163.33 |
| FASCIANI | PAMELA | J | DISTRICT BEHAVIORIST | \$ | 84,861.00 | \$ | - | \$ | 12,751.86 | \$ | 97,612.86 |
| FASOLI | SAMANTHA | N | ESP | \$ | 21,498.31 | \$ | - | \$ | 8,323.48 | \$ | 29,821.79 |
| feehan | MARIE | T | GUIDANCE COUNSELOR | \$ | 86,911.11 | \$ | - | \$ | 1,427.77 | \$ | 88,338.88 |
| feehan | michael | w | SPED TEACHER | \$ | 80,077.61 | \$ | - | \$ | 4,097.85 | \$ | 84,175.46 |
| Feehan | maureen | P | SUBSTITUTE TEACHER | \$ | 630.00 | \$ | - | \$ | - | \$ | 630.00 |
| feeney jr | SEAN | F | FACILITIES MANAGER | \$ | 71,237.11 | \$ | 11,228.12 | \$ | - | \$ | 82,465.23 |
| fellows | barbara | R | SUBSTITUTE TEACHER | \$ | 3,660.00 | \$ | - | \$ | - | \$ | 3,660.00 |
| FENTON | EMMA |  | SUMMER ESP | \$ | 1,584.00 | \$ | - | \$ | - | \$ | 1,584.00 |
| fernandes | MARY | c | ADMIN ASSISTANT I | \$ | 43,483.12 | \$ | 527.29 | \$ | - | \$ | 44,010.41 |
| fernandes | brent | G | SKilled laborer | \$ | 18,855.84 | \$ | 3,303.74 | \$ | - | \$ | 22,159.58 |
| fernandes | Steven | R | SENIor tax workoff | \$ | - | \$ | - | \$ | 500.00 | \$ | 500.00 |
| fernandez | ERICA | E | SUBSTITUTE TEACHER | \$ | 2,616.43 | \$ | - | \$ | - | \$ | 2,616.43 |
| ferolito | SANDRA |  | senior tax | \$ | - | \$ | - | \$ | 500.00 | \$ | 500.00 |
| ferrari jr | DAVID | B | teacher | \$ | 82,198.26 | \$ | - | \$ | 1,629.23 | \$ | 83,827.49 |
| figueroa | CESAR | G | Laborer | \$ | 37,178.34 | \$ | 1,712.46 | \$ | - | \$ | 38,890.80 |
| FINLEY | JEANNE | M | ELECTION \& REGISTRATION | \$ | 168.00 | \$ | - | \$ | 500.00 | \$ | 668.00 |
| FINN | IRA | s | ASST LIBRARY DIRECTOR | \$ | 14,547.80 | \$ | - | \$ | - | \$ | 14,547.80 |
| FINN | daniel | T | FIRE FIGHTER | \$ | 830.09 | \$ | - | \$ | 4,454.90 | \$ | 5,284.99 |
| FINNEGAN | RICHARD | A | . | \$ | 130.00 | \$ | - | \$ | - | \$ | 130.00 |
| Finton | TIMOTHY | C | LABORER | \$ | 31,054.10 | \$ | 2,987.30 | \$ | 1,592.81 | \$ | 35,634.21 |
| Finton | JANICE |  | E\&R WARDEN | \$ | 263.50 | \$ | - | \$ | 500.00 | \$ | 763.50 |
| FISH | AMY | M | TEACHER | \$ | 93,907.48 | \$ | - | \$ | 1,580.85 | \$ | 95,488.33 |
| FISHER | KRISTINE |  | SUBSTITUTE TEACHER | \$ | 168.00 | \$ | - | \$ | - | \$ | 168.00 |
| FITZPATRICK | brianne | N | SPEECH PATHOLOGIST | \$ | 55,857.07 | \$ | - | \$ | 485.08 | \$ | 56,342.15 |
| FITZSIMMONS | DONNA | D | SUBSTITUTE TEACHER | \$ | 90.00 | \$ | - | \$ | - | \$ | 90.00 |
| FLAHERTY | CHERYL | L | ESP LPN | \$ | 37,124.12 | \$ | - | \$ | 435.92 | \$ | 37,560.04 |
| flanders | CYNTHIA |  | SPED ASSISTANT | \$ | 31,061.49 | \$ | - | \$ | 1,121.84 | \$ | 32,183.33 |
| fleming | ERICA | M | ESP | \$ | 14,894.33 | \$ | - | \$ | 751.09 | \$ | 15,645.42 |
| FLEMMING | ERICA | M | FINANCE DIRECTOR | \$ | 120,898.24 | \$ | - | \$ | - | \$ | 120,898.24 |
| flynn | diane | R | E\&R CLERK | \$ | 447.00 | \$ | - | \$ | - | \$ | 447.00 |
| FORD | kerri-anne |  | SUBstitute | \$ | 18,394.36 | \$ | - | \$ | 234.81 | \$ | 18,629.17 |
| FORGET | CAMERON | D | laborer | \$ | 38,001.59 | \$ | 1,272.87 | \$ | - | \$ | 39,274.46 |
| FORNARO | ADAM | M | TEACHER | \$ | 84,633.97 | \$ | - | \$ | 1,711.81 | \$ | 86,345.78 |

Town of Bourne, MA 02532

| Last Name | First Name | Middle | Title | Regular |  | Overtime |  | Other |  | Total |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| FORSBERG | CAROLYN | D | TEACHER | \$ | 82,698.26 | \$ | - | \$ | 1,979.23 | \$ | 84,677.49 |
| fortune | KYLE | C | CAMP COUNSELOR | \$ | 4,097.35 | \$ | 29.84 | \$ | - | \$ | 4,127.19 |
| fortune | lauren | J | CLASS ADVISOR | \$ | 625.00 | \$ | - | \$ | - | \$ | 625.00 |
| FOURNIER-DONLEY | LISA | J | TEACHER | \$ | 86,401.12 | \$ | - | \$ | 3,084.85 | \$ | 89,485.97 |
| fowler | FRANCIS |  | CUSTODIAN | \$ | 54,526.33 | \$ | 1,638.67 | \$ | - | \$ | 56,165.00 |
| fox | Stacy | L | SCHOOL MONITOR | \$ | 18,448.92 | \$ | - | \$ | - | \$ | 18,448.92 |
| FRAHER | LOUISE | F | SENIor tax workoff | \$ | - | \$ | - | \$ | 500.00 | \$ | 500.00 |
| FRANCIS | tracey | L | ADMIN ASST/ESP | \$ | 36,476.87 | \$ | - | \$ | 924.46 | \$ | 37,401.33 |
| FREDETTE | ERIN | L | FIREFIGHTER/ PARAMEDIC | \$ | 40,996.70 | \$ | 5,672.06 | \$ | 1,893.89 | \$ | 48,562.65 |
| Freedman | RACHEL | M | TENNIS INSTRUCTOR | \$ | 468.00 | \$ | - | \$ | - | \$ | 468.00 |
| freeman | michelle | L | ASST COORDINATOR FOR FINANCE | 5 | 82,411.98 | \$ | 1,932.47 | \$ | 651.65 | \$ | 84,996.10 |
| FREITAS | diane | c | SUBSTITUTE TEACHER | \$ | 315.00 | \$ | - | \$ | - | \$ | 315.00 |
| FRETSCHL | LISA | A | SPED ASSIITANT | \$ | 29,000.00 | \$ | - | \$ | 2,128.22 | \$ | 31,128.22 |
| FRITZELL | KATHY | A | SUBSTITUTE TEACHER | 5 | 412.50 | \$ | - | \$ | - | \$ | 412.50 |
| FRYE | PHILLIP | M | CUSTODIAN | \$ | 35,888.58 | \$ | - | \$ | - | \$ | 35,888.58 |
| FULLER | ROBERT | E | SUBSTITUTE | 5 | 15,270.00 | \$ | - |  | - | \$ | 15,270.00 |
| furtado | Deborah | M | BUS DRIVER/MONITOR | \$ | 35,370.32 | \$ | 55.13 |  | - | \$ | 35,425.45 |
| GAGNON | KATHRYN | A | SPED TEACHER | 5 | 65,149.22 | \$ | - | \$ | 570.00 | \$ | 65,719.22 |
| GANGI-HOLT | KERIN | M | PART TIME TEACHER | \$ | 51,402.30 | \$ | - | \$ | 1,210.15 | \$ | 52,612.45 |
| garvey | Jean | A | ASST TREASURER/COLLECTOR | \$ | 65,923.90 | \$ | - | \$ | - | \$ | 65,923.90 |
| GASSMANN | treather | F | ESP | \$ | 9,967.78 | \$ | - | \$ | 653.75 | \$ | 10,621.53 |
| gately | Ellen | M | ELECTION POLL CHECKER |  | 168.00 | \$ | - | \$ | - | \$ | 168.00 |
| GATES | bernadine | E | SUBSTITUTE | \$ | 90.00 | \$ | - | \$ | - | \$ | 90.00 |
| gaulin | LANE | A | MARINA MANAGER | \$ | 78,947.76 | \$ | 1,923.72 | \$ | 794.21 | \$ | 81,665.69 |
| GEGG | CHRISTINE | G | SUBSTITUTE TEACHER | \$ | 885.00 | \$ | - | \$ | - | \$ | 885.00 |
| GEIST | Jordan |  | director of business service | \$ | 122,232.62 | \$ | - | \$ | 3,330.53 | \$ | 125,563.15 |
| GEIST | KELLY | J | SUMMER PROGRAM | \$ | - | \$ | $\checkmark$ | \$ | 3,430.00 | \$ | 3,430.00 |
| GELSON | KENNETH | s | ACTING SARGEANT | \$ | 93,443.01 | \$ | 26,677.14 | \$ | 1,950.00 | \$ | 122,070.15 |
| GELSON | CHRISTOPHER | s | Patrolman | \$ | 53,579.39 | \$ | 16,891.07 | \$ | 2,398.00 | \$ | 72,868.46 |
| GERRIOR | CHRISTOPHER | M | truck driver | \$ | 44,732.26 | \$ | 5,120.33 | \$ | 300.00 | \$ | 50,152.59 |
| GIbBons | Gregory | J | SPED TEACHER | \$ | 55,595.43 | \$ | - | \$ | 1,157.37 | \$ | 56,752.80 |
| GIFFORD | GLEN | R | COACH | \$ | 5,765.00 | \$ | - | \$ | - | \$ | 5,765.00 |
| GILBERT | LAURIANNE |  | teacher | \$ | 82,198.26 | \$ | - | \$ | 3,059.74 | \$ | 85,258.00 |
| GILBERT | margaret |  | COUNSELOR | \$ | 19,554.84 | \$ | - | \$ | 62.50 | \$ | 19,617.34 |
| GILL | barbara | R | POLL CHECKER | \$ | 174.00 | \$ | - | \$ | - | \$ | 174.00 |
| GIROUARD | DREW | T | CALL FIREFIGHTER | \$ | 62,486.98 | \$ | 23,691.79 | \$ | 5,422.69 | \$ | 91,601.46 |

Town of Bourne, MA 02532



Town of Bourne, MA 02532

| Last Name | First Name | Middle | Title | Regular |  | Overtime |  | Other |  | Total |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| harrington | KRYSTAL | A | Patrolman | \$ | 41,691.27 | \$ | 8,919.24 | \$ | 36,345.40 | \$ | 86,955.91 |
| harrington | SUSAN | E | SENIOR TAX WORKOFF | \$ | - | \$ | - | \$ | 500.00 | \$ | 500.00 |
| hartley | KATE | M | SPED TEACHER | \$ | 70,657.16 | \$ | - | \$ | 854.29 | \$ | 71,511.45 |
| HARWOOD | LILLIAN | tweer | ELECTION \& REGISTRATION | \$ | - | \$ | - | \$ | 500.00 | \$ | 500.00 |
| haseltine | ROSEMARY | B | TUTOR | \$ | 1,900.00 | \$ | - | \$ | - | \$ | 1,900.00 |
| HASKELL | benjamin | E | TEACHER | \$ | 50,746.10 | \$ | - | \$ | 3,260.75 | \$ | 54,006.85 |
| hawkes | ADAM | D | firefighter/Paramedic | \$ | 55,949.74 | \$ | 19,111.79 | \$ | 20,091.30 | \$ | 95,152.83 |
| hawkes | KRISTI | F | TEACHER | \$ | 67,733.65 | \$ | - | \$ | 1,309.19 | \$ | 69,042.84 |
| haynes | kathleen | A | TECH SERVICES ASSISTANT | \$ | 45,297.19 | \$ | - | \$ | - | \$ | 45,297.19 |
| HECKLER | JANE | B | ELECTION WORKER | \$ | 174.00 | \$ | - | \$ | 500.00 | \$ | 674.00 |
| HENNRIKUS | JESSIE | L | ACCOUNT CLERK II | \$ | 24,170.23 | \$ | - | \$ | - | \$ | 24,170.23 |
| henriksen-rowland | MOLLY | A | teacher | \$ | 70,934.88 | \$ | - | \$ | 1,871.90 | \$ | 72,806.78 |
| henzie | JANE |  | ACCOUNT CLERK II | \$ | 56,351.39 | \$ | 9,022.17 | \$ | 650.00 | \$ | 66,023.56 |
| Herrick | melanie | A | TEACHER | \$ | 87,112.82 | \$ | - | \$ | 973.24 | \$ | 88,086.06 |
| HILL | CHERYL | M | SUBSTITUTE TEACHER | \$ | 2,250.00 | \$ | - | \$ | - | \$ | 2,250.00 |
| HILLS | leonard |  | SENIor tax workoff | \$ | - | \$ | - | \$ | 102.00 | \$ | 102.00 |
| HINGSTON | MICHAEL | D | TRUCK DRIVER | \$ | 43,079.10 | \$ | 4,697.36 | \$ | - | \$ | 47,776.46 |
| HJermstad | TIMOTHY | Q | LAborer | \$ | 27,792.46 | \$ | 787.84 | \$ | - | \$ | 28,580.30 |
| HODGE | michael |  | lt Call firefighter | \$ | - | \$ | - | \$ | 1,318.66 | \$ | 1,318.66 |
| HODGE | ROBERT |  | CALL FIREFIGHTER | \$ | - | \$ | - | \$ | 158.36 | \$ | 158.36 |
| hoffmeister | ASHLINN | R | LIFEGUARD | \$ | 4,918.58 | \$ | 157.78 | \$ | - | \$ | 5,076.36 |
| hogan | Emily |  | SUBSTITUTE TEACHER | \$ | 212.14 | \$ | - | \$ | - | \$ | 212.14 |
| hogue | heather | D | teacher | \$ | 86,612.82 | \$ | - | \$ | 1,762.21 | \$ | 88,375.03 |
| holden | maureen |  | TEACHER | \$ | 80,016.09 | \$ | - | \$ | 3,291.99 | \$ | 83,308.08 |
| HOPPER | Allison | M | ESP | \$ | 15,063.46 | \$ | - | \$ | 415.46 | \$ | 15,478.92 |
| HOPWOOD | joyele | R | SUBSTITUTE TEACHER | \$ | 1,621.07 | \$ | - | \$ | - | \$ | 1,621.07 |
| howard | Joshua | J | TRUCK DRIVER/CRAFTSMAN | \$ | 59,823.74 | \$ | 8,423.83 | \$ | 400.00 | \$ | 68,647.57 |
| HOWARD | JUSTIN |  | SEASONAL LABORER | \$ | 3,381.00 | \$ | 31.50 | \$ | - | \$ | 3,412.50 |
| HOWES | karen | L | SPED TEACHER | \$ | 86,361.11 | \$ | - | \$ | 2,661.81 | \$ | 89,022.92 |
| HUFF | SALLY |  | SENIor tax workoff | \$ | - | \$ | - | \$ | 500.00 | \$ | 500.00 |
| HUMFRYES | Emily | M | SUBSTITUTE TEACHER | \$ | 3,594.00 | \$ | - | \$ | - | \$ | 3,594.00 |
| HYLAND | MICHAEL | M | PHYISCAL ED TEACHER | \$ | 51,246.10 | \$ | - | \$ | 11,582.55 | \$ | 62,828.65 |
| IANNUCCI | kimberly | J | GUIDANCE COUNSELOR | \$ | 76,730.92 | \$ | - | \$ | 3,260.08 | \$ | 79,991.00 |
| IERARDI | KRISTINA | M | literacy teacher | \$ | 91,657.48 | \$ | - | \$ | 5,504.12 | \$ | 97,161.60 |
| IODICE | SARAH | A | teacher | \$ | 85,461.95 | \$ | - | \$ | 2,311.81 | \$ | 87,773.76 |
| JACKSON | MARILYN |  | SENIOR TAX WORKOFF | \$ | - | \$ | - | \$ | 420.00 | \$ | 420.00 |

Town of Bourne, MA 02532


| Last Name | First Name | Middle | Title | Regular |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| JACOBS | BARBARA | R | E\&R REGISTRAR | \$ | 18.00 |
| JAMES | MERRY | A | PT PROGRAM AIDE | \$ | 17,230.01 |
| JAROMINSKI | Almee | K | teacher | \$ | 77,613.04 |
| JESPERSEN | KATHLEEN | w | tutor | \$ | 2,762.50 |
| JOHANNESSEN | CATHERINE | M | TEACHER | \$ | 81,445.38 |
| JOHNSON | TERRY | L | CHILDREN'S LIBRARIAN | \$ | 65,758.30 |
| JOHNSON | BARRY | H | town Clerk | \$ | 41,803.44 |
| JOHNSON | NANCY | C | SPED ASSISTANT | \$ | 30,919.74 |
| JOHNSON | KIMberley | J | ADMIINISTRATIVE SECRETARY | \$ | 6,852.91 |
| JOHNSON | тIMOTHY | P | CALL FIRE FIGHTER | \$ | - |
| JOHNSTON | JEAN | c | ESP | \$ | 26,021.71 |
| jolin | STACEY | L | SCHOOL BUS MONITOR | \$ | 29,861.30 |
| JONES | ANNE | MARIE | TEACHER | \$ | 86,361.11 |
| JUDGE | debbie |  | PROFESSIONAL ASSISTANT | \$ | 77,484.99 |
| kadehian | ROBERT | s | SUBSTITUTE CUSTODIAN | \$ | 10,446.00 |
| KALLIO-VINCENT | SUSAN | M | SPED TEACHER | \$ | 57,766.10 |
| KANE | MARIE |  | Election Checker | \$ | 171.00 |
| KARALES | LINDA | A | SUBSTITUTE TEACHER | \$ | 7,665.00 |
| KAVANAUGH | PATRICIA | A | SENIOR TAX | \$ | - |
| kavanaugh | WILLIAM | J | Election | \$ | 180.00 |
| KEARNS | MATHEW | J | SANITATION LABORER | \$ | 49,325.16 |
| KEITH | LUCINDA | L | TEACHER | \$ | 80,016.12 |
| kELLER | LIESL | A | DRAMA CLUB | \$ | 1,200.00 |
| kelley | TAMMY | M | TEACHER | \$ | 86,361.11 |
| kelley | michael | D | ELECTION \& REGISTRATION | \$ | 171.00 |
| кELLY | daniel |  | FIREFIGHTER/ PARAMEDIC | \$ | 23,571.99 |
| KELSCH | LARRY | M | TEACHER | \$ | 82,998.26 |
| KELSCH | NELLIE | в | teacher | \$ | 77,282.33 |
| KELSCH | KRISTINA | J | TEACHER | \$ | 42,430.66 |
| KELSCH | LAUREN | J | ESP BES PK | \$ | 28,500.00 |
| KELSCH JR | JOHN | F | CUSTODIAN | \$ | 49,941.92 |
| KENNEDY | JenNifer | K | TEACHER | \$ | 56,663.81 |
| kERSHAW | ANDREA | M | GUIDANCE COUNSELOR | \$ | 55,764.97 |
| KILEY | ERIN | E | LIFEGUARD | \$ | 3,679.66 |
| KING | PEGGY | S | TEACHER | \$ | 90,857.46 |
| KING-KRASENBRINK | ellzabeth |  | SPEECH PATHOLOGIST | \$ | 59,705.22 |

Town of Bourne, MA 02532

| Last Name | First Name | Middle | Title | Regular |  | Overtime |  | Other |  | Total |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| KLEIMOLA | florence | M | ESP | \$ | 22,800.00 | \$ | - | \$ | 1,585.25 | \$ | 24,385.25 |
| KLUCEVSEK | VERISSA |  | ESP | \$ | 8,488.10 | \$ | - | \$ | 641.06 | \$ | 9,129.16 |
| KNAPP | JAYNE | s | EARLY LITERACY CONSULTANT | \$ | 3,350.00 | \$ | - | \$ | - | \$ | 3,350.00 |
| KOLESHIS | PRISCILLA | A | APPOINTED ASSESSOR | \$ | 750.00 | \$ | - | \$ | - | \$ | 750.00 |
| KULIK | RYAN | C | Patrolman | \$ | 31,376.50 | \$ | 14,015.66 | \$ | 4,848.50 | \$ | 50,240.66 |
| KUTLL | JESSICA | M | SUBSTITUTE TEACHER | \$ | 3,555.00 | \$ | - | \$ | - | \$ | 3,555.00 |
| Labelle | SCOT | R | FIREFIGHTER PARAMEDIC | \$ | 72,660.36 | \$ | 17,309.36 | \$ | 8,584.63 | \$ | 98,554.35 |
| LACERDA JR | Steven | P | Patrolman | \$ | 80,861.83 | \$ | 21,869.70 | \$ | 23,619.50 | \$ | 126,351.03 |
| LADNER | anne | P | MONITOR | \$ | 23,576.76 | \$ | - | \$ | - | \$ | 23,576.76 |
| LADNER | MEGAN | P | SUBSTITUTE | \$ | 5,799.39 | \$ | 284.82 | \$ | - | \$ | 6,084.21 |
| LADNER | MELISSA | A | SUBSTITUTE TEACHER | \$ | 90.00 | \$ | - | \$ | - | \$ | 90.00 |
| LAFLAMME | MICHELLE | M | SECRETARY | \$ | 37,720.61 | \$ | - | \$ | 700.00 | \$ | 38,420.61 |
| LAHTEINE | FRANCES | M | ELECTION \& REGISTRATION | \$ | - | \$ | - | \$ | 500.00 | \$ | 500.00 |
| LAI | CHUCK | w | LAborer | \$ | 29,533.02 | \$ | 845.92 | \$ | - | \$ | 30,378.94 |
| LAMARCHE | Steven | M | SUPERINTENDANT OF SChools | \$ | 99,164.29 | \$ | - | \$ | 40,937.12 | \$ | 140,101.41 |
| lanctot | Jeffrey | P | TEACHER | \$ | 87,516.77 | \$ | - | \$ | 1,282.97 | \$ | 88,799.74 |
| LANGILLE | NEIL | F | ELECTION WORKER | \$ | 232.50 | \$ | - | \$ | - | \$ | 232.50 |
| LANGLER | MATHEW | B | Firefighter/PARAMEDIC | \$ | 72,129.49 | \$ | 23,744.15 | \$ | 6,452.53 | \$ | 102,326.17 |
| langley | TRACI | M | data collector | \$ | 56,851.62 | \$ | - | \$ | 800.00 | \$ | 57,651.62 |
| LAPORTE | Roger | M | BUILDING INSPECTOR | \$ | 107,482.40 | \$ | - | \$ | 1,069.23 | \$ | 108,551.63 |
| LAPRADE | elizabeth | A | BAND DIRECTOR | \$ | 41,676.37 | \$ | - | \$ | 534.92 | \$ | 42,211.29 |
| LAROSE | COLleen | M | ESP | \$ | 1,427.37 | \$ | - | \$ | 22.94 | \$ | 1,450.31 |
| LAVElLe | CHRISTINA | M | SUMMER ESP | \$ | 1,656.00 | \$ | - | \$ | - | \$ | 1,656.00 |
| Lavery | KRISTIN | M | ESP | \$ | 8,582.08 | \$ | - | \$ | 91.38 | \$ | 8,673.46 |
| lavoie | SARAH | A | TEACHER | \$ | 29,696.94 | \$ | - | \$ | 650.00 | \$ | 30,346.94 |
| lavoie | Jeandine | M | SEnior tax workoff | \$ | - | \$ | - | \$ | 500.00 | \$ | 500.00 |
| Leavenworth | PAULA | , | TEACHER | \$ | 90,857.48 | \$ | - | \$ | 1,780.85 | \$ | 92,638.33 |
| Ledwidge | SUSAN | L | ESP | \$ | 35,624.12 | \$ | - | \$ | 3,653.19 | \$ | 39,277.31 |
| lefcourt | BRYAN | A | TEACHER | \$ | 72,957.93 | \$ | - | \$ | 1,393.65 | \$ | 74,351.58 |
| Leighton | KARI | P | PT OUTREACH COORDINATOR | \$ | 59,726.28 | \$ | - | \$ | 525.00 | \$ | 60,251.28 |
| LEITEEL | MICHAEL | E | APPOINTED ASSESSOR | \$ | 2,820.00 | \$ | - | \$ | - | \$ | 2,820.00 |
| Lennon | SOPHIA | MC | tennis instructor | \$ | 741.00 | \$ | - | \$ | - | \$ | 741.00 |
| Lens | maxwell | s | laborer | \$ | 35,905.20 | \$ | 1,897.43 | \$ | - | \$ | 37,802.63 |
| LEON | Douglas |  | firefighter/Paramedic | \$ | 27,874.50 | \$ | 6,547.70 | \$ | 6,954.16 | \$ | 41,376.36 |
| LEWIS JR | KENNETH | A | CUSTODIAN | \$ | 24,157.98 | \$ | 1,617.72 | \$ | 828.94 | \$ | 26,604.64 |
| LIBIN | RICHARD | F | ASST HARBORMASTER | \$ | 1,029.12 | \$ | - | \$ | - | \$ | 1,029.12 |

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| Last Name | First Name | Middle | Title | Regular |  | Overtime |  | Other |  | Total |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| LIMA | KYLE | c | FIREFIGHTER/PARAMEDIC | \$ | 83,654.20 | \$ | 12,525.83 | \$ | 1,106.49 | \$ | 97,286.52 |
| LIMA | PAUL | J | CUSTODIAN | \$ | 45,565.64 | \$ | 2,951.73 | \$ | - | \$ | 48,517.37 |
| LINN | MARILYN | D | TEACHER | \$ | 90,857.48 | \$ | - | \$ | 3,054.12 | \$ | 93,911.60 |
| LOCKWOOD | katherine | M | COUNSELOR | \$ | 7,643.90 | \$ | - | \$ | - | \$ | 7,643.90 |
| Lomeland | HANS | E | InFormation systems mgr | \$ | 74,435.55 | \$ | - | \$ | - | \$ | 74,435.55 |
| Lonergan | DREW |  | Patrolman | \$ | 53,782.65 | \$ | 3,656.45 | \$ | 3,572.00 | \$ | 61,011.10 |
| LONG | heather | M | ESP | \$ | 19,663.52 | \$ | - | \$ | 1,591.42 | \$ | 21,254.94 |
| Look | PATRICK | D | Patrolman | \$ | 60,317.14 | \$ | 14,106.13 | \$ | 7,220.00 | \$ | 81,643.27 |
| lorentzen | barbara | A | library aide | \$ | 26,074.98 | \$ | - | \$ | - | \$ | 26,074.98 |
| LUCIER | brian | D | detective | \$ | 68,253.11 | \$ | 13,348.61 | + | 6,354.00 | \$ | 87,955.72 |
| LUNDELL | DAVID | A | ASST. PRINCIPAL BMS | \$ | 103,406.26 | \$ | - | \$ | 2,813.13 | \$ | 106,219.39 |
| Lunedei | JUDITH | A | CODING TEACHER | \$ | 62,560.99 | \$ | - | \$ | 1,519.56 | \$ | 64,080.55 |
| LUNGARINI | GLENN | M | SUMMER PATROLMAN | \$ | 5,441.08 | \$ | - | \$ | 45,119.00 | \$ | 50,560.08 |
| Lydon | тімотну | P | engineering tech | \$ | 69,632.50 | \$ | - | \$ | - | \$ | 69,632.50 |
| LYNCH | Kathleen | s | SPEECH PATHOLOGIST | \$ | - | \$ | - | \$ | 5,487.50 | \$ | 5,487.50 |
| LYONS | catherine | A | teacher | \$ | 92,318.99 | \$ | - | \$ | 1,764.62 | \$ | 94,083.61 |
| macdonald | JESSICA | A | TEACHER | \$ | 18,014.94 | \$ | - | \$ | 62.12 | \$ | 18,077.06 |
| MACDONALD | Jared | P | selectmen | \$ | 3,570.00 | \$ | - | \$ | - |  | 3,570.00 |
| MACDOUGALL | Jonathan | R | lieutenant | \$ | 119,981.12 | \$ | 4,147.90 | \$ | 1,257.00 | \$ | 125,386.02 |
| MACKENZIE | ellzabeth | M | MUSICIAN | \$ | 500.00 | \$ | - | \$ | - | \$ | 500.00 |
| MACLEOD-FROMAN | JUDITH |  | selectmen | \$ | 4,080.00 | \$ | - | \$ | - | \$ | 4,080.00 |
| macnally | Joan |  | E\&R CHECKER | \$ | 171.00 | \$ | - | \$ | - | \$ | 171.00 |
| madigan | elizabeth | R | SUBSTITUTE TEACHER | \$ | 3,825.00 | \$ | - | \$ | - | \$ | 3,825.00 |
| MAHONEY | DONALD |  | SUBSTITUTE TEACHER | \$ | 7,310.00 | \$ | - | \$ | - | + | 7,310.00 |
| MAHONY | michael | J | lieutenant | \$ | 10,864.05 | \$ | 1,947.49 | \$ | 7,124.65 | \$ | 19,936.19 |
| MAIA | michele | L | TEACHER | \$ | 92,319.32 | \$ | - | \$ | 2,064.60 | \$ | 94,383.92 |
| MALEY-MAKRYS | CAROL |  | SUBSTITUTE TEACHER | \$ | 32,638.67 | \$ | - | \$ | - | \$ | 32,638.67 |
| MALLARD | michael | k | Patrolman | \$ | (742.30) | \$ | 141.54 | \$ | 68,160.40 | \$ | 67,559.64 |
| MALLARD | DANIELLE | L | SUBSTITTUTE TEACHER | \$ | 13,347.00 | \$ | - | \$ | - | \$ | 13,347.00 |
| MALONEY | ellzabeth | A | TEACHER | \$ | 17,013.06 | \$ | - | \$ | - |  | 17,013.06 |
| malouin | britmey | v | ESP | \$ | 23,583.90 | \$ | - | \$ | 1,278.63 | \$ | 24,862.53 |
| manNing | SHIRLEY | P | ELECTION WORKER | \$ | 168.00 | \$ | - | \$ | - | \$ | 168.00 |
| MANZ | ROBERT | D | SUBSTITUTE TEACHER | \$ | 720.00 | \$ | - | \$ | - | \$ | 720.00 |
| marquez | LORI |  | SCHOOL BUS MONITOR | \$ | 21,515.22 | \$ | - | \$ | - | \$ | 21,515.22 |
| MARSHALL | PATRICK | w | LIBRARY DIRECTOR | \$ | 112,852.20 | \$ | - | \$ | 1,683.95 | \$ | 114,536.15 |
| MARSHALL | Jonathan | N | TRUCK DRIVER | \$ | 43,079.10 | \$ | 3,986.45 | \$ | - | \$ | 47,065.55 |

Town of Bourne, MA 02532

Town of Bourne, MA 02532

| Last Name | First Name | Middle | Title | Regular |  | Overtime |  | Other |  | Total |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| MCMAHON | JEANNE |  | SUBSTITUTE TEACHER | \$ | 426.43 | \$ | - | \$ | 324.00 | \$ | 750.43 |
| MCMAKIN | KAtHLeEN |  | SUBSTITUTE TEACHER | \$ | 870.00 | \$ | - | \$ | - | \$ | 870.00 |
| MCNEE JR | JOSEPH | A | SUBSTITUTE TEACHER | \$ | 250.00 | \$ | - | \$ | - | \$ | 250.00 |
| MCNEILL | Julie-ann | c | SUBSTITUTE TEACHER | \$ | 811.25 | \$ | - | \$ | - | \$ | 811.25 |
| mcsweeney | thomas | R | patrolman | \$ | 60,353.32 | \$ | 12,263.49 | \$ | 2,586.00 | \$ | 75,202.81 |
| MCWADE | CAMERON | F | LAborer | \$ | 36,488.66 | \$ | 1,920.52 | \$ | - | \$ | 38,409.18 |
| mCwilliams | MEGHAN | J | PRogram Assistant | \$ | 19,689.75 | \$ | - | \$ | - | \$ | 19,689.75 |
| meier | PETER | J | SElectmen | \$ | 4,080.00 | \$ | - | \$ | - | \$ | 4,080.00 |
| MEIER | WILLIAM | w | SEnior tax | \$ | - | \$ | - | \$ | 500.00 | \$ | 500.00 |
| MEIKLE | SUSAN | L | GRANT ANALYST | \$ | 39,682.60 | \$ | - | \$ | 800.00 | \$ | 40,482.60 |
| MELCHIANDA | LAUREN | M | CAMP COUNSELOR | \$ | 4,982.67 | \$ | 364.63 | \$ | - | \$ | 5,347.30 |
| melchianda | KAItlyn | R | CAMP COUNSELOR | \$ | 4,555.29 | \$ | 30.44 | \$ | - | \$ | 4,585.73 |
| MELLIN | thelma | A | TEACHER | \$ | 84,861.11 | \$ | - | \$ | 1,402.77 | \$ | 86,263.88 |
| mello | Jennifer | A | ESP | \$ | 6,674.70 | \$ | - | \$ | 21.35 | \$ | 6,696.05 |
| meneses | brian | N | it librarian | \$ | 41,526.85 | \$ | - | \$ | 4,300.36 | \$ | 45,827.21 |
| metcalf | PATRICIA | J | ASST DRAMA DIRECTOR | \$ | 3,550.00 | \$ | - | \$ | - | \$ | 3,550.00 |
| MICHEL | CATHIE | E | BUS MONITOR/DRIVER | \$ | 25,824.17 | \$ | - | \$ | - | \$ | 25,824.17 |
| michel | Jennifer | R | bus driver | \$ | 11,891.02 | \$ | - | \$ | - | \$ | 11,891.02 |
| mintz | ASA | J | ISWM OPERATIONS MANAGER | \$ | 120,375.75 | \$ | - | \$ | - | \$ | 120,375.75 |
| MITCHELL | CAROL | L | meeting secretary | \$ | 4,802.79 | \$ | - | \$ | 4.02 | \$ | 4,806.81 |
| MONTEIRO | FELICITA |  | COA DIRECTOR | \$ | 90,948.90 | \$ | - | \$ | - | \$ | 90,948.90 |
| MOONEY | KELLY | L | STUDENT SERVICES DIRECTOR | \$ | 91,116.80 | \$ | - | \$ | - | \$ | 91,116.80 |
| moore | coreen | v | town planner | \$ | 97,154.40 | \$ | - | \$ | 986.60 | \$ | 98,141.00 |
| moore | Renee | J | COUNSELOR | \$ | 3,893.26 | \$ | 5.07 | \$ | - | \$ | 3,898.33 |
| moore | GRACE | c | SENIOR TAX WORKOFF | \$ | - | \$ | - | \$ | 500.00 | \$ | 500.00 |
| MORIARTY | GRIFFIN |  | CALL FIRE | \$ | - | \$ | - | \$ | 1,264.50 | \$ | 1,264.50 |
| MORSE | RICHARD | w | SPECIAL POLICE | \$ | 231.33 | \$ | 413.29 | \$ | 56,201.29 | \$ | 56,845.91 |
| MORSE | ROY |  | EQUIPMENT OPERATOR II | \$ | 21,599.55 | \$ | - | \$ | - | \$ | 21,599.55 |
| MULLEN | TIMOTHY | w | CONSULTANT | \$ | 28,810.38 | \$ | - | \$ | 15,200.00 | \$ | 44,010.38 |
| MULLIGAN | michael | J | SERGEANT | \$ | 99,144.44 | \$ | 10,187.63 | \$ | 1,475.00 | \$ | 110,807.07 |
| murkland | taylor | R | teacher | \$ | 67,733.65 | \$ | - | \$ | 4,275.08 | \$ | 72,008.73 |
| MURPHY | Ellzabeth | k | TEACHER | \$ | 90,857.46 | \$ | - | \$ | 805.85 | \$ | 91,663.31 |
| MURPHY | MARY | L | TEACHER | \$ | 78,622.48 | \$ | - | \$ | 1,701.66 |  | 80,324.14 |
| MURPHY | SHELLY | R | ADMINISTRATIVE ASSISTANT | \$ | 43,263.41 | \$ | - | \$ | - | \$ | 43,263.41 |
| MURPHY | KENNETH | L | BUILDING INSPECTOR | \$ | 19,641.60 | \$ | - | \$ | - | \$ | 19,641.60 |
| MURPHY | CLAIRE | P | SUBSTITUTE TEACHER | \$ | 5,700.00 | \$ |  | \$ | - | \$ | 5,700.00 |

