

**Bourne Wastewater Facility Design and Building Committee**  
**Minutes of Wednesday, May 23, 2018**  
**Bourne High School Library Media Center**  
**Bourne, MA 02532**

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TOWN CLERK BOURNE

TA Tom Guerino

**Members**

Mary Jane Mastrangelo, Chairman

Elmer Clegg

Brian Lemee

Nolan LeRoy - - Excused

William Meier

Stanley Andrews - Excused

Peter Meier

Fran Yanuskiewicz - Weston & Sampson

Todd Goldman, OPM Wastewater Facility - Daedalus Projects, Inc.

Joe Sullivan, OPM Police Facility - Daedalus Projects, Inc.

Members of the audience: Chief Woodside

Note this meeting is being recorded for television replay. If anyone in the audience is audio or videotaping, they need to acknowledge such at this time. All items on the agenda are subject to deliberation and votes.

**Documents**

**4:35 p.m. Chairman call meeting to order**

**Meeting Called to Order**

Chm. Mastrangelo called the meeting to order.

**1) Update on procurement**

Joe Sullivan said we had a non-mandatory walk through for the police department bidding. DPW did a lot of work over there. The subcontractors bids are due June 4<sup>th</sup> at 2:00 p.m. Generals are due two weeks later but I am going to move it from the 18<sup>th</sup> to the 20<sup>th</sup>. We have pre qualified most of the Generals. Mr. Sullivan said we open the file subcontractors; the list of file subcontractors gets submitted to the general contractor as an addendum.

**2) Deliverables for percentage of completion**

Fran Yanuskiewicz said we are behind where we thought we would be. We thought we would be at 50% complete but we are not. We are a week to two weeks out from being 50% complete. We are still on tract to complete the design by mid August.

Joe Sullivan questioned if that will be reflected in the invoice. Fran Yanuskiewicz said it will.

Mary Jane Mastrangelo questioned if the develop 50% design documents is the stage we are in now. What do we see when these are developed. Fran Yanuskiewicz said you will see outline specs, conceptual drawings, mechanical drawings.

Mary Jane Mastrangelo questioned the vendor responses.

Fran Yanuskiewicz said we had five one dropped out and another one entered, the concern for us is schedule and money. The ones that are more expensive say they can do it faster with a smaller footprint and the less expensive ones say they need a bigger footprint. We have asked for samples of where they have provided the process equipment. We are doing our own exploration of where the process equipment is.

Mary Jane Mastrangelo questioned what is the date of when we expect to have this in. Would we need to meet or do they go to Mr. Sullivan. Mr. Sullivan said we should get it within about two weeks, so we can meet in two weeks and, Mr. Yanuskiewicz can email it to me the day before.

Mary Jane Mastrangelo said we can meet Friday morning. Joe Sullivan said on the 5<sup>th</sup> Fran can send the package and I will send it to the estimating department

Mary Jane Mastrangelo said the full committee can meet on June 20<sup>st</sup> Wednesday.

### **3) Weston & Sampson report on MBR plants for committee to view**

Fran Yanuskiewicz said they can arrange a tour of the facility, typically Tuesdays, Wednesdays, or Thursdays, it would have to be around 10:00. We are looking at about two weeks out. They need the information on who is going at least two/three days in advance. Fran Yanuskiewicz will send Mary Jane Mastrangelo the forms. Mr. Yanuskiewicz suggested going to Plymouth first then we can visit others. We could go to Cotuit Meadows in Barnstable. The other one is Queset Commons it is in Easton Mass. The committee discussed which date to go visit a wastewater plant and which one to visit.

### **4) Update on easements/curb cuts**

Joe Sullivan said the electrical portion of the easement is in the works. The two lots were done. Who ever drafted it will record it. Mr. Guerino will find out who will record it.

### **5) Update on combination of lots**

Chief Woodside questioned the two properties.

Joe Sullivan said once it has been documented and there was notification of it, it can remain. If you don't acknowledge it they can state eminent domain. We should let them

know it is on there but we aren't going to mandate it to be removed. Mr. Guerino will notify Counsel.

Mary Jane Mastrangelo said there is a letter that has gone to DOT to address the concerns, once we get our contract with Mass Works, that department can help us if we need assistance.

#### **6) Mass Works Grant - Weston & Sampson project schedule and cash flow for Mass Works Contract**

Mary Jane Mastrangelo said we voted the schedule at the last meeting. We have had conversations with the woman at Mass Works that is working on the contract. Called her to get clarification on how the reimbursement works. We had a schedule based on us receiving bills and sending them to her, but that is not how their schedule works; it is when the services are performed. Our contract will be effective July 1, 2018. We shifted our timeline. The services for bid documents and design in July \$100,000 will go for reimbursement to Mass Works, because that is the date of service. We shifted the rest of it; we put the \$50,000 into the building. Checked with Leslie Richardson because that changed Mass Works to \$100,000 for design, \$700,000 for subsurface and \$700,000 for treatment plan and equipment. Mr. Guerino sent that to our representative at Mass Works on Monday. We are trying to get that contract signed and delivered by the end of May.

#### **7) Project Schedule - Review Gantt Charts for police facility and wastewater facility**

Mary Jane Mastrangelo said there are no updates we are on the same schedule. Fran Yanuskiewicz said we put a sketch plan together for when the work would be done going forward. We are showing extending the work into August and we are showing funding support ending in June. The fields may not be done until the spring.

Mary Jane Mastrangelo said you open the bids on the 20<sup>th</sup>. Joe Sullivan said the file subs will be on the 4<sup>th</sup> and the 20<sup>th</sup> will be the generals. Mary Jane Mastrangelo questioned how long does it take before you make an award. Joe Sullivan said usually notice to proceed I will get from Mr. Guerino. We will draft a contract within a couple of weeks.

#### **8) Update on EDA Grant Application**

Mary Jane Mastrangelo said we are just waiting.

#### **9) Budget Update**

Still on budget.

**10) Minutes of previous meetings:**

Mary Jane Mastrangelo said we will defer the December 18<sup>th</sup> minutes.

**Voted** Peter Meier moved and seconded by William Meier to approve April 19<sup>th</sup> minutes. Vote: 5-0. Brian Lemee abstained

**11) Committee Comment**

**12) Public Comment**

**13) Next Meeting Date**

**14) Adjourn**

**Voted** Peter Meier moved and seconded by William Meier to adjourn.  
Vote 6-0.

Respectfully submitted – Carole Ellis, secretary.