

Wastewater Advisory Committee Composition and Charge

Overview of Purpose

The Wastewater Advisory Committee is appointed by and generally reports to the Select Board. The Committee may also provide reports to the Board of Sewer Commissioners when making recommendations on expanding the municipal sewer system. The purpose of the Wastewater Advisory Committee is to assist with the Comprehensive Wastewater Management Plan (CWMP) and to advise the Select Board during the CWMP process. The goal is for the Committee to provide feedback during the vetting of the CWMP, assess options and recommendations, and facilitate communication with the public, community groups and various boards, committees and departments that will be involved in the approval and/or implementation of the CWMP. Since the CWMP will be a town-wide plan it is imperative that the community understand the goals and are kept up to date on the process. Communication and participation are important to gain consensus for the Recommended Plan as it moves forward ultimately to Town Meeting for acceptance and funding. The Wastewater Advisory Committee will make recommendations to the Select Board and the Board of Health on the CWMP before it goes to Town Meeting and on the implementation of the CWMP Plan of Study as approved by the Town Meeting and MassDEP.

Creation of Committee

The Select Board will appoint ten members to the Wastewater Advisory Committee with terms expiring June 30th of each year. The committee will vote to appoint a Chair, a Vice-Chair and a Clerk. The Clerk will prepare meeting minutes if a recording secretary cannot be provided.

Committee Membership

Members must be residents of the Town of Bourne (except for the Town Administrator) and be duly sworn by the Town Clerk and adhere to regulations of the Open Meeting Laws of the Attorney General's Office.

Members:

1. BOSC Representative
2. Finance Committee/Capital Outlay Committee Representative
3. Planning Board Representative
4. Conservation Commission Representative
5. Board of Health Representative
6. Two At Large Member(s) of North of the Canal
7. Two At Large Member(s) of South of the Canal
8. Town Administrator

Committee Charge

The Committee will have responsibility for advising the Select Board and BOSC in the areas of public policy and long-range planning as it relates to the implementation of the CWMP.

- The Committee will advise and facilitate the development of a Comprehensive Wastewater Management Plan by:

- o Providing comments on the Needs Assessment
- o Providing input on the evaluation criteria to be used in the analysis of alternatives phase of the CWMP
- o Providing input on alternatives for town-wide wastewater management which will be further refined into a recommended plan
- o Providing input on the final recommendations
- o Providing input on storm water management recommendations to protect and improve water quality in Buzzards Bay
- The Committee shall work diligently to protect the Town's Water Resources, both groundwater and surface waters.
- The Committee shall review proposals for enhanced wastewater systems that mitigate or eliminate nitrogen loading and other contaminants from entering groundwater and surface water resources.
- The Committee shall facilitate the coordination of efforts with Town officials and the public.
- The Committee may identify and pursue grant opportunities
- The Committee shall receive comments and suggestions from the public, hold public meetings/hearings as appropriate, post agendas and publish minutes of their proceedings and file an Annual Report.
- To facilitate effective stakeholder engagement during the CWMP the Committee may hold meetings at the locations where the local stakeholder meetings are held.