Town of Bourne, MA 02532


| Last Name | First Name | Middle | Title | Regular |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| MURPHY | SALLIE | A | SUMMER ESP | \$ | 2,983.50 |
| MURPHY | VIVIAN | J | SUMMER PROGRAM | \$ | 1,638.00 |
| MURPHY | MATTHEW | J | SUBSTITUTE TEACHER | \$ | 1,425.00 |
| MURPHY | ALEXANDER | J |  | \$ | 550.00 |
| MURPHY | PAUL | M | ALTERNATIE INSPECTOR | \$ | 225.00 |
| MURRAY | ERICA | M | TEACHER | \$ | 91,819.04 |
| MURRAY | JUDITH | A | SENIOR TAX WORKOFF | \$ | - |
| MUTTART | THOMAS | w | SCHOOL COACH | \$ | 3,447.00 |
| MYERS | PHYLLIS | B | E\&R CHECKER | \$ | 165.00 |
| NARDINI | RICHARD | G | MARINA ATTENDANT | \$ | 7,569.46 |
| NATHAN | JOHN | F | PHYSICAL THEREAPIST | \$ | 93,318.99 |
| NATOLI | SHIRLEY | L | CHECKER | \$ | 90.00 |
| NAULT | DANIEL | R | TEACHER | \$ | 97,573.48 |
| NEE | MICHAEL | J | SUBSTITUTE TEACHER | \$ | 540.00 |
| NEGRON | MIGUEL | A | CUSTODIAN | \$ | 58,109.49 |
| NELSON | RICHARD | J | CUSTODIAN | \$ | 53,336.07 |
| NEMET | AMANDA | L | GUIDANCE COUNSELOR | \$ | 57,741.10 |
| NEWCOMB | KIMBERLY | N | SUBSTITUTE | \$ | 16,643.70 |
| NILAND | LISA | M | ADMINISTRATIVE ASST. | \$ | 44,799.12 |
| NOBLE | SANDRA | L | SUBSTITUTE TEACHER | \$ | 4,410.00 |
| NOLAN | ELIZABETH | R | TEACHER | \$ | 87,711.11 |
| NORTON | JANE |  | PRINCIPAL | \$ | 114,250.67 |
| NOYES | WENDY | A | PATROLMAN | \$ | 78,591.86 |
| NOYES | CHARLES | K | CIVIL DEFENSE DIRECTOR | \$ | 18,580.41 |
| OAKES | PETER | A | CUSTODIAN | \$ | 7,078.75 |
| O'BRIEN | NOREEN |  | TEACHER | \$ | 90,857.48 |
| O'brien | JOAN | F | SENIOR TAX | \$ | - |
| O'BRIEN | JOHN | E | ELECTION POLL | \$ | 165.00 |
| O'DONNELL | KATHLEEN |  | TEACHER | \$ | 53,381.03 |
| O'HANLEY | LISA | R | SUBSTITUTE NURSE | \$ | 3,834.29 |
| O'HARA | GAIL | A | TEACHER | \$ | 91,818.99 |
| OLIVIERE-LLANES | DEBORA |  | COA DIRECTOR | \$ | 54,874.53 |
| OLSON | CATHERINE | 1 | TEACHER | \$ | 84,861.11 |
| OLSON | DANA | A | SCHOOL MONITOR | \$ | 8,145.27 |
| OLSSON | EMILY | E | FIREFIGHTER/EMT | \$ | 56,771.69 |
| O'SULIIVAN | CA | A | SENIOR TAX WORK | \$ |  |

Town of Bourne, MA 02532

| Last Name | First Name | Middle | Title | Regular |  | Overtime |  | Other |  | Total |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| OUTCHCUNIS | NIKOLAS | J | COMP SUPPORT SPECIALIST | \$ | 83,019.06 | \$ | - | \$ | 1,574.64 | \$ | 84,593.70 |
| PACHECO JR | ROBERT | A | ESP | \$ | 29,000.00 | \$ | - | \$ | 256.00 | \$ | 29,256.00 |
| PAIVA | SANDRA | J | ACCOUNT CLERK II | \$ | 37,681.90 | \$ | - | \$ | - | \$ | 37,681.90 |
| PALO | RUTH | J | POLL WORKER | \$ | 168.00 | \$ | - | \$ | - | \$ | 168.00 |
| PARADY | ROBERT | w | MODERATOR | \$ | 630.00 | \$ | - | \$ | - | \$ | 630.00 |
| PARKER | PATRICIA |  | NYE ADMIIISTRATOR | \$ | 16,702.41 | \$ | - | \$ | - | \$ | 16,702.41 |
| PARKER | KATHLEEN | A | SUBSTITUTE TEACHER | \$ | 2,835.00 | \$ | - | \$ | - | \$ | 2,835.00 |
| PARMA | MICHAEL | J | SUPERVISOR CUST \& MAINT | \$ | 3,738.00 | \$ | - | \$ | 6,900.02 | \$ | 10,638.02 |
| PARRISH | MELISSA | A | TEACHER | \$ | 91,457.48 | \$ | - | \$ | 1,455.85 | \$ | 92,913.33 |
| PARROTT | THOMAS | J | SEWER MAINT. TECHNICHIAN | \$ | 69,253.00 | \$ | 15,922.67 | \$ | 650.44 | \$ | 85,826.11 |
| PARSONS | JOSHUA | A | PATROLMAN | \$ | 67,641.81 | \$ | 17,534.74 | \$ | 4,598.50 | \$ | 89,775.05 |
| PASIONEK | CATHERINE | C | SENIOR TAX WORKOFF | \$ | - | \$ | - | \$ | 500.00 | \$ | 500.00 |
| PAULSEN | KAREN |  | ADMIIISTRATIVE ASST. | \$ | 57,886.33 | \$ | - | \$ | 2,598.95 | \$ | 60,485.28 |
| PECK | SHERRY | L | Election Checker | \$ | 171.00 | \$ | - | \$ | - | \$ | 171.00 |
| PELONZI | DAVID | s | DEPUTY FIRE CHIEF | \$ | 98,945.52 | \$ | 49,947.92 | \$ | 4,573.62 | \$ | 153,467.06 |
| PELONZI | maureen | E | PART TIME SECRETARY | \$ | 15,729.33 | \$ | - | \$ | 290.48 | \$ | 16,019.81 |
| PEREIRA | RUI | T | ASSISTANT ASSESSOR | \$ | 58,505.30 | \$ | - | \$ | - | \$ | 58,505.30 |
| PERKOSKI | JANE | F | TEACHER | \$ | 87,862.80 | \$ | - | \$ | 4,298.46 | \$ | 92,161.26 |
| PERKOSKI | KATHERINE | M | SUBSTITUTE TEACHER | \$ | 1,080.00 | \$ | - | \$ | - | \$ | 1,080.00 |
| PERRAULT | CHRISTINE | A | SUBSTITUTE NURSE | \$ | 600.00 | \$ | - | \$ | - | \$ | 600.00 |
| PERRY | LAURA | M | SPED TEACHER | \$ | 88,062.82 | \$ | - | \$ | 2,018.46 | \$ | 90,081.28 |
| PERRY | ANTONIA | E | TEACHER | \$ | 83,698.26 | \$ | - | \$ | 3,059.74 | \$ | 86,758.00 |
| PERRY IV | WAllace | J | DETECTIVE | \$ | 100,782.41 | \$ | 13,986.55 | \$ | 1,475.00 | \$ | 116,243.96 |
| PERSON | TRACEY |  | TEACHER | \$ | 91,818.92 | \$ | - | \$ | 1,714.62 | \$ | 93,533.54 |
| PETERSEN | JOANNE | c | SUBSTITUTE TEACHER | \$ | 730.71 | \$ | - | \$ | - | \$ | 730.71 |
| PETERSON | MAGGIE | c | SPED TEACHER | \$ | 56,044.81 | \$ | - | \$ | 1,104.81 | \$ | 57,149.62 |
| PETRILLO | STEPHEN | M | MARINA ATTENDENT | \$ | 7,006.83 | \$ | - | \$ | - | \$ | 7,006.83 |
| PINE | TREVOR | J | LIFEGUARD | \$ | 4,049.50 | \$ | 26.25 | \$ | - | \$ | 4,075.75 |
| PLACE | RYAN | M | STUDENT SERVICES DIRECTOR | \$ | 88,896.79 | \$ | - | \$ | - | \$ | 88,896.79 |
| PLACENTINO | JASON | C | EQUIPMENT OPERATORI | \$ | 48,558.06 | \$ | 4,973.29 | \$ | 625.00 | \$ | 54,156.35 |
| PLOURDE | MELISSA | A | SOCIAL WORKER | \$ | 77,279.83 | \$ | - | \$ | 1,538.41 | \$ | 78,818.24 |
| POIRIER | PHILIP | J | MARINA ATTENDANT | \$ | 4,261.12 | \$ | - | \$ | - | \$ | 4,261.12 |
| Poirier | Elizabeth |  | CIRCULATION ASSISTANT | \$ | 830.34 | \$ | - | \$ | - | \$ | 830.34 |
| PONTE | MARK | H | TEACHER | \$ | 73,369.57 | \$ | - | \$ | 6,417.00 | \$ | 79,786.57 |
| potter | JEAN | D | ADMIN ASSISTANT I | \$ | 53,035.70 | \$ | - | \$ | 525.00 | \$ | 53,560.70 |
| POTTER | JAMES | L | SELECTMEN | \$ | 3,570.00 | \$ | - | \$ | - | \$ | 3,570.00 |

Town of Bourne, MA 02532

| Last Name | First Name | Middle | Title | Regular |  | Overtime |  | Other |  | Total |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| PRATT-MACLEOD | PATRIIIA | A | ESP | \$ | 22,184.05 | \$ | - | \$ | - | \$ | 22,184.05 |
| PRUNIER | ADAM | A | LABORER | \$ | 48,925.11 | \$ | 838.27 | \$ | 400.00 | \$ | 50,163.38 |
| PUGH | RAND | E | TEACHER | \$ | 82,198.26 | \$ | - | \$ | 1,837.88 | \$ | 84,036.14 |
| PUOPOLO | BETTE | L | TOWN MEETING CHECKER | \$ | 231.00 | \$ | - | \$ | 500.00 | \$ | 731.00 |
| QUINN | MATTHEW | F | CREW CHIEF | \$ | 75,341.60 | \$ | 11,850.48 | \$ | 757.96 | \$ | 87,950.04 |
| QUINN | DEBORAH | L | PART TIME LIBRARY ASST | \$ | 14,458.49 | \$ | - | \$ | 565.51 | \$ | 15,024.00 |
| RAFTERY | SHARYN |  | SUBSTITUTE TEACHER | \$ | 675.00 | \$ | - | \$ | - | \$ | 675.00 |
| RAMSEY | JOHN | R | SPED TEACHER | \$ | 78,417.88 | \$ | - | \$ | 768.46 | \$ | 79,186.34 |
| RANNEY | DIANE |  | ASST LIBRARY DIRECTOR | \$ | 55,091.15 | \$ | - | \$ | 14,975.75 | \$ | 70,066.90 |
| RAUCH | Heather | AD | SUBSTITUTE TEACHER | \$ | 7,101.43 | \$ | - | \$ | - | \$ | 7,101.43 |
| RAUSS | OLIVIA |  | TEACHER | \$ | 20,262.96 | \$ | - | \$ | - | \$ | 20,262.96 |
| REbELLO | MARY |  | PART TIME SECRETARY | \$ | 28,110.81 | \$ | - | \$ | - | \$ | 28,110.81 |
| REED | KAITLYN | v | SUBSTITUTE | \$ | 1,080.00 | \$ | - | \$ | - | \$ | 1,080.00 |
| REID | MARY | P | SENIOR TAX Workoff | \$ | - | \$ | - | \$ | 500.00 | \$ | 500.00 |
| REILLY | JENNIFER | S | SPED TEACHER | \$ | 88,512.82 | \$ | - | \$ | 1,668.46 | \$ | 90,181.28 |
| REPETA | MARISA |  | TEACHER | \$ | 54,414.97 | \$ | - | \$ | 729.23 | \$ | 55,144.20 |
| REYNOLDS | DENNIS | c | TEACHER | \$ | 78,672.29 | \$ | - | \$ | 946.60 | \$ | 79,618.89 |
| RHEINHARDT | LYDIA |  | LIFEGUARD | \$ | 3,556.00 | \$ | 52.50 | \$ | - | \$ | 3,608.50 |
| RIBEIRO | ANGELA | M | TEACHER | \$ | 91,757.48 | \$ | - | \$ | 1,705.85 | \$ | 93,463.33 |
| RICCI | CHRISTOPHER | C | MUSICIAN | \$ | 5,800.00 | \$ | - | \$ | - | \$ | 5,800.00 |
| RIDINGS | ANNMARIE |  | SOCIAL WORKER | \$ | 86,261.11 | \$ | - | \$ | 1,402.77 | \$ | 87,663.88 |
| RIGGLE | SARA | K | TEACHER | \$ | 81,445.38 | \$ | - | \$ | 949.69 | \$ | 82,395.07 |
| RIGO-VOGEL | JULIE | L | TEACHER | \$ | 69,290.04 | \$ | - | \$ | 2,192.57 | \$ | 71,482.61 |
| RINELLA | PEGGY | A | SUBSTITUTE TEACHER | \$ | 1,015.00 | \$ | - | \$ | - | \$ | 1,015.00 |
| RING | ANDREW | C | TRUCK DRIVER | \$ | 17,796.71 | \$ | 427.60 | \$ | - | \$ | 18,224.31 |
| RITTERSHAUS | HANNAH |  | SCHOOL NURSE | \$ | 65,149.22 | \$ | - | \$ | 570.00 | \$ | 65,719.22 |
| RIVERA | EDWIN |  | VEHICLE MAINT SUPERVISOR | \$ | 80,544.40 | \$ | 6,564.25 | \$ | - | \$ | 87,108.65 |
| RIVERA | JESUS |  | TRUCK DRIVER | \$ | 4,305.60 | \$ | - | \$ | - | \$ | 4,305.60 |
| ROBADO | KEVIN | B | CUSTODIAN | \$ | 58,109.49 | \$ | 1,329.97 | \$ | 1,055.00 | \$ | 60,494.46 |
| ROBBINS | NICHOLAS | F | FIREFIGHTER/EMT | \$ | 60,306.07 | \$ | 26,450.08 | \$ | 4,321.84 | \$ | 91,077.99 |
| RODRIGUES | THERESA | M | SUBSTITUTE TEACHER | \$ | 7,660.35 | \$ | - | \$ | - | \$ | 7,660.35 |
| ROGERS | JANET | G | SUBSTITUTE TEACHER | \$ | 435.00 | \$ | - | \$ | - | \$ | 435.00 |
| ROONEY | BRIAN | E | FIREFIGHTER/PARAMEDIC | \$ | 72,175.39 | \$ | 7,221.77 | \$ | 5,021.89 | \$ | 84,419.05 |
| ROSE | MATHEW | B | CUSTODIAN | \$ | 35,127.79 | \$ | 114.78 | \$ | - | \$ | 35,242.57 |
| ROSE | SARA | E | INFORMATION SYSTEMS LIBRARIAN | \$ | 923.90 | \$ | - | \$ | - | \$ | 923.90 |
| ROSS | JoNATHAN | D | FIREFIGHTER/EMT | \$ | 23,095.50 | \$ | 871.17 | \$ | 500.00 | \$ | 24,466.67 |

Town of Bourne, MA 02532

| Last Name | First Name | Middle | Title | Regular |  | Overtime |  | Other |  | Total |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| ROTH | CHARLES | R | MARINA ATTENDANT | \$ | 7,468.36 | \$ | - | \$ | - | \$ | 7,468.36 |
| ROTHERA | KRISTIN | L | SPED TEACHER | \$ | 84,861.11 | \$ | - | \$ | 1,652.77 | \$ | 86,513.88 |
| RowLAND | glenn | T | SUBSTITUTE TEACHER | \$ | 7,530.00 | \$ | - | \$ | - | \$ | 7,530.00 |
| RUBin | michael | в | patrolman | \$ | 61,597.91 | \$ | 18,628.00 | \$ | 13,417.34 | \$ | 93,643.25 |
| RUbin | TRISHA | L | TEACHER | \$ | 84,861.11 | \$ | - | \$ | 2,886.81 | \$ | 87,747.92 |
| RUGGIERO | charles | J | EQUIPMENT OPERATORII | \$ | 74,868.23 | \$ | 7,033.77 | \$ | 1,489.58 | \$ | 83,391.58 |
| RUSH | LINDA | J | ADMINISTRATIVE ASSISTANT | \$ | 40,539.28 | \$ | - | \$ | - | \$ | 40,539.28 |
| Russo | kathleen | A | account Clerk | \$ | 66,638.01 | \$ | - | \$ | 3,330.19 | \$ | 69,968.20 |
| RUSso | barbara | H | SENIOR TAX Workoff | \$ | - | \$ | - | \$ | 500.00 | \$ | 500.00 |
| RYAN | colleen | M | teacher | \$ | 42,560.91 | \$ | - | \$ | 579.23 | \$ | 43,140.14 |
| RYAN | SUSAN | E | SENIOR TAX WORKOFF | \$ | - | \$ | - | \$ | 192.00 | \$ | 192.00 |
| SABULIS | barbara | A | POLL CHECKER | \$ | 168.00 | \$ | - | \$ | - | \$ | 168.00 |
| SAJA | hannat | L | TEACHER | \$ | 73,369.57 | \$ | - | \$ | 1,547.79 | \$ | 74,917.36 |
| SALA | GEORGE | M | SUPERINTENDENT OF DEPT. OF PUBLIC WORKS | \$ | 120,375.75 | \$ | - | \$ | 3,189.94 | \$ | 123,565.69 |
| salgado | REBECCA | M | TEACHER | \$ | 71,242.81 | \$ | - | \$ | 626.61 | \$ | 71,869.42 |
| SAMPSON | Pauline | E | Election Worker | \$ | 490.50 | \$ | - | \$ | - | \$ | 490.50 |
| SAnborn | michael | c | LAborer | \$ | 49,325.16 | \$ | 2,792.66 | \$ | 550.00 | \$ | 52,667.82 |
| SANIUK | PATRICIA | F | E\&R CHECKER | \$ | 168.00 | \$ | - | \$ | 500.00 | \$ | 668.00 |
| santangelo | JUDITH | M | CIRCULATION ASSISTANT | \$ | 37,044.99 | \$ | - | \$ | - | \$ | 37,044.99 |
| SANTOS | CHRISTOPHER | G | FIREFIGHTER | \$ | 72,440.91 | \$ | 6,663.85 | \$ | 2,496.55 | \$ | 81,601.31 |
| SANTOS | CHRISTOPHER | D | drama club | \$ | 500.00 | \$ | - | \$ | - | \$ | 500.00 |
| SAUNDERS | julie | A | SENIor tax | \$ | - | \$ | - | \$ | 500.00 | \$ | 500.00 |
| SAVARD | LEE | M | TECH SERVICES ASSISTANT | \$ | 18,075.11 | \$ | - | \$ | 297.14 | \$ | 18,372.25 |
| schaefer | IRA | M | MUSICIAN | \$ | 1,050.00 | \$ | - | \$ | - | \$ | 1,050.00 |
| SCHIAVI | ANTHONY | E | town administrator | \$ | 24,656.53 | \$ | - | \$ | - | \$ | 24,656.53 |
| SCOTt | barbara |  | SENIOR TAX Workoff | \$ | - | \$ | - | \$ | 500.00 | \$ | 500.00 |
| scully | WILLIAM | P | CUSTODIAN | \$ | 58,109.49 | \$ | - | \$ | 1,355.00 | \$ | 59,464.49 |
| SEMPLE | KRYSTAL | N | DISPATCHERI | \$ | 58,315.37 | \$ | 5,358.13 | \$ | 765.02 | \$ | 64,438.52 |
| SEQUEIRA | SUSAN | E | SUBSTITUTE TEACHER | \$ | 180.00 | \$ | - | \$ | - | \$ | 180.00 |
| SERVIDORI | Steven |  | MECHANIC | \$ | 16,863.12 | \$ | 544.38 | \$ | - | \$ | 17,407.50 |
| Shanahan | ALISON | F | teacher | \$ | 84,861.11 | \$ | - | \$ | 1,777.77 | \$ | 86,638.88 |
| SHAUGHNESSY | Jared | M | FIREFIGHTER/EMT | \$ | 62,486.98 | \$ | 35,232.73 | \$ | 4,666.77 | \$ | 102,386.48 |
| SHEEHAN | KRIStine | A | SPEECH THERAPIST | \$ | 84,861.11 | \$ | - | \$ | 752.77 | \$ | 85,613.88 |
| SHeehy | EVA | M | PART TIME TEACHER | \$ | 44,807.95 | \$ | - | \$ | 744.88 | \$ | 45,552.83 |
| SHEPARD | DOROTHY | , | Election | \$ | - | \$ | - | \$ | 500.00 | \$ | 500.00 |
| SHireman | Joshua | נ | teacher | \$ | 25,164.00 | \$ | - | \$ | - | \$ | 25,164.00 |

Town of Bourne, MA 02532

| Last Name | First Name | Middle | Title | Regular |  | Overtime |  | Other |  | Total |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| SHORROCK | JUDITH | A | TEACHER | \$ | 82,198.26 | \$ | - | \$ | 2,859.74 | \$ | 85,058.00 |
| SIIVA | JASON | S | FIRE LIEUTENANT | \$ | 83,280.85 | \$ | 21,797.49 | \$ | 2,543.58 | \$ | 107,621.92 |
| SILVA | SHAWN | M | LIEUTENANT | \$ | 83,055.23 | \$ | 7,337.76 | \$ | 1,000.00 | \$ | 91,392.99 |
| SILVA | SELINA | G | BUS DRIVER/MONITOR | \$ | 17,837.82 | \$ | - | \$ | - | \$ | 17,837.82 |
| SILVA | PETER | A | MARINA ATTENDANT | \$ | 5,714.55 | \$ | - | \$ | - | \$ | 5,714.55 |
| SILVA | RACHEL |  | SUBSTITUE TEACHER | \$ | 315.00 | \$ | - | \$ | - | \$ | 315.00 |
| SIMMONS | JONATHAN | E | FIREFIGHTER/EMT | \$ | 50,347.25 | \$ | 3,969.20 | \$ | 9,027.59 | \$ | 63,344.04 |
| SIMPSON | THOMAS | J | FIRE FIGHTER | \$ | 47,713.37 | \$ | - | \$ | - | \$ | 47,713.37 |
| SINN | bethany |  | counselor | \$ | 21,145.50 | \$ | - | \$ | 107.14 | \$ | 21,252.64 |
| SIROONIAN | ANNEMARIE | G | COACH | \$ | 3,447.00 | \$ | - | \$ | - | \$ | 3,447.00 |
| SIVIL | HEATHER | A | SPED TEACHER | \$ | 84,861.11 | \$ | - | \$ | 2,561.81 | \$ | 87,422.92 |
| SLADE JR | GEORGE | G | SElectmen | \$ | 3,570.00 | \$ | - | \$ | - | \$ | 3,570.00 |
| Slattery | CHRISTOPHER | J | SPECIAL POLICE OFFICER | \$ | 92.29 | \$ | 92.29 | \$ | 26,362.50 | \$ | 26,547.08 |
| stowik | BRIAN | D | LAborer | \$ | 43,677.12 | \$ | 10,892.10 | \$ | 300.00 | \$ | 54,869.22 |
| SMALL | MARLENE | M | ESP | \$ | 15,308.38 | \$ | - | \$ | 608.72 | \$ | 15,917.10 |
| SMITH | MARGARET | A | SPED TEACHER | \$ | 81,541.12 | \$ | - | \$ | 1,566.99 | \$ | 83,108.11 |
| SMITH | SCOT | F | MECHANIC | \$ | 44,264.80 | \$ | 7,661.84 | \$ | - | \$ | 51,926.64 |
| SMITH | JOEL | P | ACCOUNT CLERK II | \$ | 37,681.63 | \$ | - | \$ | - | \$ | 37,681.63 |
| SMITH | MICHAEL | F | MUSIC TEACHER | \$ | 29,733.00 | \$ | - | \$ | - | \$ | 29,733.00 |
| SMITH | MERLE | J | SUB-CUSTODIAN | \$ | 21,441.00 | \$ | - | \$ | - | \$ | 21,441.00 |
| SMITH | JULIE |  | ESP | \$ | 5,128.22 | \$ | - | \$ | 446.84 | \$ | 5,575.06 |
| SMITH | NICOLE | B | COA COUNSELOR | \$ | 4,038.06 | \$ | - | \$ | - | \$ | 4,038.06 |
| SMITH | EDWIN | M | E \& R CLERK | \$ | 431.50 | \$ | - | \$ | - | \$ | 431.50 |
| SNOVER | LORETtA | K | ESP KINDERGARTEN | \$ | 31,056.00 | \$ | - | \$ | 1,946.36 | \$ | 33,002.36 |
| SNOVER | REBECCA | A | LIBRARY ASST. | \$ | 13,577.53 | \$ | - | \$ | 2,300.21 | \$ | 15,877.74 |
| SNOVER | KELLY | M | ESP SUMMER PROGRAM A | \$ | 297.50 | \$ | - | \$ | - | \$ | 297.50 |
| SOARES | Elizabeth |  | SENIOR TAX CREDIT | \$ | - | \$ | - | \$ | 500.00 | \$ | 500.00 |
| SOLARI | AUDREY | L | SUBSTITUTE TEACHER | \$ | 1,597.50 | \$ | - | \$ | - | \$ | 1,597.50 |
| SOLOMON | CYNTHIA | D | SPED TEACHER | \$ | 68,868.33 | \$ | - | \$ | 1,497.69 | \$ | 70,366.02 |
| solorzano | kELLEY | A | TEACHER | \$ | 84,861.11 | \$ | - | \$ | 2,311.81 | \$ | 87,172.92 |
| SOUTHWOOD | CHRISTOPHER | M | DIRECTOR | \$ | 85,455.02 | \$ | 744.96 | \$ | - | \$ | 86,199.98 |
| SOUTHWORTH | MARK |  | SUBSTITUTE TEACHER | \$ | 1,100.00 | \$ | - | \$ | - | \$ | 1,100.00 |
| SOUTO | KERRI | A | ESP | \$ | 25,801.85 | \$ | - | \$ | - | \$ | 25,801.85 |
| SOUZA | LOUISE |  | SUBSTITUTE TEACHER | \$ | 1,605.00 | \$ | - | \$ | - | \$ | 1,605.00 |
| SPAGNUOLO | LUCIANO |  | COMPUTER NETWORK TECH | \$ | 46,843.95 | \$ | - | \$ | - | \$ | 46,843.95 |
| SPARKS | LYNDEN |  | ESP | \$ | 8,488.10 | \$ | - | \$ | 540.59 | \$ | 9,028.69 |

Town of Bourne, MA 02532

| $\stackrel{\bar{W}}{\stackrel{\circ}{6}}$ |  |  |  |  |  |  |
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| Last Name | First Name | Middle | Title |
| :---: | :---: | :---: | :---: |
| SPEERS | JAMES |  | EQUIPMENT OPERATOR II |
| SPELLMAN | ASHLEY | v | SECRETARY II |
| SPENCER | karen | A | ESP |
| STAFFORD | ROBIN | M | ESP @ BHS |
| Stallworth | ERIC | M | SUBSTITUTE CUSTODIAN |
| STANOVITCH | IRENE | A | Election Checker |
| STANTON | TARA | M | TEACHER |
| STEC | JAMES | M | MECHANIC |
| steele | dianne | E | SPED TEACHER |
| Stevens | ANTHONY | w | MUSICIAN |
| STOCK | GREGORY | M | FIREFIGHTER/EMT |
| STOWE | VIVIAN | R | POLL CHECKER |
| STOWE JR | JOHN | R | DETECTIVE SERGEANT |
| StRANG | STEPHANIE | M | SCHOOL MONITOR |
| Strode | ANNMARIE | c | TEACHER |
| STRODE | DANIEL | R | SUMMER CUSTODIAN |
| STROJNY | WILLIAM | J | TRUCK DRIVER |
| STRUDWICK | GEORGIA | E | PREKILC ESP |
| SULlivan | LESLIE | P | DIRECTOR |
| SULIIVAN | katherine | L | TEACHER |
| SULLIVAN | SEAN | M | SPED TEACHER |
| SULLIVAN | TRACY | ANNE | ACCOUNT CLERK II |
| SULLIVAN | neEVE | E | PART TIME TEACHER |
| SULLIVAN | ERIN | c | ESP |
| SULLIVAN | Ellen | D | APPOINTED ASSESSOR |
| SULLIVAN | JENNIE | 1 | SENIOR TAX |
| SUNDMAN | NANCY |  | ADMIIISTRATIVE COORDINATOR |
| SURRETTE | barbara | K | ESP |
| sweeney | RYAN | M | Patrolman |
| SWIFT | AMY | L | PRE SCHOOL ASSISTANT |
| SYLVESTER JR | NORMAN | w | FIRE CHIEF |
| SYLVIA | elizabeth | A | TEACHER |
| SYLVIA | SUSAN | к | SENIOR TAX Workoff |
| tanguay | NICOLE | M | TEACHER |
| TARANTINO | ERIN | K | PATROLMAN |
| TASHIAN | ALEXANDER | D | CALL FIRE |

Town of Bourne, MA 02532

Town of Bourne, MA 02532

| Last Name | First Name | Middle | Title | Regular |  | Overtime |  | Other |  | Total |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| WARNCKE JR | DANIEL | H | MARINA ATTENDANT | \$ | 9,464.93 | \$ | - | \$ | 13,896.55 | \$ | 23,361.48 |
| WARREN | DEREK | J | SUBSTITUTE | \$ | 5,451.43 | \$ | - | \$ | - | \$ | 5,451.43 |
| WATSON | CARMEL | J | PRE SCHOOL ASSISTANT | \$ | 22,800.00 | \$ | - | \$ | 1,603.47 | \$ | 24,403.47 |
| WATT | PATRICK | J | LABORER | \$ | 74,868.23 | \$ | 14,061.73 | \$ | 844.79 | \$ | 89,774.75 |
| WEATHERBY | MARY | D | SUBSTITUTE TEACHER | \$ | 1,305.00 | \$ | - | \$ | - | \$ | 1,305.00 |
| WEBB MOORE | SHARON | L | TEACHER | \$ | 88,412.82 | \$ | - | \$ | 2,018.46 | \$ | 90,431.28 |
| WEDDELL | ANDREW | G | PATROLMAN | \$ | 55,049.95 | \$ | 22,720.11 | \$ | 5,687.42 | \$ | 83,457.48 |
| WEEKS | PAUL | C | DEPUTY FIRE CHIEF | \$ | 91,781.32 | \$ | 36,706.86 | \$ | 3,045.14 | \$ | 131,533.32 |
| WELCH | THOMAS | F | COACH | \$ | 4,920.00 | \$ | - | \$ | - | \$ | 4,920.00 |
| WENZEL | MERRILYNN |  | ELECTION WORKER | \$ | 228.75 | \$ | - | \$ | - | \$ | 228.75 |
| WENZEL-GARTE | HEATHER | M | OCUPATIONAL THERAPIST | \$ | 55,765.01 | \$ | - | \$ | 4,472.77 | \$ | 60,237.78 |
| WERNER | RYAN | L | SPED TEACHER | \$ | 76,583.88 | \$ | - | \$ | 1,359.39 | \$ | 77,943.27 |
| WESLEY | DALE | E | SENIOR TAX WORKOFF | \$ | - | \$ | - | \$ | 500.00 | \$ | 500.00 |
| WESSON | KAYLA | J | TEACHER | \$ | 56,874.49 | \$ | - | \$ | 1,076.05 | \$ | 57,950.54 |
| WESTON | MATTHEW | G | FIREFIGHTER/PARAMEDIC | \$ | 73,557.46 | \$ | 9,171.21 | \$ | 1,655.92 | \$ | 84,384.59 |
| WESTON | RODNEY |  | COACH | \$ | 4,752.00 | \$ | - | \$ | 500.00 | \$ | 5,252.00 |
| WHALEN-O'SHEA | DOREEN | T | TEACHER | \$ | 69,389.65 | \$ | - | \$ | 620.44 | \$ | 70,010.09 |
| WHELIHAN | DEBRA | A | SPED ASSISTANT | \$ | 22,800.00 | \$ | - | \$ | 1,110.22 | \$ | 23,910.22 |
| WHITE | JEAN |  | ADMINISTRATIVE ASST. | \$ | 56,058.52 | \$ | - | \$ | 2,380.88 | \$ | 58,439.40 |
| WHITE | JOHN | P | SUBSTITUTE TEACER | \$ | 11,285.00 | \$ | - | \$ | - | \$ | 11,285.00 |
| WHITE | TIMOTHY |  | SPECIAL POLICE OFFICER | \$ | - | \$ | - | \$ | 7,644.50 | \$ | 7,644.50 |
| WHITE | SHAUN | D | DRAMA CLUB | \$ | 350.00 | \$ | - | \$ | - | \$ | 350.00 |
| WILLBANKS | JEFFREY | M | CUSTODIAN | \$ | 58,360.26 | \$ | 533.09 | \$ | 2,405.00 | \$ | 61,298.35 |
| WILLETT | DANIELLE |  | SUBSTITUTE TEACHER | \$ | 450.00 | \$ | - | \$ | - | \$ | 450.00 |
| WILLIAMS | CYNTHIA | T | SENIOR TAX WORKOFF | \$ | - | \$ | - | \$ | 500.00 | \$ | 500.00 |
| WILLS | MARCIA | A | SENIOR TAX WORKOFF | \$ | - | \$ | - | \$ | 500.00 | \$ | 500.00 |
| WILSON | DAVID | J | PATROLMAN / SRO | \$ | 79,271.50 | \$ | 7,188.27 | \$ | 20,155.00 | \$ | 106,614.77 |
| WILSON | RACHAEL | A | BUS MONITOR | \$ | 16,246.08 | \$ | - | \$ | - | \$ | 16,246.08 |
| WOODS | JANICE | M | SENIOR TAX WORKOFF | \$ | - | \$ | - | \$ | 500.00 | \$ | 500.00 |
| WOODSIDE | DENNIS | R | CHIEF OF POLICE | \$ | 164,376.93 | \$ | - | \$ | 1,950.00 | \$ | 166,326.93 |
| WRIGHTER | CHRISTOPHER | W | PATROLMAN | \$ | 78,888.00 | \$ | 9,371.02 | \$ | 30,134.50 | \$ | 118,393.52 |
| YOUNG | TIMOTHY |  | EQUIP. OPER. 2 | \$ | 74,050.95 | \$ | 12,106.86 | \$ | 13,995.49 | \$ | 100,153.30 |
| YOUNG | MIKAYLA | A | DISPATCHER I | \$ | 47,528.76 | \$ | 5,026.33 | \$ | 24,262.00 | \$ | 76,817.09 |
| YOUNG | JODI | L | DISPATCHER I | \$ | 30,056.77 | \$ | 563.97 | \$ | - | \$ | 30,620.74 |
| YOUNG | LORRAINE | S | TOWN MEETING CHECKER | \$ | 339.00 | \$ | - | \$ | 363.00 | \$ | 702.00 |
| YOUNG JR | timothy | P | EQUIPMENT OPERATORI | \$ | 45,498.37 | \$ | 6,013.61 | \$ | 517.30 | \$ | 52,029.28 |
| ZIEHL | SAMANTHA | E | COORDINATOR OF PE \& HEALTH | \$ | 87,825.57 | \$ | - | \$ | 1,499.31 | \$ | 89,324.88 |
| ZUERN | LINDA | M | SENIOR TAX WORKOFF | \$ | - | \$ | - | \$ | 500.00 | \$ | 500.00 |
|  |  |  |  | \$ | 34,905,975.35 | \$ | 1,708,142.17 | \$ | 1,688,622.69 | \$ | 38,302,740.21 |

## Report of the Town Administrator

To the Honorable Board of Selectmen<br>and the Citizens of the Town of Bourne:

It is a pleasure to be able to provide to the citizens of Bourne my first annual report since becoming your Town Administrator in November of 2019. Fiscal Year 2020 was certainly an eventful year and one with many transitions. In addition to myself, Assistant Fire Chief David Cody stepped up to be Interim Fire Chief upon the retirement of Fire Chief Normal Sylvester, and Debbie Oliviere-Llanes took the reins of the Council on Aging upon the retirement of Felicita Monteiro. The purpose of this report is quite simple; it is to provide our citizens and community with a report of our municipal activities and accomplishments. Town Reports are, and should be, all encompassing in fulfilling its purpose and capture all the great work being done in and around town and most importantly, to inform our citizenry. In that regard, I would like to thank all of our elected and appointed boards and committees and our department heads for all their efforts in contributing to this year's Town Report. A special thank you goes to Glenn Cannon who stepped in as the Interim Town Administrator upon the departure of Mr. Guerino in September and prior to my arrival in November.

