

Bourne Wastewater Facility Design and Building Committee
Minutes of Wednesday, December 11, 2019, 4:00 PM
Bourne Veterans' Memorial Community Building, 239 Main St., Buzzards Bay, MA

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**Committee Members Present:**

Chairman Mary Jane Mastrangelo

Judy Flynn

William Meier

Peter Meier

Joe Sullivan – Daedalus Projects, Inc.

John Feeley – Daedalus Projects, Inc.

Fran Yanuskiewicz – Weston & Sampson

**1.) Meeting Called to Order:** Chairman Mastrangelo called the meeting to order at 5:15 PM.

**2.) Note excused/absent members** –Nolan LeRoy, Elmer Clegg and Stanley Andrews

**3.) Update on Project Status** – Discussed earlier.

**4.) Update of EDA and Mass Works and SRF** – Discussed earlier.

**5.) Review/Approval of Invoices** –Chairman Mastrangelo listed the invoices:

- Daedalus - \$7,500.00. for the month of October 2019, invoice #191008.  
Peter Meier moved for payment of this invoice for Daedalus. William Meier seconded. Without further discussion, the motion carried. 4-0-0.
- Daedalus - \$5,000.00. for the month of November 2019, invoice #191107.  
Peter Meier moved for payment of this invoice for Daedalus. Judy Flynn seconded. Without further discussion, the motion carried. 4-0-0.
- Robert Troy - \$110.00 services for working through some contract issues. Invoice #18504.  
Peter Meier moved for payment of this invoice for Robert Troy. William Meier seconded. Without further discussion, the motion carried. 5-0.
- Robert Troy - \$40.00.  
Peter Meier moved for payment of this invoice for Robert Troy. Judy Flynn seconded. Without further discussion, the motion carried. 5-0.

**6.) Approval of minutes 10/23/19, 10/23/19 Executive Session, 11/7/19 Preconstruction, 11/13/19 –**

Peter Meier motioned to approve and withhold from disclosure, the executive session minutes from 10/23/19. Judy Flynn seconded. Without further discussion the motion carried. 4-0-0.

Peter Meier motioned to approve the minutes from 10/23/19. William Meier seconded. Without further discussion the motion carried. 4-0-0.

Peter Meier motioned to approve the minutes from 11/7/19. Judy Flynn seconded. Without further discussion the motion carried. 4-0-0.

Peter Meier motioned to approve the minutes from 11/13/19. William Meier seconded. Without further discussion the motion carried. 4-0-0.

## **7.) Contracts/Amendments**

- Weston and Sampson – Amendment 8 - The negotiated agreement was \$50,000.00, which includes wording on the amendment that this amendment resolves all past billed and unbilled costs on the project for services for the contract and contract amendments 1 through 7 and all out of scope services will require prior written authorization from the Town of Bourne prior to proceeding with those services and associated compensation.

Peter Meier motioned to approve amendment 8. William Meier seconded. Without further discussion the motion carried. 4-0-0.

- Amendment 1 – Chairman Mastrangelo said that amendment 1 is for services related to the SRF related tasks. They are specific tasks. The wording of the contract indicates that it is a lump sum of \$33,000.00.

Peter Meier motioned to approve amendment 1. Judy Flynn seconded. Without further discussion the motion carried. 4-0-0.

## **8.) Discussion on Committee Organization and assignment of responsibilities.** – Chairman Mastrangelo gave out a handout of WFDBC Responsibilities. Chairman Mastrangelo said she is trying to designate responsibilities to committee members. She made some suggestions to the committee.

Peter Meier motioned that the committee members authorize Stanley Andrews, William Meier and Chairman Mastrangelo to attend construction meetings going forward. William Meier seconded. Without further discussion the motion carried. 4-0-0.

William Meier motioned that Judy Flynn take on the responsibility of the coordination of minutes and become clerk of the committee. Peter Meier seconded. Without further discussion the motion carried. 4-0-0.

## **9.) Next Meeting Date –1/8/2020 at 4:00 PM.**

## **10.) Public Comment – None.**

## **11.) Adjourn-** Peter Meier moved to adjourn the meeting. William Meier seconded. Without further discussion the motion carried. 4-0-0.

Respectfully Submitted,  
Kim Johnson, Recording Secretary