

Bourne Wastewater Facility Design and Building Committee
Minutes of Wednesday, November 13, 2019, 4:00 PM
Bourne Veterans' Memorial Community Building, 239 Main St., Buzzards Bay, MA

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**Committee Members Present:**

Chairman Mary Jane Mastrangelo  
Judy Flynn  
Elmer Clegg  
Stanley Andrews  
Peter Meier

Joe Sullivan – Daedalus Projects, Inc.  
John Feeley – Daedalus Projects, Inc.  
Corey Repucci – Weston & Sampson

- 1.) Meeting Called to Order:** Chairman Mastrangelo called the meeting to order at 4:00 PM. There was a recess from 4:38 to 4:49.
- 2.) Note excused/absent members** –Nolan LeRoy and William Meier
- 3.) Update on Project Status –**
  - a.) Review Pre-Construction Meeting - Mr. Sullivan said that the meeting was well attended and went well. He said that Robert B. Our was very responsive and they are putting the master schedule together. They discussed possible starting a little early.
  - b.) Construction Progress – Mr. Sullivan that the final pavement may be held off until spring. Mr. Andrews asked what the scheduled shut down for winter is and Mr. Sullivan said it is December 15. There was discussion about pavement going down in the cold weather and the requirements. There was also some discussion on submittals.
- 4.) Update of EDA and Mass Works and SRF** – Chairman Mastrangelo reported that Erica Flemming has submitted the SRF loan paperwork. She also said that she got a response from Jackie Furtado of MassWorks and she said she would like to have a sit down meeting to go over why the costs have gone up.
- 5.) Contracts/Amendments** – Chairman Mastrangelo said she now has a hard copy of the contract. They are still working on the Weston and Sampson amendments.
- 6.) Review/Approval of Invoices** –Chairman Mastrangelo listed the invoices:
  - STG Consulting - \$2,585.00.  
Stanley Andrews moved for payment of this invoice for STG. Peter Meier seconded. Without further discussion the motion carried. 5-0.
  - Robert Troy - \$2,310.00.  
Stanley Andrews moved for payment of this invoice for Robert Troy. Elmer Clegg seconded. Without further discussion the motion carried. 5-0.

Mr. Andrews mentioned that there is a credit due for unsuitable soil removal. Mr. Sullivan confirmed.
- 7.) Communication** – None
- 8.) Next Steps:** Notice to Proceed.

**9.) Approval of minutes 9/30/19 and 9/30/19 Executive Session –**

Peter Meier motioned to approve the minutes from 9/30/19. Elmer Clegg seconded. Without further discussion the motion carried. 5-0.

Elmer Clegg motioned to approve and withhold from disclosure, the executive session minutes from 9/30/19. Stanley Andrews seconded. Without further discussion the motion carried. 5-0.

**10.) Committee Comment –** Stanley Andrews asked Cory Repucci to track submittals. There was some discussion about meeting times, sub-committees, groundbreaking and a grand opening.

**11.) Public Comment –** None.

**12.) Next Meeting Date –**12/11 at 4:00 PM.

**13.) Adjourn-** Mr. Andrews moved to adjourn the meeting. Peter Meier seconded. Without further discussion the motion carried. 5-0.

Respectfully Submitted,  
Kim Johnson, Recording Secretary