As I stepped into the role of Town Administrator, getting to know the department heads and staff was a top priority of mine and what better way than by jumping right into the preparation of the FY2021 budget! Much work had already been accomplished and I wish to thank the previous Administrator Tom Guerino for leaving me a great product with which to start. I view the town's budget as a policy document, because it supports each department's mission and should reflect the priorities of services for our community. One of my first initiatives was to begin to break down the budget and address our regular use of "free cash" to balance the budget. A structurally balanced budget should not require this type of influx each year and can, over time, become problematic. Although the town's financial policy documents discuss how free cash can be used for the budget, my goal was, and is, to eliminate its use for that purpose. Since resources ultimately are what is used to support initiatives of the town, the budget should be a reflection of that idea.

So, I was thankful that the Board of Selectmen approved developing a Strategic Plan to guide and inform our decision making and ultimately, the allocation of resources through the budget to make them a reality. That process, although somewhat slowed by the arrival of the Covid-19 State of Emergency, yielded significant progress and will continue into FY2021 as a prime driver in the development of the FY2022 Budget and Capital Plan (more on that below). This approach will enable our department heads to focus their efforts in meeting the over-arching strategy laid out in the Board of Selectmen's Strategic Objectives.

The Covid-19 pandemic clearly had a significant impact on our community, state, nation and the world. With the announcement of the State of Emergency by Governor Baker, the town needed to quickly pivot its operations in a way that required ingenuity, creativity and resolve to meet our most important mission of providing uninterrupted government
services to our community; residents, businesses and visitors. In that regard, we never shut down, closed down or stopped providing our most critically important services, albeit many had to be modified in a number of ways. All buildings were closed to the public and the staff and employees worked extremely hard to help and assist anyone that needed it by phone, email, drop boxes or other on-line services.

The Annual Town Meeting, one of our most important events of the year required us to adjust, modify and get creative in order to ensure important town business, such as approving the operating budget, could be voted on ahead of the June 30th end of the fiscal year. Through legislative and executive powers of the state, we were given the tools necessary to postpone town meeting from its normal first Monday in May, to June 29th. This additional time allowed us to properly plan and execute an outside town meeting at Bourne's Jackson Field. It was an "all hands on deck" affair with collaboration and cooperation from the school department, Town Clerk's office, Bourne TV as well as ISWM and DPW staff. Despite a bit of drizzle, it went off without a hitch and allowed us to seamlessly start the new fiscal year without any issues.

Looking ahead, we will be presenting a new budgeting approach for next year's (FY2022) and future year's budgets. We are instituting a performance-based or outcomes-focused budget where departmental budgets must be tied to strategic goals and objectives while they work to accomplish the department's mission. We must continue to budget conservatively as unrestricted general government aid and chapter 70 funding remain relatively flat. In addition, revenue growth is being outpaced within areas like retirement/pension costs, contractual obligations, etc., that drive budget increases and prevent us from making strategic investments for the future. Regardless of these factors, we are mandated to craft a workable and balanced budget, however, doing so is causing strain in both town departments and our schools. We will continue to be innovative in our approaches moving forward to identify additional, sustainable revenue sources and other structural changes in our organization that can garner savings that can be reallocated to areas of need.

Although Bourne's Bond Rating remains strong as we received a new rating this year and were scored at a AA+ Stable outlook. Things like our debt liability were raised as an area of concern and we will be focusing on ways to address that and other important financial health indicators in future budgets and through updates/changes to our financial policies. For those less familiar, our bond rating is akin to a credit score that we have as individuals. It is not only something to be proud of, but also protected. As such, it will be important to stay the course that has gotten us this far to ensure that we don't slip backwards. We need to continue to raise the bar for our community, because financial stability will attract families and businesses to Bourne, which makes us stronger as a community. Our goal is to eventually raise our rating to AAA. Lastly, we began reviewing our town's financial policy this year, but due to the pandemic and the need to focus on other priorities, this effort will largely take place next fiscal year.

One of our core responsibilities is to present an open and transparent government to our citizens. Keeping the citizens in our community well informed is crucial since you all play a vitally important role as the legislative body for Bourne. In that regard, we will continue to make civic engagement a top priority and will be looking at new and innovative ways to keep everyone well informed, whether that be for town meeting, or
when major development or infrastructure projects are being proposed. We began and will continue to focus on revamping the town's website and make more information available, as well as easier to find. We will continue to work on improvements moving forward and welcome any and all feedback or suggestions.

Lastly, I would just like to thank my staff; Assistant Town Administrator Glenn Cannon, Nancy Sundman, Debbie Judge and Mary Rebello for all of their hard work and dedication to ensuring the success of our office while also adjusting to a new administrator. They are true professionals and keep things running smoothly.

Respectfully,
Anthony Schiavi
Town Administrator

## Report of the Town Clerk

To the Honorable Board of Selectmen and the Citizens of Bourne:

In Fiscal Year 2020...there were four (4) elections: the Presidential and Special State Primary for State Senate were held on March 3, 2020; a Special State Senate Election was held on May 19, 2020; and the Annual Town Election was held on June 23, 2020. The results of these elections are included as part of this report.

A Special Town Meeting was held on October 1, 2019 and the Annual Town Meeting was held on June 29, 2020. The articles that were presented at each of these Town Meetings and the votes taken under each one is also included as part of this report.

Due to the COVID-19 pandemic: the Legislature passed and the Governor signed into law specific new legislation that allowed the Board of Selectmen to move the Annual Town Election ...and with the concurrence of the Moderator...to move the Annual Town Meeting near the end of the fiscal year. For the first time in recent memory, the Annual Town Meeting was held under a tent on the Jackson Football Field. It was a large undertaking and was very well organized by our Town Administrator Anthony Schiavi.

Finally, I want to express my sincere appreciation to the members of the Board of Registrars; our sundry Election Workers; our Town Meeting Checkers, Doorkeepers and Tellers who carried out their assigned duties and responsibilities in an exemplary manner. To the Staff of the Clerk's office...THANK YOU...for all that each of you did during these very trying times in making sure all of our statutory responsibilities were completed in the best interest of the citizens of the town.

Respectfully submitted,
Barry H. Johnson
Town Clerk, Records Access Officer

## TOWN CLERKS

2019-2020 FEES

| Surcharge | 31 | $\$ 3,102.10$ |
| :--- | ---: | ---: |
| BIRTHS | 439 | $\$ 4,370.00$ |
| DEATHS | 994 | $\$ 13,810.00$ |
| MARRIAGE CERTIFICATES | 273 | $\$ 2,730.00$ |
| MARRIAGE INTENTIONS | 64 | $\$ 1,600.00$ |
| DOGS | 371 | $\$ 3,965.00$ |
| SPAYED/NEUTRERED | 2394 | $\$ 18,291.00$ |
| GAS/RAFFLES | 10 | $\$ 420.00$ |
| BUSINESS CERTIFICATES | 123 | $\$ 6,150.00$ |
| BUSINESS DISCONTINUED | 22 | $\$ 110.00$ |
| PHOTOCOPIES | 1 | $\$ 0.75$ |
| CERTIFIED COPIES | 5 | $\$ 12.00$ |
| POLE LOCATIONS | 0 | $\$ 0.00$ |
| STREET LISTS | 14 | $\$ 280.00$ |
| VOTER LISTS | 0 | $\$ 0.00$ |
| MISCELLANOUS | 0 | $\$ 7,460.38$ |
|  |  | $\$ 62,301.23$ |
| TOTALS FEES COLLECTED |  | $\$ 62,301.23$ |

## Vital Statistics 2019-2020

Births 2019
19 July
7 August
19 September
11 October
12 November
9 December
Births 2020
8 January
8 February
10 March
8 April
9 May
10 June
130 Births Total

Deaths 2019
25 July
29 August
29 September
22 October
31 November
32 December
Deaths 2020
32 January
37 February
25 March
36 April
44 May
33 June

375 Deaths Total

Marriages 2019
10 July
10 August
17 September
11 October
4 November
0 December
Marriages 2020
6 January
0 February
3 March
1 April
2 May
8 June

72 Marriages Total
92 Marriage Intentions


PRESIDENTIAL PRIMARY TOWN OF BOURNE 3-Mar-20


| Amy Kullar | 263 : | 319 : | 164 : | 414 : | 371 : | 290 | 270 | 2091 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Margaret Barao | 225 : | 278 : | 134 : | 343 : | 316 : | 245 | 229 | 1770 |
| Marie Meier | 235 | 294 : | 154 : | 361 : | 328 : | 251 | 237 | 1860 |
| Peter Meier | 274 | 347 | 198 : | 411 : | 399 | 303 | 284 | 2216 |
| Adelaide Carrara | 232 : | 294 : | 150 : | 358 : | 332 : | 254 | 239 | 1859 |
| Joseph J Carrara Sr | 234 : | 297 : | 158 : | 361 : | 340 | 255 | 246 | 1891 |
| Joseph Carrara Jr | 247 : | 305 : | 154 : | 363 : | 357 : | 265 | 255 | 1946 |
| Kathleen Brennan | 238 : | 294 : | 141 : | 354 : | 328 : | 265 | 236 | 1856 |
| William Grant | 220 : | 279 : | 134 : | 33 : | 321 : | 266 | 236 | 1489 |
| Ronda Tobey | 234 : | 286 : | 145 : | 381 : | 337 : | 254 | 236 | 1873 |
| John Mulkeen | 215 : | 270 : | 133 : | 341 : | 304 : | 246 | 221 | 1730 |
| Rosanne Bottaro | 220 : | 280 : | 137 : | 349 : | 312 | 250 | 222 | 1770 |
| Aaron Tobey Jr | 201 : | 283 : | 147 : | 392 : | 354 : | 280 | 257 | 1914 |
| Jeanne Louise Azaro | 222 : | 278 : | 136 : | 361 : | 333 : | 258 | 233 | 1821 |
| Carol Lynch | 238 : | 300 : | 148 : | 363 : | 340 : | 262 | 256 | 1907 |
| Robert Duprey | 214 : | 275 : | 133 : | 340 : | 312 | 245 | 231 | 1750 |
| Richard Conron | 217 : | 276 : | 140 : | 358 : | 319 | 260 | 231 | 1801 |
| Mark Fickie | 212 : | 266 : | 130 : | 330 : | 306 : | 249 | 217 | 1710 |
| Judith Conron | 219 : | 282 : | 144 : | 366 : | 323 : | 262 | 234 | 1830 |
| Richard Cardinal Jr | 226 : | 267 : | 132 : | 329 : | 305 | 239 | 222 | 1720 |
| Wendy Welsh-Manle) | 220 : | 277 | 134 : | 341 : | 311 : | 242 | 222 | 1747 |
| Heather A.M. DiPaolc | 232 : | 289 : | 141 : | 350 : | 347 : | 258 | 242 | 1859 |
| Shirley Fickie | 216 : | 272 : | 137 : | 338 : | 310 | 252 | 219 | 1744 |
| William Towne | 214 : | 278 : | 133 : | 339 : | 330 | 259 | 228 | 1781 |
| John Johnson | 215 : | 273 : | 133 : | 331 : | 312 : | 260 | 223 | 1747 |
| Mary Johnson | 220 : | 277 : | 136 : | 345 : | 319 : | 261 | 223 | 1781 |
| Patricia Dechene | 227 : | 279 : | 143 : | 342 : | 315 : | 243 | 226 | 1775 |
| Robert Parady | 244 : | 316 : | 164 : | 398 : | 396 : | 298 | 290 | 2106 |
| Write Ins | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| James Sullivan | 0 | 0 | 1 | 0 | 0 | 2 | 0 | 3 |
| Tim Crowley | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 1 |
| Margaret Randall | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 2 |
| Penny Pomeroy | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 1 |
| David Kouzward | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 1 |
| Brandon Merkmnan | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 |
| Belinda rubenstein | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| James Cass | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 |
| Robert Wheeler | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 |
| Dominique Raposa | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 |
| Mary Reid | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 |
| Paul Alfano | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 |
|  | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
|  | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
|  | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
|  | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
|  | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
|  | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
|  | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
|  | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
|  | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
|  | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
|  | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| BLANKS | 11414 : | 13349 : | 6990 : | 14558 : | 13893 | 11241 | 11815 | 83260 |
| TOTALS | 17790 : | 21385 : | 11025 : | 24255 : | 23170 : | 18515 | 18480 | 134620 |






| TOWN COMMITTEE | 0 : | 0 : | 0 | 0 | 0 : | 0 | 0 | 0 |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Write Ins | 0 : | 0 : | 0 | 0 | 0 : | 0 | 0 | 0 |  |
| VOTE FOR | 0 : | 0 : | 0 | 0 | 0 : | 0 | 0 | 0 |  |
|  | 0 : | 0 : | 0 | 0 | 0 : | 0 | 0 | 0 |  |
|  | 0 : | 0 : | 0 | 0 | 0 : | 0 | 0 | 0 |  |
|  | 0 : | 0 : | 0 | 0 | 0 : | 0 | 0 | 0 |  |
|  | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |  |
|  | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |  |
|  | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |  |
|  | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |  |
| BLANKS | 10 | 0 : | 40 | 0 | 10 : | 0 | 0 | 60 |  |
| TOTALS | 10 | 0 : | 40 | 0 | 10 : | 0 | 0 | 60 | 60 |


|  | Special State |  | TOWN O | B BOURN |  |  |  | PAGE 1 |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| OFFICE | CANDIDATE'S | PREC | PREC 2 | PREC 3 | PREC 4 | PREC 5 | PREC 6 | PREC 7 | TOTALS |  |
| Senator | James R. McMahon I | 194 : | 308 : | 202 : | 245 : | 218 | 141 : | 179 | 1487 |  |
| in | Susan Lynn Moran | 158 : | 196 : | 106 : | 288 : | 273 | 205 : | 186 | 1412 |  |
| General |  | 0 : | 0 | 0 : | 0 : | 0 | 0 : | 0 | 0 |  |
| Court |  | : |  | : |  | : | : |  | 0 |  |
|  | Write Ins | 0 : | 0 : | 0 : | 0 : | 3 | 2 : | 1 | 6 |  |
|  |  | 0 : | 0 : | 0 : | 0 : | 0 | 0 : | 0 | 0 |  |
| VOTE FOR ONE (1) |  | 0 : | 0 : | 0 : | 0 : | 0 : | 0 : | 0 | 0 |  |
|  |  | 0 : | 0 : | 0 : | 0 : | 0 | 0 : | 0 | 0 |  |
|  | BLANKS | 0 : | 0 : | 0 : | 1 : | 0 | 0 | 0 | 1 |  |
|  | TOTALS | 352 : | 504: | 308 : | 534 : | 494: | 348 | 366 | 2906 | 2906 |



| OFFICE | CANDIDATE'S | 1 | 12 | $\mid 3$ | 4 | 5 | 6 | 7 | TOTALS |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Planning Board | David O'Connor | 139: | 196 | 103 : | 229 : | 230 | 142 | 120 | 1159 |  |
|  | WRITE-INS | : 1: |  | 1 : |  |  | 1 : | 1 : | 4 |  |
|  | BLANKS | 29 : | 79 | 54 : | 82 : | 75 | 63 : | 53 : | 435 |  |
|  | TOTAL | 169: | 275 | 158 | 311: | 305 | 206 : | 174 : | 1598 | 1598 |
| Community BLdg Veteran | Christopher Farrell | : 144: | 195 | 108 : | 228 | 230 | 140 : | 132 : | 1045 |  |
|  | All others | 3 : | 2 | 2: | 1 |  | 3 : | 2 | 11 |  |
|  | BLANKS | : 22: | 78 | 48 : | 82 : | 75 | 63 : | 40 : | 368 |  |
|  | TOTALS | 169: | 275 | 158 : | 311 : | 305 | 206 : | 174 : | 1598 | 1598 |
| Community Bldg Non-Veteran | Donel M. Beals | : 10: | 35 | 13 : | 17 | -6 | 3 : | 6 | 90 |  |
|  | ALL OTHERS | : 10: | 12 | 3 : | 6 | 18 | 5 | 3 | 57 |  |
|  | BLANKS | : 149: | 228 | 142 : | 288 : | 281 | 198 : | 165 : | 1451 |  |
|  | TOTALS | 169: | 275 | 158 : | 311 : | 305 | 206 : | 174 : | 1598 | 1598 |
| School Committee | Steven Strojny | : 125: | 180 | 98 : | 210 : | 234 | 122: | 121 : | 969 |  |
|  | Ryan Bagdonas | : 127: | 184 | 100 : | 219 : | 225 | 146 : | 120 : | 1001 |  |
|  | Erin Sandra Perry | : 129: | 194 | 98 : | 236 : | 240 | 139: | 124 : | 1036 |  |
|  | Write INS | 2 : | 4 | 1 |  |  |  | 1 | 7 |  |
|  | BLANKS | : 124: | 263 | 177 : | 268 : | 216 | 211 : | 156 | 1259 |  |
|  | TOTALS | : 507: | 825 | 474 : | 933 : | 915 | 618 : | 522 : | 4794 | 4794 |
|  |  |  |  |  |  |  |  |  |  |  |



# Articles of the Warrant 

For the Bourne Special Meeting Monday, October 28, 2019
7:00 p.m.

Bourne High School Auditorium


## VOTER HANDBOOK

## ARTICLE INDEX

## Special Town Meeting

1. PEG Access/Community Television
2. CPA Projects
3. General Budget Amendment
4. Unpaid Bills
5. OPEB Funding
6. Road Betterment - Nuovo
7. Electronic Voting at future meetings
8. Sewerage Enterprise Fund (Savary)
9. Bylaw Amendment - Sec. 1.5.5
10. Amend Zoning By-law Marijuana
11. Stormwater Regulations
12.Local Comprehensive Plan
12. Capital Outlay
13. Repeal General By-law Marijuana
14. ISWM - Acquisition of property
15. ISWM - Acquisition of property
16. Acquisition of County Land

# How to Vote Electronically 

Special Town Meeting, Bourne High School, October 28 at 7:00 pm

During the May 2019 Annual Town Meeting, Bourne's citizens approved a Warrant Article, \#19 to support the funding of the use of wireless electronic voting for the October 2019 Special Town Meeting.

Instead of shouting out Aye or No, raising our hands, or standing to be counted, we'll use electronic handsets to register our votes quickly, accurately, and privately during the upcoming Special Town Meeting.

The handsets look a bit like a TV remote control, but instead of pushing buttons to change channels, we push buttons to vote: the 1 button for Yes, or the 2 button for No. Your vote is displayed on your handset's screen and wirelessly transmitted to a computer that counts votes and displays results for the Moderator to announce. Nothing but these totals is permanently recorded, so your vote will remain private.

Upon your arrival at the Bourne High School, you can use any check-in station; waiting in one line based on the first letter of your last name is no longer required. As you're checking in, you'll be issued a handset for your exclusive use during that session. Voting with a handset issued to anyone else is strictly forbidden.

If your phone, tablet, or laptop supports Wi-Fi, please disable this feature, as doing so will enhance performance of the electronic voting system.

Before each vote, the Moderator will summarize the motion or amendment being decided. He'll then announce the beginning of a 30 second interval during which you can convey your vote, and a "voting light" near the Moderator will be illuminated. To vote Yes, push your handset's 1 button. To vote No, push your handset's 2 button. If you accidentally push the wrong button, you can change your vote by pushing the correct button. If you don't want to participate in a particular vote, don't push any buttons during the 30 second voting interval; if you don't want to participate but accidentally push the 1 button or the 2 button, you can clear your unintentional vote by pushing the 3 button. When the 30 second interval is over, the "voting light" will be extinguished, and the Moderator will announce that the vote is complete; shortly thereafter, the Moderator will announce the results.

You should check-in at least 5 minutes before a vote to be certain that your handset can be used in that vote. If pushing your handset's 1 button or 2 button during a vote produces a can't vote yet message on its display, please raise your hand; the

Moderator will direct personnel from the Help Desk to provide you with a paper ballot to record your vote.

If you inadvertently turn your handset off by pushing the power button in its lowerright corner, its display will be blank; push the power button briefly to turn your handset back on. Pushing any of your handset's other buttons during the voting interval will not change your vote, but for peace of mind, your handset will encourage you to Re-Vote; push the 1 button for Yes or the 2 button for No.

If you temporarily leave your seat during the meeting, please keep your handset with you. If you're visiting the restroom, you can leave your handset with the Exit Desk staff. When you leave the Auditorium - either during a session or at the close of a session - please place your handset in one of the bins at the Exit Desks. If you forget to turn in your handset, we'll give you a call the next day and ask you to return it.

Every handset will be tested before each session of the Special Town Meeting, so the probability of a handset failing is very low. That said, if pushing your handset's 1 button or 2 button during a vote does not produce an Yes or No on its display, please raise your hand; the Moderator will direct personnel from the Help Desk to provide you with a paper ballot to record your vote, and you'll be issued a new handset.

If you're physically unable to use a handset to vote, inform the person who checks you in, and you'll be seated in an area where your votes will be manually counted by Help Desk personnel. If you're wondering how much radio energy is used by a handset to convey your vote wirelessly, it's less than $1 \%$ that of a typical cell phone and only for brief instants, employing the same frequencies used for Wi -Fi wireless internet access.

Note that the system records votes by handset identifier, not voter name, and that these records are cleared after each vote is declared final.

Barry H. Johnson

Town Clerk, RAO
Donald J. Pickard
Moderator

# Special Town Meeting <br> October 28, 2019 

## RESOLUTION - BOURNE RULE

Mr. Moderator, on behalf of the Board of Selectmen, I move the following Resolution:

RESOLUTION: Be It Resolved that, at the commencement of this special town meeting, the Moderator shall ask the Finance Committee and the Board of Selectmen to certify whether or not the total of all Finance Committee funding recommendations on all matters voted at the May 6, 2019 annual town meeting, and contained in the warrant for this special town meeting if voted are equal to the maximum property tax levy limit for the Town of Bourne established by law for FY 2020. If the answer is in the negative, the Finance Committee and the Board of Selectmen shall certify the dollar amount which exceeds the Finance Committee dollar recommendations on all of the articles in the warrant, but is less than the maximum tax levy limit, which certified dollar amount shall be available for appropriation by this special town meeting. If the answer is in the affirmative, then during this special town meeting any motion to raise and appropriate funds in order to increase any appropriation recommended by the Finance Committee must state an equal dollar reduction in another recommended appropriation or appropriations then on the floor for discussion. A recommendation of indefinite postponement by the Finance Committee shall be construed as a zero dollar funding recommendation.

Respectfully submitted,
Board of Selectmen

ARTICLE 1: To see if the Town will accept General Laws Chapter 44, Section 53F 3/4, which establishes a special revenue fund known as the Public Educational Government (PEG) Access and Cable Related Fund, to reserve cable franchise fees and other cable-related revenues for appropriation to support Public Educational Government (PEG) access services and oversight and renewal of the cable franchise agreement, the fund to begin operation for fiscal year 2020, which begins on July 1, 2019 or take any other action relativethereto.

## Sponsor - Finance Director

## MOTION: We move that this article be indefinitely postponed.

VOTED: AYES 646; NAYS 68; the AYES have it; declared the motion passes.
ARTICLE 2: To see if the Town will vote, upon recommendation of the Community Preservation Committee, to appropriate a sum of money for the following Community Preservation Fund purposes, and to meet said appropriation, to transfer from available funds or reserves from the FY2020 estimated Community Preservation Fund Revenues a sum of money for the purposes of this article, or take any other action relative thereto.
Sponsor - Community Preservation Committee
$\left.\begin{array}{|c|c|c|c|c|}\hline \text { Item } & \text { Sponsor } & \begin{array}{c}\text { Project } \\ \text { Description }\end{array} & \text { CPA Purpose } & \begin{array}{c}\text { Community } \\ \text { Preservation } \\ \text { Committee } \\ \text { Recommend }\end{array} \\ \hline \text { A } & \begin{array}{c}\text { Bourne } \\ \text { Conservation }\end{array} & \begin{array}{c}\text { Create a park } \\ \text { at 789 Shore } \\ \text { Rd, Pocasset }\end{array} & \begin{array}{c}\text { Open } \\ \text { Space/Recreation }\end{array} & \begin{array}{c}\$ 80,000 \\ \text { Open } \\ \text { Space/Recreation } \\ \text { Reserves }\end{array} \\ \hline \text { B } & \begin{array}{c}\text { Cedar Point } \\ \text { Association } \\ \text { Inc }\end{array} & \begin{array}{c}\text { Engineering } \\ \text { evaluation of } \\ \text { the water } \\ \text { quality for } \\ \text { Hen Cove, } \\ \text { Barlows } \\ \text { Landing, }\end{array} & \begin{array}{c}\text { Open } \\ \text { Space/Recreation }\end{array} & \begin{array}{c}\text { S50,000 } \\ \text { Open }\end{array} \\ \text { Space/Recreation } \\ \text { Reserves }\end{array}\right\}$

|  |  | Patuisset <br> Island Pond <br> and Wings <br> Neck Dam |  |  |
| :---: | :---: | :---: | :--- | :---: |
| C | Town of <br> Bourne | Pedestrian <br> Bicycle <br> Pathway <br> Phase 4 | Recreation | $\$ 50,000$ <br> Open <br> Space/Recreation <br> Reserves |
| D | Dept. of <br> Natural <br> Resources | Installation of <br> a Barlows <br> Landing <br> Dingy Dock | Recreation | $\$ 38,000$ <br> Open <br> Space/Recreation <br> Reserves |
| E | Bourne <br> Archives | Continue <br> website <br> upgrade | Historic | $\$ 28,000$ <br> Historic <br> Reserves |
| F | Pocasset <br> Community <br> Foundation <br> Inc. | Improvements <br> to Pocasset <br> Community <br> Building | Historic | $\$ 100,000$ <br> Historic <br> Reserves |
|  |  |  | TOTAL <br> REQUESTS | $\mathbf{\$ 3 4 6 , 0 0 0}$ |

MOTION: We move the Town vote, upon the recommendation of the Community Preservation Committee, to appropriate the sum of $\mathbf{3 4 6 , 0 0 0}$ for the Community Preservation Fund projects as printed in Article 2 and to meet this appropriation to transfer the sum of $\$ 218,000$ from Open Space/Recreation Reserves and $\mathbf{\$ 1 2 8 , 0 0 0}$ from Historic Reserves.

VOTED: AYES 375; NAYS 28; the AYES have it; declared the motion passes.

ARTICLE 3: To see if the Town will vote to appropriate, borrow or transfer from available funds the sum of $\$ 188,500$ for the purpose of supplementing and/or reducing the FY2020 Regular Annual Expenses of the departmental expenses as voted under Article 3 (Annual Budget) of the 2019 Annual Town Meeting, or take any other action in relation thereto.

## Sponsor - Board of Selectmen

| FY2020 BUDGET AMENDMENTS |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Department | Salaries |  | Expenses |  |
| Town Administrator | \$ | 127,500.00 | \$ | - |
| Election and Registration | \$ | 25,000.00 |  |  |
| Inspections-Sealer Wts/Measurer |  |  | \$ | 16,000.00 |
| Economic Development | \$ | 10,000.00 | \$ | 10,000.00 |
| Total | \$ | 162,500.00 | \$ | 26,000.00 |

MOTION: We move that the Town vote to appropriate the sum of $\mathbf{\$ 1 8 8 , 5 0 0}$ printed in Article 3 of the Voter Handbook for the purpose of supplementing and amending the vote taken under Article 3 (Annual Budget) of the May 2019 Annual Town Meeting, and to meet this appropriation to transfer the sum of \$188,500 from Free Cash.

VOTED: AYES 467; NAYS 296; the AYES have it; declared the motion passes.

ARTICLE 4: To see if the Town will vote to appropriate a sum of money for the purpose of the payment of unpaid bills from a previous fiscal year that are legally unenforceable due to the insufficiency of appropriation or take any other in relation thereto.
Sponsor-Board of Selectmen

| UNPAID BILLS |  |  |
| :--- | :--- | :---: |
| Department | Vendor | Amount |
|  |  |  |
| Legal | Atlantic Abstract | $\$ 190.00$ |
| Town Administrator | Buzzards Bay Water District | $\$ 8203.39$ |
| ISWM | Cape Cod Media Group | $\$ 799.20$ |
| ISWM | Barnstable County Health Lab | $\$ 2,640.00$ |
| ISWM | Barnstable County Health Lab | $\$ 4,224.00$ |
| ISWM | Milton Cat | $\$ 1,066.85$ |
| Town Administrator | Massachusetts Municipal Association | $\$$ |
| Fire | South Coast Hospitals Group | 75.00 |
| Archives | University Products | $\$$ |
| Planning | Wesley Ewell | $\$ 5.98$ |
|  | Total | $\$ 23.90$ |
|  |  | $\$ 2,010.00$ |

MOTION: We move that the Town vote to appropriate the sum of $\mathbf{\$ 1 1 , 2 9 8 . 3 2}$ for the purposes of this article and to meet this appropriation transfer \$2,568.27 from Free Cash and \$8,730.05 from ISWM retained earnings.

VOTED: AYES 739; NAYS 27; the AYES have it; declared the motion passes.

ARTICLE 5: To see if the Town will vote to appropriate a sum of money for the purpose of funding the Town's Other Post-Employment Benefits (OPEB) Liability, or take any other action in relation thereto.
Sponsor-Board of Selectmen
MOTION: We move that the Town Transfer $\$ 481,681.00$ from free cash, $\$ 260,000.00$ from ISWM retained earnings and $\mathbf{\$ 3 0 , 0 0 0 . 0 0}$ from Sewer retained earnings to the OPEB Trust Fund for the purpose of funding the Town's Other Post Employment Benefits (OPEB) Liability.

VOTED: AYES 671; NAYS 68; the AYES have it; declared the motion passes.

ARTICLE 6: To see if the Town will vote to appropriate, transfer from available funds, or borrow a sum of money to repair and resurface Nuovo Road, Sagamore Beach, MA, pursuant to petitions submitted by abutters under Section 3.1.28 of the Town of Bourne By-laws, said funds to be repaid to the Town through betterment assessments to abutters as provided in Section 3.1.28 of the Town of Bourne By-laws and under Massachusetts General Laws, ortake any other action in relation thereto.
Sponsor: Board of Selectmen
MOTION: We move that the sum of $\$ 46,356.00$ be appropriated to repair and resurface Nuovo Road, Sagamore Beach, and we further move that the Town vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow the sum of $\$ 46,356$ under and pursuant to Chapter 44,
Sections 7(5) and 7(6) of the General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds or notes of the Town through betterment assessments to abutters as provided in Section 3.1.28 of the Town of Bourne Bylaws and under provisions of Massachusetts General Laws.

VOTED: AYES 414; NAYS 65; motion passes; declared a $2 / 3$ rds vote.

> ARTICLE 7: To see if the Town will vote to appropriate a sum of money for the purpose of implementing a secure wireless electronic voting system configuration for use by registered voters at an annual or special town meeting including, but not limited to, handheld voting devices, software, hardware, provide training to all persons involved in conducting the town meetings, and provide voter education, or take any other action in relation thereto.
> Sponsor - Town Clerk

MOTION: We move the that the Town vote to appropriate the sum of $\mathbf{\$ 2 5 , 0 0 0 . 0 0}$ from Free Cash for the purposes of this article.

VOTED: Ayes 406; NAYS 24; the AYES have it; declared the motion passes.

ARTICLE 8: To see if the Town will vote to appropriate, borrow or transfer from available funds the sum of $\$ 100,000$ for the purpose of supplementing the FY 2020 Sewer Department Expense Budget as voted under Article 4 of the 2019 Annual Town Meeting, or take any other action in relation thereto.
Sponsor-Board of Sewer Commissioners
MOTION: We move that the Town vote to appropriate the sum of $\$ 100,000.00$ to the FY20 Sewer Department Expense Budget and to meet this appropriation transfer the sum of $\$ \mathbf{1 0 0 , 0 0 0} .00$ from the Sewer Enterprise Fund Retained Earnings account.

VOTED: AYES 684; NAYS 53; the AYES have it; declared the motion passes. ARTICLE 9: To see if the Town will vote to amend Article 1, Section 1.5.5 Annual Report of the Town of Bourne Bylaws by striking the words "March $15 \mathrm{t}^{\mathrm{t}}$ and substituting in place thereof, the words "January $10^{\text {th } ", ~ o r ~ t a k e ~ a n y ~ o t h e r ~ a c t i o n ~}$ in relation thereto.
Sponsor: Bylaw Committee_
Motion: We move the town so vote
VOTED: Ayes 726; Nays 19. Declared the motion passes.

ARTICLE 10: To see if the Town will vote to amend the Bourne Zoning Bylaw by adding a new section titled 2250 "Medical Marijuana and Marijuana Establishments" after Section 2240 titled "Accessory Scientific Uses" and containing Sections 2251, 2252, 2253, 2254, 2255, 2256, 2257, and 2258, all as printed in the Warrant and further to amend Section 2220 "Use Regulation Schedule" by adding a new Section as printed in the Warrant and further by adding Footnote 14 as printed in the Warrant and further by inserting a new Section in Section 2821 Downtown District titled "Marijuana Uses" as printed in the Warrant and further by amending Section 5 titled "Definitions" by adding the definition of "Marijuana or Marihuana" and amending the definition of "Fraternal or Social Organization Lodge" as printed in the Warrant and all of which is on file at the Office of the Town Clerk, or to act on anything in relation thereto.
Sponsor: The Haven Center, Inc.

## 2250. Medical Marijuana and Marijuana Establishments

## 2251. Purpose, Authority, and Intent

a) These provisions are enacted pursuant to General Laws, Chapter 40A, Section 9, and pursuant to the Town's authority under the Home Rule Amendment to the Massachusetts Constitution. It is recognized that the nature of the substance cultivated, processed, and/or sold by Medical Marijuana and/or Marijuana Establishments may have objectionable operational characteristics and should be located in such a way as to ensure the health, safety, and general well-being of the Bourne residents, the general public, patients seeking treatment, and customers seeking to purchase marijuana for adult use. This bylaw is intended to be used in conjunction with other regulations adopted by the Town of Bourne designed to encourage appropriate land use and reasonable safeguards to govern the time, place, and manner of Marijuana Establishments. The Medical Marijuana and Marijuana Establishments bylaw is therefore necessary to advance these purposes.
b) Subject to the provisions of this Zoning Bylaw, Chapter 40A of the Massachusetts General Laws, 105 CMR 725.000, and M.G.L. Chapter 94G, in acknowledgment of the passage of Chapter 334 of the Acts of 2016 - An Act for the Regulation and Taxation of Marijuana Act, as amended by Chapter 55 of the Acts of 2017, and codified as Massachusetts General Laws Chapter 94G, and any and all regulations established by the Massachusetts Cannabis Control Commission (hereinafter referred to as "State CCC"), Medical Marijuana and/or a Marijuana Establishment shall provide medical support, security, and physician oversight that meet or exceed state regulation as established by the Massachusetts Department of Public Health (DPH), and to provide retail sales of marijuana for non-medical use in a manner that
meets or exceeds state regulations.

## 2252. Applicability

a) Medical Marijuana and Marijuana Establishments shall be permitted when in compliance with the provisions of this section, all other Town of Bourne permits and license requirements, and with the proper Licensing of Medical Marijuana and/or Marijuana Establishments pursuant to MGL c. 94 G , and regulations promulgated by the State CCC.
b) The cultivation, production, processing, manufacturing, assembly, packaging, retail or wholesale sale, trade, distribution or dispensing of marijuana is prohibited unless licensed by the Massachusetts licensing agent and permitted as a Medical Marijuana and/or a Marijuana Establishment under this section.
c) Medical Marijuana and Marijuana Establishments shall only be allowed by Special Permit from the Special Permit Granting Authority in accordance with the Use Regulation Schedule in Section 2220 and the Table of Allowable Uses in the Downtown District in Section 2821 provided the facility meets the requirements of this bylaw.
d) Nothing in this bylaw is intended to regulate or prohibit uses or activities related to personal use of marijuana in accordance with MGL c. 94 G .
e) Adult use marijuana retailers may operate between the hours of 8:00 a.m. - 11:00 p.m. Monday through Saturday, and 10:00 a.m. - 9:00 p.m. on Sunday. Sales, distribution, and deliveries to and from the premises of marijuana shall not occur outside the hours of operation.
f) Consumption of medical marijuana and adult use marijuana products at licensed marijuana establishments is prohibited.
g) Social consumption of adult use marijuana is prohibited at patriotic, fraternal or social organization lodges or clubs, and properties used for general lodging or boarding, but not operating as a licensed marijuana social consumption operator.
h) Patriotic, fraternal or social organization lodges or clubs, and general lodging or boarding properties shall not offer marijuana for social consumption.

## 2253. Application Requirements

a) Marijuana Establishments shall conform to 935 CMR 500.000 "AdultUse of Marijuana", in addition to any requirements herein as adopted, et. seq., including any subsequent updates.
b) The Special Permit Granting Authority (SPGA) is the Planning Board in accordance with section 1230 of this Bylaw. In addition to the submittal requirements and review standards provided in this Bylaw, each applicant for a special permit under this section shall submit:

1. Copy of a fully executed Host Community Agreement.
2. Proof of a valid Massachusetts issued Marijuana Establishment
provisional license.
3. Evidence of site control and right to use the site for a Medical Marijuana and/or a Marijuana Establishment in the form of a deed or valid purchase and sales agreement, or in the case of a lease, a notarized statement from the property owner and a copy of the lease agreement.
4. A commitment letter from the Board of Water Commissioners in the appropriate district where the Medical Marijuana and/or a Marijuana Establishment would be sited.
5. A wastewater allocation commitment letter from the Board of Sewer Commissioners for proposed developments in the Downtown District.
6. A map depicting all properties and land uses within the distance requirements set forth in section 2254 of the project site, whether such uses are located in Bourne.

## 2254. Location Requirements

a) No Medical Marijuana and/or Marijuana Establishment shall be located within 500 feet from any public or private school serving grades K through 12, or any state licensed pre-school, or state licensed child care facility.
b) No Medical Marijuana or Marijuana Retailer shall be located within 250 feet of any library, public park, playground, athletic field, or public recreational facility in existence on the date of a complete application submission to the SPGA for a Special Permit.
c) No Medical Marijuana and/or Marijuana Establishment shall be located in the Scenic Development District.
d) The following departures from the dimensional regulations in section 2500 of the underlying districts shall apply to this section:

1. A minimum separation of 150 feet is required for a Registered Marijuana Dispensary and/or a Marijuana Retailer from Residential Districts R-40, R-80, and the Downtown Neighborhood. Distances shall be measured in a straight line from the nearest residential district line to the nearest point of any principle building housing the Registered Marijuana Dispensary and/or Marijuana Retailer.
e) A minimum separation of 150 feet is required between Marijuana Retailers, but not including Medical Marijuana Dispensaries. Distances shall be measured in a straight line between the nearest points of the Marijuana Retailer buildings.
f) No use variance for medical marijuana, marijuana establishments, marijuana social consumption operation, medical marijuana
dispensary, or sale of marijuana accessories is permitted.
g) Special Permit Compliance: A Special Permit issued to the owner/operator of Medical Marijuana and/or Marijuana Establishment may transfer with a change in ownership of the business and/or property. The Planning Board, Planning Office, and Building Inspector shall be notified in writing within 14 calendar days of the permit holder business change, property change, discontinuance of use, or if the permit holder's CCC Licensures expires, is not renewed or is terminated. Any failure to meet the requirement of this bylaw or conditions of the Special Permit shall be grounds for revocation and will result in the immediate issuance of a cease and desist order by the Building Inspector ordering that all activities cease immediately.

## 2255. Site Development Standards

a) Medical Marijuana and/or Marijuana Establishments are subject to section 1230 and shall conform to the zoning bylaw, and any other any requirements herein as adopted, and any amendments thereto.
b) All aspects of a Marijuana Establishment, Registered Marijuana Dispensary, or Off-Site Medical Marijuana Dispensary, relative to the acquisition, cultivation, possession, processing, sales, distribution, dispensing, or administration of marijuana, products containing marijuana, related supplies, or educational materials shall take place at a fixed location within a fully enclosed building.
c) No Marijuana Establishment, Registered Marijuana Dispensary, or Off-Site Medical Marijuana Dispensary shall be located inside a building containing any other uses or tenants, except a Marijuana Establishment may be located in the same building as properly licensed and permitted RMD.
d) No Marijuana Establishment, Registered Marijuana Dispensary, or Off-Site Medical Marijuana Dispensary shall be located within a mobile facility.
e) Drive-through windows are prohibited on any building.
f) If green houses are used for cultivation curtains shall be utilized to prevent light pollution and illumination outside the greenhouse from dusk to dawn and no outside air exchange shall occur.
g) If provided, fencing and gates shall be a maximum of $8^{\prime}$ high, and shall be decorative style wherever viewed from a public way or abutting property. Style of fencing and gates shall be approved by the SPGA. Chain link fencing is prohibited wherever visible from the public way or abutting property.
h) Medical Marijuana and/or a Marijuana Establishment shall comply
with the Parking and Loading requirements in Section 3300. Retail Establishment are categorized under "Office, Stores" use. Marijuana Cultivator, Marijuana Manufacturer, Marijuana Product Testing Facility are categorized under "Industrial, Wholesale, or Warehouse" use.
i) All security measures for the building shall comply with State CCC regulations and deemed appropriate to ensure patron and community safety and deter unauthorized access to the premises.
j) No products shall be displayed in the Marijuana Establishment's window or visible from any street or parking lot.
k) All signage for Medical Marijuana and Marijuana Establishments must meet the requirements of section 2800 and section 3200 of this Bylaw. Any exterior sign may identify the Establishment, but shall not contain any other advertisement. The SPGA may impose additional restrictions on signage as appropriate for the site, provided such regulations and restrictions do not conflict with State law or any State CCC regulation.

## 2256. Limitation on Special Permits

a) The total number of Marijuana Retailer special permits issued in the Town of Bourne shall be limited to three (3).
b) Any other type of licensed Marijuana Establishment not expressly defined as a Marijuana Cultivator, Craft Marijuana Cooperative, Marijuana Product, Manufacturer, Marijuana Retailer, Independent Testing Laboratory, Marijuana Research Facility, and Marijuana Transporter are prohibited.

## 2257. Marijuana Definitions

For the purpose of this bylaw, the following definitions shall apply:

## Craft Marijuana Cooperative:

A Marijuana Cultivator comprised of residents of the Commonwealth and organized as a limited liability company, limited liability partnership, or cooperative corporation under the laws of the Commonwealth. A cooperative is licensed to cultivate, obtain, manufacture, process, package and brand cannabis or marijuana products to transport marijuana to Marijuana Establishments, but not to consumers.

Independent Testing Laboratory:
A laboratory that is licensed by the Commission and is:
(a) accredited to the International Organization for Standardization 17025 (ISO/IEC 17025: 2017) by a third-party accrediting body that is a signatory to the International Laboratory Accreditation Accrediting Cooperation mutual recognition arrangement or that is otherwise approved by the Commission;
(b) independent financially from any Medical Marijuana Treatment Center (RMD), Marijuana Establishment or licensee for which it conducts a test; and
(c) qualified to test cannabis or marijuana in compliance with 935 CMR 500.160 and M.G.L. c. 94C, § 34.

## Manufacture:

To compound, blend, extract, infuse or otherwise make or prepare a marijuana product.

## Marijuana or Marihuana:

All parts of any plant of the genus Cannabis, not excepted below and whether growing or not; the seeds thereof; and resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture or preparation of
the plant, its seeds or resin including tetrahydrocannabinol as defined in section 1 of chapter 94C of the General Laws; provided that "Marijuana" shall not include:
i. The mature stalks of the plant, fiber produced from the stalks, oil, or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture or preparation of the mature stalks, fiber, oil, or cake made from the seeds of the plant or the sterilized seed of the plant that is incapable of germination;
ii. Hemp; or
iii. The weight of any other ingredient combined with marijuana to prepare topical or oral administrations, food, drink or other products.

## Marijuana Cultivator:

An entity licensed to cultivate, process and package marijuana, and to transfer marijuana to other Marijuana Establishments, but not to consumers. A Craft Marijuana Cooperative is a type of Marijuana Cultivator.

## Marijuana Establishment:

A Marijuana Cultivator, Craft Marijuana Cooperative, Marijuana Product Manufacturer, Marijuana Retailer, Independent Testing Laboratory, Marijuana Research Facility, Marijuana Transporter, or any other type of licensed marijuana-related business, except a medical marijuana treatment center.

## Marijuana Product Manufacturer:

An entity licensed to obtain, manufacture, process and package cannabis or marijuana products and to transfer these products to other Marijuana Establishments, but not to consumers.

## Marijuana products:

Products that have been manufactured and contain marijuana or an extract from marijuana, including concentrated forms of marijuana and products composed of marijuana and other ingredients that are intended for use or consumption, including edible products, beverages, topical products, ointments, oils and tinctures.

## Marijuana testing facility:

An entity licensed to test marijuana and marijuana products, including certification for potency and the presence of contaminants.

## Marijuana Retailer:

An entity licensed to purchase and transport cannabis or marijuana product from Marijuana Establishments and to sell or otherwise transfer this product to Marijuana Establishments and to consumers. Retailers are prohibited from delivering cannabis or marijuana products to consumers; and from offering cannabis or marijuana products forthe purposes of on-site social consumption on the premises of a Marijuana Establishment.

## Medical Marijuana Treatment Center:

Also known as Registered Marijuana Dispensary as defined by 105 CMR 725.000 .

## Registered Marijuana Dispensary (RMD):

A not-for-profit entity registered under 105 CMR 725.100: Registration of Registered Marijuana Dispensaries, that acquires, cultivates, possesses, processes (including development of related products such as edible cannabis or marijuana products, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing cannabis or marijuana, related supplies, or educational materials to registered qualifying patients or their personal caregivers for medical use. Unless otherwise specified, RMD refers to the site(s) of dispensing, cultivation, and preparation of cannabis or marijuana for medical use.

## Off-Site Medical Marijuana Dispensary (OMMD):

A Registered Marijuana Dispensary that is located off-site from the cultivation/processing facility (and controlled and operated by the same registered and approved not-for-profit entity which operates an affiliated RMD) but which serves only to dispense the processed marijuana, related supplies and educational materials to registered qualifying patients or their personal caregivers in accordance with the provisions of 105 CMR 725.00.

Where not expressly defined in the Bourne Zoning Bylaw, the terms used shall be interpreted as defined in G.L. c. 94 G , Section 1 and the regulations of the Massachusetts Cannabis Control Commission at 935 CMR 500, and otherwise by their plain language.

## 2258. Severability

If any provision of this bylaw or the application of any such provision to any person or circumstance, shall be held invalid, to the extent it can be given effect, or the application of those provisions to persons or circumstances other than those to which it is held invalid, shall not be affected thereby, and to this end the provisions of this bylaw are severable. If any provision of this bylaw is invalidated by subsequent legislation or regulation, or held to be invalid by a court of competent jurisdiction, then such provision shall be considered separately and apart from the remaining provisions, which shall remain in full force and effect.

## SECTION 2220 USE REGULATION SCHEDULE

| DISTRICT | R-40 <br> R-80 | V-B <br> B-1 | B-2 <br> B-4 | B-3 | GD |
| :--- | :---: | :---: | :---: | :---: | :---: |
| COMMERCIAL USES | No | No | SPR/SP ${ }^{14}$ | SPR/SP | No |
| Marijuana Cultivation | No | No | SPR/SP ${ }^{14}$ | SPR/SP | No |
| Independent Marijuana Testing Laboratory | No | No | SPR/SP | No |  |
| Marijuana Product Manufacturing | No | No | SPR/SP ${ }^{14}$ | SPR/SP | No |
| Marijuana Retailer (marijuana product sales <br> and related paraphernalia) | No | No | SPR/SP ${ }^{14}$ | SPR/SP | No |
| RMD or OMMD |  |  | No | No | No |
| Social consumption of adult use marijuana <br> at patriotic, fraternal or social organization <br> lodges and clubs; and properties used for <br> general lodging or boarding | No | No | No |  |  |

Insert the following footnote to section 2220 Use Regulations Schedule:
14. Except "NO" in B-2 district on Mashnee Island

## SECTION 2821 DOWNTOWN DISTRICT

| MARIJUANA USES |  |  |
| :--- | :---: | :--- |
| Land Use Classification | Permitted <br> by: | Functional Standards and Special Permit |
| Criteria |  |  |\(\left|\begin{array}{l|l|l|}\hline Shall not be permitted on frontage lots on <br>

Main Street. Shall not be located inside a <br>
building containing any non-marijuana uses <br>

or tenants.\end{array}\right|\)| SP |
| :--- |
| Independent Marijuana Testing <br> Laboratory |
| Marijuana Product Manufacturing |
| Shall not be located inside a building |
| containing any non-marijuana uses or |
| tenants. |


| Marijuana Retailer (marijuana <br> product sales and related <br> paraphernalia) | SP | A minimum separation of 150 feet is <br> required from Residential Districts <br> R-40, R-80 and the Downtown <br> Neighborhood, and between Marijuana <br> Retailers. Shall not be located inside a <br> building containing non-marijuana uses or <br> tenants. |
| :--- | :---: | :--- |
| RMD or OMMD | SP | Shall not be permitted on frontage lots on <br> Main Street. Shall not be located inside a <br> building containing any non-marijuana uses <br> or tenants. |
| Social consumption of adult use <br> marijuana at patriotic, fraternal or <br> social organization lodges and <br> clubs; and properties used for <br> general lodging or boarding | N |  |

## For Reference Only

Legend:
$\mathrm{SP}=$ Special Permit
$\mathrm{N}=$ Not Allowed
$\mathrm{P}=$ Permitted
"SPR/SP" = Planning Board, a use authorized after review under Site Plan
Review/Special Permit as provided in section 1230.
Residential 40 (R-40); Residential 80 (R-80); Village Business (V-B);
Business 1 (B-1); Business 2 (B-2); Business 3 (B-3); Business 4 (B-4); and
Government District (GD).

## SECTION V DEFINITIONS

Marijuana or Marihuana: "See section 2257 for all applicable definitions".
Fraternal or Social Organization Lodge definition - delete: "applies only to the Downtown Bylaw-section 2800".

## MOTION: We move that this article be indefinitely postponed.

VOTED: AYES 416; NAYS 123; motion passes; declared a 2/3rds vote.

> ARTICLE 11: To see if the Town will vote to amend the provisions of the Town of Bourne Zoning By-Law by adding the following new section 3490 entitled "Stormwater Regulations" Or take any other action in relation thereto: Sponsor - Planning Board

## 3490. STORMWATER REGULATIONS

## 3491. Purpose and Intent

A. The purpose of these Stormwater Regulations is to protect, maintain and enhance the public health, safety, environment, and general welfare by establishing minimum requirements and procedures to control the adverse effects of increased runoff, decreased ground water recharge, erosion and sedimentations, and nonpoint source pollution associated with new development and redevelopment of land.
B. These Stormwater Regulations have been established to provide reasonable guidance for the regulation of design, construction and post-development stormwater runoff for the purpose of protecting local water resources from degradation. It is in the public interest to regulate construction and post-development stormwater runoff discharges in order to control and minimize increases in stormwater runoff rates and volumes, soil erosion and sedimentation, stream channel erosion, and nonpoint source pollution associated with construction site and post-development stormwater runoff.
C. The proper management of stormwater runoff will meet the following objectives:

1. Reduce the adverse water quality impacts of stormwater discharges to rivers, lakes, reservoirs, streams and estuaries in order to meet federal water quality standards;
2. Prevent the discharge of pollutants, including hazardous chemicals, into stormwater runoff;
3. Minimize the volume and rate of stormwater, which is discharged to rivers, streams, reservoirs, lakes storm sewers, and estuaries that flows from any site during and post development;
4. Prevent erosion and sedimentation from land development, and reduce stream channel erosion caused by increased runoff;
5. Provide for the non-polluted recharge of groundwater aquifers and maintain the base flow of streams;
6. Provide stormwater facilities that are attractive, maintain the natural integrity of the environment, and are designed to protect public safety;
7. Maintain or reduce pre-development runoff characteristics after development to the extent feasible;
8. Minimize damage to public and private property from flooding;
9. Ensure that these management controls are properly maintained; and
10. Comply with state and federal statutes and regulations relating to stormwater discharges.

## D. Applicability

1. These regulations shall apply to land disturbances that drain into the municipal storm drain system or, directly or indirectly, into a watercourse or water of the Commonwealth via a municipal Point Source. Except as authorized by a Local Stormwater Permit, no person shall perform any activity that results in a land disturbance above the threshold contained in this subsection, below.
2. The following uses and activities shall be regulated under this by-law and require a Local Stormwater Permit:
a) Subdivisions and any other construction activities with a land disturbance area equal to or greater than one (1) acre.
b) Commercial projects which trigger Planning Board review under Section 1233 , with a land disturbance area equal to or greater than one (1) acre.
c) Residential development or redevelopment with a land disturbance area equal to or greater than one (1) acre.
d) Development or redevelopment involving multiple separate activities in discontinuous locations or on different schedules if the activities are part of a larger common plan of development or sale that would disturb area equal to or greater than one (1) acre.
e) Land disturbances less than one (1) acre if that disturbance is part of a larger common plan of development or sale that would disturb one (1) or more acres.
3. The following activities are exempt from the provisions of this regulation.
a) Development, or redevelopment activities that result in land disturbance of less than one (1) acre.
b) Residential development or redevelopment that disturbs less than one (1) acre.
c) Normal maintenance and improvement of land in agricultural or aquaculture use, as defined by the Massachusetts Wetlands Protection Act regulations (310 CMR 10.04)
d) Normal road maintenance.
e) Maintenance of public utilities.
f) Emergency repair with the approval of the agent of the Stormwater Authority.

## E. Authority and Administration

1. Projects Requiring Site Plan - Special Permit Approval under Section 1233
a) The Planning Board shall be the Stormwater Authority that will issue a local stormwater permit.
b) Projects requiring Site Plan - Special Permit Approval shall include submittal of a Stormwater Management Plan to the Planning Board with the Site Plan Special Permit Approval applications.
2. Projects Requiring Subdivision Approval of a Definitive Plan
a) Planning Board shall be the Stormwater Authority that will issue a local stormwater permit.
b) A Stormwater Management Plan shall be submitted with the application for definitive subdivision approval.
3. Projects Requiring Conservation Commission Approval
a) The Conservation Commission shall be the Stormwater Authority that will review and approve stormwater management on the site as part of the MA Wetlands Protection Act review and Order of Conditions issuance.
b) Projects requiring Conservation Commission approval shall include submittal of a Stormwater Management Plan to the Conservation Commission with the Notice of Intent in accordance with the MA Wetlands Protection Act Regulations ( 310 CMR 10.00) and stormwater standards included therein.
4. All other development
a) The Planning Board shall be the Stormwater Authority that will issue a local stormwater permit.
b) A Stormwater Management Plan shall be submitted with the application for a local Stormwater Permit.

## F. Definition and Terms

Best Management Practice (BMP): An activity, procedure, restraint, or structural improvement that helps to reduce the quantity or improve the quality of stormwater runoff.

## Certified Professional In Erosion And Sediment Control (CPESC): A

Certified specialist in soil erosion and sediment control. This certification program, sponsored by the Soil and Water Conservation Society in cooperation with the American Society of Agronomy, provides the public with evidence of professional qualifications.

Construction And Waste Materials: Excess or discarded building or site materials, including but not limited to concrete truck washout, chemicals, litter and sanitary waste at a construction site that may adversely impact water quality.

Development: The modification of land to accommodate a new use or expansion of use, usually involving construction.

Discharge Of Pollutants: The addition from any source of any pollutant or combination of pollutants into the municipal storm drain system or into the waters of the United States or commonwealth from any source.

Drainage Easement: A legal right granted by a landowner to a grantee allowing the use of private land for stormwater management purposes.

Erosion And Sedimentation Control Plan: A document containing narrative, drawings and details developed by a qualified professional engineer (PE) or a Certified Professional in Erosion and Sedimentation Control (CPESC), which includes best management practices, or equivalent measures designed to control surface runoff, erosion and sedimentation during pre-construction and construction related land disturbance activities.

Groundwater: Water beneath the surface of the ground.

Illicit Discharge: Any discharge to a municipal separate storm sewer that is not composed entirely of stormwater and is not authorized by an NPDES permit. Discharges of non-stormwater to the storm drainage system. Examples are discharges from internal floor drains, appliances, industrial processes, sinks, and toilets that are connected to the nearby storm drainage system. These discharges should be going to the sanitary sewer system, a holding tank, an on-site process water treatment system, or a septic system. (See Board of Health regulations)

Impervious Surface: Any material or structure on or above the ground that prevents water infiltrating the underlying soil. "Impervious surface" includes without limitation roads, paved parking lots, sidewalks, and rooftops.

Infiltration: The act of conveying surface water into the ground to permit groundwater recharge and the reduction of stormwater runoff from a project site.

Land-Disturbance: Any activity that causes a change in the position or location of soil, sand, rock, gravel, or similar earth material; results in an increased amount of runoff or pollutants; measurably changes the ability of a ground surface to absorb waters, involves clearing and grading, or results in an alteration of drainage characteristics.

Land Use Of Higher Potential Pollutant Load (LUHPPL): Land uses or activities with higher potential pollutant loadings, such as auto salvage yards, auto fueling facilities, exterior fleet storage yards, vehicle service and equipment cleaning areas, commercial parking lots with high intensity use, road salt storage areas, outdoor storage and loading areas of hazardous substances, confined disposal facilities and disposal sites, and marinas or boat yards.

Massachusetts Stormwater Management Standards: The Standards as further defined by the Massachusetts Stormwater Handbook, issued by the Department of Environmental

Protection, and as amended, that coordinates the requirements prescribed by state regulations promulgated under the authority of the Massachusetts Wetlands Protection Act G.L.c. $131 \S .40$ and Massachusetts Clean Waters Act G.L. c. 21, §. 23-56. The Policy addresses stormwater impacts through implementation of performance standards to reduce or prevent pollutants from reaching water bodies and control the quantity of runoff from a site.

## Municipal Separate Storm Sewer System (MS4) Or Municipal Storm Drain System:

 The system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town of Bourne.National Pollutant Discharge Elimination System (NPDES) Stormwater Discharge Permit: A permit issued by United States Environmental Protection Agency or jointly with the Commonwealth of Massachusetts that authorizes the discharge of pollutants to waters of the United States.

Outfall: The point at which stormwater flows out from a point source discernible, confined and discrete conveyance into waters of the Commonwealth.

Outstanding Resource Waters (ORWs): Waters designated by Massachusetts Department of Environmental Protection as ORWs. These waters have exceptional sociologic, recreational, ecological and/or aesthetic values and are subject to more stringent requirements under both the Massachusetts Water Quality Standards (314 CMR 4.00) and the Massachusetts Stormwater Management Standards. ORWs include vernal pools certified by the Natural Heritage Program of the Massachusetts Department of Fisheries and Wildlife and Environmental Law Enforcement, all Class A designated public water supplies with their bordering vegetated wetlands, and other waters specifically designated.

Point Source: Any discernible, confined, and discrete conveyance, including but not limited to, any pipe, ditch, channel, tunnel, conduit, well, discrete fissure, or container from which pollutants are or may be discharged.

Pollutant: Any element or property of sewage, agricultural, industrial or commercial waste, runoff, leachate, heated effluent, or other matter, whether originating at a point or nonpoint source, that is or may be introduced into any sewage treatment works or waters of the commonwealth. Pollutants shall include without limitation:
A. Paints, varnishes, and solvents;
B. Oil and other automotive fluids;
C. Nonhazardous liquid and solid wastes and yard wastes;
D. Refuse, rubbish, garbage, litter, or other discarded or abandoned objects, ordnance, accumulations and floatables;
E. Pesticides, herbicides, and fertilizers;
F. Hazardous materials and wastes; sewage, fecal coliform and pathogens;
G. Dissolved and particulate metals;
H. Animal wastes;
I. Rock; sand; salt; soils;
J. Construction wastes and residues; and
K. Noxious or offensive matter of any kind.

Recharge: The process by which groundwater is replenished by precipitation through the percolation of runoff and surface water through the soil.

Redevelopment: Development, rehabilitation, expansion, demolition or phased projects that disturb the ground surface, including impervious surfaces, on previously developed sites. The creation of new areas of impervious surface or new areas of land disturbance on a site constitutes development, not redevelopment, even where such activities are part of a common plan which also involves redevelopment. Redevelopment includes maintenance and improvement of existing roadways including widening less than a single lane, adding shoulders, correcting substandard intersections, improving existing drainage systems and repaving; and remedial projects specifically designed to provide improved stormwater management such as projects to separate storm drains and sanitary sewers and stormwater retrofit projects.

Runoff: Rainfall, snowmelt, or irrigation water flowing over the ground surface.
Stabilization: The use, singly or in combination, of mechanical, structural, or vegetative methods, to prevent or retard erosion.

Stormwater Authority: Town of Bourne Planning Board or Conservation Commission, as identified in Section 3491 E., or its authorized agent(s).

Stormwater: Runoff from precipitation or snow melt and surface water runoff and drainage.

Strip: Any activity which removes the vegetative ground surface cover, including tree removal, clearing, grubbing, and storage or removal of topsoil.

Toxic Or Hazardous Material Or Waste: Any material which, because of its quantity, concentration, chemical, corrosive, flammable, reactive, toxic, infectious or radioactive characteristics, either separately or in combination with any substance or substances, constitutes a present or potential threat to human health, safety, welfare, or to the environment. Toxic or hazardous materials include any synthetic organic chemical, petroleum product, heavy metal, radioactive or infectious waste, acid and alkali, and any substance defined as "toxic" or "hazardous" under MGL c. 21 C and c. 21 E , and the regulations at 310 CMR 30.000 and 310 CMR 40.0000.

Watercourse: A natural or man-man channel through which water flows or a stream of water, including a river, brook, or underground stream.

Waters Of The Commonwealth: All waters within the jurisdiction of the commonwealth, including, without limitation, rivers, streams, lakes, ponds, springs, impoundments, estuaries, wetlands, coastal waters, and groundwater.

Wetland Resource Area: Areas specified in the Massachusetts Wetlands Protection Act c. $131, \S 40$ and in the Town of Bourne Wetlands Protection Bylaw and Wetland Regulations.

## 3492. Submission Requirements for Local Stormwater Permits

A. A Stormwater Management Plan containing sufficient information to evaluate the environmental impact, effectiveness, and acceptability of the site planning process and measures proposed by the applicant to reduce adverse impacts from construction and on a long-term basis shall be submitted as part of the application for a Local Stormwater Management Permit.
B. The Stormwater Management Plan shall fully comply with the Stormwater Management Standards in Section 3493.
C. The Stormwater Management Plan shall fully describe the project in narrative, drawings, and calculations. It shall include at a minimum:

1. Contact Information. The name, address, telephone number and email addresses of all persons including applicant and representatives.
2. The street address and the assessor's property map and parcel numbers of the property or properties affected.
3. Narrative describing the following elements:
a) Purpose
b) Methodologies and assumptions
c) Existing and proposed uses and conditions
d) Project impacts and mitigation techniques including:
i. Summary of proposed land area to be cleared, proposed impervious area, work within proximity of regulated wetland resources, aquifer protection zones, earthwork within 4 feet of seasonal high groundwater elevations, and other sensitive environmental areas.
ii. Low impact development (LID) techniques considered for this project and an explanation as to why they were included or excluded from the project.
iii. Best management practices proposed for this project.
iv. Identification of the immediate down gradient waterbody(s) to which stormwater runoff from the project site discharges, EPA's waterbody assessment and TMDL status of the receiving waterbody(s), (http://www.epa.gov/regionl/npdes/stormwater/ma.html) and the LIDs and BMP's included in the project to address the pollutant(s) of concern.
e) Summary of pre and post development peak rates and volumes of stormwater runoff to show no adverse impacts to down-gradient properties, stormwater management systems and wetland resources.
4. Drawings and Figures
a) Portion of the USGS Map indicating the site locus and properties within a minimum of 500 feet of project property line.
b) Existing conditions and proposed design plans showing:
i. Buildings and/or structures including materials and approximate height.
ii. Utilities including size, material, and invert data.
iii. Regulated wetland resource areas within proximity of the site.
c) Stormwater management design plan(s) and details showing:
i. Location, size, material, inverts data and details for all existing and proposed stormwater management system components including structures, pipes, swales, detention, retention, and infiltration systems and any other LID techniques or BMPs.
ii. Profiles of drainage trunk lines.
iii. Drainage easements.
d) Separate Pre- and Post-Condition Watershed Plans indicating:
i. Structures, pavements, surface vegetation and other ground cover materials
ii. Topography sufficient to delineate watershed areas.
iii. Point(s) of analysis.
iv. Watershed areas including up gradient areas that contribute stormwater flow onto the project site, labeled to be easily identified in calculations total pre and post watershed areas should be equivalent.
v. Breakdown summary of various surface conditions by soil hydrologic group rating
vi. Flow path for time of concentration ( Tc ) calculation.
5. Calculations
a) Hydrologic calculation to determine pre and post peak rates and volumes of stormwater runoff for 2, 10, and 100 year, 24-hour storm events.
b) Groundwater recharge calculations and BMP drawdown.
c) Water quality calculations including (if applicable):
i. TSS removal calculation for each watershed.
ii. Specified BMPs utilized in critical areas.
iii. Specific BMPs utilized for land uses of higher potential pollutant loads
iv. Specific Treatment for pollutant causing impairment of down-gradient waterbody identified by EPA and MassDEP.
d) Hydraulic calculations to size drainage pipes, swales and culverts.
e) Supplemental calculations for sizing LID and BMPs and addressing impairments to water bodies.
6. Soil mapping and test data.
a) MassDEP Checklist for Stormwater Report completed, stamped and signed by a Professional Engineer (PE) licensed in the Commonwealth of Massachusetts to certify that the Stormwater Management Plan is in accordance with the criteria established in the MassDEP Stormwater Management Standards and these regulations.
b) Any other information requested by the Stormwater Authority.

## 3493. Stormwater Management Standards for Local Stormwater Permits

A. The Stormwater Management Plan shall be designed to meet the Massachusetts Stormwater Management Standards as further defined in the Massachusetts Stormwater Handbook and any additional standards required by this regulation.
B. Neighboring properties shall not be used for structural BMPs unless a recordable easement has been granted for such use, and a copy of the easement has been submitted to the Board as part of the Plan; (Such easement must be recorded prior to the commencement of work.)
C. To the extent that any project within the jurisdiction of this regulation is located in an area subject to one or more pollutant-specific Total Maximum Daily Loads (TMDLs), such project is required to implement structural and non-structural stormwater best management practices (BMPs) that are consistent with each such TMDL and its associated Waste Load Allocation (for point sources) and Load Allocation (for nonpoint sources). The Planning Board and/or Conservation Commission may develop, publish and periodically revise one or more pollutant-specific guidance documents describing the geographic applicability of each TMDL and identifying BMPs that individually or in combination are considered to be consistent with the TMDL(s).
D. In accordance with MA MS4 General Permit Appendix F, Section IV. Cape Cod Nitrogen TMDL Requirements, new development and redevelopment stormwater management BMPs in the Phinney's Harbor (MA95-15) watershed must be optimized for nitrogen removal. The location of Phinney's Harbor watershed is illustrated on the
maps provided in the stormwater section of the Bourne Commission website at https://www.townofbourne.com/conservation/pages/conservation-documents
E. In accordance with MA MS4 General Permit Appendix H, Section III, the following receiving waters in Bourne are water quality limited waterbodies where nitrogen is the cause of the impairment and stormwater management BMPs in watersheds draining to these waterbodies shall be optimized for nitrogen removal: Buttermilk Bay (MA95-01), Little Buttermilk Bay (MA95-76), Squeteague Harbor (MA95-55), and Pocasset Harbor (MA95-17). The locations these waterbodies are illustrated on the maps provided in the stormwater section of the Bourne Commission website at https://www.townofbourne.com/conservation/pages/conservation-documents.
F. Low Impact Development (LID) site planning and design strategies must be used to the maximum extent feasible.
G. Stormwater treatment and infiltration systems shall be designed to meet the requirements contained in Volume 2 of the Massachusetts Stormwater Handbook and/or other federally or State approved BMP design guidance:

1. The following standards apply to new development:
a) Stormwater management systems shall fully comply with the standards of the Massachusetts Stormwater Management Standards listed in Section 5(D) (3), below, and as updated or amended.
b) Stormwater management systems shall:
i. Retain the volume of runoff equivalent to, or greater than, one (1.0) inch multiplied by the total post-construction impervious surface area on the site, and/or
ii. Remove $90 \%$ of the average annual load of Total Suspended Solids (TSS) generated from the total post-construction impervious surface area on the site (average removal over a year) and $60 \%$ of the average annual load of Total Phosphorus (TP) generated from the total post-construction impervious surface area on the site. Pollutant removal shall be calculated consistent with EPA Region 1's BMP Performance Extrapolation Tool or other BMP performance evaluation tool provided by EPA Region 1. If EPA Region 1 tools do not address the planned or installed BMP performance any federally or State approved BMP design guidance or performance standards may be used to calculated BMP performance.
2. The following standards apply to redevelopment:
a) Stormwater management systems shall comply to the maximum extent feasible with the standards listed in the Massachusetts Stormwater Management Standards listed in Section 5(D)(3)(a-c) and the pre-treatment
and structural BMP requirements of Section 5(D)(3)(d-e), below, and as updated or amended.
b) Stormwater management systems shall improve existing water quality conditions by requiring that stormwater management systems be designed to:
i. Retain the volume of runoff equivalent to, or greater than, eight-tenths ( 0.8 ) inch multiplied by the total post-construction impervious surface area on the site and/or
ii. Remove $80 \%$ of the average annual load of Total Suspended Solids (TSS) generated from the total post-construction impervious surface area on the site (average removal over a year) and $50 \%$ of the average annual load of Total Phosphorus (TP) generated from the total post-construction impervious surface area on the site. Pollutant removal shall be calculated consistent with EPA Region 1's BMP Performance Extrapolation Tool or other BMP performance evaluation tool provided by EPA Region 1. If EPA Region 1 tools do not address the planned or installed BMP performance, any federally or State approved BMP design guidance or performance standards, such as State stormwater handbooks and design guidance manuals, may be used to calculated BMP performance.
c) Stormwater management systems on redevelopment sites may utilize offsite mitigation within the same USGS HUC10 watershed as the redevelopment site to meet the equivalent retention or pollutant removal requirements in Section 5(D)(2)(b)(ii).
d) Redevelopment activities that are exclusively limited to maintenance and improvement of existing roadways, including widening less than a single lane, adding shoulders, correcting substandard intersections, improving existing drainage systems, and repaving projects, shall improve existing conditions where feasible and are exempt from Section 5(D)(2)(a) - 5(D)(2)(c) (Massachusetts Stormwater Handbook Standards 1-3) above. Roadway widening or improvements that increase the amount of impervious area on the redevelopment site by greater than or equal to a single land width shall meet the requirements of Section 5(D)(2)(a) - 5(D)(2)(c) fully.
3. Requirements of the Massachusetts Stormwater Management Standards:
a) Conveyances. No new stormwater conveyances (e.g. outfalls) may discharge untreated stormwater directly to or cause erosion in wetlands or waters of the Commonwealth (Massachusetts Stormwater Handbook Standard 1).
b) Peak Runoff. Stormwater management systems shall be designed so that postdevelopment peak discharge rates do not exceed pre-development peak discharge rates. This Standard may be waived for discharges to land subject to coastal storm
flowage as defined in 310 CMR 10.04 (Massachusetts Stormwater Handbook Standard 2).
c) Groundwater Recharge. Loss of annual recharge to groundwater shall be eliminated or minimized through the use of infiltration measures including environmentally sensitive site design, low impact development techniques, stormwater best management practices, and good operation and maintenance. At a minimum, the annual recharge from the post-development site shall approximate the annual recharge from pre-development conditions based on soil type. This Standard is met when the stormwater management system is designed to infiltrate the required recharge volume as determined in accordance with the Massachusetts Stormwater Handbook (Massachusetts Stormwater Handbook Standard 3).
d) Discharge of Pollutants. For land uses with higher potential pollutant loads, source control and pollution prevention shall be implemented in accordance with the Massachusetts Stormwater Handbook to eliminate or reduce the discharge of stormwater runoff from such land uses to the maximum extent practicable. If through source control and/or pollution prevention all land uses with higher potential pollutant loads cannot be completely protected from exposure to rain, snow, snow melt, and stormwater runoff, the proponent shall use the specific structural stormwater BMPs determined by the Department to be suitable for such uses as provided in the Massachusetts Stormwater Handbook. Stormwater discharges from land uses with higher potential pollutant loads shall also comply with the requirements of the Massachusetts Clean Waters Act, M.G.L. c. 21, §§ 26-53 and the regulations promulgated thereunder at 314 CMR 3.00, 314 CMR 4.00 and 314 CMR 5.00(Massachusetts Stormwater Handbook Standard 5).
e) Protection of Zone II or Interim Wellhead Protection Areas. Stormwater discharges within the Zone II or Interim Wellhead Protection Area of a public water supply, and stormwater discharges near or to any other critical area, require the use of the specific source control and pollution prevention measures and the specific structural stormwater best management practices determined by the Department to be suitable for managing discharges to such areas, as provided in the Massachusetts Stormwater Handbook. A discharge is near a critical area if there is a strong likelihood of a significant impact occurring to said area, taking into account site-specific factors. Stormwater discharges to Outstanding Resource Waters and Special Resource Waters shall be removed and set back from the receiving water or wetland and receive the highest and best practical method of treatment. A "storm water discharge" as defined in 314 CMR 3.04(2) (a) 1 or (b) to an Outstanding Resource Water or Special Resource Water shall comply with 314 CMR 3.00 and 314 CMR 4.00. Stormwater discharges to a Zone I or Zone A are prohibited unless essential to the operation of a public water supply (Massachusetts Stormwater Handbook Standard 6).
f) Long term Maintenance. A long-term operation and maintenance plan shall be developed and implemented to ensure that Stormwater management systems

## 3494. Construction Site Stormwater Runoff Control for Local Stormwater Permits

## A. Sediment and Erosion Control Plan

1. A Sediment and Erosion Plan containing sufficient information to evaluate compliance with these regulations, and, if applicable, the NPDES General Permit for Stormwater Discharges from Construction Activities, shall be submitted as part of the application for a Local Stormwater Management Permit..
2. The Sediment and Erosion Control Plan shall fully comply with the standards within these regulations.
3. If the project requires a SWPPP under the requirements of the US EPA Construction General Permit, the permittee is required to submit a complete copy of the SWPPP, including the signed Notice of Intent (NOI) and approval letter. If the SWPPP meets the requirements of the U.S. EPA NPDES Construction General Permit, it will be considered equivalent to the Erosion and Sediment Control Plan described in this section.
4. The Erosion and Sediment Control Plan shall contain the following information:
a) Names, street addresses, email addresses and telephone numbers of the owner, applicant, and person(s) or firm(s) preparing the plan.
b) Title, date, north arrow, names of abutters, scale, legend, and locus map.
c) Location and description of natural features including:
i. Watercourses and water bodies, wetland resource areas and all floodplain information, including the 100-year flood elevation based upon the most recent Flood Insurance Rate Map, or as calculated by a professional engineer for areas not assessed on these maps.
ii. Existing vegetation including tree lines, canopy layer, shrub layer, and ground cover, and trees with a caliper twelve (12) inches or larger, noting specimen trees and forest communities.
iii. Habitats mapped by the Massachusetts Natural Heritage \& Endangered Species Program as Endangered, Threatened or of Special Concern, Estimated Habitats of Rare Wildlife and Certified Vernal Pools, and Priority Habitats of Rare Species within five hundred (500) feet of any construction activity.
d) Lines of existing abutting streets showing drainage and driveway locations and curb cuts.
e) Existing soils, volume and nature of imported soil materials.
f) Topographical features including existing and proposed contours at intervals no greater than two (2) feet with spot elevations provided when needed.
g) Surveyed property lines showing distances and monument locations, all existing and proposed easements, rights-of-way, and other encumbrances, the size of the entire parcel, and the delineation and number of square feet of the land area to be disturbed.
h) Drainage patterns and approximate slopes anticipated after major grading activities (Construction Phase Grading Plans).
i) Location and details of erosion and sediment control measures with a narrative of the construction sequence/phasing of the project, including both operation and maintenance for structural and non-structural measures, interim grading, and material stockpiling areas.
j) Path and mechanism to divert uncontaminated water around disturbed areas, to the maximum extent practicable.
k) Location and description of industrial discharges, including Stormwater discharges from dedicated asphalt plants and dedicated concrete plants, which are covered by this permit.
1) Stormwater runoff calculations in accordance with the Massachusetts Department of Environmental Protection's Stormwater Management Standards.
m) Location and description of and implementation schedule for temporary and permanent seeding, vegetative controls, and other stabilization measures.
n) A description of construction and waste materials expected to be stored onsite. The Plan shall include a description of controls to reduce pollutants from these materials, including storage practices to minimize exposure of the materials to Stormwater, and spill prevention and response. The plan shall describe measures to control construction wastes including but not limited to discarded building materials, concrete truck wash out, chemicals, litter, and sanitary wastes.
o) A description of provisions for phasing the project where one acre of area or greater is to be altered or disturbed.
p) Plans must be stamped and certified by a qualified Professional Engineer registered in Massachusetts or a Certified Professional in Erosion and Sediment Control.
B. Sediment and Erosion Control Performance Standards for Local Stormwater Permit
1. The Sediment and Erosion Control Plan shall include BMPs appropriate for the conditions at the construction site, including efforts to minimize the areas of land disturbance. BMPs shall meet the design standards of the Massachusetts Stormwater Handbook and the MassDEP 2003 Massachusetts Erosion and Sediment Control Guidelines for Urban and Suburban Areas.
2. The design standards for the Erosion and Sedimentation Control Plan include the following:
a) Minimize the total area of disturbance;
b) Sequence activities to minimize simultaneous areas of disturbance;
c) Install and maintain all erosion and sediment control measures in accordance with the manufacturer's specifications and good engineering practices;
d) Protect all slopes on the construction site;
e) Protect all storm drain inlets and armor all newly constructed outlets;
f) Prevent off-site transport of sediment, including off-site vehicle tracking of sediment;
g) Protect and manage on and off-site material storage areas (overburden and stockpiles of dirt, borrow areas, or other areas used solely by the permitted project are considered a part of the project of the project);
h) Prevent significant alteration of habitats mapped by the Massachusetts Natural Heritage and Endangered Species Program as Endangered, Threatened or Of Special Concern; Estimated Habitats of Rare Wildlife and Certified Vernal Pools; and Priority Habitats of Rare Species, from the proposed activities;
i) Institute interim and permanent stabilization measures, which shall be instituted on a disturbed area as soon as practicable but no more than 14 days after construction activity has temporarily or permanently ceased on that portion of the site; and
j) Properly manage on-site construction and waste materials.

## 3495. Operation and Maintenance Plan

A. Long -Term Operation and Maintenance (O\&M) Plan shall be developed and implemented to ensure that stormwater management systems function as designed. The Stormwater Authority may require a maintenance agreement between the owner and the Town of Bourne for privately-owned structural BMPs that specifies the responsible party for conducting long term inspections.
B. Parties responsible for the operation and maintenance of structural BMPs shall provide records of all maintenance and repairs to the Stormwater Authority upon request. Parties responsible for the operation and maintenance of structural BMPs shall make records of the installation and of all maintenance and repairs, and shall retain the records for at least
five (5) years. These records shall be made available to the Stormwater Authority during inspection of the facility and at other reasonable times upon request.
C. After notification is provided to the person responsible for carrying out the maintenance plan of any deficiencies discovered from an inspections as detailed in Section 8, the person responsible for carrying out the maintenance plan shall have 30 days or other time frame mutually agreed to between the Board and the person responsible for carrying out the maintenance plan to correct the deficiencies. The Board shall then conduct a subsequent inspection to ensure completion of repairs.
D. If a responsible person fails or refuses to meet the requirements of the O\&M Plan, the Stormwater Authority, after thirty (30) days written notice (except, that in the event the violation constitutes an immediate danger to public health or public safety, twenty-four (24) hours' notice shall be sufficient), may correct a violation of the design standards or maintenance requirements by performing the necessary work to place the facility or practice in proper working condition. The Stormwater Authority may assess the owner(s) of the facility for the cost repair work, which shall be a lien on the property.
E. The owner(s) of record of the Stormwater Management system must notify the Stormwater Authority of changes in ownership, assignment of Operation and Maintenance responsibilities, or assignment of financial responsibility within 30 days of the change in ownership. The owner of record shall be responsible for Operation and Maintenance activities until a copy of the updated Operation and Maintenance Plan has been furnished to the Stormwater Authority signed by the new owner or any new responsible person.
F. The maintenance schedule in the Maintenance Agreement may be amended to achieve the purposes of these regulations by mutual agreement of the Stormwater Authority and the Responsible Parties. Amendments must be in writing and signed by all Responsible Parties. Responsible Parties shall include owner(s), persons with financial responsibility, and persons with operational and/or maintenance responsibility.

## 3496. Inspection and Site Supervision

A. Pre-Construction Meeting. Prior to starting clearing, excavation, construction, or land disturbing activity, the applicant or the applicant's technical representative, he general contractor or any other person with authority to make changes to the project, shall meet with the Stormwater Authority to review the permitted plans and their implementation.
B. Board Inspection. The Stormwater Authority or its designated agent shall make inspections as hereinafter required and shall either approve that portion of the work completed or shall notify the permittee wherein the work fails to comply with the land disturbance permit as approved. The Permit and associated plans for grading, stripping, excavating, and filling work, bearing the signature o the approval of the Stormwater Authority, shall be maintained at the site during the progress of the work. In order to
obtain inspections, the Stormwater Authority shall be notified at least two working days before each of the following events:
a) Erosion and sediment control measures are in place and stabilized;
b) Site clearing has been substantially completed;
c) Rough Grading has been substantially completed;
d) Final Grading has been substantially completed;
e) Close of the Construction Season; and
f) Final landscaping (permanent stabilization) and project final completion.
C. Permittee Inspections. The permittee or his/her agent shall conduct and document inspections of all control measures no less than weekly or as specified in the permit, and prior to and following storm events. The purpose of such inspections will be to determine the overall effectiveness of the control plan, and the need for maintenance or additional control measures. The permittee or his/her agent shall submit upon request reports to the Stormwater Authority or designated agent in a format approved by the Stormwater Authority.
D. Access Permission. To the extent permitted by state law, or if authorized by the owner or other party in control of the property, the Stormwater Authority, its agents, officers, and employees may enter upon privately owned property for the purpose of performing their duties under these regulations and may make or cause to be made such examinations surveys or sampling as the Stormwater Authority deems reasonably necessary to determine compliance with the permit.

## 3497. As-Built Plans

After structural BMPs have been constructed, the permittee shall submit an "as-built" plan detailing the actual BMP as installed. Permittees shall submit as-built plans prepared and certified by a Professional Engineer (P.E.). The as-built plans must depict all on site structural and non-structural controls design to manage Stormwater associated with the completed site (post-construction tormwater management). The plan must show the final design specifications of all stormwater management controls. The Stormwater Authority shall inspect the structural BMP to confirm its as-built features. If the system is found to be inadequate by virtue of physical evidence of operational failure, even though it was built as called for in the Plan, it shall be corrected.

## 3498. Performance Bond

A. The Stormwater Authority or its agents may require from the developer a surety or cash bond or other means of security acceptable to the Town prior to the issuance of any building permit for the construction of a development requiring a stormwater management facility. The bond so required $\ln$ this section shall include provisions relative to forfeiture for failure to complete work specified in the approved stormwater management plan, compliance with all of the provisions of this By-law and other applicable laws and regulations, and any time limitations. The company providing the
performance bond to the developer shall submit a bond of the highest grade as rated by Moody's or Standard and Poor's.
B. A Certificate of Completion signed by the town, submission of "As-built" plans, and the Town's final inspection are required prior to full release of the bond.
3499. Severability

If any provision, paragraph, sentence, or clause, of this by-law shall be held invalid for any reason, all other provisions shall continue in full force and effect.

MOTION: We move that the Town vote to amend the Bourne Zoning Bylaw by adding a new section 3490 entitled "Stormwater Regulations as printed in Article 11 of Voter's Handbook.

## An Amendment to this motion was offered by Mr. Thomas Donovan:

Section 3: a). change one acre to two acres: and
b). change one acre to two acres: and
that an acre is defined as $\mathbf{4 3 , 4 6 0}$ square feet.
VOTE ON THE AMENDMENT: Ayes 149; Nays 590; the Amendment fails.
VOTED: AYES 632; NAYS 110; motion passes; declared a 2/3rds vote.
ARTICLE 12: To see if the Town will vote to adopt the following updated Local Comprehensive Plan as prepared by the Local Comprehensive Planning Committee, as a guide for development proposals and management decisions for town officials, boards, and committees. Or take any other action in relation thereto: Sponsor - Local Comprehensive Planning Committee

The Local Comprehensive Plan provides a road map to the future the Town of Bourne. It is comprehensive in that it addresses all of the major community issues facing the town, with broad statements of goals, policies, and key actions to address each issue area. It is not intended to be an encyclopedia of statistics and proposals for every issue. Detailed information on most issues can be found in links and references provided throughout the plan to more in-depth studies and reports.

GROWTH POLICY: to guide growth toward areas that are adequately supported by infrastructure and away from areas that must be protected for ecological, historical, or other reasons.

VISION: A town of village centers serving the daily needs of surrounding neighborhoods, with an active downtown, a center for government, marine research, and education. Regional commercial and industrial uses located on MacArthur Boulevard and other areas with suitable highway access.

## WATER RESOURCES

Water Resources Goal: To assure an adequate supply of high-quality drinking water without need for excessive treatment, to reverse degradation of subsurface aquifers, and to restore and preserve the ecological integrity of surface waters.

## Water Resources Policies

1. Manage water use so that it does not adversely affect the quality or quantity of surface water resources, private wells, or the safe yield of the region's fresh water aquifers.
2. Advance and support regional plans and programs to expand wastewater treatment efforts that will lead to servicing densely developed neighborhoods along the Buzzards Bay coast.
3. Institute a educational campaign to phase out chemical fertilizers and pesticides in favor of low-nitrogen organic and natural biological treatment methods.

## Water Resources Actions

1. Identify, remediate, treat, or contain identified sources of pollution in coastal embayments and estuaries in an effort to attain established Total Maximum Daily Loads (TMDL).
2. Create a comprehensive wastewater management plan to upgrade public and private wastewater treatment facilities and methods in appropriate areas, especially in densely developed neighborhoods, and actively seek grants and other funding to carry out the plan.
3. Promote public/private initiatives to create neighborhood wastewater treatment facilities, in lieu of individual septic systems or regional collection and treatment systems.
4. Take advantage of the Cape Cod Commission's Pond and Lake Stewardship (PALS) program to compile a biological, chemical, and physical profile of each fresh water pond and waterway, and continually monitor all fresh water areas for changes in the profile.
5. Encourage and assist the Buzzards Bay and North Sagamore Water Companies to identify and develop new well locations to serve expanding development north of the canal.
6. Initiate a continuing public education and incentive program on the effects of pollution from septic systems, stormwater runoff, yard fertilization, recreational boating, pet waste, birds and wild animals, and overdevelopment.
7. Work with adjacent towns and the Massachusetts DOT Highway Department to enforce Best Management Practices for controlling storm water runoff from roads.
8. Continue to collaborate with Joint Base Cape Cod officials to clean up pollution from the base.
9. Adopt water conservation plans that encourage installation and use of water-saving and recycling devices such as cisterns, gray-water tanks, and alternative septic systems.
10. Improve communications between town, state, and federal officials to coordinate policies and programs related to water quality.

## OCEAN RESOURCES

Ocean Resources Goal: to protect the public interest in the coast as well as rights for fishing, navigation and recreation; to improve, preserve and manage coastal areas in order to safeguard and perpetuate their biological, economic, historic, maritime and aesthetic values; and to preserve, enhance and expand public access to the shoreline.

## Ocean Resources Policies

1. Ensure that future development and modification of existing development is properly sited and designed to minimize flood hazards and maintain the ability of coastal landforms to migrate naturally.
2. Restore sustainable commercial and recreational harvesting of both finfish and shellfish, and protect benthic habitats from direct or indirect impacts.
3. Enhance and improve public access to and visibility of ocean resources.

## Ocean Resources Actions

1. Use the Waterways Improvement Fund and funding from the Seaport Economic Council to support rapidly increasing costs of coastal dredging, facilities maintenance, and other coastal environmental quality activities.
2. Revise the Floodplain Zoning Bylaw and pursue other actions recommended in Bourne's 2018 Hazard Mitigation Plan and the Cape Cod Commission's Regional Policy Plan.
3. Cooperate and support organizations and programs that monitor and evaluate coastal waters, including the Coalition for Buzzards Bay and Massachusetts Estuaries Project.
4. Conduct an assessment and evaluation of ocean resources throughout Bourne.
5. Prepare and publicize a Coastal Resources Management Plan that addresses conflicts between shellfish habitat, navigation, recreation, wildlife and plant habitat, and development.
6. Adopt additional regulations, including a storm water bylaw, required to meet the Phase II Stormwater bylaw standards of the federal Clean Water Act.
7. Restore and maintain natural tidal flows to salt marsh areas.
8. Continue to monitor use of, and enforce regulation related to, waterfront fueling facilities, sewage pump-out stations, boats, storm drains, and septic disposal systems.
9. Take advantage of the Maritime Academy and the Canal in all efforts to promote and protect Bourne's ocean resources.
10. Expand the shellfish propagation and habitat restoration program in accordance with the Coastal Resources Management Plan.
11. Inspect and upgrade culverts, storm drains, and other infrastructure to prioritize retrofits and improvements, including dredging where appropriate, in order to improve water quality.

## WETLAND RESOURCES

Wetland Resources Goal: to restore and protect the natural state of all wetlands and their buffers to the greatest extent possible.

## Wetland Resources Policies

1. Preserve the quality and quantity of inland and coastal wetlands and their buffers.
2. Protect wetlands from stormwater discharges and changes in hydrology.
3. Monitor and control vegetation and grade changes in wetlands and their buffer areas.
4. Promote restoration of degraded wetland resource areas.

## Wetland Resources Actions

1. Remove barriers to tidal flow in coastal wetlands, and restore and maintain tidal flows to salt marsh areas.
2. Protect beaches, dunes, coastal banks, and salt marshes from human alteration.
3. Continue the existing successful maintenance and improvement dredging program.
4. Create and implement regulations to provide undisturbed natural or vegetated buffer areas bordering wetlands to reduce damaging runoff and protect their natural functions.
5. Adopt a bylaw to prohibit illicit stormwater discharges into wetlands and buffer areas, and initiate a program to remove all such discharges.
6. Actively promote public awareness of the value of wetlands and the importance of protecting them; and educate the public on what they can do through social media and mailings.
7. Seek funding by grants or appropriations to support efforts to identify and remediate impaired coastal embayments.
8. Develop a wetlands protection program for inclusion in Bourne's school curriculum.
9. Create resource management plans for Bourne's ACEC areas that are consistent with published State guidelines.

## WILDLIFE AND PLANT HABITAT

Wildlife and Plant Habitat Goal: To restore and protect the natural environment to the greatest extent possible while accommodating the needs of residents and visitors for housing, transportation, recreation, and economic opportunity.

## Wildlife and Plant Habitat Policies

1. Manage natural habitats that support diverse communities of local wildlife and plant species.
2. Promote best management practices to protect wildlife and plant habitat from the adverse impacts of development.
3. Prevent, minimize, or reverse invasive species incursions.

Wildlife and Plant Habitat Actions

1. Post biologically sensitive areas to prevent damage from walkers and cyclists.
2. Support and work to implement the Massachusetts Endangered Species Act (MESA) by streamlining local review procedures with MESA review of projects.
3. Develop strategies to control and remove invasive species on publicly owned land.
4. Plant native vegetation as needed to enhance or restore wildlife habitat.
5. Cluster development away from the most sensitive areas of a site.
6. Keep identified wildlife migration corridors unimpeded by development or fencing.
7. Promote best management practices to protect wildlife and plant habitat from adverse impacts.
8. Minimize clearing and grading of development sites.
9. Preserve critical wildlife and plant habitats during the design/permitting stage of developments.
10. Acquire conservation easements over private land to preserve wildlife corridors.
11. Revise regulations to protect wetland buffers or create buffers where none exist.

## OPEN SPACE

Open Space Goal: Preserve key parcels of the remaining undeveloped land as open space for resource protection, wildlife habitat, recreation, and groundwater recharge; to maintain the esthetic beauty and character of the community; and to limit the visual and fiscal impacts of development.

## Open Space Policies

1. Formally designate an entity or individual to help monitor and orchestrate implementation of the Open Space Plan with approval of the board of Selectmen and Town Administrator.
2. Improvement the management of town-owned open space and recreational areas
3. Enhance public access to and appropriate use of existing conservation lands; establish green corridors and or connections.

## Open Space Actions

1. Actively implement recommendations of the 2018 Open Space and Recreation Plan in order to maintain Bourne's rural character and visual appeal.
2. Give priority to those open space acquisitions within ACEC, Water Resource Districts, NHESP habitat areas and parcels adjacent to existing protected open space.
3. Inventory natural resources present on conservation lands, and identify the appropriate level and type of public access.
4. Consider revising zoning bylaws and subdivision regulations to increase the amount of open space preserved.
5. Educate Bourne residents and visitors about local open space, recreation, and land protection, and why it is important.
6. Continue to develop greenbelts between neighborhoods and villages by buying key parcels, mandating cluster developments, and generating public interest.
7. Support the activities of private organizations, such as the Bourne Conservation Trust, to acquire and preserve open space land and easements.
8. Establish a stewardship program to maintain town-owned open space.
9. Prevent adverse development impacts on existing open space by requiring new development to consider the proximity of existing open lands to new construction.
10. Encourage and assist private landowners to restore and preserve open land as wellmaintained open space.

## COMMUNITY DESIGN

Community Design Goal: Envisions an attractive community with a broad range of residential choices, a strong commercial and industrial base, historic village centers providing daily needs for goods and services, and a sense of community that reflects its maritime location and rural heritage.

## Community Design Policies

1. Strengthen and improve established village centers so that they better serve the daily needs of their surrounding neighborhoods for goods and services.
2. Promote design and construction of housing, subdivisions and commercial properties that
reflects the distinctive character of Cape Cod.
3. Discourage strip commercial development in favor of village centers and planned industrial, commercial, or office parks.

## Community Design Actions

1. Expand design standards and design review procedures now applied to Buzzards Bay to improve the visual quality of highways, business parks, and the other villages.
2. Encourage developers to include mixed use in their projects by using residential, retail, office and other commercial uses in village centers to serve local residents.
3. Continue to support planned development and improvement of Main Street in Buzzards Bay as Bourne's government and downtown commercial core, and as a regional center for marinerelated education, research and entertainment.
4. Explore ways to better connect Downtown Buzzards Bay visually and physically to the Canal for recreational and boating access.
5. Consider revising the zoning bylaw to better moderate the size, mass, and setbacks of residential buildings relative to their lot sizes and neighboring structures.
6. Require deeper buffers between residential and commercial neighborhoods.
7. Preserve Bourne's agricultural land uses and the rural and maritime character of the community by protecting recognized and designated buildings and sites.
8. Mount a program of public education and business incentives that will encourage existing businesses to redesign their buildings and sites in a more attractive way, as has been done in downtown Buzzards Bay.

## COASTAL RESILIENCY

Coastal Resiliency Goal: To minimize and mitigate the effect of sea level rise, increasingly frequent and severe storms, and other climate-related hazards on the town's residents, economy, and infrastructure.

## Coastal Resiliency Policies

1. Recognize that the climate in Bourne has changed significantly in recent decades, resulting in hotter summers, colder winters, and more severe and more frequent storms year-round.
2. Actively seek ways to reduce loss of life, property, infrastructure, and the impacts on environmental and cultural resources in Bourne from natural hazards.
3. Ensure mitigation measures are sensitive to natural features, historic resources, and community character.

## Coastal Resiliency Actions

1. Appoint a Coastal Resiliency Advisory Committee to monitor and advocate town actions.
2. Work with state and regional agencies to create programs that encourage local power sources and reduce dependency on the national power grid.
3. Participate in the National Flood Insurance Program (NFIP) Community Rating System (CRS) program through enhanced floodplain management activities.
4. Work with officials of Joint Base Cape Cod to evaluate the risk of wild fires and take actions to reduce the risk.
5. Conduct public outreach to increase the number of subscribers to the Code Red system of communication with residents before, during, and after hazard events.
6. Develop and distribute hazard awareness information and conduct educational programs for the public.
7. Seek and take advantage of funding opportunities through the Municipal Vulnerability and Coastal Zone Management grants to implement Bourne's Hazard Mitigation Plan and to reduce the town's vulnerability to natural hazards.
8. Raise access roads to Wings Neck, Scraggy Neck, Patuisset, and Mashnee Island.
9. Coordinate local hazard mitigation planning and activities with those of Barnstable County, Plymouth County, and surrounding towns.
10. Encourage wind-resistant design techniques for new construction and reconstruction during the town's permitting process.
11. Move paper records stored in Town Hall and other vulnerable locations to safer sites outside of the floodplain.

## CAPITAL FACILITIES AND INFRASTRUCTURE

Capital Facilities and Infrastructure Goal: To identify needs and recommend means to provide adequate community facilities to meet Bourne's current and projected needs, without placing undue burdens on its financial resources.

## Capital Facilities and Infrastructure Policies

1. Development of new infrastructure, whether by public agencies or private entities, shall be consistent with Bourne's Local Comprehensive Plan and the Cape Cod Commission Regional Policy Plan.
2. Public investments in infrastructure and facilities shall reinforce the traditional character, Cape Cod Placetypes, and village center development patterns of the town.

## Capital Facilities and Infrastructure Actions

1. Review and consolidate former municipal facilities plans to create a comprehensive Capital Improvement Plan (CIP).
2. Update annually the five-year CIP as an effective tool to plan property acquisitions, development and redevelopment of structures and facilities, as well as replacement of major vehicles and equipment.
3. Create a Facilities Management Department and hire a fulltime Facilities Manager.
4. Consider adding construction management and project management to the Facilities Manager's role beyond building maintenance to leverage the position to further assist the town.
5. Consider expanding the new Facilities Management Department into an independent Buildings and Grounds Department within the DPW that includes full-time technicians such as carpenters, plumbers, electricians, and painters, so that less work has to be outsourced.
6. Conduct a comprehensive assessment of town facilities every five years.
7. Consider designating a portion of the short-term rental tax to wastewater facilities planning and development.
8. Reactivate the Wastewater Advisory Committee to monitor and coordinate wastewater
planning and development in all areas of Bourne.
9. Implement an impact fee system to assure that all future development and redevelopment covers its fair share of the cost of building, buying or expanding capital facilities and assets related to the development.
10. Acquire or reserve sites for future capital facilities before Bourne is fully developed in order to reduce future costs and community disruption.
11. Conduct highest and best use studies on underutilized municipal buildings and facilities.

## TRANSPORTATION

Transportation Goal: To create a system of transportation alternatives that allows Bourne residents and visitors to move freely, economically, and efficiently within the town and between Bourne and other locations, on and off Cape Cod.

## Transportation Policies

1. Improve the flow of through traffic crossing Bourne, and separate through traffic from local traffic to allow both to move freely without interfering with each other.
2. Discourage through traffic from using local roads.
3. Encourage alternatives to automobile use and expand travel options for persons who cannot or prefer not to drive.

## Transportation Actions

1. Urge the Army Corps of Engineers to accelerate plans to replace the canal bridges.
2. Support the MassDOT plan to replace the Bourne Bridge Rotary with a conventional highway interchange.
3. Work with MassDOT to reconfigure the interchange between Route 25 and Scenic Highway, including removing Belmont Circle from the through traffic pattern.
4. As part of the rotary replacement, build a new northbound MacArthur Boulevard north of the landfill and convert the existing southbound lane to a two-way local service road.
5. Extend the Shining Sea Bicycle/Pedestrian Trail from North Falmouth to the Cape Cod Canal, and partner with the Cape Cod Commission to expand the Cape's bike path network.
6. Continue to push the MBTA to extend commuter rail service to Buzzards Bay.
7. Reconfigure intersections to increase safety at Five Corners, County and Clay Pond Roads, Shore and Barlow's Landing Roads, and County Road at Route 28A.
8. Encourage MassDOT to install a median barrier the full length of Scenic Highway.
9. Investigate building a new bicycle/pedestrian path between MacArthur Blvd, Clay Pond Road, and Monks Cove, generally following the layout of Valley Bars Road.
10. Promote construction of more park and ride lots near the Canal bridges.
11. Reconstruct Sandwich Road between the canal bridges into a divided parkway.
12. Encourage expanded and improved ferryboat services between off-Cape locations and the islands of Martha's Vineyard and Nantucket, as well as on-Cape locations.
13. Complete the proposed pedestrian/bicycle path between Gallo Ice Arena and the split on Sandwich Road.

## ENERGY

Energy Goal: To assure an uninterrupted supply of electricity, natural gas, and communications services to all Bourne residents and businesses, despite changes in climate and weather patterns.

## Energy Policy

1. Promote diversification of electrical sources to reduce reliance on the regional grid.
2. Encourage conservation and sustainable production of energy.
3. Reduce lighting that wastes energy, obscures the night sky, and bleeds onto abutting land.

## Energy Actions

1. Amend project plan review and design guidelines to include standards for solar orientation, green materials, wind turbines and other energy-efficient design concepts.
2. Take full advantage of the Massachusetts Green Communities Act to identify and fund improvements in energy efficiency and development of renewable energy resources.
3. Cooperate with efforts by OneCape to expand fiber optic internet service throughout town.
4. Strengthen and enforce the existing by-law to reduce excessive commercial lighting.
5. Continue to convert the town's fleet of vehicles to low-emission and energy efficient models that use hybrid power systems or alternative fuels such as propane or bio-diesel.
6. Work with utility companies to locate the most vulnerable distribution systems underground.
7. Identify steps to take advantage of new energy technologies, as they become market proven.
8. Adopt a policy to prohibit opening of windows in public buildings designed to have balanced heating and air conditioning systems.

## WASTE MANAGEMENT

Waste Management Goal: Continue to maximize recycling and composting of solid waste; to recycle or compost more than 60 percent of all solid waste by 2030 ; and to dispose of the waste that cannot be recycled in an economical and environmentally sound manner.

## Waste Management Policies

1. Minimize the amount of solid waste that is generated.
2. Maximize the amount of solid waste that is recycled.
3. Reduce financial dependency on landfill operations and extend the life of the landfill facility, while assuring that long-term environmental safety remains an overriding concern.

## Waste Management Actions

1. Plan for long-term sustainable development of the ISWM facility and its integrated approach to solid waste management, including potential operations utilizing innovative technologies that can manage materials beyond the closure of the landfill.
2. Monitor developing waste reduction programs and adopt successful models to reduce volumes of waste being generated by residents and businesses.
3. Reach out to the business community and multi-family residential developments to encourage compliance with the mandatory recycling bylaw.
4. Work with and support the Recycling Committee and the Bourne DPW on ways to expand public space recycling initiatives.
5. Educate Bourne residents about the operations of ISWM and improving the quality of single stream recycling through public speaking engagements, site tours, and open houses.
6. Work with the Bourne DPW to review and improve curbside collection efficiencies, identify problems and enhance enforcement of the mandatory recycling bylaw.
7. Continue Bourne's participation in regional household hazardous waste management
collection programs in order to prevent hazardous waste from entering the landfill or otherwise being disposed of improperly.
8. Support initiatives at the state level to create a circular economy through programs such as extended producer responsibility.
9. Continue to explore more economical or efficient options for disposing of non-recyclable wastes in an environmentally sound manner.
10. Explore adoption of a toxic and hazardous materials bylaw or regulation based on the Cape Cod Commission's model.

## CULTURAL HERITAGE

Cultural Heritage Goal: Protect and preserve the important historic and cultural features of the town's landscape, structures and community activities that help shape its special character, and to ensure that future development respects the traditions and distinctive character of Bourne's historic village centers.

## Cultural Heritage Policies

1. Encourage recognition and preservation of historic buildings, documents, artifacts, sites and trails.
2. Guide the character of new development and redevelopment through education and regulations that encourage design that honors Bourne's historic practices.
3. Support cultural heritage activities that contribute to a community's distinctive character and create pleasant memories for its residents and visitors.

## Cultural Heritage Actions

1. Appoint an advisory design review panel to review new construction and administer recommended design guidelines.
2. Prepare a publication that explains and illustrates design preferred guidelines, like the Cape Cod Commission Guidebook Designing the Future to Honor the Past.
3. Adopt a "landmark incentive program" to recognize individual buildings, sites and areas of cultural significance identified by the Bourne Historical Commission.
4. Tailor zoning to the unique character of each village center, including provisions for mixed use and flexible parking standards.
5. Set up a permit check list system that includes checking for historic significance before any building or demolition permit is issued.
6. Include protection of historic and archeological resources as one of the considerations for special permits.
7. Draft specific guidelines for regulating scenic roads to be included in the zoning bylaw instead of the general bylaws.
8. Initiate a continuing program to bring Bourne's diverse historic and cultural resources into the schools and community center through displays, plays, and guest lectures.
9. Create a traveling display of Bourne's history and cultural diversity for presentation at public events such as the Main Street Festival and county fair.

## ECONOMY

Economy Goal: Envisions Bourne as an attractive location for a diverse business community that provides rewarding year-round employment to town residents at many levels of skill, education and experience, while contributing to the town's economy and respecting its village structure and cultural heritage.

## Economy Policies

1. Ensure that commercial and industrial development in Bourne is responsive to the needs of the community for employment, taxes, and services.
2. Prefer businesses that are owned by local residents over businesses that divert money from the local economy to distant owners.
3. Recognize the economic benefit to Bourne generated by recreational activities such as marinas, golf courses, recreational trails, and the Cape Cod Baseball League.

## Economy Actions

1. Engage an experienced professional to oversee all community development activities in Bourne, and to assure that such development meets the needs of the community for highquality jobs and a solid tax base.
2. Conduct a market needs assessment to compile a comprehensive inventory of job needs and to identify categories of businesses that would provide high-quality, well-paid jobs for Bourne residents.
3. Support the Bourne Financial Development Corporation (BFDC) as a more active partner with Bourne's government boards and committees, and assist the BFDC effort to create a business park for Blue Economy companies, clean industries, and start-ups in Bournedale.
4. Take advantage of the Massachusetts Maritime Academy and Bourne's proximity to the scientific and marine institutions of Woods Hole to promote "Blue Economy" businesses.
5. Evaluate significant business development proposals, both in Bourne and the larger region, for their ability to generate positive economic activity and fiscal impact to Bourne.
6. Expand design standards and reach of the design review committee to promote high-quality design and construction of commercial sites, buildings and signs.
7. Continue to work with and encourage private developers and local organizations to build and redevelop properties and business ventures in Downtown Buzzards Bay, in accordance with this Local Comprehensive Plan and related planning studies.
8. Investigate the possibility of creating a Growth Incentive Zone (GIZ) in North Sagamore, to streamline permitting and promote development of new commercial and residential growth.

## HOUSING

Housing Goal: To create an adequate supply of housing that is safe, healthy, and attainable for people of all income levels and diverse needs to purchase or rent.

## Housing Policies

1. Foster development of diverse neighborhoods with housing for all age and income groups, and with a focus on higher density developments in community activity centers.
2. Actively promote development and preservation of affordable housing in sufficient amounts to meet the needs of first-time homebuyers, renters, and others in need with limited incomes.
3. Protect and expand the supply of housing available and suitable for persons who are aging, physically or mentally challenged, or have other acute needs.

## Housing Actions

1. Actively carry out the provisions of Bourne's Housing Production Plan to create affordable housing throughout the town and to attain the plan's goal to raise the share of affordable housing to at least ten percent of year-round resident households.
2. Promote private development of affordable housing through private/public partnerships, regulatory incentives, and tools such as the Local Initiative Program.
3. Facilitate development of rental housing units in areas with adequate utilities, road access and services, and with particular emphasis in the Buzzards Bay Growth Incentive Zone.
4. Revise the zoning bylaw to ease restrictions on "in-law" or year-round accessory apartments in single-family residential districts, by easing restrictions on rental, boarding, and lodging.
5. Create a system to give developers density bonuses or other incentives to create workforce housing units in Downtown Buzzards Bay.
6. Provide an amnesty program to legalize existing accessory apartments and bring them up to code for year-round rental.
7. Institute a program to salvage houses that might otherwise be demolished, and use tax title and other publicly owned properties for single-family or multifamily affordable housing.
8. Encourage, through property tax abatements and other incentives, homeowners who do not have heirs to adopt deed restrictions that would keep their houses affordable in perpetuity.
9. Create a program to acquire and rehabilitate foreclosed properties as affordable housing.
10. Develop educational programs and websites to promote creation of affordable housing and instruct those who qualify of how to gain access to it.
11. Preserve existing housing stock through use of federal, state, and local housing rehabilitation and emergency repair programs.

## RECREATION

Recreation Goal: Provide a wide range of opportunities for active and passive recreation to meet the needs and desires of residents and visitors of all ages, abilities and interests.

## Recreation Policies

1. Recognize and promote the importance of recreation to Bourne's economy, community character, and quality of life.
2. Encourage and support a wide range of recreational opportunities for persons of all ages, abilities and interests.
3. Preserve and enhance a broad range of opportunities for both active and passive recreation in the natural environment.

## Recreation Actions

1. Actively promote and support extension of the Shining Sea Recreational Trail between North Falmouth and the canal, as this single action would fulfill the Recreation Goal as no other, and would meet all of the Recreation Policies.
2. Consider creating a recreation center with dedicated rooms for after school activities, child
care, and adult programs, in the Sagamore area, to supplement current activities at the Veteran's Memorial Community Center.
3. Create a Parks Department within the Department of Public Works to maintain parks, ball fields, and other recreational facilities throughout the town.
4. Continue to work with the Capital Facilities Committee to develop a five-year Capital Improvement Plan for recreational facilities.
5. Find appropriate locations and create a dog park and pickleball courts.
6. Continue to improve maintenance of existing playing fields, and other recreational facilities, using both volunteers and town employees.
7. Partner with the Department of Natural Resources to expand and protect public access to both freshwater and saltwater bodies for recreational activities.
8. Continue to evaluate all existing facilities and future plans for accessibility to persons of all ages and physical abilities.
9. Expand year-round recreation programs that appeal to teenagers and older adults, including opportunities for indoor walking areas.

## HUMAN SERVICES

Human Services Goal: Provide and support a broad range of human services that enhance the quality of living and meet the needs of a diverse population that includes children, teenagers, families, and elderly, as well as those facing financial, personal or health difficulties.

## Human Services Policies

1. Maintain the traditional diversity of Bourne's population so that it continues to encompass a broad range of persons of all ages, interests and economic status.
2. Recognize the importance of quality of life and fulfillment of basic needs to the economic and social health of the community.
3. Encourage efforts by private and philanthropic interests to provide affordable housing, extended care facilities, and other human services.

## Human Services Actions

1. Establish and staff a Human Services Department to coordinate all human service agencies, organizations, and activities in Bourne, so as to avoid duplication of effort and to allow the Council on Aging to focus solely on needs of the elderly.
2. Review and update the surveys of human services conducted by the Council on Aging and Barnstable County to assure that services continue to meet needs within Bourne.
3. Adopt a Human Services Outreach Plan based upon the human services surveys.
4. Expand and promote the Children's and Youth Council to develop and manage programs, and act as advocates, for children and teens.
5. Work with the Cape Cod Regional Transit Authority and local businesses to expand shuttle bus services throughout Bourne.
6. Adjust shuttle bus routes and services to better coincide with activities such as school open and close times, Community Center events, and retail hours.
7. Promote community and neighborhood awareness of the basic needs of elderly residents for food, safety and hygiene.
8. Pressure elected representatives for state, federal and private programs that provide basic
preventive and acute care medical services for uninsured residents, and that encourage doctors to remain in private practice despite the high cost of maintaining a local practice.
9. Support organizations that provide emergency assistance and advocacy for families and individuals who are homeless or at risk of becoming homeless.

## EDUCATION

Education Goal: To coordinate and support all of the town's educational institutions and activities, in order to provide high-quality learning opportunities at all levels and in a broad range of subjects and specialties for people of all ages and interests.

## Education Policies

1. All students can learn, all decisions shall be made in the best interests of students, students learn best when actively involved in the process, and learning is more successful when school experiences have meaning for the students.
2. There is great opportunity to benefit all of the educational institutions in Bourne through collaboration and coordination of curriculum, programs, and activities.
3. Bourne recognizes and promotes the value of the various educational institutions as a unified benefit of living and operating a business in Bourne.

## Education Actions

1. Use Bourne's unique coalition of educational systems and its proximity to the marine and scientific institutions in Woods Hole to promote location and expansion of Blue Economy research, manufacturing, and service businesses in town.
2. Create a common online presence where all of Bourne's educational institutions, both public and private, can post information, activities, and announcements.
3. Appoint a standing Council of Education that meets at least quarterly, with representation from all of Bourne's educational institutions, town government, and the business community, to coordinate policies and activities in the best interests of all.
4. Explore opportunities for shared resources in the areas of facility use, student parking, and workforce housing, between the Maritime Academy and Downtown Buzzards Bay.
5. Establish a retail store on Main Street to sell clothing, souvenirs, and supplies representing the Maritime Academy, Upper Cape Tech, and Bourne schools, to benefit all three systems.
6. Develop joint educational ventures between the National Marine Life Center and all of Bourne's educational institutions.
7. Promote Bourne as a college town and center of marine education, research, manufacturing, and services.
8. Continue to encourage Science, Technology, Engineering, and Mathematics (STEM) educational initiatives and programs in the curriculum at all grade levels.

## TABLE OF RECOMMENDED ACTIONS

The following list all of the action items for each of the planning elements in the Local Comprehensive Plan, with assignment of primary responsibility for carrying out each action item, statement of anticipated date of completion, and level of priority. Additional boards, committees, and officials may be involved in carrying out actions, but are not necessarily listed
here.
Note that these action items are aspirational, not mandatory. Some are essential; others are optional; still others border on fantasy. They should be considered to be a wish list of possible ways to attain the goals and fulfill the policies listed in this plan.
Completion dates are listed as a general guide. Ongoing actions that have no set completion date are listed as Cont. for Continuous
Priorities $(\mathrm{P})=\operatorname{High} ;(\mathrm{H})=\operatorname{Medium}(\mathrm{M}) ;$ Low $=(\mathrm{L})$.

| Element | Responsibility | Completion <br> Date |
| :--- | :--- | :--- |
| Priority |  |  |
| Identify, remediate, treat, or contain identified sources <br> of pollution in coastal embayments and estuaries in an <br> effort to attain established Total Maximum Daily Loads <br> (TMDL). | Con Com <br> Stormwater <br> Working Group | Cont. |
| Create a comprehensive wastewater management plan <br> to upgrade public and private wastewater treatment <br> facilities and methods in appropriate areas, especially in <br> densely developed neighborhoods, and actively seek <br> grants and other funding to carry out the plan. | Sewer Com | H |
| Promote public/private initiatives to create <br> neighborhood wastewater treatment facilities in lieu of <br> individual septic systems or regional collection and <br> treatment systems. | BOH | 2021 |
| Take advantage of the Pond and Lake Stewardship <br> (PALS) program to compile a biological, chemical, and <br> physical profile of each fresh water pond and waterway, <br> and continually monitor all fresh water areas for <br> changes in the profile. | Con Com | H |
| Encourage and assist the Buzzards Bay and North <br> Sagamore Water Companies to identify and develop <br> new well locations to serve expanding development <br> north of the canal. | Con Com | Cont. |
| Initiate a continuing public education and incentive <br> program on the effects of pollution from septic systems, <br> stormwater runoff, yard fertilization, recreational <br> boating, pet waste, birds and wild animals, and <br> overdevelopment. | Con Com <br> Pollution Task <br> Force | H |
| Work with adjacent towns and the Massachusetts <br> Highway Department to enforce Best Management <br> Practices for controlling storm water runoff from roads. | Cont. <br> Stormwater <br> Working | H |
| Continue to collaborate with Joint Base Cape Cod <br> officials to clean up pollution from the base. | BOS | Cont. |


| devices such as cisterns, gray-water tanks, and <br> alternative septic systems. |  |  |  |
| :--- | :---: | :---: | :---: |
| Improve communications between town, state, and <br> federal officials to coordinate policies and programs <br> related to water quality. | BOS | Cont. | M |

## OCEAN RESOURCES

| Use the Waterways Improvement Fund and funding <br> from the Seaport Economic Council to support rapidly <br> increasing costs of coastal dredging, facilities <br> maintenance, and other coastal environmental quality <br> activities. | Shore \& Harbor, <br> Natural <br> Resources | Cont. |
| :--- | :--- | :--- | H

## WETLAND RESOURCES

Remove barriers to tidal flow in coastal wetlands, and restore and maintain tidal flows to salt marsh areas

|  |  |  |
| :--- | :--- | :--- |
| Con Com | 2019 | H |


| Protect beaches, dunes, coastal banks, and salt marshes <br> from human alteration. |  | Cont. |
| :--- | :--- | :--- | H

## WILDLIFE AND PLANT HABITAT

| Post biologically sensitive areas to prevent damage <br> from walkers and cyclists. | Con Com | 2021 |
| :--- | :--- | :--- |
| Support and work to implement the Massachusetts <br> Endangered Species Act. | Con Com | Cont. |
| Develop strategies to control and remove invasive <br> species on publicly owned land. | Con Com | Cont. |
| Plant native vegetation as needed to enhance or restore <br> wildlife habitat. | Con Com | M |
| Cluster development away from the most sensitive <br> areas of a site. | Planning Bd. | Cont. |
| Keep identified wildlife migration corridors unimpeded <br> by development or fencing. | Con Com, PB | M |
| Promote best management practices to protect wildlife <br> and plant habitat from adverse impacts. | Con Com | Cont. |
| Minimize clearing and grading of development sites. | Planning Bd. | Cont. |
| Preserve critical wildlife and plant habitats during the <br> design/permitting stage of developments. | Planning Bd. | M |
| Acquire conservation easements over private land to <br> preserve wildlife corridors. | Con Com, CPC | Cont. |
| Revise regulations to protect wetland buffers or create <br> buffers where none exist. | Con Com | L |

## OPEN SPACE

Actively implement recommendations of the 2018 Open Space and Recreation Plan in order to maintain Bourne's rural character and visual appeal.

| Pursue acquisition or protection of key parcels through <br> land bank, Community Preservation Act, state and <br> federal grants, and other sources of funding. | OSC | Cont. | H |
| :--- | :--- | :--- | :--- |
| Conduct an Town property inventory of potential <br> viewsheds and work to open them. | OSC | Cont. | L |
| Revise zoning bylaws and subdivision regulations to <br> increase the amount of open space preserved and to <br> ensure that it remains open. | Planning Bd. | 2021 | H |
| Fully utilize advanced planning techniques such as <br> transfer of development rights, land swapping, cluster <br> development, and planned unit development to <br> maximize preservation of open land. | Planning Bd. | 2021 | H |
| Continue to develop greenbelts between neighborhoods <br> and villages by buying key parcels, mandating cluster <br> developments, and generating public interest. | OSC | Cont. | M |
| Support the activities of private organizations, such as <br> the Bourne Conservation Trust, to acquire and preserve <br> open space land and easements. | OSC | Cont. | M |
| Establish a stewardship program to maintain town- <br> owned open space. | OSC, BOS | Cont. | L |
| Prevent adverse development impacts on existing open <br> space by requiring new development to consider the <br> proximity of existing open lands to new construction. | Planning Bd. | Cont. | L |
| Considering limiting occupancy of new dwellings in <br> certain areas of the floodplain to seasonal use. | PB, BOH, ZBA | Cont. | L |
| Encourage and assist private landowners to restore and <br> preserve open land as well-maintained open space. | Planning Bd. | Cont. | L |

## COMMUNITY DESIGN

| Expand design standards and design review procedures <br> now applied to Buzzards Bay to improve the visual <br> quality of highways, business parks, and the other <br> villages. | Planning Bd. | 2023 | H |
| :--- | :--- | :---: | :---: |
| Continue to support planned development and <br> improvement of Main Street in Buzzards Bay as <br> Bourne's government and downtown commercial core, <br> and as regional center for marine-related education, <br> research and entertainment. | Planning Bd. | Cont. | M |
| Revise the zoning bylaw to better moderate the size, <br> mass, and setbacks of residential buildings relative to <br> their lot sizes and neighboring structures. | Planning Bd. | 2023 | H |
| Require deeper buffers between residential and <br> commercial neighborhoods. | Planning Bd. | 2025 | M |
| Preserve Bourne's agricultural land uses and the rural <br> and maritime character of the community by protecting <br> recognized and designated buildings and sites. | Hist. Com. | Cont. | M |
| Amend zoning bylaws to require development and <br> redevelopment to redesign their buildings and sites as <br> required in the Downtown district. | Planning Bd. | 2020 | L |


| COASTAL RESILIENCY |  |  |
| :--- | :--- | :--- |
| Create a Coastal Resiliency Advisory Committee <br> (CRAC) to advocate for Coastal Resiliency town <br> actions. | BOS | 2021 |
| Work with state and regional agencies to create <br> programs that encourage local power sources and <br> reduce dependency on the national power grid. | Emer Pl. Com. | Cont. |
| Participate in the National Flood Insurance Program <br> (NFIP) Community Rating System (CRS) program <br> through enhanced floodplain management activities. | Emer Pl. Com. | Cont. |
| Work with officials of Joint Base Cape Cod to evaluate <br> the risk of wild fires and take actions to reduce the risk. | Emer Pl. Com. | H Cont. |
| Conduct public outreach to increase the number of <br> subscribers to the Code Red system of communication <br> with residents before, during, and after hazard events. | Emer Pl. Com. | H |
| Develop and distribute hazard awareness information <br> and conduct educational programs for the public. | Emer Pl. Com. | Cont. |
| Seek and take advantage of funding opportunities <br> through the Municipal Vulnerability and Coastal Zone <br> Management grants to implement Bourne's Hazard <br> Mitigation Plan and to reduce the town's vulnerability <br> to natural hazards. | Emer Pl. | M |
| Perform a feasibility study to assess raising roads to <br> Wings Neck, Scraggy Neck, Patuisset, and Mashnee | DPW/Con | Cont. |
| Island. | M |  |
| Coordinate local hazard mitigation planning and <br> activities with those of Barnstable County, Plymouth <br> County, and surrounding towns. | Emer Pl. Com., | Cont. |
| Con Com | L |  |
| Move paper records stored in Town Hall and other <br> vulnerable locations to safer sites outside of the <br> floodplain. | Town <br> Clerk/BOS | 2021 |

## CAPITAL FACILITIES AND INFRASTRUCTURE

| Complete or abandon the remaining capital facilities <br> and infrastructure projects listed in the 2009 Cecil <br> Group Municipal Facilities Plan. | BOS | 2021 | H |
| :--- | :--- | :--- | :--- |
| Continue to annually update the five-year Capital <br> Improvement Plan as an effective tool to plan property <br> acquisitions, development and redevelopment of <br> structures and facilities, as well as replacement of major <br> vehicles and equipment. | Capital Outlay <br> Comm. | Cont. | H |
| Require Professional Engineer certification of Facilities <br> Director. | BOS | 2020 | H |
| Expand the Facilities Management Department into an <br> independent Buildings and Grounds Department within <br> the DPW that includes full-time technicians such as <br> carpenters, plumbers, electricians, and painters, so that <br> less work has to be outsourced. | Dept. Public <br> Works | 2020 | M |


| Conduct a comprehensive assessment of town facilities <br> every five years. | Capital Outlay <br> Comm. | 2020 | M |
| :--- | :--- | :---: | :---: |
| Designate a portion of the short-term rental tax to <br> wastewater facilities planning and development. | BOS | 2020 | M |
| Reactivate the Wastewater Advisory Committee to <br> monitor and coordinate wastewater planning and <br> development in all areas of Bourne. | BOS | 2020 | M |
| Implement an impact fee system to assure that all future <br> development and redevelopment covers its fair share of <br> the cost of building, buying or expanding capital <br> facilities and assets related to development. | Planning Bd. | 2020 | M |
| Acquire or reserve sites for future capital facilities <br> before the town is fully developed in order to reduce <br> costs and community disruptions. | Capital Outlay <br> Comm. | Cont. | M |
| Conduct highest and best use studies on underutilized <br> municipal buildings and facilities. | Capital Outlay <br> Comm. | 2020 | L |


| TRANSPORTATION | Cont. | H |
| :--- | :--- | :--- |
| Urge the Army Corps of Engineers to accelerate plans to <br> replace the canal bridges. | BOS | Cont. |
| Support the MassDOT plan to replace the Bourne <br> Bridge Rotary with a conventional highway <br> interchange. | BOS |  |
| Work with MassDOT to reconfigure the interchange <br> between Route 25 and Scenic Highway, including <br> removing Belmont Circle from the through traffic <br> pattern. | BOS | Cont. |
| As part of the rotary replacement, build a new <br> northbound MacArthur Boulevard north of the landfill <br> and convert the existing southbound lane to a two-way <br> local service road. | BOS | H |
| Extend the Shining Sea Bicycle/Pedestrian Trail from <br> North Falmouth through all of the village centers along <br> the western shore to the Canal. | BOS | Cont. |
| Continue to push the MBTA to extend commuter rail <br> service to Buzzards Bay. | BOS | Cont. |
| Reconfigure intersections to increase safety at Five <br> Corners, County and Clay Pond Roads, Shore and <br> Barlow's Landing Roads, and County Road at Route <br> 28A. | DPW | Cont. |
| Encourage MassDOT to install a median barrier the full <br> length of Scenic Highway. | BOS | H |
| Build a new bicycle/pedestrian path between <br> MacArthur Blvd, Clay Pond Road, and Monks Cove, <br> generally following the layout of Valley Bars Road. <br> Promote construction of more park and ride lots near <br> the Canal bridges. | DPW | BOS |


| Encourage expanded and improved ferryboat services <br> between off-Cape locations and the islands of Martha's <br> Vineyard and Nantucket, as well as on-Cape locations. | BOS | Cont. | L |
| :--- | :--- | :--- | :--- |
| Complete the proposed pedestrian/bicycle path between <br> the Gallo Ice Arena and the split on Sandwich Road. | DPW | 2024 | L |


| ENERGY |  |  |  |
| :--- | :--- | :--- | :--- |
| Amend project plan review and design guidelines to <br> include standards for solar orientation, green materials, <br> wind turbines and other energy-efficient design <br> concepts. | Planning Bd. | 2020 | H |
| Take full advantage of the Massachusetts Green <br> Communities Act to identify and fund improvements in <br> energy efficiency and development of renewable energy <br> resources. | Emer Pl. Com. | Cont. | H |
| Require energy audits for all new developments and <br> major redevelopments. | Planning Bd. | 2020 | M |
| Cooperate with efforts by OneCape to expand fiber <br> optic internet service throughout town. | BOS | Cont. | M |
| Strengthen and enforce the existing by-law to reduce <br> excessive commercial lighting. | Planning Bd. | 2021 | L |
| Continue to convert the town's fleet of vehicles to low- <br> emission and energy efficient models that use hybrid <br> power systems or alternative fuels such as propane or <br> bio-diesel. | DPW | Cont. | L |
| Work with utility companies to locate the most <br> vulnerable distribution systems underground. | Emer Pl. Com. | Cont. | L |
| Identify steps to take advantage of new energy <br> technologies, as they become market proven. | Emer Pl. Com. | Cont. | L |
| Adopt a policy to prohibit opening of windows in <br> public buildings designed to have balanced heating and <br> air conditioning systems. | BOS | L | L |

## WASTE MANAGEMENT

Plan for long-term sustainable development of the ISWM facility and its integrated approach to solid waste management, including potential operations utilizing innovative technologies that can manage materials beyond the closure of the landfill. Monitor developing waste reduction programs and adopt successful models to reduce volumes of waste being generated by residents and businesses.
Reach out to the business community and multi-family residential developments to encourage compliance with the mandatory recycling bylaw.
Work with and support the Recycling Committee and the Bourne DPW on ways to expand public space recycling initiatives.

|  | ISWM | Cont. | H |
| :--- | :--- | :--- | :--- |
| ISWM | Cont. | H |  |
| y | Recycling <br> Comm. | Cont. | H |
| ISWM | Cont. | M |  |


| Educate Bourne residents about the operations of <br> ISWM and improving the quality of single stream <br> recycling through public speaking engagements, site <br> tours, and open houses. | ISWM | Cont. | M |
| :--- | :--- | :--- | :--- |
| Work with the Bourne DPW to review and improve <br> curbside collection efficiencies, identify problems and <br> enhance enforcement of the mandatory recycling bylaw. | ISWM | Cont. | M |
| Continue Bourne's participation in regional household <br> hazardous waste management collection programs in <br> order to prevent hazardous waste from entering the <br> landfill or otherwise being disposed of improperly. | ISWM | Cont. | M |
| Support initiatives at the state level to create a circular <br> economy through programs such as extended producer <br> responsibility. | Recycling <br> Comm. | Cont. | H |
| Continue to explore more economical or efficient <br> options for disposing of non-recyclable wastes in an <br> environmentally sound manner. | ISWM | Cont. | M |
| Explore adoption of a toxic and hazardous materials <br> bylaw or regulation based on the Cape Cod <br> Commission's model. | ISWM | Cont. | L |

## CULTURAL HERITAGE

| Appoint an advisory design review panel to review new <br> construction and administer recommended design <br> guidelines. | BOS, PB | 2020 |
| :--- | :--- | :--- |
| Prepare a publication that explains and illustrates design <br> preferred guidelines, like the Cape Cod Commission <br> Guidebook Designing the Future to Honor the Past. | Historical <br> Comm. | 2020 |
| Adopt a "landmark incentive program" to recognize <br> individual buildings, sites and areas of cultural <br> significance identified by the Bourne Historical <br> Commission. | Historical <br> Comm. | H |
| Tailor zoning to the unique character of each village <br> center, including provisions for mixed use and flexible <br> parking standards. | Planning Bd. | 2020 |
| Include protection of historic and archeological <br> resources as one of the considerations for special <br> permits. | Planning Bd. | H |
| Draft specific guidelines for regulating scenic roads to <br> be included in the zoning bylaw instead of the general <br> bylaws. | Planning Bd. | 2021 |
| Initiate a continuing program to bring Bourne's diverse <br> historic and cultural resources into the schools and <br> community center through displays, plays, and guest <br> lectures. | Historical <br> Comm. | M |
| Create a traveling display of Bourne's history and <br> cultural diversity for presentation at public events such <br> as the Main Street Festival and county fair. | Historical <br> Comm. | 2020 |

## ECONOMY

| Engage an experienced professional to oversee <br> community development activities in Bourne, and to <br> assure that such development meets the needs of the <br> community for high-quality jobs and a solid tax base. | BOS | 2020 |
| :--- | :--- | :--- |
| Conduct a market needs assessment to compile a <br> comprehensive inventory of job needs and to identify <br> categories of businesses that would provide high- <br> quality, well-paid jobs for Bourne residents. | Town Planner | 2020 |
| Support the Bourne Financial Development Corporation <br> (BFDC) as a more active partner with the town's <br> government boards and committees, and assist the <br> BFDC effort to create a business park for Blue <br> Economy companies and start-ups in Bournedale. | BOS | H |
| Take advantage of the Massachusetts Maritime |  |  |
| Academy and Bourne's proximity to the scientific and <br> marine institutions of Woods Hole to promote "blue <br> economy" businesses. | BOS | H |
| Evaluate significant business development proposals, <br> both in Bourne and the larger region, for their ability to <br> generate positive economic activity and fiscal impact to <br> Bourne. | Planning Bd. | Cont. |
| Expand design standards and reach of the design review <br> committee to promote high-quality design and <br> construction of commercial sites, buildings and signs. | Planning Bd. | M |
| Continue to work with and encourage private <br> developers and local organizations to build and <br> redevelop properties and business ventures in <br> Downtown Buzzards Bay, in accordance with this Local <br> Comprehensive Plan and related planning studies. | Planning Bd. | Cont. |
| Investigate the possibility of creating a Growth <br> Incentive Zone (GIZ) in North Sagamore, to streamline <br> permitting and promote development of new <br> commercial and residential growth. | Planning Bd., | LOS, Town |
| Planner | 2020 | L |

## HOUSING

Actively carry out the provisions of Bourne's Housing Production Plan to create affordable housing throughout the town and to attain the plan's goal to raise the share of affordable housing to at least ten percent of yearround resident households.
Promote private development of affordable housing through private/public partnerships, regulatory incentives, and tools such as the Local Initiative Program.
Facilitate development of rental housing units in areas with adequate utilities, road access and services, and with particular emphasis in the Buzzards Bay Growth Incentive Zone.

| Trust/Partnership | Cont. | H |
| :--- | :---: | :---: |
| Housing Trust | Cont. | H |
| Housing <br> Trust/Partnership | Cont. | H |


| Revise the zoning bylaw to ease restrictions on "in-law" or year-round accessory apartments in single-family residential districts, with restrictions on short-term or seasonal use. | Planning Bd., Housing Partnership | 2021 | M |
| :---: | :---: | :---: | :---: |
| Create a system to give developers density bonuses or other incentives to create workforce housing units in Downtown Buzzards Bay. | Planning Bd. | 2021 | M |
| Provide an amnesty program to legalize existing accessory apartments and bring them up to code for year-round rental. | Housing Trust, ZBA | 2021 | M |
| Institute a program to salvage houses that might otherwise be demolished, and use tax title and other publicly owned properties for single-family or multifamily affordable housing. | Housing Trust | 2020 | M |
| Encourage, through property tax abatements and other incentives, homeowners who do not have heirs to adopt deed restrictions that would keep their houses affordable in perpetuity. | Housing Trust | Cont. | L |
| Create a program to acquire and rehabilitate foreclosed properties as affordable housing. | Housing Trust/Partnership | 2020 | L |
| Develop educational programs and websites to promote creation of affordable housing and instruct those who qualify of how to gain access to it. | Housing Part. | 2020 | L |
| Preserve existing housing stock through use of federal, state, and local housing rehabilitation and emergency repair programs. | Housing Trust | Cont. | L |

## RECREATION

Actively promote and support extension of the Shining Sea Recreational Trail between North Falmouth and the canal, as this single action would fulfill the Recreation Goal as no other, and would meet all of the Recreation Policies.
Consider creating a recreation center with dedicated rooms for after school activities, child care, and adult programs, in the Sagamore area, to supplement current activities at the Veteran's Memorial Community Center Create a Parks Department within the Department of Public Works to maintain parks, ball fields, and other recreational facilities throughout the town.
Continue to work with the Capital Facilities Committee to develop a five-year Capital Improvement Plan for recreational facilities.
Find appropriate locations and create a dog park and pickleball courts.
Continue to improve maintenance of existing playing fields, and other recreational facilities, using both volunteers and town employees.

| Recreation <br> Comm. | Cont. | H |
| :--- | :--- | :--- | :--- |
| Recreation <br> Comm. | Cont. | H, |
| DPW | 2021 | H |
| Recreation <br> Comm. | Cont. | M |
| Recreation <br> Comm. | Cont. | L |
| Recreation <br> Comm. | Cont. | L |


| Partner with the Department of Natural Res to expand <br> and protect public access to both freshwater and <br> saltwater bodies for recreational activities. | Recreation <br> Comm. | Cont. |
| :--- | :--- | :---: | L

## HUMAN SERVICES

| Establish and staff a Human Services Department to <br> coordinate all human service agencies, organizations, <br> and activities in Bourne, so as to avoid duplication of <br> effort and to allow the Council on Aging to focus solely <br> on needs of the elderly. | BOS | 2020 |
| :--- | :--- | :--- | H

## EDUCATION

Use Bourne's unique coalition of educational systems and its proximity to the marine and scientific institutions in Woods Hole to promote location and expansion of Blue Economy research, manufacturing, and service businesses in town.

| BOS |  |  |
| :--- | :--- | :--- |


| Create a common online presence where all of Bourne's <br> educational institutions, both public and private, can <br> post information, activities, and announcements. | School <br> Committee | 2020 |
| :--- | :--- | :--- | H

## MOTION: We move the Town vote to amend and update the Local Comprehensive Plan by enacting the provisions set forth in Article 12 as printed in the Voter's Handbook.

## VOTED: AYES 482; NAYS 59; the AYES have it; declared the motion passes.

ARTICLE 13: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the purpose of funding Capital Improvements and Capital Projects, or take any other action in relation thereto. Sponsor - Capital Outlay Committee


| 1 | Conservati on | Scanning of Conservation Documents | \$ 51,000.00 |  | Free Cash |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 2 | DNR | Barlows Landing Dinghy Dock | \$ 38,000.00 |  | Waterways Fund |
| 3 | DNR | Garage Heating System | \$ 11,500.00 |  | Free Cash |
| 4 | DPW | Sanitation/Recycling Packer | \$365,000.00 | $\begin{aligned} & \text { Ch 44, } \\ & \text { Sec } 7(1) \\ & \hline \end{aligned}$ | Borrowing |
| 5 | DPW/ Facilities | Facilities Management Software | \$ 20,500.00 |  | Free Cash |
| 6 | Engineering | Sagamore Beach Fire Dept Parking lot expansion design | \$ 40,000.00 |  | Free Cash |
| 7 | ISWM | Sanitation/Recycling Packer | \$365,000.00 | Ch 44, <br> Sec 7(1) | Borrowing |
|  |  |  | \$891,000.00 |  |  |

MOTION: We move that the Town vote to appropriate $\$ 891,000.00$ to pay costs of the capital outlay projects as listed in Article 13 and to meet this appropriation, we move to transfer the sum of $\$ 38,000.00$ from the Waterways Improvement Fund and $\$ 123,000.00$ from Free Cash. We further move to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow the sum of $\mathbf{\$ 7 3 0 , 0 0 0 . 0 0}$ under and pursuant to Chapter 44, Sections 7 of the General Laws as amended and supplemented, or any other enabling authority and to issue bonds or notes of the Town therefor. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

## VOTED: AYES 664; NAYS 82; motion passes: declared a 2/3rds vote.

ARTICLE 14: To see if the Town will vote pursuant to Section 2.3.1 of the Town of Bourne Bylaws to repeal Section 3.1.45 - Prohibition on Marijuana
Establishments of the Town of Bourne Bylaws. Or to do or take any other action regarding the same.
Sponsor - The Haven Center, Inc.

MOTION: I move that the Town vote pursuant to Section 2.3.1 of the Town of Bourne Bylaws to repeal Section 3.1.45—Prohibition on Marijuana Establishments of the Town of Bourne Bylaws.

VOTED: AYES 339; NAYS 376; declared the motion fails.
ARTICLE 15: To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase or gift, a parcel of land in the Town of Bourne shown as Lot 1 on the plan recorded in the Barnstable County Registry of Deeds in Plan Book 675, Page 72 entitled "Plan on Land of Assessor's Map 52, Parcel 41, MacArthur Boulevard, Bourne, MA prepared for Flyover Nominee Trust, Prepared by Green Seal Environmental, Inc. Scale $1 "=80^{\prime}$, dated May 30, 2018", a copy of which is on file at the Office of the Town Clerk, consisting of approximately 11 acres in total, owned by Mac Hunter, LLC, and designated by Bourne Assessors Map 52, Parcel 41, for conservation and wildlife habitat protection under the provisions of M.G.L. Ch. 40, and Article 97 of the Articles of Amendment of the Massachusetts Constitution, and for mitigation purposes for the Town of Bourne, Department of Integrated Solid Waste Management Facility, with the care, custody, control and management of such parcel to be vested with the Bourne Conservation Commission, pursuant to M.G.L. Chapter 40, Section 8C, and to appropriate or transfer available funds from the Integrated Solid Waste Management Enterprise Fund retained earnings, or borrow a sum of money, for the purposes of this article, and, if necessary, to authorize the Bourne Board of Selectmen and Bourne Conservation Commission to grant a qualified organization a perpetual conservation restriction pursuant to the provisions of M.G.L. Chapter 184, Sections 31-33, protecting the property for the purposes for which it is acquired, or act on anything in relation thereto.
Sponsor-Board of Selectmen
MOTION: We move that the Town vote to authorize the Board of Selectmen to acquire by purchase or gift, a parcel of land in the Town of Bourne shown as Lot 1 on the plan recorded in the Barnstable County Registry of Deeds in Plan Book 675, Page 72 and on file at the Office of the Bourne Town Clerk, entitled "Plan on Land of Assessor's Map 52, Parcel 41, MacArthur Boulevard, Bourne, MA prepared for Flyover Nominee Trust, Prepared by Green Seal Environmental, Inc. Scale $1 "=80$ ', dated May 30, 2018", consisting of approximately 11 acres in total, owned by Mac Hunter, LLC, and designated by Bourne Assessors Map 52, Parcel 41, for conservation and wildlife habitat protection under the provisions of M.G.L. Ch. 40, Section 8C,
and Article 97 of the Articles of Amendment of the Massachusetts Constitution, and for mitigation purposes for the Town of Bourne, Department of Integrated Solid Waste Management Facility, with the care, custody, control and management of such parcel to be vested with the Bourne Conservation Commission, on terms and conditions deemed by the Selectmen to be in the best interest of the Town, and to appropriate or transfer from available funds from the Integrated Solid Waste Management Enterprise Fund retained earnings, or borrow a sum of money, not to exceed the appraised value of $\$ 175,000.00$, for the purposes of this article and if necessary, to authorize the Bourne Board of Selectmen and Bourne Conservation Commission to grant to a qualified organization a perpetual conservation restriction pursuant to the provisions of M.G.L. Chapter 184, Sections 31-33, protecting the property for the purposes for which it is acquired.

Voted: Ayes 684; Nays 62; declared a 2/3 ${ }^{\text {rd }}$ vote; Motion Passes

ARTICLE 16: To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase or gift a parcel of land in the Town of Bourne shown as Lot 2 on the plan recorded in the Barnstable County Registry of Deeds in Plan Book 675, Page 72 entitled "Plan of Land of Assessor's Map 52, Parcel 41, MacArthur Boulevard, Bourne, MA prepared for Flyover Nominee Trust, Prepared by Green Seal Environmental, Inc., Scale 1"=80', dated May 30, 2018," a copy of which is on file at Office of The Town Clerk, consisting of approximately 6.5 acres, owned by Flyover Nominee Trust, Kathryn L. Harding Trustee, and designated by Bourne Assessors Map 52, Parcel 96, for conservation and wildlife habitat protection under the provisions of M.G.L. Ch. 40, and Article 97 of the Articles of Amendment of the Massachusetts Constitution, and for mitigation purposes for the Town of Bourne, Department of Integrated Solid Waste Management Facility, with the care, custody, control and management of such parcel to be vested with the Bourne Conservation Commission, pursuant to M.G.L. Chapter 40, Section 8C, and to appropriate or transfer from funds from the Integrated Solid Waste Management Enterprise Fund retained earnings, or borrow a sum of money, for the purposes of this article, and, if necessary, to authorize the Bourne Board of Selectmen and Bourne Conservation Commission to grant to a qualified organization a perpetual conservation restriction pursuant to the provisions of M.G.L. Ch. 184, Sections 31-33, protecting the property for the purposes for which it is acquired, or act on anything in relation thereto.
Sponsor - Board of Selectmen

MOTION: We move that the Town vote to authorize the Board of Selectmen to acquire by purchase or gift a parcel of land in the Town of Bourne shown as Lot 2 on the plan recorded in the Barnstable County Registry of Deeds in Plan Book 675, Page 72, and on file at the office of the Bourne Town Clerk entitled "Plan of Land of Assessor's Map 52, Parcel 41, MacArthur Boulevard, Bourne, MA prepared for Flyover Nominee Trust prepared by Green Seal Environmental, Inc. Scale 1" = 80', dated May 30, 2018", consisting of approximately 6.5 acres, owned by Flyover Nominee Trust, Kathryn L. Harding Trustee, and designated by Bourne Assessors Map 52, Parcel 96, for conservation and wildlife habitat protection under the provision of M.G.L. Ch. 40, Section 8C, and Article 97 of the Articles of the Amendment of the Massachusetts Constitution, and for mitigation purposes for the Town of Bourne, Department of Integrated Solid Waste Management Facility, with the care, custody, control and management of such parcel to be vested with the Bourne Conservation Commission, on the terms and conditions deemed by the Selectmen to be in the best interest of the Town, and to raise, appropriate or transfer from the Integrated Solid Waste Management Enterprise Fund retained earnings, or borrow a sum of money, not to exceed the appraised value of $\$ 105,000.00$, for the purposes of this article, and, if necessary, to authorize the Bourne Board of Selectmen and Bourne Conservation Commission to grant to a qualified organization a perpetual conservation restriction pursuant to the provisions of M.G.L. Chapter 184, Sections 31-33, protecting the property for the purposes for which it is acquired.

VOTED: AYES 595; Nays 60; declared a 2/3 ${ }^{\text {rd }}$ vote; Motion Passes.

ARTICLE 17: To see if the Town will vote to authorize the Board of Selectmen acting through the Town Administrator and after advice and consultation with Special Town Counsel appointed for such advice and consultation, to acquire by purchase or gift, a parcel of the land together with the buildings thereon or any portion thereof generally located at $\mathbf{0}$ County Road and 100 Doctor Julius Kelly Lane in the Town of Bourne and shown as Assessor's Parcels 23 and 54 on Assessor's Map 44, for the purpose of the maintenance of community gardens, the placement and construction of a fire station, and for such other lawful and permissible uses or purposes deemed to be in the best interest of the Town by the Board of Selectmen and to take all action in connection with such purchase, and to enter into a contract for the acquisition thereof by the Town upon such terms and conditions deemed to be in the best interest of the Town by the Board of Selectmen, to raise or transfer and appropriate the funds necessary for the purchase
of said property and conditioned upon obtaining any other or further approvals as may be required by law to effectuate the intended purpose or purposes of such purchase.
Sponsor - Board of Selectmen
MOTION: We move that the Town vote to authorize the Board of Selectmen acting through the Town Administrator and after advice and consultation with Special Town Counsel appointed for such advice and consultation, to acquire by purchase or gift, a parcel of the land together with the buildings thereon or any portion thereof generally located at 0 County Road consisting of approximately 65.6 acres, and 100 Doctor Julius Kelly Lane consisting of approximately 15.8 acres, in the Town of Bourne and shown as Assessor's Parcels 23 and 54 on Assessor's Map 44, for the purpose of the maintenance of community gardens, the placement and construction of a fire station, and for such other lawful and permissible uses or purposes deemed to be in the best interest of the Town by the Board of Selectmen and to take all action in connection with such purchase, and to enter into a contract for the acquisition thereof by the Town upon such terms and conditions deemed to be in the best interest of the Town by the Board of Selectmen, and to meet this appropriation to transfer a sum of $\$ 900,000.00$ from Free Cash for the purchase of said property and conditioned upon obtaining any other or further approvals as may be required by law to effectuate the intended purpose or purposes of such purchase.

VOTED: AYES 710; NAYS 79; declared a 2/3rds vote; Motion Passes.

## ARTICLES OF THE WARRANT, MOTIONS, VOTER INFORMATION, AND <br> RECOMMENDATIONS <br> OF THE <br> FINANCE COMMITTEE

## FOR THE

BOURNE SPECIAL
and
ANNUAL TOWN MEETING
Monday, June 29, 2020
7:00 P.M.
Bourne High School Jackson Field


## A Voter's Handbook

## PLEASE BRING THIS HANDBOOK TO EACH SESSION OF TOWN MEETING

## ARTICLE INDEX

2020

## SPECIAL TOWN MEETING

[^3]
## ARTICLE INDEX <br> 2020 <br> ANNUAL TOWN MEETING

[^4]
## Special Town Meeting

ARTICLE 1: To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, eminent domain or otherwise or receive by gift a certain parcel of land situated in Gray Gables, Bourne, Barnstable County, Massachusetts, a parcel of land as shown on the Bourne Assessors Map 26.0, Parcel 29.00, a copy of which is on file at the office of the Town Clerk, for purposes of community preservation as set forth in Massachusetts General Law, Chapter 44B (Massachusetts Community Preservation Act) as amended; and to raise and appropriate, borrow or transfer from available funds a sum of money for such acquisition, including costs incidental and related thereto such acquisition; and to further authorize the Board of Selectmen and the Open Space Committee to take all acts necessary to implement this vote; said funds are to be expended under the direction of the Community Preservation Committee, or take any action in relation thereto.
Sponsor - Open Space Committee

MOTION: We move that the Town vote, upon the recommendation of the Community Preservation Committee, to appropriate the sum of $\$ 340,000$ from the Open Space Reserves of the Community Preservation Fund to acquire, by purchase, gift or eminent domain, a parcel of land, approximately 6.3 acres, being a portion of the parcel identified on Bourne Assessors' Map as Map 26.0, Parcel 29.00, including costs incidental and related thereto; and further the Open Space Committee and the Community Preservation Committee are hereby directed and authorized to take any and all actions necessary to implement this vote.

VOTED: The Ayes have it; declared a UNANIMOUS vote.

ARTICLE 2: $\quad$ To see if the Town will vote to appropriate a sum of money for the purpose of the payment of unpaid bills from a previous fiscal year that are legally unenforceable due to the insufficiency of appropriation or take any other action in relation thereto.

## Sponsor - Board of Selectmen

MOTION: We move that the Town vote to appropriate the sum of $\mathbf{\$ 4 , 2 4 1 . 2 7}$ for the purposes of this article and to meet this appropriation to transfer the sum of \$4,241.27 from Free Cash to satisfy the unpaid bills of the town as listed in the chart below.

VOTED: the AYES have it; declared a UNANIMOUS vote.

| UNPAID BILLS |  |  |
| :--- | :--- | ---: |
| Department | Vendor | Amount |
| DPW | United Site Services Northeast, Inc. | $\$$ |
| Town Administrator | Bracken Engineering, Inc. | 530.67 |
| otal |  | $\mathbf{3 , 7 1 0 . 6 0}$ |

4

## ANNUAL TOWN MEETING

ARTICLE 1: To see if the Town will vote the following Consent Articles, or pass any vote or take any other action relative thereto.
Sponsor - Board of Selectmen

1. Regular Required Authorizations - To see if the Town will vote the following regularly required authorizations:
a. Assumption of liability in the manner provided by Section 29 and 29A of Chapter 91 of the General Laws, as most recently amended, for all damages that may be incurred by work performed by the Department of Environmental Protection of Massachusetts for the improvement, development, maintenance and protection of tidal and non-tidal rivers and streams, great ponds, harbors, tidewaters, foreshores and shores along a public beach, (including the Merrimack and Connecticut Rivers) in accordance with Section II of Chapter 91 of the General Laws, and authorize the Selectmen to execute and deliver a bond of indemnity therefore to the Commonwealth, and further to assume liability pursuant to Section 1 of Chapter 814 of the Acts of 1972.
b. Road Contracts - To see if the Town will vote to authorize the Town Administrator to enter into a contract with the Massachusetts Highway Department Commissioner or the Federal Government for the construction and maintenance of public highways in the Town of Bourne for the ensuing year;
c. Grant Program Authorization - To see if the Town will vote to authorize the Board of Selectmen and/or the Town Administrator to apply for, accept and enter into contracts from time to time for the expenditure of any funds allotted to Bourne by the Commonwealth of Massachusetts or the U. S. Government under any State or Federal grant program;
d. Contracts in Excess of Three Years - To see if the Town will vote in accordance with the provisions of G.L. c. 30B, § 12(b), to authorize the Town Administrator or the Superintendent of Schools to solicit and award contracts for terms exceeding three years, including any renewal, extension or option, provided in each instance the longer term is determined to be in the best interest of the Town by a vote of the Board of Selectmen or the School Committee, as appropriate;
e. Authorize the Treasurer and the Town Collector, pursuant to Chapter 44, Section 53F, Massachusetts General Laws, as amended and supplemented, with the approval of the Board of Selectmen, to enter into agreements for periods not to exceed three years with banking institutions to maintain deposits in exchange for banking services.
f. Authorize the Board of Selectmen, pursuant to Chapter 44, Section 72, Massachusetts General Laws, as amended and supplemented, to allocate any funds received as part of
the Medicaid Medical Services Program to the School Committee for use, without further appropriation, for the benefit of educational programs.
2. Elected Officials Salaries - To see if the Town will vote to fix the salaries and compensation of all elected officials of the Town as provided by Section 108 of Chapter 41 of the Massachusetts General Laws as amended, and raise and appropriate a sum of money as follows:
a. Town Moderator: $\mathbf{\$ 6 4 4}$
b. Selectmen 4 @ \$3,570 for total of $\mathbf{\$ 1 4 , 2 8 0}$
c. Selectman (Chair) 1 @ $\$ 4,590$ for a total of $\$ 4,590$
d. Town Clerk: $\mathbf{\$ 4 2 , 8 3 3}$

Total to be raised and appropriated: \$62,347
3. Chapter 90 - To see if the Town will vote to appropriate a sum of money from funds received or to be received from the Commonwealth of Massachusetts for the construction, reconstruction and improvement on all approved public ways which qualify under the State Aid Highway (Chapter 90) guidelines adopted by the Public Works' Commission, said funds to be expended under the direction of the D.P.W. Superintendent, with the approval of the Board of Selectmen.
4. Reserve Fund - To see if the Town will vote to raise and appropriate or transfer from available funds the sum of $\$ \mathbf{3 5 1 , 9 0 0}$ to establish the Finance Committee Reserve Fund.
5. Revolving Funds - To see if the Town will vote under authority of M.G.L., Chapter 44, Section 53E $1 / 2$ to establish Revolving Funds to be known as described below including spending authorization, revenue source, use of said fund and spending limit:

| \# | Revolving Fund | Authorized to Spend | Revenue Source | Use of Fund | FY 2021 Spending Limit |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | Recreation Programs Fund | Recreation Department with the approval of the Town Administrator | All fees charged for all programs run by the Recreation Department | Purchase \& Acquire recreational equipment and materials and parttime seasonal staff to facilitate seasonal recreational programs | \$ 175,000 |
| 2 | Shellfish <br> Propagatio <br> n Fund | Department of Natural Resources with the approval of the Town Administrator | Fees for commercial shellfish licenses | Part-time salaries \& expenses related to the propagation, cultivation, protection \& study of shellfish | \$ 75,000 |
| 3 | Transportation Revolving Fund | School Department with the approval of the School Committee | Fees for transportation services | To pay for transportation fees | \$ 50,000 |
| 4 | Public Library ok Fund | Library with the approval of the Town Administrator | Fines \& Fees received from overdue, lost, damaged materials | To purchase additional library books and materials | \$ 20,000 |


| 5 | COA <br> Supportive <br> Day/Bridging the Years | COA with the approval of the Town Administrator | Fees from and for Clients for Program Services | To pay for services and expenses related to providing supportive day programs | \$ 100,000 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 6 | COA Programs | COA with the approval of the Town Administrator | Fees \& Charges from COA classes and programs | To pay the instructors and expenses of programs offered. | \$ 100,000 |
| 7 | Community Building Rental fund | Recreation Director with the approval of the Town Administrator | Fees from renting the building | To pay part time salaries and expenses related to the extra hours used for the rental of the building | \$ 10,000 |
| 8 | Tax Title Collection Fund | Town Collector/Treasurer with the approval of the Town Administrator | Fees from tax takings, redemptions and foreclosures | To pay expenses related to tax takings, redemptions and foreclosures | \$ 60,000 |
|  |  |  |  | Total spending | \$ 590,000 |

6. ISWM Host Community Fee - To see if the Town will vote to transfer any sums of money received from the ISWM Host Community Fees in excess of $\mathbf{\$ 6 0 0 , 0 0 0}$ in FY2021 to the fund entitled "Capital Expenditure Stabilization Fund."
7. Accrued Contractual Compensated Absences - To see if the Town will vote to appropriate, borrow or transfer from Free Cash the sum of $\mathbf{\$ 1 5 0 , 0 0 0}$ to fund the costs related to payments of accrued contractual compensated absences upon retirement.

MOTION: We move the Town approve Article 1 as set forth in the warrant except item 2 Elected Officials Salaries as set forth in the warrant and further move that the sum of $\$ 351,900$ (for the finance committee reserve fund) be raised and appropriated and $\$ 150,000$ be transferred from Free Cash as set forth in the article for Accrued Contractual Compensated Absences.

VOTED: The AYES have it; declared a UNANIMOUS vote.

MOTION: Elected Officials Salaries: We move that the Town vote to fix the salaries and compensation of all elected officials of the Town for fiscal year 2021 ad provided bt Section 108 of Chapter 41 of the Massachusetts General Laws as amended as follows:
a. Moderator: $\$ 644.00$
b. Selectmen 4 @ \$3,570 for va total of \$14,280.00
c. Selectmen 1 @ \$4,590 for a total of $\$ 4,590$
d. Town Clerk: \$42,883
e. Total to be raised and appropriated: $\$ 62,347.00$

VOTED: the AYES have it; declared a UNANIMOUS vote.

ARTICLE 2: To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to defray the regular annual expenses of the Town, or take any other action in relation thereto.
Sponsor - Board of Selectmen

MOTION: We move that the sum of Seventy Million Three Hundred Seventy Three Thousand Two Hundred Sixty Six Dollars $(\$ 70,373,266)$ be hereby appropriated from the funding sources listed below to defray the expenses of the Municipal Town Departments in the chart entitled "These Amounts are to be Voted" as shown below for the fiscal year July 1, 2020 to June 30, 2021:

| Funding Sources: |  |
| :--- | ---: |
| Raise and Appropriate from the FY21 Tax Levy and other General | $\$ 67,182,069$ |
| Revenues from the Town | 156,750 |
| PL874 Grant Funds | $1,325,000$ |
| Ambulance Fund | 30,000 |
| Conservation Commission Receipts Reserved for Appropriation | 674,259 |
| Community Preservation Fund Revenues for Debt Expense | 29,754 |
| Community Septic Management Program | 136,970 |
| Waterway Improvement Fund | 838,464 |
| Free Cash | $\underline{\$ 70,373,266}$ |
| Total |  |
| These Amounts are to be Voted: | $\$ 3,687,991$ |
| General Government | $10,916,470$ |
| Public Safety | $2,750,738$ |
| Public Works | $1,072,688$ |
| Health \& Human Services | 968,528 |
| Culture \& Recreation | $23,944,555$ |
| Bourne Public Schools | $3,337,063$ |
| Upper Cape Cod Regional Technical High School | $16,508,908$ |
| Shared Costs | $7,186,325$ |
| Debt Service | $\mathbf{\$ 7 0 , 3 7 3 , 2 6 6}$ |
| Total |  |

AMENDMENT to the MOTION: We move that the Dept. 131 budget - Finance Committee Account 5120 Wages - Hourly Emp. (Temp) be reduced $\$ 6,800$ to $\$ 3,200$ and the Amount to be Voted to General Government be reduced $\$ 6,800$ to $\$ 3,681,191.00$ : and we further move the $\$ 6,800.00$ be appropriated to increase the Amount Voted to Health and Human Services by b\$6,800.00 to \$1,079, 488.00 and that DEpt. 591 Budget - Human Service Organizations Account 5790 miscellaneous Expense Public Nurse be increased \$4,000.00 to \$22,000.00 and that Dept. 591 Budget -Human Service Organizations Account 5790 Miscellaneous Expense Bourne Food Pantry be increased $\$ 2,800.00$ to $\$ 4,000.00$.

VOTED: the Amendment to the motion; the AYES have it; declared a UNANIMOUS vote.
VOTED: on the AMENDED MAIN MOTION: the AYES have it; declared a UNANIMOUS vote.

ARTICLE 3: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Sewer Department, or take any other action in relation thereto.
Sponsor - Board of Sewer Commissioners
MOTION: We move the sum of $\$ 1,206,411$ be authorized to be expended by the Sewer Commissioners for the operation of the Sewer Department for fiscal year July 1, 2020 to June 30, 2021 as follows:

| Salaries \& Wages | $\$ 197,680$ |
| :--- | :--- |
| Expenses | $\$ 908,731$ |
| Reserve Fund | $\$ 100,000$ |

And we further move that the sum of $\$ 140,944$ be transferred to the General Fund to offset Sewer Enterprise indirect expenses, and in order to meet this appropriation, we move that the sum of $\$ 1,297,355$ be raised from Sewer Enterprise Receipts and $\$ 50,000$ be transferred from Sewer Retained Earnings.

VOTED: The AYES have it; declared a UNANIMOUS vote.

ARTICLE 4: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Integrated Solid Waste Management Program, or take any other action in relation thereto.
Sponsor - Board of Selectmen

MOTION: We move that the sum of $\$ 10,476,805$ be authorized to be expended for the operation of the Integrated Solid Waste Management Enterprise Fund for fiscal year July 1, 2020 to June 30, 2021 as follows:

| Salaries | \& | Wages |
| :---: | :---: | :---: |
|  |  | \$2,287,58 |
| 0 |  | Expenses |
|  |  | \$6,689,22 |
| 5 Reserve Fund |  | \$ 600,000 |
| Host Community Fee |  | \$ 900,000 |

And we further move that the sum of $\$ 2,261,996$ be transferred to the General Fund to offset the ISWM Enterprise Fund indirect expenses and in order to meet this appropriation, we further move the sum of $\$ 11,680,771$ be raised from ISWM Enterprise Receipts and $\$ 1,058,030$ be transferred from ISWM Retained Earnings.

VOTED: the AYES have it; declared a UNANIMOUS vote.

ARTICLE 5: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the purpose of funding the Fiscal Year 2021 Capital Budget (Phase One), or take any other action in relation thereto.
Sponsor - Board of Selectmen/Capital Outlay Committee

MOTION: We move that the Town vote to appropriate \$481,000 to pay costs of the capital outlay projects listed in the schedule printed with the motion and to meet this appropriation, we move to transfer the sum of $\$ 81,000$ from Sewer Retained Earnings; $\mathbf{\$ 2 0 0 , 0 0 0}$ from the Waterways Improvement Fund and \$200,000 from Free Cash to satisfy this article.

|  | Capital Budget - Fiscal Year 2021 (Phase I) |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :--- |
|  | Department | Category | Purpose | Amount | Source |
| 1 | Facilities | Infrastructure | Roof Repairs(Fire Sta 1) | $\$ 200,000$ | Free Cash |
| 2 | Dept. Natural Res | Infrastructure | Dredging | 200,000 | Waterways Improvement Fund |
| 3 | Sewer Department | Infrastructure | Pumps \& Alarms | 56,000 | Sewer Retained Earnings |
| 4 | Sewer Department | Infrastructure | Safety Upgrades | $\frac{25,000}{\text { Sewer Retained Earnings }}$ |  |
|  |  |  |  | Total | $\underline{\$ 481,000}$ |

VOTED: the AYES have it; declared a UNANIMOUS vote.
ARTICLE 6: To see if the Town will vote to hear Reports and Recommendations of Committees and Town Officers, or take any other action in relation thereto.
Sponsor - Board of Selectmen
MOTION: We move that the Town vote to hear reports and recommendations of Committees and Town Officers.

VOTED: the AYES have it; declared a UNANIMOUS vote.
NOTE: Mr. Charles Noyes, Chairman of the police Facility Building Committee offered a report on the committee's activities and the progress being made in the construction of a new police facility.

ARTICLE 7: To see if the Town will vote to close out and transfer available balances in previous Town Meeting Articles whose purposes have been satisfied or take any other action in relation thereto.
Sponsor - Community Preservation Committee

| Community Preservation Articles |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| $\mathbf{1}$ | Article Description | Voted | Balance | Fund To Return To |  |
| $\mathbf{2}$ | CPA Hoxie School | Vrticle 28 of ATM <br> May 2017 | $\$ 244,424.64$ | Undesignated Fund Balance |  |
| Total Historic Preservation |  |  |  |  |  |

MOTION: We move that the Town to vote to close out the articles as printed in the schedule in Article 7 of the Town Meeting Warrant and to transfer the balances as follows: \$1,022.25 to Historic Preservation Reserves, $\$ 244,424.64$ to Community Preservation Undesignated Fund Balance and \$4,500.00 to Open Space Reserves.

## VOTED: the AYES have it; declared a UNANIMOUS vote.

ARTICLE 8: To see if the Town will vote, upon the recommendation of the Community Preservation Committee, to appropriate a sum of money for the following Community Preservation Fund purposes, and to meet said appropriation, to transfer from available funds or reserve from the FY2021 estimated Community Preservation Fund Revenues a sum of money for the purposes of this article, or take any other action relative thereto:
Sponsor - Community Preservation Committee

| Item | Sponsor | Project Description | CPA Purpose | Community Preservation Committee Recommend |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| A | Bourne Housing Partnership | Affordable Housing Services and Support | Community Housing | $\$ 59,200$Community Housing Revenues |  |
| B | Bourne Affordable Housing Trust | Housing Rehabilitation Technical Support Program | Community Housing | \$9,000 Community Housing Revenue |  |
|  |  |  | SUBTOTAL REQUESTS | \$68,200 |  |
| C | Community Preservatio n Committee | Reserve for Open Space | Open Space | \$779,545 | 2021 Open Space/Rec Estimated Revenues |
| D | Community <br> Preservatio <br> n <br> Committee | Reserve for Community Housing | Community Housing | \$113,525 | 2021 Housing Estimated Revenues |


| $\mathbf{E}$ | Community <br> Preservatio <br> $n$ <br> Committee | Reserve for Historic <br> Preservation | Historic Preservation | $\mathbf{\$ 1 8 1 , 7 2 5}$ | 2021 Historic <br> Estimated Revenues |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | SUBTOTAL RESERVES | $\mathbf{\$ 1 , 0 7 4 , 7 9 5}$ |  |
|  |  |  |  <br> RESERVES | $\mathbf{\$ 1 , 1 4 2 , 9 9 5}$ |  |

MOTION: We move that the Town vote, upon the recommendation of the Community Preservation Committee, to raise and appropriate and reserve the sum of $\$ 1,142,995$ for the Community Preservation Fund Projects and Special Purpose Reserves listed in the Community Preservation Fund Committee report as printed in Article 8; and to meet this appropriation and reserve, to appropriate the sum of $\$ 1,142,995$ from FY2021 Estimated CPA Revenues.

VOTED: the AYES have it; declared a UNANIMOUS vote.

ARTICLE 9: To see if the Town will vote, upon the recommendation of the Community Preservation Committee, to appropriate a sum of money for the purposes of the administrative and operating expenses of the Community Preservation Committee, or take any other action in relation thereto.
Sponsor - Community Preservation Committee

MOTION: We move that the Town vote, upon recommendation of the Community Preservation Committee, to appropriate the sum of $\$ 75,000$ for the purpose of administrative and operating expenses of the Community Preservation Committee for FY2021 and to meet this appropriation to transfer the sum of $\$ 75,000$ from the Community Preservation Undesignated Fund Balance.

VOTED: the AYES have it; declared a UNANIMOUS vote.

ARTICLE 10: To see if the Town will vote to appropriate, borrow or transfer from available funds a sum of money to the Stabilization Fund, or take any other action in relation thereto.
Sponsor - Board of Selectmen

MOTION: We move that the Town vote to appropriate the sum of $\$ 10,000$ for the purposes of this article and to meet this appropriation to transfer the sum of $\$ 10,000$ from free cash.

VOTED: the AYES have it; declared a UNANIMOUS vote.

ARTICLE 11: To see if the Town will accept General Laws Chapter 44, Section 53F 3/4, which establishes a special revenue fund known as the Public Educational Government (PEG) Access and Cable Related Fund, to reserve cable franchise fees and other cable-related revenues for appropriation to support Public Educational Government (PEG) access services and oversight and renewal of the cable franchise agreement, the fund to begin operation for Fiscal Year 2021, which begins on July 1, 2020 or take any other action relative thereto.
Sponsor - Board of Selectmen

MOTION: We Move that the Town of Bourne accept General Laws Chapter 44, Section 53F3/4, which establishes a special revenue fund known as the PEG Access and Cable Related Fund, to reserve cable franchise fees and other cable-related revenues for appropriation to support PEG access services and oversight and renewal of the cable franchise agreement, the fund to begin operation for Fiscal Year 2021, which begins on July 1, 2020.

VOTED: the AYES have it; declared a UNANIMOUS vote.

ARTICLE 12: To see if the Town will vote to place the following question on the ballot for the next annual or special town election: "Shall this Town withdraw its membership from the Massachusetts Bay Transit Authority?" Or take any action in relation thereto.
Sponsor - William C. Stafford and others

MOTION: the Moderator declared that per the opinion of Town Counsel Robert S. Troy, the motion printed in the Voter Handbook could not be voted. Then a New Motion was offered by Peter G. Fisher as flows: "Shall this Town Meeting request the Board of Selectmen to explore how the Town of Bourne can legally withdraw from the MBTA. It was seconded and discussion on this motion ensued. Then there was a MOTION to MOVE the QUESTION. It passed by a vote of: AYES - 92; NAYS 7...declared the motion PASSES.

VOTED: on the MOTION made by Mr. Fisher: the Moderator declared that the NAYS have it; motion fails.

## Report of the Treasurer/Collector

## To the Honorable Board of Selectmen

 and the Citizens of the Town of Bourne:The Office of the Treasurer/Collector is a dual role that carries out several financial functions of the Town. Along with accounting and assessing, these functions are carried out within the department of finance, which is responsible for fiscal and financial affairs of the town.

The Town Treasurer/Collector manages the Town's finances through the collection of taxes, handling of receipts, disbursing municipal funds, investing town funds, managing cash flow, coordination and issuance of debt obligations, administering the town's payroll system and the coordination of employee benefits.

Real estate and personal property tax bills are due quarterly on August 1st, November 1st, February 1st and May 1st. These bills are mailed semiannually in June and December. Excise tax bills are due 30 days from the date of issuance. These bills are mailed throughout the year as directed by the Registry of Motor Vehicles. The first and largest commitment of the year is generally billed in March.

Should you not receive a bill or have any question regarding your amount due, please feel free to call the Collector's office at 508.759.0600 Ext. 1507.

Questions regarding your assessment, abatement, or change in mailing address should be directed to the Assessor's office at 508.759.0600 Ext. 1510.

I am pleased to submit the following schedules in connection with the Town of Bourne's Fiscal Year 2020 Annual Report of the Treasurer/Collector:

Outstanding Tax Receivables and Other Revenue
Treasurer's Cash
Trust Fund Balances
Tax Title Activity
Long Term Debt Service
Temporary Debt Service
Respectfully submitted,

Erica Flemming<br>Finance Director - Treasurer/Collector

| Balance Due <br> 6／30／2020 |  |
| :--- | ---: |
| $\$$ | $193,296.72$ |
|  | $25,789.66$ |
|  | $30,526.11$ |
|  | $97,757.53$ |
|  | $377,757.45$ |
|  | $718,127.47$ |
|  |  |
|  | $46,341.68$ |
|  | $2,496.33$ |
|  | $2,583.00$ |
|  | $3,530.25$ |
|  | $11,407.42$ |
| $\$$ | $66,358.68$ |

$\$ \quad 66,358.68$



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| :---: | :---: |
|  | $51,145,241.84$ |
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Motor Vehicle Excise Tax 2016 and prior 2017 MV Excise 2018 MV Excise 2019 MV Excise Subtotal Motor Vehicle Excise Tax
Boat Excise Tax Boat Excise Tax
2016 and prior 2017 Boat Excise 2018 Boat Excise 2019 Boat Excise Subtotal Boat Excise Tax

Moorings
2019 Moorin 2019 Moorings

Subtotal Moorings
Marina
2019 Marina 2019 Town Fee 2020 Marina 2020 State Fee Ruluew Ietotans Real Estate Tax 2016 and prior 2017 Real Estate 2018 Real Estate 2019 Real Estate Subtotal Real Estate Tax
CPA Tax Prior Years Land Bank 2016 and prior 2017 Community Preservation Act 2017 Community Preservation Act 2018 Community Preservation Act 2019 Community Preservation Act Subtotal Community Preservation Act








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$50,814.85$

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$1,982.26$
$1,302.05$
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Subtotal Sewer Betterments／Liens／Usage
Other Revenue and Fees
Waterways
RMV Fees
Education Fund
Scholarship Fund
Municipal Lien Fees
Landfill
Betterment Release Fee
Pocasset Trailer Park
Payment in Lieu of Taxes
Other
Septic Betterment
Septic Interest
Street Betterment
Street Interest
Received in Error
Electronic File Fee
Water Assessment Betterment
Water Assessment Interest
Total Other Revenue and Fees

## Schedule of Treasurer's Cash June 30, 2020

## General Cash Summary

Cash Balance - July 1, $2019 \quad \$ 76,176,841.26$
Receipts - 7/1/2019-6/30/2020
\$ 127,174,841.53
\$ 127,174,841.53
Disbursements 7/1/2019-6/30/2020
Payroll Warrants \$ 37,371,580.16

Vendor Warrants
\$ 89,456,069.98

Cash Balance - June 30, 2020
\$ 76,524,032.65

## TOWN OF BOURNE TRUST FUNDS

| PERPETUAL CARE OF CEMETERY FUNDS | Balance July 1, 2019 |  | Interest Earned |  | Fiscal 2020 Expended |  | Fiscal 2020 Deposits |  | Balance June 30, 2020 |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Cataumet Cemetery | \$ | 1,284.72 | \$ | 145.92 | \$ | 28.71 | \$ | - | \$ | 1,401.93 |
| Albert C. Cobb Cemetery |  | 881.19 |  | 100.07 |  | 19.68 |  | - |  | 961.58 |
| Gray Gables Cemetery |  | 1,236.57 |  | 140.43 |  | 27.62 |  | - |  | 1,349.38 |
| Oakland Grove Cemetery |  | 1,490.33 |  | 169.30 |  | 33.27 |  | - |  | 1,626.36 |
| Old Bourne Cemetery |  | 748.80 |  | 85.06 |  | 16.74 |  | - |  | 817.12 |
| Old Bourne Cemetery Lots |  | 5,508.00 |  | 625.65 |  | 123.07 |  | - |  | 6,010.58 |
| Pocasset Cemetery |  | 3,425.37 |  | 389.10 |  | 76.53 |  | - |  | 3,737.94 |
| Stillman Ryder Cemetery |  | 269.47 |  | 30.61 |  | 6.03 |  | - |  | 294.05 |
| Sagamore Cemetery |  | 5,967.71 |  | 677.89 |  | 133.33 |  | - |  | 6,512.27 |
| TOTALS | \$ | 20,812.16 | \$ | 2,364.03 | \$ | 464.98 | \$ | - | \$ | 22,711.21 |
| SCHOLARSHIP FUNDS |  | Balance Jly 1, 2019 |  | Interest Earned |  | Fiscal 2020 <br> Expended |  | Fiscal 2020 Deposits |  | Balance <br> ne 30, 2020 |
| BHS Scholarship Fund | \$ | 47,375.32 | \$ | 5,184.91 | \$ | 4,200.00 | \$ | 2,000.00 | \$ | 50,360.23 |
| Jean \& Abram Krakower Scholarship |  | 29,921.12 |  | 3,782.80 |  | - |  | 5,000.00 |  | 38,703.92 |
| Josephine V. Lewis Scholarship |  | 11,292.87 |  | 1,299.86 |  | - |  | - |  | 12,592.73 |
| Harry \& Irene Walker Scholarship |  | 2,650.17 |  | 305.04 |  | - |  | - |  | 2,955.21 |
| Estate of Georgetta Nye |  |  |  |  |  |  |  |  |  |  |
| Waterhouse Scholarship |  | 25,182.54 |  | 2,898.58 |  | - |  | - |  | 28,081.12 |
| Grace Swift Nye Trust Fund |  | 41,454.14 |  | 3,597.22 |  | 115,647.12 |  | 150,304.66 |  | 79,708.90 |
| TOTALS | \$ | 157,876.16 | \$ | 17,068.41 | \$ | 119,847.12 | \$ | 157,304.66 | \$ | 212,402.11 |
| MISCELLANEOUS |  | Balance uly 1, 2019 |  | Interest Earned |  | Fiscal 2020 <br> Expended |  | Fiscal 2020 Deposits |  | $\begin{aligned} & \text { Balance } \\ & \text { ne } 30,2020 \end{aligned}$ |
| Conservation Trust | \$ | 50,792.42 | \$ | 5,846.37 | \$ | - | \$ | - | \$ | 56,638.79 |
| Emily Howland Bourne Fund |  | 27,906.60 |  | 4,320.34 |  | 2,791.00 |  | - |  | 29,435.94 |
| Mary Susan Cobb Fund |  | 7,888.22 |  | 907.93 |  | - |  | - |  | 8,796.15 |
| Stabilization Fund |  | ,145,971.01 |  | 178,097.02 |  | - |  | 10,000.00 |  | ,334,068.03 |
| Capital Stabilization Fund |  | 875,326.10 |  | 7,440.79 |  | 800,000.00 |  | 391,853.95 |  | 474,620.84 |
| Carol Ann Swift Memorial |  | 557.65 |  | 64.17 |  | - |  | - |  | 621.82 |
| TOTALS |  | ,108,442.00 | \$ | 196,676.62 | \$ | 802,791.00 | \$ | 401,853.95 |  | ,904,181.57 |
| INSURANCE FUNDS |  | Balance <br> uly 1, 2019 |  | Interest Earned |  | Fiscal 2020 Expended |  | Fiscal 2020 Deposits |  | Balance <br> ne 30, 2020 |
| OPEB Trust Fund |  | ,524,708.34 | \$ | 246,110.38 | \$ | - | \$ | 881,880.00 |  | ,652,698.72 |
| Employee Insurance Fund |  | ,600,389.30 |  | 166,598.30 |  | 2,572,231.95 |  | 2,654,802.21 |  | ,849,557.86 |
| Self Insurance Claims Fund |  | ,709,929.84 |  | 492,080.01 |  | 7,723,462.16 |  | 8,057,385.71 |  | ,535,933.40 |
| TOTALS |  | ,310,319.14 | \$ | 658,678.31 | \$ | 10,295,694.11 |  | 10,712,187.92 |  | ,385,491.26 |

# Tax Title Activity July 1, 2019 - June 30, 2020 

## Tax Title Receipts

| Tax title redemptions | $\$ 246,729.26$ |  |
| :--- | ---: | ---: |
| Tax title interest | $\$$ | $60,052.94$ |
| Recording/Redemption/Legal Fees | $\$$ | $12,692.91$ |

Total Tax Title Receipts

## Statement of Accounts

Beginning Balance, July 1, 2019 \$ 412,489.73
FY20 Taxes Transferred to Tax Title \$ 209,357.32
Less: Tax Title Redemptions
$\$(246,729.26)$

Ending Balance, June 30, 2020
\$ 375.117.79

Town of Bourne Schedule of Long Term Debt

| Purpose of Debt | Balance <br> July 1, 2019 |  | New Issues | Principal Reductions |  | $\begin{gathered} \text { Balance } \\ \text { June 30, } 2020 \end{gathered}$ |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Septic Loan MWPAT* Note 3 | \$ | 20,600.00 | \$ | \$ | 10,400.00 | \$ | 10,200.00 |
| Community Center |  | 811,000.00 |  |  | 244,000.00 |  | 567,000.00 |
| Community Center Land |  | 36,000.00 |  |  | 18,000.00 |  | 18,000.00 |
| Land Acquisition-Land Bank |  | 202,000.00 |  |  | 69,000.00 |  | 133,000.00 |
| Land Acquisition-Land Bank |  | 346,000.00 |  |  | 118,000.00 |  | 228,000.00 |
| Land Acquisition-Land Bank |  | 195,000.00 |  |  | 51,000.00 |  | 144,000.00 |
| Septic Loan MWPAT* Note 4 |  | 47,085.00 |  |  | 9,417.00 |  | 37,668.00 |
| Septic Loan |  | 70,000.00 |  |  | 10,000.00 |  | 60,000.00 |
| Land Acquisition |  | 870,000.00 |  |  | 145,000.00 |  | 725,000.00 |
| School Plans |  | 90,000.00 |  |  | 15,000.00 |  | 75,000.00 |
| BHS Window Replacement |  | 189,000.00 |  |  | 27,000.00 |  | 162,000.00 |
| Elementary School |  | 1,125,000.00 |  |  | 125,000.00 |  | 1,000,000.00 |
| BHS Roof |  | 98,000.00 |  |  | 14,000.00 |  | 84,000.00 |
| BHS Bathrooms |  | 31,000.00 |  |  | 4,000.00 |  | 27,000.00 |
| BHS Roof |  | 110,000.00 |  |  | 14,000.00 |  | 96,000.00 |
| ISWM Landfill Phase 3 Stage 3 |  | 187,000.00 |  |  | 21,000.00 |  | 166,000.00 |
| Landfill Processing Center |  | 185,000.00 |  |  | 17,000.00 |  | 168,000.00 |
| Elementary School |  | 2,750,000.00 |  |  | 250,000.00 |  | 2,500,000.00 |
| ISWM Residential Recycling Center |  | 570,000.00 |  |  | 52,000.00 |  | 518,000.00 |
| Turf Fields |  | 476,000.00 |  |  | 119,000.00 |  | 357,000.00 |
| School Water Heater Replacement |  | 5,000.00 |  |  | 5,000.00 |  | - |
| Repair Greenhouse \& HS Entrance Roof |  | 44,000.00 |  |  | 5,000.00 |  | 39,000.00 |
| Upgrade HS Security System |  | 70,000.00 |  |  | 7,000.00 |  | 63,000.00 |
| Phase IIA/IIIA Landfill Area 1 Capping |  | 1,210,000.00 |  |  | 110,000.00 |  | 1,100,000.00 |
| Elementary School |  | 990,000.00 |  |  | 80,000.00 |  | 910,000.00 |
| Road Resurface |  | 62,000.00 |  |  | 11,000.00 |  | 51,000.00 |
| DNR Fuel System |  | 91,000.00 |  |  | 7,000.00 |  | 84,000.00 |
| Upgrade HS Security System |  | 93,000.00 |  |  | 8,000.00 |  | 85,000.00 |
| School Technology |  | 25,000.00 |  |  | 25,000.00 |  | - |
| Salt Marsh Herring Run Restoration |  | 72,000.00 |  |  | 7,000.00 |  | 65,000.00 |
| School Technology Hardware |  | 46,000.00 |  |  | 23,000.00 |  | 23,000.00 |
| ISWM Road Repair |  | 123,000.00 |  |  | 18,000.00 |  | 105,000.00 |
| ISWM North Slope Cap \& Odor Mitigation |  | 143,000.00 |  |  | 11,000.00 |  | 132,000.00 |
| Community Building Renovations |  | 70,000.00 |  |  | 10,000.00 |  | 60,000.00 |
| BHS Convert All Burners to Natural Gas |  | 52,000.00 |  |  | 8,000.00 |  | 44,000.00 |
| BHS Remove Underground tanks |  | 6,000.00 |  |  | 2,000.00 |  | 4,000.00 |
| Bournedale Elementary |  | 168,000.00 |  |  | 24,000.00 |  | 144,000.00 |
| DPW Garage Repairs |  | 24,000.00 |  |  | 4,000.00 |  | 20,000.00 |
| Road Repair Clubhouse Drive |  | 310,000.00 |  |  | 45,000.00 |  | 265,000.00 |
| Breaker 127 |  | 18,000.00 |  |  | 6,000.00 |  | 12,000.00 |
| BHS Replace Gym Bleachers |  | 21,000.00 |  |  | 3,000.00 |  | 18,000.00 |
| Clark Field Playground |  | 30,000.00 |  |  | 5,000.00 |  | 25,000.00 |
| Pocasset Playground |  | 37,000.00 |  |  | 6,000.00 |  | 31,000.00 |
| Computer Hardware Server Update |  | 26,000.00 |  |  | 9,000.00 |  | 17,000.00 |
| School Technology Hardware |  | 27,000.00 |  |  | 9,000.00 |  | 18,000.00 |
| School Technology Hardware |  | 41,000.00 |  |  | 14,000.00 |  | 27,000.00 |
| DPW Facility |  | 5,370,000.00 |  |  | 320,000.00 |  | 5,050,000.00 |
| DPW Facility - ISWM portion |  | 850,000.00 |  |  | 50,000.00 |  | 800,000.00 |
| ISWM Phase IV Stage III Liner Construction |  | 1,105,000.00 |  |  | 65,000.00 |  | 1,040,000.00 |
| ISWM 50k LGP Tractor w/solid waste pkg. |  | 90,000.00 |  |  | 90,000.00 |  | - |
| DPW Facility |  | 840,000.00 |  |  | 45,000.00 |  | 795,000.00 |
| Police Cruisers |  | 35,000.00 |  |  | 35,000.00 |  | - |

## Town of Bourne Schedule of Long Term Debt Cont'd

| Purpose of Debt | Balance July 1, 2019 | New <br> Issues | Principal Reductions | $\begin{gathered} \text { Balance } \\ \text { June } \mathbf{3 0 , 2 0 2 0} \end{gathered}$ |
| :---: | :---: | :---: | :---: | :---: |
| DNR Hen Cove Pier | 140,000.00 |  | 20,000.00 | 120,000.00 |
| School Technology Plan | 100,000.00 |  | 20,000.00 | 80,000.00 |
| School Asbestos Abatement | 65,000.00 |  | 15,000.00 | 50,000.00 |
| Road Repair Whimbrel Drive | 350,000.00 |  | 35,000.00 | 315,000.00 |
| Police Cruisers | 35,000.00 |  | 35,000.00 | - |
| Police Portable Radios | 5,000.00 |  | 5,000.00 | - |
| Fire Replace Car 142 | 10,000.00 |  | 10,000.00 | - |
| DNR Replace Y-51 2005 Pickup | 5,000.00 |  | 5,000.00 | - |
| School BHS Replace Doors \& Security Camera | 25,000.00 |  | 25,000.00 | - |
| School BHS Replace Library Cupola Roof | 20,000.00 |  | 10,000.00 | 10,000.00 |
| School BHS Replace HVAC Unit Auditorium | 10,000.00 |  | 10,000.00 | - |
| School Technology Plan | 140,000.00 |  | 35,000.00 | 105,000.00 |
| School Replace Maintenance Dump Truck | 20,000.00 |  | 20,000.00 | -- |
| School Asbestos Abatement | 65,000.00 |  | 15,000.00 | 50,000.00 |
| DPW Street Sweeper | 55,000.00 |  | 55,000.00 | - |
| Road Repairs Old Bridge Road | 145,000.00 |  | 25,000.00 | 120,000.00 |
| School BHS Elevator repairs/replace | 30,000.00 |  | 10,000.00 | 20,000.00 |
| New Police Station | 2,250,000.00 |  | 125,000.00 | 2,125,000.00 |
| New Peebles School | 2,250,000.00 |  | 125,000.00 | 2,125,000.00 |
| Peebles School Feasibility Study | 235,000.00 |  | 20,000.00 | 215,000.00 |
| DPW Facility | 340,000.00 |  | 30,000.00 | 310,000.00 |
| Sewer Truck M-7 | 40,000.00 |  | 20,000.00 | 20,000.00 |
| School Asbestos Abatement | 80,000.00 |  | 15,000.00 | 65,000.00 |
| Taylor's Point Marina Parking Lot | 95,000.00 |  | 15,000.00 | 80,000.00 |
| Police Cruisers | 65,000.00 |  | 35,000.00 | 30,000.00 |
| DPW T-6 Sander Plow | 80,000.00 |  | 40,000.00 | 40,000.00 |
| School Technology Plan - Hardware | 135,000.00 |  | 20,000.00 | 115,000.00 |
| DPW S-3 16CY Packer | 120,000.00 |  | 60,000.00 | 60,000.00 |
| DPW S-2 25CY Packer | 120,000.00 |  | 60,000.00 | 60,000.00 |
| Fire Ambulance 135 | 120,000.00 |  | 60,000.00 | 60,000.00 |
| 15 5CY Wheel loader | 190,000.00 |  | 95,000.00 | 95,000.00 |
| 35 Ton Articulated Truck | 240,000.00 |  | 120,000.00 | 120,000.00 |
| CPC - Outdoor Track at Jackson Field | 575,000.00 |  | 50,000.00 | 525,000.00 |
| New Peebles School | 9,500,000.00 |  | 500,000.00 | 9,000,000.00 |
| DPW Facility | 190,000.00 |  | 10,000.00 | 180,000.00 |
| Police Cruisers | 125,000.00 |  | 45,000.00 | 80,000.00 |
| Police Dispatch Console | 144,000.00 |  | 24,000.00 | 120,000.00 |
| DNR Mo. Beach Marina Boat Ramp | 185,000.00 |  | 15,000.00 | 170,000.00 |
| School VOIP Telephone System | 115,000.00 |  | 40,000.00 | 75,000.00 |
| School Mini Sped Bus | 60,000.00 |  | 20,000.00 | 40,000.00 |
| BMS HVAC System | 165,000.00 |  | 20,000.00 | 145,000.00 |
| DPW Bucket Truck | 94,500.00 |  | 34,500.00 | 60,000.00 |
| DPW T-3 Dump/Sander | 174,000.00 |  | 64,000.00 | 110,000.00 |
| DPW Sidewalk loader/plow | 88,000.00 |  | 33,000.00 | 55,000.00 |
| Fire Sagamore Fire Station Remodel | 70,000.00 |  | 10,000.00 | 60,000.00 |
| Road Repair - Shaker Drive | 140,000.00 |  | 15,000.00 | 125,000.00 |
| New Peebles School | 5,630,000.00 |  | 285,000.00 | 5,345,000.00 |
| New Police Station | 10,000,000.00 |  | 500,000.00 | 9,500,000.00 |
| Road Repair - Laura Lane | 48,000.00 |  | 13,000.00 | 35,000.00 |
| Police Cruisers | 134,000.00 |  | 39,000.00 | 95,000.00 |
| Fire - Replace Engine 125 | 650,000.00 |  | 130,000.00 | 520,000.00 |
| Fire - Replace Car 141 | 38,000.00 |  | 13,000.00 | 25,000.00 |

Town of Bourne
Schedule of Long Term Debt Cont'd

| Purpose of Debt |  | Balance <br> July 1, 2019 |  | New Issues |  | Principal Reductions | $\begin{gathered} \text { Balance } \\ \text { June } 30,2020 \end{gathered}$ |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| School Technology Plan |  | 200,000.00 |  |  |  | 50,000.00 |  | 150,000.00 |
| School Replace Sped Bus |  | 57,000.00 |  |  |  | 17,000.00 |  | 40,000.00 |
| School Asbestos Abatement |  | 140,000.00 |  |  |  | 15,000.00 |  | 125,000.00 |
| DPW M-3 |  | 45,000.00 |  |  |  | 15,000.00 |  | 30,000.00 |
| DPW T-16 Dump/Sander |  | 176,000.00 |  |  |  | 46,000.00 |  | 130,000.00 |
| DPW Kubota Mini Excavator |  | 67,000.00 |  |  |  | 22,000.00 |  | 45,000.00 |
| Community Building Security Cameras |  | 74,500.00 |  |  |  | 14,500.00 |  | 60,000.00 |
| Wastewater Facility Study |  | 315,000.00 |  |  |  | 20,000.00 |  | 295,000.00 |
| CPC Buzzards Bay Park |  | 510,000.00 |  |  |  | 40,000.00 |  | 470,000.00 |
| Police Station |  |  |  | 4,050,000.00 |  |  |  | 4,050,000.00 |
| School Tech |  |  |  | 200,000.00 |  |  |  | 200,000.00 |
| Sewer Pumps |  |  |  | 55,000.00 |  |  |  | 55,000.00 |
| Library Carpet |  |  |  | 95,000.00 |  |  |  | 95,000.00 |
| BOH Vehicle |  |  |  | 60,000.00 |  |  |  | 60,000.00 |
| Tractor |  |  |  | 75,000.00 |  |  |  | 75,000.00 |
| Dump/Plow |  |  |  | 65,000.00 |  |  |  | 65,000.00 |
| Police Cruisers |  |  |  | 150,000.00 |  |  |  | 150,000.00 |
| Recycle Packers |  | - |  | 335,000.00 |  | - |  | 335,000.00 |
| Totals | \$ | 57,879,979.00 | \$ | 5,085,000.00 | \$ | 5,689,817.00 | \$ | 57,275,892.00 |

NOTE 3 - The original principal amount of this issue was $\$ 197,403.08$ with interest in the amount of $\$ 100,146.90$. The loan is part of a pool with Mass Water Pollution Abatement Trust and is presently being subsidized in the amount of $\$ 100,146.90$. The Town would be responsible for the balance outstanding if the trust could not subsidize the payments at any time.

NOTE 4 - The original principal amount of this issue was $\$ 186,632.00$ with interest in the amount of $\$ 96,103.00$. The loan is part of a pool with the Massachusetts Clean Water Trust (formerly known as the Mass Water Pollution Abatement Trust) and is presently being subsidized in the amount of \$96,103.00. The Town would be responsible for the balance outstanding if the trust could not subsidize the payments at any time.

NOTE 5 - In order to reduce interest costs, the Treasurer is authorized to issue refunding bonds, at one time or from time to time, pursuant to Chapter 44, Section 21A of the General Laws, or pursuant to any other enabling authority, to refund all of the Town's \$12,593,000 General Obligation Bonds dated July 15, 2003 maturing on and after July 15, 2014 (collectively, the "Refunded Bonds") and that the proceeds of any refunding bonds issued pursuant to this vote shall be used to pay the principal, redemption premium and interest on the Refunded Bonds and costs of the issuance of the refunding bonds. Further, the sale of the $\$ 4,295,000$ General Obligation Refunding Bonds of the Town dated June 4, 2013 (the "Bonds"), to Eastern Bank Capital Market at the price of \$4,455,441.34 and accrued interest is hereby approved and confirmed. Standard and Poor's once again reaffirmed the Town of Bourne's AA stable rating for this sale. The interest savings generated by this sale were $\$ 453,149.00$ or a net present value of $9.971 \%$, which is spread over the remaining 9 years of this issue.
Schedule of Temporary Debt Fiscal Year 2020

| Purpose of Debt | Outstanding July 1, 2019 | New Debt Issued | Retirements | Outstanding June 30, 2020 | Interest Paid <br> in FY2020 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Road Repair-Elgin Road | \$ 240,000.00 |  | \$ 240,000.00 | \$ | \$ 7,800.00 |
| Road Repair-Nairn Road | 75,000.00 |  | 75,000.00 | - | 2,437.50 |
| ISWM Phase V Liner | 1,341,687.00 |  | 1,341,687.00 | - | 43,604.83 |
| ISWM Phase VILiner | 3,575,000.00 |  | 3,575,000.00 | - | 116,187.50 |
| ISWM Excavator | 267,355.00 |  | 267,355.00 | - | 8,689.00 |
| ISWM Packer Truck | 260,000.00 |  | 260,000.00 | - | 8,450.00 |
| ISWM land purchase | 450,000.00 |  | 450,000.00 | - | 2,530.00 |
| Police Cruisers | 134,053.00 |  | 134,053.00 | - | 2,919.00 |
| Basin Vac Truck | 369,038.00 |  | 369,038.00 | - | 8,037.00 |
| Lights - Keith Field | 205,000.00 |  | 205,000.00 | - | 4,465.00 |
| ISWM Phase V Liner |  | 1,003,649.00 |  | 1,003,649.00 |  |
| ISWM Phase VI Liner |  | 2,855,000.00 |  | 2,855,000.00 |  |
| Road Repair-Elgin Road |  | 129,264.00 |  | 129,264.00 |  |
| Road Repair-Narin Road |  | 50,824.00 |  | 50,824.00 |  |
| Peebles School Construction |  | 1,477,951.00 |  | 1,477,951.00 |  |
| High School Roof |  | 1,123,375.00 |  | 1,123,375.00 |  |
| Ambulances |  | 686,000.00 |  | 686,000.00 |  |
| ISWM Packer Truck |  | 365,000.00 |  | 365,000.00 |  |
| Police Cruisers |  | 134,053.00 |  | 134,053.00 |  |
| DPW Truck |  | 369,038.00 |  | 369,038.00 |  |
| Lights - Keith Field |  | 205,000.00 |  | 205,000.00 |  |
| Wastewater |  | 115,750.00 |  | 115,750.00 |  |
| Sewer |  | 34,250.00 |  | 34,250.00 |  |
| Sewer - MCWT State Revolving | - | 737,317.00 | - | 737,317.00 | - |
| Total Temporary Debt | \$ 6,917,133.00 | \$ 9,286,471.00 | \$ 6,917,133.00 | \$ 9,286,471.00 | \$205,119.83 |

## Report of the Upper Cape Cod Regional Technical School

To the citizens of Bourne, Falmouth, Marion, Sandwich, and Wareham:<br>ELECTED SCHOOL COMMITTEE REPRESENTATIVES:<br>TOWN OF BOURNE MARY CROOK<br>DAVID P. SAMPSON<br>THOMAS CORRIVEAU, VICE-CHAIR MARYANN SMITH<br>CHRISTINE MARCOLINI<br>MICHAEL DEGAN, TREASURER STEVEN CHALKE<br>DOMINIC CAMMARANO ROBERT FICHTENMAYER, CHAIR<br>SUPERINTENDENT<br>ROGER D. FORGET

Upper Cape Cod Regional Technical School foundation enrollment, as of October 1, 2019 consisted of one hundred seventy (170) students from Bourne, one hundred sixtytwo (162) from Falmouth, fourteen (14) from Marion, one hundred eleven (111) from Sandwich, and two hundred fifty-one (251) from Wareham. The school also has a selfsufficient adult Licensed Practical Nursing program with both full-time and part-time day and evening programs available to students. Due to the success of quality career and technical education garnering praise on regional, statewide, and national, fronts, the interest in attending Upper Cape Tech is increasing while the number of school age children is decreasing.

Upper Cape Tech continues to expand its offerings for adults and other out of school individuals. Adult tuition students, specialized afternoon and evening occupational programs, and summer programs are additional to the 708-pupil school day enrollment. Upper Cape Tech continues to offer valuable cost-effective services to its communities via its day and evening programs. During this fiscal year 1,028 adult students were enrolled in evening courses.

Upper Cape Tech added a 15th program to its technical offerings to students this year. Veterinary Science was offered to incoming students last fall proving to be a popular shop choice across the freshman class. Construction of a new outbuilding to house the program was recently completed. The state-of-the-art center includes dog grooming stations, examination rooms, and x-ray areas. Upon graduation, Veterinary Science students will be able to pursue post-secondary education to become a veterinarian or they may choose to enter the workforce as a veterinary technician, an animal care assistant, or a canine trainer.

In addition to Veterinary Science, students may choose Automotive Collision Repair, Automotive Technology, Carpentry, Cosmetology, Culinary Arts, Electrical, Engineering Technology, Environmental Technology, Health Technology, Horticulture, HVAC, Information Technology, Marine Technology, or Plumbing \& Heating.
Another unique offering for students at Upper Cape Tech is the cooperative employment program which allows qualifying juniors and seniors to work for employers in their trades on alternating weeks during their shop time. In FY2020, 153 students had cooperative employment placements earning $\$ 520,556.00$ collectively. Unfortunately, the earnings figure is down by just over \$200,000.00 from FY19 due to COVID-19.

Upper Cape Tech staff and students are able to undertake much of the maintenance of the building, along with monitoring the facility's complex ventilation and heating, saving thousands of dollars in outside labor costs. Additionally, significant savings were again realized this past fiscal year as a result of the solar canopies in the staff and student parking lot. The canopies resulted in nearly $\$ 65,000$ in net metering credits in fiscal year 2020. The district also earned revenues of over $\$ 27,000$ as a result of a power purchase agreement with Future Generation Wind.

Although the ongoing pandemic brought the 2019-2020 school year to an abrupt halt with regard to in-person learning, athletics, and extra-curricular and senior class activities, we extend sincere congratulations to the Class of 2020. We applaud the maturity, fortitude, and positive attitude with which they faced the challenges presented to them in their final year at Upper Cape Tech.

The Regional School District Committee also extends its appreciation to the many advisory boards that assist us in developing and maintaining educational programs, various town and school officials who support our efforts, and school staff members. It is the combined effort of all of these individuals that has enabled the success of the school and its graduates for the benefit of our communities. We look forward to your continued support.

Respectfully submitted,
Roger D. Forget
Superintendent

# UPPER CAPE COD REGIONAL TECHNICAL SCHOOL / CLASS OF 2020 220 Sandwich Road, Bourne, MA 

## BOURNE STUDENTS [36]

Faith Ball-Roemer/Environmental Technology Jonathan Bankston/Electrical

Jeremy Cafua/ Information Technology
Peter Cardoso/Health Technology
Cara Cox/Environmental Technology
Peter Curran/Environmental Technology
Kyle DiBona/ Health Technology Shawn DiCarlo/ Electrical

Shannon Doyle/Health Technology
Sydney Draper/Health Technology
Derek Duggan/ Environmental Technology
Kennedy Eckstrom/Information Technology
Aurora Emerson/Cosmetology
Isaac Fay/Marine Technology
Cassandra Fleck/ Health Technology
Jo-Anne Goodman/Marine Technology
Casey Hallahan/Electrical
William Hanley/Horticulture
Zoe Janicki/Health Technology

Amanda Kaipainen/Culinary Arts Allison Kaipainen/Health Technology Charlee King/Culinary Arts Nidhi Kumar/Health Technology Madilynn Lema/Cosmetology

Sean Mallard/Environmental Technology Damian McDonald/Carpentry

Robert Palumbo/Information Technology Michael Pavilonis/Carpentry Cameron Quinn/Marine Technology Taylor Richards/Health Technology
Benjamin Rowe/Marine Technology Jasmine Simons/Culinary Arts Mckenzie Sooy/Auto Collision Repair Brigid Unwin/Cosmetology Danielle Woodard/Engineering Jared Woodward/Automotive Technology

# Report of the Wastewater Facility Design and Building Committee 

To the Honorable Board of Selectmen

and the Citizens of the Town of Bourne:
The Wastewater Facility Design and Building Committee was appointed in August of 2017 to oversee the design and construction of the new Facility. Weston and Sampson, Inc. is providing engineering services for the project and Daedalus Projects, Inc. with Joe Sullivan as Project Manager is overseeing the project as the Owner's Project Manager. The Committee met sixteen times between July 1, 2019 and June 30, 2020.

After receiving approval from both the U.S. Economic Development Agency (EDA) and Mass DEP's State Revolving Fund to proceed with bidding the project went out to bid in July of 2019. Robert B. Our, Inc. was the successful bidder with a bid of \$6,559,295. This bid, along with other project costs, was within the estimated final project budget approved at the May 2019 Special Town Meeting.

The Committee also requested an amendment of the Mass Works grant to increase Mass Works funding from $\$ 1,500,000$ to $\$ 1,800,000$. This amendment was approved in March of 2020. Reimbursement for project costs from Mass Works and EDA grants is ongoing and the State Revolving fund is providing a zero-interest loan for the project during construction.

Construction of the leaching fields that were installed during the construction of the new Police Station was completed in the Spring of 2020. There have been some delays in delivery of equipment for the Wastewater Facility due to the impact of COVID-19, but the project schedule is that the construction of the facility, pump station and force main will be completed in the spring of 2021.

The Wastewater Facility Design and Building Committee enjoyed working with Town Administrator Tom Guerino in 2019, Town Administrator Tony Schiavi in 2020, and with DPW/Sewer Department Head George Sala. Special appreciation goes to Debbie Judge from Town Hall who has worked closely with the Committee and Kim Johnson who has been the recording secretary for preparation of minutes.

Respectfully submitted,
Mary Jane Mastrangelo
Chair

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## Town Hall

## 24 Perry Avenue, Buzzards Bay, MA 02532 OFFICE HOURS: 8:30 A.M. TO 4:30 P.M. TELEPHONE NUMBERS

## Office

(Area Code 508 Telephone)

Archives (Mon/Tues 9 am-3:00 pm - Wed 6:30pm - 8:30 pm) . . . . 759-6928
Assessors . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 759-0600
Burial Agent . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 1-888-778-8701
Chamber of Commerce. . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 759-6000
Conservation Commission . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 759-0600
Council on Aging . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 759-0600
Emergency Management . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 759-7509
Engineering . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 759-0600
Finance . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 759-0600
Fire Department (continuous service) . . . . . . . . . . . . . . . . . . . . . . . 759-0600
Emergency \& Fire Calls Only . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 911
Food Pantry. . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 759-3351
Board of Health . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 759-0600
IT Room . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 759-0600
Landfill Gate Guards. . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 759-0643
Integrated Solid Waste Management . . . . . . . . . . . . . . . . . . . . . . . 759-0600
Scale House . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 759-0639
Inspectors' Department . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . .
Building Inspector, Gas Inspector,
Sewer Inspector, Wire Inspector
Jonathan Bourne Public Library
759-0644
Memorial Community Building . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 759-0600
Natural Resources Department. . . . . . . . . . . . . . . . . . . . . . . . . . . . 759-0600
Dog Officer . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 759-4453
Planner . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 759-0600
Planning Board . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 759-0600
Police Department - business line . . . . . . . . . . . . . . . . . . . . . . . . . 759-4452
Emergency Calls Only . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 911
Public Works . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 759-0600
Recreation Director . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 759-0600
Sealer of Weights and Measures . . . . . . . . . . . . . . . . . . . . . . . . . . 759-0600
Selectmen/Town Administrator . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 759-0600
Sewer Department . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 759-0600
School Administration Building . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 759-0660
Bourne High School . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 759-0670
Guidance Office . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 759-0676
Athletic Office . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 759-0674
Bourne Middle School . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 759-0690
Bournedale Elementary School . . . . . . . . . . . . . . . . . . . . . . . . . . . 743-3800
James F. Peebles Elementary School . . . . . . . . . . . . . . . . . . . . . . . 759-0680
Town Collector. . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 759-0600
Town Clerk . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 759-0600
Town Treasurer . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 759-0600
Town Hall Facsimile (Fax). . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 759-8026
Veterans' Office (Tues \& Thur 9-Noon) . . . . . . . . . . . . . . . . . . . . . 743-3009
Hyannis Office - Anytime . . . . . . . . . . . . . . . . . . . . . . . . 1-888-778-8701
Web Page . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . www.townofbourne.com
Number for Reporting Street Lights Out
1-800-544-4876

Dial 1510

Dial 1344
Dial 5222/1521

Dial 1345
Dial 1508
Dial 2220

Dial 1513
Dial 1325

Dial 4236/4235

Dial 1512

Dial 5302
Dial 1504

Dial 1346
Dial 1512

Dial 3221/3222
Dial 5302
Dial 1503
Dial 1503
Dial 1503

Dial 1507
Dial 1505
Dial 1506


[^0]:    ${ }^{1}$ Information taken from the Town's GIS data courtesy of the Cape Cod Commission and MassGIS

[^1]:    Town of Bourne and Roger Laporte, in his capacity as the Town of Bourne Building Inspector v John Salinskas
    Barnstable Superior Court

[^2]:    Elizabeth Carpenito, Principal
    Kelly Mooney, Early Education and Student Services Director Noreen Baranowski, Administrative Assistant Jennifer Bennett, Administrative Assistant

[^3]:    1. Open Space Committee - Map 26.0, Parcel 29.00 (Gray Gables)
    2. Unpaid Bills
[^4]:    1. Annual Consent Article
    2. Regular Annual Expenses - Fiscal Year 2021 Budget
    3. Sewer Department
    4. ISWM
    5. Capital Budget - Fiscal Year 2021 (Phase One)
    6. Committee Reports
    7. Close Out and Transfer Balances - Community Preservation Committee - Funding
    8. Community Preservation Fund Projects
    9. Community Preservation Committee - Administrative \& Operating Expenses
    10. Stabilization Fund
    11. MGL Chapter 44, Section $53 F 3 / 4$ - Public Educational Government (PEG) Access and Cable Related Fund
    12. Withdraw from Massachusetts Bay Transit Authority
